



Lowell Public School Committee

Regular Meeting Agenda

Date: February 5, 2020
Time: 6:30PM
Location: City Council Chamber, 375 Merrimack Street, 2nd Floor, Lowell, MA 01852

1. **SALUTE TO FLAG**

2. **ROLL CALL**

3. **MINUTES**

- 3.1. Approval Of The Minutes Of The Regularly Scheduled Lowell School Committee Meeting Of Wednesday, January 15, 2020

Documents:

[LSC MINUTES - JANUARY 15, 2020.PDF](#)

4. **PERMISSION TO ENTER**

- 4.1. Permission To Enter: February 5, 2020

Documents:

[PERMISSION TO ENTER -FEBRUARY 5, 2020.PDF](#)

5. **UNFINISHED BUSINESS**

- 5.1. Establishment Of Subcommittees

Documents:

[LSC ASSIGNMENTS FOR 20-21.PDF](#)

6. **MOTIONS**

6.I. [By Jackie Doherty]:

Request the Superintendent provide the committee with a report that encompasses the recycling efforts throughout the district including sustainability and reuse programs currently in place at each school.

7. **REPORTS OF THE SUPERINTENDENT**

7.I. Accelerated Repair Program Information/Updates

Documents:

[ARP PRESENTATION_FINAL.PDF](#)

7.II. Mid-Year Special Education Update

Documents:

[SPECIAL EDUCATION MID YEAR UPDATE.PDF](#)

7.III. Renaissance Network – Update

Documents:

[2020 02 05 SC RENAISSANCE UPDATE.PDF](#)

7.IV. Report On Motions

Documents:

[REPORT MOTIONS FEBRUARY 5, 2020.PDF](#)

7.IV.i. Response To Motion 3. COO Of 12/18/19 By Jackie Doherty: Staff Evaluations

Documents:

[EVALUATIONS MOTION RESPONSE.PDF](#)

7.IV.ii. Response To Motion 4. COO Of 01/15/20 By Jackie Doherty: Status On Outdoor Play Spaces

Documents:

[PLAYGROUNDS MOTION RESPONSE 31JAN2020.PDF](#)
[SCHOOL PLAYGROUND EQUIPMENT 11--05-19.PDF](#)
[MCAULIFFE EQUIPMENT.PDF](#)

8. **NEW BUSINESS**

8.I. Budget Transfer

Documents:

[BUDGET TRANSFER REQUEST 1.31.20 - REVISED.PDF](#)
[LPS BUDGET TRANSFER - 27,734.68 - NEEDS SC APPROVAL.PDF](#)

8.II. Permission To Post: Career & Innovation Pathways Specialist

Documents:

[CAREER AND INNOVATION PATHWAYS SPECIALIST.PDF](#)

8.III. Minimum Wage Increase-Cafe Workers

Documents:

[MINIMUM WAGE INCREASE-CAFE WORKERS.PDF](#)

8.IV. Vote-Authorize MSBA Statement Of Interest For The James S. Daley Middle School Under The Accelerated Repair Program

Documents:

[STATEMENT OF INTEREST DALEY SCHOOL.PDF](#)
[DALEY MIDDLE 2.PDF](#)

8.V. Vote-Authorize MSBA Statement Of Interest For The Fredrick T. Greenhalge Elementary School Under The Accelerated Repair Program

Documents:

[STATEMENT OF INTEREST GREENHALGE SCHOOL.PDF](#)
[GREENHALGE 2.PDF](#)

8.VI. Vote-Authorize MSBA Statement Of Interest For The Abraham Lincoln Elementary School Under The Accelerated Repair Program

Documents:

[STATEMENT OF INTEREST ABRAHAM LINCOLN ELEMENTARY SCHOOL.PDF](#)
[LINCOLN SCHOOL 2.PDF](#)

8.VII. Vote-Authorize MSBA Statement Of Interest For The S.

Christa McAuliffe Elementary School Under The Accelerated Repair Program

Documents:

[STATEMENT OF INTEREST S. CHRISTA MCAULIFFE ELEMENTARY SCHOOL.PDF](#)
[MCAULIFFE SCHOOL 2.PDF](#)

8.VIII. Vote-Authorize MSBA Statement Of Interest For The STEM Academy At The Rogers School Under The Accelerated Repair Program

Documents:

[STATEMENT OF INTEREST STEM ACADEMY.PDF](#)
[STEM ACADEMY 2.PDF](#)

8.IX. Vote-Authorize MSBA Statement Of Interest For The Pawtucketville Memorial Elementary School Under The Accelerated Repair Program

Documents:

[STATEMENT OF INTEREST PAWTUCKET MEMORIAL SCHOOL.PDF](#)
[PAWTUCKETVILLE SCHOOL 2.PDF](#)

8.X. Vote-Authorize MSBA Statement Of Interest For The Joseph A. McAvinnue Elementary School Under The Accelerated Repair Program

Documents:

[STATEMENT OF INTEREST JOSEPH A. MCAVINNUE ELEMENTARY.PDF](#)
[MCAVINNUE SCHOOL 2.PDF](#)

8.XI. Vote-Authorize MSBA Statement Of Interest For The Moody Elementary School Under The Accelerated Repair Program

Documents:

[STATEMENT OF INTEREST MOODY ELEMENTARY SCHOOL.PDF](#)
[MOODY SCHOOL 2.PDF](#)

8.XII. Vote-Authorize MSBA Statement Of Interest For The Charlotte M. Murkland Elementary School Under The Accelerated Repair Program

Documents:

[STATEMENT OF INTEREST MURKLAND SCHOOL.PDF](#)

8.XIII. Vote-Authorize MSBA Statement Of Interest For The John J. Shaughnessy Elementary School Under The Accelerated Repair Program

Documents:

STATEMENT OF INTEREST JOHN J. SHAUGHNESSY ELEMENTARY SCHOOL.PDF
SHAUGHNESSY SCHOOL 2.PDF

8.XIV. Vote-Authorize MSBA Statement Of Interest For The Benjamin F. Butler Middle School Under The Accelerated Repair Program

Documents:

STATEMENT OF INTEREST BENJAMIN F. BUTLER MIDDLE SCHOOL.PDF
BUTLER SCHOOL 2.PDF

8.XV. Vote-Authorize MSBA Statement Of Interest For The Henry J. Robinson Middle School Under The Accelerated Repair Program

Documents:

STATEMENT OF INTEREST HENRY J. ROBINSON MIDDLE SCHOOL.PDF
ROBINSON SCHOOL 2.PDF

8.XVI. Vote-Authorize MSBA Statement Of Interest For The Dr. An Wang Middle School Under The Accelerated Repair Program

Documents:

STATEMENT OF INTEREST DR. AN WANG MIDDLE SCHOOL.PDF
WANG SCHOOL 2.PDF

8.XVII. Vote-Authorize MSBA Statement Of Interest For The Bartlett Community Partnership School Under The Accelerated Repair Program

Documents:

STATEMENT OF INTEREST BARTLETT SCHOOL.PDF
BARTLETT SCHOOL 2.PDF

9. **CONVENTION/CONFERENCE REQUESTS**

9.I. Overnight Travel Request: LHS Framingham, MA

Permission for Dianne Luz along with a group of 24 Upward Bound students participating in the MCC TRIO Upward Bound Math & Science to Framingham, MA scheduled for February 20th through February 21st, 2020. There are no costs to the School Department Budget.

Documents:

[LHS FRAMINGHAM, MA.PDF](#)

9.II. Out Of Country And Overnight Travel Request: LHS Netherland, Belgium And Paris

Permission for twenty-four [24] LHS students and four [4] chaperones, Tom Thornton, Donna Newcomb, Daniel Murphy and Patricia Crabtree, all Lowell High staff to travel to Netherland, Belgium and Paris, during the February school vacation 2021. Each student traveling will incur the total cost of \$2,805. There are no costs to the School Department Budget.

Documents:

[LHS NETHERLANDS, BELGIUM AND PARIS, FRANCE.PDF](#)

9.III. Out Of State And Overnight Travel Request: LHS Baltimore, MD

Karyn Cassidy, LHS counselor, to attend the John Hopkins University counselor visit from April 26th through April 28, 2020 in Baltimore, MD. There is no cost to the School Department budget. All expenses will be funded by John Hopkins University. No substitute teacher is needed

Documents:

[KARYN CASSIDY, BALTIMORE MD.PDF](#)

9.IV. Out Of State And Overnight Travel Request: LHS Cooperstown, New York

Request permission for LHS Baseball team along with Head Coach, Dan Graham and Assistant Coaches Mark Rurak, Cam Roper and Kyle Swenson to attend a conference game with Central Catholic High School in Cooperstown, New York on April 19th and April 20, 2020. All travel related expenses will be paid through the Lowell High School Baseball Parent Boosters. There are no costs to the School Department Budget.

Documents:

[LHS BASEBALL, COOPERSTOWN, NY.PDF](#)

9.v. Out Of State Travel Request: Portsmouth, N.H.

Request permission for Melissa Newell, Coordinator of Language Arts & Literacy K-12, to attend a conference in Portsmouth, New Hampshire on April 10, 2020. The total cost for the workshop is \$209.00. The registration fee is funded by the Professional Development budget. No substitute teacher is needed.

Documents:

[M. NEWELL, PORTSMOUTH, NH.PDF](#)

9.vi. Overnight Travel Request: LHS - Hyannis, MA

Permission for Athletic Director David Lezenski to attend the 45th Annual MSSADA Conference to be held on March 24, 2020 through March 27, 2020 in Hyannis, MA. There are no costs to the School Department Budget.

Documents:

[DAVID LEZENSKI, HYANNIS, MA.PDF](#)

9.vii. Overnight Travel Request: LHS - ROTC

The Lowell High School ROTC cadets, (Lt. Col Eileen St. Laurent. MSgt Kevin Casilli and MSgt Paul Perez and TSgt David Smith) along with additional chaperones Tarathorn Hong, Stephen Cruz, Reynaldo Rivera, Brianna Croteau, Mikaylah Croteau, Prathnar Pich and Sodhikar Pich to travel on May 28th through May 31, 2020, with approximately 80-100 cadet students to Fort Devens facility to attend the Course 9381. All costs will be paid by AFJROTC funds, student fundraising and student contributions. The cost of the substitutes in the amount of \$210 will be paid by LHS individual school budget.

Documents:

[LHS AJFJROTC, FT. DEVENS, MA.PDF](#)

9.VIII. Overnight Travel Request: LHS Hyannis, MA

Permission for eleven (11) LHS Student Council Representatives as well as Student Council Advisor Thomas Thornton to attend the 2020 Massachusetts Association of Student Council Workshop on March 4, 2020 through March 6, 2020 held at the Resort & Conference Center at Hyannis, in Hyannis, MA. Students will miss three (3) days of school. No substitutes will be needed and all expenses will be paid through fundraising and the Office of Student Activities at LHS funds not to exceed \$4,103. There is no cost to the Lowell School Department.

Documents:

[LHS HYANNIS, MA.PDF](#)

10. **PROFESSIONAL PERSONNEL**

- 10.I. The Members Of The United Teachers Of Lowell Hereby Donate Sixty [60] Sick Leave Days To Jennifer MacDonald, Butler School Teacher

Documents:

[UTL- JENNIFER MACDONALD.PDF](#)

11. **EXECUTIVE SESSION**

12. **ADJOURNMENT**



LOWELL SCHOOL COMMITTEE

REGULAR MEETING MINUTES

Date: January 15, 2020
Time: 6:30PM
Location: City Council Chamber, 375 Merrimack Street, 2nd Floor, Lowell, MA 01852

1. SALUTE TO FLAG

2. ROLL CALL

On a roll call at 6:32 p.m., all members were present, namely: Mr. Descoteaux, Mr. Dillon, Ms. Doherty, Mr. Hoey, Mayor Leahy, Ms. Martin and Ms. Clark.

3. SPECIAL ORDER OF BUSINESS

3.I. Spotlight On Excellence: Pyne Arts Magnet School Musical

The Spotlight on Excellence featured the Pyne Arts Magnet School Musical: "Into the Woods". Under the direction of Seven Rose, cast members Ethan Ty, Kiara Simonphone, Jason Iraheta, Abigail Cruz, and Jelicity Mercado performed the musical number "It Takes Two".

4. MINUTES

4.I. Approval of the Minutes of the Special Meeting of the Lowell School Committee Meeting of Wednesday, December 18, 2019

Mr. Hoey made a motion to accept and place on file the minutes from the Special School Committee Meeting of Wednesday, December 18, 2019, the minutes from the Regularly Scheduled Lowell School Committee Meeting of Wednesday, December 18 2019 and the minutes of the Inauguration Exercises of Monday, January 6, 2020; seconded by Ms. Martin. 7 yeas APPROVED

4.II. Approval of the Minutes of the Regularly Scheduled Lowell School Committee Meeting of Wednesday, December 18, 2019

Mr. Hoey made a motion to accept and place on file the minutes from the Special School Committee Meeting of Wednesday, December 18, 2019, the minutes from the Regularly Scheduled Lowell School Committee Meeting of Wednesday, December 18 2019 and the minutes of the Inauguration Exercises of Monday, January 6, 2020; seconded by Ms. Martin. 7 yeas APPROVED



4.III. Approval of the Minutes of the Inauguration Exercises of Monday, January 6, 2020

Mr. Hoey made a motion to accept and place on file the minutes from the Special School Committee Meeting of Wednesday, December 18, 2019, the minutes from the Regularly Scheduled Lowell School Committee Meeting of Wednesday, December 18 2019 and the minutes of the Inauguration Exercises of Monday, January 6, 2020; seconded by Ms. Martin. 7 yeas APPROVED

5. PERMISSION TO ENTER

5.I. Permission to Enter: January 15, 2020

Ms. Doherty made a motion to approve the Permission to Enter; seconded by Mr. Hoey. 7 yeas APPROVED

6. MEMORIALS

6.I. Donna St. Laurent, Greenhalge School Secretary

6.II. Elai Vorn, Stoklosa School Student

7. MOTIONS

7.I. **[By Jackie Doherty]:** Request the Superintendent provide the committee with follow-up information to the report generated from my April 2018 motion regarding status of outdoor play spaces. The updated report should include information on newly added playgrounds as well as outline plans/timeline to ensure every elementary and middle school has access to safe, age-appropriate outdoor play areas, including collaborating with the City to target for extra oversight those city-managed parks that are the only outdoor play space for certain schools.

Ms. Doherty made a motion to approve; seconded by Mr. Hoey. 7 yeas APPROVED

7.II. **[By Bob Hoey]:** Request the Superintendent provide the committee with a report on the District's compliance with Chapter 71, Section 69. Are flags provided and properly displayed in compliance with the law, and is each teacher in the District leading the class in a group recitation of the "Pledge of Allegiance to the Flag?"

Mr. Hoey made a motion to approve; seconded by Mr. Descoteaux. 7 yeas APPROVED



8. REPORTS OF THE SUPERINTENDENT

8.I. Grant Award Notification: FC528 Increased Access to Quality Afterschool And Summer

Ms. Desmond, Chief Academic Officer informed the Committee that the Lowell Public Schools was awarded a grant for \$190,000 through a Massachusetts Department of Elementary and Secondary Education grant. The Lowell Public Schools received the highest level of funding for the ASOST grant in Massachusetts. The FC528 Increased Access to Quality Afterschool and Summer (Fund Code 528) grant will provide funding to the Pyne Arts and Reilly Schools to offer before and after school programming as well as summer programming for their students.

Ms. Martin made a motion to accept the following Reports of the Superintendent 8.I through 8.VIII as reports of progress; seconded by Mr. Dillon. 7 yeas APPROVED

8.II. Grant Award Notification: FC 181 Gateway City Grants for High Quality, Intensive English Language Learning Programs

Ms. Desmond, Chief Academic Officer informed the Committee that the Lowell Public Schools was awarded a grant for \$83,000 through a Massachusetts Department of Elementary and Secondary Education grant: Gateway City Grants for High Quality, Intensive English Language Learning Programs – All Levels (Fund Code 181). This program will support district priorities in regard to closing the achievement gap for all students, particularly those who are English Learners.

Ms. Martin made a motion to accept the following Reports of the Superintendent 8.I through 8.VIII as reports of progress; seconded by Mr. Dillon. 7 yeas APPROVED

8.III. Grant Award Notification: Portrait of a Graduate Grant

Ms. Phillips, Chief Equity and Engagement Officer informed the Committee that the Lowell Public Schools was one (1) of fourteen (14) recipients for the competitive Portrait of a Graduate grant. The office of Education Equity and Community Empowerment in partnership and collaboration with Project Learn and our three (3) schools (Lowell High, Leblanc Therapeutic Day School and the Career Academy) aims to develop the articulation of a robust definition of student success which includes academic skills and core competencies that will prepare our students for success in a 21st century workforce.

Ms. Martin made a motion to accept the following Reports of the Superintendent 8.I through 8.VIII as reports of progress; seconded by Mr. Dillon. 7 yeas APPROVED

8.IV. Strategic Planning Update

Ms. Phillips, Chief Equity and Engagement Officer provided a PowerPoint presentation updating the Committee on the Strategic Plan. She informed the Committee that in November/December 2019 the administration solicited volunteers to participate in the development of the strategic plan. Over fifty (50) individuals submitted their name and expressed interest in participating. Priority was placed on inclusivity that underrepresented voices, untapped networks and diverse stakeholder groups have a seat at this decision-making table. The steering committee is composed of approximately twenty-five (25)



individuals, with half representing Lowell Public School staff (both building-based and central office) and approximately half representing the greater Lowell community (families, non-profit organizations, local business, and institutions of post-secondary education). Community and staff forums will be held to receive feedback on the strategic priorities and to help solicit input about potential challenges.

Convening working groups to identify specific action steps necessary to advance strategic priorities are as follows:

- Expanding early learning opportunities
- Increasing access to high-performing seats
- Aligning high school programming
- Better leveraging Lowell's diversity

Ms. Martin made a motion to accept the following Reports of the Superintendent 8.I through 8.VIII as reports of progress; seconded by Mr. Dillon. 7 yeas APPROVED

8.V. Site-Based Budget & Fair Student Funding Update

Superintendent Boyd introduced ERS which is a non-profit organization that is dedicated to transforming how school systems organize resources so that every school succeeds for every student. ERS provided a PowerPoint presentation that stated that Fair Student Funding can help districts accomplish three (3) goals with their funding system (Equity, Transparency and Flexibility). The schools instead of receiving staff allocations and supply budgets are allocated funds based on the characteristics of their students. These unlocked resources are distributed through a formula that weights different characteristics chosen to meet the individual district's needs. These weights are combined with a set of policies to help the district strike a balance between equity and stability. With Site-Based Budgeting, school leaders then use their budget to determine the number and mix of staff and other resources to match school needs and priorities.

Ms. Phillips also shared the proposed monthly schedule for school site council trainings and implementation of the site-based budgeting process.

Ms. Martin made a motion to accept the following Reports of the Superintendent 8.I through 8.VIII as reports of progress; seconded by Mr. Dillon. 7 yeas APPROVED

8.VI. Report On Motions

Superintendent Boyd provided the Committee with an updated report on the status of outstanding motions and asked the Committee if they had any concerns or questions.

Ms. Martin made a motion to accept the following Reports of the Superintendent 8.I through 8.VIII as reports of progress; seconded by Mr. Dillon. 7 yeas APPROVED

8.VII. List of Eligible Teachers

The List of Eligible Teachers officially informs the Committee of all eligible teachers by subject and grade.

Ms. Martin made a motion to accept the following Reports of the Superintendent 8.I through 8.VIII as reports of progress; seconded by Mr. Dillon. 7 yeas APPROVED



8.VIII. Personnel Report

The Personnel Report officially informs the Committee of all retirements, resignations, promotions and new hires.

Ms. Martin made a motion to accept the following Reports of the Superintendent 8.I through 8.VIII as reports of progress; seconded by Mr. Dillon. 7 yeas APPROVED

9. NEW BUSINESS

9.I. Revision of School Assignment Policy File: JCA

Ms. Phillips, Chief Equity and Engagement Officer explained all of the revisions in the School Assignment Policy to the Committee.

Mr. Hoey made a motion to approve the revisions to the School Assignment Policy File: JCA; seconded by Mr. Descoteaux. 7 yeas APPROVED

9.II. Budget Transfer

Department:	SCHOOLS					
TRANSFER TO:						
Account #				Description	Amount	
Org.	Object	Project	DESE Function			
94010105	512111		3520	Reilly - Student Activities	\$ 3,000.00	
99341230	512152		1400	HR Relations Assistant	\$ 4,300.32	
99347103	512906		4000	Director of Operations/Maintenance	\$ 5,449.92	
99341218	530103		1400	Legal - Settlements	\$ 12,300.00	
99310006	575268		5300	Modular Classroom Rental	\$ 2,000.00	
99341504	530000		3100	Professional Services	\$ 50,000.00	
				TOTAL	\$ 77,050.24	



TRANSFER FROM:					
Account #				Description	
Org.	Object	Project	DESE Function		
91810103	512903		2300	Pyne Arts Elementary Teacher	\$ 25,050.24
99347106	530002		4000	Maintenance - Contracted Svcs.	\$ 2,000.00
99328105	530002		3300	Contracted Services	\$ 50,000.00
				TOTAL	\$ 77,050.24

Reason for Transfer: Adjustment to expend the budget.

Ms. Martin made a motion to approve the budget transfer of \$77,050.24; seconded by Ms. Doherty. 7 yeas APPROVED

9.III. Permission to Post: Bilingual Family Liaison – Lead

Mr. Descoteaux made a motion to post the Bilingual Family Liaison – Lead; seconded by Ms. Clark. 7 yeas APPROVED

9.IV. Permission to Post: Special Education Family Advocate

Mr. Descoteaux made a motion to post the Special Education Family Advocate; seconded by Ms. Doherty. 7 yeas APPROVED

9.V. Vote to Accept Donation Of \$2,500 From Smith Purdon Foundation.

The Bridge Program was notified that they received a \$2,500 grant from the Smith Purdon Foundation. The funds will be used for Electives Programming, Ropes Course, and an Anti-Bully Conference.

Ms. Doherty made a motion to accept and approve a donation of \$2,500 from the Smith Purdon Foundation; seconded by Mr. Descoteaux. 7 yeas APPROVED

9.VI. Permission to Post: Assistant TV Production Staff (Part-Time)

The Assistant TV Production Staff (Part-Time) will report to the Head of School and will receive a salary of \$8,000 per school year, grant-funded.

Ms. Doherty made a motion to post the Assistant TV Production Staff (Part-Time); seconded by Mr. Dillon. 7 yeas APPROVED



9.VII. Establishment of Subcommittees

Mr. Hoey made a motion to approve the Establishment of Subcommittees; seconded by Ms. Clark. 7 yeas APPROVED

10. CONVENTION/CONFERENCE REQUESTS

10.I. In State Overnight Travel Request: Permission for Melissa Newell, Coordinator of Language Arts & Literacy K-12, to attend the MRA (Massachusetts Reading Association's) Annual Reading Conference in Quincy, MA on April 1st and 2nd 2020. The cost to attend the workshop of \$380.00, the cost of the hotel of \$350.00 for 2 nights, mileage and meals on the amount of \$150 will be paid by Title 1 funding. No substitute is needed.

Ms. Doherty made a motion to take and approve all three (3) convention/conference requests together; seconded Mr. Descoteaux. 7 yeas APPROVED

10.II. Out of Country and Overnight Travel Request: LHS Permission for up to thirty [30] students and five [5] chaperones, Wayne Taylor, Thomas Thornton, Michelle Callahan, Jill Taylor and John Mellonakas, all Lowell High staff to travel to Belize during the February school vacation 2020. Students will miss one day of school, Friday, February 12, 2020 and four [4] substitutes will be needed for one day. The cost of the substitutes in the amount of \$440 will be paid by LHS individual school budget. Each student traveling will incur the total cost of between of \$3,225 and \$3,525.

Ms. Doherty made a motion to take and approve all three (3) convention/conference requests together; seconded Mr. Descoteaux. 7 yeas APPROVED

10.III. Out Of Country and Overnight Travel Request: LHS Permission for Susan Brassard and two additional non-teacher adult chaperones Cassandra Johnson, Brianna Heughins and a group of eighteen [18] LHS students to travel on an international trip named Cuisine & Culture of Southern Italy during the February school vacation of 2021. Each student traveling will incur the total cost of \$3,709. No Substitute teacher needed.

Ms. Doherty made a motion to take and approve all three (3) convention/conference requests together; seconded Mr. Descoteaux. 7 yeas APPROVED



11. ADJOURNMENT

Ms. Doherty made a motion to adjourn at 9:03 p.m.; seconded by Ms. Martin. 7 yeas APPROVED

Respectfully submitted,

**Joel D. Boyd, Ed.D., Superintendent and
Secretary to the Lowell School Committee**

JDB/mes



PERMISSION TO ENTER

To: Dr. Joel Boyd, Superintendent of Schools
From: Billie Jo Turner, Assistant Superintendent for Finance and Business
Date: January 31, 2020
Subject: Permission to Enter – February 5, 2020 School Committee Meeting

GREAT MINDS, LLC **\$ 9,000.00**
55 M Street, S.E., Suite 340
Washington, DC 20003

To *amend* the existing contract to purchase student workbooks, teacher books and Digital Suite on-line access for the Common Core Standards for Mathematics for grades K-8

Funding provided by the School Department Budget: Supplies & Textbooks

WATERMARK **\$ 6,470.00**
175 Cabot Street
Lowell, MA 01854

To provide installation of secondary handrails in stairwells at the Bailey School.

Funding provided by the School Department Budget: Capitol Equipment and Replacement

PRIDESTAR STUDENT TRANSPORTATION, INC. **\$ 8,000.00**
229 Stedman Street
Lowell, MA 01851

To *amend* the existing contract to allow the transportation of Lowell students to and from before and after school programs outside of the City of Lowell.

Funding provided by the Community Preschool Partnership Initiative (CPPI) Grant



SUBCOMMITTEES OF THE LOWELL SCHOOL COMMITTEE
Appointed by Mayor

SCHOOL IMPROVEMENT & PERFORMANCE MANAGEMENT

Policy Oversight:

- School Turnaround
- Program Expansion and Consolidation
- School Accountability
- Program Research and Evaluation
- School Climate

Chairperson, **Connie Martin**

Member, **Mike Dillon, Jr.**

Member, **Andre Descoteaux**

Dr. Linus Guillory, Adm. Representative

CURRICULUM & INSTRUCTION

Policy Oversight:

- Curriculum Frameworks and Materials
- Professional Development
- Social Emotional Learning
- Special Education
- Services for English Language Learners
- Technology and Digital Learning
- Extended Learning and Enrichment

Chairperson, **Connie Martin**

Member, **Hilary Clark**

Member, **Jacqueline Doherty**

Ms. Robin Desmond, Adm. Representative

COLLEGE & CAREER READINESS

Policy Oversight:

- Secondary School Redesign
- Alternative Programming
- High School Pathways
- College and Business Partnerships
- Guidance Counseling

Chairperson, **Andre Descoteaux**

Member, **Hilary Clark**

Member, **Jacqueline Doherty**

Dr. Linus Guillory, Adm. Representative

EQUITY & ACCESS

Policy Oversight:

- Culturally and Linguistically Sustaining Practices
- Student Enrollment and School Assignment
- Translation Services
- Homeless Student Services
- Anti-Bias Training
- Student Impact Audits and Analyses

Chairperson, **Jacqueline Doherty**

Member, **Robert Hoey**

Member, **Hilary Clark**

Ms. Latifah Phillips, Adm. Representative

ARTS & ATHLETICS

Policy Oversight:

- Elem and Secondary Performing Arts
- Elem and Secondary Visual Arts
- Middle and HS Interscholastic Sports
- Intramural Sports

Chairperson, **Mike Dillon, Jr.**

Member, **Robert Hoey**

Member, **Jacqueline Doherty**

Ms. Robin Desmond, Adm. Representative

HUMAN RESOURCES & LABOR RELATIONS

Policy Oversight:

- Staff Recruitment, Hiring and Retention
- Collective Bargaining
- Non-Affiliated Personnel Contracts

Chairperson, **Hilary Clark**

Member, **Connie Martin**

Member, **Andre Descoteaux**

Dr. James Hall, Adm. Representative

SUBCOMMITTEES OF THE LOWELL SCHOOL COMMITTEE
Appointed by Mayor

FACILITIES & TRANSPORTATION

Policy Oversight:

- Building Construction and Maintenance
- Student Bussing
- Facility Use
- Building Security
- Emergency Management

Chairperson, **Robert Hoey**
Member, **Mike Dillon, Jr.**
Member, **Andre Descoteaux**
Dr. James Hall Adm. Representative

POLICY & GOVERNANCE

Policy Oversight:

- Strategic Planning
- Inter-governmental Affairs
- Legislative Agenda Setting
- Local Board Appointments

Chairperson, **Jacqueline Doherty**
Member, **Connie Martin**
Member, **Mike Dillon, Jr.**
Ms. Latifah Phillips, Adm. Representative

FINANCE

Policy Oversight:

- Budget
- Payroll
- Procurement
- Fiscal Auditing

Chairperson, **Andre Descoteaux**
Member, **Connie Martin**
Member, **Robert Hoey**
Billie Jo Turner, Adm. Representative

FAMILY & COMMUNITY ENGAGEMENT

Policy Oversight:

- Community Partnerships
- School and District Calendar
- Community Outreach
- District Events

Chairperson, **Hilary Clark**
Member, **Robert Hoey**
Member, **Andre Descoteaux**
Ms. Latifah Phillips, Adm. Representative

ACCELERATED REPAIR PROGRAM

Information/Updates



City of Lowell

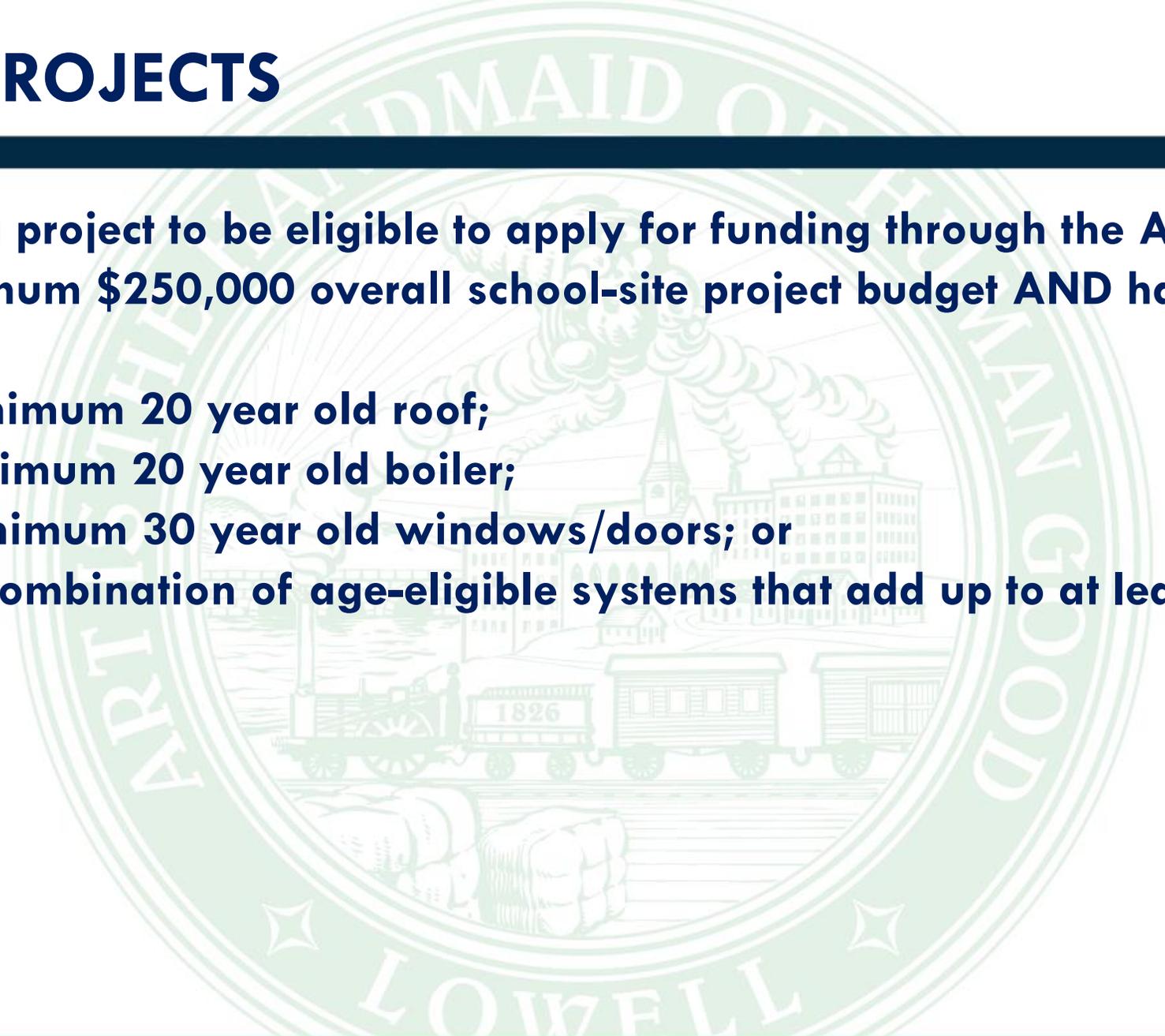
TUESDAY, JANUARY 28, 2020

PROGRAM BACKGROUND

What is the Accelerate Repair Program (ARP)?

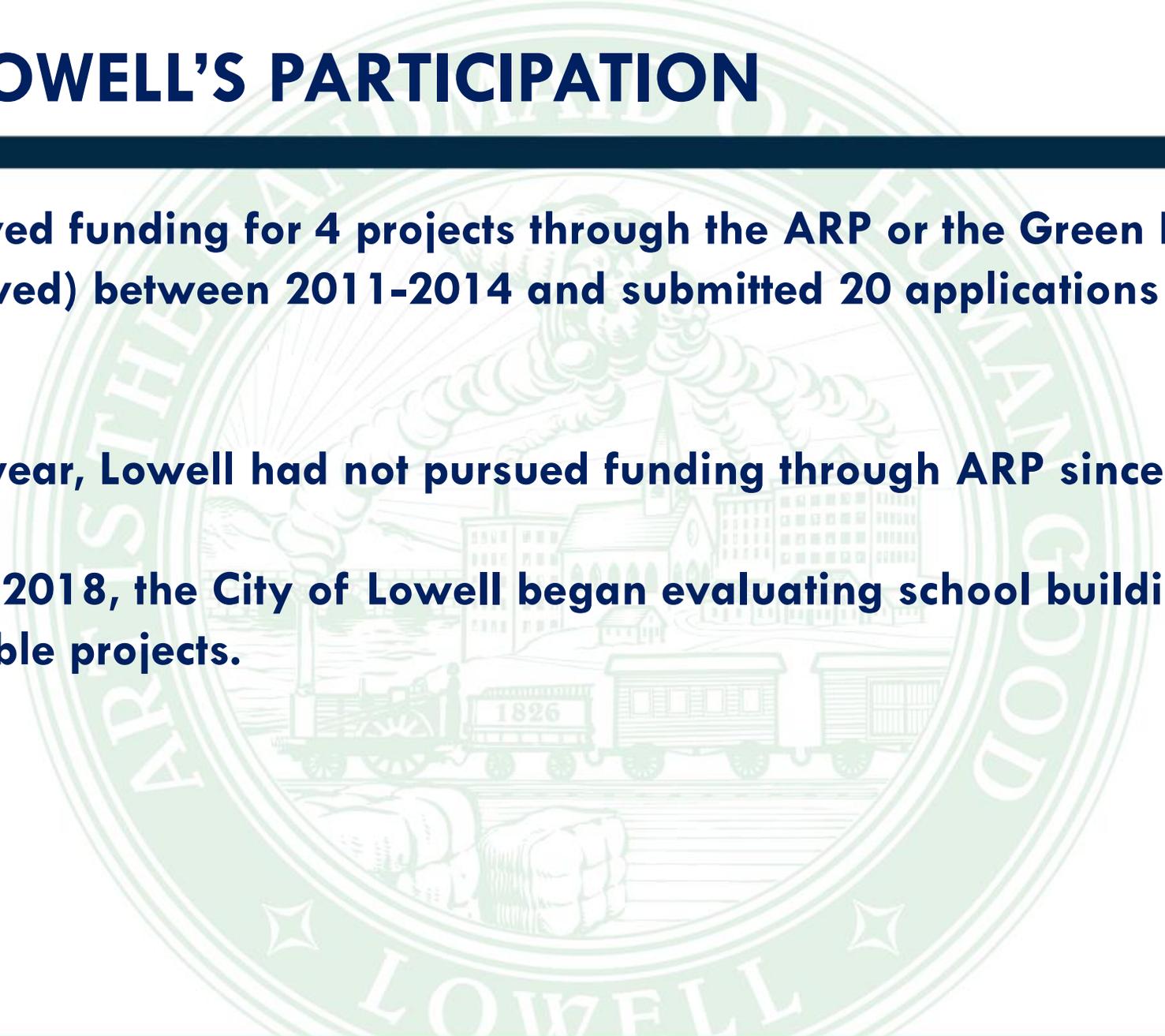
- **ARP is a competitive state grant program administered by the Massachusetts School Building Authority (MSBA).**
- **ARP provides funding to municipalities for eligible school building projects. It is designed to offset costs associated with significant renovations, including:**
 - **Roofs**
 - **Boilers**
 - **Windows & Doors**
- **The program focuses on the on the preservation of existing infrastructure by implementing energy-efficient and cost-saving upgrades.**

ELIGIBLE PROJECTS



- **In order for a project to be eligible to apply for funding through the ARP, it must meet a minimum \$250,000 overall school-site project budget AND have either:**
 - A) a minimum 20 year old roof;**
 - B) a minimum 20 year old boiler;**
 - C) A minimum 30 year old windows/doors; or**
 - D) any combination of age-eligible systems that add up to at least \$250,000**

CITY OF LOWELL'S PARTICIPATION



- **Lowell received funding for 4 projects through the ARP or the Green Repair Program (since dissolved) between 2011-2014 and submitted 20 applications during that period.**
- **Prior to last year, Lowell had not pursued funding through ARP since 2014.**
- **In the fall of 2018, the City of Lowell began evaluating school building needs to identify eligible projects.**

EVALUATING ELIGIBLE PROJECTS

SCHOOL	BOILER	ROOF
James F. Sullivan Middle School	IN PROGRESS	IN PROGRESS
Dr. Gertrude Bailey Elementary School	IN PROGRESS	IN PROGRESS
James S. Daley Middle School	IN PROGRESS	YES
Frederick T. Greenhalge Elementary School	IN PROGRESS	YES
Abraham Lincoln Elementary School	NO	YES
S. Christa McAuliffe Elementary School	IN PROGRESS	YES
Rogers Early Learning Center	IN PROGRESS	YES
Pawtucketville Memorial Elementary School	YES	YES
Joseph A. McAvinnue Elementary School	YES	YES
Moody Elementary School	YES	NO
Charlotte M. Murkland Elementary School	YES	YES
John J. Shaughnessy Elementary School	YES	YES
Benjamin F. Butler Middle School	NO	YES
Henry J. Robinson Middle School	YES	YES
Dr. An Wang Middle School	YES	YES
Bartlett Community Partnership School	YES	YES
	YES	Eligible for ARP
	NO	Not eligible
	IN PROGRESS	Invited in 2019

KEY

YES	Eligible for ARP
NO	Not eligible
IN PROGRESS	Invited in 2019

2019 APPLICATION PROCESS - TIMELINE

FALL 2018

City of Lowell reviews recently completed EMG Municipal Facilities Condition Assessments and compares them with results from Collin's Center Report and collaborates with DPW and School Dept. leadership to identify potentially eligible projects.

Strategy is developed to address most critical capital needs among schools.

JAN./FEB. 2019

ARP Application period. City submits applications for 15 projects at 8 schools: Bailey (roof/boiler), Daley (roof/boiler), Freshman Academy (roof), Greenhalge (roof/boiler), Lincoln (roof/boiler), McAuliffe (roof/boiler), Rogers (roof/boiler), and Sullivan (roof/boiler).

2019 APPLICATION PROCESS - TIMELINE

APRIL
2019

MSBA Invites 8 Projects at 6 schools into the Accelerated repair program: Bailey (roof/boiler), Sullivan (roof/boiler), Daley (boiler), Greenhalge (boiler), McAuliffe (boiler), Rogers (boiler)

MAY/JUNE
2019

City prepared pre-requisites for accepted projects, including more detailed information on the building roofs & HVAC system. City works with MSBA staff to forecast estimated costs of projects.

JULY
2019

City submits pre-requisite documents to MSBA.

2019 APPLICATION PROCESS - TIMELINE

AUGUST
2019

City Council votes to fund Schematic Design phase of projects.

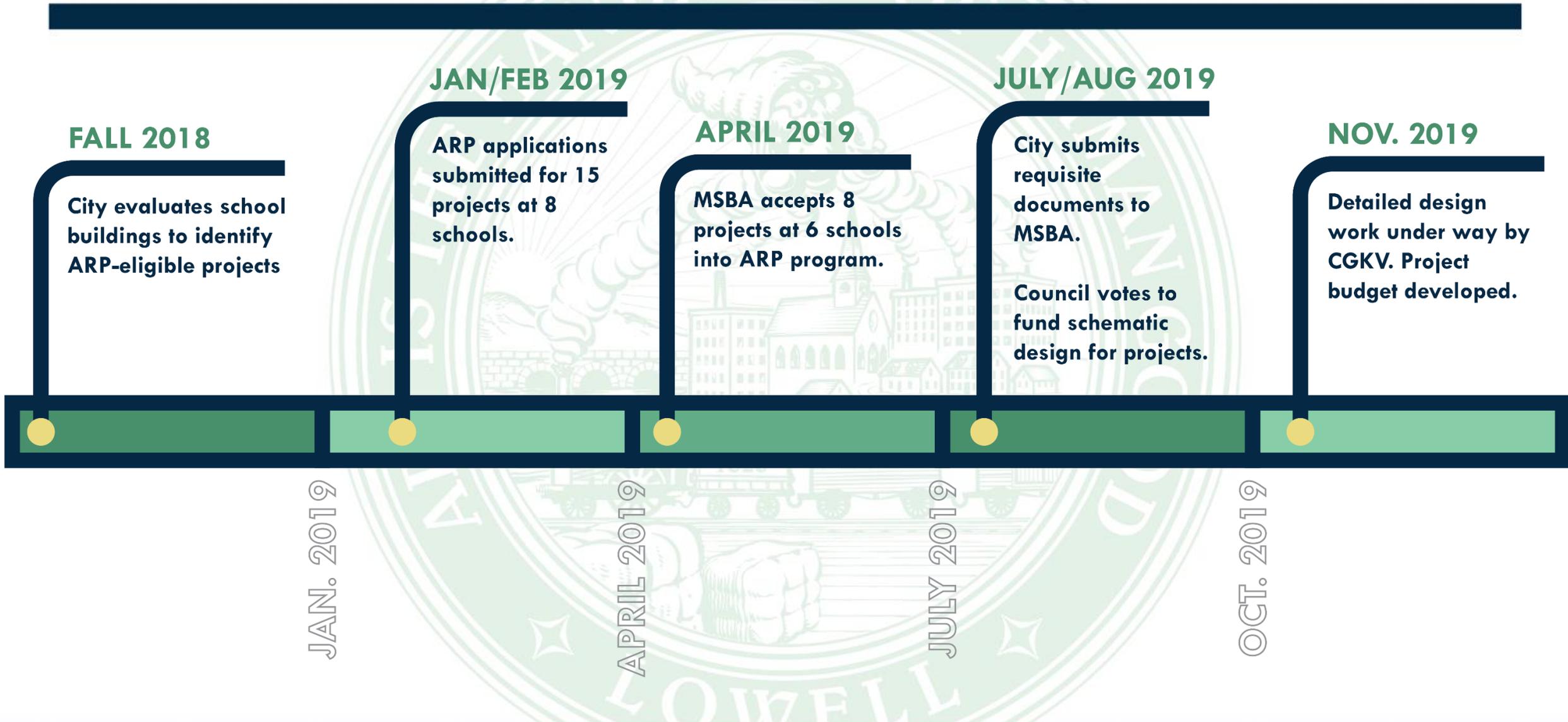
OCTOBER
2019

City is assigned OPM (Left Field) and Design Firm (CGKV Architects) to assist with all six projects. Aggressive timeline is developed which aims to have all projects completed during 2020 construction season.

NOV/DEC
2019

Detailed design work on all 8 projects under way by CGKV. Budget development under way in collaboration with Leftfield and CGKV.

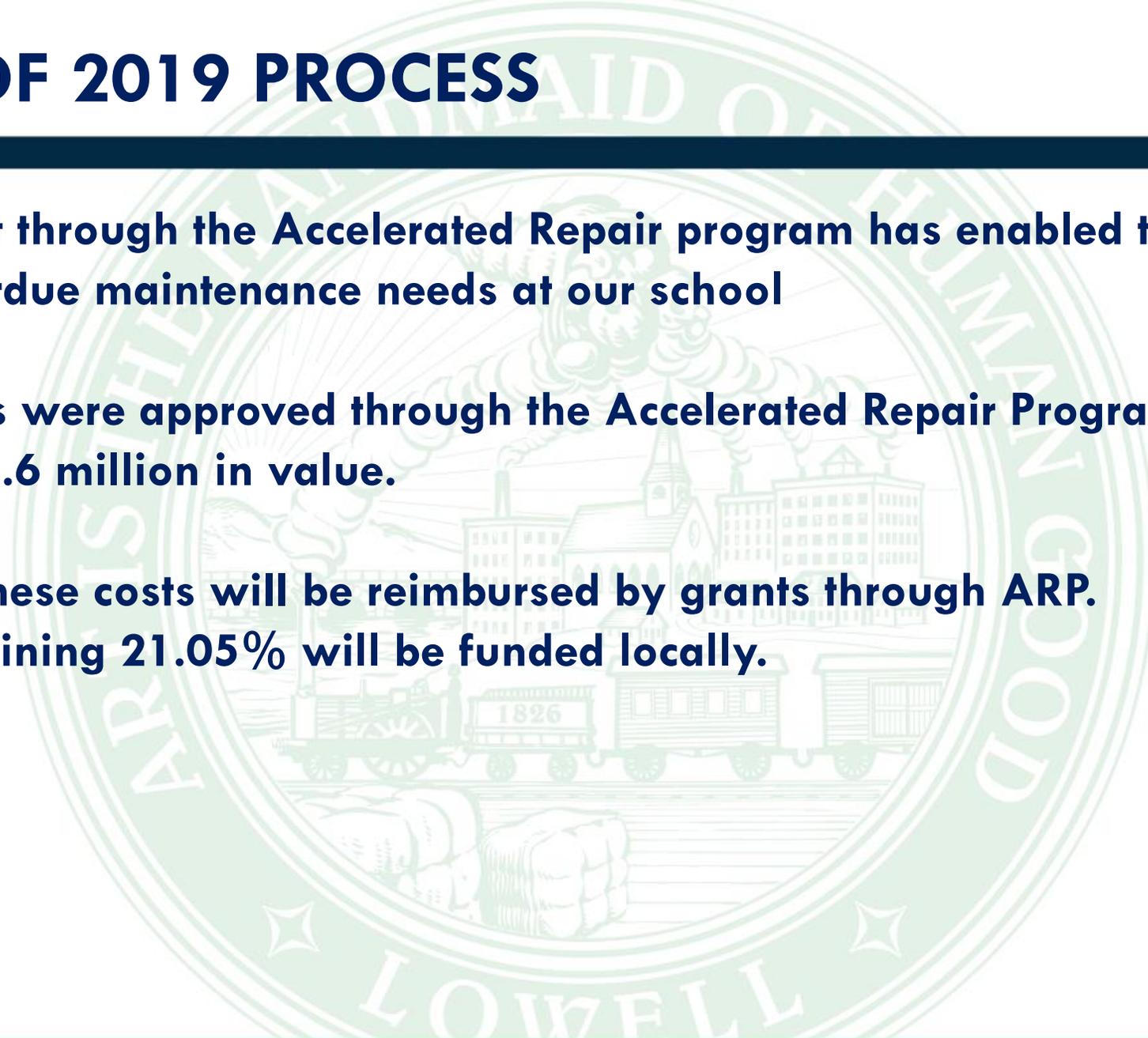
2019 APPLICATION PROCESS - TIMELINE



2019 PROCESS – FINAL STEPS

- **Projects at schools receiving just boiler replacements have been submitted to MSBA for final approval at February Board Meeting: Daley Greenhalge, McAuliffe, Rogers**
- **Detailed design continues on projects at the Bailey and Sullivan – both slated for new roofs and boilers. Projects will be submitted for review by MSBA's April Board meeting.**
- **The MSBA requires full funding amount to be approved by local elected body prior to project approval.**
 - **\$13.6 million loan order introduced on Jan. 28 agenda will satisfy this requirement.**
- **Aggressive timetable is set to have projects completed during 2020 construction season and prepared for heating season in late 2020.**

RESULTS OF 2019 PROCESS



- **State support through the Accelerated Repair program has enabled the City to respond overdue maintenance needs at our school**
- **Eight projects were approved through the Accelerated Repair Program, representing just over \$13.6 million in value.**
- **78.95% of these costs will be reimbursed by grants through ARP.**
 - **The remaining 21.05% will be funded locally.**

RESULTS OF 2019 PROCESS

2019 Accelerated Repair Projects in progress:

2019 ARP PROJECTS	SCOPE	EST. COST BREAKDOWN	MSBA MAX GRANT	LOCAL SHARE
Dr. Gertrude Bailey Elementary School	Roof & Boiler	\$2,608,275	\$1,929,734	\$678,541
James Sullivan Middle School	Roof & Boiler	\$4,001,637	\$3,023,618	\$978,019
James S. Daley Middle School	Boiler	\$1,880,962	\$1,365,763	\$515,199
Frederick T. Greenhalge Elementary School	Boiler	\$1,479,485	\$1,077,059	\$402,426
S. Christa McAuliffe Elementary School	Boiler	\$1,498,147	\$1,067,552	\$430,595
Rogers Early Learning Center	Boiler	\$2,135,646	\$1,567,527	\$568,119
		\$13,604,152	\$10,031,253	\$3,572,899

LOOKING AHEAD – 2020 APPLICATION PROCESS

- The City is preparing to file another round of applications during 2020 ARP application period.
- Applications will be filed for 21 projects across 14 different schools, including:
 - Six schools that applications were submitted for in 2019 that either were not invited into the program or that were only awarded a boiler but were seeking a boiler and roof
 - Eight new school locations in need of roofs and/or boilers: the Bartlett, Butler, McAvinue, Moody, Murkland, Robinson, Shaughnessy, and Wang.
- **The City Council will take 14 separate votes on February 4th (next week) to approve submission of 2020 application SOIs to the MSBA**

LOOKING AHEAD – 2020 APPLICATION PROCESS

- A decision from the MSBA on which applications (if any) will be invited to the Accelerated Repair Program for 2020 is expected in April.
- List of projects that applications will be submitted for in 2020:

SCHOOL	SCOPE
James S. Daley Middle School	ROOF
Frederick T. Greenhalge Elementary School	ROOF
Abraham Lincoln Elementary School	ROOF
S. Christa McAuliffe Elementary School	ROOF
Rogers Early Learning Center	ROOF
Pawtucketville Memorial Elementary School	ROOF & BOILER
Joseph A. McAvinnue Elementary School	ROOF & BOILER
Moody Elementary School	BOILER
Charlotte M. Murkland Elementary School	ROOF & BOILER
John J. Shaughnessy Elementary School	ROOF & BOILER
Benjamin F. Butler Middle School	ROOF
Henry J. Robinson Middle School	ROOF & BOILER
Dr. An Wang Middle School	ROOF & BOILER
Bartlett Community Partnership School	ROOF & BOILER



Special Education Department Mid-Year Update



Michael Lovato Director of Special Education

Lowell Public Schools

February 5, 2020



2019-2020 Special Education Departmental Goals:

- I. Improve educational outcomes for students
 - Develop partnership with Office of Teaching and Learning to best support students' needs
 - Increase student achievement
 - Develop Consistent Teacher Assistance Team (TAT) Process
- II. Provide professional development and supports for teachers, staff, building administrators, community partners and families
- III. Improve CORE evaluations
- IV. Review and evaluate current support systems
- V. Reduce student suspensions
- VI. Streamline department data systems





Improved Student Outcomes Middle School Adjustment Programs

- Improve Academic Rigor & Engagement
 - Implementation of iREADY Toolbox for Middle Schools & the Laura Lee
 - Math
 - Language Arts
 - Includes baseline assessments
 - Progress monitoring & instruction
 - Whole group & individual lesson plan development
 - Provided eight hour training
 - Instructional Specialists and Math Coaches invited so they can provide additional coaching and support
 - Scheduled follow-up pending
- B2EST Program for Middle School Adjustment Programs
 - Building consistency across district:
 - Effective behavior management system
 - Focus on skill development to successfully transition into general education classroom setting
 - Individual goals
 - Level System
 - Classroom Behavioral Plans: Incentives
 - Effective classroom management
 - Routines



Improved Student Outcomes Social Emotional Learning Classrooms

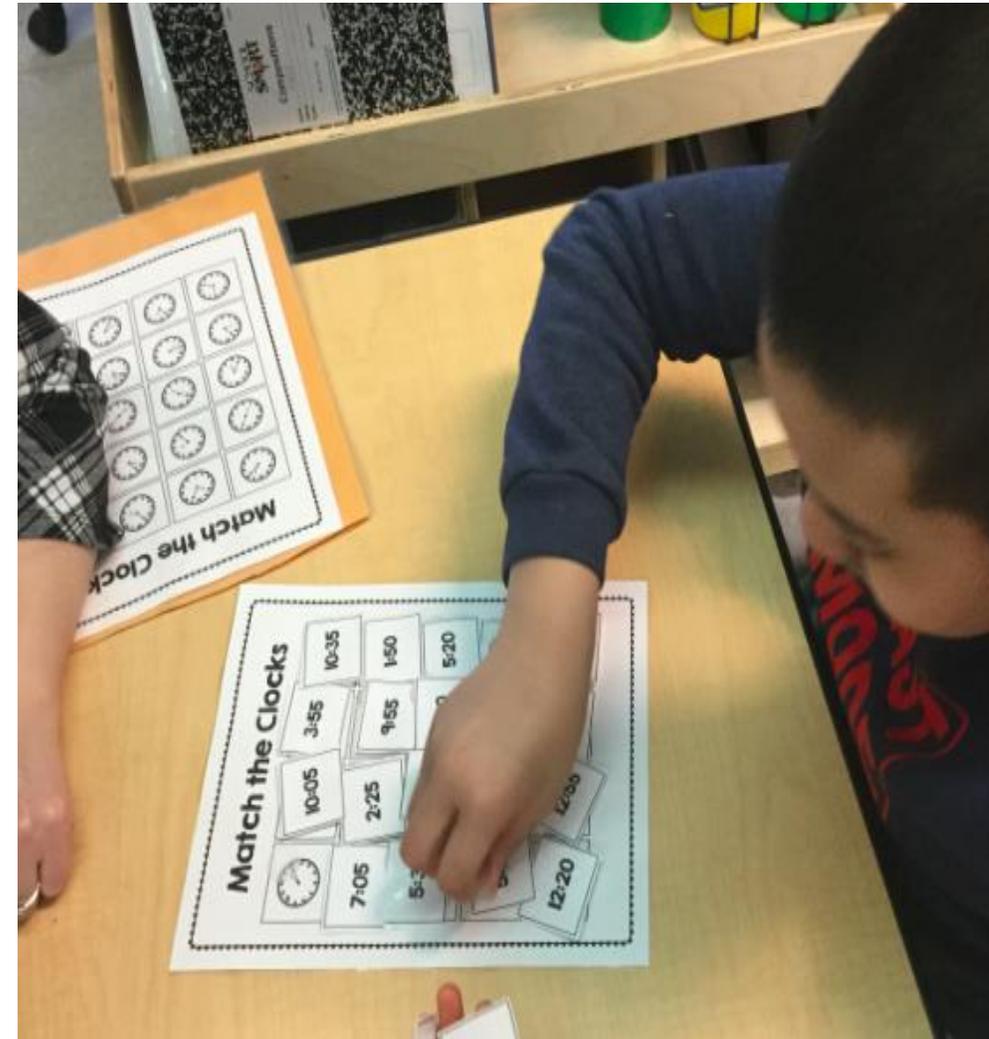
- Reduced enrollment in adjustment sub-separate programs in elementary and middle schools
 - Teacher supports provided
 - Administration awareness
 - Special education team supports
- Placement in sub-separate schools





Improved Student Outcomes Continuous Supervision Protocol

- Teams must have a goal in the IEP to address:
 - Paraprofessional support role
 - Paraprofessional responsibility
 - Intervention implementation
 - Skills needed to allow student independence
 - Skills needed for successful post-secondary transition





Improved Student Outcomes Out of District Placements

- Reduction of total students leaving our district to allow for greater inclusion
- Reduction of LPS referrals through increased district supports and interventions
- Continued partnership with Department of Children and Families to ensure students are educated in Lowell





Staff Professional Development & Support

- 10/9/2019 LAP-D Training
- 10/18/2019 WIAT
- 11/8/2019 Teacher training on the Woodcock Johnson Achievement Test
- 12/3/2019 & 12/9/2019 - Project Learn
- Website developed for teachers/support staff
 - <https://sites.google.com/lowell.k12.ma.us/lpsdspedresources/home?authuser=0>
- Individual Educational Plan compliance
- Restraint (CPI) training
- iREADY Toolbox
 - Sub-separate teachers & Laura Lee
- Medicaid billing
 - January 3rd – administrators
 - January 16th and 17th
 - All related service staff
- Manifestation determination
- Teacher Assistance Team (TAT) support
- MCAS Alt. with DESE
 - February 5th



Staff Professional Development & Support

- Training for Social Workers on FBA/BIP Implementation
 - To include site based social workers
- Developing templates to support FBA/BIP
 - Support staff in ensuring all components are completed
 - Forms will be uploaded in EASY IEP
 - Forms available for regular education staff
 - Promote early tiered supports through the Teacher Assistance Team (TAT)





Supports for Families

- Special Education Family Advocate
 - Collaborative partner with parents and SPED PAC
- Training
 - April 2, 2020 – staff to provide a presentation around referrals, meetings, and the plan development process and procedural safeguards
- LHS Transition Planning Fair





Supports for Community Partners

- Training for School Resource Officers
 - Training date March 11, 2020
 - Low incidence disability identification
 - Best practices



Improved CORE Evaluations

- Educational designations of Autism and the identification of attention deficits
 - Helps ensure services to students
 - Allows for earlier identification and intervention for all students
 - Disability identification
 - Reduces the reliance on outside medical providers to access educational services.
 - Potentially increases access to accommodation plans. If a student does not qualify for an IEP, students may access 504 plans due to the identified disability. For example, a 504 plan for identified attention deficits
- Students were previously identified under other categories, such as Developmental Delay & Communication
 - Using more specific designations can help teachers and administrators more fully understand the student needs.



Improved CORE Evaluations

- Re-Evaluations
 - Sub-committee-exploring REED option
 - Intent is to reduce the amount of achievement testing & increase time on learning
- Social Worker Evaluations
 - Piloting evaluations to identify any undeveloped skills impacting students access to academics
 - Allows social worker to provide more targeted support and progress monitor skills development





Current Projects for Department

- Multi-Tiered System of Support Planning Institute
- Evaluation of data systems
- Continued support for principals with special education discipline
- Monitoring of out of district placements and least restrictive placements
- Reading/Dyslexia Committee



Future Goals

- Continued collaboration with the Office of Teaching and Learning
- Continued improvements with data systems
- Continued professional development for staff
 - CPI
 - Restraint
 - Suspensions
 - Manifestation training
- Continued improvements to partnerships with parents, community and state
- Review of sub separate programs
- Review of day school programs
- Review of Special Education Transportation



Renaissance Network – Update

Equity. Excellence. Empowerment.
February 5, 2020





Renaissance Network

- The *Renaissance Network* is a support structure for our under-performing schools.
- Schools receive differentiated services and supports to address achievement and performance gaps.
- Schools are assigned to the network based on DESE accountability percentiles.



Renaissance Network

	ACADEMICS				
	Progress Towards Improvement		Accountability Percentile		
	2018	2019	2017	2018	2019
Bartlett	63	57	--	9	9
Butler	37	59	--	6	10
Greenhalge	69	40	--	10	13
Lowell High	31	27	13	13	12
Robinson	27	21	--	3	2
Stoklosa	53	67	--	12	17
Sullivan	28	25	--	6	3



Instructional Rounds

- Launched in November
- Renaissance Schools
 - *Bartlett*
 - *Butler*
 - *Greenhalge*
 - *Lowell High*
 - *Robinson*
 - *Stoklosa*
 - *Sullivan*
- 182 classroom visits
- Team:
 - CO/School, LSAA/UTL
 - Math Coach, Teachers/Leads, Principal, AP, Instructional Coach, Literacy Specialist

Teacher Quotes:

"As a teacher, I've often wondered what happens in these meetings. This was a helpful and valuable experience."

"I have gained valuable insight on how to improve my practice. It is helpful for me to see the work of my colleagues."



We are making progress

- Rubric based feedback
 - Sustaining
 - Providing
 - Developing
 - *Not observed*
- Indicator examples:
 - *Classroom climate*
 - *Content objectives*
 - *Learning time*
- Building the practice
 - Peer observations
 - School-wide utilization

		November	January
Organization of the Classroom: Climate	Sustaining	1	10
	Providing	47	46
	Developing	32	12
Organization of the Classroom: Learning Objectives	Sustaining	1	4
	Providing	35	37
	Developing	46	25
Organization of the Classroom: Learning Time	Sustaining	5	10
	Providing	29	41
	Developing	42	21



What's next? *Investing in our future*

Directing intensive resources through five guiding pillars of support:

- **Improving academics**
- **Strategic Intervention**
- **Non-instructional supports**
- **Extended learning**
- **Engaging families**

Improving academics

- *Instructional rounds*

Strategic Intervention

- *Greenhagle pilot program*

Non-instructional supports

- *School Climate Manager*

Extended learning

Engaging families

Lowell Public Schools



REPORT ON STATUS OF OUTSTANDING MOTIONS

Report on Motions: February 5, 2020

ON-GOING REPORTS

Lowell High School Advisory: October 2 nd , December 18 th , March 18 th , May 20 th ,
Recognize Retirees: Every June
Annual Report on Textbook Purchases: Every August

OFFICE OF THE SUPERINTENDENT

LEAD	DATE OF MOTION	MOTION	DEPARTMENT ASSIGNED & EXPECTED COMPLETION DATE	STATUS
1. SUPT				



REPORT ON STATUS OF OUTSTANDING MOTIONS

OFFICE OF EDUCATIONAL EQUITY & COMMUNITY EMPOWERMENT - CHIEF EQUITY & ENGAGEMENT OFFICER

LEAD	DATE OF MOTION	MOTION	DEPARTMENT ASSIGNED & EXPECTED COMPLETION DATE	STATUS
1. CEEO	08/21/19	<p style="text-align: center;"><u>Revise Policy School Visits, Social Media & Fundraising</u></p> <p>[by Gerard Nutter]: Request policy subcommittee meet with the administration before the two October School committee meetings to review/revise policy on school committee visits, social media, fundraising.</p>	Legislative Affairs	Will be raised for discussion at one of the upcoming Policy Subcommittee meetings that will be held per the availability of the Policy Subcommittee members
2. CEEO	09/04/19	<p style="text-align: center;"><u>Review School Assignment Policy</u></p> <p>[by Mayor William Samaras and Gerard Nutter]: Administration to review the JCA - School Assignment Policy and provide recommendations especially with regard to siblings and the importance of family along with the student living within the school neighborhood street directory criteria.</p>	Welcome Services/FRC	Discussed at the Policy Subcommittee meeting on December 9, 2019 and a revised policy will be presented at the January 15, 2020 School Committee meeting.
3. CEEO	09/18/19	<p style="text-align: center;"><u>District Wide Recess Policy</u></p> <p>[by Gerard Nutter And Andy Descoteaux]: Administration compile a report on the implementation of District Wide Recess Policy to see how it is being followed and consider partnering with Lowell Education Justice Alliance to form a task force for further review and recommendations on recess being taken away as punishment.</p>	Office of Equity & Engagement	Will be discussed further at one of the upcoming Policy Subcommittee meetings that will be held per the availability of the Policy Subcommittee members
4. CEEO	10/02/19	<p style="text-align: center;"><u>Training Program for School Site Council</u></p> <p>[by Jackie Doherty]: Request the Superintendent collaborates with the Citywide Family Council to develop and implement a training/educational program for School Site Council members in preparation for school-based budgeting in Spring 2020.</p>	Office of Equity & Engagement	<p style="text-align: center;">School Site Council Memo</p> <p>Click link for memo</p>

Update on Status of Motions

To be presented at the meeting of Wednesday, February 5, 2020



REPORT ON STATUS OF OUTSTANDING MOTIONS

LEAD	DATE OF MOTION	MOTION	DEPARTMENT ASSIGNED & EXPECTED COMPLETION DATE	STATUS
5. CEEO	11/06/19	<p style="text-align: center;"><u>Support Citywide Family Council</u></p> <p>[by Jackie Doherty]: Request the Superintendent provide the committee with a plan to support the Citywide Family Council efforts to engage parents that includes regular access to school leadership, designated school contacts, assistance in promoting CFC events directly to families, school site councils, advisory councils, and parent-teacher organizations, as well as other suggestions to collaborate with CFC in support of family-school engagement.</p>	Office of Equity & Engagement	Chief Equity & Engagement Officer met with members of the Citywide Family Council Leadership Committee on November 12, 2019 and began discussions about next steps and will provide a report of progress to the Committee at the January 15, 2020 School Committee meeting.
6. CEEO	11/20/19	<p style="text-align: center;"><u>Adult Education Graduation Rate</u></p> <p>[by Gerard Nutter]: Request Superintendent provides a report on how many Lowell Parents / Adults were enrolled in Adult Education for the last 3 years, how many out of City adults are we educating? Graduation rate of both.</p>	Adult Education Center	Requested information will be provided in a report at the December 18 th School Committee meeting.

OFFICE OF TEACHING & LEARNING - CHIEF OF SCHOOLS

LEAD	DATE OF MOTION	MOTION	DEPARTMENT ASSIGNED & EXPECTED COMPLETION DATE	STATUS
1. CSO				



REPORT ON STATUS OF OUTSTANDING MOTIONS



REPORT ON STATUS OF OUTSTANDING MOTIONS

OFFICE OF TEACHING & LEARNING - CHIEF OF ACADEMICS

LEAD	DATE OF MOTION	MOTION	DEPARTMENT ASSIGNED & EXPECTED COMPLETION DATE	STATUS
1. CAO	10/16/19	<p style="text-align: center;"><u>Learning a Trade at LHS</u></p> <p>[by Dominik Lay]: Ask the Superintendent to develop a partnership with the Greater Lowell Technical School to afford students to learn a trade while attending Lowell High School.</p>	Office of Teaching and Learning Chief Academic Officer	Report will be prepared once grant notification from the DESE is received.
2. CAO	10/16/19	<p style="text-align: center;"><u>Community Service Requirement</u></p> <p>[by Gerard Nutter]: Request LHS Sub-Committee meet to discuss possibility of adding a Community Service Requirement for all grades to count towards Graduation.</p>	LHS Head of Schools	Taskforce will be created to look at the feasibility
3. CAO	12/18/19	<p style="text-align: center;"><u>Update on Bullying Policies</u></p> <p>[by Andy Descoteaux]: Request the Superintendent to update us on any new policies going forward on bullying.</p>	Office of Teaching & Learning	Referred to Policy Subcommittee

OFFICE OF FINANCE & OPERATIONS - CHIEF FINANCIAL OFFICER

LEAD	DATE OF MOTION	MOTION	DEPARTMENT ASSIGNED & EXPECTED COMPLETION DATE	STATUS
1. CFO	11/06/19	<p style="text-align: center;"><u>PEG Funding</u></p> <p>[by Gerard Nutter And Andy Descoteaux]: Request School Committee vote to direct ALL PEG funding be used to update TV Studio Equipment and NOT on Personal salaries.</p>	In Progress Dec 2019	Report is in progress/draft
2. CFO	11/06/19	<p style="text-align: center;"><u>Status of C.E.P. Program</u></p> <p>[by Gerard Nutter]: Request Update from Administration on status of C.E.P. program</p>	Draft 11/15/19	Draft Memo Click link for memo



REPORT ON STATUS OF OUTSTANDING MOTIONS

LEAD	DATE OF MOTION	MOTION	DEPARTMENT ASSIGNED & EXPECTED COMPLETION DATE	STATUS
		(Community Eligibility Provision) specifically if Gov't funding will continue/possible cuts and date when we have to reapply.		Waiting for DESE response



REPORT ON STATUS OF OUTSTANDING MOTIONS

OFFICE OF FINANCE & OPERATIONS- CHIEF OPERATING OFFICER

LEAD	DATE OF MOTION	MOTION	DEPARTMENT ASSIGNED & EXPECTED COMPLETION DATE	STATUS
1. COO	11/06/19	<p style="text-align: center;"><u>Collegiate Charter School Hours</u></p> <p>[by Gerard Nutter]: Request Update from Administration on plans to alleviate additional transportation cost caused by the change in hours at the Collegiate Charter School of Lowell.</p>	Ongoing Transportation John Descoteaux	Transportation is in contact with CCS to addressing any proposed changes
2. COO	11/06/19	<p style="text-align: center;"><u>MSBA School Repairs Update</u></p> <p>[by Andy Descoteaux]: Request the Superintendent provides the Committee with an update on the process of MSBA school repairs.</p>	Ongoing Facilities	Meetings occurred @ MSBA on 11/06/19 coordination with City is ongoing
3. COO	12/18/19	<p style="text-align: center;"><u>Staff Evaluations</u></p> <p>[by Jackie Doherty]: Request the Superintendent provide the committee with a report on the staffing positions (and number of employees impacted) that were not evaluated or only partially evaluated during the 2018-2019 academic year and the reasons, if known, why those evaluations were not completed. The report also should include whether any positions are not scheduled to be evaluated during the current academic year, and if so, what plans are in place to remedy any challenges going forward.</p>	Ongoing Human Resources	Will be Presented 02/05/20
4. COO	01/15/20	<p style="text-align: center;"><u>Status on outdoor play spaces</u></p> <p>Request the Superintendent provide the committee with follow-up information to the report generated from my April 2018 motion regarding status of outdoor play spaces. The updated report should include information on newly added</p>	Facilities	Will be presented 02/05/20



REPORT ON STATUS OF OUTSTANDING MOTIONS

LEAD	DATE OF MOTION	MOTION	DEPARTMENT ASSIGNED & EXPECTED COMPLETION DATE	STATUS
		playgrounds as well as outline plans/timeline to ensure every elementary and middle school has access to safe, age-appropriate outdoor play areas, including collaborating with the City to target for extra oversight those citymanaged parks that are the only outdoor play space for certain schools.		
5. COO	01/15/20	<p style="text-align: center;"><u>Pledge of Allegiance</u></p> Request the Superintendent provide the committee with a report on the District's compliance with Chapter 71, Section 69. Are flags provided and properly displayed in compliance with the law, and is each teacher in the District leading the class in a group recitation of the "Pledge of Allegiance to the Flag?"	COO	Will be presented 02/19/20

CITY COUNCIL MOTIONS

LEAD	DATE OF MOTION	MOTION	DEPARTMENT ASSIGNED & EXPECTED COMPLETION DATE	STATUS
2. CSO				



Staff Evaluations

To: Dr. Joel Boyd, Superintendent of Schools

From: Dr. James P. Hall, Chief Operating Officer

Date: January 31, 2020

The following report is a partial response to the motion by Jackie Doherty:

[by Jackie Doherty]: Request the Superintendent provide the committee with a report on the staffing positions (and number of employees impacted) that were not evaluated or only partially evaluated during the 2018-2019 academic year and the reasons, if known, why those evaluations were not completed. The report also should include whether any positions are not scheduled to be evaluated during the current academic year, and if so, what plans are in place to remedy any challenges going forward.

The Lowell School District's 2018-2019 Educator Evaluation Performance Rating, which will show Lowell's percentage of evaluations submitted, will be accessible from the Massachusetts Department of Education in May 2020, so I am not providing a full response to this motion at this time. Enclosed is the report that is available for the 2017-2018 school year (see Exhibit A). I will continue to go through all the evaluations within our system to attempt to provide an estimate on our Performance Rating prior to that publication date in May.

One of the Administration's goals has been to take steps each month toward the goal of creating a sustainable structure where each employee will get an evaluation on a regular basis which emphasizes things they are doing well and which also encourages improvement and growth as needed. Consistent with this goal, each employee in the Office of Finance and Operations will receive a yearly evaluation. This summer, a support form was developed where employees would write down how she or he planned to support the goals established by the Administration, consistent with their job descriptions. At the end of each evaluation period, there is also a planned meeting where the supervisor and employee will go over their accomplishments, performance, and proposed changes to their job description. This system is expected to establish a framework for the advancement of evaluations within the system for non-educators.

In regard to evaluations for building services personnel, negotiations occurred with the UTL in the late summer and throughout the Fall. It was determined that building services employees were the first priority in advancing evaluations in the system. Several proposed evaluation forms were routed to the UTL for feedback. No ultimate agreement was reached as the UTL took the position that it wanted to discuss evaluations for launch for the 2020-2021 school year after further bargaining the evaluation instrument in Collective Bargaining. The Administration asserted that it had the right to evaluate all employees and immediately launch the evaluation process, but decided that it was best to start the process at the start of the 2020-2021, not only so that evaluators could be comfortable with the new system, but also so employees could get enough notice of the new evaluations. Additionally, letters of expectations have been sent building service employees by the Area Facility Manager and I have sent letters of appreciation to dozens of exceptional employees.

In regard to Administrative Assistants, preliminary discussions have occurred with SEIU in implementing an evaluation instrument. An evaluation system for Administrative Assistants is planned for launch on July 1, 2020. Several Administrative Assistants in HR and the Confidential Secretary to the Superintendent will receive evaluations this year.

In regard to Cafeteria Employees, we expect to launch an evaluation system on July 1, 2020.

Massachusetts School and District Profiles Lowell

2017-18 - Educator Evaluation Performance Rating for Lowell

During this school year, districts were required to implement educator evaluation systems aligned to the Educator Evaluation framework with all educators district-wide. Please note that some district and school data are not shown due to confidentiality reasons. In instances where a rating cell is blank or shows a dash, ESE has suppressed data due to one of the following reasons: (1) the number of staff evaluated was fewer than 6, (2) all staff evaluated in the group received the same rating, (3) all educators were evaluated and a single educator had a rating different from all other educators with the same rating in the group, (4) if the 'Administrators' or 'Teachers' row is suppressed, all group rows are suppressed with the exception of 'All Educators', or (5) if either the 'Teachers-Professional Status' or 'Teachers-Non-Professional Status' row is suppressed, both rows are suppressed.

 More information about the data

	# of Educators to be Evaluated	# Evaluated	% Evaluated	% Exemplary	% Proficient	% Needs Improvement	% Unsatisfactory
All Educators	1271	1132	89.1	17.5	80.7	1.4	0.4
Administrators	78	67	85.9	32.8	67.2	0.0	0.0
Teachers	1053	954	90.6	15.4	82.5	1.6	0.5
Teachers-Professional Status	1051	954	90.8	-	-	-	-
Teachers-Non-Professional Status	2	0	0.0	-	-	-	-



Status of Outdoor Play Spaces

To: Dr. Joel Boyd, Superintendent of Schools

From: Dr. James P. Hall, Chief Operating Officer

Date: January 31, 2020

The following report is a response to the motion by Jackie Doherty:

[by Jackie Doherty]: Request the Superintendent provide the committee with follow-up information to the report generated from my April 2018 motion regarding status of outdoor play spaces. The updated report should include information on newly added playgrounds as well as outline plans/timeline to ensure every elementary and middle school has access to safe, age-appropriate outdoor play areas, including collaborating with the City to target for extra oversight those city managed parks that are the only outdoor play space for certain schools.

Many schools have requested upgrades to their play spaces. The availability of funds has been an impediment. Since 2017, there have been two major additions to play spaces. In the summer of 2017, the Moody School received a \$80,000 playground which included \$35,000 in rubber, mulch flooring. Additionally, the McAuliffe school received grant funding for a fitness play space in 2018.

In the late Fall, the City requested that we provide our priorities for play space improvements. We have also participated in meetings with the City related to the safety and maintenance of play spaces adjacent to schools. The following areas were relayed to the City in early January 2020 for consideration if City funds existed for upgrades and maintenance:

- Cardinal O'Connell School requested resurfacing of the play area and stationary playground equipment.
- STEM Academy at Rogers School has no playground equipment.
- Sullivan School requested the back circle area be repaved, another basketball hoop, the repair of railings leading to play area, the repair of back stairs leading to play areas, and the repainting of the "four square" play area.
- Shaughnessy Elementary requested improvements to the yard surrounding its playground.
- Bailey Elementary School requested repairs to playground equipment and additional mulch or rubber pieces for padding below slides.

- Greenhalge Elementary School requested that its playground benches be repaired or replaced.
- Washington Elementary School requested that the wall and fence surrounding its play area be repaired.

Also attached for your reference is an inventory report that was produced in November related to playground equipment in our schools.



Rick Underwood
Director of Operations & Maintenance

LOWELL PUBLIC SCHOOLS
Henry J. Mroz Administration Office

155 Merrimack Street
Lowell, Massachusetts 01852

Tel: (978) 674-2016
Fax: (978) 275-6361
E-Mail: runderwood@lowell.k12.ma.us

To: James Hall
From: Rick Underwood
Re: Motion Response on Playgrounds

- Of our 29 school buildings
 - 12 have their own playground on site
 - 7 have been built on or next to an existing City of Lowell park.
- 9 Schools have no playground on site, they are:
 - Lowell High, Molloy Career Academy, Laura Lee, LeBlanc, Riverside Bridge, Sullivan, Wang, Stoklosa, and Cardinal O'Connell
 - Of these 9 schools, 2 have a playground located at the schools adjacent to them (Wang and Sullivan). However, the distance for use by these 2 schools maybe a little too far to walk in a timed recess

Attached is an itemized list of equipment and a picture of each school location with playgrounds on site. You will also find an equipment summary indicating the number and type of equipment and whether the site is ADA accessible.

Please feel free to call me directly at 978-454-2010 with any questions or concerns.

Ricky

OUTDOOR PLAYGROUND EQUIPMENT



NOVEMBER 5, 2019

BAILEY SCHOOL



1 Large Gym Set, 5 Slides, 2 Monkey Bars, 1 Bridge
All in Good Condition



MOREY SCHOOL



Morey school: 4 swings ,large gym set, climbing bars and rocking seat



Morey

All in good condition 10/29/2019

BARTLETT SCHOOL



Bartlett

Bartlett School 4 swings, small gym set, large gym set and climbing net



Bartlett

Bartlett School playground 10/29/2019

LINCOLN SCHOOL



Lincoln School gym set good condition 10/29/2019
1- Slide, 2- Tunnels - steps

WASHINGTON SCHOOL



Washington

Slide, climbing house
Washington School gym set good condition 10/29/2019

SHAUGHNESSY SCHOOL



Shaughnessy

1- Gym Set, 2-Slides, 1 Climbing Net,
Shaughnessy School gym set good condition 10/29/2019

MCAULIFFE SCHOOL



McAuliffe School Gym set 8 sets of swings larger gym set w/slide, stairs, merry go round
Monkey Bars



GREENHALGE SCHOOL



Greenhalge school large gym set in good condition 10/29/2019
2- slides, stairs, climbing bars
Benches in need of repair.



REILLY SCHOOL



Reilly school large gym set w/ small gym set good condition 10/29/2019
3) slides, plank walk, bridge walk and climbing bars

PYNE/ARTS SCHOOL



3) slides, stairs, climbing bars and bridge



Large gym set, 3 slides, small gym set, monkey bars
All in good condition 10/29/2019

PYNE/ARTS SCHOOL



Toddlers play area

PAWTUCKETVILLE MEMORIAL SCHOOL



2) slides, stairs, crawling tunnels, school 2 large gym sets
good condition 10/29/2019



2) slides, stairs, climbing bars, and bridge

MCAVINNUE SCHOOL



large gym set good condition 10/29/2019
1- slide, stairs, climbing bridge set



MOODY SCHOOL



1 Gym Set, 3 Slides, 2 Climbing Poles, 1 Merry-Go-Round
All in good condition

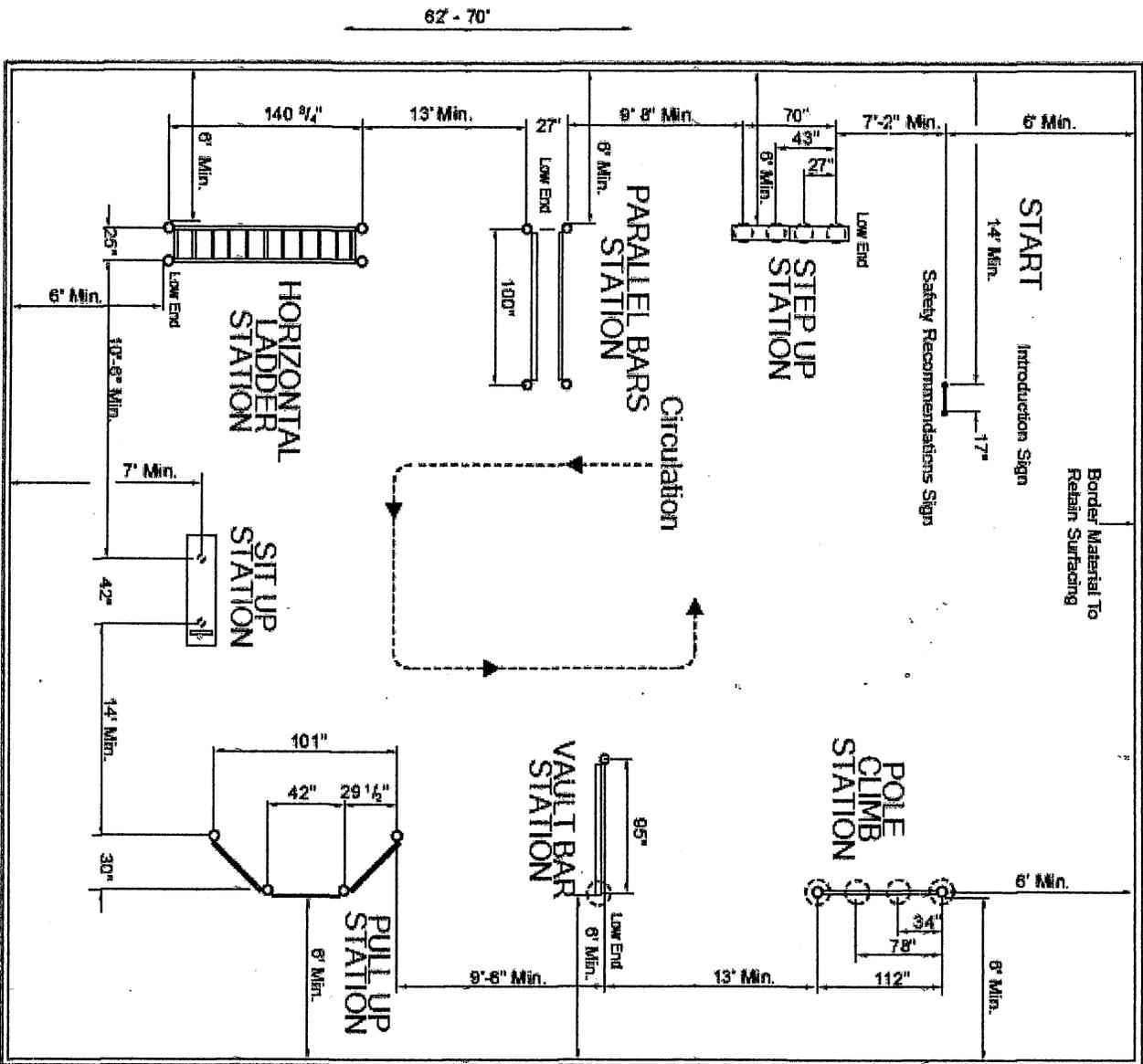
OUTDOOR PLAYGROUND EQUIPMENT SUMMARY

SCHOOL	SLIDES	SWINGS	MONKEY BARS	CLIMBING POLES	MERRY GO ROUND	ROCKING SEAT	GYM SET	CLIMBING NET	BRIDGES/TUNNELS	TODDLER AREA	ADA Compliant
BAILEY SCHOOL											
BARTLETT SCHOOL		4			1		2	1			
GREENHALGE SCHOOL	2			2							yes
LINCOLN SCHOOL	1						1				
MCAULIFFE SCHOOL	1	8	1	1	1		1		1	1	
MCAVINNUE SCHOOL	1										
MOODY SCHOOL	3			2	1		1		1		yes
MOREY SCHOOL		4	1								
MURKLAND SCHOOL											
PAWTUCKETVILLE SCHOOL	4		4						2		
PYNE/ARTS SCHOOL	3		1				2		2		yes
REILLY SCHOOL	3		2			1				1	
SHAUGHNESSY SCHOOL	2		3				2		2	2	
WASHINGTON SCHOOL	1						1				

Maximum **8'6"** height in 1" LAY-
 out increments to AIA 501 F-1487
 Standard Consumer Safety Plan
 Performance Specification for Public
 Ground Equipment for Public
 Use.



@ McAvilffe



PLAN VIEW/TYPICAL Layout

Sheet 3 of 12

A Non Profit Organization Dedicated to Health and Wellness For All

PROJECT FIT AMERICA P.O. BOX 3111, BATES HOT SPRINGS, CA. 95415

Document #210521010



LOWELL PUBLIC SCHOOLS
Henry J. Mroz Administration Office
155 Merrimack Street
Lowell, Massachusetts 01852

Billie Jo Turner
Assistant Superintendent of Finance
and Operations

Tel: (978) 674-4325
Fax: (978) 937-7620
E-Mail: bturner@lowell.k12.ma.us

TO: Joel Boyd, Ed. D., Superintendent of Schools

FROM: Billie Jo Turner, Assistant Superintendent of Finance and Operations

DATE: January 31, 2020

RE: Budget Transfer

Motion to transfer the budget in the amount of \$27,734.68 per the attached sheet labeled "Budget Transfer Form".

Budget Transfer Form

Department:		SCHOOLS				
TRANSFER TO:						
Account #					Description	Amount
Org.	Object	Project	DESE Function			
98310624	541000		2450		Bartlett SA - Technology Exp	\$ 3,000.00
98310612	544400		2300		Bartlett SA - General Supplies	\$ 1,500.00
99031006	530002		3500		LHS Athletics - Cont Svc	\$ 545.00
96037070	530002		2350		Stoklosa SA - Prof Dev	\$ 306.00
99037050	530002		2350		LHS SA - Prof Dev	\$ 4,000.00
99010718	524006		2300		LHS - Rental of Buildings	\$ 7,035.00
90237002	530002		2350		Bailey SA - Prof Dev	\$ 2,671.68
92010112	544400		2300		Lincoln SA - General Supplies	\$ 5,295.00
95410112	544400		2300		LDS SA - General Supplies	\$ 3,382.00
					TOTAL	\$ 27,734.68
TRANSFER FROM:						
Account #					Description	Amount
Org.	Object	Project	DESE Function			
98337030	530002		2350		Bartlett SA - Prof Dev	\$ 4,500.00
99030502	524006		3520		LHS Athletics - Rental	\$ 545.00
96041104	530002		2200		Stoklosa SA - Contracted Svc	\$ 306.00
99037006	512903		2300		LHS Lead Teacher Stipend	\$ 4,000.00
99341221	544400		1400		LHS Data Processing Supplies	\$ 6,035.00
99035009	544400		2700		LHS Guidance Supplies	\$ 1,000.00
90210112	544400		2300		Bailey SA - General Supplies	\$ 2,671.68
92041106	530002		2200		Lincoln Other Exp	\$ 3,500.00
92037030	530002		2350		Lincoln SA - Prof Dev	\$ 1,795.00
95437054	530002		2350		LDS SA - Prof Dev	\$ 3,382.00
					TOTAL	\$ 27,734.68

Reason for Transfer:

Adjustments to expend the budget


 Department Signature

Jaclyn Kelleher-Roy
 Prepared by

1/30/2020

Date



Permission to Post

To: Dr. Joel Boyd, Superintendent of Schools
From: Dr. James P. Hall, Chief Operating Officer
Date: January 29, 2020
Re: Career & Innovation Pathways Specialist (grant funded)

I have enclosed a job description for Career & Innovation Pathways Specialist (grant-funded). The job description was produced by the Chief Academic Officer and routed for review and comment to the leadership of both LSAA and UTL.

The Career and Innovation Pathways Specialist is responsible for working with LHS' Turnaround Plan in supporting, guiding, and assisting Career and Innovation Pathways students. This person will guide and collaborate with school personnel/teams to align and implement the MyCAP program, in accordance with the Massachusetts Department of Elementary and Secondary Education and related career readiness goals of LHS. When possible, the Career and Innovation Pathways Specialist will implement MyCAP lessons with Career and Innovation Pathways students. This person will work with all departments at LHS to further support mission of the School Counseling Department by developing a student-directed, multi-year planning system to personalize student learning with a focus on career development and career readiness post-graduation. This will deepen students' understanding of the correlation between their future goals and their current behaviors and actions. This person will focus on recruitment and retention in the Innovations Pathway program and work with college and career counselors, school counselors, social workers, teachers, and data processing to ensure deliverable goals are met.

**LOWELL PUBLIC SCHOOLS
LOWELL, MASSACHUSETTS
Career & Innovation Pathways Specialist**

QUALIFICATIONS:

- Bachelor's Degree in Education or related field required;
- Experience in coordinating post-graduation student plans;
- Minimum of two (2) years of experience in the field of education, college advising and admission, school counseling, or a related field in a school setting is preferred;
- Demonstrated experience working with a diverse population or community and strong cross-cultural skills;
- Ability to work with youth and deliver services in an individual, small group, and large group setting;
- Strong skills in presentation, designing, planning, implementing, and monitoring projects/programs; excellent oral and written communication skills required;
- Experience with grant management, grant reporting, budgetary development, project management and implementation;
- Ability to use technology for data collection and analysis, scheduling, program monitoring, and communication;
- Availability and flexibility to work on activities such as recruitment, fairs, and etc. as assigned by supervisor.
- Bilingual preferred.

PERFORMANCE RESPONSIBILITIES:

The Career and Innovation Pathways Specialist is responsible for working with LHS' Turnaround Plan in supporting, guiding, and assisting Career and Innovation Pathways students. This person will guide and collaborate with school personnel/teams to align and implement the MyCAP program, in accordance with the Massachusetts Department of Elementary and Secondary Education and related career readiness goals of LHS. When possible, the Career and Innovation Pathways Specialist will implement MyCAP lessons with Career and Innovation Pathways students. This person will work with all departments at LHS to further support mission of the School Counseling Department by developing a student-directed, multi-year planning system to personalize student learning with a focus on career development and career readiness post-graduation. This will deepen students' understanding of the correlation between their future goals and their current behaviors and actions. This person will focus on recruitment and retention in the Innovations Pathway program and work with college and career counselors, school counselors, social workers, teachers, and data processing to ensure deliverable goals are met.

Specific Responsibilities:

1. Recruit, admit, and advise students interested in Career and Innovation Pathways;
2. Track student progress and engage in collaborative work to assist students in the Career and Innovation Pathways programs;
3. Help oversee all grant administration and Innovation Pathways deliverables;

LOWELL PUBLIC SCHOOLS
LOWELL, MASSACHUSETTS
Career & Innovation Pathways Specialist

4. Effectively communicate with all constituents involved with Career and Innovation Pathways including students, teachers, counselors, families, and etc.;
5. Collaborate with guidance counselors to identify supports that may be needed (i.e. tutoring, bi-lingual/bi-cultural services, etc.) to help ensure that students are on track to meet graduation requirements;
6. Assist students in selecting courses for next school year;
7. Review post-secondary options and career goals with students;
8. Work collaboratively with guidance counselors and students in Career and Innovation Pathways programs;
9. Work with senior Pathway students on Pathway showcase to promote program to underclassmen;
10. Explore Precision Exam (Career and Technical Education Certification) integration into the Pathways Program for industry/field credentials utilizing Perkins standards with help from teachers;
11. Create and manage internships annually, for 40-50 rising seniors at 100 hrs. each, for second year of Career and Innovation Pathways Programs.
12. Work closely with all participating organizations to develop relationships and secure internship opportunities for LHS students.

REPORTS TO: Coordinator of Student Support Services, Lowell High School and the Chief Academic Office

SALARY RANGE: \$65,000-75,000 (grant funded)

WORK YEAR: Non-Affiliated 12 Month position 260 Days Monday through Friday 8am-4pm.



LOWELL PUBLIC SCHOOLS
Henry J. Mroz Central Administration Offices
155 Merrimack Street
Lowell, MA 01852

Joel D. Boyd, Ed.D
Superintendent

Tel: 978-674-4324
Fax: 978-937-7609
E-Mail: jhall@lowell.k12.ma.us

To: Dr. Joel Boyd, Superintendent of Schools
From: Dr. James Hall, Chief Operating Officer
Date: January 29, 2020

On January 24, 2020, the minimum hourly wage in Massachusetts increased to \$12.75 per hour. According to the Department of Labor Standards (“Applicability of M.G.L.c 151 to Town Employees”), Legislative intent excludes state employees from the Commonwealth’s minimum wage which extends to employees of municipalities as well (see enclosure – attached to March 1, 2019 memo).

It is important that we continue to provide competitive wages to our cafeteria staff in order to attract the quality employees needed to keep our food and nutrition commitment to our students at LPS. Thus, I request the following vote of the School Committee:

“To increase the call-in cafeteria employees’ rate from \$12.00 per hour to \$13.00 per hour retroactive to January 1, 2020.”

This increase shall help us remain competitive with similar positions in the area both in the public sector and private sector. Since the start of the school year, there have been 3,100 call-in hours used at the \$12.00 per hour rate. For the remaining of the school year, we project based on our year-to-date trend that we will use an additional 2836 hours of call-in cafe workers. The recommended increase to \$13.00 per hour would impact the food service budget by an additional \$3,080.00.



Minimum Wage Increase-Cafe Workers

To: School Committee
From: Billie Jo Turner, Assistant Superintendent
Re: Minimum Wage Increase for Cafe Workers
Date: January 27, 2020

On January 24, 2020, the minimum wage in Massachusetts increased to \$12/hour. According to the Department of Labor Standards ("Applicability of M.G.L.c. 151 to Town Employees"), legislative intent excludes state employees from the state's minimum wage statute which extends to employees of municipalities as well. Connor Baldwin, the city CFO, stated that though we are not required to do so we could "affirmatively elect to increase the wages."

We need the School Committee's vote to increase our minimum wage employees to the \$12 state approved rate.

Minimum Wage Opinion Letter 01/24/2020 - **Applicability of M.G.L.c. 151 to Town Employees**

January 27, 2020

Your letter to the Attorney General's Office regarding the applicability of the state minimum wage law to town employees has been forwarded to this office. While the Attorney General's Office enforces the Massachusetts Minimum Fair Wage Law and Regulations, the Division of Occupational Safety is responsible for interpreting these laws.

The Massachusetts Minimum Fair Wage Law M.G.L.c. 151, §1, establishes the state minimum wage for employees in an "occupation" as defined by M.G.L.c 151, §2. Section 1 does not specifically include public employees, and neither does Section 2 in its definition of "occupation." In Grenier v. Town of Hubbardston, 7 Mass. App. Ct. 911, rescript (1979), the Massachusetts Appeals Court considered a minimum wage claim brought against the town by fire department employees. The Court held that the town did not owe the workers back wages because the "case falls within the rule that statutes regulating persons and occupations engaged in trade and industry are ordinarily construed not to apply to the Commonwealth or its political subdivisions unless the Legislature has expressly or by clear implication so provided." Id. Generally, a municipality is not subject to suit without its consent. See e.g. Bain v. City of Springfield, 424 Mass. 758, 762-763 (1997).

We note one instance where the Massachusetts Supreme Judicial Court held otherwise in a case brought under the Massachusetts Equal Pay Act (MEPA). See Jancey v. School Comm. of Everett, 421 Mass. 482 (1995), aff'd on reh'g, 427 Mass. 603 (1998). In Jancey, the SJC considered the question of whether the statutory definitions of "employee," "employer," and "employment" could be applied to a public school cafeteria worker despite the lack of any specific reference to claims brought in the public sector. The Court in that case stated that it would "not read into [the statutory definitions] an implied exclusion of public employment. If the Legislature had intended to exclude public employment, it could have done so by express language." Id. at 173. In any event, the instant case is distinguishable in that there is evidence of legislative intent to exclude municipal employees from coverage under M.G.L.c.151. By enacting M.G.L.c. 41, § 108A, the Legislature evidenced its clear intent to treat municipal employees differently, including within Section 108A the means to establish a municipal compensation plan establishing minimum and maximum wages. We note also that M.G.L.c 40, §21A gives municipalities the ability to establish hours, days, and weeks of work and leaves of absence including holiday, vacation and sick leave for all employees other than those appointed by the school committee. Overtime compensation for municipal employees is governed by M.G.L.c 149, §§33A-33C. Taken as a whole, these statutes evidence the Legislature's clear intent to establish different wage and hour rules for municipal employees and to exclude them from coverage under the state minimum wage laws which apply to private employers.¹

I hope this information has been helpful. If I can be of any further assistance, please feel free to contact me.

Sincerely,
Lisa C. Price
Legal Counsel

¹ Please note that any public employers are subject to the federal minimum wage law, found in the Fair Labor Standards Act (FLSA) and regulations promulgated thereunder. For information about applicable federal wage and hour laws, you should contact the U.S. Department of Labor. The telephone number for the Boston Office is (617) 624-6700.

=Names have been omitted



MSBA Application Daley School

To: Members of the Lowell School Committee

From: Dr. Joel Boyd, Superintendent

Date: January 31, 2020

Re: Statement of Interest – Daley School

As you are aware, the City of Lowell is in the process of preparing applications for the Massachusetts Building Authority's (MSBA) Accelerated Repair Program (ARP), which aims to ease the financial burden of repairing or replacing large building systems which have gone beyond their useful life, including roofs, boilers, windows and doors. Part of the requirement of the application is a vote by both the governing body and the School Committee of the municipality to take a vote to support the Superintendent of Schools to submit a Statement of Interest, which serves as the starting point for a possible invitation into the program. As such, I am recommending the following vote take place with regards to the James S. Daley Middle School, **which has a roof that is beyond its useful working life.**

Vote No. 1 – James S. Daley Middle School

Resolved: Having convened in an open meeting on February 5th, 2020, prior to the SOI submission closing date, the School Committee of Lowell, in accordance with its charter, by-laws, and ordinances, has voted to authorize the Superintendent to submit to the Massachusetts School Building Authority the Statement of Interest Form dated February 14th, 2020 for the James S. Daley Middle School located at 150 Fleming St., Lowell, MA 01851 which describes and explains the following deficiencies and the priority category(s) for which an application may be submitted to the Massachusetts School Building Authority in the future under Priority 5 Replacement, renovation or modernization of school facility systems, such as roofs, windows, boilers, heating and ventilation systems, to increase energy conservation and decrease energy related costs in a school facility; specifically pertaining to failures in the roofing system which is past its working life; and hereby further specifically acknowledges that by submitting this Statement of Interest Form, the Massachusetts School Building Authority in no way guarantees the acceptance or the approval of an application, the awarding of a grant or any other funding commitment from the Massachusetts School Building Authority, or commits the City/Town/Regional School District to filing an application for funding with the Massachusetts School Building Authority.

COMMONWEALTH OF MASSACHUSETTS

CITY OF LOWELL

In School Committee

VOTE

Authorizing the Superintendent of Schools to submit the Statement of Interest to the Massachusetts School Building Authority ("MSBA").

BE IT VOTED BY THE SCHOOL COMMITTEE OF THE CITY OF LOWELL:

Having convened in an open meeting on February 5th, 2020, prior to the SOI submission closing date, the School Committee of Lowell, in accordance with its charter, by-laws, and ordinances, has voted to authorize the Superintendent to submit to the Massachusetts School Building Authority the Statement of Interest Form dated February 14th, 2020 for the James S. Vote No. 1 – James S. Daley Middle School

School located at 150 Fleming St., Lowell, MA 01851 which describes and explains the following deficiencies and the priority category(s) for which an application may be submitted to the Massachusetts School Building Authority in the future under Priority 5 Replacement, renovation or modernization of school facility systems, such as roofs, windows, boilers, heating and ventilation systems, to increase energy conservation and decrease energy related costs in a school facility; specifically pertaining to failures in the roofing system which is past its working life; and hereby further specifically acknowledges that by submitting this Statement of Interest Form, the Massachusetts School Building Authority in no way guarantees the acceptance or the approval of an application, the awarding of a grant or any other funding commitment from the Massachusetts School Building Authority, or commits the City/Town/Regional School District to filing an application for funding with the Massachusetts School Building Authority.

V:msba/statementofinterest2020:daley



MSBA Application Greenhalge School

To: Members of the Lowell School Committee

From: Dr. Joel Boyd, Superintendent

Date: January 31, 2020

Re: Statement of Interest – Fredrick T. Greenhalge Elementary School

As you are aware, the City of Lowell is in the process of preparing applications for the Massachusetts Building Authority's (MSBA) Accelerated Repair Program (ARP), which aims to ease the financial burden of repairing or replacing large building systems which have gone beyond their useful life, including roofs, boilers, windows and doors. Part of the requirement of the application is a vote by the governing body and the School Committee of the municipality to take a vote to support the Superintendent of Schools to submit a Statement of Interest, which serves as the starting point for a possible invitation into the program. As such, I am recommending the following vote take place with regards to the Fredrick T. Greenhalge Elementary School, **which has a roof that is beyond its useful working life.**

Vote No. 2 – Fredrick T. Greenhalge Elementary School

Resolved: Having convened in an open meeting on February 5th, 2020, prior to the SOI submission closing date, the School Committee of Lowell, in accordance with its charter, by-laws, and ordinances, has voted to authorize the Superintendent to submit to the Massachusetts School Building Authority the Statement of Interest Form dated February 14th, 2020 for the Fredrick T. Greenhalge Elementary located at 149 Ennell St., Lowell, MA 01850 which describes and explains the following deficiencies and the priority category(s) for which an application may be submitted to the Massachusetts School Building Authority in the future under Priority 5 Replacement, renovation or modernization of school facility systems, such as roofs, windows, boilers, heating and ventilation systems, to increase energy conservation and decrease energy related costs in a school facility; specifically pertaining to failures in the roofing system which is past its working life; and hereby further specifically acknowledges that by submitting this Statement of Interest Form, the Massachusetts School Building Authority in no way guarantees the acceptance or the approval of an application, the awarding of a grant or any other funding commitment from the Massachusetts School Building Authority, or commits the City/Town/Regional School District to filing an application for funding with the Massachusetts School Building Authority.

COMMONWEALTH OF MASSACHUSETTS

CITY OF LOWELL

In School Committee

VOTE

Authorizing the Superintendent of Schools to submit the Statement of Interest to the Massachusetts School Building Authority ("MSBA").

BE IT VOTED BY THE SCHOOL COMMITTEE OF THE CITY OF LOWELL:

Having convened in an open meeting on February 5th, 2020, prior to the SOI submission closing date, the School Committee of Lowell, in accordance with its charter, by-laws, and ordinances, has voted to authorize the Superintendent to submit to the Massachusetts School Building Authority the Statement of Interest Form dated February 14th, 2020 for the Fredrick T. Greenhalge Elementary located at 149 Ennell St., Lowell, MA 01850 which describes and explains the following deficiencies and the priority category(s) for which an application may be submitted to the Massachusetts School Building Authority in the future under Priority 5 Replacement, renovation or modernization of school facility systems, such as roofs, windows, boilers, heating and ventilation systems, to increase energy conservation and decrease energy related costs in a school facility; specifically pertaining to failures in the roofing system which is past its working life; and hereby further specifically acknowledges that by submitting this Statement of Interest Form, the Massachusetts School Building Authority in no way guarantees the acceptance or the approval of an application, the awarding of a grant or any other funding commitment from the Massachusetts School Building Authority, or commits the City/Town/Regional School District to filing an application for funding with the Massachusetts School Building Authority.

V:msba/statementofinterest2020:daley



MSBA Application Lincoln School

To: Members of the Lowell School Committee

From: Dr. Joel Boyd, Superintendent

Date: January 31, 2020

Re: Statement of Interest – Abraham Lincoln Elementary School

As you are aware, the City of Lowell is in the process of preparing applications for the Massachusetts Building Authority's (MSBA) Accelerated Repair Program (ARP), which aims to ease the financial burden of repairing or replacing large building systems which have gone beyond their useful life, including roofs, boilers, windows and doors. Part of the requirement of the application is a vote by the governing body and the School Committee of the municipality to take a vote to support the Superintendent of Schools to submit a Statement of Interest, which serves as the starting point for a possible invitation into the program. As such, I am recommending the following vote take place with regards to the Abraham Lincoln Elementary School, **which has a roof that is beyond its useful working life.**

Vote No. 3 – Abraham Lincoln Elementary School

Resolved: Having convened in an open meeting on February 5th, 2020, prior to the SOI submission closing date, the School Committee of Lowell, in accordance with its charter, by-laws, and ordinances, has voted to authorize the Superintendent to submit to the Massachusetts School Building Authority the Statement of Interest Form dated February 14th, 2020 for the Abraham Lincoln Elementary School located at 300 Chelmsford St., Lowell, MA 01851 which describes and explains the following deficiencies and the priority category(s) for which an application may be submitted to the Massachusetts School Building Authority in the future under Priority 5 Replacement, renovation or modernization of school facility systems, such as roofs, windows, boilers, heating and ventilation systems, to increase energy conservation and decrease energy related costs in a school facility; specifically pertaining to failures in the roofing system which is past its working life; and hereby further specifically acknowledges that by submitting this Statement of Interest Form, the Massachusetts School Building Authority in no way guarantees the acceptance or the approval of an application, the awarding of a grant or any other funding commitment from the Massachusetts School Building Authority, or commits the City/Town/Regional School District to filing an application for funding with the Massachusetts School Building Authority.

COMMONWEALTH OF MASSACHUSETTS

CITY OF LOWELL

In School Committee

VOTE

Authorizing the Superintendent of Schools to submit the Statement of Interest to the Massachusetts School Building Authority ("MSBA").

BE IT VOTED BY THE SCHOOL COMMITTEE OF THE CITY OF LOWELL:

Having convened in an open meeting on February 5th, 2020, prior to the SOI submission closing date, the School Committee of Lowell, in accordance with its charter, by-laws, and ordinances, has voted to authorize the Superintendent to submit to the Massachusetts School Building Authority the Statement of Interest Form dated February 14th, 2020 for the Abraham Lincoln Elementary School located at 300 Chelmsford St., Lowell, MA 01851 which describes and explains the following deficiencies and the priority category(s) for which an application may be submitted to the Massachusetts School Building Authority in the future under Priority 5 Replacement, renovation or modernization of school facility systems, such as roofs, windows, boilers, heating and ventilation systems, to increase energy conservation and decrease energy related costs in a school facility; specifically pertaining to failures in the roofing system which is past its working life; and hereby further specifically acknowledges that by submitting this Statement of Interest Form, the Massachusetts School Building Authority in no way guarantees the acceptance or the approval of an application, the awarding of a grant or any other funding commitment from the Massachusetts School Building Authority, or commits the City/Town/Regional School District to filing an application for funding with the Massachusetts School Building Authority.

V:msba/statementofinterest2020:daley



MSBA Application McAuliffe School

To: Members of the Lowell School Committee

From: Dr. Joel Boyd, Superintendent

Date: January 31, 2020

Re: Statement of Interest – S. Christa McAuliffe Elementary School

As you are aware, the City of Lowell is in the process of preparing applications for the Massachusetts Building Authority's (MSBA) Accelerated Repair Program (ARP), which aims to ease the financial burden of repairing or replacing large building systems which have gone beyond their useful life, including roofs, boilers, windows and doors. Part of the requirement of the application is a vote by the governing body and the School Committee of the municipality to take a vote to support the Superintendent of Schools to submit a Statement of Interest, which serves as the starting point for a possible invitation into the program. As such, I am recommending the following vote take place with regards to the S. Christa McAuliffe Elementary School, **which has a roof that is beyond its useful working life.**

Vote No. 4 – S. Christa McAuliffe Elementary School

Resolved: Having convened in an open meeting on February 5th, 2020, prior to the SOI submission closing date, the School Committee of Lowell, in accordance with its charter, by-laws, and ordinances, has voted to authorize the Superintendent to submit to the Massachusetts School Building Authority the Statement of Interest Form dated February 14th, 2020 for the S. Christa McAuliffe Elementary School located at 570 Beacon St., Lowell, MA 01850 which describes and explains the following deficiencies and the priority category(s) for which an application may be submitted to the Massachusetts School Building Authority in the future under Priority 5 Replacement, renovation or modernization of school facility systems, such as roofs, windows, boilers, heating and ventilation systems, to increase energy conservation and decrease energy related costs in a school facility; specifically pertaining to failures in the roofing system which is past its working life; and hereby further specifically acknowledges that by submitting this Statement of Interest Form, the Massachusetts School Building Authority in no way guarantees the acceptance or the approval of an application, the awarding of a grant or any other funding commitment from the Massachusetts School Building Authority, or commits the City/Town/Regional School District to filing an application for funding with the Massachusetts School Building Authority.

COMMONWEALTH OF MASSACHUSETTS

CITY OF LOWELL

In School Committee

VOTE

Authorizing the Superintendent of Schools to submit the Statement of Interest to the Massachusetts School Building Authority ("MSBA").

BE IT VOTED BY THE SCHOOL COMMITTEE OF THE CITY OF LOWELL:

Having convened in an open meeting on February 5th, 2020, prior to the SOI submission closing date, the School Committee of Lowell, in accordance with its charter, by-laws, and ordinances, has voted to authorize the Superintendent to submit to the Massachusetts School Building Authority the Statement of Interest Form dated February 14th, 2020 for the S. Christa McAuliffe Elementary School located at 570 Beacon St., Lowell, MA 01850 which describes and explains the following deficiencies and the priority category(s) for which an application may be submitted to the Massachusetts School Building Authority in the future under Priority 5 Replacement, renovation or modernization of school facility systems, such as roofs, windows, boilers, heating and ventilation systems, to increase energy conservation and decrease energy related costs in a school facility; specifically pertaining to failures in the roofing system which is past its working life; and hereby further specifically acknowledges that by submitting this Statement of Interest Form, the Massachusetts School Building Authority in no way guarantees the acceptance or the approval of an application, the awarding of a grant or any other funding commitment from the Massachusetts School Building Authority, or commits the City/Town/Regional School District to filing an application for funding with the Massachusetts School Building Authority.

V:msba/statementofinterest2020:daley



MSBA Application STEM @ Rogers School

To: Members of the Lowell School Committee

From: Dr. Joel Boyd, Superintendent

Date: January 31, 2020

Re: Statement of Interest – STEM Academy at the Rogers School

As you are aware, the City of Lowell is in the process of preparing applications for the Massachusetts Building Authority's (MSBA) Accelerated Repair Program (ARP), which aims to ease the financial burden of repairing or replacing large building systems which have gone beyond their useful life, including roofs, boilers, windows and doors. Part of the requirement of the application is a vote by the governing body and School Committee of the municipality to take a vote to support the Superintendent of Schools to submit a Statement of Interest, which serves as the starting point for a possible invitation into the program. As such, I am recommending the following vote take place with regards to the STEM Academy at the Rogers School, **which has a roof that is beyond its useful working life.**

Vote No. 5 – STEM Academy at the Rogers School

Resolved: Having convened in an open meeting on February 5th, 2020, prior to the SOI submission closing date, the School Committee of Lowell, in accordance with its charter, by-laws, and ordinances, has voted to authorize the Superintendent to submit to the Massachusetts School Building Authority the Statement of Interest Form dated February 14th, 2020 for the STEM Academy at the Rogers School located at 43 Highland St., Lowell, MA 01852 which describes and explains the following deficiencies and the priority category(s) for which an application may be submitted to the Massachusetts School Building Authority in the future under Priority 5 Replacement, renovation or modernization of school facility systems, such as roofs, windows, boilers, heating and ventilation systems, to increase energy conservation and decrease energy related costs in a school facility; specifically pertaining to failures in the roofing system which is past its working life; and hereby further specifically acknowledges that by submitting this Statement of Interest Form, the Massachusetts School Building Authority in no way guarantees the acceptance or the approval of an application, the awarding of a grant or any other funding commitment from the Massachusetts School Building Authority, or commits the City/Town/Regional School District to filing an application for funding with the Massachusetts School Building Authority.

COMMONWEALTH OF MASSACHUSETTS

CITY OF LOWELL

In School Committee

VOTE

Authorizing the Superintendent of Schools to submit the Statement of Interest to the Massachusetts School Building Authority ("MSBA").

BE IT VOTED BY THE SCHOOL COMMITTEE OF THE CITY OF LOWELL:

Resolved: Having convened in an open meeting on February 5th, 2020, prior to the SOI submission closing date, the School Committee of Lowell, in accordance with its charter, by-laws, and ordinances, has voted to authorize the Superintendent to submit to the Massachusetts School Building Authority the Statement of Interest Form dated February 14th, 2020 for the STEM Academy at the Rogers School located at 43 Highland St., Lowell, MA 01852 which describes and explains the following deficiencies and the priority category(s) for which an application may be submitted to the Massachusetts School Building Authority in the future under Priority 5 Replacement, renovation or modernization of school facility systems, such as roofs, windows, boilers, heating and ventilation systems, to increase energy conservation and decrease energy related costs in a school facility; specifically pertaining to failures in the roofing system which is past its working life; and hereby further specifically acknowledges that by submitting this Statement of Interest Form, the Massachusetts School Building Authority in no way guarantees the acceptance or the approval of an application, the awarding of a grant or any other funding commitment from the Massachusetts School Building Authority, or commits the City/Town/Regional School District to filing an application for funding with the Massachusetts School Building Authority.

V:msba/statementofinterest2020:daley



MSBA Application Pawtucketville School

To: Members of the Lowell School Committee

From: Dr. Joel Boyd, Superintendent

Date: January 31, 2020

Re: Statement of Interest – Pawtucketville Memorial Elementary School

As you are aware, the City of Lowell is in the process of preparing applications for the Massachusetts Building Authority's (MSBA) Accelerated Repair Program (ARP), which aims to ease the financial burden of repairing or replacing large building systems which have gone beyond their useful life, including roofs, boilers, windows and doors. Part of the requirement of the application is a vote by the governing body of the municipality to take a vote to support the Superintendent of Schools to submit a Statement of Interest, which serves as the starting point for a possible invitation into the program. As such, I am recommending the following vote take place with regards to the Pawtucketville Memorial Elementary School, **which has a roof and boiler beyond their useful working life.**

Vote No. 6 – Pawtucketville Memorial Elementary School

Resolved: Having convened in an open meeting on February 4th, 2020, prior to the SOI submission closing date, the City Council of Lowell, in accordance with its charter, by-laws, and ordinances, has voted to authorize the Superintendent to submit to the Massachusetts School Building Authority the Statement of Interest Form dated February 14th, 2020 for the Pawtucketville Memorial Elementary School located at 425 W. Meadow Rd., Lowell, MA 01854 which describes and explains the following deficiencies and the priority category(s) for which an application may be submitted to the Massachusetts School Building Authority in the future under Priority 5 Replacement, renovation or modernization of school facility systems, such as roofs, windows, boilers, heating and ventilation systems, to increase energy conservation and decrease energy related costs in a school facility; specifically pertaining to failures in the roofing and boiler systems which are past their working life; and hereby further specifically acknowledges that by submitting this Statement of Interest Form, the Massachusetts School Building Authority in no way guarantees the acceptance or the approval of an application, the awarding of a grant or any other funding commitment from the Massachusetts School Building Authority, or commits the City/Town/Regional School District to filing an application for funding with the Massachusetts School Building Authority.

COMMONWEALTH OF MASSACHUSETTS

CITY OF LOWELL

In School Committee

VOTE

Authorizing the Superintendent of Schools to submit the Statement of Interest to the Massachusetts School Building Authority ("MSBA").

BE IT VOTED BY THE SCHOOL COMMITTEE OF THE CITY OF LOWELL:

Having convened in an open meeting on February 5th, 2020, prior to the SOI submission closing date, the School Committee of Lowell, in accordance with its charter, by-laws, and ordinances, has voted to authorize the Superintendent to submit to the Massachusetts School Building Authority the Statement of Interest Form dated February 14th, 2020 for the Pawtucketville Memorial Elementary School located at 425 W. Meadow Rd., Lowell, MA 01854 which describes and explains the following deficiencies and the priority category(s) for which an application may be submitted to the Massachusetts School Building Authority in the future under Priority 5 Replacement, renovation or modernization of school facility systems, such as roofs, windows, boilers, heating and ventilation systems, to increase energy conservation and decrease energy related costs in a school facility; specifically pertaining to failures in the roofing and boiler systems which are past their working life; and hereby further specifically acknowledges that by submitting this Statement of Interest Form, the Massachusetts School Building Authority in no way guarantees the acceptance or the approval of an application, the awarding of a grant or any other funding commitment from the Massachusetts School Building Authority, or commits the City/Town/Regional School District to filing an application for funding with the Massachusetts School Building Authority.

V:msba/statementofinterest2020:daley



MSBA Application McAvinnue School

To: Members of the Lowell School Committee

From: Dr. Joel Boyd, Superintendent

Date: January 31, 2020

Re: Statement of Interest – Joseph A. McAvinnue Elementary School

As you are aware, the City of Lowell is in the process of preparing applications for the Massachusetts Building Authority's (MSBA) Accelerated Repair Program (ARP), which aims to ease the financial burden of repairing or replacing large building systems which have gone beyond their useful life, including roofs, boilers, windows and doors. Part of the requirement of the application is a vote by the governing body and the School Committee of the municipality to take a vote to support the Superintendent of Schools to submit a Statement of Interest, which serves as the starting point for a possible invitation into the program. As such, I am recommending the following vote take place with regards to the Joseph A. McAvinnue Elementary School, **which has a roof and boiler beyond their useful working life.**

Vote No. 7 – Joseph A. McAvinnue Elementary School

Resolved: Having convened in an open meeting on February 5th, 2020, prior to the SOI submission closing date, the School Committee of Lowell, in accordance with its charter, by-laws, and ordinances, has voted to authorize the Superintendent to submit to the Massachusetts School Building Authority the Statement of Interest Form dated February 14th, 2020 for the Joseph A. McAvinnue Elementary School located at 131 Mammoth Rd., Lowell, MA 01854 which describes and explains the following deficiencies and the priority category(s) for which an application may be submitted to the Massachusetts School Building Authority in the future under Priority 5 Replacement, renovation or modernization of school facility systems, such as roofs, windows, boilers, heating and ventilation systems, to increase energy conservation and decrease energy related costs in a school facility; specifically pertaining to failures in the roofing and boiler systems which are past their working life; and hereby further specifically acknowledges that by submitting this Statement of Interest Form, the Massachusetts School Building Authority in no way guarantees the acceptance or the approval of an application, the awarding of a grant or any other funding commitment from the Massachusetts School Building Authority, or commits the City/Town/Regional School District to filing an application for funding with the Massachusetts School Building Authority.

COMMONWEALTH OF MASSACHUSETTS

CITY OF LOWELL

In School Committee

VOTE

Authorizing the Superintendent of Schools to submit the Statement of Interest to the Massachusetts School Building Authority ("MSBA").

BE IT VOTED BY THE SCHOOL COMMITTEE OF THE CITY OF LOWELL:

Having convened in an open meeting on February 5th, 2020, prior to the SOI submission closing date, the School Committee of Lowell, in accordance with its charter, by-laws, and ordinances, has voted to authorize the Superintendent to submit to the Massachusetts School Building Authority the Statement of Interest Form dated February 14th, 2020 for the Joseph A. McAvinnue Elementary School located at 131 Mammoth Rd., Lowell, MA 01854 which describes and explains the following deficiencies and the priority category(s) for which an application may be submitted to the Massachusetts School Building Authority in the future under Priority 5 Replacement, renovation or modernization of school facility systems, such as roofs, windows, boilers, heating and ventilation systems, to increase energy conservation and decrease energy related costs in a school facility; specifically pertaining to failures in the roofing and boiler systems which are past their working life; and hereby further specifically acknowledges that by submitting this Statement of Interest Form, the Massachusetts School Building Authority in no way guarantees the acceptance or the approval of an application, the awarding of a grant or any other funding commitment from the Massachusetts School Building Authority, or commits the City/Town/Regional School District to filing an application for funding with the Massachusetts School Building Authority.

V:msba/statementofinterest2020:daley



MSBA Application Moody School

To: Members of the Lowell School Committee

From: Dr. Joel Boyd, Superintendent

Date: January 31, 2020

Re: Statement of Interest – Moody Elementary School

As you are aware, the City of Lowell is in the process of preparing applications for the Massachusetts Building Authority's (MSBA) Accelerated Repair Program (ARP), which aims to ease the financial burden of repairing or replacing large building systems which have gone beyond their useful life, including roofs, boilers, windows and doors. Part of the requirement of the application is a vote by the governing body and School Committee of the municipality to take a vote to support the Superintendent of Schools to submit a Statement of Interest, which serves as the starting point for a possible invitation into the program. As such, I am recommending the following vote take place with regards to the Moody Elementary School, **which has a boiler that is beyond its useful working life.**

Vote No. 8 – Moody Elementary School

Resolved: Having convened in an open meeting on February 5th, 2020, prior to the SOI submission closing date, the School Committee of Lowell, in accordance with its charter, by-laws, and ordinances, has voted to authorize the Superintendent to submit to the Massachusetts School Building Authority the Statement of Interest Form dated February 14th, 2020 for the Moody Elementary School located at 158 Rogers St., Lowell, MA 01852 which describes and explains the following deficiencies and the priority category(s) for which an application may be submitted to the Massachusetts School Building Authority in the future under Priority 5 Replacement, renovation or modernization of school facility systems, such as roofs, windows, boilers, heating and ventilation systems, to increase energy conservation and decrease energy related costs in a school facility; specifically pertaining to failures in the boiler system which is past its working life; and hereby further specifically acknowledges that by submitting this Statement of Interest Form, the Massachusetts School Building Authority in no way guarantees the acceptance or the approval of an application, the awarding of a grant or any other funding commitment from the Massachusetts School Building Authority, or commits the City/Town/Regional School District to filing an application for funding with the Massachusetts School Building Authority.

COMMONWEALTH OF MASSACHUSETTS

CITY OF LOWELL

In School Committee

VOTE

Authorizing the Superintendent of Schools to submit the Statement of Interest to the Massachusetts School Building Authority ("MSBA").

BE IT VOTED BY THE SCHOOL COMMITTEE OF THE CITY OF LOWELL:

Having convened in an open meeting on February 5th, 2020, prior to the SOI submission closing date, the School Committee of Lowell, in accordance with its charter, by-laws, and ordinances, has voted to authorize the Superintendent to submit to the Massachusetts School Building Authority the Statement of Interest Form dated February 14th, 2020 for the Moody Elementary School located at 158 Rogers St., Lowell, MA 01852 which describes and explains the following deficiencies and the priority category(s) for which an application may be submitted to the Massachusetts School Building Authority in the future under Priority 5 Replacement, renovation or modernization of school facility systems, such as roofs, windows, boilers, heating and ventilation systems, to increase energy conservation and decrease energy related costs in a school facility; specifically pertaining to failures in the boiler system which is past its working life; and hereby further specifically acknowledges that by submitting this Statement of Interest Form, the Massachusetts School Building Authority in no way guarantees the acceptance or the approval of an application, the awarding of a grant or any other funding commitment from the Massachusetts School Building Authority, or commits the City/Town/Regional School District to filing an application for funding with the Massachusetts School Building Authority.

V:msba/statementofinterest2020:daley



MSBA Application Murkland School

To: Members of the Lowell School Committee

From: Dr. Joel Boyd, Superintendent

Date: January 31, 2020

Re: Statement of Interest – Charlotte M. Murkland Elementary School

As you are aware, the City of Lowell is in the process of preparing applications for the Massachusetts Building Authority's (MSBA) Accelerated Repair Program (ARP), which aims to ease the financial burden of repairing or replacing large building systems which have gone beyond their useful life, including roofs, boilers, windows and doors. Part of the requirement of the application is a vote by the governing body and the School Committee of the municipality to take a vote to support the Superintendent of Schools to submit a Statement of Interest, which serves as the starting point for a possible invitation into the program. As such, I am recommending the following vote take place with regards to the Charlotte M. Murkland Elementary School, **which has roofing and boiler systems that are beyond their useful working life.**

Vote No. 9 – Charlotte M. Murkland Elementary School

Resolved: Having convened in an open meeting on February 5th, 2020, prior to the SOI submission closing date, the School Committee of Lowell, in accordance with its charter, by-laws, and ordinances, has voted to authorize the Superintendent to submit to the Massachusetts School Building Authority the Statement of Interest Form dated February 14th, 2020 for the Charlotte M. Murkland Elementary School located at 350 Adams Street, Lowell, MA 01854 which describes and explains the following deficiencies and the priority category(s) for which an application may be submitted to the Massachusetts School Building Authority in the future under Priority 5 Replacement, renovation or modernization of school facility systems, such as roofs, windows, boilers, heating and ventilation systems, to increase energy conservation and decrease energy related costs in a school facility; specifically pertaining to failures in the roofing and boiler systems which are past their working life; and hereby further specifically acknowledges that by submitting this Statement of Interest Form, the Massachusetts School Building Authority in no way guarantees the acceptance or the approval of an application, the awarding of a grant or any other funding commitment from the Massachusetts School Building Authority, or commits the City/Town/Regional School District to filing an application for funding with the Massachusetts School Building Authority.

COMMONWEALTH OF MASSACHUSETTS

CITY OF LOWELL

In School Committee

VOTE

Authorizing the Superintendent of Schools to submit the Statement of Interest to the Massachusetts School Building Authority ("MSBA").

BE IT VOTED BY THE SCHOOL COMMITTEE OF THE CITY OF LOWELL:

Having convened in an open meeting on February 5th, 2020, prior to the SOI submission closing date, the School Committee of Lowell, in accordance with its charter, by-laws, and ordinances, has voted to authorize the Superintendent to submit to the Massachusetts School Building Authority the Statement of Interest Form dated February 14th, 2020 for the Charlotte M. Murkland Elementary School located at 350 Adams Street, Lowell, MA 01854 which describes and explains the following deficiencies and the priority category(s) for which an application may be submitted to the Massachusetts School Building Authority in the future under Priority 5 Replacement, renovation or modernization of school facility systems, such as roofs, windows, boilers, heating and ventilation systems, to increase energy conservation and decrease energy related costs in a school facility; specifically pertaining to failures in the roofing and boiler systems which are past their working life; and hereby further specifically acknowledges that by submitting this Statement of Interest Form, the Massachusetts School Building Authority in no way guarantees the acceptance or the approval of an application, the awarding of a grant or any other funding commitment from the Massachusetts School Building Authority, or commits the City/Town/Regional School District to filing an application for funding with the Massachusetts School Building Authority.

V:msba/statementofinterest2020:daley



MSBA Application Shaughnessy School

To: Members of the Lowell School Committee

From: Dr. Joel Boyd, Superintendent

Date: January 31, 2020

Re: Statement of Interest – John J. Shaughnessy Elementary School

As you are aware, the City of Lowell is in the process of preparing applications for the Massachusetts Building Authority's (MSBA) Accelerated Repair Program (ARP), which aims to ease the financial burden of repairing or replacing large building systems which have gone beyond their useful life, including roofs, boilers, windows and doors. Part of the requirement of the application is a vote by the governing body and School Committee of the municipality to take a vote to support the Superintendent of Schools to submit a Statement of Interest, which serves as the starting point for a possible invitation into the program. As such, I am recommending the following vote take place with regards to the John J. Shaughnessy Elementary School, **which has roofing and boiler systems that are beyond their useful working life.**

Vote No. 10 – John J. Shaughnessy Elementary School

Resolved: Having convened in an open meeting on February 5th, 2020, prior to the SOI submission closing date, the School Committee of Lowell, in accordance with its charter, by-laws, and ordinances, has voted to authorize the Superintendent to submit to the Massachusetts School Building Authority the Statement of Interest Form dated February 14th, 2020 for the John J. Shaughnessy Elementary School located at 1158 Gorham Street, Lowell, MA 01852 which describes and explains the following deficiencies and the priority category(s) for which an application may be submitted to the Massachusetts School Building Authority in the future under Priority 5 Replacement, renovation or modernization of school facility systems, such as roofs, windows, boilers, heating and ventilation systems, to increase energy conservation and decrease energy related costs in a school facility; specifically pertaining to failures in the roofing and boiler systems which are past their working life; and hereby further specifically acknowledges that by submitting this Statement of Interest Form, the Massachusetts School Building Authority in no way guarantees the acceptance or the approval of an application, the awarding of a grant or any other funding commitment from the Massachusetts School Building Authority, or commits the City/Town/Regional School District to filing an application for funding with the Massachusetts School Building Authority.

COMMONWEALTH OF MASSACHUSETTS

CITY OF LOWELL

In School Committee

VOTE

Authorizing the Superintendent of Schools to submit the Statement of Interest to the Massachusetts School Building Authority ("MSBA").

BE IT VOTED BY THE SCHOOL COMMITTEE OF THE CITY OF LOWELL:

Having convened in an open meeting on February 5th, 2020, prior to the SOI submission closing date, the School Committee of Lowell, in accordance with its charter, by-laws, and ordinances, has voted to authorize the Superintendent to submit to the Massachusetts School Building Authority the Statement of Interest Form dated February 14th, 2020 for the John J. Shaughnessy Elementary School located at 1158 Gorham Street, Lowell, MA 01852 which describes and explains the following deficiencies and the priority category(s) for which an application may be submitted to the Massachusetts School Building Authority in the future under Priority 5 Replacement, renovation or modernization of school facility systems, such as roofs, windows, boilers, heating and ventilation systems, to increase energy conservation and decrease energy related costs in a school facility; specifically pertaining to failures in the roofing and boiler systems which are past their working life; and hereby further specifically acknowledges that by submitting this Statement of Interest Form, the Massachusetts School Building Authority in no way guarantees the acceptance or the approval of an application, the awarding of a grant or any other funding commitment from the Massachusetts School Building Authority, or commits the City/Town/Regional School District to filing an application for funding with the Massachusetts School Building Authority

V:msba/statementofinterest2020:daley



MSBA Application Butler School

To: Members of the Lowell School Committee

From: Dr. Joel Boyd, Superintendent

Date: January 31, 2020

Re: Statement of Interest – Butler School

As you are aware, the City of Lowell is in the process of preparing applications for the Massachusetts Building Authority's (MSBA) Accelerated Repair Program (ARP), which aims to ease the financial burden of repairing or replacing large building systems which have gone beyond their useful life, including roofs, boilers, windows and doors. Part of the requirement of the application is a vote by the governing body and the School Committee of the municipality to take a vote to support the Superintendent of Schools to submit a Statement of Interest, which serves as the starting point for a possible invitation into the program. As such, I am recommending the following vote take place with regards to the Benjamin F. Butler Middle School, **which has a roof that is beyond its useful working life.**

Vote No. 11 – Benjamin F. Butler Middle School

Resolved: Having convened in an open meeting on February 5th, 2020, prior to the SOI submission closing date, the School Committee of Lowell, in accordance with its charter, by-laws, and ordinances, has voted to authorize the Superintendent to submit to the Massachusetts School Building Authority the Statement of Interest Form dated February 14th, 2020 for the Benjamin F. Butler Middle School located at 1140 Gorham St., Lowell, MA 01852 which describes and explains the following deficiencies and the priority category(s) for which an application may be submitted to the Massachusetts School Building Authority in the future under Priority 5 Replacement, renovation or modernization of school facility systems, such as roofs, windows, boilers, heating and ventilation systems, to increase energy conservation and decrease energy related costs in a school facility; specifically pertaining to failures in the roofing system which is past its working life; and hereby further specifically acknowledges that by submitting this Statement of Interest Form, the Massachusetts School Building Authority in no way guarantees the acceptance or the approval of an application, the awarding of a grant or any other funding commitment from the Massachusetts School Building Authority, or commits the City/Town/Regional School District to filing an application for funding with the Massachusetts School Building Authority.

COMMONWEALTH OF MASSACHUSETTS

CITY OF LOWELL

In School Committee

VOTE

Authorizing the Superintendent of Schools to submit the Statement of Interest to the Massachusetts School Building Authority ("MSBA").

BE IT VOTED BY THE SCHOOL COMMITTEE OF THE CITY OF LOWELL:

Having convened in an open meeting on February 5th, 2020, prior to the SOI submission closing date, the School Committee of Lowell, in accordance with its charter, by-laws, and ordinances, has voted to authorize the Superintendent to submit to the Massachusetts School Building Authority the Statement of Interest Form dated February 14th, 2020 for the Benjamin F. Butler Middle School located at 1140 Gorham St., Lowell, MA 01852 which describes and explains the following deficiencies and the priority category(s) for which an application may be submitted to the Massachusetts School Building Authority in the future under Priority 5 Replacement, renovation or modernization of school facility systems, such as roofs, windows, boilers, heating and ventilation systems, to increase energy conservation and decrease energy related costs in a school facility; specifically pertaining to failures in the roofing system which is past its working life; and hereby further specifically acknowledges that by submitting this Statement of Interest Form, the Massachusetts School Building Authority in no way guarantees the acceptance or the approval of an application, the awarding of a grant or any other funding commitment from the Massachusetts School Building Authority, or commits the City/Town/Regional School District to filing an application for funding with the Massachusetts School Building Authority.

V:msba/statementofinterest2020:daley



MSBA Application Robinson School

To: Members of the Lowell School Committee

From: Dr. Joel Boyd, Superintendent

Date: January 31, 2020

Re: Statement of Interest – Henry J. Robinson Middle School

As you are aware, the City of Lowell is in the process of preparing applications for the Massachusetts Building Authority's (MSBA) Accelerated Repair Program (ARP), which aims to ease the financial burden of repairing or replacing large building systems which have gone beyond their useful life, including roofs, boilers, windows and doors. Part of the requirement of the application is a vote by the governing body and the School Committee of the municipality to take a vote to support the Superintendent of Schools to submit a Statement of Interest, which serves as the starting point for a possible invitation into the program. As such, I am recommending the following vote take place with regards to the Henry J. Robinson Middle School, **which has a roof and boiler that are beyond their useful working life.**

Vote No. 12 – Henry J. Robinson Middle School

Resolved: Having convened in an open meeting on February 5th, 2020, prior to the SOI submission closing date, the School Committee of Lowell, in accordance with its charter, by-laws, and ordinances, has voted to authorize the Superintendent to submit to the Massachusetts School Building Authority the Statement of Interest Form dated February 14th, 2020 for the Henry J. Robinson Middle School located at 110 June Street, Lowell, MA 01850 which describes and explains the following deficiencies and the priority category(s) for which an application may be submitted to the Massachusetts School Building Authority in the future under Priority 5 Replacement, renovation or modernization of school facility systems, such as roofs, windows, boilers, heating and ventilation systems, to increase energy conservation and decrease energy related costs in a school facility; specifically pertaining to failures in the roofing and boiler systems which are past their working life; and hereby further specifically acknowledges that by submitting this Statement of Interest Form, the Massachusetts School Building Authority in no way guarantees the acceptance or the approval of an application, the awarding of a grant or any other funding commitment from the Massachusetts School Building Authority, or commits the City/Town/Regional School District to filing an application for funding with the Massachusetts School Building Authority.

COMMONWEALTH OF MASSACHUSETTS

CITY OF LOWELL

In School Committee

VOTE

Authorizing the Superintendent of Schools to submit the Statement of Interest to the Massachusetts School Building Authority ("MSBA").

BE IT VOTED BY THE SCHOOL COMMITTEE OF THE CITY OF LOWELL:

Having convened in an open meeting on February 5th, 2020, prior to the SOI submission closing date, the School Committee of Lowell, in accordance with its charter, by-laws, and ordinances, has voted to authorize the Superintendent to submit to the Massachusetts School Building Authority the Statement of Interest Form dated February 14th, 2020 for the Henry J. Robinson Middle School located at 110 June Street, Lowell, MA 01850 which describes and explains the following deficiencies and the priority category(s) for which an application may be submitted to the Massachusetts School Building Authority in the future under Priority 5 Replacement, renovation or modernization of school facility systems, such as roofs, windows, boilers, heating and ventilation systems, to increase energy conservation and decrease energy related costs in a school facility; specifically pertaining to failures in the roofing and boiler systems which are past their working life; and hereby further specifically acknowledges that by submitting this Statement of Interest Form, the Massachusetts School Building Authority in no way guarantees the acceptance or the approval of an application, the awarding of a grant or any other funding commitment from the Massachusetts School Building Authority, or commits the City/Town/Regional School District to filing an application for funding with the Massachusetts School Building Authority.

V:msba/statementofinterest2020:daley



MSBA Application Wang School

To: Members of the Lowell School Committee

From: Dr. Joel Boyd, Superintendent

Date: January 31, 2020

Re: Statement of Interest – Dr. An Wang Middle School

As you are aware, the City of Lowell is in the process of preparing applications for the Massachusetts Building Authority's (MSBA) Accelerated Repair Program (ARP), which aims to ease the financial burden of repairing or replacing large building systems which have gone beyond their useful life, including roofs, boilers, windows and doors. Part of the requirement of the application is a vote by the governing body and the School Committee of the municipality to take a vote to support the Superintendent of Schools to submit a Statement of Interest, which serves as the starting point for a possible invitation into the program. As such, I am recommending the following vote take place with regards to the Dr. An Wang Middle School, **which has a roof and boiler that are beyond their useful working life.**

Vote No. 13 – Dr. An Wang Middle School

Resolved: Having convened in an open meeting on February 5th, 2020, prior to the SOI submission closing date, the School Committee of Lowell, in accordance with its charter, by-laws, and ordinances, has voted to authorize the Superintendent to submit to the Massachusetts School Building Authority the Statement of Interest Form dated February 14th, 2020 for the Dr. An Wang Middle School located at 365 W. Meadow Rd., Lowell, MA 01854 which describes and explains the following deficiencies and the priority category(s) for which an application may be submitted to the Massachusetts School Building Authority in the future under Priority 5 Replacement, renovation or modernization of school facility systems, such as roofs, windows, boilers, heating and ventilation systems, to increase energy conservation and decrease energy related costs in a school facility; specifically pertaining to failures in the roofing and boiler systems which are past their working life; and hereby further specifically acknowledges that by submitting this Statement of Interest Form, the Massachusetts School Building Authority in no way guarantees the acceptance or the approval of an application, the awarding of a grant or any other funding commitment from the Massachusetts School Building Authority, or commits the City/Town/Regional School District to filing an application for funding with the Massachusetts School Building Authority.

COMMONWEALTH OF MASSACHUSETTS

CITY OF LOWELL

In School Committee

VOTE

Authorizing the Superintendent of Schools to submit the Statement of Interest to the Massachusetts School Building Authority ("MSBA").

BE IT VOTED BY THE SCHOOL COMMITTEE OF THE CITY OF LOWELL:

Having convened in an open meeting on February 5th, 2020, prior to the SOI submission closing date, the School Committee of Lowell, in accordance with its charter, by-laws, and ordinances, has voted to authorize the Superintendent to submit to the Massachusetts School Building Authority the Statement of Interest Form dated February 14th, 2020 for the Dr. An Wang Middle School located at 365 W. Meadow Rd., Lowell, MA 01854 which describes and explains the following deficiencies and the priority category(s) for which an application may be submitted to the Massachusetts School Building Authority in the future under Priority 5 Replacement, renovation or modernization of school facility systems, such as roofs, windows, boilers, heating and ventilation systems, to increase energy conservation and decrease energy related costs in a school facility; specifically pertaining to failures in the roofing and boiler systems which are past their working life; and hereby further specifically acknowledges that by submitting this Statement of Interest Form, the Massachusetts School Building Authority in no way guarantees the acceptance or the approval of an application, the awarding of a grant or any other funding commitment from the Massachusetts School Building Authority, or commits the City/Town/Regional School District to filing an application for funding with the Massachusetts School Building Authority.

V:msba/statementofinterest2020:daley



MSBA Application Bartlett School

To: Members of the Lowell School Committee

From: Dr. Joel Boyd, Superintendent

Date: January 31, 2020

Re: Statement of Interest – Bartlett Community Partnership School

As you are aware, the School Committee is in the process of preparing applications for the Massachusetts Building Authority's (MSBA) Accelerated Repair Program (ARP), which aims to ease the financial burden of repairing or replacing large building systems which have gone beyond their useful life, including roofs, boilers, windows and doors. Part of the requirement of the application is a vote by the governing body and the School Committee of the municipality to take a vote to support the Superintendent of Schools to submit a Statement of Interest, which serves as the starting point for a possible invitation into the program. As such, I am recommending the following vote take place with regards to the Bartlett Community Partnership School, **which has a roof and boiler that are beyond their useful working life.**

Vote No. 14 – Bartlett Community Partnership School

Resolved: Having convened in an open meeting on February 5th, 2020, prior to the SOI submission closing date, the School Committee of Lowell, in accordance with its charter, by-laws, and ordinances, has voted to authorize the Superintendent to submit to the Massachusetts School Building Authority the Statement of Interest Form dated February 14th, 2020 for the Bartlett Community Partnership School located at 79 Wannalancit Street, Lowell, MA 01854 which describes and explains the following deficiencies and the priority category(s) for which an application may be submitted to the Massachusetts School Building Authority in the future under Priority 5 Replacement, renovation or modernization of school facility systems, such as roofs, windows, boilers, heating and ventilation systems, to increase energy conservation and decrease energy related costs in a school facility; specifically pertaining to failures in the roofing and boiler systems which are past their working life; and hereby further specifically acknowledges that by submitting this Statement of Interest Form, the Massachusetts School Building Authority in no way guarantees the acceptance or the approval of an application, the awarding of a grant or any other funding commitment from the Massachusetts School Building Authority, or commits the City/Town/Regional School District to filing an application for funding with the Massachusetts School Building Authority.

COMMONWEALTH OF MASSACHUSETTS

CITY OF LOWELL

In School Committee

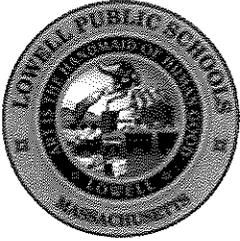
VOTE

Authorizing the Superintendent of Schools to submit the Statement of Interest to the Massachusetts School Building Authority ("MSBA").

BE IT VOTED BY THE SCHOOL COMMITTEE OF THE CITY OF LOWELL:

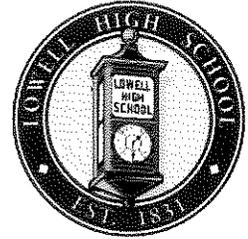
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V:msba/statementofinterest2020:daley



Lowell Public Schools

Lowell High School
50 Fr. Morissette Blvd
Lowell, Massachusetts 01852-1050



Marianne E. Busted
Head of School

Tel. (978) 937-8900
Fax (978) 937-8902
Email: MBusted@lowell.k12.ma.us

January 9, 2020

Dr. Joel Boyd
Superintendent of Lowell Public Schools
Merrimack Street
Lowell, MA 01852

Dear Dr. Boyd:

MCC Upward Bound and Upward Bound Math & Science programs (Dianne Luz) are requesting permission to take approximately 24 students to Framingham MA, from February 20-21, 2020 during the **February School Vacation.**

Date and Location

Students participating in Middlesex Community College's TRIO Upward Bound and Upward Bound Math & Science have the opportunity to attend TRIO Day 2018. The annual conference will be held at the Sheraton Framingham Hotel & Conference Center in Framingham, Massachusetts. The address to the hotel is " 1657 Worcester Road, Framingham, MA 01701.

TRIO Day Schedule

Please See attached schedule

Purpose/Objective

National TRIO Day is a day of celebration, reflection and action around increased access to higher education for disadvantaged students. Federal TRIO Programs help low-income and first-generation students enter college and earn a college degree. Each year during February vacation the New England Educational Opportunity Association hosts a 2-day conference for our TRIO students. During this time, students participate in multiple college visits, workshops, inspirational speakers and a college fair.

Student/Staff Ratio:

This year the TRIO Programs plan to take 24 students and 3 chaperones with 10:1 student: staff ratio. Names and contact numbers of staff are included on the LHS Field Trip Request Form.

Transportation:

Christianson Bus Co. 19 Boston Rd, North Billerica, MA 01862 978-453-9030

Budget/Funding Source

All costs are covered by the Middlesex Community College TRIO Upward Bound and Upward Bound Math Science Grants. No Sub needed .

Transportation: \$600

Lodging/meals: \$1705

Entry fees: \$1820

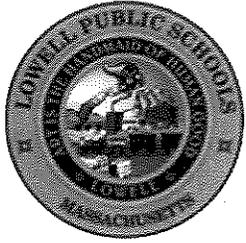
Sincerely,

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Marianne Busteed

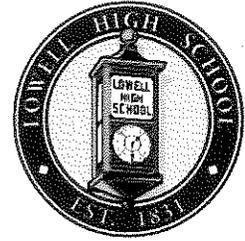
Head of School

Lowell High School



Lowell Public Schools

Lowell High School
50 Fr. Morissette Blvd
Lowell, Massachusetts 01852-1050



Marianne E. Busteed
Head of School

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January 8, 2019

Dr. Joel Boyd, Superintendent
Lowell Public Schools
155 Merrimack Street
Lowell, MA 01852

Re: Netherland, Belgium, and Paris

Dear Dr. Boyd:

I am requesting permission for Thornton Thornton and a group of Lowell High School students to travel on an international trip to Netherlands Belgium, and France during the school vacation week in February of 2021. I am anticipating up to 24 students' total. The travel arrangements are being handled by EF Tours, an organization frequently used in the planning of other international trips with Lowell High School.

The trip complies with the Massachusetts Curriculum Standards:

Standard 1: Culture. Students will demonstrate an understanding of the culture studied through history, literature, and the arts.

Standard 2: Communities. Students will use languages other than English beyond the school setting.

Standard 3: Demonstrate active listening skills. Listen attentively and respectfully to others. Focus attentively, make eye contact or other affirming gestures, confirm understanding and follow directions.

Standard 4: Analyze how German aggression in Europe and Japanese aggression in Asia contributed to the start of World War II and summarize the major battles and events of the war. On a map of the world, locate the Allied powers (Britain, France, the Soviet Union, and the United States) and Axis powers (Germany, Italy, and Japan). (H, G)

The chaperones are four Lowell Public School employees, Thomas Thornton, Donna Newcomb, Daniel Murphy, Patricia Crabtree. It will be for Friday February 12th or Monday February 15, 2021. This will be depending upon the flight scheduling, and EF Tours is aware that scheduling cannot conflict with the Thursday school schedule. No Substitute needed. **NO COST TO LOWELL PUBLIC SCHOOL DEPARTMENT.**

Student Costs: Pricing Information

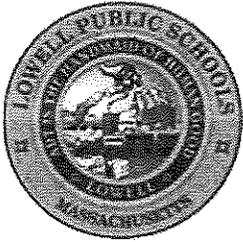
- **Enrollment Fee** \$95 – locks in the price for students, included in program fee.
- **Program Fee** \$2,805 (this includes round-trip airfare, ground transportation, EF tour director, daily breakfast and dinner, all entrance fees and local guides; travelers will be responsible for their lunch, daily); includes Group Travel Insurance; tips. Students and chaperones will be responsible for all cost.

Thank you in advance for your consideration and support.

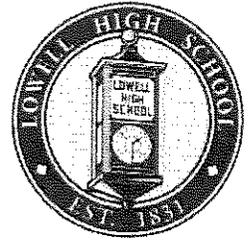
Sincerely,

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Marianne E. Busted
Head of Lowell High School



Lowell Public Schools
Lowell High School
50 Fr. Morissette Blvd
Lowell, Massachusetts 01852-1050



Marianne E. Busteed
Head of School

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January 15, 2020

Dr. Joel Boyd, Superintendent
Lowell Public Schools
155 Merrimack Street
Lowell, MA 01852

Re: Counselors Visit Program

Dear Dr. Boyd:

I am requesting permission for Karyn Cassidy to attend Johns Hopkins University counselor visit program from Sunday, April 26 to Tuesday, April 28, 2020 in Baltimore, MD.

Counselor and college advisers invited to this program have been specifically nominated by members of Johns Hopkins University due to the high level of impact they have within their schools and larger counseling community. This is a selective, **all –expenses –paid opportunity** to visit the Homewood campus and gain additional tools for supporting high school student in the application and financial aid processes. There is no cost to Lowell Public School.

- **Tools for effective ways to write letters of recommendation for counselors with both large and small caseloads.**
- **Insight on how the high school profile is used to provide essential context for the admissions committee during the application review.**
- **Insider knowledge on new initiatives and holistic services to support students from their first year through graduation.**
- **An enhanced understanding of the need-based financial aid process.**
- **Professional connections with others in the field to share ideas and discuss best practices**

Thank you in advance for your consideration and support.

Sincerely,

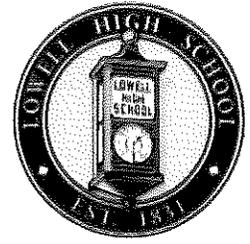
A handwritten signature in black ink that reads "Marianne E. Busteed".

Marianne Busteed
Head of School LHS



LOWELL PUBLIC SCHOOLS

Lowell High School
50 Fr. Morissette Blvd
Lowell, Massachusetts 01852-1050



Marianne Busteed
Head of Schools

Tel. (978) 937-8900
Fax (978) 446-7445
Email: mbusteed@lowell.k12.ma.us

January 13, 2020

Dear Dr. Joel Boyd

Mr. Lezenski is requesting permission for the Lowell High School Baseball team, under the supervision of Coach Dan Graham, to travel to an out of state athletic event, including an overnight stay during school vacation.

The Varsity Baseball is requesting permission to attend a conference game with Central Catholic H.S. in Cooperstown, New York on Sunday April 19, 2020 and Monday April 20, 2020. The National Baseball Hall of Fame, located in Cooperstown, New York allows baseball teams to apply for playing permits at historic Doubleday Field. Doubleday Field is where the "national pastime" was invented and one block from the Baseball Hall of Fame. This opportunity would allow Lowell High School student – athletes the opportunity to visit the National Baseball Hall of Fame as well as play a game on the same field as some of baseball's greatest players. The experience is a once in a lifetime opportunity and something that our student – athletes would never forget.

The cost of the trip will include:

MBT Worldwide (Transportation):	\$2,750.00
Railroad Inn, 24 Railroad Ave., Cooperstown, NY (overnight accommodations):	\$1,400.00
Meals:	\$1,000.00
Field Permit:	\$250.00
Umpires:	\$100.00
Total Cost:	\$5,500.00

All costs will be paid through the Lowell High School Baseball Parent Boosters, there is no money requested from the Lowell Public School department. In addition, no academic days will be missed as the trip is scheduled during April break. Travel will be provided by MBT Worldwide with written parental permission.

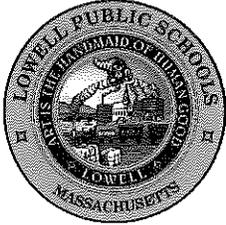
The trip will be supervised by Head Coach Dan Graham and Assistant Coaches Mark Rurak, Cam Roper and Kyle Swenson.

Thank you for your consideration in this matter.

Sincerely,

Marianne Busteed

A handwritten signature in black ink, appearing to read "Marianne Busteed", written over the printed name.



LOWELL PUBLIC SCHOOLS
Henry J. Mroz Administration Offices
155 Merrimack Street
Lowell, Massachusetts 01852

Robin Desmond
Chief Academic Officer
Office of Teaching and Learning

Tel: (978) 674-4323
email: rdesmond@lowell.k12.ma.us

January 6, 2020

Dear Superintendent Boyd:

I am writing to request permission for Melissa Newell to travel to Portsmouth, New Hampshire for professional development on April 10, 2020. This professional development is focused on building students' independence in a literacy classroom. This session focuses on current instructional practices to support literacy. This work is directly related to her role as the English Language Arts and Literacy Coordinator K-12 because she supports reading and writing professional development at all levels. Teachers continue to struggle with how to reach all readers in their classrooms and this would give her strategies to offer them to support our students' growth.

The cost for attending the workshop is \$209.00. The registration is funded by the Professional Development budget.

Thank you for this consideration. A description of the professional development session is attached.

Sincerely,

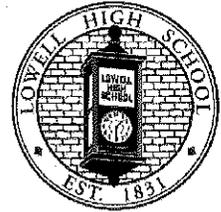
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Robin Desmond
Chief Academic Officer



Lowell Public Schools

*Lowell High School
50 Fr. Morissette Blvd
Lowell, Massachusetts 01852-1050*



*Marianne E. Busteed
Head of Schools*

*Tel. (978) 937-8900
Fax (978) 937-8902
Email: MBusteed@lowell.k12.ma.us*

January 15, 2020

To: Dr. Joel Boyd, Superintendent of Schools

From: Marianne E. Busteed, Head of School

Re: MSSASA Conference – Lowell High School Athletic Director Request to Travel

Dr. Boyd,

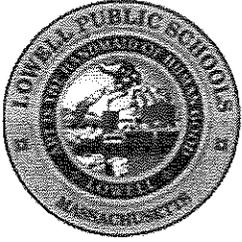
Mr. David Lezenski is requesting to travel to the 45th Annual MSSADA Conference is **March 24 – 27, 2020**, at the Cape Cod Resort and Conference Center in Hyannis, Massachusetts. This first-class conference is foremost in featuring professional speakers and an exhibit show with more than 300 exhibit booth spaces, as well as proven athletic administrators who willingly share their experience and expertise on a variety of educational topics.

This conference offers Professional Development as well as workshops, presentations and speakers that are current and educational in the field of high school athletics.

There will be no cost to the school department for this trip.

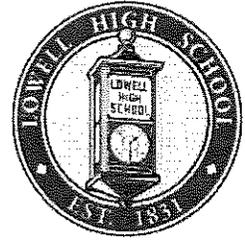
Sincerely,


Marianne E. Busteed
Head of Schools
Lowell High School



Lowell Public Schools

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January 6, 2020

Dr. Joel Boyd, Superintendent
Lowell Public Schools
155 Merrimack Street
Lowell, MA 01852

Re: Lowell High School AFJROTC Cadet Leadership Course (CLC)

Dear Dr. Boyd:

I respectfully request approval for an overnight field trip to support the curriculum for Aerospace Science III and IV. This is Course 9381 out of the Lowell High School Course Catalog that the cadets receive credit for. Approximately 80-100 students will travel to the Ft. Devens Army Reserve Base on Ft. Devens, Massachusetts to attend MA-771's annual Cadet Leadership Course (CLC). This year's CLC will be a 4-day/3-night camp focused on leadership, drill and ceremonies, physical fitness, and team-building, as well as preparing selected junior and senior cadets for their leadership roles within the Cadet Corps. They will travel to Ft. Devens on Thursday May 28th, 2020 at approximately 1 p.m. and return Sunday, May 31st, 2020, at approximately 3 p.m. All four AFJROTC instructors will supervise the trip (Lt Col Eileen St. Laurent; MSgt Kevin Casilli; MSgt Paul Perez and TSgt David Smith) along with additional male chaperones Tarathorn Hong; Stephen Cruz and Reynaldo Rivera and female chaperones Brianna Croteau; Mikaylah Croteau; Prathnar Pich and Sodhikar Pich. All necessary CORI, parental, medical and school permission forms will be completed prior to the event. All funds for the leadership camp including transportation, food and lodging will be paid by AFJROTC funds; AFJROTC bus account and/or student contribution. The only cost to Lowell High School will be for two substitutes on Friday, May 29th, for the amount of \$210.00 from Professional Development. We will be requesting funding from the Air Force to cover meals for \$5121; transportation (coming out of our bus account) will be \$1080; and the cadets will be asked to pay a fee of \$30 each to cover their hat, shirt and shorts. All instructors will be able to cover their classes on Thursday, May 28th and then travel to the Camp and stay overnight. On Friday, May 29th, Lt Col St. Laurent will be in to cover her classes and so will MSgt Perez, once the school day is over they will both travel to Ft. Devens and remain there until 31 May. If you have any questions, please contact me at (978) 937-8946.

Thank you in advance for your consideration and support.

Sincerely,

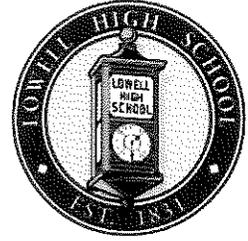
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Marianne E. Busteed
Head of Lowell High School



Lowell Public Schools

Lowell High School
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Lowell, Massachusetts 01852-1050



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January 6, 2020

Dr. Joel Boyd, Superintendent
Lowell Public Schools
155 Merrimack Street
Lowell, MA 01852

Re: **MASC Annual Conference**

Dear Dr. Boyd:

I am requesting permission for eleven Student Council Representatives as well as Student Council Advisor, Tom Thornton to take part in the 2020 Massachusetts Association of Student Council Workshop on March 4 – 6, 2020 to be held at the Resort & Conference Center at Hyannis, in Hyannis, Massachusetts. This is a unique opportunity for each student to meet with students from other Student Councils across Massachusetts and hear about the concerns and the activities of teenagers statewide.

The three days will be filled with exciting workshops and assemblies designed to build leadership and community spirit among the participants. Their teachers and housemasters will be informed as to the excused absences from school. This conference will address many of the Educational Standards within Social Studies including the following:

- *USG.5.3 Describe how citizens can monitor and influence local, state, and national government as individuals and members of interest groups.*
- *USG.5.5 Identify and explain the meaning and importance of civic dispositions or virtues that contribute to the preservation and improvement of civil society and government.*
- *USG.5.10 Practice civic skills and dispositions by participating in activities such as simulated public hearings, mock trials, and debates.*
- *E.4.1 Explain how government responds to perceived social needs by providing public goods and services.*

Student Council Advisor, Thomas Thornton will be with the students for the entire conference; a coach bus will be hired for transportation, and they will be returning to Lowell High School on Friday, March 9th by the close of the school day.

This will be an all expense paid trip through the fundraising efforts of the students and the generosity of the Office of Student Affairs & Activities at Lowell High School. The cost for the trip is \$4,103 of which \$2,000 will be contributed from the Lowell High Student Activities budget. No substitute needed.

Thank you in advance for your consideration and support.

Sincerely,

Marianne Busteed
Head of School LHS



United Teachers of Lowell

**AFTMA/AFT/AFL-CIO
LOCAL 495**

**169 Merrimack St.
Lowell, MA 01852**

Tel: 978.937.9039

Fax: 978.937.9544

Email: utl@utlowell495.org

January 30, 2020

Dr. Joel Boyd, Superintendent
Lowell Public Schools
155 Merrimack Street
Lowell, MA 01852

Dear Superintendent Boyd:

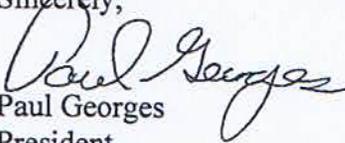
The members of the United Teachers of Lowell hereby request to donate sick leave days to the following member:

Jennifer MacDonald, Teacher

Butler Middle School 60 days

Thank you for your attention to this matter.

Sincerely,


Paul Georges
President

PG:ng

xc: Deb Jarvis

Minerva Palazzo

WE, THE UNDERSIGNED, MEMBERS OF THE PROFESSIONAL STAFF - UNIT "A" OF THE LOWELL SCHOOL DEPARTMENT, WISH TO DONATE ONE OR MORE OF OUR ACCUMULATED SICK LEAVE DAYS TO JENNIFER MAC DONALD, A TEACHER AT BUTLER MIDDLE SCHOOL.

<u>NAME</u>	<u>NO. OF DAYS</u>	<u>SCHOOL</u>
John Fugarino	3	Butler
Kathleen Kalbrini	1	Butler
Melinda Goodick	3	Butler
William Florence	3	Butler
Molly Kelley-muon	2	Butler
Sharon Dowd	5	B.F. Butler Middle
Thomas O'Connor	5	Butler
Alejandra Cabrera	5	Butler
Ann Early	3	Butler
Cheryl Ferris	1	Butler
Jos Burgess	1	Butler

1/27/2020

57

WE, THE UNDERSIGNED, MEMBERS OF THE PROFESSIONAL STAFF - UNIT "A" OF THE LOWELL SCHOOL DEPARTMENT, WISH TO DONATE ONE OR MORE OF OUR ACCUMULATED SICK LEAVE DAYS TO JENNIFER MAC DONALD, A TEACHER AT BUTLER MIDDLE SCHOOL.

<u>NAME</u>	<u>NO. OF DAYS</u>	<u>SCHOOL</u>
Emilia Jordan	3	Butler
Bridget McNulty	2	Butler
Michael Pickett	3	Butler
Deanna Goyette	3	Butler
Michelle Scott	2	Butler
Linda Stone	1	Butler
<hr/>		
Christina Pappalardo	3	Butler
Amy Lerner	3	Butler
Clara Cahill	3	Butler
Patricia Adams	5	LHS