

NOTICE OF PUBLIC MEETING

ORGANIZATION: BOARD OF PARKS

DATE: Wednesday, April 24, 2019

TIME: 6:00 PM

LOCATION: JFK CIVIC CENTER
50 ARCAND DRIVE
DPD CONFERENCE ROOM, 2ND FLOOR
LOWELL, MA 01852

MEETING REGULAR AGENDA

Meeting called to order at 6:00 PM

Board Members present:

John Linnehan, Chairman- Present

Peter Finnegan, Vice-Chairman-Absent

Thomas Caunter- Present

Ryan Rourke- Present

Item 1. Roberto Dei – City of Lowell - Summer Programming

Kerouac Park – Greenspace

Monday - Saturday May 31, 2019 -October 31, 2019 10:00 AM - 10:00 PM

Installing Safeguard Outlets for concert instruments and working with the DPW Dept.

Fee Resident Adult \$25.00 / 2 hour block x6 blocks

= \$125.00 per day x 48 days = \$7,200.00(fee was waived last year for Lowell

Residents)

Motion: Peter Finnegan – Waive Permit Fee **Second:** Thomas Caunter

All in favor so voted

Amended Motion: Peter Finnegan —Place container for the performance stage at Kerouac Park

Second: Thomas Caunter

All in favor so voted

Item 2. Ruth Lloyd –Wedding Ceremony

Anne Dean Welcome Regatta Festival Field - Multipurpose Field

Sunday August 25, 2019 (Head Count 300) 4:00 PM - 10:00 PM

No Lights/No Bathroom

Fee Resident Adult \$25.00 / 2 hour block x 3 blocks = \$75.00

Decline

Item 3. Kelly Fox-GLRR Family Outing

Shedd Park – Pavilion (Head Count 60)

Sunday July 21, 2019 8:00 AM - 4:00 PM

Fee Resident Adult \$25.00 / 2 hour block x 4 blocks = \$100.00

+ Custodial Fee \$120/4 hours x 2 blocks = \$240.00 (Total Permit Amount 340.00)

Motion: Ryan Rourke – Permit Fee of \$240.00

Second: Peter Finnegan

All in favor so voted

Item 4. Leilany Colon -Twin Son's 1st Birthday Party

Shedd Park – Pavilion Saturday September 28, 2019 Head Count (50) 2:00 PM - 6:00 PM

Permit Fee – Resident Youth \$0.00

Custodial Fee \$120/4 hours

Decline

Item 5. Daniel Price - AA Meeting/Cookout

Shedd Park – Pavilion Saturday July 27, 2019 **(No Rain Date)** 10:00 AM - 2:00 PM

Head Count (45)

Fee Resident Adult \$25.00 / 2 hour block x 2 blocks = \$50.00

+ Custodial Fee \$120/4 hours (Total Permit Amount \$170.00)

Charcoal Grill – No propane – Call Fire Department of Event

Needs Electrical Access for the AA Meeting

Motion: Peter Finnegan –Waived the Custodial fees – Permit Fee \$50.00

Second: Thomas Caunter

All in favor so voted

Item 6. Deborah Dube – Greener Group Lic - Company Outing, Softball Game

Cawley Memorial Stadium Complex - James S. Martin Varsity Softball Field

Saturday August 24, 2019 (Head Count 60) 8:00 AM - 4:00 PM

Fee Resident Adult \$200 / 4 hour block x 2 blocks = \$400.00

Custodial Fee \$120/4 hours x 2 blocks = \$240.00

Total Permit Amount \$400.00 + Custodial Fees \$240.00 = \$640.00

Decline

Item 7. Daisy Delgado –1st Birthday Party

Shedd Park - Pavilion

Sunday June 30, 2019 (Head Count 50) 2:00 PM - 6:00 PM

Representative may use a No propane – Call Fire Department of Event

Permit Fee – Resident Youth \$0.00 - Custodial Fees \$120/4 hours

Motion: Thomas Caunter

Second: Ryan Rourke

All in favor so voted

Item 8. Pinkinpin Sango - 5yr Old Birthday Party

Anne Dean Welcome Regatta Festival Field - Multipurpose Field (Head Count 30)

Saturday July 27, 2019 10:00 AM - 6:00 PM

Permit Fee – Resident Youth \$0.00 - No Lights – No Bathroom

Decline:

Item 9. Abigail Phillips - Greenhalge School-Field Day

Thursday June 06, 2019 (Head Count 550)

8:00 AM - 2:00 PM

Canceling June 6 and Rain Date – June 10

Friday June 07, 2019

8:00 AM - 2:00 PM

McPherson Park - Basketball Court I

McPherson Park - M3 - Vigeant Softball Field

McPherson Park - M2 - Sweatt Softball Field

McPherson Park - Basketball Court II

McPherson Park - Tennis Court I, II, III

McPherson Park - Concession Stand

Permit Fee – Resident Youth \$0.00

(Bathrooms open during School hours)

Motion: Peter Finnegan

Second: Ryan Rourke

All in favor so voted

Item 10. Colin Creegan - Ultimate Frisbee

Stoklosa School Park - Multipurpose Field

Sunday May 19, 2019 (Head Count 40)

6:00 PM - 8:00 PM

O'Donnell Park - Frank Ryan Senior League Baseball Field

(Sunday's) June 02, 2019 – June 30, 2019

8:00 PM - 10:00 PM

(Sunday's) July 07, 2019 – August 18, 2019

7:30 PM – 9:30 PM

Fee Resident Adult \$25.00 / 2 hour block x 13 Days = \$325.00

Motion: Thomas Caunter

Second: Ryan Rourke

All in favor so voted

Item 11. Rachel Walsh -Lccps

South Common – South Common – Greenspace (Head Count 83)

Monday June 17, 2019 9:00 AM - 12:11 PM **(will change hours to 9:00 AM -12:00 PM)**

Thursday June 13, 2019

9:00 AM - 3:00 PM

Permit Fee – Resident Youth \$0.00 (No bathrooms)

Decline

Item 12. Ronnie Eaton – Baseball Game

Cawley Memorial Stadium Complex - Alumni Field

Sunday July 14, 2019 (Head Count 35)

6:00 PM - 10:00 PM

Sunday July 28, 2019

6:00 PM - 10:00 PM

Fee Resident Adult \$150.00/4 hour block x 2 Days = \$300.00

Custodial Fee \$120/4 hours x 2 Days = \$240.00(Total Permit Amount \$540.00)

Decline

Item 13. Scott Ouellet - Lowell High School Cross Country Team

Saturday October 26, 2019 (Head Count 500)

7:00 AM - 3:00 PM

Shedd Park - Pavilion

Shedd Park - Tennis Backboard I, II

Sheehy Park Extension - Greenspace

Shedd Park - Krysiak Courts on Boylston St. Court I, II

Permit Fee – Resident Youth \$0.00 Custodial Fee \$120/4 hours

Motion: Peter Finnegan-Waived Custodial Fees

Second: Thomas Caunter

Item 14. Dorothy Semonian - Merrimack River Rowing Association

Cancel Permit and Credit Account \$175.00

Anne Dean Welcome Regatta Festival Field - Multipurpose Field

Sunday September 29, 2019

7:00 AM - 9:00 PM

Decline

Item 15. Bethanne Welch P W Reilly School – Field Trip

Shedd Park - Pavilion Monday June 03, 2019 (Head Count 115) 9:00 AM - 1:00 PM

Permit Fee – Resident Youth \$0.00

(Bathrooms open during School hours)

Motion: Peter Finnegan

Second: Thomas Caunter

All in favor so voted

Item 16. Cheryl Cunningham - Washington School –Field Day

Friday June 07, 2019 - Monday, June 10, 2019 (Rain Date)

9:00 AM - 1:00 PM

Callery Park - Zabbo Little League Field

Callery Park - John J Barrett Field

Callery Park - Tennis Court I

Callery Park - Conroy Softball Field

Permit Fee – Resident Youth \$0.00

(No Bathrooms)

Motion: Thomas Caunter

Second: Ryan Rourke

All in favor so voted

Item 17. Felipe Andino- Youth Birthday Party

Shedd Park – Pavilion (Head Count 60)

Sunday June 09, 2019

10:00 AM - 6:00 PM

Will Bring food – no cooking

Bouncy House –Verify with Fire Department to make sure it is secured

Changing hours from 2:00 PM to 6:00 PM

Permit Fee – Resident Youth \$0.00 Custodial Fee \$120/4 hours

Motion: Peter Finnegan

Second: Thomas Caunter

All in favor so voted

Item 18. Thomas Chininis - Transfiguration Greek Orthodox Church-Church Gathering

North Common - Stage

Friday April 26, 2019

6:30 PM - 8:30 PM

Friday May 31, 2019 **Change Hours 3:00 PM – 10:00PM** 11:00 AM - 9:00 PM

Saturday June 01, 2019 **Change Hours 12:00 PM – 10:00PM** 11:00 AM - 9:00 PM

Fee Resident Adult \$25.00 / 2 hour block x11 blocks = \$275.00

Motion: Peter Finnegan –Waived Permit Fee

Second: Thomas Caunter

All in favor so voted

Item 19 Erin Parisi - STEM Academy-Field Trip

Shedd Park – Pavilion (Head Count 110)

Wednesday June 05, 2019

Will Rent Splash Pad with Recreation

9:30 AM - 1:30 PM

Permit Fee – Resident Youth \$0.00

(Bathrooms open during School hours)

Motion: Ryan Rourke

Second: Thomas Caunter

All in favor so voted

Item 20. Ron Fusco - Reilly School

Shedd Park – Pavilion (Head Count 275)

Shedd Park - Gresco Baseball Field

Shedd Park - Edward F. Finnegan Basketball Court

Friday May 17, 2019

10:00 AM - 2:00 PM

Permit Fee – Resident Youth \$0.00

(Bathrooms open during School hours)

Motion: Thomas Caunter

Second: Ryan Rourke

All in favor so voted

Item 21. David- Acre Coalition To Improve Our Neighborhood - 8th annual Acrefest

North Common - Stage (Head Count 350)

Saturday June 08, 2019

10:00 AM - 6:00 PM

Fee Resident Adult \$25.00 / 2 hour block x 2 blocks = \$50.00

Police, Fire, Music

Motion: Thomas Caunter

Second: Ryan Rourke

All in favor so voted

Item 22. Kim Broadhurst – Sullivan School

Thursday June 13, 2019

9:00 AM - 1:00 PM

Shedd Park – Pavilion (Head Count 150)

Shedd Park - Cahill-Perrin Little League Field

Shedd Park - Edward F. Finnegan Basketball Court

Shedd Park - Track

Shedd Park - Elmer P. Rynne Tennis Court I

Shedd Park - Gresco Baseball Field

Permit Fee – Resident Youth \$0.00

(Bathrooms open during School hours)

Motion: Ryan Rourke

Second: Peter Finnegan

All in favor so voted

Item 23. Scott Boyle - Lowell Public Schools –Butler Field Day

Cawley Memorial Stadium Complex - Cawley Stadium Turf

Friday May 17, 2019 (Head Count 325)

9:00 AM - 1:00 PM

Thursday May 23, 2019

9:00 AM - 1:00 PM

Cawley Memorial Stadium Complex - Track

Cawley Memorial Stadium Complex - Machado Field

Friday May 17, 2019

9:00 AM - 1:00 PM

Permit Fee – Resident Youth \$0.00

(Bathrooms open during School hours)

Motion: Peter Finnegan

Second: Thomas Caunter

All in favor so voted

Item 24. Steve Munroe – Motorcyclenight - Parking vendor trucks & trailers

Anne Dean Welcome Regatta Festival Field - Multipurpose Field

(Tuesday's) June 04, 2019 - September 17, 2019

4:00 PM - 10:00 PM

Fee Non-Resident Adult \$100.00 / 2 hour block x 3 blocks = \$300.00 per day

x 16 Days = \$4,800.00(fee was waived last year due to a service for Lowell residents)

Motion: Ryan Rourke – Waived Permit Fees

Second: Thomas Caunter

All in favor so voted

Item 25. Jeneta Mao - Baby shower

Shedd Park - Pavilion

Sunday June 16, 2019

2:00 PM - 6:00 PM

Fee Resident Adult \$25.00 / 2 hour block x 2 = \$50.00

Custodial Fee \$120/4 hours (Total Permit Amount \$170.00)

Decline

- Item 26. Richard Tharpe - Youth Twins Birthday Party**
Shedd Park - Pavilion
Saturday July 06, 2019 Head Count (35) 12:00 PM - 4:00 PM
Charcoal Grill – No propane – Call Fire Department of Event
Permit Fee – Resident Youth \$0.00
Custodial Fee \$120/4 hours
Motion: Peter Finnegan
Second: Thomas Caunter
All in favor so voted
- Item 27. Chris Crowley- Lowell Public Schools - Field Day**
Callery Park - Zabbo Little League Field
Tuesday June 04, 2019 (Head Count 100) 8:00 AM - 2:00 PM
Callery Park - John J Barrett Field
Wednesday June 05, 2019 **Rain Date** 8:00 AM - 2:00 PM
Permit Fee – Resident Youth \$0.00
Motion: Peter Finnegan
Second: Thomas Caunter
All in favor so voted
- Item 28. Kelly Sievert 1st Birthday Party**
Shedd Park - Pavilion
Saturday May 11, 2019 12:00 PM - 4:00 PM
No Cooking and will bring sandwiches
Permit Fee – Resident Youth \$0.00
Custodial Fee \$120/4 hours
Motion: Thomas Caunter
Second: Ryan Rourke
All in favor so voted
- Item 29. Jessica Nobrega Stem Academy At The Rogers School - Field Day**
Thursday June 06, 2019
Friday June 07, 2019 (Rain Date)
South Common - Purtell Multipurpose Field 9:00 AM - 1:00 PM
South Common - Basketball Court 9:00 AM - 3:00 PM
Permit Fee – Resident Youth \$0.00
Motion: Ryan Rourke
Second: Thomas Caunter
All in favor so voted

- Item 30. Wilbannelys Ramos –Baby Shower**
 Shedd Park - Pavilion (Head Count 60)
 Sunday June 02, 2019 1:00 PM - 5:00 PM
Charcoal Grill – No propane – Call Fire Department of Event
Fee Resident Adult \$25.00 / 2 hour block x 2 = \$50.00
Custodial Fee \$120/4 hours (Total Permit Amount \$170.00)
Motion: Peter Finnegan – Permit Fee \$120.00
Second: Ryan Rourke
 All in favor so voted
- Item 31. Carlos Lopez - Nuevo Reto - Christian service**
 North Common - Stage
 Sunday July 21, 2019 1:00 PM - 5:00 PM
 Sunday August 18, 2019 1:00 PM - 5:00 PM
Will bring food – no cooking
Fee Resident Adult \$25.00 / 2 hour block x 4 = \$100.00
Motion: Peter Finnegan-Waived Permit Fee
Second: Ryan Rourke
 All in favor so voted
- Item 32. Letisha Dow - Child’s Birthday party**
 Shedd Park - Pavilion
 Saturday September 07, 2019 (Head Count 50) 3:00 PM - 7:00 PM
Will bring food – no cooking
Permit Fee – Resident Youth \$0.00
Custodial Fee \$120/4 hours
Motion: Thomas Caunter
Second: Ryan Rourke
 All in favor so voted
- Item 33. Hawa Kamara - Cook out**
 Shedd Park - Pavilion
 Sunday August 04, 2019 (Head Count 150) 4:00 PM - 8:00 PM
Fee Non-Resident Adult \$100.00 / 2 hour block x 4 = \$200.00
Custodial Fee \$120/4 hours (Total Permit Fee \$320.00)
Decline
- Item 34. Anastasia Marsden - Lowell High School Girls Swim and Dive Car Wash**
 Cawley Memorial Stadium Complex - Alumni Field
 Saturday September 14, 2019 8:00 AM – 4:00 PM
Permit Fee – Resident Youth \$0.00
Custodial Fee \$120/4 hours x 2 blocks = \$240
Motion: Peter Finnegan –Waived Permit Fee
Second: Ryan Rourke
 All in favor so voted

Item 35. Anna Jabar - Youthbuild - Student Field Day

Shedd Park – Pavilion (Head Count 50)

Friday May 10, 2019

10:00 AM - 2:00 PM

Permit Fee – Resident Youth \$0.00

(Bathrooms open during School hours)

Motion: Ryan Rourke

Second: Thomas Caunter

All in favor so voted

Item 36. Nancy McGovern, Lowell High School Football(Outstanding Custodial Fees \$1,080.00)

Permission to waive fees and Lowell High School give permission for to use

Cawley Stadium Turf- September 7, 14, 28th and Saturday October 12 from 12 -4 pm

Board of Parks will discuss the Outstanding Custodial Fees next Meeting May 29

Board of Parks voted on the dates September 7, 14, 28th and October 12 from 12-4 for

Cawley Stadium Turf with the permission of David Lezenski

Permit Fee – Resident Youth \$0.00

Custodial Fee \$120/4 hours x3 blocks = \$480.00

Motion: Peter Finnegan

Second: Thomas Caunter

All in favor so voted

Item 37. Mitchell, Mayon – Mvffl – Flag Football

Anne Dean Welcome Regatta Festival Field - Multipurpose Field

Sunday June 16, 2019

8:00 AM - 12:00 PM

Fee Resident Adult \$25.00 / 2 hour block x 2 = \$50.00

Motion: Thomas Caunter

Second: Ryan Rourke

All in favor so voted

Item 38. Tom Saucier - Lowell Bbb Softball – Revise Permit fees for Harry Allen Field

Will address the Board of Parks with a letter at the meeting on the revised permit

Decline

Meeting Adjourn: 7:30 PM

Motion: Peter Finnegan

Second: Thomas Caunter

All in favor so voted