

NOTICE OF PUBLIC MEETING

ORGANIZATION: BOARD OF PARKS

DATE: Wednesday, May 29, 2019

TIME: 6:00 PM

LOCATION: JFK CIVIC CENTER
50 ARCAND DRIVE
DPD CONFERENCE ROOM, 2ND FLOOR
LOWELL, MA 01852

MEETING REGULAR AGENDA

Meeting called to order at 6:00 PM

Board Members present:

John Linnehan, Chairman- Present

Peter Finnegan, Vice-Chairman- Present

Thomas Caunter- Present

Ryan Rourke- Present

Item 1. David Lezenski – Lowell High School release the following dates for the MIAA Football Tournament

A. Cawley Martin Softball Field

Tuesday 6/11/19, 3:00 PM - 10:00 PM

Wednesday 6/12/19 3:00 PM - 10:00 PM

Friday 6/14/19 3:00 PM - 10:00 PM

Saturday 6/15/19rain date 3:00 PM - 10:00 PM

Thursday 6/18/19 3:00 PM - 10:00 PM

Friday 6/19/2019 3:00 PM - 10:00 PM

Permit Fee – Resident Youth \$0.00

Custodial Fee \$120/4 hours x 2 = \$240.00 (1 Day)

Light Fee \$100.00

\$1.00 per Ticket

Total Permit Fee \$340.00

Motion: Thomas Caunter

Second: Peter Finnegan

All in Favor, so voted

David Lezenski - LHS release the following dates for the MIAA Football Tournament

B. Cawley Alumni Baseball Field

Wednesday 6/12/19 3:00 PM - 10:00 PM

Thursday 6/13/19 3:00 PM - 10:00 PM

Saturday 6/15/19 3:00 PM - 10:00 PM

Sunday 6/16/19 (raindate) 3:00 PM - 10:00 PM

Thursday 6/18/19 3:00 PM - 10:00 PM

Friday 6/19/2019 3:00 PM - 10:00 PM

Permit Fee – Resident Youth \$0.00

Custodial Fee \$120/4 hours x 4 = \$480.00 (2 Days)

Light Fee \$100.00

\$1.00 per Ticket

Total Permit Fee \$580.00

Motion: Peter Finnegan

Second: Thomas Caunter

All in Favor, so voted

Item 2. Ronnie Eaton – Baseball Game

Cawley Memorial Stadium Complex - Alumni Field

Friday July 12, 2019 (Head Count 35)

7:00 PM - 11:00 PM

Sunday July 14, 2019

6:00 PM - 10:00 PM

Sunday July 28, 2019

6:00 PM - 10:00 PM

Fee Resident Adult \$150.00/4 hour block x 3 Days = \$450.00

Custodial Fee \$120/4 hours x 3 Days = \$360.00

Light Fee 50.00/4 hour block x 3 days = \$150.00 (Total Permit Amount \$960.00)

Decline

Item 3. Airanisse Quintana-Youth Birthday Party

A. Shedd Park – Pavilion - Head Count (30)

Saturday June 08, 2019

2:00 PM - 6:00 PM

Permit Fee – Resident Youth \$0.00

Custodial Fee \$120/4 hours

Motion: Ryan Rourke

Second: Thomas Caunter

All in Favor, so voted

Airanisse Quintana-Adult Birthday Party

B. Shedd Park – Pavilion - Head Count (50)

Sunday September 01, 2019

2:00 PM - 6:00 PM

Fee Resident Adult \$25.00 / 2 hour block x 2 = \$50.00

Custodial Fee \$120/4 hours = (Total Amount for Permit \$170.00)

Motion: Peter Finnegan

Second: Thomas Caunter

All in Favor, so voted

Item 4. Pinkinpin Sango- Youth 5th birthday

Shedd Park - Pavilion (Head Count 50)

Saturday July 27, 2019

3:00 PM - 7:00 PM

Permit Fee – Resident Youth \$0.00 -Custodial Fee \$120/4 hours

Charcoal Grill – Removal of Charcoal in an Aluminum canister

No Propane – Call the Lowell Fire Dept of the event

Motion: Peter Finnegan

Second: Thomas Caunter

All in Favor, so voted

Item 5. Jennifer Hall - The Paradigm Academy BJJ Graduation

Shedd Park - Pavilion Head Count (75)

Saturday July 13, 2019

8:00 AM - 4:00 PM

Fee Resident Adult \$25.00 / 2 hour block x 4 = \$100.00

Custodial Fee \$120/4 hours x 2 = \$240.00 (Total Permit Amount \$340.00)

Decline – will come to the next meeting

Item 6. Tina Em – Lowell Community Charter Public School - 7th and 8th Grade Field Day

South Common - Purtell Multipurpose Field (Head Count 170)

Wednesday June 12, 2019

8:00 AM - 2:00 PM

Permit Fee – Resident Youth \$0.00

Motion: Peter Finnegan

Second: Ryan Rourke

All in Favor, so voted

Item 7. Chinsan Lim - Cambodian Mutual Assistance Association - Youth Summer Program

Father Maguire Playground - Basketball Court I (Head Count 90)

Monday – Friday July 08, 2019 - August 16, 2019 11:00 AM - 3:00 PM

Permit Fee – Resident Youth \$0.00

Motion: Peter Finnegan

Second: Thomas Caunter

All in Favor, so voted

Item 8. Rachel Walsh –Lowell Community Public Charter School –Field Day

South Common – South Common – Greenspace (Head Count 83)

Monday June 17, 2019

9 00 AM - 1:00 PM

Friday June 14, 2019

9:00 AM - 3:00 PM

Permit Fee – Resident Youth \$0.00 (No bathrooms)

Motion: Peter Finnegan

Second: Thomas Caunter

All in Favor, so voted

Item 9. Gerry Kayo - Collegiate Charter School of Lowell School - Field Day

Hadley Park - Senior League Baseball Field

Hadley Park - Basketball Court

Friday June 14, 2019 Grade 8 only - Head Count 75

11:00 AM - 1:00 PM

Monday June 17, 2019 - Grades 1-7 - Head Count approx. 750

8:00 AM - 12:00 PM

Permit Fee – Resident Youth \$0.00 (No bathrooms)

Will rent (2) Porta Potties

Motion: Thomas Caunter

Second: Peter Finnegan

All in Favor, so voted

Item 10. Jackie Kamwendo- Soccer Tenamen

Armory Park – Greenspace

Saturday July 06, 2019

11:00 AM - 3:00 PM

Fee Resident Adult \$25.00 / 2 hour block x 2 = \$50.00

Decline

Item 11. Ellen Netishen - Moody Day for Grades 3,4&5

Fort Hill Park - Greenspace (Head Count 125)

Friday May 31, 2019

8:00 AM - 12:00 PM

Permit Fee – Resident Youth \$0.00 (No bathrooms)

Motion: Peter Finnegan

Second: Thomas Caunter

All in Favor, so voted

Item 12. Edward Ocasio – Salsa in the Park

North Common - Stage (Head Count 250)

Saturday July 20, 2019 - Saturday June 22, 2019

3:00 PM - 7:00 PM

Added Rain date, per the BOP – June 30, 2019

3:00 PM - 7:00 PM

Fee Resident Adult \$25.00 / 2 hour block x 2 = \$50.00

Motion: Ryan Rourke

Second: Thomas Caunter

All in Favor, so voted

Item 13. Ana Teresa Black Veino - Baby Shower

Shedd Park – Pavilion (Head Count 50)

Sunday July 28, 2019

12:00 PM - 4:00 PM

Fee Resident Adult \$25.00 / 2 hour block x 2 = \$50.00

Custodial Fee \$120/4 hours = (Total Amount for Permit \$170.00)

Will Bring food and tables

Motion: Peter Finnegan

Second: Thomas Caunter

All in Favor, so voted

Item 14. Kendra Silva – 3rd Birthday Party

Shedd Park - Pavilion

Saturday July 06, 2019 (Head Count 30)

4:00 PM - 8:00 PM

Permit Fee – Resident Youth \$0.00 - Custodial Fee \$120/4 hours

Decline:

Item 15. Stephen Oundo – Child Of God Sanctuary - Religious Event

North Common –Stage (Head Count 100)

Saturday June 15, 2019

4:00 PM - 8:00 PM

Fee Non-Resident Adult \$100.00/2 hour block x 2 = \$200.00

Charcoal grill – No propane- will call the Lowell Fire Department of the event

Will bring a generator for electricity

Motion: Peter Finnegan – **No Fee**

Second: Ryan Rourke

All in Favor, so voted

Item 16. Patricia Morales - Granite United Church - Church Picnic

Shedd Park - Pavilion (Head Count 75)

Sunday July 14, 2019

12:00 PM - 4:00 PM

Fee Resident Adult \$25.00 / 2 hour block x 2 = \$50.00

Custodial Fee \$120/4 hours (Total Permit Fee \$170.00)

Motion: Peter Finnegan

Second: Ryan Rourke

All in Favor, so voted

Item 17. Peter Faticanti –Lowell Recreation Department - Park Bench Dedication

Shedd Park – Pavilion

Thursday June 06, 2019

9:00 AM - 1:00 PM

Fee Resident Adult \$25.00 / 2 hour block x 2 = \$50.00

Custodial Fee \$120/4 hours (Total Permit Fee \$170.00)

Motion: Peter Finnegan – No Fee

Second: Ryan Rourke

All in Favor, so voted

Item 18. David Fofanah - Organization Of Sierra Leone/American In New England

Certificates for Children

Shedd Park – Pavilion (Head Count 60)

Thursday July 04, 2019

12:00 PM - 8:00 PM

Fee Non-Resident Adult \$100.00 / 2 hour block x 2 = \$200.00

Custodial Fee \$120/4 hours x 2 = \$240.00 (Total Permit Fee \$440.00)

Decline

Item 19. Maria Claudio - Youth Practice Games

A. North Common - Carney Softball Field

(Monday, Wednesday & Sunday)

June 02, 2019 - August 14, 2019

5:30 PM - 7:30 PM

Permit Fee – Resident Youth \$0.00 (No bathrooms)

Motion: Peter Finnegan

Second: Ryan Rourke

All in Favor, so voted

Maria Claudio - Youth Tournaments

B. North Common - Carney Softball Field

(Monday-Sunday)

July 14, 2019 - Sunday July 21, 2019

8:00 PM - 8:00 PM

Permit Fee – Resident Youth \$0.00 (No bathrooms)

Motion: Peter Finnegan

Second: Ryan Rourke

All in Favor, so voted

Item 20. Philip Sheridan – Lowell Catholic - Girls soccer practice

A. Callery Park - John J Barrett Field (Head Count 20)

(Monday- Friday) September 02, 2019 - October 31, 2019 2:30 PM - 4:30 PM

Permit Fee – Resident Youth \$0.00 (No bathrooms)

Motion: Thomas Caunter

Second: Ryan Rourke

All in Favor, so voted

Philip Sheridan - Lowell Catholic - Boys Soccer Practice

B. Callery Park - Zabbo Little League Field (Head Count 20)

(Monday- Thursday) September 02, 2019 - October 31, 2019 2:30 PM - 4:30 PM

Permit Fee – Resident Youth \$0.00 (No bathrooms)

Motion: Thomas Caunter

Second: Ryan Rourke

All in Favor, so voted

Philip Sheridan - Lowell Catholic - K-2 Field Day

C. Callery Park - Conroy Softball Field (Head Count 20)

Tuesday June 04, 2019 - Wednesday June 05, 2019

8:00 AM - 2:00 PM

Permit Fee – Resident Youth \$0.00 (No bathrooms)

Motion: Peter Finnegan

Second: Ryan Rourke

All in Favor, so voted

Philip Sheridan - Grade 3-7 Field Day

D. Callery Park - John J Barrett Field

Tuesday June 04, 2019

10:00 AM - 2:00 PM

Permit Fee – Resident Youth \$0.00 (No bathrooms)

Motion: Thomas Caunter

Second: Peter Finnegan

All in Favor, so voted

Item 21. Becky Roman - Open Service

North Common - Stage (Head Count 25)

(Monday and Saturdays) - June 03, 2019 - September 30, 2019 6:30 PM - 8:30 PM

Fee Resident Adult \$25.00 / 2 hour block x 5 Days = \$125.00

Motion: Peter Finnegan-No fee

Second: Thomas Caunter

All in Favor, so voted

Item 22. Carlos Gonzalez - Iglesia De Dios Pentecostal M.I

Preaching and Worshipping the Word of God (Head Count 30)

North Common - Stage

Friday August 02, 2019

4:00 PM - 8:00 PM

Fee Resident Adult \$25.00 / 2 hour block x 2 = \$50.00

Motion: Peter Finnegan-No Fee

Second: Ryan Rourke

All in Favor, so voted

Item 23. Melissa Desroches – Robinson School - Youth Field Day

Gage Field - Basketball Court (Head Count 650)

Tuesday June 11, 2019

7:00 AM - 2:30 PM

Permit Fee – Resident Youth \$0.00

Motion: Ryan Rourke

Second: Thomas Caunter

All in Favor, so voted

Item 24. Lorraine Gustafson - Youth Birthday Party

Shedd Park - Pavilion (Head Count 20)

Sunday August 18, 2019

12:00 PM - 4:00 PM

Permit Fee – Resident Youth \$0.00 - Custodial Fee \$120/4 hours

Motion: Ryan Rourke

Second: Peter Finnegan

All in Favor, so voted

Item 25. Mayon Mitchell – Kids Flag Football

A. Permission from LHS and needs permission from BOP

Cawley Stadium Turf

Saturday, June 22, 2019

8:00 AM - 12:00 PM

Permit Fee – Resident Youth \$0.00 - Custodial Fee \$120/4 hours

Cancel Aug 31 and transfer custodial fee to June 22

Motion: Peter Finnegan

Second: Thomas Caunter

All in Favor, so voted

Mayon Mitchell

B. South Common - Greenspace

Saturday August 31, 2019

10:00 AM - 6:00 PM

Sunday September 01, 2019

10:00 AM - 6:00 PM

Fee Resident Adult \$25.00 / 2 hour block x 4 blocks x 2 days = \$200.00

Music – Cooking with Charcoal – No Propane- Will Call the LFD of Event

Motion: Peter Finnegan – No Fee

Second: Thomas Caunter

All in Favor, so voted

Item 26. Kelly Sievert – Reimburse for Custodial Fees \$120.00 due to Bathrooms were not open for their May 11, 2019 Birthday Party Event.

Motion: Peter Finnegan

Second: Thomas Caunter

All in Favor, so voted

Item 27. Brooke Garabedian – Lowell School Department – Summer Meals Program McPherson Pool – Mobile Program -Monday – Thursday 3:15PM -3:30PM

Motion: Peter Finnegan

Second: Ryan Rourke

All in Favor, so voted

Item 28. Nana Kofi Osei Owusu - Nobles Of Ghana, Lowell – Barbeque

South Common - Greenspace (Head Count 70)

Saturday July 06, 2019

3:30 PM - 5:30 PM

Fee Resident Adult \$25.00 / 2 hour block

Charcoal Grill – No Propane – Call the Lowell Fire Dept for the event

Motion: Thomas Caunter

Second: Ryan Rourke

All in Favor, so voted

Item 29. Kristina Dinino - Child's birthday Party

Shedd Park - Pavilion (Head Count 30)

Wednesday June 26, 2019

10:00 AM - 2:00 PM

Permit Fee – Resident Youth \$0.00 - Custodial Fee \$120/4 hours

Will bring tables

Motion: Ryan Rourke

Second: Thomas Caunter

All in Favor, so voted

Item 30. Danny Graham - Northeast Baseball – Lowell High School Baseball

(LHS will release the dates of June 24, 26 and 28^h for additional dates on permit)

Cawley Memorial Stadium Complex - Alumni Field (Head Count 20)

Monday June 24, 2019

4:00 PM - 8:00 PM

Wednesday June 26, 2019

4:00 PM - 8:00 PM

Friday June 28, 2019

4:00 PM - 8:00 PM

Monday July 01, 2019

4:00 PM - 8:00 PM

Monday July 08, 2019

4:00 PM - 8:00 PM

Thursday July 11, 2019

4:00 PM - 8:00 PM

Thursday July 18, 2019

4:00 PM - 8:00 PM

Permit Fee – Resident Youth \$0.00

Motion: Ryan Rourke

Amend Motion Peter Finnegan - fee \$1,050.00 (custodial fees)

Second: Thomas Caunter

All in Favor, so voted

- Item 31. Jannette Guzman - El Lirios De Los Valles Pentecostal Church –Religious Event**
 North Common - Stage (Head Count 30)
 Thursday June 06, 2019 - August 29, 2019 6:00 PM - 8:00 PM
Fee Resident Adult \$25.00 / 2 hour block x 13 days = \$325.00
Motion: Peter Finnegan-No Fee
Second: Thomas Caunter
 All in Favor, so voted
- Item 32. Lyndsay Verrill - Youth Birthday Party**
 Shedd Park - Pavilion (Head Count 30)
 Saturday September 07, 2019 11:00 AM - 3:00 PM
Permit Fee – Resident Youth \$0.00 - Custodial Fee \$120/4 hours
Decline
- Item 33. Robert Kiyanja -Basketball Tournament for the Community**
 North Common - Basketball Court I and II (Head Count 100)
 Saturday July 27, 2019 2:00 PM - 10:00 PM
 Sunday July 28, 2019 2:00 PM - 10:00 PM (rain date)
Fee Resident Adult \$25.00 / 2 hour block x 4 = \$100.00 x 2 days = \$200.00
Motion: Peter Finnegan
Second: Thomas Caunter
 All in Favor, so voted
- Item 34. Melissa Sisomphou - 1st Birthday**
 Fort Hill Park - Greenspace (Head Count 50)
 Saturday June 08, 2019 1:00 PM - 5:00 PM
Permit Fee – Resident Youth \$0.00
Motion: Peter Finnegan – No Fee
Second: Thomas Caunter
 All in Favor, so voted
- Item 35. Eileen Ironfield – LHS Afjotc - Student Leadership Training (Head Count 70)**
 Cawley Memorial Stadium Complex - James S. Martin Varsity Softball Field
 Cawley Memorial Stadium Complex - Cawley Stadium Turf
 Cawley Memorial Stadium Complex - Field Hockey Field
 Cawley Memorial Stadium Complex - Machado Field
 Thursday June 06, 2019 - Friday June 07, 2019 7:00 AM - 2:00 PM
 Anne Dean Welcome Regatta Festival Field - Multipurpose Field
 Saturday June 08, 2019 7:00 AM - 11:00 AM
Permit Fee – Resident Youth \$0.00
Motion: Peter Finnegan
Second: Thomas Caunter
 All in Favor, so voted

Item 36. Katie Keefe –Lowell Police Department – Youth Movie Night
A. Monsignor Keenan Park - Basketball Court III
Thursday August 01, 2019 6:00 PM - 10:00 PM
Tuesday July 23, 2019 5:00 PM - 7:00 PM
Thursday July 25, 2019 (Rain Date) 5:00 PM - 7:00 PM
(Would Like to change the hours from 6:00 PM – 10:00 PM)
Permit Fee – Resident Youth \$0.00

Motion: Thomas Caunter

Second: Peter Finnegan

All in Favor, so voted

Katie Keefe –Lowell Police Department – Youth Movie Night
B. Stoklosa School Park - Multipurpose Field
Wednesday July 31, 2019 6:00 PM - 10:00 PM
Permit Fee – Resident Youth \$0.00

Motion: Thomas Caunter

Second: Peter Finnegan

All in Favor, so voted

Item 37. Kelsey Young - 1st Birthday Party
Shedd Park - Pavilion (Head Count 75)
Saturday August 24, 2019 12:00 PM - 4:00 PM
Permit Fee – Resident Youth \$0.00 - Custodial Fee \$120/4 hours

Will Bring Food and Tables

Motion: Peter Finnegan

Second: Thomas Caunter

All in Favor, so voted

Item 38. Christopher Hayes – Free Family Festival for Lowell Residents
Lucy Larcom Park - Greenspace (Head Count 500)
Saturday June 22, 2019 12:00 PM - 10:00 PM
Fee Resident Adult \$25.00 / 2 hour block x 5 blocks = \$125.00

Children Activities, No Food, and Performances

Motion: Peter Finnegan – No Fee

Second: Thomas Caunter

All in Favor, so voted

Item 39. Rev Heather Prince Doss - Eliot Presbyterian Church - Community Picnic
South Common - Purtell Multipurpose Field (Head Count 100)
Sunday September 15, 2019 2:00 PM - 6:00 PM
Fee Resident Adult \$25.00 / 2 hour block x 2 blocks = \$50.00

Motion: Ryan Rourke

Second: Thomas Caunter

All in Favor, so voted

Item 40. Yashira Hernandez -Daughters First Birthday
Shedd Park - Pavilion
Saturday June 01, 2019 2:00 PM - 6:00 PM
Permit Fee – Resident Youth \$0.00 - Custodial Fee \$120/4 hours

Decline

Item 41. Brenda Cantres – Community Teamwork - Sports day for Head Start Program
Shedd Park - Robert G. Gallagher Little League Field
Shedd Park - Pavilion 9:00 AM - 1:00 PM
Friday June 21, 2019 9:00 AM - 1:00 PM
Thursday August 22, 2019 9:00 AM - 1:00 PM
Permit Fee – Resident Youth \$0.00 - Bathrooms Open During School Hours
Motion: Thomas Caunter
Second: Peter Finnegan
All in Favor, so voted

Item 42. Cancel and credit Juan C Castaneda (\$975.00) - Wang Soccer Field Permit
(June 1 – August 24, 2019) due to soccer field is unusable
Motion: Peter Finnegan
Second: Thomas Caunter
All in Favor, so voted

Item 43. Board of Parks Meetings for November and December 2019 will be cancelled and
meetings will begin again on January 30, 2020.
Motion: Thomas Caunter
Second: Ryan Rourke

Meeting Adjourn: 7:30 PM