



Eileen Donoghue
City Manager

January 2, 2020

Members of the City Council

RE: Planning Board Appointment

Dear Members of the City Council:

In order to fill the vacancy on the Planning Board created by the resignation of Richard Snetsky, pursuant to the authority specified under Mass. G.L. Chap. 41, sec. 81A and City Code §9-15, it is with pleasure that I am appointing current alternate member Caleb T. Cheng of 59 Berkeley Avenue, Lowell, MA 01852 to fill the unexpired term expiring September 1, 2022.

Confirmation by the City Council is required for this appointment and is hereby requested.

I would be happy to answer any inquiry you may have concerning this appointment.

Very truly yours,

Eileen M. Donoghue
City Manager

ED/boards

cc: City Clerk
Diane Tradd, Asst. City Manager/Director DPD
Planning Board

City Solicitor
City Auditor
MIS