

Lowell Public Schools



REPORT ON STATUS OF OUTSTANDING MOTIONS

Report on Motions: January 15, 2020

ON-GOING REPORTS

Lowell High School Advisory: October 2nd, December 18th, March 18th, May 20th,

Recognize Retirees: Every June

Annual Report on Textbook Purchases: Every August

OFFICE OF THE SUPERINTENDENT

| LEAD | DATE OF MOTION | MOTION | DEPARTMENT ASSIGNED & EXPECTED COMPLETION DATE | STATUS |
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| 1. SUPT | | | | |



REPORT ON STATUS OF OUTSTANDING MOTIONS

OFFICE OF EDUCATIONAL EQUITY & COMMUNITY EMPOWERMENT – CHIEF EQUITY & ENGAGEMENT OFFICER

| LEAD | DATE OF MOTION | MOTION | DEPARTMENT ASSIGNED & EXPECTED COMPLETION DATE | STATUS |
|---------|----------------|---|--|--|
| 1. CEOO | 08/21/19 | <p style="text-align: center;"><u>Revise Policy School Visits, Social Media & Fundraising</u></p> <p>[by Gerard Nutter]: Request policy subcommittee meet with the administration before the two October School committee meetings to review/revise policy on school committee visits, social media, fundraising.</p> | Legislative Affairs | <p>Will be raised for discussion at one of the upcoming Policy Subcommittee meetings that will be held per the availability of the Policy Subcommittee members</p> |
| 2. CEOO | 09/04/19 | <p style="text-align: center;"><u>Review School Assignment Policy</u></p> <p>[by Mayor William Samaras and Gerard Nutter]: Administration to review the JCA – School Assignment Policy and provide recommendations especially with regard to siblings and the importance of family along with the student living within the school neighborhood street directory criteria.</p> | Welcome Services/FRC | <p>Discussed at the Policy Subcommittee meeting on December 9, 2019 and a revised policy will be presented at the January 15, 2020 School Committee meeting.</p> |
| 3. CEOO | 09/18/19 | <p style="text-align: center;"><u>District Wide Recess Policy</u></p> <p>[by Gerard Nutter And Andy Descoteaux]: Administration compile a report on the implementation of District Wide Recess Policy to see how it is being followed and consider partnering with Lowell Education Justice Alliance to form a task force for further review and recommendations on recess being taken away as punishment.</p> | Office of Equity & Engagement | <p>Will be discussed further at one of the upcoming Policy Subcommittee meetings that will be held per the availability of the Policy Subcommittee members</p> |



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|---------|----------------|---|--|---|
| 4. CEEO | 10/02/19 | <p style="text-align: center;"><u>Training Program for School Site Council</u></p> <p>[by Jackie Doherty]: Request the Superintendent collaborates with the Citywide Family Council to develop and implement a training/educational program for School Site Council members in preparation for school-based budgeting in Spring 2020.</p> | Office of Equity & Engagement | <p style="text-align: center;">School Site Council Memo</p> <p>Click link for memo</p> |
| 5. CEEO | 11/06/19 | <p style="text-align: center;"><u>Support Citywide Family Council</u></p> <p>[by Jackie Doherty]: Request the Superintendent provide the committee with a plan to support the Citywide Family Council efforts to engage parents that includes regular access to school leadership, designated school contacts, assistance in promoting CFC events directly to families, school site councils, advisory councils, and parent-teacher organizations, as well as other suggestions to collaborate with CFC in support of family-school engagement.</p> | Office of Equity & Engagement | Chief Equity & Engagement Officer met with members of the Citywide Family Council Leadership Committee on November 12, 2019 and began discussions about next steps and will provide a report of progress to the Committee at the January 15, 2020 School Committee meeting. |
| 6. CEEO | 11/20/19 | <p style="text-align: center;"><u>Adult Education Graduation Rate</u></p> <p>[by Gerard Nutter]: Request Superintendent provides a report on how many Lowell Parents / Adults were enrolled in Adult Education for the last 3 years, how many out of City adults are we educating? Graduation rate of both.</p> | Adult Education Center | Requested information will be provided in a report at the December 18 th School Committee meeting. |



REPORT ON STATUS OF OUTSTANDING MOTIONS

OFFICE OF TEACHING & LEARNING – CHIEF OF SCHOOLS

| LEAD | DATE OF MOTION | MOTION | DEPARTMENT ASSIGNED & EXPECTED COMPLETION DATE | STATUS |
|--------|----------------|--------|--|--------|
| 1. CSO | | | | |



REPORT ON STATUS OF OUTSTANDING MOTIONS

OFFICE OF TEACHING & LEARNING – CHIEF OF ACADEMICS

| LEAD | DATE OF MOTION | MOTION | DEPARTMENT ASSIGNED & EXPECTED COMPLETION DATE | STATUS |
|--------|----------------|---|---|--|
| 1. CAO | 10/16/19 | <p style="text-align: center;"><u><i>Learning a Trade at LHS</i></u></p> <p>[by Dominik Lay]: Ask the Superintendent to develop a partnership with the Greater Lowell Technical School to afford students to learn a trade while attending Lowell High School.</p> | Office of Teaching and Learning Chief Academic Officer | Report will be prepared once grant notification from the DESE is received. |
| 2. CAO | 10/16/19 | <p style="text-align: center;"><u><i>Community Service Requirement</i></u></p> <p>[by Gerard Nutter]: Request LHS Sub-Committee meet to discuss possibility of adding a Community Service Requirement for all grades to count towards Graduation.</p> | LHS Head of Schools | Taskforce will be created to look at the feasibility |
| 3. CAO | 12/04/19 | <p style="text-align: center;"><u><i>Professional Development Day</i></u></p> <p>[by Andy Descoteaux]: Request the School Committee formally recognize the people responsible for the amazing professional development that took place across the city on Election Day as a “Spotlight on Excellence” on the next School Committee agenda.</p> | Office of Teaching and Learning Chief Academic Officer | Completed 12/18/19 |
| 4. CAO | 12/04/19 | <p style="text-align: center;"><u><i>Pyne Arts Musical Production</i></u></p> <p>[by Andy Descoteaux]: Request the School Committee formally recognize the Joseph G. Pyne Arts Musical Production of <i>Into the Woods Junior</i> under the Direction of Mr. Rose and Mr. Jones as a “Spotlight on Excellence” on the next School Committee agenda.</p> | Office of Teaching and Learning Chief Academic Officer | Completed 01/15/20 |
| 5. CAO | 12/18/19 | <p style="text-align: center;"><u><i>Update on Bullying Policies</i></u></p> <p>[by Andy Descoteaux]: Request the Superintendent to update us on any new policies going forward on bullying.</p> | Office of Teaching & Learning | Referred to Policy Subcommittee |



REPORT ON STATUS OF OUTSTANDING MOTIONS

OFFICE OF FINANCE & OPERATIONS – CHIEF FINANCIAL OFFICER

| LEAD | DATE OF MOTION | MOTION | DEPARTMENT ASSIGNED & EXPECTED COMPLETION DATE | STATUS |
|--------|----------------|--|--|---|
| 1. CFO | 11/06/19 | <p style="text-align: center;"><u>PEG Funding</u></p> <p>[by Gerard Nutter And Andy Descoteaux]: Request School Committee vote to direct ALL PEG funding be used to update TV Studio Equipment and NOT on Personal salaries.</p> | In Progress Dec 2019 | Report is in progress/draft |
| 2. CFO | 11/06/19 | <p style="text-align: center;"><u>Status of C.E.P. Program</u></p> <p>[by Gerard Nutter]: Request Update from Administration on status of C.E.P. program (Community Eligibility Provision) specifically if Gov't funding will continue/possible cuts and date when we have to reapply.</p> | Draft 11/15/19 | <p style="text-align: center;">Draft Memo</p> <p style="text-align: center;">Click link for memo</p> <p style="text-align: center;">Waiting for DESE response</p> |



REPORT ON STATUS OF OUTSTANDING MOTIONS

OFFICE OF FINANCE & OPERATIONS- CHIEF OPERATING OFFICER

| LEAD | DATE OF MOTION | MOTION | DEPARTMENT ASSIGNED & EXPECTED COMPLETION DATE | STATUS |
|--------|----------------|---|--|---|
| 1. COO | 09/18/19 | <p style="text-align: center;"><u>Status of Social Workers</u></p> <p>[by Jackie Doherty]: Request the Superintendent provide the committee with a report on the status of social workers in the district, taking into account the reduction in staff and detailing how the team is working and being supported to meet the many ongoing needs of our students.</p> | HR Office | <p style="text-align: center;">Status of Social Workers</p> <p>Click link for memo</p> |
| 2. COO | 11/06/19 | <p style="text-align: center;"><u>Collegiate Charter School Hours</u></p> <p>[by Gerard Nutter]: Request Update from Administration on plans to alleviate additional transportation cost caused by the change in hours at the Collegiate Charter School of Lowell.</p> | Ongoing Transportation John Descoteaux | Transportation is in contact with CCS to addressing any proposed changes |
| 3. COO | 11/06/19 | <p style="text-align: center;"><u>MSBA School Repairs Update</u></p> <p>[by Andy Descoteaux]: Request the Superintendent provides the Committee with an update on the process of MSBA school repairs.</p> | Ongoing Facilities | Meetings occurred @ MSBA on 11/06/19 coordination with City is ongoing |
| 4. COO | 12/18/19 | <p style="text-align: center;"><u>Staff Evaluations</u></p> <p>[by Jackie Doherty]: Request the Superintendent provide the committee with a report on the staffing positions (and number of employees impacted) that were not evaluated or only partially evaluated during the 2018-2019 academic year and the reasons, if known, why those evaluations were not completed. The report also should include whether any positions are not scheduled to be evaluated during the current academic year, and if so, what plans are in place to remedy any challenges going forward.</p> | Ongoing Human Resources | Data being collected and negotiations are ongoing. Several new evaluations have been implemented Report will be presented on 02/05/20 |



REPORT ON STATUS OF OUTSTANDING MOTIONS

CITY COUNCIL MOTIONS

| LEAD | DATE OF MOTION | MOTION | DEPARTMENT ASSIGNED & EXPECTED COMPLETION DATE | STATUS |
|--------|----------------|--------|--|--------|
| 2. CSO | | | | |