

COMMONWEALTH OF MASSACHUSETTS

CITY OF LOWELL

In City Council

VOTE

Approving a continuing appropriation order to fund the one-twelfth Budget for the City of Lowell for August of Fiscal Year 2021.

On March 10, 2020 the Governor of the Commonwealth declared a State of Emergency in response to the COVID-19, which is currently still in effect;

As of July 7, 2020 the Massachusetts House of Representatives and Senate have not yet approved the 2021 local aid amounts for municipalities, a revenue source which comprises approximately 53% of the City of Lowell's annual revenue, and action on a full year's budget appropriation would not be in the city's best financial interest at this time;

Under the provisions of Mass. G.L. c.44 §32, the City Manager submitted a proposed continuing appropriation order for fiscal year 2021 for the month of August to the City Council on July 14, 2020 and the appropriation order was accepted by vote of the City Council; and

The City Council held advertised public hearings to consider the appropriation order on July 28, 2020 and any other dates necessary, as advertised in the public hearing notice; and

Upon motion the City Council accepted the budget as submitted by the City Manager, after reductions otherwise separately voted, if any.

NOW, THEREFORE, BE IT VOTED BY THE CITY COUNCIL OF THE CITY OF LOWELL:

That the City Council of the City of Lowell hereby adopts and approves the continuing appropriation order for fiscal year 2021 for the City of Lowell for the month of August, including all line items therein as if separately voted thereon, in the sum of **\$33,728,618**, which sum shall be appropriated and raised by taxation and other sources, including but not limited to intergovernmental revenue, charges for services, licenses and permits, miscellaneous, etc. The full list of appropriations follows this vote.

v.budgetfy21

**City of Lowell Fiscal Year 2021 City Manager's Recommended Appropriation Order –
One-Twelfth Budget – August FY2021**

The City of Lowell enterprise funds may have insufficient operating revenues to fund all expenditures of the funds in fiscal year 2021 and appropriation of retained earnings may be required to fund the fiscal year's operations.

NOW, THEREFORE, BE IT FURTHER VOTED BY THE CITY COUNCIL OF THE CITY OF LOWELL:

			FY2021 Manager
			Recommended
Line			
Number	Department	Description	Appropriation
2021-01	City Council	Personal Services	\$19,359
2021-02	City Council	Ordinary Expenses	\$625
2021-03	Mayor	Personal Services	\$4,362
2021-04	Mayor	Ordinary Expenses	\$1,159
2021-05	City Clerk	Personal Services	\$35,552
2021-06	City Clerk	Ordinary Expenses	\$3,405
2021-07	City Manager	Personal Services	\$151,174
2021-08	City Manager	Ordinary Expenses	\$332,334
2021-09	City Manager - Lowell School Syst.	Ordinary Expenses	\$4,167
2021-10	City Manager - Marketing Develop.	Personal Services	\$3,000
2021-11	City Manager - Marketing Develop.	Ordinary Expenses	\$68,751
2021-12	City Manager - Contingency	Ordinary Expenses	\$94,434
2021-13	City Manager - Contingency	Reserve for Wages	-
2021-14	City Manager - Cable Access	Personal Services	\$10,427
2021-15	City Manager - Cable Access	Ordinary Expenses	\$24,086
2021-16	City Manager - Cable Access	Transfers to Schools	\$6,250

**City of Lowell Fiscal Year 2021 City Manager's Recommended Appropriation Order –
One-Twelfth Budget – August FY2021**

			FY2021 Manager
Line			Recommended
Number	Department	Description	Appropriation
2021-17	City Manager – CASE	Personal Services	\$15,931
2021-18	City Manager – CASE	Ordinary Expenses	-
2021-19	Finance	Personal Services	\$13,621
2021-20	Finance	Ordinary Expenses	\$125
2021-21	Budget	Personal Services	\$11,682
2021-22	Budget	Ordinary Expenses	-
2021-23	Auditing	Personal Services	\$41,612
2021-24	Auditing	Ordinary Expenses	\$46,884
2021-25	Purchasing	Personal Services	\$20,252
2021-26	Purchasing	Ordinary Expenses	\$11,521
2021-27	Assessing	Personal Services	\$43,311
2021-28	Assessing	Ordinary Expenses	\$5,042
2021-29	Treasurer	Personal Services	\$49,909
2021-30	Treasurer	Ordinary Expenses	\$22,217
2021-31	Human Relations	Personal Services	\$28,417
2021-32	Human Relations	Ordinary Expenses	\$2,296
2021-33	Management Information Systems	Personal Services	\$60,605
2021-34	Management Information Systems	Ordinary Expenses	\$103,552
2021-35	Law	Personal Services	\$97,193
2021-36	Law	Ordinary Expenses	\$23,925
2021-37	Elections	Personal Services	\$22,269

**City of Lowell Fiscal Year 2021 City Manager's Recommended Appropriation Order –
One-Twelfth Budget – August FY2021**

Line			FY2021 Manager Recommended
Number	Department	Description	Appropriation
2021-38	Elections	Ordinary Expenses	\$7,334
2021-39	Planning & Development	Personal Services	\$230,405
2021-40	Planning & Development	Ordinary Expenses	\$55,650
2021-41	Police	Personal Services	\$2,420,525
2021-42	Police	Ordinary Expenses	\$118,031
2021-43	Fire	Personal Services	\$1,669,076
2021-44	Fire	Ordinary Expenses	\$67,559
2021-45	Lowell Public Schools	Single Line Appropriation	\$14,948,596
2021-46	Greater Lowell Technical School	Ordinary Expenses	\$772,290
2021-47	Essex Agricultural High School	Ordinary Expenses	-
2021-48	DPW Administration	Personal Services	\$45,157
2021-49	DPW Administration	Ordinary Expenses	\$124,000
2021-50	DPW Engineering	Personal Services	\$45,800
2021-51	DPW Engineering	Ordinary Expenses	-
2021-52	DPW Land & Buildings	Personal Services	\$179,294
2021-53	DPW Land & Buildings	Ordinary Expenses	\$82,834
2021-54	DPW Streets	Personal Services	\$112,992
2021-55	DPW Streets	Ordinary Expenses	\$1,667
2021-56	Parks	Personal Services	\$153,647
2021-57	Parks	Ordinary Expenses	\$54,486

**City of Lowell Fiscal Year 2021 City Manager's Recommended Appropriation Order –
One-Twelfth Budget – August FY2021**

			FY2021 Manager
Line			Recommended
Number	Department	Description	Appropriation
2021-58	Cemetery	Personal Services	\$20,841
2021-59	Cemetery	Ordinary Expenses	\$35,471
2021-60	DPW Other	Snow & Ice	\$129,333
2021-61	DPW Other	Street Lighting	\$34,667
2021-62	DPW Other	Waste Coll./Disposal	\$604,209
2021-63	Health	Personal Services	\$234,271
2021-64	Health	Ordinary Expenses	\$33,260
2021-65	Council on Aging	Personal Services	\$27,248
2021-66	Council on Aging	Ordinary Expenses	\$7,365
2021-67	Veterans'	Personal Services	\$13,225
2021-68	Veterans'	Ordinary Expenses	\$54,430
2021-69	Recreation	Personal Services	\$57,080
2021-70	Recreation	Ordinary Expenses	\$3,958
2021-71	Library	Personal Services	\$87,937
2021-72	Library	Ordinary Expenses	\$31,285
2021-73	Unclassified	Debt Service	\$818,231
2021-74	Unclassified	Workers Comp	\$107,193
2021-75	Unclassified	Unemployment	\$35,417
2021-76	Unclassified	Health Insurance	\$2,012,500
2021-77	Unclassified	Retirement	\$2,271,826
2021-78	Unclassified	Medicare Tax	\$229,167

**City of Lowell Fiscal Year 2021 City Manager's Recommended Appropriation Order –
One-Twelfth Budget – August FY2021**

			FY2021 Manager Recommended
Line Number	Department	Description	Appropriation
2021-79	Unclassified	Claims & Judgments	\$141,746
2021-80	Unclassified	Other Insurance	\$239,092
2021-81	Unclassified	No. Middlesex	\$31,709
Subtotal	General Fund		\$29,730,254
2021-82	Wastewater	Personal Services	\$286,978
2021-83	Wastewater	Ordinary Expenses	\$1,306,625
2021-84	Wastewater	Debt Service	\$732,196
Subtotal	Wastewater Enterprise Fund		\$2,325,799
2021-85	Parking	Personal Services	\$31,582
2021-86	Parking	Ordinary Expenses	\$262,479
2021-87	Parking	Debt Service	\$428,304
Subtotal	Parking Enterprise Fund		\$722,365
2021-88	Water	Personal Services	\$213,795
2021-89	Water	Ordinary Expenses	\$343,542
2021-90	Water	Debt Service	\$392,863
Subtotal	Water Enterprise Fund		\$950,200
Grand Total All Funds			\$33,728,618

**City of Lowell Fiscal Year 2021 City Manager's Recommended Appropriation Order –
One-Twelfth Budget – August FY2021**

Furthermore, the following projected needs are costs to the City, but according to accounting rules established by the Department of Revenue, are not to be included in the appropriation order.

		FY2021 Manager
Line		Recommended
Number	Department	Amount
2021-91	General Fund - Cherry Sheet Assessments	\$2,430,075
2021-92	General Fund - Provision for Abatements & Exemptions	\$91,667
2021-93	Indirect costs of the enterprise funds	\$751,044



Eileen M. Donoghue
City Manager

July 8, 2020

Mayor John J. Leahy
And
Members of the Lowell City Council

Dear Mayor Leahy and Members of the Lowell City Council,

I herewith transmit for your approval a continuing appropriation or “one-twelfth” budget for August of FY2021, pursuant to Chapter 44 Section 32 of the Massachusetts General Laws. Upon recommendation by the City Council’s Finance Subcommittee, the City Council voted at the May 12th regular meeting to move forward with a “one-twelfth” budget for July of FY2021 and an appropriation order for July was based on that direction. My finance team has continued to work with each Department Head to project expenditures in August so that the amounts included in the accompanying appropriation order are not in excess of the need, nor deficient to cover all expenses for August. The Administration is confident that the order before the Council includes allowances for any anomalies and is governed by an overarching policy of fiscal prudence.

Governor Charlie Baker on June 26 signed a \$5.25 billion interim state budget for fiscal 2021, allowing the state to pay its bills beginning on July 1 in the absence of a final appropriations bill. The interim state budget law funds municipal and school aid payments based on fiscal 2020 “cherry sheet” estimates for the month of July, unless a final state budget is approved. Normally, the House and Senate would have completed action on their respective versions of a spending plan by now and would be working out differences in hopes of getting a final bill to the governor by the start of the new fiscal year on July 1. The state budget is substantially delayed this year because of continuing revenue uncertainty due the coronavirus recession. It appears that status will remain unchanged until a decision is made at the federal level concerning a potential state and municipal relief package.

The Administration will continue to monitor the fiscal situation on the state and federal level closely and keep the City Council apprised as to any significant updates. Once a state budget is approved or a joint-resolution on local aid is reached, a full fiscal year’s budget will be immediately brought forth for approval.

Sincerely,

Eileen M. Donoghue
City Manager

CC: Conor Baldwin, Chief Financial Officer