

COMMONWEALTH OF MASSACHUSETTS

CITY OF LOWELL

VOTE

IN CITY COUNCIL

ORDER,

To transfer funds to purchase benches, flower boxes, brochure box, etc. for the area around columbarium as well as have a concrete pad installed.

ORDERED,

By the City Council of the City of Lowell, as follows:

That the amount of Seven Thousand Nine Hundred Fifty and 00/100 (\$7,950.00) Dollars be transferred:

FROM: Fund # 8406 Perpetual Care Int. as described in "Attachment A":

TO: Account # 04914153 530000 Professional Services, as described in "Attachment A":

ORDER RECOMMENDED AND INTRODUCED BY:



Eileen M. Donoghue
City Manager

There's a lot to like about Lowell.

Christine Clancy
DPW Commissioner

Shannon Cohan
Superintendent of
Parks and Open Space

July 28, 2020

Conor Baldwin
Chief Financial Officer
375 Merrimack Street
Lowell, MA 01852

Re: Cemetery Commission transfer of \$7,950.00 to be approved by the City Council

Dear Conor,

On Tuesday, July 28, 2020 the Cemetery Commission met for a special meeting.

During the meeting the Cemetery Commission discussed multiple transfer requests totaling \$7,950.00 to pay for various items for around the new columbarium in Westlawn I including a concrete pad, benches, flowers pots, etc.

A motion was made by Vice Chairman Dennis Mercier – seconded by Chairman Gerard Largay to

“Transfer \$2,950.00 from the Perpetual Care Interest account to cover the cost to install a concrete pad around the new columbarium in the Westlawn I Cemetery”.

So voted 4 – 0 – 0

A motion was made by Chairman Gerard Largay – seconded by Member John Bond to

“Transfer \$5,000.00 from the Perpetual Care Interest account to cover the purchase of benches, flower pots (and flowers), a brochure box, etc. for the new columbarium in the Westlawn I Cemetery”.

So voted 4 – 0 – 0

Transfer into the following Cemetery appropriation:

1. Appropriation 04914153-530000	Cemetery Prof. Services	\$7,950.00
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Please let me know if you have any questions. Thank you in advance for your cooperation in this matter.

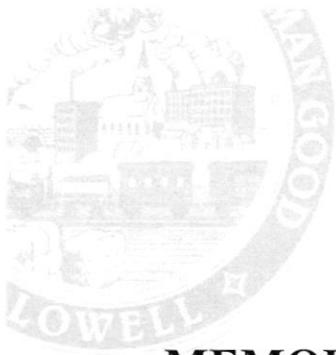
Sincerely,



Jade L. Bernis
Administrative Assistant/
Recording Secretary

Cc Cemetery Commission
Shannon Cohan, Superintendent of Parks and Open Space
Lisa Coupe, Office Staff
Files

The City of
LOWELL
Alive. Unique. Inspiring.



Conor Baldwin
Chief Financial Officer

MEMORANDUM

TO: Eileen M. Donoghue, City Manager
FROM: Conor Baldwin, Chief Financial Officer 
CC: Christine Clancy, Commissioner of DPW
DATE: August 4, 2020
SUBJECT: Cemetery Transfer

Christine Clancy, the Commissioner of Public Works forwarded a request to transfer funds from the Perpetual Care Fund in the cemetery division of DPW. The DPW has obtained approval of the Cemetery Commission to recommend the use of these funds to the City Council, which have no bearing on taxes.

The revenue in this fund consists of interest earned on the Perpetual Care Trust principal balance, pursuant to Chapter 114 of the Massachusetts General Laws. The total of the transfer is \$7,500. These funds will be used to make improvements to the public cemetery. A memorandum from the Cemetery Commission secretary is enclosed which more fully details the work. I have also included a summary of the effected accounts below.

Account Name	Original Budget	Previous Transfers	Current Budget	YTD Expenditures		Balance Before	Balance After	
				(Actual)	Encumbrances	Transfer	Transfer	
Perpetual Care Trust - Interest Acct.	200,512	-	200,512	-	-	200,512	(7,950)	192,562
Cemetery Professional Services	49,666	-	49,666	544	16,218	32,904	7,950	40,854

Eileen M. Donoghue
City Manager

August 4, 2020

Mayor John J. Leahy
And
Members of the Lowell City Council

Dear Mayor Leahy and Members of the Lowell City Council,

I am hereby requesting that the City Council vote to transfer funds from the perpetual care special revenue fund to the general fund to make various improvements to the city cemeteries. The total amount of this transfer is \$7,950.

Enclosed with the vote is a memorandum from the cemetery commission secretary which specifies the work to be performed utilizing these funds. Also enclosed is a memorandum from the Chief Financial Officer which describes the relevant accounts. It is important to note that this transfer will have no impact to the taxpayers, as the money from the funds consists of interest earned on the perpetual care trust fund.

The transfer of the funds carries the endorsement of the cemetery commission, which voted at a special meeting on July 28, 2020, to recommend that this transfer be approved by the City Council. This fund is classified as a special revenue fund on the city's ledger and requires a vote of the City Council to approve the transfer of funds.

Sincerely,



Eileen M. Donoghue
City Manager

CC: Conor Baldwin, Chief Financial Officer