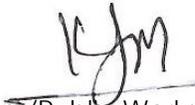




Thomas R. Bellegarde
Assistant City Manager/Public Works Commissioner

To: Kevin J. Murphy, City Manager

From: Thomas R. Bellegarde, Assistant City Manager/Public Works Commissioner 

Date: August 4, 2017

RE: Council Motion of 7.13 4/25/17 C. Rourke

Req. City Mgr. review procedures of the Board of Parks for implementation and/or waiver of fees for use of fields for local groups.

The City of Lowell Department of Public Works and the Board of Parks has started the process to review the schedule of fees, as recently approved by the City Council. On June 28th, the Board of Parks has recommended to revisit the schedule of fees as it pertains to the youth sports and local organizations. Such fees that would be subject to review include the costs for electricians, custodians, or permits. Also for review, would be the opportunity to share these costs among multiple organizations that may be using a venue(s) at the same time. The Board of Parks would maintain the same level of fees for outside organizations seeking permits.

This change would take place effective July 1st to correspond with the start of the fiscal year.

Update: On July 26, 2017, the Board of Parks held their monthly meeting and revised the Schedule of fees, rates, and charges as it pertained to Resident Youth. Determined to take effect on July 1 was the following amendments:

- **Waiving of fees related to practices.**
- **Waiving of custodial and other DPW related costs.**
- **Waiving of electrical charges for field lights.**
- **Cost sharing of the custodial fee of \$120 per 4 hour block for scheduled youth games will remain in effect.**
- **Schedule of fees for resident adults, non-resident youth, non-resident adult, and other special events will remain in effect.**

Feel welcome to contact me with any further questions on this matter.