



Kevin J. Murphy
City Manager

February 23, 2018

Dear Downtown Stakeholder,

You are cordially invited to attend a meeting of Downtown businesses and property owners:

Monday, March 5, 2018
5:30 p.m. to 7:00 p.m.
Enterprise Bank Community Room
18 Palmer Street, Lowell

The meeting will be to discuss how the City can better assist you in improving a successful business environment. We welcome your attendance and input during the meeting. I will bring several department heads to help in answering any questions you may have.

I look forward to meeting with you on Monday, March 5th. To assist in planning for light refreshments, please RSVP to mdickinson@lowellma.gov. Thank you.

Sincerely,

Kevin J. Murphy
City Manager



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City Manager

AGENDA

Downtown Business Stakeholder Meeting
Monday, March 5, 2018
5:30 PM – 7:00 PM | Enterprise Bank Community Room
18 Palmer Street, Lowell

1. **Welcome** – City Manager Kevin Murphy & Mayor William Samaras
2. **Introductions of Department Heads and Senior City Staff**
3. **Presentation:**
 - a. General Downtown updates
 - b. Available resources for businesses
 - c. Responsibilities of business and property owners (debris/shoveling, code violations, etc.)
4. **General Discussion and Questions/Answers** – City Manager Kevin Murphy
 - a. How to better market the Downtown
 - b. Filling ground and upper floor vacancies
 - c. Points of contact for new issues
5. **Conclude Meeting**