



LOWELL PUBLIC SCHOOLS
Henry J. Mroz Administration Office
155 Merrimack Street
Lowell, MA 01852

Jeannine M. Durkin
Deputy Superintendent

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Dr. Salah Khelifaoui
Superintendent of Schools
155 Merrimack Street
Lowell, MA 01852

Dear Superintendent Khelifaoui,

Please accept this request for an out of state conference for Mary Payne, District Support Specialist, Rosa Segarra-Morales, District Support Specialist, Damary Montoya, Parent Liaison at Lowell High School and Jane Mosher-Canty, Staff Counsel for Student Support Services to attend the 2018 School Redesign Conference in Providence, Rhode Island on March 12th and 13th, 2018.

The 2018 School Redesign Conference in Providence, Rhode Island is the New England Secondary School Consortium Ninth Annual Conference for educators from across the country to share success stories, exchange best practices, and continue to build momentum for innovations that will prepare all students for success.

In order to participate, the participants will be out of the district for two (2) days and no substitutes will be required in their absence. The costs associated with room accommodations and registration will be funded through Project Learn. The costs for mileage and meals will be reimbursed through Title I and shall not exceed \$800.

Sincerely,

Jeannine M. Durkin