

William M. Taylor
Superintendent

Deborah Friedl
Deputy Superintendent

Raymond Kelly Richardson
Deputy Superintendent

To: Kevin J. Murphy
City Manager

From: William Taylor
Superintendent of Police

Date: March 5, 2018

Re: Out of State Travel

I respectfully request your permission to send two members of the Lowell Police Department to the NJHIA Advanced Homicide Investigation Conference in Princeton, NJ. This conference will include interview interrogation, child abduction, behavioral analysis, media relations and many major case studies. The cost for this travel will come from the Law Enforcement Trust Fund or the Training Account.

Thank you for your time in this matter.

Purpose: NJHIA Advanced Homicide Investigation Conference
Registration Fee: \$695.00 per person
Location: Princeton, NJ
Dates of Travel: June 10, 2018 through June 16, 2018
Air Transportation: \$0 per person
Hotel: \$200.00 per person/per night/plus tax
Car Rental/Mileage/Gas: will return with receipts
Per Diem: \$50 per person/per day
Number of people: 2

William M. Taylor
Superintendent

Deborah Friedl
Deputy Superintendent

Raymond Kelly Richardson
Deputy Superintendent

To: Kevin J. Murphy
City Manager

From: William Taylor
Superintendent of Police

Date: March 6, 2018

Re: Out of State Travel

I respectfully request your permission to send two members of the Lowell Police Department to the 12th Annual Gang Training Conference in Warwick, RI. This training will cover trends in local gangs, Outlaw Motorcycle Gangs, Intercontinental Gangs and their effect on local gangs and officer safety. The cost for this travel will come from the Law Enforcement Trust Fund or the Lowell Police Training Account.

Thank you for your time in this matter.

Purpose: 11th Annual Gang Training Conference
Registration Fee: \$175.00 per person
Location: Providence, RI
Dates of Travel: April 22, 2018 through April 26, 2018
Air Transportation: \$0 per person
Hotel: \$125.00 per person/per night/plus tax
Car Rental/Mileage/Gas: will return with receipts
Per Diem: \$50 per person/per day
Number of people: 2

Date: March 2, 2018
To: Kevin Murphy, City Manager
From: Kerran Vigroux, Director of Lowell Health and Human Service
Re.: Permission to attend out of state workshop for:
Michael Hall, MOAPC Coalition Coordinator, Lowell Health and Human Services

Michael Hall is requesting to attend the Train the Trainer: Life Skills Training offered April 5th and 6th at Botvin headquarters at 711 Westchester Ave, White Plains, NY. This trip will include 2 full training days (April 5,6) as well as 2 travel days (April 4, 7)

Currently, the cost to bring a trainer in from Botvin can cost upwards of \$8,000 per 20 trainees. This covers the cost of the training as well as travel and accommodations of the instructor. In attending this training Michael Hall will be a local resource in training Lowell Public Schools in the BSAS endorsed Life Skills Prevention curricula for all grades (elementary-high school) at a much lower cost to the city and surrounding communities.

This is recommended in communities by BSAS as a sustainability tool to allow communities to maintain drug abuse prevention and awareness. In attending this training, Michael Hall will be taking further steps in the MOAPC grant expectations, greatly enhance his job knowledge and performance, and greatly enhance the local resources in the Lowell community in drug prevention work.

All costs are covered by the MOAPC grant funding.

The costs are as follows:

\$ 1070.00	Train the Trainer Workshop
\$ 275.00	Round trip mileage plus daily mileage to training from hotel
\$ 700.00	Hotel cost, including taxes (3 nights)
\$ <u>224.00</u>	Per Diem
\$ 2269.00	Total Cost

Thank you in advance for your assistance.

Kerran Vigroux

Director of Lowell Health and Human Services