

**LOWELL BOARD OF HEALTH**  
**341 Pine Street**  
**Lowell, Massachusetts 01851**

**April 4, 2018:**

A meeting of the Lowell Board of Health was held on Wednesday, April 4, 2018 in the Mayor's Reception Room, City Hall, 375 Merrimack St., Lowell, MA. 01852. Chairwoman Jo-Ann Keegan called the meeting to order at 6:02 P.M.

**Present:**

Jo-Ann Keegan, RN, MSN  
John Donovan  
Kerry Hall  
Lisa Golden

Chairperson  
Board Member  
Board Member  
Board Member

**Chairwoman Jo-Ann Keegan called the meeting to order at 6:02 PM. Chairwoman Keegan welcomed Board Member Lisa Golden who will be serving the remainder of Craig Kelly's term.**

**Order of Business:**

**1. NEW BUSINESS**

**1.I For Acceptance:** Minutes of the March 21, 2018 meeting of the Board of Health.

**Motion:** To accept the minutes of the March 21, 2018 meeting of the Board of Health made by Kerry Hall, seconded by John Donovan. All in favor.

**1.II Informational:** Health & Human Services Deputy Director of Finance  
Deputy Director of Finance Brendan Flynn was introduced to the Board. Chairwoman Keegan asked for an update on the 2019 budget regarding funding and what was submitted to the City Council. Health & Human Services Director Kerran Vigroux will obtain that information for the next meeting. Discussion on the Budget occurred.

**1.III For Review:** Tobacco Control Monthly Report submitted by Cesar Pungirum, Program Director.  
The Board accepted and placed on file.

**1.IV For Review:** Monthly Development Services Reports submitted by Senior Sanitary Code Inspector David Ouellette.  
Mr. Ouellette reviewed the report with the Board. The Board discussed their concerns regarding the scheduled restaurant inspections and the vent on the canal side of Arthur's Paradise Diner. Director Vigroux informed the Board that Mr. Ouellette is one of the two City employees trained to do syringe pickups.

**Motion:** To invite Mr. Steven Stowell, Historic Board Administrator to attend the next Board of Health meeting regarding Arthur's Paradise Diner made by John Donovan, seconded by Lisa Golden. All in favor.

**I.V Communication:** Trinity EMS, Inc. Reports inclusive of monthly opioid/hometown report.  
The Board reviewed and placed on file.

**I.VI Nomination of Animal Inspectors 2018-2019:**

The Board reviewed the paperwork for the proposed nominees.

**Motion:** To approve the 2017-2018 nominations for Animal Inspector as submitted made by John Donovan, seconded by Lisa Golden. All in favor.

**1.VII Funeral Directors:** 2018-2019 Licenses.

**Motion:** To approve the 2018-2019 Funeral Director Licenses as submitted made by Kerry Hall, seconded by Lisa Golden. All in favor.

**1.VIII Communication:** Communication Central Massachusetts Mosquito Control Project.

Communication dated March 14, 2018 from Mr. Timothy D. Deschamps, Executive Director, Central Massachusetts Mosquito Control Project RE: Commencement of Larval Mosquito Control Measures. The Board accepted and placed on file.

**1.IX Communication:** Keolis Commuter Services Environmental Monitor Notice Notification of 2018 Yearly Operational Plan and Herbicide application schedule.

The Board accepted and placed on file.

**2. OLD BUSINESS:**

**3. DIRECTOR'S REPORT**

**3.I Update:** Divisional and Departmental Reports

Director Vigroux addressed the Board regarding Divisional and Departmental reports. Discussion occurred about the different substance abuse tasks forces and sponsoring agencies, inclusive of attendance by departmental personnel. Board Member Kerry Hall inquired about using Lowell Telecommunication Corporation to run PSA's and services offered in the City. Director Vigroux updated the Board on MOAPC and PFS grant initiatives currently ongoing. Discussion occurred about opiate education in the Lowell Schools and the possibility of ongoing funding

Director Vigroux informed the Board of her attendance at a City Department Head meeting regarding the different options for the renovation of the high school. The City will be holding a public meeting on April 12, 2018.

Director Vigroux updated the Board on the current status of the Service Zone Plan that has been received back for changes from the State. A meeting will be scheduled with the Steering Committee to address the comments.

Director Vigroux updated the Board on the new CO-OP supervisor position approved by the City Council which will be the first city-funded substance abuse position. Additionally, the CO-OP team has new rent free office space at the Middlesex Sheriff's Office. The Board was also informed that two UMASS Lowell interns are working on projects for the Health Department.

Director Vigroux informed the Board of the recent Emergency Dispensing Site exercise held at the Tsongas Arena.

Discussion on the topics of a Comprehensive Needle Exchange and Human Trafficking occurred.

Chairwoman Keegan asked that the Communicable Disease section of the Public Health Division have YTD'17 and YTD'18 columns similar to the School Health Report. Director Vigroux will ask that change be made to the report.

**Motion:** To adjourn.

Motion to adjourn at 7:40 PM was made by John Donovan, seconded by Lisa Golden. All in favor.

**THE NEXT MEETING OF THE BOARD OF HEALTH: MAY 2, 2018 @ 6:00 PM  
MAYOR'S RECEPTION ROOM CITY HALL**