

CITY OF LOWELL

COMMUNICATION

IN THE
CITY COUNCIL

From City Clerk


(1) OST DPW

IN CITY COUNCIL

Mace 02, 2018
Read and

City Clerk

James Donison, P.E.
Commissioner of Public Works

Date: May 18, 2018
TO: Eileen Donoghue, City Manager 
FROM: Jim Donison, P.E., DPW Commissioner

Re: Out of State Travel

I respectfully request your permission to attend the "Summit on Infrastructure 2018" in Denver, CO on June 20, 2018. A full scholarship has been offered to the City for travel and accommodations to attend this Infrastructure summit.

The Summit on Infrastructure 2018 will include presentations from states and localities around the US discussing their creative and innovative approaches to funding and financing critical infrastructure while also investing in performance-driven, smart, and future-ready projects in transportation, transit, water, energy, and social infrastructure. The Summit will be a day-long, dynamic program of candid discussion and thought-provoking presentations.

I have supplied a breakdown of costs below.

Training: Summit on Infrastructure

Location: Denver, CO

Dates to Travel: June 19, 2018 (leave after 4 pm) through June 21, 2018 (arrive back in Lowell mid afternoon)

Hotel: \$0 Full Scholarship

Conference Cost: \$0 Full Scholarship

Airline Costs: \$0 Full Scholarship

Per Diem: \$0 Full Scholarship

Car Rental/Gas/Toll/Shuttle: will bring receipts back

Number of people: 1

Please feel free to contact me if you have any questions regarding this motion response.

Thank you