

# Lowell Public Schools



## REPORT ON STATUS OF OUTSTANDING MOTIONS

Report on Motions: September 5, 2018

### OFFICE OF THE SUPERINTENDENT

	DATE OF MOTION	MOTION	EXPECTED COMPLETION DATE	STATUS
1. SUPT	01/17/18	<p><u>School Site Council</u></p> <p>[by Jackie Doherty]: Request the Superintendent ensure that the LPS website for each school provides information on its School Site Council members, upcoming meeting times, agendas, and minutes similar to the Pyne Arts School website. (repeat from March 2017).</p>		Ongoing
2. SUPT	03/21/18	<p><u>Human Resources Compliance Audit</u></p> <p>[By Connie Martin]: Request that the Administration provide the Lowell School Committee with written recommendations at the April 4th, 2018 meeting, to engage an outside firm to conduct a Human Resources Compliance Audit with a deadline of June 30, 2018 for completion of said audit.</p>	Audit underway Completion on November 2018	
3. SUPT	04/04/18	<p><u>Legal Opinion on Subcommittees</u></p> <p>[By Gerard Nutter]: Request School Committee Attorney provide legal opinion if per Roberts Rules and the School Committee Policy Manual a Subcommittee Chair can call for a meeting without first presenting it as a motion on the Meeting Floor per Mayor's proposed preference.</p>		Referred to Policy Subcommittee



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4. SUPT	04/04/18	<p style="text-align: center;"><u>Policy Regarding MARIJUANA</u></p> <p>[By Gerard Nutter]: School Committee work with Administration and School / City Attorney's reviewing / developing a Policy regarding MARIJUANA screening in employment requirements based on changes to State Law.</p>		Ongoing
5. SUPT	04/04/18	<p style="text-align: center;"><u>Subcommittees by Vote of the Full Committee</u></p> <p>[By Andre Descoteaux]: All Subcommittee meetings shall be scheduled by the explicit vote of School Committee as whole. All Matters or topics discussed in Subcommittee shall be referred to the said Subcommittee by vote of the full Committee at a regularly scheduled meeting. All Subcommittee meetings shall be scheduled by the explicit vote of School Committee as whole. All Matters or topics discussed in Subcommittee shall be referred to the said Subcommittee by vote of the full Committee at a regularly scheduled meeting.</p>		Referred to Policy Subcommittee
6. SUPT	04/04/18	<p style="text-align: center;"><u>Policy on Service Animals</u></p> <p>[By Gerard Nutter]: School Committee work with Administration and School / City Attorney's developing a policy in regard to "Service Animals" for disabled versus "Comfort Animals " in Lowell Public Schools.</p>		Ongoing
7. SUPT	06/20/18	<p style="text-align: center;"><u>Video Clips</u></p> <p>[By Andre Descoteaux]: Ask the Superintendent to have the TV Studio produce several (more than four) short thirty second video clips that feature what the students and staff of the Lowell Public Schools are doing on a daily basis; both in school and after school.</p>		



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8. SUPT	06/20/18	<p style="text-align: center;"><u>Rezone the District to Neighborhood Schools</u></p> <p>[By Gerard Nutter]: Request Administration to present by the first School Committee in January 2019 a plan to rezone the district to "neighborhood" schools – presentation should include est. transportation cost saving along with number of students and schools affected and what the new start and dismissal times will look like. The report should also include staying within the parameters of the voluntary desegregation decree.</p>		
9. SUPT	06/20/18	<p style="text-align: center;"><u>Initiate RFP Process</u></p> <p>[By Gerard Nutter]: Request Administration to initiate an RFP process for the purpose of hiring a firm to hire a Human Resources Director.</p>		
10. SUPT	07/18/18	<p style="text-align: center;"><u>Notice of Termination</u></p> <p>[By Jacqueline Doherty And Connie Martin]: For good cause, request the Mayor and the City Solicitor prepare a Notice of Termination pursuant to Section 5 of the employment contract between the Superintendent of Schools (Salah Khelfaoui) and the Lowell School Committee. The Notice shall be reviewed and approved by the Committee prior to service upon the Superintendent.</p>		Completed 08/24/18
11. SUPT	07/25/18	<p style="text-align: center;"><u>LHS Student's Schedules</u></p> <p>[By Mayor Samaras]: Request that the Administration provide the Lowell School Committee the status of the 2018-2019 Lowell High School Student's Schedules.</p>		Completed 08/15/18



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12. SUPT	07/25/18	<p style="text-align: center;"><u>Committee Joining the Existing Law Suit</u></p> <p>[By Connie Martin]: Requesting that the Administration prepare a recommendation regarding the Lowell School Committee joining the existing law suit regarding the appropriate foundation formula funding with the existing litigants from Worcester and Brockton.</p>		
13. SUPT	08/08/18	<p style="text-align: center;"><u>Assistant Business Manager for Transportation</u></p> <p>[by Gerry Nutter]: Motion to remove the contract for Assistant Business Manager for Transportation from the agenda and send it back to the Acting Superintendent and allow the Acting Superintendent to hire who she wants according to the law.</p>		Completed 08/13/18



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### OFFICE OF THE ASST. SUPERINTENDENT – FINANCE AND OPERATIONS

	DATE OF MOTION	MOTION	EXPECTED COMPLETION DATE	STATUS
1. FO	11/16/16	<p style="text-align: center;"><u><i>Establish Monthly Meeting Dates</i></u></p> <p>[by Jacqueline Doherty]: Respectfully request the Superintendent work with the School Committee and City Council Subcommittees on Facilities to establish monthly meeting dates to address the ongoing issues concerning maintenance of our school buildings.</p>		Ongoing Requested a Joint Meeting
2. FO	09/06/17	<p style="text-align: center;"><u><i>Annual Evaluations of Teaching and Administrative Staff</i></u></p> <p>[By Connie Martin]: Request that the administration provide an update of the completion of all required annual evaluations of teaching and administrative leadership staff in accordance with DESE requirements.</p>		
3. FO	12/06/17	<p style="text-align: center;"><u><i>Student Activity Funds</i></u></p> <p>Request that the administration provide the committee with assurances by January meeting showing we are 100% in compliance in the use of Student Activity Funds.</p>		
4. FO	01/17/18	<p style="text-align: center;"><u><i>Food Service Audit</i></u></p> <p>[by Gerard Nutter]: Request the Superintendent share the results of the recent Food Service Audit as soon as it becomes available.</p>		Completed 08/25/18
5. FO	01/17/18	<p style="text-align: center;"><u><i>Special Task Force LHS Stipends</i></u></p> <p>[by Andre Descoteaux]: Request the superintendent to establish a Special Task Force to review and recommend updates to the current LHS stipends, including but not limited to: Athletic Coaching, Student clubs, Band, and Chorus.</p>		Ongoing Discussion With UTL



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6. FO	02/14/18	<p style="text-align: center;"><u><i>New Maintenance of Effort Agreement</i></u></p> <p>[By Gerard Nutter]: Request the Superintendent to update the Committee on the status of New Maintenance of Effort Agreement with City and set March 1st to finalize and present to the Committee for approval at the March 7th meeting or Per Chap 603 CMR 10.00 we contact the Education Commissioner's Office and request designee to conduct hearing.</p>		Ongoing On hold until new City Manager starts
7. FO	02/14/18	<p style="text-align: center;"><u><i>Top Ten Most Pressing Facility Needs</i></u></p> <p>[By Jacqueline Doherty]: Request the Superintendent direct each school to develop a list of "Top Ten Most Pressing Facility Needs" to share with the Facility Subcommittee as a way to get an immediate handle on issues of primary concern in our buildings.</p>	Will be Presented 09/05/18	
8. FO	04/04/18	<p style="text-align: center;"><u><i>School's Outdoor Play Space</i></u></p> <p>[By Jackie Doherty]: Request the Superintendent provide the committee with a report that describes each elementary and middle school's outdoor play space, including whether they have play structures (none, one, or two) available for student use during recess.</p>		Ongoing
9. FO	04/04/18	<p style="text-align: center;"><u><i>LPS Budget's Compliance with City Regulations</i></u></p> <p>[By Mayor William Samaras]: Request the City Auditor provides the School Committee with a report on all School Department Budget and Financial issues. Report shall include, but not be limited to, the entering of the FY2018 School Budget into the City's financial system and the school budget's compliance with all City financial regulations and the City Budget.</p>		Ongoing



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10. FO	04/04/18	<p style="text-align: center;"><u>Salvaged Equipment</u></p> <p>[By Andre Descoteaux]: Ask the Superintendent to request an evaluation of all current useful and/or new equipment that is currently in the High School. That equipment should be salvaged by us and not the demolition company.</p>		Ongoing
11. FO	04/04/18	<p style="text-align: center;"><u>Share Musical Equipment</u></p> <p>[By Andre Descoteaux]: Ask the Superintendent to look into how ALL the musical equipment found in all our schools should be evaluated and shared by all schools.</p>		Ongoing
12. FO	06/20/18	<p style="text-align: center;"><u>Comcast Funds</u></p> <p>[By Jackie Doherty]: Request that the Mayor ask the City Council about the School Department receiving the Comcast Funds and how much the School Department will be receiving;</p>		
13. FO	07/25/18	<p style="text-align: center;"><u>Summer Transportation Contracts</u></p> <p>[By Gerard Nutter]: Motion to Discuss /Verify that All Required Summer Transportation Contracts are in Place and Funded.</p>		
14. FO	07/25/18	<p style="text-align: center;"><u>Independent auditor for LPS' Finances</u></p> <p>[By Connie Martin]: Motion to authorize the Mayor on behalf of the School Committee to retain an independent auditor for the purposes of performing an audit of the Lowell Public School Department's finances and to request two (2) other bids so the Lowell Public Schools does due diligence and we request that the bids be returned within a week.</p>		



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15. FO	08/15/18	<p style="text-align: center;"><u>Joint City &amp; SC Finance Subcommittee</u></p> <p>[by Gerard Nutter]: Mayor convene "Special Meeting" between School and City Council Finance Subcommittee with the Superintendent and CITY MANGER the week of Sept. 10th to finalize the Maintenance of Effort Agreement for the 2018/2019 School Year and to discuss the need for the City of Lowell to properly fully fund transportation per MA. State Law and cease decreasing the city's total Cash contribution it provides the schools.</p>		
16. FO	08/15/18	<p style="text-align: center;"><u>Joint Finance and Facility Subcommittee</u></p> <p>[by Gerard Nutter]: Request a Joint meeting of the Finance and Facility subcommittee's to review existing job descriptions for "custodians" and consider the need to privatize school building maintenance (painting, minor plumbing, ceiling tile replacements etc.) and look at potential cost versus adequately maintaining these buildings for our students.</p>		
17. FO	08/15/18	<p style="text-align: center;"><u>Fully Staff Fire Stations Near Schools</u></p> <p>[by Gerard Nutter]: Request Superintendent and Mayor ask the City Manager to fully staff each fire station located near city schools to insure our students safety until proper repairs have been made especially in light of Collins Center Report to the City which states "Given nationwide concerns about school safety at the present time, it is unacceptable to have doors that do not lock property and/or emergency exit doors that do not open or are otherwise nonfunctional."</p>		





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18. FO	08/15/18	<p><u>Joint Facilities, School Buildings and Transportation Subcommittee</u></p> <p>[by Andy Descoteaux &amp; Gerard Nutter]: Mayor Request that the Facilities, School Buildings and Transportation Subcommittee meet to come up with a priority list of school repairs and improvements that are currently needed in our schools. Richard Underwood should be in attendance for this meeting.</p>		
19. FO	08/15/18	<p><u>Repairs and Improvements From the MSBA</u></p> <p>[by Andy Descoteaux &amp; Gerard Nutter]: Request that the Superintendent arrange a joint meeting of the Facilities Subcommittees of the City Council and School Committees to discuss these priorities and to set in motion, the paperwork that will seek assistance for these repairs and improvements from the MSBA.</p>		



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### OFFICE OF THE ASST. SUPERINTENDENT – CURRICULUM, INSTRUCTION AND ASSESSMENT

	DATE OF MOTION	MOTION	EXPECTED COMPLETION DATE	STATUS
1. CIA	10/18/17	<p style="text-align: center;"><u>Report Card System</u></p> <p>[by Jackie Doherty]: Request the Superintendent to review the report card system and to look at a standard base report cards for middle school students and to get a recommendation on how to proceed.</p>		Ongoing



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### OFFICE OF THE DEPUTY SUPERINTENDENT – STUDENT SUPPORT SERVICES

	DATE OF MOTION	MOTION	EXPECTED COMPLETION DATE	STATUS
1. SSS	04/04/18	<p style="text-align: center;"><u>Parent Engagement</u></p> <p>By Dominik Lay]: Request the Superintendent to investigate strategies to increase parent engagement in all schools including our PTO, Citywide Parent Council, friends of Lowell High School and School Site Council.</p>	Will be Presented 09/05/18	Ongoing
2. SSS	04/26/18	<p style="text-align: center;"><u>LHS Emergency Evacuation</u></p> <p>[By Connie Martin]: Requesting that the committee be updated on the recent emergency evacuation of Lowell High School including specific recommendations for improving safety for students during such events.</p>	Will be Presented 09/05/18	To be discuss during an executive Session TBD



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### CITY COUNCIL MOTIONS

	DATE OF MOTION	MOTION	EXPECTED COMPLETION DATE	STATUS
1. cc	06/12/18	<p style="text-align: center;"><u><i>Increase in Charter School Cap</i></u></p> <p>[By Edward Kennedy]: Request the Superintendent of Schools Provide The City Council With A Report Explaining Why The Lowell School District Is Subject To An Increase In The Charter School Cap Relative To MGL Ch. 71 Sect. 89 Paragraphs 2 And 3.</p>		
2. cc	06/12/18	<p style="text-align: center;"><u><i>Voting Process and Functions of Municipal Government</i></u></p> <p>[By Edward Kennedy]: Requesting that the Superintendent and The School Committee Consider Establishing A Mini Course To Be Part Of The Curriculum For Lowell High School Seniors And Adult Education Students That Would Cover The Voting Process In Lowell And The Functions Of Municipal Government.</p>		