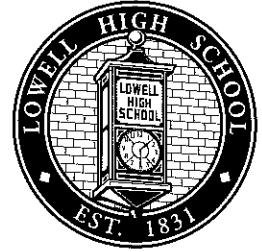


## LOWELL PUBLIC SCHOOLS

*Lowell High School*  
50 Fr. Morissette Blvd.  
Lowell, Massachusetts 01852-1050



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Head of School

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Mrs. Jeannine Durkin, Superintendent  
Lowell Public Schools  
155 Merrimack Street  
Lowell, MA 01852

October 3, 2018

Re: Business Professionals of America State Leadership Conference March 2019

Dear Superintendent Durkin;

I would like to request permission for Lowell High School Business Professional Advisor, Jill Taylor along with 10 members of the Lowell Chapter of Business Professionals of America to participate in the State Leadership Conference sponsored by the MA Business Professionals of America at the Sheraton Tara Hotel & Conference Center in Framingham, MA. They will be leaving Saturday, March 2, 2019 and returning Monday, March 4, 2019 by 2:30 p.m. Students will be absent from school on Monday, March 4<sup>th</sup>. The only cost to the Lowell High School Individual School account will be \$100 for one substitute. Transportation will be covered by the LHS Student Activities Budget.

The Advisors costs for the trip will be paid through fundraising efforts of approximately \$300. Students have been raising funds to defray the cost of the trip with is \$275 per student. This includes all meals and 2 nights at the Sheraton Tara.

Students will compete in a variety of events including but not limited to:

- Fundamental Accounting, Extemporaneous Speech, Fundamental Spreadsheet Applications, Insurance Concepts, Project Meeting Management, Presentation Management, Prepared Speech, Digital Media Production, Entrepreneurship Exploration, Human Resources Management, and Management Marketing & Human Resources Concepts. Members will demonstrate their competency in three areas of their choice. Additionally, members will attend professional development workshops when not in competitive events. Member will elect State Officers and participate in community service projects as well.

Thank you in advance for your consideration and support.

Sincerely,

Marianne E. Busted  
Head of Lowell High School

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