

NOTICE OF PUBLIC MEETING

ORGANIZATION: BOARD OF PARKS

DATE: Wednesday, January 30, 2019

TIME: 6:00 PM

LOCATION: JFK CIVIC CENTER
50 ARCAND DRIVE
DPD CONFERENCE ROOM, 2ND FLOOR
LOWELL, MA 01852

Meeting called to order at 6:10 PM

Board Members present:

John Linnehan, Chairman- Present

Peter Finnegan, Vice-Chairman-Absent

Thomas Caunter- Present

Ryan Rourke- Absent

Melissa Desroches - Absent

AGENDA

**Item 1. Board had no Quorum and minutes need to be voted for the next Board of Parks Meeting
February 27, 2019**

Item 2. Catherine Fiorino – Immaculate Conception School – Field Day

Cawley Memorial Stadium Complex - Cawley Stadium Turf

Tuesday June 11, 2019

8:00 AM - 12:00 PM

Head Count (200)

Permit Fee – Resident Youth \$0.00

Custodial Fee \$120/4 hours (board waiving fee on school hours)

Permit Fee \$0.00

Item 3. John Flynn – Fiesta Shows City Carnival

Anne Dean Welcome Regatta Festival Field - Multipurpose Field
(Monday – Sunday)

May 20, 2019 – June 2, 2019

8:00 AM - 10:00 PM

Fee Non Resident Adult \$100/ 2 hour block x 7 blocks = \$700.00 per day x 14 days = \$9,800.00. This Fee would cover the \$75.00 per day water charges at the site.

Police and Fire details fees paid separately by Fiesta Shows.

Permit Fee of \$9,800.00

Item 4. Joseph Shabouk – Pawtucket Youth Organization

LeBlanc Park - Raymond J Boutin Concession Stand

(April 1, 2019 – Oct. 2, 2019)

8:00 AM - 10:00 PM

Pawtucket Memorial Park - Montbleau Field Concession Stand

Father Maguire Playground - Concession Stand

(Monday – Sunday)

April 1, 2019 – October 31, 2019

8:00 AM - 10:00 PM

Permit for Resident Youth \$0.00

Permit Fee \$0.00

Item 5. Lucas Skorczeski - Acre Family Child Care - Field Day

Shedd Park - Pavilion

Friday August 16, 2019

9:30 AM - 1:30 PM

Head Count (250)

Fee Resident Adult \$25.00 / 2 hour = \$50.00+Custodial Fee \$120.00/4 hours = \$170.00

Charcoal – No Propane Allowed

Notify the Fire Department

Permit Fee \$170.00

Lucas Skorczeski - Acre Family Child Care - Field Day

Shedd Park - Pavilion

Friday August 23, 2019 Rain Date

9:30 AM - 1:30 PM

Head Count (250)

Fee Resident Adult \$25.00 / 2 hour = \$50.00+Custodial Fee \$120.00/4 hours = \$170.00

Charcoal – No Propane Allowed

Notify the Fire Department

Permit Fee \$170.00

Item 6. Peter Faticanti – Recreation Dept. Lowell

A) July 1, 2019 – August 16, 2019 (Monday – Friday) 8:00 AM - 4:00 PM

Reilly School Community Playground - Field
Reilly School Community Playground - Basketball Court
Shedd Park - Gresco Baseball Field
Shedd Park - Robert G. Gallagher Little League Field
Shedd Park - Elmer P. Rynne Tennis Court I, II & III
Shedd Park - Krysiak Courts on Boylston St. Court I & II
Shedd Park - Cahill-Perrin Little League Field
Shedd Park - Edward F. Finnegan Basketball Court
Shedd Park - Kelly L. Page Softball Field
Shedd Park - Picnic Area I-In Front of Pyne School
Shedd Park - Tennis Backboard I & II

Shedd Park – Pavilion (No August 16th)

Highland Park - Basketball Court I, II & III
Highland Park - Bob Vigeant Instructional T-Ball Field
Highland Park - Loucraft Field
Highland Park - DeCosta Field
Highland Park - Deck Hockey Rink
LeBlanc Park - Joseph McNamara Little League Field
LeBlanc Park - Ronald H LeBlanc Baseball Field
LeBlanc Park - LeBlanc Soccer Field
Pawtucket Memorial Park - Ronald Montbleau Little League Field

Permit for Resident Youth \$0.00

Permit Fee \$0.00

B) June 24, 2019 – August 16, 2019 (Monday – Friday) 8:00 AM - 4:00 PM

Gage Field - Volleyball Court
Gage Field - Basketball Court
Gage Field - Whalen Senior League Baseball Field
Gage Field - Gage Tennis Court I, II
Gage Field - Gage I, II
Scullin Park - Greenspace

Permit for Resident Youth \$0.00

Permit Fee \$0.00

Item 7. Ana Lemay - Graduation Party

Shedd Park - Pavilion
Saturday June 22, 2019
Head Count (50)

2:00 PM - 6:00 PM

Permit for Resident Youth \$0.00

Custodial Fee \$120.00/4 hours

Music playing guitar

No cooking and will bring their own food

Permit Fee \$120.00

Item 7. Michael Scholz – Graduate Party

Shedd Park - Pavilion
Saturday May 18, 2019
Head Count (50)

2:00 PM - 6:00 PM

Fee Resident Adult \$25.00 / 2 hour = \$50.00+Custodial Fee \$120.00/4 hours = \$170.00

No cooking and will bring their own food

Permit Fee \$170.00

Item 8. Cheryl Saba - Sja Summer Basketball League

A) Father Maguire Playground - Concession Stand
July 1, 2019 – August 31, 2019 (Monday – Sunday)

8:00 AM – 10:00 PM

Permit for Resident Youth \$0.00

Permit Fee \$0.00

Cheryl Saba - Ecumenical Athletic Association

B) Edward J Walsh Youth Soccer Complex
Head Count (100)
(Monday – Friday)
September 2, 2019 – October 31, 2019

1:30 PM - 5:30 PM

Permit for Resident Youth \$0.00

Permit Fee \$0.00

Item 9. Mayon Mitchell - Kids NFL Flag Season

Cawley Memorial Stadium Complex - Cawley Stadium Turf
(Saturday's)
June 29, 2019 –August 31, 2019

8:00 AM - 12:00 PM

Permit for Resident Youth \$0.00

Custodial Fee \$120/4 hours x 9 Days = \$1,080.00

Permit Fee \$1,080.00

Item 10. Mayon Mitchell - Spring Flag Football Season

Cawley Memorial Stadium Complex - Cawley Stadium Turf

Sunday June 30, 2019

9:00 AM – 1:00 PM

Fee Resident Adult \$200.00/4 hour

Custodial Fee \$120/4 hours

Total Permit Fee \$200.00 + Custodial Fee \$120.00 = \$320.00

Permit Fee \$320.00

Item 11. Mayon Mitchell - Spring Flag Football Season

Anne Dean Welcome Regatta Festival Field - Multipurpose Field

(Sunday's)

April 7, 2019 – June 9, 2019

8:00 AM – 2:00 PM

No Bathrooms

Fee Resident Adult \$25.00 / 2 hour x 3 blocks = \$75.00 per day x 8 days = \$600.00

Permit Fee \$600.00

Item 12. Henri Marchand – Cultural Affairs And Special Events - City of Lowell Annual Folk Festival

Lucy Larcom Park – Greenspace

Head Count (12000)

Thursday July 25, 2019 8:00 AM - 10:00 PM

Friday July 26, 2019 8:00 AM - 10:00 PM

Saturday July 27, 2019 8:00 AM - 10:00 PM

Sunday July 28, 2019 8:00 AM - 10:00 PM

Fee Resident Adult \$25.00 / 2 hour x 7 blocks = \$175 per day x 4 days = \$700.00

Permit Fee \$0.00

Item 13. Thomas Burgess – Over Thirty Baseball, Inc.

(Credit of \$600.00 - \$200.00 (last year credit) = \$400.00 Credit)

Cawley Memorial Stadium Complex - Alumni Field

Sunday's

April 28, 2019 – September 29, 2019

7:59 AM – 11:59 AM

Conflict –Bob Majeau from Disability Kids (June 23 -Kids 10-2) (needs permission from Over Thirty Baseball and LHS

Head Count (30)

Change Hours – 8:00 AM – 12:00 PM

Fee Resident Adult \$150.00/4 hour block x 21 Days = \$3,150.00

Custodial Fee \$120/4 hour block x 21 Days = \$2520.00

Total Permit Fee \$3,150.00 + Custodial Fees \$2,520.00 = \$5,670.00

Deduct 1 day (June 23)

Deduct \$400.00 Credit

Permit Fee \$5,000.00

Item 14. Gina Ortega - Grace Nation – 2nd Annual Community Cookout

Shedd Park - Pavilion

Saturday July 20, 2019

12:00 PM - 8:00 PM

Head Count (200)

Fee Resident Adult \$25.00 / 2 hour x 4 blocks = \$100.00

Custodial Fee \$120/4 hour x 2 blocks = \$240.00

Total Permit Fee \$100.00 + Custodial Fee \$240.00 = \$340.00

Charcoal – No Propane Allowed

Notify the Fire Department

Permit Fee \$340.00

Item 15. Brian Akashian – Red Raiders Youth Baseball – (Conflict)

Shedd Park – Robert G. Gallagher Little League Field

**Needs Permission from Board of Parks and Chris Snow Shedd Park Commissioner
(Saturdays) March 30 – June 15**

Decline

Item 16. Jean Claude Falaise –Reunion

Shedd Park – Pavilion

Saturday August 03, 2019

12:00 PM - 4:00 PM

Head Count (100)

Fee Resident Adult \$25.00 / 2 hour = \$50.00+Custodial Fee \$120.00/4 hours = \$170.00

Permit Fee \$170.00

Item 17 Christine Bell - Lacrosse Youth Program

Cawley Memorial Stadium Complex - Cawley Stadium Turf

(Sundays) March 31, 2019 – June 9, 2019

10:00 AM - 6:00 PM

Permit for Resident Youth \$0.00

Custodial Fee \$120/4 hour x 2 blocks = \$240.00 x 11 Days = \$2,640.00

Permit for 10 days

Permit Fee \$2,400.00

****Conflict with LHS- Cawley – Field Hockey Field and Machado Field**

April 1 to June 13 (6 PM to 8 PM) Practice Games(Needs permission from LHS)

Conflict agreed for the Lowell Road Runners and will attend the next Board of Parks meeting February 27 for the approval of permit

Item 18. Dave Lezenski – Lowell High School - Fall Athletics

Cawley Memorial Stadium Complex - William J. Desmond Jr. Field

(Monday – Thursday)

August 12, 2019 – August 15, 2019 9:30 AM – 5:30 PM

August 16, 2019 – December 14, 2019 8:00 AM – 8:00 PM

Cawley Memorial Stadium Complex - Machado Field

(Monday – Thursday)

August 19 – November 28, 2019 10:00 AM – 6:00 PM

(Friday – Saturday)

August 16, 2019 – December 07, 2019 8:00 AM – 8:00 PM

Cawley Memorial Stadium Complex - Cawley Stadium Turf

(Monday – Saturday) August 14, 2019 – November 30, 2019 8:00 AM – 8:00 PM

Cawley Memorial Stadium Complex - Field Hockey Field

(Monday – Saturday) August 14, 2019 – November 30, 2019 8:00 AM – 8:00 PM

Cawley Memorial Stadium Complex - Lucas Cavalho Soccer Field

(Monday – Saturday) August 14, 2019 – November 30, 2019 8:00 AM – 8:00 PM

Shedd Park – Track

August 19, 2019 – November 30, 2019 8:00 AM – 6:00 PM

Permit for Resident Youth \$0.00

Decline - Representative made new reservations for our next BOP Meeting Feb 27

Item 19. Jhonnatha Cheam – Clemente Park Committee

A) Clemente Park – Concession Stand

April 1, 2019 – October 31, 2019 7:00 AM – 9:00 AM

B) Clemente Park Volleyball Court I, II, III, IV, V, VI, VII

April 1, 2018 – October 31, 2018 - 7:00 AM – 9:00 AM

is their Annual Khmer New Year Celebration

Fee Resident Adult \$25.00 / 2 hour = \$25 per day, 80 days x 25= \$2,000.00

Custodian Fee - \$60.00/ 2 hours = \$60.00 per day, 80 days x 60.00 = \$4,800.00

Total Permit fee \$2,000 +Custodial fee \$4,800 = \$6,800.00

Waived Permit Fee \$0.00

Item 20. Caitlyn Harper –Lowell Assembly of God - Helicopter Egg Drop/Traditional Egg Hunt

Anne Dean Welcome Regatta Festival Field Multipurpose Field

Saturday April 13, 2019 9:00 AM - 1:00 PM

Saturday April 20, 2019 (Rain Date) 9:00 AM - 1:00 PM

Permit for Non-Resident Youth \$60.00/ 2 hours x 2 blocks = \$120.00 x 2 days = \$240.00

Permit Fee \$240.00

Item 21. Abigail Phillips – Greenhalge School – Field Day
McPherson Park - Tennis Court I, II, III
McPherson Park – Basketball Court I, II
McPherson Park - M3 - Vigeant Softball Field
McPherson Park - M1 - Farley Softball Field
McPherson Park - M2 - Sweatt Softball Field
McPherson Park - Concession Stand
Friday June 07, 2019 8:00 AM - 2:00 PM
Monday, June 10, 2019 (Rain Date) 8:00 AM - 2:00 PM
Head Count (500)
No Bathroom
Permit for Resident Youth \$0.00
Decline

Item 22. Dorothy Semonian –Merrimack River Rowing Association - Parking
A) Anne Dean Welcome Regatta Festival Field - Multipurpose Field
Sunday June 23, 2019 7:00 AM - 9:00 PM
Head Count (500)
No Bathrooms
Fee Resident Adult \$25.00 / 2 hour x 7 blocks = \$175.00
Decline - Representative made new reservations for our next BOP Meeting Feb 27

Dorothy Semonian –Merrimack River Rowing Association – Parking
B) Anne Dean Welcome Regatta Festival Field - Multipurpose Field
Sunday September 29, 2019 7:00 AM - 5:00 PM
Head Count (2000)
Fee Resident Adult \$25.00 / 2 hour x 5 blocks = \$125.00
Decline -Representative made new reservations for our next BOP Meeting Feb 27

Item 23. John Saigbah - Family Reunion
Shedd Park – Pavilion
Head Count (30)
Saturday May 25, 2019 12:00 PM - 4:00 PM
Fee Resident Adult \$25.00 / 2 hour = \$50.00+Custodial Fee \$120.00/4 hours = \$170.00
Decline

- Item 24. Kayla Balamotis - Wedding Ceremony**
 Cawley Memorial Stadium Complex - Alumni Field
 Saturday June 29, 2019 3:00 PM - 7:00 PM
 Head Count (40)
Fee Resident Adult \$150.00/4 hour block
Custodial Fee \$120.00/4 hours
Total Permit fee \$150.00 +Custodial Fee \$120.00 = \$270.00
Decline - Representative made new reservations for our next BOP Meeting Feb 27
- Item 25. Stephen Mccarron - Lowell Philharmonic Orchestra - Orchestra Concert**
 Shedd Park – Pavilion
 Sunday July 07, 2019 12:00 PM - 4:00 PM
 Head Count (150)
Fee Resident Adult \$25.00 / 2 hour = \$50.00+Custodial Fee \$120.00/4 hours = \$170.00
Waived Permit Fee \$0.00
- Item 26. Cindi Webster - Ccf Ministries - 8th Annual Bless the City Block Party**
 South Common - Purtell Multipurpose Field
 Saturday July 13, 2019 8:00 AM - 4:00 PM
 Head Count (500)
No Bathrooms
Fee Resident Adult \$25.00 / 2 hour x 4 blocks = \$100.00
Decline - Representative made new reservations for our next BOP Meeting Feb 27
- Item 27. Kim Lambourne - Abraham Lincoln Elementary School –Field Day**
 Mulligan Park - Basketball Court
 Wednesday June 05, 2019 9:00 AM - 1:00 PM
 Thursday June 06, 2019 (Rain Date) 9:00 AM - 1:00 PM
 Head Count (500)
No Bathrooms
Permit for Resident Youth \$0.00
Permit Fee \$0.00
- Item 28. Elfreda Jackson - Progressive Youth Ministry - Youth Retreat**
 Shedd Park - Pavilion
 Friday June 28, 2019 11:00 AM - 7:00 PM
 Head Count (50)
Permit for Resident Youth \$0.00
Custodial Fee \$120.00/4 hours x 2 blocks = \$240.00
Decline - Representative made new reservations for our next BOP Meeting Feb 27

Item 29. Sejemba Lwako - African Health Cup Soccer Tournament

A) Cawley Memorial Stadium Complex - Lucas Cavalho Soccer Field

Sunday July 13, 2019

8:00 AM - 4:00 PM

Head Count (300)

Fee Resident Adult \$200.00/4 hour block x 2 blocks = \$400.00

Custodial Fee \$120.00/4 hours x 2 blocks = \$240.00

Total Permit Fee \$400.00 + Custodial Fee \$240.00 = \$640.00

Decline - Representative made new reservations for our next BOP Meeting Feb 27

Sejemba Lwako - African Health Cup Soccer Tournament

B) Cawley Memorial Stadium Complex - Cawley Stadium Turf

Sunday July 14, 2019

8:00 AM - 4:00 PM

Head Count (300)

Fee Resident Adult \$200.00/4 hour block x 2 blocks = \$400.00

Custodial Fee \$120.00/4 hours x 2 blocks = \$240.00

Total Permit Fee \$400.00 + Custodial Fee \$240.00 = \$640.00

Decline - Representative made new reservations for our next BOP Meeting Feb 27

Item 30. Amy Lopez - Fundraising run to raise awareness for Dravet Syndrome

Shedd Park - Pavilion

Shedd Park - Track

Saturday May 18, 2019

10:00 AM - 2:00 PM

Fee Resident Adult \$25.00 / 2 hour x 4 blocks = \$100.00

Custodial Fee \$120.00/4 hours

Total Permit Fee \$100.00 + Custodial Fee \$120.00 = \$220.00

Change Reservation June 1 if available with no fees

Item 31. Karen Bostwick - Lowell Youth Soccer - Concession Stand

A) Edwards St Park - Concession Stand

(Monday – Sunday)

March 02, 2019 - November 16, 2019

7:00 AM - 9:00 PM

Permit for Resident Youth \$0.00

Karen Bostwick - Lowell Youth Soccer –Storage Unit

Edwards J Walsh Youth Soccer Complex

B) Request Board of Parks place Lowell Youth Soccer Association on agenda regarding the building of a storage unit for uniforms, tractor and field equipment, to replace 30-year metal shipping containers currently being used at the field.

Will Attend next Board of Park Meeting with Blueprints as requested

Meeting Adjourn: 7:40 PM