

## NOTICE OF PUBLIC MEETING

ORGANIZATION: BOARD OF PARKS

DATE: Wednesday, April 24, 2019

TIME: 6:00 PM

LOCATION: JFK CIVIC CENTER  
50 ARCAND DRIVE  
DPD CONFERENCE ROOM, 2ND FLOOR  
LOWELL, MA 01852

### MEETING REGULAR AGENDA

Meeting called to order at 6:00 PM

Board Members present:

John Linnehan, Chairman- Present

Peter Finnegan, Vice-Chairman- Present

Thomas Caunter- Present

Ryan Rourke- Present

#### Item 1. Roberto Dei – City of Lowell - Summer Programming

Kerouac Park – Greenspace

Monday - Saturday May 31, 2019 -October 31, 2019 10:00 AM - 10:00 PM

Installing Safeguard Outlets for concert instruments and working with the DPW Dept.

Fee Resident Adult \$25.00 / 2 hour block x6 blocks

= \$125.00 per day x 48 days = \$7,200.00(fee was waived last year for Lowell

Residents)

**Motion:** Peter Finnegan – Waive Permit Fee **Second:** Thomas Caunter

All in favor so voted

**Amended Motion:** Peter Finnegan —Place container for the performance stage at Kerouac Park

**Second:** Thomas Caunter

All in favor so voted

#### Item 2. Ruth Lloyd –Wedding Ceremony

Anne Dean Welcome Regatta Festival Field - Multipurpose Field

Sunday August 25, 2019 (Head Count 300) 4:00 PM - 10:00 PM

No Lights/No Bathroom

Fee Resident Adult \$25.00 / 2 hour block x 3 blocks = \$75.00

**Decline**

#### Item 3. Kelly Fox-GLRR Family Outing

Shedd Park – Pavilion (Head Count 60)

Sunday July 21, 2019 8:00 AM - 4:00 PM

Fee Resident Adult \$25.00 / 2 hour block x 4 blocks = \$100.00

+ Custodial Fee \$120/4 hours x 2 blocks = \$240.00 (Total Permit Amount 340.00)

**Motion:** Ryan Rourke – Permit Fee of \$240.00

**Second:** Peter Finnegan

All in favor so voted

**Item 4. Leilany Colon -Twin Son's 1st Birthday Party**

Shedd Park – Pavilion Saturday September 28, 2019 Head Count (50) 2:00 PM - 6:00 PM

**Permit Fee – Resident Youth \$0.00**

**Custodial Fee \$120/4 hours**

**Decline**

**Item 5. Daniel Price - AA Meeting/Cookout**

Shedd Park – Pavilion Saturday July 27, 2019 **(No Rain Date)** 10:00 AM - 2:00 PM

Head Count (45)

**Fee Resident Adult \$25.00 / 2 hour block x 2 blocks = \$50.00**

**+ Custodial Fee \$120/4 hours (Total Permit Amount \$170.00)**

**Charcoal Grill – No propane – Call Fire Department of Event**

**Needs Electrical Access for the AA Meeting**

**Motion: Peter Finnegan –Waived the Custodial fees – Permit Fee \$50.00**

**Second: Thomas Caunter**

**All in favor so voted**

**Item 6. Deborah Dube – Greener Group Lic - Company Outing, Softball Game**

Cawley Memorial Stadium Complex - James S. Martin Varsity Softball Field

Saturday August 24, 2019 (Head Count 60)

8:00 AM - 4:00 PM

**Fee Resident Adult \$200 / 4 hour block x 2 blocks = \$400.00**

**Custodial Fee \$120/4 hours x 2 blocks = \$240.00**

**Total Permit Amount \$400.00 + Custodial Fees \$240.00 = \$640.00**

**Decline**

**Item 7. Daisy Delgado –1<sup>st</sup> Birthday Party**

Shedd Park - Pavilion

Sunday June 30, 2019 (Head Count 50)

2:00 PM - 6:00 PM

**Representative may use a No propane – Call Fire Department of Event**

**Permit Fee – Resident Youth \$0.00 - Custodial Fees \$120/4 hours**

**Motion: Thomas Caunter**

**Second: Ryan Rourke**

**All in favor so voted**

**Item 8. Pinkinpin Sango - 5yr Old Birthday Party**

Anne Dean Welcome Regatta Festival Field - Multipurpose Field (Head Count 30)

Saturday July 27, 2019

10:00 AM - 6:00 PM

**Permit Fee – Resident Youth \$0.00 - No Lights – No Bathroom**

**Decline**

**Item 9. Abigail Phillips - Greenhalge School-Field Day**

Thursday June 06, 2019 (Head Count 550)

8:00 AM - 2:00 PM

**Canceling June 6 and Rain Date – June 10**

Friday June 07, 2019

8:00 AM - 2:00 PM

McPherson Park - Basketball Court I

McPherson Park - M3 - Vigeant Softball Field

McPherson Park - M2 - Sweatt Softball Field

McPherson Park - Basketball Court II

McPherson Park - Tennis Court I, II, III

McPherson Park - Concession Stand

**Permit Fee – Resident Youth \$0.00**

**(Bathrooms open during School hours)**

**Motion:** Peter Finnegan

**Second:** Ryan Rourke

**All in favor so voted**

**Item 10. Colin Creegan - Ultimate Frisbee**

Stoklosa School Park - Multipurpose Field

Sunday May 19, 2019 (Head Count 40)

6:00 PM - 8:00 PM

O'Donnell Park - Frank Ryan Senior League Baseball Field

(Sunday's) June 02, 2019 – June 30, 2019

8:00 PM - 10:00 PM

(Sunday's) July 07, 2019 – August 18, 2019

7:30 PM – 9:30 PM

**Fee Resident Adult \$25.00 / 2 hour block x 13 Days = \$325.00**

**Motion:** Thomas Caunter

**Second:** Ryan Rourke

**All in favor so voted**

**Item 11. Rachel Walsh -Lccps**

South Common – South Common – Greenspace (Head Count 83)

Monday June 17, 2019 9:00 AM - 12:11 PM **(will change hours to 9:00 AM -12:00 PM)**

Thursday June 13, 2019

9:00 AM - 3:00 PM

**Permit Fee – Resident Youth \$0.00 (No bathrooms)**

**Decline**

**Item 12. Ronnie Eaton – Baseball Game**

Cawley Memorial Stadium Complex - Alumni Field

Sunday July 14, 2019 (Head Count 35)

6:00 PM - 10:00 PM

Sunday July 28, 2019

6:00 PM - 10:00 PM

**Fee Resident Adult \$150.00/4 hour block x 2 Days = \$300.00**

**Custodial Fee \$120/4 hours x 2 Days = \$240.00(Total Permit Amount \$540.00)**

**Decline**

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**Item 13. Scott Ouellet - Lowell High School Cross Country Team**

Saturday October 26, 2019 (Head Count 500)

7:00 AM - 3:00 PM

Shedd Park - Pavilion

Shedd Park - Tennis Backboard I, II

Sheehy Park Extension - Greenspace

Shedd Park - Krysiak Courts on Boylston St. Court I, II

**Permit Fee – Resident Youth \$0.00 Custodial Fee \$120/4 hours**

**Motion:** Peter Finnegan-Waived Custodial Fees

**Second:** Thomas Caunter

**Item 14. Dorothy Semonian - Merrimack River Rowing Association**

**Cancel Permit and Credit Account \$175.00**

Anne Dean Welcome Regatta Festival Field - Multipurpose Field

Sunday September 29, 2019

7:00 AM - 9:00 PM

**Decline**

**Item 15. Bethanne Welch P W Reilly School – Field Trip**

Shedd Park - Pavilion Monday June 03, 2019 (Head Count 115) 9:00 AM - 1:00 PM

**Permit Fee – Resident Youth \$0.00**

**(Bathrooms open during School hours)**

**Motion:** Peter Finnegan

**Second:** Thomas Caunter

All in favor so voted

**Item 16. Cheryl Cunningham - Washington School –Field Day**

Friday June 07, 2019 - Monday, June 10, 2019 (Rain Date)

9:00 AM - 1:00 PM

Callery Park - Zabbo Little League Field

Callery Park - John J Barrett Field

Callery Park - Tennis Court I

Callery Park - Conroy Softball Field

**Permit Fee – Resident Youth \$0.00**

**(No Bathrooms)**

**Motion:** Thomas Caunter

**Second:** Ryan Rourke

All in favor so voted

**Item 17. Felipe Andino- Youth Birthday Party**

Shedd Park – Pavilion (Head Count 60)

Sunday June 09, 2019

10:00 AM - 6:00 PM

Will Bring food – no cooking

Bouncy House –Verify with Fire Department to make sure it is secured

**Changing hours from 2:00 PM to 6:00 PM**

**Permit Fee – Resident Youth \$0.00 Custodial Fee \$120/4 hours**

**Motion:** Peter Finnegan

**Second:** Thomas Caunter

All in favor so voted

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**Item 18. Thomas Chininis - Transfiguration Greek Orthodox Church-Church Gathering**

North Common - Stage

Friday April 26, 2019

6:30 PM - 8:30 PM

Friday May 31, 2019

**Change Hours 3:00 PM – 10:00PM**

11:00 AM - 9:00 PM

Saturday June 01, 2019

**Change Hours 12:00 PM – 10:00PM**

11:00 AM - 9:00 PM

**Fee Resident Adult \$25.00 / 2 hour block x11 blocks = \$275.00**

**Motion:** Peter Finnegan –Waived Permit Fee

**Second:** Thomas Caunter

All in favor so voted

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**Item 19 Erin Parisi - STEM Academy-Field Trip**

Shedd Park – Pavilion (Head Count 110)

Wednesday June 05, 2019

**Will Rent Splash Pad with Recreation**

9:30 AM - 1:30 PM

**Permit Fee – Resident Youth \$0.00**

**(Bathrooms open during School hours)**

**Motion:** Ryan Rourke

**Second:** Thomas Caunter

All in favor so voted

**Item 20. Ron Fusco - Reilly School**

Shedd Park – Pavilion (Head Count 275)

Shedd Park - Gresco Baseball Field

Shedd Park - Edward F. Finnegan Basketball Court

Friday May 17, 2019

10:00 AM - 2:00 PM

**Permit Fee – Resident Youth \$0.00**

**(Bathrooms open during School hours)**

**Motion:** Thomas Caunter

**Second:** Ryan Rourke

All in favor so voted

**Item 21. David- Acre Coalition To Improve Our Neighborhood - 8th annual Acrefest**

North Common - Stage (Head Count 350)

Saturday June 08, 2019

10:00 AM - 6:00 PM

**Fee Resident Adult \$25.00 / 2 hour block x 2 blocks = \$50.00**

**Police, Fire, Music**

**Motion:** Thomas Caunter

**Second:** Ryan Rourke

All in favor so voted

**Item 22. Kim Broadhurst – Sullivan School**

Thursday June 13, 2019

9:00 AM - 1:00 PM

Shedd Park – Pavilion (Head Count 150)

Shedd Park - Cahill-Perrin Little League Field

Shedd Park - Edward F. Finnegan Basketball Court

Shedd Park - Track

Shedd Park - Elmer P. Rynne Tennis Court I

Shedd Park - Gresco Baseball Field

**Permit Fee – Resident Youth \$0.00**

**(Bathrooms open during School hours)**

**Motion:** Ryan Rourke

**Second:** Peter Finnegan

All in favor so voted

**Item 23. Scott Boyle - Lowell Public Schools –Butler Field Day**

**Cawley Memorial Stadium Complex - Cawley Stadium Turf**

Friday May 17, 2019 (Head Count 325)

9:00 AM - 1:00 PM

Thursday May 23, 2019

9:00 AM - 1:00 PM

**Cawley Memorial Stadium Complex - Track**

**Cawley Memorial Stadium Complex - Machado Field**

Friday May 17, 2019

9:00 AM - 1:00 PM

**Permit Fee – Resident Youth \$0.00**

**(Bathrooms open during School hours)**

**Motion:** Peter Finnegan

**Second:** Thomas Caunter

All in favor so voted

**Item 24. Steve Munroe – Motorcyclenight - Parking vendor trucks & trailers**

Anne Dean Welcome Regatta Festival Field - Multipurpose Field

(Tuesday's) June 04, 2019 - September 17, 2019

4:00 PM - 10:00 PM

**Fee Non-Resident Adult \$100.00 / 2 hour block x 3 blocks = \$300.00 per day**

**x 16 Days = \$4,800.00(fee was waived last year due to a service for Lowell residents)**

**Motion:** Ryan Rourke – Waived Permit Fees

**Second:** Thomas Caunter

All in favor so voted

**Item 25. Jeneta Mao - Baby shower**

Shedd Park - Pavilion

Sunday June 16, 2019

2:00 PM - 6:00 PM

**Fee Resident Adult \$25.00 / 2 hour block x 2 = \$50.00**

**Custodial Fee \$120/4 hours (Total Permit Amount \$170.00)**

**Decline**

- Item 26. Richard Tharpe - Youth Twins Birthday Party**  
 Shedd Park - Pavilion  
 Saturday July 06, 2019 Head Count (35) 12:00 PM - 4:00 PM  
**Charcoal Grill – No propane – Call Fire Department of Event**  
**Permit Fee – Resident Youth \$0.00**  
**Custodial Fee \$120/4 hours**  
**Motion:** Peter Finnegan  
**Second:** Thomas Caunter  
 All in favor so voted
- Item 27. Chris Crowley- Lowell Public Schools - Field Day**  
**Callery Park - Zabbo Little League Field**  
 Tuesday June 04, 2019 (Head Count 100) 8:00 AM - 2:00 PM  
**Callery Park - John J Barrett Field**  
 Wednesday June 05, 2019 **Rain Date** 8:00 AM - 2:00 PM  
**Permit Fee – Resident Youth \$0.00**  
**Motion:** Peter Finnegan  
**Second:** Thomas Caunter  
 All in favor so voted
- Item 28. Kelly Sievert 1st Birthday Party**  
 Shedd Park - Pavilion  
 Saturday May 11, 2019 12:00 PM - 4:00 PM  
**No Cooking and will bring sandwiches**  
**Permit Fee – Resident Youth \$0.00**  
**Custodial Fee \$120/4 hours**  
**Motion:** Thomas Caunter  
**Second:** Ryan Rourke  
 All in favor so voted
- Item 29. Jessica Nobrega Stem Academy At The Rogers School - Field Day**  
 Thursday June 06, 2019  
 Friday June 07, 2019 (Rain Date)  
 South Common - Purtell Multipurpose Field 9:00 AM - 1:00 PM  
 South Common - Basketball Court 9:00 AM - 3:00 PM  
**Permit Fee – Resident Youth \$0.00**  
**Motion:** Ryan Rourke  
**Second:** Thomas Caunter  
 All in favor so voted

- Item 30. Wilbannelys Ramos –Baby Shower**  
Shedd Park - Pavilion (Head Count 60)  
Sunday June 02, 2019 1:00 PM - 5:00 PM  
**Charcoal Grill – No propane – Call Fire Department of Event**  
**Fee Resident Adult \$25.00 / 2 hour block x 2 = \$50.00**  
**Custodial Fee \$120/4 hours (Total Permit Amount \$170.00)**  
**Motion:** Peter Finnegan – Permit Fee \$120.00  
**Second:** Ryan Rourke  
All in favor so voted
- Item 31. Carlos Lopez - Nuevo Reto - Christian service**  
North Common - Stage  
Sunday July 21, 2019 1:00 PM - 5:00 PM  
Sunday August 18, 2019 1:00 PM - 5:00 PM  
**Will bring food – no cooking**  
**Fee Resident Adult \$25.00 / 2 hour block x 4 = \$100.00**  
**Motion:** Peter Finnegan-Waived Permit Fee  
**Second:** Ryan Rourke  
All in favor so voted
- Item 32. Letisha Dow - Child’s Birthday party**  
Shedd Park - Pavilion  
Saturday September 07, 2019 (Head Count 50) 3:00 PM - 7:00 PM  
**Will bring food – no cooking**  
**Permit Fee – Resident Youth \$0.00**  
**Custodial Fee \$120/4 hours**  
**Motion:** Thomas Caunter  
**Second:** Ryan Rourke  
All in favor so voted
- Item 33. Hawa Kamara - Cook out**  
Shedd Park - Pavilion  
Sunday August 04, 2019 (Head Count 150) 4:00 PM - 8:00 PM  
**Fee Non-Resident Adult \$100.00 / 2 hour block x 4 = \$200.00**  
**Custodial Fee \$120/4 hours (Total Permit Fee \$320.00)**  
**Decline**
- Item 34. Anastasia Marsden - Lowell High School Girls Swim and Dive Car Wash**  
Cawley Memorial Stadium Complex - Alumni Field  
Saturday September 14, 2019 8:00 AM – 4:00 PM  
**Permit Fee – Resident Youth \$0.00**  
**Custodial Fee \$120/4 hours x 2 blocks = \$240**  
**Motion:** Peter Finnegan –Waived Permit Fee  
**Second:** Ryan Rourke  
All in favor so voted



**Item 35. Anna Jabar - Youthbuild - Student Field Day**

Shedd Park – Pavilion (Head Count 50)

Friday May 10, 2019

10:00 AM - 2:00 PM

**Permit Fee – Resident Youth \$0.00**

**(Bathrooms open during School hours)**

**Motion:** Ryan Rourke

**Second:** Thomas Caunter

All in favor so voted

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**Item 36. Nancy McGovern, Lowell High School Football(Outstanding Custodial Fees \$1,080.00)**

Permission to waive fees and Lowell High School give permission for to use

Cawley Stadium Turf- September 7, 14, 28th and Saturday October 12 from 12 -4 pm

**Board of Parks will discuss the Outstanding Custodial Fees next Meeting May 29**

**Board of Parks voted on the dates September 7, 14, 28<sup>th</sup> and October 12 from 12-4 for**

**Cawley Stadium Turf with the permission of David Lezenski**

**Permit Fee – Resident Youth \$0.00**

**Custodial Fee \$120/4 hours x3 blocks = \$480.00**

**Motion:** Peter Finnegan

**Second:** Thomas Caunter

All in favor so voted

**Item 37. Mitchell, Mayon – Mvffl – Flag Football**

Anne Dean Welcome Regatta Festival Field - Multipurpose Field

Sunday June 16, 2019

8:00 AM - 12:00 PM

**Fee Resident Adult \$25.00 / 2 hour block x 2 = \$50.00**

**Motion:** Thomas Caunter

**Second:** Ryan Rourke

All in favor so voted

**Item 38. Tom Saucier - Lowell Bbb Softball – Revise Permit fees for Harry Allen Field**

Will address the Board of Parks with a letter at the meeting on the revised permit

**Decline**

**Meeting Adjourn: 7:30 PM**

**Motion:** Peter Finnegan

**Second:** Thomas Caunter

All in favor so voted