

# City of Lowell Massachusetts

## **ANNUAL ACTION PLAN Program Year 2016-2017**

For  
ESG, CDBG, HOME, HOPWA Programs

Office of the City Manager  
Department of Planning and Development  
JFK Civic Center, 50 Arcand Drive  
Lowell, MA 01852  
978-674-4252

May 2016

In May 2012, the Federal Department of Housing and Urban Development's (HUD) Office of Community Planning and Development introduced the eCon Planning Suite, a collection of new online tools to assist grantees in creating market-driven, leveraged housing and community development plans. One of these tools, the Consolidated Plan Template, allows grantees to develop and submit their Five Year Consolidated Plans and Annual Action Plans online. The following document is an exported version of the City of Lowell's Annual Action Plan for the 2016-2017 Program Year, entered into HUD's Integrated Disbursement and Information System (IDIS). This version has been modified from the one submitted through IDIS to include relevant discussion pertaining to Lowell's Comprehensive Master Plan, and other local planning initiatives.

# City of Lowell, Annual Action Plan Fiscal Year 2016 - 2017

## Table of Contents

Process.....	3
AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b) .....	3
PR-05 Lead & Responsible Agencies – 91.200(b).....	13
AP-10 Consultation – 91.100, 91.200(b), 91.215(l).....	14
AP-12 Participation – 91.105, 91.200(c).....	48
Annual Action Plan.....	53
AP-15 Expected Resources – 91.220(c) (1, 2) .....	53
AP-20 Annual Goals and Objectives.....	56
AP-35 Projects – 91.220(d).....	61
AP-38 Projects Summary .....	64
AP-50 Geographic Distribution – 91.220(f).....	109
Affordable Housing.....	110
AP-55 Affordable Housing – 91.220(g).....	110
AP-60 Public Housing – 91.220(h) .....	122
AP-65 Homeless and Other Special Needs Activities – 91.220(i) .....	125
AP-70 HOPWA Goals – 91.220 (l)(3) .....	132
AP-75 Barriers to affordable housing – 91.220(j).....	133
AP-85 Other Actions – 91.220(k).....	135
AP-90 Program Specific Requirements.....	137
ESG Written Standards.....	142

# PROCESS

## AP-05 EXECUTIVE SUMMARY

### 1. Introduction

This Annual Action Plan outlines the activities which will be undertaken during the program year beginning July 1, 2016 and ending June 30, 2017 using Federal funds granted to the City of Lowell by the U.S. Department of Housing and Urban Development (HUD) under the Community Development Block Grant (CDBG), Home Investment Partnership (HOME), Emergency Solutions Grant (ESG), and Housing Opportunities for Persons with AIDS (HOPWA) programs. Projects and activities described in this plan are intended to primarily benefit low-income and moderate-income residents of the City of Lowell, neighborhoods with high concentrations of low- or moderate-income residents, and the City as a whole. HOPWA funds will be distributed to eligible activities throughout Middlesex and Essex Counties.

This plan is the product of extensive public outreach, consistent with the city of Lowell's Five-Year Consolidated Plan. This public participation has included multiple public hearings, and consultation with over 100 agencies, groups, and organizations involved in the development of affordable housing, creation of job opportunities for low- and moderate-income residents, and/or the provision of services to children, elderly persons, persons with disabilities, persons with HIV/AIDS and their families, and homeless individuals. A complete draft of this plan was made available for public review and comment for a 30-day period beginning April 13, 2016. The availability of the plan is advertised in the local newspaper and the complete documents are available for review on the City's website ([www.lowellma.gov](http://www.lowellma.gov)) and in print form at the Department of Planning and Development, the Pollard Memorial Library, and the Office of the City Clerk. The activities and accomplishments outlined in this report are based on the Federal Fiscal year 2016-2017 available funding as outlined in the table below.

Source	CDBG	HOME	ESG	HOPWA	Total
2016-17 Entitlement	\$1,893,676	\$554,380	\$174,382	\$1,097,475	\$3,719,913
Est. 2015-16 Program Income	\$50,000	\$40,000	\$0	\$0	\$90,000
Unexpended Prior Year Funds	\$230,843	\$279,369	\$0	\$51,648	\$561,860
Estimated Total Funds Available	\$2,174,519	\$873,749	\$174,382	\$1,149,123	\$4,368,779

Table - FY16-17 Anticipated Resources

### 2. Summarize the objectives and outcomes identified in the Plan

This Action Plan outlines a set of objectives and strategies that the City will pursue through the application of its Community Development Block Grant (CDBG), HOME Investment Partnerships program, Emergency Solutions Grant (ESG), and Housing Opportunities for Persons with AIDS (HOPWA), as well as through participation with local providers in the network that coordinates the community's

system of program and service delivery efforts. Based on research, data analysis, consultation and citizen participation, this Plan identifies general priority needs on which the City will focus its resources:

1. Decent affordable Housing
2. Suitable Living Environment
3. Economic Opportunities

HUD has identified a series of outcomes to be achieved through the application of the resources it provides. The primary outcomes that will be achieved as the City provides funding for and/or carries out activities each year during the period of this Action Plan will include improving the availability, accessibility and affordability of housing; creating or enhancing suitable living environments, and creating economic opportunities. Detailed descriptions of the foregoing priority needs, Action Plan goals, and anticipated outcomes are described in this document.

### **3. Evaluation of past performance**

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

In October 2015 the City completed the Consolidated Annual Performance and Evaluation Report for the 2014-15 program year. The goals and objectives for the reporting period were based on priority needs identified in the 2010-2015 Five Year Consolidated Plan. The Five-Year Plan also recognized four thematic funding areas that correspond to the vision of the City of Lowell's Comprehensive Master Plan.

More than 80 activities were funded during the 2014-15 program year. The specific outputs of these activities are included in the table below. In addition to these outputs, collective impact of these activities resulted in substantial improvements to the lives and neighborhoods of Lowell's low- and moderate-income residents and persons living with HIV/AIDS throughout Middlesex and Essex County.

During the 2016-17 program year, measurable progress was made on the majority of the five-year goals established in the 2015-20 Consolidated Plan. Delays were encountered by some physical projects, making it difficult to complete the activity and report total accomplishments by the close of the program year. These projects are still underway and will report accomplishments in subsequent program years.

### **4. Summary of Citizen Participation Process and consultation process**

Summary from citizen participation section of plan. The citizen participation program is instrumental in obtaining input from the community and organizations in designing programs that will best meet the needs of the low- and moderate-income populations.

As required by HUD rules and regulations, the City of Lowell complies with regulation 24 CFR 91.105, Citizen Participation Plan for local governments. Further discussion about the Citizen Participation process including efforts to broaden participation, for the creation of the 2016-2017 Action Plan, along with public comments and the City's responses is included in the Citizen Participation and Consultation sections of this Plan.

**5. Summary of public comments**

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

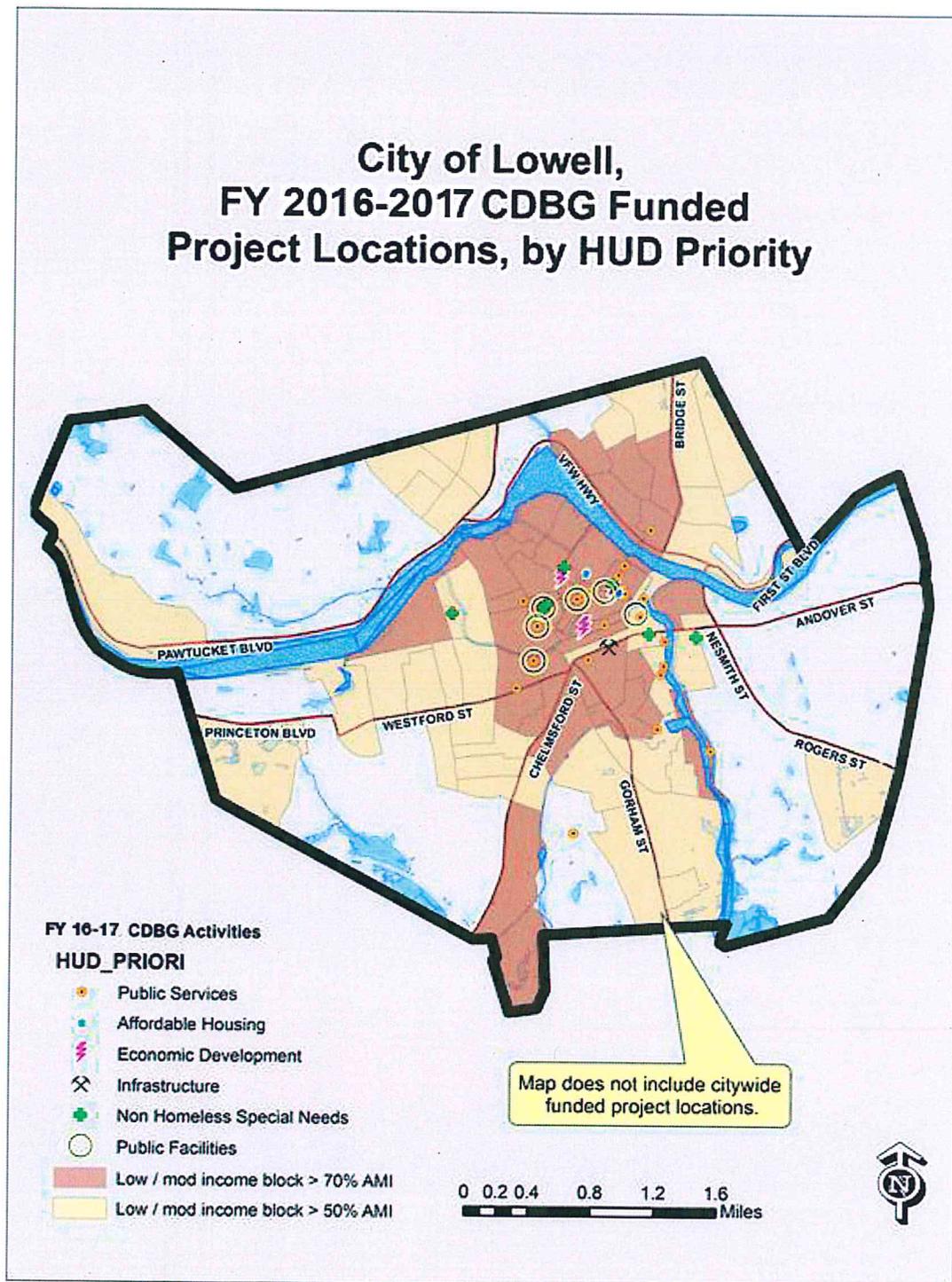
**6. Summary of comments or views not accepted and the reasons for not accepting them**

The Draft Annual Action Plan will be available for review and public comment between April 13th and May 13, 2016.

**7. Summary**

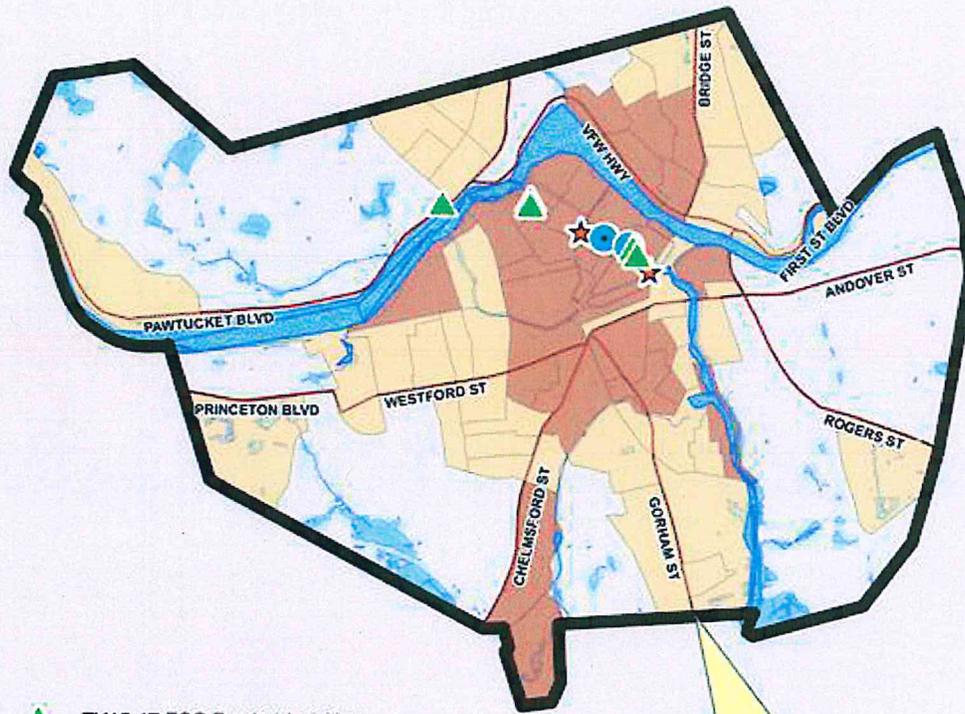
The activities listed in the attached table, and maps, have been selected to receive Consolidated Plan program funds during the 2016-2017 program year. Maps illustrating the locations of Consolidated Plan-funded programs are included at the end of this section. More details about projects selected for funding are included in section AP-35 of this document.

# City of Lowell, FY 2016-2017 CDBG Funded Project Locations, by HUD Priority



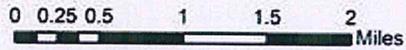
CDBG Funded Activities

# City of Lowell, FY 2016-2017 ESG, HOME, & HOPWA Funded Project Locations

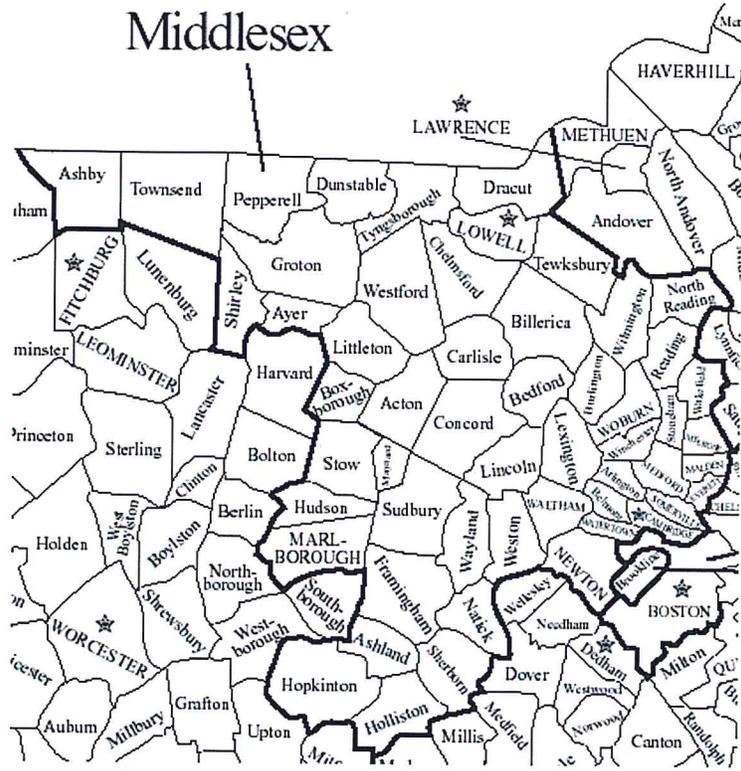


-  FY16-17 ESG Funded Activities
-  FY16-17 HOME Funded Activities
-  FY16-17 HOPWA Funded Activities
-  Low / mod income block > 70% AMI
-  Low / mod income block > 50% AMI

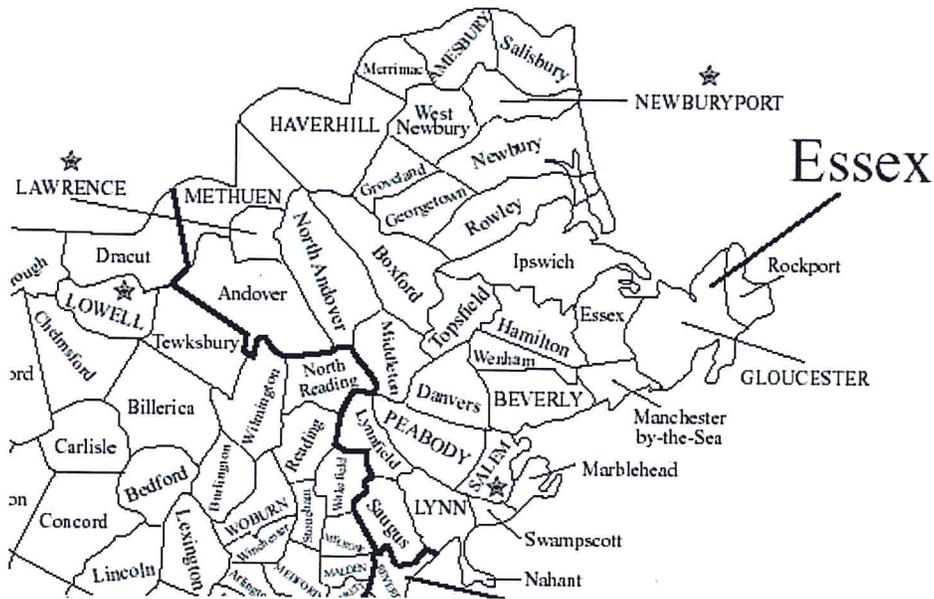
Map does not include citywide, confidential, & outside Lowell HOPWA funded project locations.



HOPWA, ESG, & HOME Funded Activities



Middlesex County



Essex County

## 2016-2017 Draft Annual Action Plan

The following activities have been selected to receive support using Consolidated Plan program funds during the 2016-2017 program year.

Organization-Activity	2016-2017
<b>CDBG NON - PUBLIC SERVICE CAP ACTIVITIES</b>	
Acre Family Child Care, Inc - Family Child Care Business Development	\$35,000.00
BPV Lowell LLC - Navigation Brewery	\$38,000.00
City of Lowell, Council on Aging - Senior Center Lease	\$350,000.00
City of Lowell, DPD - Acre Urban Renewal / Spot Blight Cleanup	\$25,000.00
City of Lowell, DPD – Canalway Improvement FLAP Grant Match	\$25,000.00
City of Lowell, DPD - Economic Development Assistance Fund	\$32,000.00
City of Lowell, DPD - Emergency Housing Repair	\$30,000.00
City of Lowell, DPD -HCD Infrastructure / Construction Management	\$250,000.00
City of Lowell, DPD – Pawtucket Prism Sculpture Rehab.	\$10,000.00
City of Lowell, DPD - Sanitary Code Enforcement	\$52,500.00
City of Lowell, DPD - Section 108 Debt. Service	\$200,000.00
City of Lowell, Parks and Recreation - Callery Park Renovation	\$50,000.00
City of Lowell, Parks and Recreation - Community Cleanup/sidewalks	\$27,000.00
City of Lowell, Parks and Recreation - North Common Playground	\$35,000.00
City of Lowell, Parks and Recreation – Saint Louis Park Project	\$65,000.00
City of Lowell, Office of the City Manager - Neighborhood Business Corridor Improvement Initiative	\$275,000.00
Community Teamwork, Inc. - Merrimack Valley Small Business Assistance Center	\$15,000.00
Cultural Organization of Lowell – Hydro	\$25,000.00
Lowell Parks & Conservation Trust, Inc. - Urban Forestry	\$28,000.00

Mill City Grows Inc. – Community Garden Revitalization	\$10,000.00
Trinity Financial - Innovation Hub at 110 Canal Place	\$19,000.00
<b>CDBG Public Service Cap Activities</b>	
Angkor Dance Troupe - Creative Workforce Program	\$8,000.00
Asian Task Force Against Domestic Violence - Lowell Asian Initiative	\$7,000.00
Boys & Girls Club of Greater Lowell, Inc. - Music Clubhouse	\$9,000.00
Cambodian Mutual Assistance Association - Cambodian Business Resource Center	\$5,000.00
City of Lowell, Council on Aging - Senior Programs	\$10,000.00
Community Family Inc. - Alzheimer's Outreach Fund	\$5,000.00
Community Teamwork, Inc - Big Brothers/Big Sisters Mentoring	\$7,000.00
Community Teamwork, Inc - Emergency Hotel Placement	\$5,000.00
Community Teamwork, Inc - Fuel Assistance Program	\$8,000.00
Community Teamwork, Inc – Secure Jobs Initiative	\$8,000.00
Community Teamwork, Inc – Spindle City Corps.	\$7,000.00
Girls Inc. of Greater Lowell - Outreach	\$5,000.00
Girls Inc. of Greater Lowell - Youth Enrichment Programs	\$8,000.00
Greater Lowell Family YMCA - Summer Camperships	\$7,500.00
Greater Lowell Workforce Investment Board - Subsidized Work Program for Youth	\$7,500.00
House of Hope - The Hope Chest	\$8,000.00
Lowell Association for the Blind - Advocacy and Services	\$8,000.00
Lowell Community Health Center - Teen BLOCK Reaches Out	\$5,500.00
Lowell House, Inc – Zach's House	\$10,000.00
Lowell West End Gym - Youth Boxing Program	\$6,000.00
Lowell Wish Project - Beds 4 Kids	\$10,000.00
Megan House Foundation, Inc.	\$6,000.00
Mental Health Association of Greater Lowell - Bilingual Advocates	\$7,000.00

Merrimack Valley Catholic Charities - Lowell Food Pantry Collaborative	\$30,000.00
Merrimack Valley Food Bank - Food Distribution Program	\$10,000.00
Merrimack Valley Food Bank - Mobile Pantry	\$10,000.00
Merrimack Valley Housing Partnership/Cambodian Mutual Assistance Association - First Time Homebuyer Training	\$8,000.00
Middlesex Community College - Out of School Youth Development	\$6,000.00
Mill City Grows – Community Garden Manager	\$8,500.00
Recreational Adult Resource Association - RARA Programs and Services	\$8,500.00
St. Paul's Kitchen - Staffing	\$8,000.00
Third Sector - New Entry's World PEAS Food Hub	\$9,000.00
United Teen Equity Center – HiSet Pathways to Economic Success	\$5,000.00
Whistler House Museum of Art - Youth Summer Art Program	\$7,000.00
YWCA of Lowell - Youth Enrichment Training Institute	\$6,000.00
<b>ESG Activities</b>	
Alternative House - Domestic Violence Shelter	\$16,000.00
House of Hope - Housing Resource Center	\$16,000.00
House of Hope - Shelter Operations	\$12,000.00
International Institute of Lowell - Homeless Prevention	\$30,000.00
Lowell Housing Authority, Homeless Prevention Program	\$70,000.00
Lowell Transitional Living Center, Winter Emergency Bed Project	\$15,000.00
<b>HOME Activities</b>	
City of Lowell, DPD - First Time Homebuyer Program Down payment Assistance	\$255,000.00
City of Lowell, DPD - HOME Housing Rehab	\$240,000.00
CHDO Reservation	\$55,000.00
<b>HOPWA Activities</b>	
AIDS Action Committee of MA, Inc - Rental Assistance Program	\$56,115.00

AIDS Action Committee of MA, Inc - Emergency Housing & St. Paul's Residence	\$50,684.00
AIDS Action Committee of MA, Inc - Middlesex HOCH Program	\$82,800.00
Institute for Health and Recovery - Project HEAL	\$46,248.40
Justice Resource Institute - Assisted Living Program	\$206,358.76
Lowell House, Inc - Housing Information Services	\$58,079.00
Lowell House, Inc - Supportive Services	\$51,336.00
Lowell Housing Authority	\$100,000.00
South Middlesex Opportunity Council - HOPWA Program	\$54,024.00
Victory Programs, Inc - Ruah House	\$40,359.00
Lynn Housing Authority & Neighborhood Development – Administering agency for Essex County	\$363,492.00

**PR-05 Lead & Responsible Agencies – 91.200(b)**

**1. Agency/entity responsible for preparing/administering the Consolidated Plan**

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

<b>Agency Role</b>	<b>Name</b>	<b>Department/Agency</b>
CDBG Administrator	LOWELL	City of Lowell Dept. of Planning & Development
HOPWA Administrator	LOWELL	City of Lowell Dept. of Planning & Development
HOME Administrator	LOWELL	City of Lowell Dept. of Planning & Development
ESG Administrator	LOWELL	City of Lowell Dept. of Planning & Development

**Table – Responsible Agencies**

**Narrative (optional)**

**AGENCIES ADMINISTERING PROGRAMS AND ACTIVITIES:**

As the entitlement grantee for the CDBG, HOME, ESG, and HOPWA programs, the City of Lowell Department of Planning and Development (DPD) is the lead agency for the development of this Annual Action Plan. The DPD will also act as one of several public and private agencies that will administer programs and activities under the plan. The DPD oversees planning, economic development, community development, housing, lead paint abatement, Historic Board, and urban renewal programs. To meet the administrative responsibility for grants management, and address community needs and sentiment, DPD staff also reviews program data quarterly throughout the program year to ensure that activities are effectively meeting community needs. Other agencies and organizations that will aid in the administration of activities under this plan are listed in the consultation section of this Action Plan.

**Consolidated Plan Public Contact Information**

City of Lowell

Department of Planning and Development

JFK Civic Center/50 Arcand Drive

Lowell, MA 01852

## AP-10

### **Introduction:**

#### ACTION PLAN DEVELOPMENT PROCESS

The Annual Action Plan encompasses an application process whereby organizations, such as City departments, nonprofit social service agencies, and private for-profit businesses have the opportunity to submit proposals to fund projects that will eventually define the City of Lowell's Annual Action Plan. The primary objective of the CDBG, HOME, ESG, HOPWA and Lead Paint Abatement programs is to provide decent housing and a suitable living environment with expanding economic opportunities principally for low-income and moderate-income persons.

The initial step of the Plan's development process began in November with the advertisement of the planning process, availability of funds, and the Request for Proposal (RFP). On December 1<sup>st</sup>, 2015, the schedule of the Annual Action Plan process and RFP was made available to all interested parties through an advertisement in the Lowell Sun, on the City's website, and through postings in English, Spanish, Portuguese, and Khmer. The notice of RFP availability was also e-mailed to all current sub-recipients and parties that have shown interest in anticipation of the RFP. Those without email access were informed by telephone. Applications were available at the DPD. RFP documents were also available on-line via the City of Lowell's website at [www.lowellma.gov](http://www.lowellma.gov). The application deadline was at 12:00 PM on January 6<sup>th</sup>, 2016.

As part of the development of 2015-2020 Five-Year Consolidated Plan, the City continues its process for selecting recipients and the dispersing of CDBG, HOME, and HOPWA funds. The City continues a rolling application process in FY16-17. Given the uncertainty of the HOME program funding and the number of multi-year commitments made to local projects, an RFP for HOME funds was again not released as part of this annual action plan. This allows the City to consider qualified proposals that are presented throughout the year, depending on availability of funds.

In an effort to help provide consistency to project sponsors in designing their programs and planning project budgets, the City allows applicants to submit proposals for the use of HOPWA funds over a five-year term. This allows the City to help predict the level of accomplishments that may be achieved over the five-year Consolidated Plan period and helps to reduce the paperwork associated with annual applications and grant agreements. The City will draft grant agreements with selected project sponsors, eligible for renewal each year over the course of the next five years, subject to availability of funds and compliance with reporting requirements. Annual HOPWA appropriation to a selected activity will be adjusted to correspond with the City's annual allocation from HUD. All seven agencies discussed in the HOPWA section of this document have been awarded five-year awards under this new process.

In an effort to support as many eligible programs as possible amid continuous cuts to the CDBG program at the national level, the City is making awards for projects under the public service cap at a minimum of \$5,000 and a maximum of \$10,000. As reporting requirements for CDBG funded programs increase, administering an award for less than \$5,000 proves challenging for both the sub-recipient of the grant

and the City staff responsible for grant oversight. At the same time, placing a cap of \$10,000 on the amount of funds awarded to any project helps to spread the limited grant funds among many valuable programs.

**Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(I)).**

Public and assisted housing providers, private and governmental health, mental health, and service agencies are participants in the network described in this document. They are also the organizations with which the City worked to develop the Annual Action Plan, and they are expected to continue active participation in the upcoming years. The City has a well-developed Continuum of Care organization with a full-time City staff member assigned. In addition, the City maintains a Hunger Homeless Commission that is comprised of homeless shelter and service providers. The City strongly encourages and examines collaboration activity as criteria in its RFPs for Consolidated Plan funds. A collaborative not only enhances the coordination of services among agencies but also helps consolidate the reporting requirements of block grant programs.

**Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.**

DPD is the Collaborative Applicant for the Lowell Continuum of Care (CoC). DPD staff work closely with CoC members as well as members of the Citizens Advisory Committee (CAC) to review homeless priorities and determine how ESG funds will be allocated. The CoC informed the development of the ESG Written Standards and continues to advise on the operation and administration of HMIS and other relevant procedures. CoC members include:

-  Alternative House
-  Bedford VA
-  Billerica House of Correction
-  Boston VA
-  Bridgewell, Inc. / Pathfinder
-  Comfort Home Care
-  Community Teamwork, Inc.
-  Crescent House (VA)
-  Cunningham House (VA)
-  Frederick Abisi Adult Education Center
-  Greater Lowell Veterans Council
-  House of Hope, Inc.
-  Hunger Homeless Commission

- Justice Resource Center/Youth Build Program
- Lowell Community Health Center
- Lowell High School
- Lowell Housing Authority
- Lowell Police Department
- Lowell Transitional Living Center
- Massachusetts Department of Children and Families
- Massachusetts Department of Mental Health
- Massachusetts Department of Transitional Assistance
- Massachusetts Department of Veterans Services
- Middlesex Sheriff's Office
- New England Center for Homeless Veterans
- Salvation Army
- Southern Middlesex Opportunity Council
- UTEC
- U.S. Department of Veteran Affairs
- Veterans Northeast Outreach Center
- Vinfen
- Volunteers of America

A set of Written Standards governing the use of ESG funds for homelessness prevention and rapid re-housing activities was completed in coordination with the Substantial Amendment to the 2011-2012 Annual Action Plan for the second allocation of ESG funds. Input from Lowell's Continuum of Care members as well as feedback from sub grantees of Lowell's Homelessness Prevention and Rapid Re-Housing Program (HPRP) were considered in the development of these standards. To increase the level of coordination between the CoC and the city's homeless programs, staff responsible for the administration of the ESG program is now attending CoC meetings on a regular basis. Input and data from the CoC members has been integrated throughout the written standards and was used as a main point of reference in the prioritization of FY16-17 ESG funding. Direct interactions with CoC service providers has allowed DPD staff to prioritize funding in support of the needs that are not currently being addressed by other federal, state and local funding sources.

DPD has also implemented a Performance and Outcome Measurement System in order to quantify the effectiveness of programs and establish clearly defined outcomes. Using goals set by the sub recipients in their proposals for funding, DPD drafts 'performance based contracts', contracts which relate reimbursement specifically to accomplishments. Where possible, the focus is on outcome accomplishments rather than output accomplishments. For example, a rapid re-housing program might be reimbursed based on the number of participants who actually attain stable, permanent housing as opposed to the number of people who receive case management services. In this example, if the sub recipient received \$10,000 and proposed to help 10 families attain permanent housing, a performance-based reimbursement system would allow them to invoice for \$1,000 for each family that moves into a new home.

Sub recipients are reimbursed only when they can provide accurate and appropriate documentation that demonstrates program accomplishments and can provide backup documentation for eligible costs as spelled out in the contractual agreement. Sub recipients who do not accomplish their proposed goals are not reimbursed for their full grant amount, and funds are recaptured at fiscal year-end and made available for other eligible ESG programs.

**Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS.**

City of Lowell staff, who administers the City's ESG and CoC programs, coordinates with the Massachusetts's Department of Housing and Community Development in preparation of this Annual Action Plan. DHCD administers the states homeless assistance programs.

The Lowell CoC, in coordination with the State's HMIS, has also implemented an HMIS Data Quality Plan that includes policies, procedures and performance measures for participation in Lowell's State-administered HMIS.

The CoC continues to input data to the State's Homeless Management Information System (HMIS), which has been installed at five homeless provider locations (The state's ETO system is an online, web based system) Data is collected annually to create a Housing Gaps Analysis Chart that is used by the community to determine the unmet need within the CoC system for emergency shelters, transitional housing programs and permanent housing sites for homeless persons.

**2. Describe Agencies, Groups, organizations and others who participated in the process and describe the jurisdiction's consultation with housing, social services and other entities.**

<p>The Lowell CoC, in coordination with the State’s HMIS, has also implemented an HMIS Data Quality Plan that includes policies, procedures and performance measures for participation in Lowell’s State-administered HMIS. The CoC continues to input data to the State’s Homeless Management Information System (HMIS), which has been installed at five homeless provider locations (The state’s ETO system is an online, web based system) Data is collected annually to create a Housing Gaps Analysis Chart that is used by the community to determine the unmet need within the CoC system for emergency shelters, transitional housing programs and permanent housing sites for homeless persons.<b>Agency/Group/Organization</b></p>	<p>ASIAN TASK FORCE AGAINST DOMESTIC VIOLENCE</p>
<p><b>Agency/Group/Organization Type</b></p>	<p>Services-Victims of Domestic Violence</p>
<p><b>What section of the Plan was addressed by Consultation?</b></p>	<p>Non-Homeless Special Needs</p>
<p><b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b></p>	<p>Consultation with agencies occurs continuously throughout the year. The City of Lowell, DPD staff assists previously funded and unfunded organizations with any technical assistance, and seeks to improve coordination of services while reducing duplicate efforts. This organization was consulted, through the City's annual Request for Proposal for HUD funds as well as three public hearings. The 2nd public hearing the agency was given the opportunity to speak with City Staff, residents, and the Citizens Advisory Committee.</p>
<p><b>Agency/Group/Organization</b></p>	<p>ACRE FAMILY DAY CARE CENTER</p>
<p><b>Agency/Group/Organization Type</b></p>	<p>Services-Children Services-Employment</p>
<p><b>What section of the Plan was addressed by Consultation?</b></p>	<p>Economic Development</p>

<p><b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b></p>	<p>Consultation with agencies occurs continuously throughout the year. The City of Lowell, DPD staff assists previously funded and unfunded organizations with any technical assistance, and seeks to improve coordination of services while reducing duplicate efforts. This organization was consulted, through the City's annual Request for Proposal for HUD funds as well as three public hearings. The 2nd public hearing the agency was given the opportunity to speak with City Staff, residents, and the Citizens Advisory Committee.</p>
<p><b>Agency/Group/Organization</b></p>	<p>AIDS ACTION COMMITTEE</p>
<p><b>Agency/Group/Organization Type</b></p>	<p>Housing Services - Housing Services-Persons with HIV/AIDS Service-Fair Housing</p>
<p><b>What section of the Plan was addressed by Consultation?</b></p>	<p>Housing Need Assessment HOPWA Strategy</p>
<p><b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b></p>	<p>Consultation with agencies occurs continuously throughout the year. The City of Lowell, DPD staff assists previously funded and unfunded organizations with any technical assistance, and seeks to improve coordination of services while reducing duplicate efforts. This organization was consulted, through the City's annual Request for Proposal for HUD funds as well as three public hearings. The 2nd public hearing the agency was given the opportunity to speak with City Staff, residents, and the Citizens Advisory Committee.</p>
<p><b>Agency/Group/Organization</b></p>	<p>ALTERNATIVE HOUSE</p>
<p><b>Agency/Group/Organization Type</b></p>	<p>Services-Victims of Domestic Violence Services-homeless</p>

<b>What section of the Plan was addressed by Consultation?</b>	Homelessness Strategy Homeless Needs - Families with children
<b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Consultation with agencies occurs continuously throughout the year. The City of Lowell, DPD staff assists previously funded and unfunded organizations with any technical assistance, and seeks to improve coordination of services while reducing duplicate efforts. This organization was consulted, through the City's annual Request for Proposal for HUD funds as well as three public hearings. The 2nd public hearing the agency was given the opportunity to speak with City Staff, residents, and the Citizens Advisory Committee.
<b>Agency/Group/Organization</b>	ANGKOR DANCE TROUPE, INC.
<b>Agency/Group/Organization Type</b>	Services-Children
<b>What section of the Plan was addressed by Consultation?</b>	Service Provider
<b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Consultation with agencies occurs continuously throughout the year. The City of Lowell, DPD staff assists previously funded and unfunded organizations with any technical assistance, and seeks to improve coordination of services while reducing duplicate efforts. This organization was consulted, through the City's annual Request for Proposal for HUD funds as well as three public hearings. The 2nd public hearing the agency was given the opportunity to speak with City Staff, residents, and the Citizens Advisory Committee.
<b>Agency/Group/Organization</b>	BOYS AND GIRLS CLUB OF GREATER LOWELL, INC.
<b>Agency/Group/Organization Type</b>	Services-Children

<p><b>What section of the Plan was addressed by Consultation?</b></p>	<p>Homeless Needs - Families with children  Homelessness Needs - Unaccompanied youth  Non-Homeless Special Needs</p>
<p><b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b></p>	<p>Consultation with agencies occurs continuously throughout the year. The City of Lowell, DPD staff assists previously funded and unfunded organizations with any technical assistance, and seeks to improve coordination of services while reducing duplicate efforts. This organization was consulted, through the City's annual Request for Proposal for HUD funds as well as three public hearings. The 2nd public hearing the agency was given the opportunity to speak with City Staff, residents, and the Citizens Advisory Committee.</p>
<p><b>Agency/Group/Organization</b></p>	<p>CAMBODIAN MUTUAL ASSISTANCE ASSOCIATION</p>
<p><b>Agency/Group/Organization Type</b></p>	<p>Services-Children  Services-Elderly Persons  Services-Persons with Disabilities  Services-Health  Service-Fair Housing</p>
<p><b>What section of the Plan was addressed by Consultation?</b></p>	<p>Non-Homeless Special Needs</p>

<p><b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b></p>	<p>Consultation with agencies occurs continuously throughout the year. The City of Lowell, DPD staff assists previously funded and unfunded organizations with any technical assistance, and seeks to improve coordination of services while reducing duplicate efforts. This organization was consulted, through the City's annual Request for Proposal for HUD funds as well as three public hearings. The 2nd public hearing the agency was given the opportunity to speak with City Staff, residents, and the Citizens Advisory Committee.</p>
<p><b>Agency/Group/Organization</b></p>	<p>LOWELL COUNCIL ON AGING</p>
<p><b>Agency/Group/Organization Type</b></p>	<p>Services-Elderly Persons</p>
<p><b>What section of the Plan was addressed by Consultation?</b></p>	<p>Non-Homeless Special Needs</p>
<p><b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b></p>	<p>Consultation with agencies occurs continuously throughout the year. The City of Lowell, DPD staff assists previously funded and unfunded organizations with any technical assistance, and seeks to improve coordination of services while reducing duplicate efforts. This organization was consulted, through the City's annual Request for Proposal for HUD funds as well as three public hearings. The 2nd public hearing the agency was given the opportunity to speak with City Staff, residents, and the Citizens Advisory Committee.</p>
<p><b>Agency/Group/Organization</b></p>	<p>City of Lowell, Department of Planning &amp; Development</p>

<p><b>Agency/Group/Organization Type</b></p>	<p>Housing  Services - Housing  Services-Children  Services-Elderly Persons  Services-Persons with Disabilities  Services-Persons with HIV/AIDS  Services-Victims of Domestic Violence  Services-homeless  Services-Health  Services-Education  Services-Employment  Service-Fair Housing  Services - Victims  Other government - Local  Planning organization  Grantee Department</p>
<p><b>What section of the Plan was addressed by Consultation?</b></p>	<p>Housing Need Assessment  Lead-based Paint Strategy  Homelessness Strategy  Homeless Needs - Chronically homeless  Homeless Needs - Families with children  Homelessness Needs - Veterans  Homelessness Needs - Unaccompanied youth  Non-Homeless Special Needs  HOPWA Strategy  Economic Development  Market Analysis  Anti-poverty Strategy</p>

<p><b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b></p>	<p>The City of Lowell, DPD is the prime grantee for U.S. Department of Housing and Urban Development (HUD) funds for the Community Development Block Grant (CDBG), Home Investment Partnership (HOME), Emergency Shelter Grant (ESG), Lead Based Paint Hazard Control Grant, and Housing Opportunities for Persons with AIDS (HOPWA) programs. Programs and activities described in this plan are intended to primarily benefit low-income and moderate income residents of the City of Lowell, neighborhoods with high concentrations of low-income and moderate income residents, and the city as a whole. HOPWA funds will be distributed to eligible activities throughout Middlesex and Essex County.</p>
<p><b>Agency/Group/Organization</b></p>	<p>LOWELL PARKS AND CONSERVATION TRUST</p>
<p><b>Agency/Group/Organization Type</b></p>	<p>Other government - Local</p>
<p><b>What section of the Plan was addressed by Consultation?</b></p>	<p>Service Provider</p>
<p><b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b></p>	<p>Consultation with agencies occurs continuously throughout the year. The City of Lowell, DPD staff assists previously funded and unfunded organizations with any technical assistance, and seeks to improve coordination of services while reducing duplicate efforts. This organization was consulted, through the City's annual Request for Proposal for HUD funds as well as three public hearings. The 2nd public hearing the agency was given the opportunity to speak with City Staff, residents, and the Citizens Advisory Committee.</p>
<p><b>Agency/Group/Organization</b></p>	<p>COMMONWEALTH LAND TRUST</p>
<p><b>Agency/Group/Organization Type</b></p>	<p>Housing Services-Persons with HIV/AIDS</p>

<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment HOPWA Strategy
<b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Consultation with agencies occurs continuously throughout the year. The City of Lowell, DPD staff assists previously funded and unfunded organizations with any technical assistance, and seeks to improve coordination of services while reducing duplicate efforts. This organization was consulted through, Lynn Housing Authority & Neighborhood Development Lynn, MA.
<b>Agency/Group/Organization</b>	COALITION FOR A BETTER ACRE
<b>Agency/Group/Organization Type</b>	Housing Community Development Corp
<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Market Analysis Anti-poverty Strategy Community Development
<b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Consultation with agencies occurs continuously throughout the year. The City of Lowell, DPD staff assists previously funded and unfunded organizations with any technical assistance, and seeks to improve coordination of services while reducing duplicate efforts. This organization was consulted, through the City's annual Request for Proposal for HUD funds as well as three public hearings. The 2nd public hearing the agency was given the opportunity to speak with City Staff, residents, and the Citizens Advisory Committee.
<b>Agency/Group/Organization</b>	THE COMMUNITY FAMILY, INC.
<b>Agency/Group/Organization Type</b>	Services-Elderly Persons
<b>What section of the Plan was addressed by Consultation?</b>	Non-Homeless Special Needs

<p><b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b></p>	<p>Consultation with agencies occurs continuously throughout the year. The City of Lowell, DPD staff assists previously funded and unfunded organizations with any technical assistance, and seeks to improve coordination of services while reducing duplicate efforts. This organization was consulted, through the City's annual Request for Proposal for HUD funds as well as three public hearings. The 2nd public hearing the agency was given the opportunity to speak with City Staff, residents, and the Citizens Advisory Committee.</p>
<p><b>Agency/Group/Organization</b></p>	<p>COMMUNITY TEAMWORK, INC.</p>
<p><b>Agency/Group/Organization Type</b></p>	<p>Housing  Services - Housing  Services-Children  Services-Elderly Persons  Services-Persons with Disabilities  Services-homeless  Services-Employment  Service-Fair Housing  Services - Victims  Regional organization</p>
<p><b>What section of the Plan was addressed by Consultation?</b></p>	<p>Housing Need Assessment  Homelessness Strategy  Homeless Needs - Chronically homeless  Homeless Needs - Families with children  Homelessness Needs - Veterans  Homelessness Needs - Unaccompanied youth  Non-Homeless Special Needs  Economic Development  Anti-poverty Strategy</p>

<p><b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b></p>	<p>Consultation with agencies occurs continuously throughout the year. The City of Lowell, DPD staff assists previously funded and unfunded organizations with any technical assistance, and seeks to improve coordination of services while reducing duplicate efforts. This organization was consulted, through the City's annual Request for Proposal for HUD funds as well as three public hearings. The 2nd public hearing the agency was given the opportunity to speak with City Staff, residents, and the Citizens Advisory Committee.</p>
<p><b>Agency/Group/Organization</b></p>	<p>Cultural Organization of Lowell</p>
<p><b>Agency/Group/Organization Type</b></p>	<p>Services-Education Services-Employment</p>
<p><b>What section of the Plan was addressed by Consultation?</b></p>	<p>Economic Development Community Development</p>
<p><b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b></p>	<p>Consultation with agencies occurs continuously throughout the year. The City of Lowell, DPD staff assists previously funded and unfunded organizations with any technical assistance, and seeks to improve coordination of services while reducing duplicate efforts. The City awarded this agency with a HUD grant for FY 2014-2015 and will consult with them on a quarterly basis throughout the year. This organization was consulted through, Lynn Housing Authority &amp; Neighborhood Development, Lynn, MA.</p>
<p><b>Agency/Group/Organization</b></p>	<p>Entrepreneurship for all</p>
<p><b>Agency/Group/Organization Type</b></p>	<p>Services-Employment</p>
<p><b>What section of the Plan was addressed by Consultation?</b></p>	<p>Economic Development</p>

<p><b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b></p>	<p>Consultation with agencies occurs continuously throughout the year. The City of Lowell, DPD staff assists previously funded and unfunded organizations with any technical assistance, and seeks to improve coordination of services while reducing duplicate efforts. This organization was consulted, through the City's annual Request for Proposal for HUD funds as well as three public hearings. The 2nd public hearing the agency was given the opportunity to speak with City Staff, residents, and the Citizens Advisory Committee.</p>
<p><b>Agency/Group/Organization</b></p>	<p>GIRLS, INC. OF GREATER LOWELL</p>
<p><b>Agency/Group/Organization Type</b></p>	<p>Services-Children</p>
<p><b>What section of the Plan was addressed by Consultation?</b></p>	<p>Community Development</p>
<p><b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b></p>	<p>Consultation with agencies occurs continuously throughout the year. The City of Lowell, DPD staff assists previously funded and unfunded organizations with any technical assistance, and seeks to improve coordination of services while reducing duplicate efforts. This organization was consulted, through the City's annual Request for Proposal for HUD funds as well as three public hearings. The 2nd public hearing the agency was given the opportunity to speak with City Staff, residents, and the Citizens Advisory Committee.</p>
<p><b>Agency/Group/Organization</b></p>	<p>GREATER LOWELL FAMILY YMCA</p>
<p><b>Agency/Group/Organization Type</b></p>	<p>Services-Children Services-Health</p>
<p><b>What section of the Plan was addressed by Consultation?</b></p>	<p>Community Development</p>

<p><b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b></p>	<p>Consultation with agencies occurs continuously throughout the year. The City of Lowell, DPD staff assists previously funded and unfunded organizations with any technical assistance, and seeks to improve coordination of services while reducing duplicate efforts. This organization was consulted, through the City's annual Request for Proposal for HUD funds as well as three public hearings. The 2nd public hearing the agency was given the opportunity to speak with City Staff, residents, and the Citizens Advisory Committee.</p>
<p><b>Agency/Group/Organization</b></p>	<p>Habitat for Humanity of Greater Lowell</p>
<p><b>Agency/Group/Organization Type</b></p>	<p>Housing Services - Housing</p>
<p><b>What section of the Plan was addressed by Consultation?</b></p>	<p>Housing Need Assessment Market Analysis</p>
<p><b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b></p>	<p>Consultation with agencies occurs continuously throughout the year. The City of Lowell, DPD staff assists previously funded and unfunded organizations with any technical assistance, and seeks to improve coordination of services while reducing duplicate efforts. This organization was consulted, through the City's annual Request for Proposal for HUD funds as well as three public hearings. The 2nd public hearing the agency was given the opportunity to speak with City Staff, residents, and the Citizens Advisory Committee.</p>
<p><b>Agency/Group/Organization</b></p>	<p>House of Hope, Inc.</p>
<p><b>Agency/Group/Organization Type</b></p>	<p>Services-homeless</p>

<p><b>What section of the Plan was addressed by Consultation?</b></p>	<p>Housing Need Assessment  Homelessness Strategy  Homeless Needs - Chronically homeless  Homeless Needs - Families with children  Homelessness Needs - Veterans  Homelessness Needs - Unaccompanied youth  Anti-poverty Strategy</p>
<p><b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b></p>	<p>Consultation with agencies occurs continuously throughout the year. The City of Lowell, DPD staff assists previously funded and unfunded organizations with any technical assistance, and seeks to improve coordination of services while reducing duplicate efforts. This organization was consulted, through the City's annual Request for Proposal for HUD funds as well as three public hearings. The 2nd public hearing the agency was given the opportunity to speak with City Staff, residents, and the Citizens Advisory Committee.</p>
<p><b>Agency/Group/Organization</b></p>	<p>Lowell Housing Authority</p>
<p><b>Agency/Group/Organization Type</b></p>	<p>Housing  Services-Persons with HIV/AIDS</p>
<p><b>What section of the Plan was addressed by Consultation?</b></p>	<p>Housing Need Assessment  HOPWA Strategy</p>

<p><b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b></p>	<p>Consultation with agencies occurs continuously throughout the year. The City of Lowell, DPD staff assists previously funded and unfunded organizations with any technical assistance, and seeks to improve coordination of services while reducing duplicate efforts. This organization was consulted, through the City's annual Request for Proposal for HUD funds as well as three public hearings. The 2nd public hearing the agency was given the opportunity to speak with City Staff, residents, and the Citizens Advisory Committee.</p>
<p><b>Agency/Group/Organization</b></p>	<p>Institute for Health and Recovery</p>
<p><b>Agency/Group/Organization Type</b></p>	<p>Housing Services-Persons with HIV/AIDS</p>
<p><b>What section of the Plan was addressed by Consultation?</b></p>	<p>Housing Need Assessment HOPWA Strategy</p>
<p><b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b></p>	<p>Consultation with agencies occurs continuously throughout the year. The City of Lowell, DPD staff assists previously funded and unfunded organizations with any technical assistance, and seeks to improve coordination of services while reducing duplicate efforts. This organization was consulted, through the City's annual Request for Proposal for HUD funds as well as three public hearings. The 2nd public hearing the agency was given the opportunity to speak with City Staff, residents, and the Citizens Advisory Committee.</p>
<p><b>Agency/Group/Organization</b></p>	<p>INTERNATIONAL INSTITUTE OF LOWELL - PROMOTING SELF-SUFFICIENCY</p>
<p><b>Agency/Group/Organization Type</b></p>	<p>Housing Services-homeless Service-Fair Housing Services - Victims</p>

<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homelessness Strategy
<b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Consultation with agencies occurs continuously throughout the year. The City of Lowell, DPD staff assists previously funded and unfunded organizations with any technical assistance, and seeks to improve coordination of services while reducing duplicate efforts. This organization was consulted, through the City's annual Request for Proposal for HUD funds as well as three public hearings. The 2nd public hearing the agency was given the opportunity to speak with City Staff, residents, and the Citizens Advisory Committee.
<b>Agency/Group/Organization</b>	JUSTICE RESOURCE INSTITUTE
<b>Agency/Group/Organization Type</b>	Housing Services-Persons with HIV/AIDS
<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment HOPWA Strategy
<b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b>	
<b>Agency/Group/Organization</b>	Greater Lowell Workforce Investment Board
<b>Agency/Group/Organization Type</b>	Services-Children Services-Employment
<b>What section of the Plan was addressed by Consultation?</b>	Community Development Economic Development

<p><b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b></p>	<p>Consultation with agencies occurs continuously throughout the year. The City of Lowell, DPD staff assists previously funded and unfunded organizations with any technical assistance, and seeks to improve coordination of services while reducing duplicate efforts. This organization was consulted, through the City's annual Request for Proposal for HUD funds as well as three public hearings. The 2nd public hearing the agency was given the opportunity to speak with City Staff, residents, and the Citizens Advisory</p>
<p><b>Agency/Group/Organization</b></p>	<p>Lynn Housing Authority &amp; Neighborhood Development</p>
<p><b>Agency/Group/Organization Type</b></p>	<p>Housing Services - Housing Services-Persons with HIV/AIDS Other government - Local</p>
<p><b>What section of the Plan was addressed by Consultation?</b></p>	<p>Housing Need Assessment HOPWA Strategy Market Analysis</p>
<p><b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b></p>	<p>Lynn Housing Authority &amp; Neighborhood Development is the agency tasked with distribution of HOPWA funds in Essex County. Lynn Housing Authority &amp; Neighborhood Development is consulted together with Essex County's HOPWA Advisory Committee.</p>
<p><b>Agency/Group/Organization</b></p>	<p>LOWELL ASSOCIATION FOR THE BLIND</p>
<p><b>Agency/Group/Organization Type</b></p>	<p>Services-Persons with Disabilities</p>
<p><b>What section of the Plan was addressed by Consultation?</b></p>	<p>Non-Homeless Special Needs</p>

<p><b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b></p>	<p>Consultation with agencies occurs continuously throughout the year. The City of Lowell, DPD staff assists previously funded and unfunded organizations with any technical assistance, and seeks to improve coordination of services while reducing duplicate efforts. This organization was consulted, through the City's annual Request for Proposal for HUD funds as well as three public hearings. The 2nd public hearing the agency was given the opportunity to speak with City Staff, residents, and the Citizens Advisory Committee.</p>
<p><b>Agency/Group/Organization</b></p>	<p>LOWELL COMMUNITY HEALTH CENTER</p>
<p><b>Agency/Group/Organization Type</b></p>	<p>Services-Health</p>
<p><b>What section of the Plan was addressed by Consultation?</b></p>	<p>Community Development</p>
<p><b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b></p>	<p>Consultation with agencies occurs continuously throughout the year. The City of Lowell, DPD staff assists previously funded and unfunded organizations with any technical assistance, and seeks to improve coordination of services while reducing duplicate efforts. This organization was consulted, through the City's annual Request for Proposal for HUD funds as well as three public hearings. The 2nd public hearing the agency was given the opportunity to speak with City Staff, residents, and the Citizens Advisory Committee.</p>
<p><b>Agency/Group/Organization</b></p>	<p>LOWELL HOUSE, INC.</p>
<p><b>Agency/Group/Organization Type</b></p>	<p>Housing Services-Persons with HIV/AIDS</p>
<p><b>What section of the Plan was addressed by Consultation?</b></p>	<p>Housing Need Assessment HOPWA Strategy</p>

<p><b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b></p>	<p>Consultation with agencies occurs continuously throughout the year. The City of Lowell, DPD staff assists previously funded and unfunded organizations with any technical assistance, and seeks to improve coordination of services while reducing duplicate efforts. This organization was consulted, through the City's annual Request for Proposal for HUD funds as well as three public hearings. The 2nd public hearing the agency was given the opportunity to speak with City Staff, residents, and the Citizens Advisory Committee.</p>
<p><b>Agency/Group/Organization</b></p>	<p>LOWELL PARKS AND CONSERVATION TRUST, INC.</p>
<p><b>Agency/Group/Organization Type</b></p>	<p>Local Land Trust Foundation</p>
<p><b>What section of the Plan was addressed by Consultation?</b></p>	<p>Community Development</p>
<p><b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b></p>	<p>Consultation with agencies occurs continuously throughout the year. The City of Lowell, DPD staff assists previously funded and unfunded organizations with any technical assistance, and seeks to improve coordination of services while reducing duplicate efforts. This organization was consulted, through the City's annual Request for Proposal for HUD funds as well as three public hearings. The 2nd public hearing the agency was given the opportunity to speak with City Staff, residents, and the Citizens Advisory Committee.</p>
<p><b>Agency/Group/Organization</b></p>	<p>Third Sector – New Entry World Peas Food Hub</p>
<p><b>Agency/Group/Organization Type</b></p>	<p>Services-homeless</p>

<p><b>What section of the Plan was addressed by Consultation?</b></p>	<p>Homelessness Strategy  Homeless Needs - Chronically homeless  Homeless Needs - Families with children  Homelessness Needs - Veterans  Homelessness Needs - Unaccompanied youth  Anti-poverty Strategy</p>
<p><b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b></p>	<p>Consultation with agencies occurs continuously throughout the year. The City of Lowell, DPD staff assists previously funded and unfunded organizations with any technical assistance, and seeks to improve coordination of services while reducing duplicate efforts. This organization was consulted, through the City's annual Request for Proposal for HUD funds as well as three public hearings. The 2nd public hearing the agency was given the opportunity to speak with City Staff, residents, and the Citizens Advisory Committee</p>
<p><b>Agency/Group/Organization</b></p>	<p>LOWELL TRANSITIONAL LIVING CENTER</p>
<p><b>Agency/Group/Organization Type</b></p>	<p>Services-homeless</p>
<p><b>What section of the Plan was addressed by Consultation?</b></p>	<p>Homelessness Strategy  Homeless Needs - Chronically homeless  Homeless Needs - Families with children  Homelessness Needs - Veterans  Homelessness Needs - Unaccompanied youth</p>

<p><b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b></p>	<p>Consultation with agencies occurs continuously throughout the year. The City of Lowell, DPD staff assists previously funded and unfunded organizations with any technical assistance, and seeks to improve coordination of services while reducing duplicate efforts. This organization was consulted, through the City's annual Request for Proposal for HUD funds as well as three public hearings. The 2nd public hearing the agency was given the opportunity to speak with City Staff, residents, and the Citizens Advisory Committee.</p>
<p><b>Agency/Group/Organization</b></p>	<p>LOWELL WEST END GYM, INC.</p>
<p><b>Agency/Group/Organization Type</b></p>	<p>Services-Children</p>
<p><b>What section of the Plan was addressed by Consultation?</b></p>	<p>Community Development</p>
<p><b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b></p>	<p>Consultation with agencies occurs continuously throughout the year. The City of Lowell, DPD staff assists previously funded and unfunded organizations with any technical assistance, and seeks to improve coordination of services while reducing duplicate efforts. This organization was consulted, through the City's annual Request for Proposal for HUD funds as well as three public hearings. The 2nd public hearing the agency was given the opportunity to speak with City Staff, residents, and the Citizens Advisory Committee.</p>
<p><b>Agency/Group/Organization</b></p>	<p>LOWELL WISH PROJECT, INC.</p>
<p><b>Agency/Group/Organization Type</b></p>	<p>Services - Housing</p>
<p><b>What section of the Plan was addressed by Consultation?</b></p>	<p>Homelessness Strategy Homeless Needs - Families with children Anti-poverty Strategy</p>

<p><b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b></p>	<p>Consultation with agencies occurs continuously throughout the year. The City of Lowell, DPD staff assists previously funded and unfunded organizations with any technical assistance, and seeks to improve coordination of services while reducing duplicate efforts. This organization was consulted, through the City's annual Request for Proposal for HUD funds as well as three public hearings. The 2nd public hearing the agency was given the opportunity to speak with City Staff, residents, and the Citizens Advisory Committee.</p>
<p><b>Agency/Group/Organization</b></p>	<p>MASS ALLIANCE OF PORTUGUESE SPEAKERS</p>
<p><b>Agency/Group/Organization Type</b></p>	<p>Housing Service-Fair Housing</p>
<p><b>What section of the Plan was addressed by Consultation?</b></p>	<p>Housing Need Assessment Market Analysis</p>
<p><b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b></p>	<p>Consultation with agencies occurs continuously throughout the year. The City of Lowell, DPD staff assists previously funded and unfunded organizations with any technical assistance, and seeks to improve coordination of services while reducing duplicate efforts. This organization was consulted, through the City's annual Request for Proposal for HUD funds as well as three public hearings. The 2nd public hearing the agency was given the opportunity to speak with City Staff, residents, and the Citizens Advisory Committee.</p>
<p><b>Agency/Group/Organization</b></p>	<p>Megan house Foundation, Inc</p>
<p><b>Agency/Group/Organization Type</b></p>	<p>Needs Housing Services-Persons</p>
<p><b>What section of the Plan was addressed by Consultation</b></p>	<p>Non-Homeless Special Needs</p>

<p><b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b></p>	<p>Consultation with agencies occurs continuously throughout the year. The City of Lowell, DPD staff assists previously funded and unfunded organizations with any technical assistance, and seeks to improve coordination of services while reducing duplicate efforts. This organization was consulted, through the City's annual Request for Proposal for HUD funds as well as three public hearings. The 2nd public hearing the agency was given the opportunity to speak with City Staff, residents</p>
<p><b>Agency/Group/Organization</b></p>	<p>MENTAL HEALTH ASSOCIATION OF GREATER LOWELL, INC.</p>
<p><b>Agency/Group/Organization Type</b></p>	<p>Services-Persons with Disabilities</p>
<p><b>What section of the Plan was addressed by Consultation?</b></p>	<p>Non-Homeless Special Needs</p>
<p><b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b></p>	<p>Consultation with agencies occurs continuously throughout the year. The City of Lowell, DPD staff assists previously funded and unfunded organizations with any technical assistance, and seeks to improve coordination of services while reducing duplicate efforts. This organization was consulted, through the City's annual Request for Proposal for HUD funds as well as three public hearings. The 2nd public hearing the agency was given the opportunity to speak with City Staff, residents, and the Citizens Advisory Committee.</p>
<p><b>Agency/Group/Organization</b></p>	<p>MERRIMACK VALLEY CATHOLIC CHARITIES</p>
<p><b>Agency/Group/Organization Type</b></p>	<p>Services-homeless Faith Based Organization</p>

<p><b>What section of the Plan was addressed by Consultation?</b></p>	<p>Homelessness Strategy  Homeless Needs - Chronically homeless  Homeless Needs - Families with children  Homelessness Needs - Veterans  Homelessness Needs - Unaccompanied youth  Anti-poverty Strategy</p>
<p><b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b></p>	<p>Consultation with agencies occurs continuously throughout the year. The City of Lowell, DPD staff assists previously funded and unfunded organizations with any technical assistance, and seeks to improve coordination of services while reducing duplicate efforts. This organization was consulted, through the City's annual Request for Proposal for HUD funds as well as three public hearings. The 2nd public hearing the agency was given the opportunity to speak with City Staff, residents</p>
<p><b>Agency/Group/Organization</b></p>	<p>MERRIMACK VALLEY FOOD BANK</p>
<p><b>Agency/Group/Organization Type</b></p>	<p>Services-homeless</p>
<p><b>What section of the Plan was addressed by Consultation?</b></p>	<p>Homelessness Strategy  Homeless Needs - Chronically homeless  Homeless Needs - Families with children  Homelessness Needs - Veterans  Homelessness Needs - Unaccompanied youth  Anti-poverty Strategy</p>

<p><b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b></p>	<p>Consultation with agencies occurs continuously throughout the year. The City of Lowell, DPD staff assists previously funded and unfunded organizations with any technical assistance, and seeks to improve coordination of services while reducing duplicate efforts. This organization was consulted, through the City's annual Request for Proposal for HUD funds as well as three public hearings. The 2nd public hearing the agency was given the opportunity to speak with City Staff, residents, and the Citizens Advisory Committee.</p>
<p><b>Agency/Group/Organization</b></p>	<p>MERRIMACK VALLEY HOUSING PARTNERSHIP</p>
<p><b>Agency/Group/Organization Type</b></p>	<p>Housing</p>
<p><b>What section of the Plan was addressed by Consultation?</b></p>	<p>Housing Need Assessment Market Analysis</p>
<p><b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b></p>	<p>Consultation with agencies occurs continuously throughout the year. The City of Lowell, DPD staff assists previously funded and unfunded organizations with any technical assistance, and seeks to improve coordination of services while reducing duplicate efforts. This organization was consulted, through the City's annual Request for Proposal for HUD funds as well as three public hearings. The 2nd public hearing the agency was given the opportunity to speak with City Staff, residents, and the Citizens Advisory Committee.</p>
<p><b>Agency/Group/Organization</b></p>	<p>MIDDLESEX COMMUNITY COLLEGE</p>
<p><b>Agency/Group/Organization Type</b></p>	<p>Other government - State</p>
<p><b>What section of the Plan was addressed by Consultation?</b></p>	<p>Community Development</p>

<p><b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b></p>	<p>Consultation with agencies occurs continuously throughout the year. The City of Lowell, DPD staff assists previously funded and unfunded organizations with any technical assistance, and seeks to improve coordination of services while reducing duplicate efforts. This organization was consulted, through the City's annual Request for Proposal for HUD funds as well as three public hearings. The 2nd public hearing the agency was given the opportunity to speak with City Staff, residents, and the Citizens Advisory Committee.</p>
<p><b>Agency/Group/Organization</b></p>	<p>SOUTH MIDDLESEX OPPORTUNITY COUNCIL</p>
<p><b>Agency/Group/Organization Type</b></p>	<p>Housing Services-Persons with HIV/AIDS</p>
<p><b>What section of the Plan was addressed by Consultation?</b></p>	<p>Housing Need Assessment HOPWA Strategy</p>
<p><b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b></p>	<p>Consultation with agencies occurs continuously throughout the year. The City of Lowell, DPD staff assists previously funded and unfunded organizations with any technical assistance, and seeks to improve coordination of services while reducing duplicate efforts. This organization was consulted, through the City's annual Request for Proposal for HUD funds as well as three public hearings. The 2nd public hearing the agency was given the opportunity to speak with City Staff, residents, and the Citizens Advisory Committee.</p>
<p><b>Agency/Group/Organization</b></p>	<p>Recreational Adult Resource Association (RARA)</p>
<p><b>Agency/Group/Organization Type</b></p>	<p>Services-Persons with Disabilities</p>
<p><b>What section of the Plan was addressed by Consultation?</b></p>	<p>Non-Homeless Special Needs</p>

<p><b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b></p>	<p>Consultation with agencies occurs continuously throughout the year. The City of Lowell, DPD staff assists previously funded and unfunded organizations with any technical assistance, and seeks to improve coordination of services while reducing duplicate efforts. This organization was consulted, through the City's annual Request for Proposal for HUD funds as well as three public hearings. The 2nd public hearing the agency was given the opportunity to speak with City Staff, residents, and the Citizens Advisory Committee.</p>
<p><b>Agency/Group/Organization</b></p>	<p>St. Paul's Soup Kitchen</p>
<p><b>Agency/Group/Organization Type</b></p>	<p>Services-homeless</p>
<p><b>What section of the Plan was addressed by Consultation?</b></p>	<p>Homelessness Strategy  Homeless Needs - Chronically homeless  Homeless Needs - Families with children  Homelessness Needs - Veterans  Homelessness Needs - Unaccompanied youth  Anti-poverty Strategy  Community Development</p>
<p><b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b></p>	<p>Consultation with agencies occurs continuously throughout the year. The City of Lowell, DPD staff assists previously funded and unfunded organizations with any technical assistance, and seeks to improve coordination of services while reducing duplicate efforts. This organization was consulted, through the City's annual Request for Proposal for HUD funds as well as three public hearings. The 2nd public hearing the agency was given the opportunity to speak with City Staff, residents, and the Citizens Advisory Committee.</p>
<p><b>Agency/Group/Organization</b></p>	<p>United Teen Equality Center</p>

<b>Agency/Group/Organization Type</b>	Services-Children
<b>What section of the Plan was addressed by Consultation?</b>	Community Development
<b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Consultation with agencies occurs continuously throughout the year. The City of Lowell, DPD staff assists previously funded and unfunded organizations with any technical assistance, and seeks to improve coordination of services while reducing duplicate efforts. This organization was consulted, through the City's annual Request for Proposal for HUD funds as well as three public hearings. The 2nd public hearing the agency was given the opportunity to speak with City Staff, residents, and the Citizens Advisory Committee.
<b>Agency/Group/Organization</b>	VICTORY PROGRAM, INC.
<b>Agency/Group/Organization Type</b>	Housing Services-Persons with HIV/AIDS
<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment HOPWA Strategy
<b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Consultation with agencies occurs continuously throughout the year. The City of Lowell, DPD staff assists previously funded and unfunded organizations with any technical assistance, and seeks to improve coordination of services while reducing duplicate efforts. This organization was consulted, through the City's annual Request for Proposal for HUD funds as well as three public hearings. The 2nd public hearing the agency was given the opportunity to speak with City Staff, residents, and the Citizens Advisory Committee.
<b>Agency/Group/Organization</b>	Whistler House Museum of Art
<b>Agency/Group/Organization Type</b>	Cultural Institution
<b>What section of the Plan was addressed by Consultation?</b>	Community Development

<p><b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b></p>	<p>Consultation with agencies occurs continuously throughout the year. The City of Lowell, DPD staff assists previously funded and unfunded organizations with any technical assistance, and seeks to improve coordination of services while reducing duplicate efforts. This organization was consulted, through the City's annual Request for Proposal for HUD funds as well as three public hearings. The 2nd public hearing the agency was given the opportunity to speak with City Staff, residents, and the Citizens Advisory Committee.</p>
<p><b>Agency/Group/Organization</b></p>	<p>YWCA OF LOWELL</p>
<p><b>Agency/Group/Organization Type</b></p>	<p>Services-Children</p>
<p><b>What section of the Plan was addressed by Consultation?</b></p>	<p>Community Development</p>
<p><b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b></p>	<p>Consultation with agencies occurs continuously throughout the year. The City of Lowell, DPD staff assists previously funded and unfunded organizations with any technical assistance, and seeks to improve coordination of services while reducing duplicate efforts. This organization was consulted, through the City's annual Request for Proposal for HUD funds as well as three public hearings. The 2nd public hearing the agency was given the opportunity to speak with City Staff, residents, and the Citizens Advisory Committee.</p>
<p><b>Agency/Group/Organization</b></p>	<p>Mill City Grows</p>
<p><b>Agency/Group/Organization Type</b></p>	<p>Services-Health Services-Education Services-Employment</p>
<p><b>What section of the Plan was addressed by Consultation?</b></p>	<p>Economic Development Community Development</p>

<p><b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b></p>	<p>Consultation with agencies occurs continuously throughout the year. The City of Lowell, DPD staff assists previously funded and unfunded organizations with any technical assistance, and seeks to improve coordination of services while reducing duplicate efforts. This organization was consulted, through the City's annual Request for Proposal for HUD funds as well as three public hearings. The 2nd public hearing the agency was given the opportunity to speak with City Staff, residents, and the Citizens Advisory Committee.</p>
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**Identify any Agency Types not consulted and provide rationale for not consulting:**

All agencies and groups were proactively invited to participate in the decision making process and are encouraged to provide feedback to draft Annual Action Plan. Additionally, within the Department of Planning and Development; the following groups are consulted: Community Development, Housing, Economic Development, Planning and Project Management, Code Enforcement, and Project Review.

**Other local/regional/state/federal planning efforts considered when preparing the Plan**

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	City of Lowell, DPD	Public and assisted housing providers, private and governmental health, mental health, and service agencies are participants in the network described in this document. They are also the organizations with which the City worked to develop the Annual Action Plan, and they are expected to continue active participation in the upcoming years.
LHA Annual Plan	Lowell Housing Authority	The City of Lowell and the Lowell Housing Authority consult with one another during preparation of each agency’s Annual plan to ensure goals and actions are consistent with one another. Both the City of Lowell and the LHA strive to improve the quality of housing stock of Lowell’s households and ensure services are available to meet the needs of low- and moderate –income residents
City of Lynn	Lynn Housing Authority & Neighborhood Development (LHAND)	City of Lynn’s FY 16-17 Annual Action Plan and City of Lynn/Lynn Housing Authority and Neighborhood Development were consulted. Lynn Housing Authority & Neighborhood Development is assisting with the distribution and administration of HOPWA funds to organizations serving individuals with HIV/AIDS in Essex County

**Narrative (optional):**

**PARTICIPATION PROCESS**

Consultation was also aided heavily by citizen participation. Local feedback is instrumental in obtaining input from the community and organizations in designing programs that will best meet the needs of the low and moderate income populations. As required by the Department of Housing and Urban Development (HUD) Rules and Regulations, the City of Lowell complies with regulation 24 CFR 91.105, Citizen Participation Plan for local governments. Further discussion about the Citizen Participation Process including efforts to broaden participation, for the creation of the 2016-2017 Action Plan, along with public comments and the City’s responses is included in the Citizen Participation sections of this Plan.

## **AP-12**

### **Summarize citizen participation process and how it impacted goal-setting.**

#### SUMMARY OF CITIZEN PARTICIPATION PROCESS

Citizen participation is a vital component of the Annual Action Plan Development Process. The citizen participation program is instrumental in obtaining input from the community and organizations in designing programs that will best meet the needs of the low and moderate income population. This step of the process consists of a series of public hearings at which citizens provide input that will be used to help the City select projects and activities for FY 2016-2017 in order to reach the five-year goals established in the Consolidated Plan. Their input, along with the assistance of the Citizen Advisory Committee, helps to ensure that Lowell's Federal funds are appropriately allocated. Throughout the process, the Housing and Community Development staff of the City's Department of Planning and Development provide technical assistance to applicants and the Citizen Advisory Committee members. All public hearings were held at the Lowell Senior Center, 276 Broadway Street in Lowell. This location is in the heart of one of Lowell's lowest-income neighborhoods, is a fully accessible facility, and includes ample available free parking.

This public participation has included multiple public hearings, and consultation with over 100 agencies, groups, and organizations involved in the development of affordable housing, creation of job opportunities for low-income and moderate-income residents, and/or provision of services to children, elderly persons, persons with disabilities, persons with HIV/AIDS and their families, and homeless persons. A complete draft of this plan has been made available for public review and comment for a 30-day period beginning April 13, 2016. The availability of both the draft plan and the final plan is advertised in the local newspaper and the complete documents are available for review on the City's website ([www.lowellma.gov](http://www.lowellma.gov)) and in print form at the Department of Planning and Development, the Pollard Memorial Library, and the Office of the City Clerk.

### Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/ attendance	Summary of Comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Public Meeting	<p>Minorities</p> <p>Non-English Speaking - Specify other language: Khmer, Portuguese, Spanish</p> <p>Persons with disabilities</p> <p>Non-targeted /broad community</p> <p>Residents of Public and Assisted Housing</p>	<p>PUBLIC HEARING #1Thursday, Dec. 29, 2015 at 6:00 PM Lowell Senior Center</p> <p>Provide technical assistance on submission of RFP, review FY 14-15 CAPER, and obtain input on housing and community development needs. Approximately 8 people attended.</p>	<p>Comments consisted of questions regarding technical assistance on applying for Federal funds, eligibility of use of funds, and information on the RFP process. Additionally, a power point was presented reviewing the City of Lowell's consolidated plan and previous use of HUD funds.</p>	<p>All comments were accepted.</p>	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/ attendance	Summary of Comments received	Summary of comments not accepted and reasons	URL (If applicable)
2	Public Meeting	<p>Minorities</p> <p>Non-English Speaking - Specify other language: Khmer, Portuguese, Spanish</p> <p>Persons with disabilities</p> <p>Non-targeted/ broad community</p> <p>Residents of Public and Assisted Housing</p>	<p>PUBLIC HEARING #2</p> <p>Thursday, Feb. 4, 2016 at 6:00 PM</p> <p>Lowell Senior Center</p> <p>Opportunity for all CDBG-Public Service applicants to present their proposals to the Citizen Advisory Committee as part of the annual project selection process.</p>	<p>Comments consisted of the competitiveness of funding availability, priorities of the use of federal funds in the City of Lowell, and advice on forming partnerships within agencies that provide similar services.</p>	<p>All comments were accepted.</p>	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/ attendance	Summary of Comments received	Summary of comments not accepted and reasons	URL (If applicable)
3	Public Meeting	<p>Minorities</p> <p>Non-English Speaking - Specify other language: Khmer, Portuguese, Spanish</p> <p>Persons with disabilities</p> <p>Non-targeted/ broad community</p> <p>Residents of Public and Assisted Housing</p>	<p>PUBLIC HEARING #3</p> <p>Wednesday, May 4, 2016 at 6:00 PM</p> <p>Lowell Senior Center</p> <p>Citizens are invited to provide input on the Draft Annual Action Plan</p>	See executive summary section for public comments	All comments were received	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/ attendance	Summary of Comments received	Summary of comments not accepted and reasons	URL (If applicable)
4	Newspaper Ad	<p>Minorities</p> <p>Non-English Speaking - Specify other language: Khmer, Portuguese, Spanish</p> <p>Persons with disabilities</p> <p>Non-targeted/ broad community</p> <p>Residents of Public and Assisted Housing</p>	<p>Public Notice ads were posted in The Lowell Sun newspaper informing residents and potential applicants about the availability of federal funds available, the RFP for those funds, as well as associated public hearings.</p>	<p>Technical assistance in preparing the RFP was encouraged and accommodated to all parties interested.</p>	N/A	
5	Internet Outreach	<p>Non-targeted/ broad community</p>	<p>All notices, RFPs, and plans are available on the City of Lowell website.</p>			<p><a href="http://www.lowellma.gov">http://www.lowellma.gov</a></p>

**Citizen Participation Outreach**

**AP-15 Expected Resources**

**Introduction:** The City's 2016 Entitlement Grant Awards and estimated program income amounts are listed below

Source of Funds	Source	Uses of Funds	Expected Amount Available	Expected Amount Available Remainder of Con Plan	Narrative Description	Action
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	Annual Allocation: \$1,893,676.00 Program Income: \$75,174.00 Prior Year Resources: \$1,937,144.00 Total: \$ 3,905,994.00	\$7,748,576.00	Funds will be used to support a variety of social service programs, economic development activities, as well as public facility and infrastructure improvements	
HOME	public - federal	Acquisition Homebuyer assistance Homeowner rehab Multifamily rental new construction Multifamily rental rehab New construction for ownership TBRA	Annual Allocation: \$554,380.00 Program Income: \$40,000.00 Prior Year Resources: \$519,813.00 Total: \$ 1,114,193.00	\$ 2,044,685.00	HOME funds will be used to provide down payment assistance to first time homebuyers, support homeowner rehabilitation activities, and support the creation/rehabilitation of multi-unit affordable housing projects.	
HOPWA	public - federal	Permanent housing in facilities Permanent housing placement STRMU Short term or transitional housing facilities Supportive services TBRA	Annual Allocation: \$1,097,475.00 Program Income: \$0 Prior Year Resources: \$1,087,827.00 Total: \$ 2,185,302.00	\$ 4,351,308.00	HOPWA funds will support supportive service activities and direct financial assistance to households with HIV/AIDS.	
ESG	public - federal	Conversion and rehab for transitional housing	Annual Allocation: \$ 174,382.00 Program Income: \$ 0 Prior Year Resources: \$175,784.00	\$703,136.00	ESG funds will support operating	

	Financial Assistance Overnight shelter Rapid re-housing (rental assistance) Rental Assistance Services Transitional housing	Total: \$ 350,166.00		costs and essential services at homeless shelters. Funds will also support homelessness prevention and rapid re- housing activities
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**Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied:**

Federal funds will be used to leverage other public and private resources in the housing, public facilities, public services, and economic development areas.

Matching fund requirements, along with the needed documentation, are specified in the subrecipient agreements. Matching funds include non-federal cash sources, infrastructure, appraised land/real property, and site preparation, construction materials, and donated labor. The City and its program partners will seek funds from the following sources to support the goals identified in this Plan: Project-based Section 8 certificates through the Lowell Housing Authority, Low-Income Housing Tax Credits, project financing at favorable interest rates from the Lowell Development and Financial Corporation and local lenders, and private contributions to subrecipients. The City of Lowell has documented more than \$4 million in excess matching funds from prior program years to meet HOME Program match requirements. Nevertheless, Lowell will continue to identify funding from the Massachusetts Rental Voucher Program, operated by the Department of Housing and Community Development, as a source of additional match. In order to meet its ESG match requirements, the City of Lowell requires all ESG subrecipients to demonstrate a 100% match using other eligible federal, state, local, or private resources.

**If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan:**

During the duration of the 2015- 2020 Consolidated Plan CDBG funds are expected to be used to support the development of community gardens on city-owned property and make improvements to city-owned outdoor and recreation space. These projects are targeted in neighborhoods with high concentrations of low- and moderate-income households. Otherwise, the City of Lowell does not anticipate the use of publically owned land or property to meet needs identified in this plan.

**Discussion:** : The City of Lowell will continue to utilize a competitive application process and diversification of funds across multiple activities to ensure the best projects serving the lowest income and most in need are funded. Local funding and minimum matching requirements will continue to be required to ensure funding is diversified across multiple agencies. The City of Lowell will continue to review the needs of the residents and adjust funding where needed and adjust if funding is reduced.

## ANNUAL GOALS AND OBJECTIVES

### AP-20 Annual Goals and Objectives

#### Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	DH-1.1	2015	2020	Affordable Housing	City of Lowell	Decent Affordable Housing	CDBG: \$0 HOPWA: \$0 HOME: \$0 ESG: \$0	Other: 0 Other
2	DH-1.2	2015	2020	Affordable Housing Non-Homeless Special Needs	City of Lowell	Decent Affordable Housing	HOPWA: \$1,113,475	Housing for People with HIV/AIDS added: 280 Household Housing Unit HIV/AIDS Housing Operations: 27 Household Housing Unit
3	DH-1.3	2015	2020	Affordable Housing	City of Lowell	Decent Affordable Housing	CDBG: \$42,500	Housing Code Enforcement/Foreclosed Property Care: 700 Household Housing Unit
4	DH-1.4	2015	2020	Affordable Housing	City of Lowell	Decent Affordable Housing	CDBG: \$8,000	Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit: 50 Households Assisted
5	DH-2.1	2015	2020	Affordable Housing	City of Lowell	Decent Affordable Housing	HOME: \$255,000	Direct Financial Assistance to Homebuyers: 55 Households Assisted
6	DH-2.2	2015	2020	Affordable Housing	City of Lowell	Decent Affordable Housing	CDBG: \$55,000 HOME: \$180,000	Homeowner Housing Rehabilitated: 11 Household Housing Unit
7	DH-2.3	2015	2020	Affordable Housing	City of Lowell	Decent Affordable Housing	CDBG: \$8,000 ESG: \$110,600	Public service activities for Low/Moderate Income Housing Benefit: 35 Households Assisted Homelessness Prevention: 130 Persons Assisted

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
8	DH-2.4	2015	2020	Affordable Housing Homeless Non-Homeless Special Needs	City of Lowell	Decent Affordable Housing	HOPWA: \$291,265	Housing for People with HIV/AIDS added: 54 Household Housing Unit
9	SL-1.1	2015	2020	Non-Housing Community Development	City of Lowell	Suitable Living Environment	CDBG: \$96,500	Public service activities other than Low/Moderate Income Housing Benefit: 666 Persons Assisted
10	SL-1.2	2015	2020	Non-Homeless Special Needs	City of Lowell	Suitable Living Environment	CDBG: \$54,000	Public service activities other than Low/Moderate Income Housing Benefit: 3278 Persons Assisted
11	SL-1.3	2015	2020	Homeless	City of Lowell	Suitable Living Environment	CDBG: \$72,000 ESG: \$52,000	Public service activities other than Low/Moderate Income Housing Benefit: 26876 Persons Assisted
12	SL-1.4	2015	2020	Non-Homeless Special Needs Non-Housing Community Development	City of Lowell	Suitable Living Environment	CDBG: \$408,000	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 136 Persons Assisted Public service activities other than Low/Moderate Income Housing Benefit: 3031 Persons Assisted
13	SL-2.1	2015	2020	Non-Housing Community Development	City of Lowell	Suitable Living Environment	CDBG: \$60,000	Public service activities for Low/Moderate Income Housing Benefit: 5050 Households Assisted
14	SL-3.1	2015	2020	Non-Housing Community Development	City of Lowell	Suitable Living Environment	CDBG: \$335,000	Other: 5 Other
15	SL-3.2	2015	2020	Non-Housing Community Development	City of Lowell	Suitable Living Environment	CDBG: \$357,500 HOPWA: \$0 HOME: \$0 ESG: \$0	Other: 6 Other

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
16	SL-3.3	2015	2020	Non-Homeless Special Needs	City of Lowell	Suitable Living Environment	CDBG: \$0 HOPWA: \$0 HOME: \$0 ESG: \$0	Buildings Demolished: 0 Buildings
17	EO-1.1	2015	2020	Economic Development	City of Lowell	Economic Opportunities	CDBG: \$90,000	Public service activities other than Low/Moderate Income Housing Benefit: 30 Persons Assisted Businesses assisted: 30 Businesses Assisted
18	EO-1.2	2015	2020	Economic Development	City of Lowell	Economic Opportunities	CDBG: \$128,000	Businesses assisted: 32 Businesses Assisted
19	EO-1.3	2015	2020	Economic Development	City of Lowell	Economic Opportunities	CDBG: \$190	Other: 1 Other

**Goals Summary**

**Goal Descriptions**

1	<b>Goal Name</b>	DH-1.1
	<b>Goal Description</b>	Improve the availability of affordable housing through the creation of new housing units.  This goal will be primarily supported through HOME funds.
2	<b>Goal Name</b>	DH-1.2
	<b>Goal Description</b>	Improve the ability of LMI households with HIV/AIDS to remain in decent affordable housing units.  This goal will primarily be supported with HOPWA funds.
3	<b>Goal Name</b>	DH-1.3
	<b>Goal Description</b>	Sustain quality standards of affordable housing.  This goal will primarily be supported with CDBG funds
4	<b>Goal Name</b>	DH-1.4
	<b>Goal Description</b>	Support homebuyers with pre purchasing counseling services.  This goal will primarily be supported with CDBG funds.

5	<b>Goal Name</b>	DH-2.1
	<b>Goal Description</b>	Improve the affordability of homeownership. This goal will primarily be supported with HOME funds.
6	<b>Goal Name</b>	DH-2.2
	<b>Goal Description</b>	Improve the affordability of housing through rehabilitation assistance. This goal will primarily be supported with CDBG and HOME funds.
7	<b>Goal Name</b>	DH-2.3
	<b>Goal Description</b>	Improve the affordability of housing through increased fuel efficiency. This goal will primarily be supported with CDBG funds.
8	<b>Goal Name</b>	DH-2.4
	<b>Goal Description</b>	Identify and afford decent housing for LMI households with HIV/AIDS with financial assistance and services. This goal will primarily be supported with HOPWA funds.
9	<b>Goal Name</b>	SL-1.1
	<b>Goal Description</b>	Increase opportunities for LMI youth through educational, recreational, leadership-development programs. This goal will primarily be supported with CDBG funds.
10	<b>Goal Name</b>	SL-1.2
	<b>Goal Description</b>	Improve availability and accessibility of programs that maintain and enhance the quality of life for the elderly and special needs populations. This goal will primarily be supported with CDBG funds.
11	<b>Goal Name</b>	SL-1.3
	<b>Goal Description</b>	Support programs that provide emergency food and shelter to homeless and at-risk households. This goal will primarily be supported with CDBG funds.
12	<b>Goal Name</b>	SL-1.4
	<b>Goal Description</b>	Increase availability and accessibility of public facilities for LMI youth, elderly, and special needs populations via creation or renovation. 15 facilities proposed. This goal will primarily be supported with CDBG funds.

13	<b>Goal Name</b>	SL-2.1
	<b>Goal Description</b>	Improve the affordability of a LMI households living environment through the provision of household goods. This goal will primarily be supported with CDBG funds.
14	<b>Goal Name</b>	SL-3.1
	<b>Goal Description</b>	Improve the City's public infrastructure and public parks. Five projects proposed. This goal will primarily be supported with CDBG funds.
15	<b>Goal Name</b>	SL-3.2
	<b>Goal Description</b>	Sustain City neighborhoods through activities that improve the physical environment. 5 improvement projects proposed. This goal will primarily be supported with CDBG funds.
16	<b>Goal Name</b>	SL-3.3
	<b>Goal Description</b>	Sustain City neighborhoods through demolition of vacant and abandoned properties. This goal will primarily be supported with CDBG funds.
17	<b>Goal Name</b>	EO-1.1
	<b>Goal Description</b>	Support programs that provide LMI residents with training and technical support to obtain employment. This goal will primarily be supported with CDBG funds.
18	<b>Goal Name</b>	EO-1.2
	<b>Goal Description</b>	Support new businesses with small business loans and technical assistance. 95 Businesses assisted. This goal will primarily be supported with CDBG funds.
19	<b>Goal Name</b>	EO-1.3
	<b>Goal Description</b>	Increase the availability and accessibility of jobs for LMI persons through financial incentive programs to businesses relocating to the City. 250 jobs created/retained. This goal will primarily be supported with CDBG funds.

## AP-35 Projects

### Introduction

The following tables list the activities and programs that will be supported using HUD program funds during the 2016-2017 program year.

#### The Objectives of these funds are to:

1. Creating Suitable Living Environments
2. Providing Decent Affordable Housing
3. Creating Economic Opportunities

#### CDBG NON - PUBLIC SERVICE CAP ACTIVITIES

Acre Family Child Care, Inc - Family Child Care Business Development

BPV Lowell LLC - Navigation Brewery

City of Lowell, Council on Aging - Senior Center Lease

City of Lowell, DPD - Acre Urban Renewal / Spot Blight Cleanup

City of Lowell, DPD – Canalway Improvement FLAP Grant Match

City of Lowell, DPD - Economic Development Assistance Fund

City of Lowell, DPD - Emergency Housing Repair

City of Lowell, DPD -HCD Infrastructure / Construction Management

City of Lowell, DPD – Pawtucket Prism Sculpture Rehab.

City of Lowell, DPD - Sanitary Code Enforcement

City of Lowell, DPD - Section 108 Dept. Service

City of Lowell, Parks and Recreation - Callery Park Renovation

City of Lowell, Parks and Recreation - Community Cleanup/sidewalks

City of Lowell, Parks and Recreation - North Common Playground

City of Lowell, Parks and Recreation – St. Louis Park Project

City of Lowell, Office of the City Manager - Neighborhood Business Corridor Improvement Initiative

Community Teamwork, Inc. - Merrimack Valley Small Business Assistance Center

Cultural Organization of Lowell – Hydro

Lowell Parks & Conservation Trust, Inc. - Urban Forestry

Mill City Grows Inc. – Community Garden Revitalization

Trinity Financial - Innovation Hub at 110 Canal Place

**CDBG Public Service Cap Activities**

Angkor Dance Troupe - Creative Workforce Program

Asian Task Force Against Domestic Violence - Lowell Asian Initiative

Boys & Girls Club of Greater Lowell, Inc. - Music Clubhouse

Cambodian Mutual Assistance Association - Cambodian Business Resource Center

City of Lowell, Council on Aging - Senior Programs

Community Family Inc. - Alzheimer’s Outreach Fund

Community Teamwork, Inc - Big Brothers/Big Sisters Mentoring

Community Teamwork, Inc - Emergency Hotel Placement

Community Teamwork, Inc - Fuel Assistance Program

Community Teamwork, Inc – Secure Jobs Initiative

Community Teamwork, Inc – Spindle City Corps.

Girls Inc. of Greater Lowell - Outreach

Girls Inc. of Greater Lowell - Youth Enrichment Programs

Greater Lowell Family YMCA - Summer Camperships

Greater Lowell Workforce Investment Board - Subsidized Work Program for Youth

House of Hope - The Hope Chest

Lowell Association for the Blind - Advocacy and Services

Lowell Community Health Center - Teen BLOCK Reaches Out

Lowell House, Inc – Zach’s House

Lowell West End Gym - Youth Boxing Program

Lowell Wish Project - Beds 4 Kids

Megan House Foundation, Inc.

Mental Health Association of Greater Lowell - Bilingual Advocates
Merrimack Valley Catholic Charities - Lowell Food Pantry Collaborative
Merrimack Valley Food Bank - Food Distribution Program
Merrimack Valley Food Bank - Mobile Pantry
Merrimack Valley Housing Partnership/Cambodian Mutual Assistance Association - First Time Homebuyer Training
Middlesex Community College - Out of School Youth Development
Mill City Grows – Community Garden Manager
Recreational Adult Resource Association - RARA Programs and Services
St. Paul's Kitchen - Staffing
Third Sector - New Entry's World PEAS Food Hub
United Teen Equity Center – HiSet Pathways to Economic Success
Whistler House Museum of Art - Youth Summer Art Program
YWCA of Lowell - Youth Enrichment Training Institute

**Project Information**

**Describe the reasons for allocation priorities and any obstacles to addressing underserved needs**

The City of Lowell will continue to support non-profit agencies, the local housing authority, homeless providers, and special needs groups in their goal to meet the underserved persons of the community. The City will continue to communicate with these groups as their needs change or the demand dramatically increases over the next year. The City will provide technical assistance to providers in the pursuit of Federal, State, and other funding sources. The primary obstacle to meeting underserved needs of low-income and moderate income populations continues to be the availability of funds. Organizations serving these populations continue to experience significant reductions in funding from both governmental and private sources. Reductions in State aid to the City of Lowell and the local budget have prohibited the City from being able to cover this funding gap, leaving many worthy and valuable programs unfunded or under-funded.

AP-38 PROJECT SUMMARY

**Project Summary Information**

1	<b>Project Name</b>	CDBG ADMIN/PLANNING
	<b>Target Area</b>	City of Lowell
	<b>Goals Supported</b>	DH-1.3 DH-1.4 DH-2.2 DH-2.3 SL-1.1 SL-1.2 SL-1.3 SL-1.4 SL-2.1 SL-3.1 SL-3.2 EO-1.1 EO-1.2 EO-1.3
	<b>Needs Addressed</b>	Decent Affordable Housing Suitable Living Environment Economic Opportunities
	<b>Funding</b>	CDBG: \$378,735
	<b>Description</b>	Administration of CDBG funds
	<b>Target Date</b>	6/30/2017
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	N/A
	<b>Location Description</b>	Citywide
	<b>Planned Activities</b>	See description
2	<b>Project Name</b>	HOME ADMIN/PLANNING
	<b>Target Area</b>	City of Lowell
	<b>Goals Supported</b>	DH-2.1 DH-2.2
	<b>Needs Addressed</b>	Decent Affordable Housing
	<b>Funding</b>	HOME: \$55,438
	<b>Description</b>	Administration of HOME funds

	<b>Target Date</b>	6/30/2016
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	N/A
	<b>Location Description</b>	Citywide
	<b>Planned Activities</b>	See description
3	<b>Project Name</b>	HOPWA ADMIN/PLANNING
	<b>Target Area</b>	HOPWA MSA
	<b>Goals Supported</b>	DH-1.2 DH-2.4
	<b>Needs Addressed</b>	Decent Affordable Housing
	<b>Funding</b>	HOPWA: \$32,924
	<b>Description</b>	Administration of HOPWA funds
	<b>Target Date</b>	6/30/2017
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	N/A
	<b>Location Description</b>	Middlesex and Essex County
	<b>Planned Activities</b>	See description
4	<b>Project Name</b>	HESG15 Lowell
	<b>Target Area</b>	City of Lowell
	<b>Goals Supported</b>	DH-2.3 SL-1.3
	<b>Needs Addressed</b>	Decent Affordable Housing Suitable Living Environment
	<b>Funding</b>	ESG: \$13,078

	<p><b>Description</b></p> <p>The Hearth Emergency Solutions Grant (HESG), formerly called Emergency Shelter Grant, is grant program awarded through the U.S. Department of Housing and Urban Development, designed to assist households who are homeless or at-risk of becoming homeless. Particular emphasis is placed on helping individuals or families connect with or remain in permanent housing after they experience a housing crisis or homelessness. Eligible activities include short-term homelessness prevention assistance to prevent households at imminent risk of losing their home; and assistance to homeless households moving into permanent affordable housing. ESG funds may also be used to support shelter operating costs, essential services, and outreach activities. Includes projected admin. of \$13078.80. Alternative House, Domestic Violence Shelter: 16,000.00 House of Hope, Shelter: 12,000.00 House of Hope, Housing Resource Center: 16,000.00 LHA, Homeless Prevention: 70,000.00 International Institute of Lowell, Homeless Support for Refugees: 30,000.00 Lowell Transitional Living Center, Winter Emergency Bed Project: 15,000.00</p>
	<p><b>Target Date</b></p> <p>6/30/2017</p>
	<p><b>Estimate the number and type of families that will benefit from the proposed activities</b></p> <p>N/A</p>
	<p><b>Location Description</b></p> <p>Citywide</p>
	<p><b>Planned Activities</b></p> <p>See description</p>
5	<p><b>Project Name</b></p> <p>City of Lowell, COA - Senior Center Lease</p> <p><b>Target Area</b></p> <p>City of Lowell</p> <p><b>Goals Supported</b></p> <p>SL-1.4</p> <p><b>Needs Addressed</b></p> <p>Suitable Living Environment</p> <p><b>Funding</b></p> <p>CDBG: \$350,000</p> <p><b>Description</b></p> <p>CDBG funds will be used for payments required under long-term lease agreement between City of Lowell and City Barns, LLC for the new Senior Center Facility. The lease agreement provides for the ultimate acquisition of the facility by the City upon completion of the lease terms for the price of \$1. The lease is for a 20-yr term beginning April 2003, ending April, 2023;</p> <p><b>Target Date</b></p> <p>6/30/2017</p>

	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	3000 seniors will be served
	<b>Location Description</b>	276 Broadway St, Lowell, MA 01854
	<b>Planned Activities</b>	See description
6	<b>Project Name</b>	Acre Family Childcare, Inc. - Family Childcare Business
	<b>Target Area</b>	City of Lowell
	<b>Goals Supported</b>	EO-1.1
	<b>Needs Addressed</b>	Economic Opportunities
	<b>Funding</b>	CDBG: \$40,000
	<b>Description</b>	Acre Family ChildCare trains low income women to operate home based family child care businesses and then supports their businesses with T/A, referrals, marketing and professional development classes. Acre supports prospective and/or licensed family care educators throughout the City of Lowell.
	<b>Target Date</b>	6/30/2017
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	25 Businesses will be assisted
	<b>Location Description</b>	Citywide
	<b>Planned Activities</b>	See description
7	<b>Project Name</b>	Boys & Girls Club of Greater Lowell, Inc. - Air Handlers
	<b>Target Area</b>	City of Lowell
	<b>Goals Supported</b>	SL-1.4
	<b>Needs Addressed</b>	Suitable Living Environment
	<b>Funding</b>	CDBG: \$50,000
	<b>Description</b>	Installation of new air handlers in gym.
	<b>Target Date</b>	6/30/2017

	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	One public facility, 1506 persons
	<b>Location Description</b>	657 Middlesex St.
	<b>Planned Activities</b>	See description
8	<b>Project Name</b>	City of Lowell, Pawtucket Prism Sculpture Rehab.
	<b>Target Area</b>	City of Lowell
	<b>Goals Supported</b>	EO-3.1
	<b>Needs Addressed</b>	Suitable Living Environment
	<b>Funding</b>	CDBG: \$10,000
	<b>Description</b>	Funding for improvements and repair to sculpture.
	<b>Target Date</b>	6/30/2017
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	1 facility improvement
	<b>Location Description</b>	Downtown Lowell
	<b>Planned Activities</b>	See description
9	<b>Project Name</b>	City of Lowell, DPD - Economic Development Assistance Fund
	<b>Target Area</b>	City of Lowell
	<b>Goals Supported</b>	EO-1.2
	<b>Needs Addressed</b>	Economic Opportunities
	<b>Funding</b>	CDBG: \$32,000
	<b>Description</b>	Funds will be used to support businesses retention and attraction, including independent retail to high tech companies with the delivery of supportive services including both financial and technical assistance.
	<b>Target Date</b>	6/30/2017

	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	6 Businesses
	<b>Location Description</b>	Citywide
	<b>Planned Activities</b>	See description
<b>10</b>	<b>Project Name</b>	City of Lowell, DPD - Code Enforcement
	<b>Target Area</b>	City of Lowell
	<b>Goals Supported</b>	DH-1.3
	<b>Needs Addressed</b>	Decent Affordable Housing
	<b>Funding</b>	CDBG: \$52,500
	<b>Description</b>	PURPOSE OF INSPECTING DWELLING UNITS FOR SANITARY and HEALTH CODE VIOLATIONS. INSPECTIONS SUPPORTED WITH CDBG DOLLARS ARE LIMITED TO THE CITY'S TWO URBAN RENEWAL AREAS, CENSUS BLOCK GROUPS IMPAACTED BY THE RECENT FORECLOSURE CRISIS AND IDENTIFIED AS ELIGIBLE UNDER THE NEIGHBORHOOD STABILIZATION PROGRAM, AS WELL AS NEIGHBORHOODS TARGETED FOR FUNDING UNDER THE CITY MANAGER'S NEIGHBORHOOD IMPACT INITIATIVE.
	<b>Target Date</b>	6/30/2017
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	700 housing units
	<b>Location Description</b>	Targeted
	<b>Planned Activities</b>	see description
<b>11</b>	<b>Project Name</b>	City of Lowell, DPD - Hamilton Canal, HCD Infrastructure/Construction Managment
	<b>Target Area</b>	City of Lowell
	<b>Goals Supported</b>	SL-3.1
	<b>Needs Addressed</b>	Suitable Living Environment
	<b>Funding</b>	CDBG: \$250,000

	<b>Description</b>	FUNDS WILL SUPPORT \$60,000 in PROJ.DEL EXPENSES ASSOCIATED W/THE CONSTR MGMNT OF THE INFRASTRUCTURE IMPROVEMNTS FOR HAMILTON CANAL DISTRICT: WILL SUPPORT DEVELOPMENT OF NEW STREETS & SIDEWALKS, PERMANENT AFFORDABLE HSG UNITS, OFFICE & RETAIL SPACE FOR NEW BUSINESSES & NON-PROFITS AND NEW PUBLIC FACILITIES & OPEN SPACE IN APPROX 15 ACRES OF CURRENTLY VACANT SPACE IN JAM PLAN.
	<b>Target Date</b>	6/30/2017
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	3688 persons
	<b>Location Description</b>	Downtown
	<b>Planned Activities</b>	See Summary
<b>12</b>	<b>Project Name</b>	JAM/BOOT SEC - 108 Debt Service
	<b>Target Area</b>	City of Lowell
	<b>Goals Supported</b>	EO-1.3
	<b>Needs Addressed</b>	Economic Opportunities
	<b>Funding</b>	CDBG: \$200,000
	<b>Description</b>	Multi-year commitment to pay debt service on a \$2.5 million SEC-108 LOAN for redevelopment of a former mill complex into housing & Commercial space. 108-LOAN will support commercial portion of the project and result in 72 new jobs.
	<b>Target Date</b>	6/30/2017
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	N/A
	<b>Location Description</b>	Downtown
	<b>Planned Activities</b>	see description
<b>13</b>	<b>Project Name</b>	Acre Urban Renewal Plan Area - Spot/Blight Cleanup
	<b>Target Area</b>	City of Lowell
	<b>Goals Supported</b>	SL-3.1

	<b>Needs Addressed</b>	Suitable Living Environment
	<b>Funding</b>	CDBG: \$25,000
	<b>Description</b>	Funds to be used in designated urban renewal areas: Jackson, Appleton, Middlesex (JAM) ACRE and/or Hamilton canal District (HCD).
	<b>Target Date</b>	6/30/2016
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	2 clean ups
	<b>Location Description</b>	Downtown
	<b>Planned Activities</b>	see description
14	<b>Project Name</b>	City of Lowell, DPD – Neighborhood Business Corridor Improvement Initiative
	<b>Target Area</b>	City of Lowell
	<b>Goals Supported</b>	SL-3.2
	<b>Needs Addressed</b>	Suitable Living Environment
	<b>Funding</b>	CDBG: \$275,000
	<b>Description</b>	THE NEIGHBORHOOD BUSINESS CORRIDOR INITIATIVE will target Lowell block groups where 51% or more of the population is low or mod-income and where significant deterioration has led to limited private investment and declining property values. The program will help stabilize Business Corridors through concentrated investment of staff and financial resources from all city departments.
	<b>Target Date</b>	6/30/2017
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	1 neighborhood
	<b>Location Description</b>	Neighborhood Impact Initiative
	<b>Planned Activities</b>	See description
15	<b>Project Name</b>	City of Lowell, Parks and Rec. - Callery Park Tennis Courts
	<b>Target Area</b>	City of Lowell

	<b>Goals Supported</b>	SL-3.1
	<b>Needs Addressed</b>	Suitable Living Environment
	<b>Funding</b>	CDBG: \$50,000
	<b>Description</b>	Improvements of Callery Park Tennis Courts
	<b>Target Date</b>	6/30/2017
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	1 facility improvement
	<b>Location Description</b>	Callery Park
	<b>Planned Activities</b>	see description
16	<b>Project Name</b>	City of Lowell, Parks and Rec. – Saint Louis Park Project
	<b>Target Area</b>	City of Lowell
	<b>Goals Supported</b>	SL-3.1
	<b>Needs Addressed</b>	Suitable Living Environment
	<b>Funding</b>	CDBG: \$65,000
	<b>Description</b>	Improvements of park
	<b>Target Date</b>	6/30/2017
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	1 facility improvement
	<b>Location Description</b>	Saint Louis Park
	<b>Planned Activities</b>	see description
17	<b>Project Name</b>	City of Lowell, Parks and Rec. - Community Cleanup/Sidewalks
	<b>Target Area</b>	City of Lowell
	<b>Goals Supported</b>	SL-3.2
	<b>Needs Addressed</b>	Suitable Living Environment
	<b>Funding</b>	CDBG: \$27,000
	<b>Description</b>	installation of trash receptacles and clean up activities
	<b>Target Date</b>	6/30/2017

	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	109,000 residents citywide
	<b>Location Description</b>	citywide
	<b>Planned Activities</b>	See description
18	<b>Project Name</b>	City of Lowell, Parks and Rec. - North Common Playground
	<b>Target Area</b>	City of Lowell
	<b>Goals Supported</b>	SL-3.1
	<b>Needs Addressed</b>	Suitable Living Environment
	<b>Funding</b>	CDBG: \$35,000
	<b>Description</b>	Improvements of North Common Playground and installation of playgroup equipment
	<b>Target Date</b>	6/30/2017
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	1 facility improved
	<b>Location Description</b>	North Common Playground
	<b>Planned Activities</b>	see description
19	<b>Project Name</b>	CTI - Merrimack Valley Small Business Assistance Center (MVSBC)
	<b>Target Area</b>	City of Lowell
	<b>Goals Supported</b>	EO-1.2
	<b>Needs Addressed</b>	Economic Opportunities
	<b>Funding</b>	CDBG: \$15,000
	<b>Description</b>	FUNDS TO SUPPORT THE CENTER'S EFFORTS TO ASSIST LOW INCOME PEOPLE IN TRACKING SMALL BUSINESSES AS A MEANS OF ACHIEVING ECONOMIC SELF-SUFFICIENCY AND TO HELP LOCAL BUSINESSES WILL STRENGTHEN LOWELL'S COMMUNITIES AND CREATE NEW JOBS AND OPPORTUNITIES FOR LOWELL RESIDENTS.
	<b>Target Date</b>	6/30/2017

	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	10 businesses
	<b>Location Description</b>	citywide
	<b>Planned Activities</b>	see description
20	<b>Project Name</b>	City of Lowell, DPD, Canalway Improvement FLAP Grant Match
	<b>Target Area</b>	City of Lowell
	<b>Goals Supported</b>	DH-3.2
	<b>Needs Addressed</b>	Suitable Living Environment
	<b>Funding</b>	CDBG: \$25,000
	<b>Description</b>	CDBG funds will be used to provide comprehensive updates to pedestrian crosswalks and wayfinding signage along the historic "canalway" in downtown Lowell.
	<b>Target Date</b>	6/30/2017
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	5 households
	<b>Location Description</b>	citywide
	<b>Planned Activities</b>	see description
21	<b>Project Name</b>	Lowell Parks & Conservation Trust, Inc. - Urban Forestry
	<b>Target Area</b>	City of Lowell
	<b>Goals Supported</b>	SL-3.2
	<b>Needs Addressed</b>	Suitable Living Environment
	<b>Funding</b>	CDBG: \$28,000
	<b>Description</b>	LP&CT'S URBAN FORESTRY PROGRAM PROVIDES TECHNICAL SUPPORT TO COMMUNITY FORESTRY AND STREETScape IMPROVEMENT PROJECTS THROUGHOUT THE CITY, IN COOPERATION W/A VARIETY OF PARTNERS; FUNDS WILL BE USED TO PURCHASE TREES (TREES ONLY, PLANTING IS MATCH) AND TO SUPPORT STAFF TIME FOR TECHNICAL ASSISTANCE AND PROJECT PLANNING.

22	<b>Project Name</b>	Trinity Financial - Innovation Hub at 110 Canal St. HCD
	<b>Target Area</b>	City of Lowell
	<b>Goals Supported</b>	EO-1.2
	<b>Needs Addressed</b>	Economic Opportunities
	<b>Funding</b>	CDBG: \$19,000
	<b>Description</b>	Funds will be used to support the cration of an innovation HUB at 110 Canal Street, in the HCD.
	<b>Target Date</b>	6/30/2017
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	N/A
	<b>Location Description</b>	downtown
	<b>Planned Activities</b>	see description
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	1 facility improved
	<b>Location Description</b>	downtown
	<b>Planned Activities</b>	see description
23	<b>Project Name</b>	City of Lowell, DPD - Emergency Housing Repair Program
	<b>Target Area</b>	City of Lowell
	<b>Goals Supported</b>	DH-2.2
	<b>Needs Addressed</b>	Decent Affordable Housing
	<b>Funding</b>	CDBG: \$30,000
	<b>Description</b>	PROVIDE T/A AND MONETARY ASSISTANCE IN FORM OF DEFERRED PAYMENT LNS TO MOD-INC HOMEOWNERS TO ADDRESS EMGCY REPAIRS THAT COULD POTENTIALLY AFFECT HEALTH/SAFETY OF OCCUPANTS
	<b>Target Date</b>	6/30/2017

	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	3 households
	<b>Location Description</b>	citywide
	<b>Planned Activities</b>	see description
24	<b>Project Name</b>	Angkor Dance Troupe - Creative Workforce Program
	<b>Target Area</b>	City of Lowell
	<b>Goals Supported</b>	SL-1.1
	<b>Needs Addressed</b>	Suitable Living Environment
	<b>Funding</b>	CDBG: \$8,000
	<b>Description</b>	Angkor Youth employment program will provide part time employment for senior students who are of low to moderate income. The youth will learn invaluable skills of responsibility, hard work, and leadership.
	<b>Target Date</b>	6/30/2017
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	10 persons
	<b>Location Description</b>	Lowell
	<b>Planned Activities</b>	see description
25	<b>Project Name</b>	Asian Task Force Against Domestic Violence - Lowell Asian Initiative Against D.V.
	<b>Target Area</b>	City of Lowell
	<b>Goals Supported</b>	SL-1.2
	<b>Needs Addressed</b>	Suitable Living Environment
	<b>Funding</b>	CDBG: \$7,000
	<b>Description</b>	Funds will be used to respond to the critical need of Cambodian survivors of domestic violence and provide them culturally and linguistically appropriate services.
	<b>Target Date</b>	6/30/2017

	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	110 persons
	<b>Location Description</b>	Citywide and confidential
	<b>Planned Activities</b>	see description
26	<b>Project Name</b>	Boys & Girls Club of Greater Lowell, Inc. - Music Clubhouse
	<b>Target Area</b>	City of Lowell
	<b>Goals Supported</b>	SL-1.1
	<b>Needs Addressed</b>	Suitable Living Environment
	<b>Funding</b>	CDBG: \$9,000
	<b>Description</b>	Creating music clubhouse to serve at risk, very low income youth, ages 11-18, who would not otherwise have opportunities for music education.
	<b>Target Date</b>	6/30/2017
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	25 persons
	<b>Location Description</b>	657 Middlesex St
	<b>Planned Activities</b>	see description
27	<b>Project Name</b>	Cambodian Mutual Assistance Association - Cambodian Mutual Assistance Association
	<b>Target Area</b>	City of Lowell
	<b>Goals Supported</b>	EO-1.1
	<b>Needs Addressed</b>	Economic Opportunities
	<b>Funding</b>	CDBG: \$5,000
	<b>Description</b>	CMAA will provide the linguistic, cultural and informational context to businesses to serve as a bridge between Cambodians and existing agencies.
	<b>Target Date</b>	6/30/2017
28	<b>Project Name</b>	City of Lowell, COA - Council on Aging Senior Programs
	<b>Target Area</b>	City of Lowell

	<b>Goals Supported</b>	SL-1.2
	<b>Needs Addressed</b>	Suitable Living Environment
	<b>Funding</b>	CDBG: \$10,000
	<b>Description</b>	FUNDS TO PROVIDE A VARIETY OF SERVICES TO A MAJORITY OF LOW-MOD INCOME SENIOR CITIZENS, TO INCLUDE PROGRAMS AND ACTIVITIES IN HEALTH, FITNESS & NUTRITION, RECREATION, OUTREACH & SOCIALIZATION
	<b>Target Date</b>	6/30/2017
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	3000 persons
	<b>Location Description</b>	276 Broadway St
	<b>Planned Activities</b>	see description
	<b>Target Date</b>	6/30/2017
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	6 facilities improved / 600 persons
	<b>Location Description</b>	citywide
	<b>Planned Activities</b>	see description
29	<b>Project Name</b>	Community Family Inc. - Alzheimers Outreach Fund
	<b>Target Area</b>	City of Lowell
	<b>Goals Supported</b>	SL-1.2
	<b>Needs Addressed</b>	Suitable Living Environment
	<b>Funding</b>	CDBG: \$5,000
	<b>Description</b>	Provide subsidized high quality adult day health quality adult day health services, including specialized Alzheimer care to 10 needy residents. Services limited to assist care-giving families who are facing difficult circumstances. The projects Prevent unnecessary nursing home placement, provides care to elders and supports families.
	<b>Target Date</b>	6/30/2017

	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	10 persons
	<b>Location Description</b>	236 Broadway St.
	<b>Planned Activities</b>	see description
<b>30</b>	<b>Project Name</b>	Community Teamwork, Inc - Big Brothers Big Sisters Mentoring
	<b>Target Area</b>	City of Lowell
	<b>Goals Supported</b>	SL-1.1
	<b>Needs Addressed</b>	Suitable Living Environment
	<b>Funding</b>	CDBG: \$7,000
	<b>Description</b>	support at-risk youth with a carefully screened and trained adult mentors who will spend one-on-one time together; Mentors will serve as a role model, provide friendship and support to address the individual youth's needs; with the goal of raising self-esteem, increasing decision making skills and improving academics.
	<b>Target Date</b>	6/30/2017
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	20 persons
	<b>Location Description</b>	155 Merrimack St.
	<b>Planned Activities</b>	see description
<b>31</b>	<b>Project Name</b>	Community Teamwork, Inc. – Spindle City Corps
	<b>Target Area</b>	City of Lowell
	<b>Goals Supported</b>	SL-1.1
	<b>Needs Addressed</b>	Suitable Living Environment
	<b>Funding</b>	CDBG: \$7,000
	<b>Description</b>	Creates job for ethnically/financially diverse Lowell youth
	<b>Target Date</b>	6/30/2017

	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	20 persons
	<b>Location Description</b>	City of Lowell
	<b>Planned Activities</b>	see description
32	<b>Project Name</b>	Community Teamwork, Inc - Fuel Assistance Program
	<b>Target Area</b>	City of Lowell
	<b>Goals Supported</b>	DH-2.3
	<b>Needs Addressed</b>	Decent Affordable Housing
	<b>Funding</b>	CDBG: \$8,000
	<b>Description</b>	Elderly and low income Lowell residents who have exhausted their fuel assistance benefits or are slightly over income for other fuel assistance programs will receive assistance toward their utility heating bill in order to prevent termination of services. Payments will be made directly to vendors only.
	<b>Target Date</b>	6/30/2017
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	35 households
	<b>Location Description</b>	citywide
	<b>Planned Activities</b>	see description
33	<b>Project Name</b>	Third Sector - New Entry's World PEAS Food Hub
	<b>Target Area</b>	City of Lowell
	<b>Goals Supported</b>	SL-1.3
	<b>Needs Addressed</b>	Suitable Living Environment
	<b>Funding</b>	CDBG: \$9,000
	<b>Description</b>	Will increase connections to affordable locally produced fruits and vegetables via the World PEAS Food Hub. World PEAS will make available fresh, locally grown produce, to low income residents of Lowell through a SNAP CSA program, voucher incentives at the Lowell's farmer market and through community partnerships.

	<b>Target Date</b>	6/30/2017
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	70 persons
	<b>Location Description</b>	155 Merrimack St.
	<b>Planned Activities</b>	see description
<b>34</b>	<b>Project Name</b>	Community Teamwork, Inc - Emergency Hotel Placement
	<b>Target Area</b>	City of Lowell
	<b>Goals Supported</b>	SL-1.3
	<b>Needs Addressed</b>	Suitable Living Environment
	<b>Funding</b>	CDBG: \$5,000
	<b>Description</b>	PROGRAM PROVIDES HOUSEHOLDS WITH AN EMERGENCY STAY IN A LOCAL HOTEL WHILE WORKING TO SECURE ALTERNATIVE, SAFE HOUSING.
	<b>Target Date</b>	6/30/2017
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	16 households
	<b>Location Description</b>	17 Kirk St.
	<b>Planned Activities</b>	see description
<b>35</b>	<b>Project Name</b>	Cultural Organization of Lowell (COOL) - Hydro
	<b>Target Area</b>	City of Lowell
	<b>Goals Supported</b>	EO-3.1
	<b>Needs Addressed</b>	Suitable Living Environment
	<b>Funding</b>	CDBG: \$25,000
	<b>Description</b>	Support a public art display in the Hamilton Canal District.
	<b>Target Date</b>	6/30/2017

	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	1 facility improvement
	<b>Location Description</b>	50 Arcand Drive
	<b>Planned Activities</b>	see description
<b>36</b>	<b>Project Name</b>	Community Teamwork, Inc – Secure Jobs Initiative
	<b>Target Area</b>	City of Lowell
	<b>Goals Supported</b>	EO-1.2
	<b>Needs Addressed</b>	Economic Opportunities
	<b>Funding</b>	CDBG: \$8,000
	<b>Description</b>	Training will deliver enhanced case management to Lowell Residents
	<b>Target Date</b>	6/30/2017
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	12 Persons
	<b>Location Description</b>	citywide
	<b>Planned Activities</b>	see description
<b>37</b>	<b>Project Name</b>	Girls Inc. of Greater Lowell - Youth Enrichment Programs
	<b>Target Area</b>	City of Lowell
	<b>Goals Supported</b>	SL-1.1
	<b>Needs Addressed</b>	Suitable Living Environment
	<b>Funding</b>	CDBG: \$8,000
	<b>Description</b>	Girls, Inc. provides innovative, research-based programming to address gender inequality in our society and the strengths and needs of low-inc girls ages 5-18. Programs will focus on topics such as science, technology, economic literacy and community action.
	<b>Target Date</b>	6/30/2017

	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	100 persons
	<b>Location Description</b>	220 Worthen St
	<b>Planned Activities</b>	see description
<b>38</b>	<b>Project Name</b>	Girls Inc. of Greater Lowell - Outreach
	<b>Target Area</b>	City of Lowell
	<b>Goals Supported</b>	SL-1.1
	<b>Needs Addressed</b>	Suitable Living Environment
	<b>Funding</b>	CDBG: \$5,000
	<b>Description</b>	FUNDS WILL PROVIDE EDUCATIONAL ENRICHMENT PROGRAMMING - FY13-14 FUNDS WILL BE USED TO EXPAND SERVICE TO 5-18 YR OLDS.
	<b>Target Date</b>	6/30/2017
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	100 persons
	<b>Location Description</b>	220 Worthen St
	<b>Planned Activities</b>	see description
<b>39</b>	<b>Project Name</b>	Greater Lowell Family YMCA - Camperships
	<b>Target Area</b>	City of Lowell
	<b>Goals Supported</b>	SL-1.1
	<b>Needs Addressed</b>	Suitable Living Environment
	<b>Funding</b>	CDBG: \$7,500
	<b>Description</b>	FUNDS WILL BE USED TO PROVIDE LOW TO MOD-INCOME CHILDREN TO ATTEND YMCA CAMP MASSAPOAG, GROTON/DUNSTABLE AREA, WHICH IS A TRADITIONAL RECREATIONAL SUMMER CAMP, WHERE THE GOAL IS TO PROVIDE RECREATIONAL, EDUCATIONAL AND OUTREACH PROGRAMS TO AT-RISK YOUTH.
	<b>Target Date</b>	6/30/2017

	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	50 persons
	<b>Location Description</b>	35 YMCA Dr
	<b>Planned Activities</b>	see description
40	<b>Project Name</b>	Greater Lowell Workforce Investment Board/Career Center of Lowell - Lowell Subsidized Work Program
	<b>Target Area</b>	City of Lowell
	<b>Goals Supported</b>	SL-1.1
	<b>Needs Addressed</b>	Suitable Living Environment
	<b>Funding</b>	CDBG: \$7,500
	<b>Description</b>	funds to provide subsidized work experience for low income youth who have difficulty entering the job market. readiness training also provided.
	<b>Target Date</b>	6/30/2017
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	10 persons
	<b>Location Description</b>	107 Merrimack St
	<b>Planned Activities</b>	see description
41	<b>Project Name</b>	House of Hope - The Hope Chest
	<b>Target Area</b>	City of Lowell
	<b>Goals Supported</b>	EO-1.1
	<b>Needs Addressed</b>	Economic Opportunities
	<b>Funding</b>	CDBG: \$8,000
	<b>Description</b>	Provide internship opportunities to homeless and recently re-housed parents who have little to no job experience.
	<b>Target Date</b>	6/30/2017

	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	15 persons
	<b>Location Description</b>	397 Market St
	<b>Planned Activities</b>	see description
42	<b>Project Name</b>	Megan House Foundation Inc.
	<b>Target Area</b>	City of Lowell
	<b>Goals Supported</b>	SL-1.1
	<b>Needs Addressed</b>	Suitable Living Environment
	<b>Funding</b>	CDBG: \$6,000
	<b>Description</b>	Residential substance abuse treatment program for women ages 18-26.
	<b>Target Date</b>	6/30/2017
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	20 persons
	<b>Location Description</b>	citywide
	<b>Planned Activities</b>	see description
43	<b>Project Name</b>	Lowell Association for the Blind - Advocacy and Services
	<b>Target Area</b>	City of Lowell
	<b>Goals Supported</b>	SL-1.2
	<b>Needs Addressed</b>	Suitable Living Environment
	<b>Funding</b>	CDBG: \$8,000
	<b>Description</b>	funds will be used to provide comprehensive services and transportation for the blind and visually impaired.
	<b>Target Date</b>	6/30/2017
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	40 persons

	<b>Location Description</b>	169 Merrimack St.
	<b>Planned Activities</b>	see description
44	<b>Project Name</b>	Lowell Community Health Center - Teen BLOCK Reaches Out
	<b>Target Area</b>	City of Lowell
	<b>Goals Supported</b>	SL-1.1
	<b>Needs Addressed</b>	Suitable Living Environment
	<b>Funding</b>	CDBG: \$5,500
	<b>Description</b>	THIS INNOVATIVE YOUTH-DRIVEN PROJECT INCLUDES INTENSIVE TRAINING FOR TEEN PEER LEADERS. THESE PEER LEADERS PROVIDE HEALTH EDUCATION PRESENTATIONS TO PRE-TEENS ON THE PREVENTION OF GANG VIOLENCE, TEEN PREGNANCY, SUBSTANCE ABUSE AND HIV.
	<b>Target Date</b>	6/30/2017
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	410 persons
	<b>Location Description</b>	citywide
	<b>Planned Activities</b>	see description
45	<b>Project Name</b>	Lowell House, Inc. - Serving the Dually Diagnosed
	<b>Target Area</b>	City of Lowell
	<b>Goals Supported</b>	SL-1.2
	<b>Needs Addressed</b>	Suitable Living Environment
	<b>Funding</b>	CDBG: \$10,000
	<b>Description</b>	Program represents a low cost, well leveraged, collaborative approach in serving individuals w/co-curing disorders of addiction , mental illness and addresses this with treatment (medical and case management).
	<b>Target Date</b>	6/30/2017
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	20 persons
	<b>Location Description</b>	555 Merrimack St.

	<b>Planned Activities</b>	see description
46	<b>Project Name</b>	Lowell West End Gym - Youth Boxing Program
	<b>Target Area</b>	City of Lowell
	<b>Goals Supported</b>	SL-1.1
	<b>Needs Addressed</b>	Suitable Living Environment
	<b>Funding</b>	CDBG: \$6,000
	<b>Description</b>	FUNDS TO cover lease payments AT GYM THAT PROVIDES SAFE PLACE FOR YOUTH AFTER SCHOOL/SUMMER. COACHES ARE VOLUNTEERS - PROGRAM GOAL IS TO KEEP YOUTH IN A POSITIVE, SAFE ATMOSPHERE.
	<b>Target Date</b>	6/30/2017
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	150 persons
	<b>Location Description</b>	850 Lawrence St
	<b>Planned Activities</b>	see description
47	<b>Project Name</b>	Lowell Wish Project - Beds 4 Kids
	<b>Target Area</b>	City of Lowell
	<b>Goals Supported</b>	SL-2.1
	<b>Needs Addressed</b>	Suitable Living Environment
	<b>Funding</b>	CDBG: \$10,000
	<b>Description</b>	CDBG funds will be used to provide families moving out of homelessness with free furniture and home goods so they can better afford food and stay housed and healthy..
	<b>Target Date</b>	6/30/2017
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	50 households
	<b>Location Description</b>	1A Foundry St
	<b>Planned Activities</b>	see description
48	<b>Project Name</b>	Mental Health Association of Greater Lowell - Bilingual Advocates

	<b>Target Area</b>	City of Lowell
	<b>Goals Supported</b>	SL-1.2
	<b>Needs Addressed</b>	Suitable Living Environment
	<b>Funding</b>	CDBG: \$7,000
	<b>Description</b>	FUNDS TO PAY FOR P.T. STAFF WHO PROVIDE DIRECT CLIENT SVCS INCLUDING TRANSLATION AND CASE MGMNT FOR NON-ENGLISH SPEAKING CLIENTS ALLOWING FOR MORE EFFECTIVE ACCESS OF SERVICES.
	<b>Target Date</b>	6/30/2017
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	60 persons
	<b>Location Description</b>	99 Church St
	<b>Planned Activities</b>	see description
49	<b>Project Name</b>	Merrimack Valley Catholic Charities - Lowell Food Pantry Collaborative
	<b>Target Area</b>	City of Lowell
	<b>Goals Supported</b>	SL-1.2
	<b>Needs Addressed</b>	Suitable Living Environment
	<b>Funding</b>	CDBG: \$30,000
	<b>Description</b>	A collaboration between MVCC, CFM and OP pantries will provide food to those in need in Lowell, . . . 99% of clients fall into the 0% - 50% of median family income under federal guidelines.
	<b>Target Date</b>	6/30/2017
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	1000 persons
	<b>Location Description</b>	99 Church St
	<b>Planned Activities</b>	see description
50	<b>Project Name</b>	Merrimack Valley Food Bank - Food Distribution Program
	<b>Target Area</b>	City of Lowell

	<b>Goals Supported</b>	SL-1.3
	<b>Needs Addressed</b>	Suitable Living Environment
	<b>Funding</b>	CDBG: \$10,000
	<b>Description</b>	DISTRIBUTES FOOD TO SOUP KITCHENS, PANTRIES, SHELTERS & RESIDENTIAL PROGS SERVING LOW INC INDIVIDUALS/FAMS. FUNDS TO SUPPORT the day to day OPERATIONS OF THE FOOD BANK'S PROGRAMS. MORE THAN 100 LOCAL ORGANIZATIONS RECEIVE FOOD THROUGH THE MVFB INCLUDIG THREE PANTRIES THAT PROVIDE FOOD DIRECTLY TO LOWELL HOUSEHOLDS. COLLABORATION WITH 37 ORGANIZATIONS.
	<b>Target Date</b>	6/30/2017
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	37 agencies
	<b>Location Description</b>	735 Broadway St.
	<b>Planned Activities</b>	see description
51	<b>Project Name</b>	Merrimack Valley Food Bank - Mobile Pantry
	<b>Target Area</b>	City of Lowell
	<b>Goals Supported</b>	SL-1.3
	<b>Needs Addressed</b>	Suitable Living Environment
	<b>Funding</b>	CDBG: \$10,000
	<b>Description</b>	Community based health and nutrition svc program addressing a specific community need of maintaining good health of the low-inc elderly/disabled people by providing nutritious food as well as health info and svcs.
	<b>Target Date</b>	6/30/2017
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	328 persons
	<b>Location Description</b>	citywide
	<b>Planned Activities</b>	see description

52	<b>Project Name</b>	Merrimack Valley Housing Partnership (w/CMAA) - First Time Homebuyer Training
	<b>Target Area</b>	City of Lowell
	<b>Goals Supported</b>	DH-1.4
	<b>Needs Addressed</b>	Decent Affordable Housing
	<b>Funding</b>	CDBG: \$8,000
	<b>Description</b>	CMAA will collaborate with Merr'k Valley Housing P'ship to offer a pre-purchase counseling program to first time home buyers who speak Khmer. The CMAA will collaborate with the MVHP to offer a pre-purchase counseling program to first-time homebuyers who speak Khmer.
	<b>Target Date</b>	6/30/2017
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	50 households
	<b>Location Description</b>	67 Middle St.
	<b>Planned Activities</b>	see description
53	<b>Project Name</b>	Middlesex Community College - Out of School Youth Development
	<b>Target Area</b>	City of Lowell
	<b>Goals Supported</b>	SL-1.1
	<b>Needs Addressed</b>	Suitable Living Environment
	<b>Funding</b>	CDBG: \$6,000
	<b>Description</b>	Funds enable students to earn GEDs and receive various supports necessary to enroll in post-secondary education, career training and/or employment. At the out-of-school youth development center at Middlesex Community College, highly at-risk students receive academic tutoring, GED testing, support services and employment preparation. Program focuses on enrolling eligible students in Nursing Asst. and Home Health Aid certification courses after passing their GED exams.
	<b>Target Date</b>	6/30/2017

	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	30 persons
	<b>Location Description</b>	33 Kearney Square
	<b>Planned Activities</b>	see description
54	<b>Project Name</b>	Recreational Adult Resource Association - RARA Programs and Services
	<b>Target Area</b>	City of Lowell
	<b>Goals Supported</b>	SL-1.2
	<b>Needs Addressed</b>	Suitable Living Environment
	<b>Funding</b>	CDBG: \$8,500
	<b>Description</b>	RARA has been providing social, recreational, athletic and life-enhancing programs to developmentally challenged adults since 1968. Funds received from Lowell's CDBG program will help us continue to provide these much-needed services to this growing population.
	<b>Target Date</b>	6/30/2017
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	38 persons
	<b>Location Description</b>	295 High St
	<b>Planned Activities</b>	see description
55	<b>Project Name</b>	St. Paul's Kitchen - Payroll Assistance / Staffing
	<b>Target Area</b>	City of Lowell
	<b>Goals Supported</b>	SL-1.3
	<b>Needs Addressed</b>	Suitable Living Environment
	<b>Funding</b>	CDBG: \$8,000
	<b>Description</b>	Funds will help to retain part time employee at the food shelter.
	<b>Target Date</b>	6/30/2017

	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	25000 persons
	<b>Location Description</b>	27 McKinley Ave
	<b>Planned Activities</b>	see description
56	<b>Project Name</b>	United Teen Equity Center – Hiset Pathways to Economic Success
	<b>Target Area</b>	City of Lowell
	<b>Goals Supported</b>	SL-1.1
	<b>Needs Addressed</b>	Suitable Living Environment
	<b>Funding</b>	CDBG: \$5,000
	<b>Description</b>	UTEC's target population is youth ages 16-24 w/proven risk factors including homelessness, gang or curt involvement or pergnancy/parenting. These low-income youth need targeted svcs to overcome their barriers to employment including job training, drivers ed and substance abuse treatment. CDBG funds will be used to expand UTEC's Workforce Development program, providing funds to add a perm painting crew for construction-related projects.
	<b>Target Date</b>	6/30/2017
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	80 persons
	<b>Location Description</b>	15-17 Warren St
	<b>Planned Activities</b>	see description
57	<b>Project Name</b>	Whistler House Museum of Art - Youth Summer Art Program
	<b>Target Area</b>	City of Lowell
	<b>Goals Supported</b>	SL-1.1
	<b>Needs Addressed</b>	Suitable Living Environment
	<b>Funding</b>	CDBG: \$10,000
	<b>Description</b>	This new summer art program will offer a series of 4 - 1-week summer courses in art, sculpture, painting, photography and theme bases classes.

	<b>Target Date</b>	6/30/2017
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	25 persons
	<b>Location Description</b>	243 Worthen St.
	<b>Planned Activities</b>	see description
58	<b>Project Name</b>	YWCA of Lowell - Youth Enrichment Training Institute
	<b>Target Area</b>	City of Lowell
	<b>Goals Supported</b>	SL-1.1
	<b>Needs Addressed</b>	Suitable Living Environment
	<b>Funding</b>	CDBG: \$6,000
	<b>Description</b>	Funds will be used to prepare & support economically, academically and emotionally challenged older teens who will facilitate twice-weekly process-and product - focused afterschool enrichment modules for similarly described middle school youth, thus increasing the skills of and opportunities for all participants to thrive.
	<b>Target Date</b>	6/30/2017
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	8 persons
	<b>Location Description</b>	Acre Youth Center, 41 Rock St
	<b>Planned Activities</b>	see description
59	<b>Project Name</b>	Mill City Grows - Community Garden Program Manager
	<b>Target Area</b>	City of Lowell
	<b>Goals Supported</b>	SL-1.4
	<b>Needs Addressed</b>	Suitable Living Environment
	<b>Funding</b>	CDBG: \$8,500

	<b>Description</b>	Mill City Grows will implement a community garden Manager to manage community gardens. The manager will support diverse residents in growing of fruits and vegetables. Funds will support staff time to recruit participants, support daily operations at all three sites, and coordinate training, workdays and events.
	<b>Target Date</b>	6/30/2017
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	136 households
	<b>Location Description</b>	W 3 <sup>rd</sup> St., Smith St., W 6 <sup>th</sup> St., Rotary Park, North Common Park
	<b>Planned Activities</b>	see description
<b>60</b>	<b>Project Name</b>	Mill City Grows - Community Garden Revitalization
	<b>Target Area</b>	City of Lowell
	<b>Goals Supported</b>	SL-1.4
	<b>Needs Addressed</b>	Suitable Living Environment
	<b>Funding</b>	CDBG: \$10,000
	<b>Description</b>	Mill City Grows first community garden is turning five years old and is in need of upgrades and repairs.
	<b>Target Date</b>	6/30/2017
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	30 households
	<b>Location Description</b>	Rotary Park and North Common
	<b>Planned Activities</b>	see description
<b>61</b>	<b>Project Name</b>	City of Lowell, DPD - First Time Homebuyer Program
	<b>Target Area</b>	City of Lowell
	<b>Goals Supported</b>	DH-2.1
	<b>Needs Addressed</b>	Decent Affordable Housing
	<b>Funding</b>	HOME: \$255,000

	<b>Description</b>	The First Time Homebuyer Program provides funding for the down payments and closing costs for income-eligible first time home buyers. Households participating in the City's down payment assistance program are required to have completed pre-purchase counseling through the Merrimack Valley Housing Partnership.
	<b>Target Date</b>	6/30/2017
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	30 households
	<b>Location Description</b>	50 Arcand drive
	<b>Planned Activities</b>	see description
62	<b>Project Name</b>	City of Lowell, DPD - HOME Housing Rehab
	<b>Target Area</b>	City of Lowell
	<b>Goals Supported</b>	DH-2.2
	<b>Needs Addressed</b>	Decent Affordable Housing
	<b>Funding</b>	HOME: \$240,000
	<b>Description</b>	Funds to make repairs to housing units occupied by low/mod income residents. Units assisted through HOME program will be brought into compliance w/local & state building codes
	<b>Target Date</b>	6/30/2017
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	3 housing units
	<b>Location Description</b>	citywide
	<b>Planned Activities</b>	see description
63	<b>Project Name</b>	Merrimack Valley Housing Partnership - - MVHP First Time
	<b>Target Area</b>	City of Lowell
	<b>Goals Supported</b>	DH-2.1
	<b>Needs Addressed</b>	Decent Affordable Housing
	<b>Funding</b>	HOME: \$55,000

	<b>Description</b>	PROVIDES DOWNPAYMENT ASSISTANCE TO ELIGIBLE, LOW INCOME, FIRSTTIME HOME BUYERS. PROGRAM WORKS IN CONJUNCTION WITH THECITY'S FTHB PROGRAM WHICH OFFERS DOWNPAYMENT ASSISTANCE TOELGIBLE HOME BUYERS.
	<b>Target Date</b>	6/30/2017
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	22 households
	<b>Location Description</b>	67 Middle St.
	<b>Planned Activities</b>	see description
64	<b>Project Name</b>	AIDS Action Committee - Emergency Transitional & St. Paul's Residence SS
	<b>Target Area</b>	HOPWA MSA
	<b>Goals Supported</b>	DH-1.2
	<b>Needs Addressed</b>	Decent Affordable Housing
	<b>Funding</b>	HOPWA: \$50,684
	<b>Description</b>	Funds will be used to assist households moving into and maintaining affordable housing; to support residential case management to residents within the existing ETP and St. Paul's SRO Residence. This activity provides a critical component in the provision of quality housing to formerly homeless and chronically homeless individuals with HIV/AIDS.
	<b>Target Date</b>	6/30/2017
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	20 persons
	<b>Location Description</b>	Middlesex County
	<b>Planned Activities</b>	see description
65	<b>Project Name</b>	AIDS Action Committee - Housing Opportunities for Chronically Homeless (HOCH) TBRA
	<b>Target Area</b>	HOPWA MSA
	<b>Goals Supported</b>	DH-2.4
	<b>Needs Addressed</b>	Decent Affordable Housing

	<b>Funding</b>	HOPWA: \$82,800
	<b>Description</b>	Funds will provide access to affordable, scattered-sit housing for chronically homeless individuals with HIV/AIDS through a tenant-based assistance program.
	<b>Target Date</b>	6/30/2017
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	10 households
	<b>Location Description</b>	Middlesex County
	<b>Planned Activities</b>	see description
66	<b>Project Name</b>	AIDS Action Committee - Rental Assistance Program (RAP) STRMU
	<b>Target Area</b>	HOPWA MSA
	<b>Goals Supported</b>	DH-2.4
	<b>Needs Addressed</b>	Decent Affordable Housing
	<b>Funding</b>	HOPWA: \$56,115
	<b>Description</b>	Rental assistance program uses HOPWA dollars to support both an emergency assistance (STRMU) as well as a permanent placement program.
	<b>Target Date</b>	6/30/2017
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	40 households
	<b>Location Description</b>	Middlesex County
	<b>Planned Activities</b>	see description
67	<b>Project Name</b>	Institute for Health and Recovery - HEAL TBRA
	<b>Target Area</b>	HOPWA MSA
	<b>Goals Supported</b>	DH-2.4
	<b>Needs Addressed</b>	Decent Affordable Housing
	<b>Funding</b>	HOPWA: \$46,248

	<b>Description</b>	TO PROVIDE TBRA ASSISTANCE TO FAMILIES NOT ELIGIBLE FOR HPRP DUE TO THEIR LACK OF LONG TERM SUSTAINABILITY. BY PROVIDING ASSISTANCE TO HIGHEST RISK FAMILIES IN THE AREA, THEY CAN WORK W/THEM TO MOVE TOWARD SUSTAINABILITY, WHICH MAY INCLUDE WAITING FOR ENTITLEMENTS WHICH CAN TAKE UP TO A YEAR. STAFF WILL WORK WITH FAMILY MEMBERS TO PURSUE JOB SEARCH, TRAINING AND EDUCATION
	<b>Target Date</b>	6/30/2017
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	4 households
	<b>Location Description</b>	Middlesex County
	<b>Planned Activities</b>	see description
<b>68</b>	<b>Project Name</b>	Justice Resource Institute - Assisted Living Program TBRA/SS
	<b>Target Area</b>	HOPWA MSA
	<b>Goals Supported</b>	DH-1.2 DH-2.4
	<b>Needs Addressed</b>	Decent Affordable Housing
	<b>Funding</b>	HOPWA: \$206,358
	<b>Description</b>	JRI provides services to individuals and fams utilizing HOPWA subsidy or a TBRA Section-8 subsidy in the Lowell HOPWA region. Services include housing intake & eligibility determination, wait-list management, housing search services, tenant selection, needs assessment, service planning, referrals and ongoing case management. Program has been expanded to assist eligible households in the Gr Lowell area.
	<b>Target Date</b>	6/30/2017
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	70 households
	<b>Location Description</b>	Middlesex County
	<b>Planned Activities</b>	see description
<b>69</b>	<b>Project Name</b>	Lowell House, Inc. - Housing Information Services HIS

	<b>Target Area</b>	HOPWA MSA
	<b>Goals Supported</b>	DH-1.2
	<b>Needs Addressed</b>	Decent Affordable Housing
	<b>Funding</b>	HOPWA: \$58,079
	<b>Description</b>	Services to HIV/AIDS clients in their homes and on-site. Services include case-management, substance abuse treatment intensive care, nutritional services, daily living supports, transportation, housing information and placement.
	<b>Target Date</b>	6/30/2017
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	40 households
	<b>Location Description</b>	Middlesex County
	<b>Planned Activities</b>	see description
<b>70</b>	<b>Project Name</b>	Lowell House, Inc. - Supportive Services SS
	<b>Target Area</b>	HOPWA MSA
	<b>Goals Supported</b>	DH-1.2
	<b>Needs Addressed</b>	Decent Affordable Housing
	<b>Funding</b>	HOPWA: \$51,336
	<b>Description</b>	Funds will be used to provide households with supportive services
	<b>Target Date</b>	6/30/2017
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	95 households
	<b>Location Description</b>	Middlesex County
	<b>Planned Activities</b>	see description
<b>71</b>	<b>Project Name</b>	South Middlesex Opportunity Council - HOPWA Program PHP
	<b>Target Area</b>	HOPWA MSA
	<b>Goals Supported</b>	DH-1.2

	<b>Needs Addressed</b>	Decent Affordable Housing
	<b>Funding</b>	HOPWA: \$54,024
	<b>Description</b>	Funds will be used to provide intensive housing search and placement activities for individuals living with HIV/AIDS in Southwestern Middlesex County, many of whom are at risk of becoming homeless.
	<b>Target Date</b>	6/30/2017
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	75 households
	<b>Location Description</b>	Middlesex County
	<b>Planned Activities</b>	See description
72	<b>Project Name</b>	Victory Programs Inc. - Ruah House SS
	<b>Target Area</b>	HOPWA MSA
	<b>Goals Supported</b>	DH-1.2
	<b>Needs Addressed</b>	Decent Affordable Housing
	<b>Funding</b>	HOPWA: \$40,359
	<b>Description</b>	Funds will be used to provide households with supportive services
	<b>Target Date</b>	6/30/2017
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	7 persons
	<b>Location Description</b>	Middlesex County
	<b>Planned Activities</b>	See description
73	<b>Project Name</b>	Lynn Housing Authority & Neighborhood Development - Essex County HOPWA
	<b>Target Area</b>	HOPWA MSA
	<b>Goals Supported</b>	DH-1.2 DH-2.4
	<b>Needs Addressed</b>	Decent Affordable Housing
	<b>Funding</b>	HOPWA: \$363,492

	<b>Description</b>	HOPWA program (\$352,587) and administration (\$10,905) funds for Essex County, MA. Further funding breakdown provided in Lynn Housing Authority & Neighborhood Developments Action Plan.
	<b>Target Date</b>	6/30/2017
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	N/A refer to Lynn Housing Authority & Neighborhood Development Annual Action Plan
	<b>Location Description</b>	Essex County
	<b>Planned Activities</b>	See description
74	<b>Project Name</b>	BPV Lowell Inc
	<b>Target Area</b>	City of Lowell
	<b>Goals Supported</b>	EO-1.1
	<b>Needs Addressed</b>	Economic Opportunities
	<b>Funding</b>	CDBG: \$38,000
	<b>Description</b>	\$38k over 3 years to support brewery enterprise
	<b>Target Date</b>	6/30/2017
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	
	<b>Location Description</b>	City of Lowell
	<b>Planned Activities</b>	
75	<b>Project Name</b>	LHA - HOPWA Program
	<b>Target Area</b>	HOPWA MSA
	<b>Goals Supported</b>	DH-1.2
	<b>Needs Addressed</b>	Decent Affordable Housing
	<b>Funding</b>	HOPWA: \$100,000
	<b>Description</b>	Lowell Housing Authority HOPWA Program
	<b>Target Date</b>	6/30/2017

	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	
	<b>Location Description</b>	City of Lowell
	<b>Planned Activities</b>	HOPWA Program
76	<b>Project Name</b>	CDBG Reserve Funds
	<b>Target Area</b>	City of Lowell
	<b>Goals Supported</b>	DH-1.3 DH-1.4 DH-2.2 DH-2.3 SL-1.1 SL-1.2 SL-1.3 SL-1.4 SL-2.1 SL-3.1 SL-3.2 EO-1.1 EO-1.2 EO-1.3
	<b>Needs Addressed</b>	Decent Affordable Housing Suitable Living Environment Economic Opportunities
	<b>Funding</b>	CDBG: \$140,365
	<b>Description</b>	uncommitted funding
	<b>Target Date</b>	6/30/2017
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	N/A
	<b>Location Description</b>	City of Lowell
	<b>Planned Activities</b>	Eligible activities

77	<b>Project Name</b>	Alternative House - Domestic Violence Shelter
	<b>Target Area</b>	City of Lowell
	<b>Goals Supported</b>	SL-1.3
	<b>Needs Addressed</b>	Suitable Living Environment
	<b>Funding</b>	ESG: \$16,000
	<b>Description</b>	ALTERNATIVE HOUSE WILL CONTINUE TO PROVIDE EMERGENCY SHELTER TO WOMEN WHO ARE VICTIMS OF DOMESTIC VIOLENCE AND THEIR CHILDREN. FUNDS TO HELP PAY FOR UTILITIES, PHONE AND REPAIRS/MAINT OF THE SHELTER
	<b>Target Date</b>	6/30/2017
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	35 people
	<b>Location Description</b>	Confidential
	<b>Planned Activities</b>	see description
78	<b>Project Name</b>	House of Hope - Shelter
	<b>Target Area</b>	City of Lowell
	<b>Goals Supported</b>	SL-1.3
	<b>Needs Addressed</b>	Suitable Living Environment
	<b>Funding</b>	ESG: \$12,000
	<b>Description</b>	FUNDS WILL BE USED TO OFFSET SOME OF THE OPERATING COSTS WHICH WILL ALLOW HOUSE OF HOPE TO USE PRIVATE DONATIONS TO PROVIDE DIRECT SUPPORTS SUCH AS TRANSPORTATION, MEDICATION AND EMERGENCY CHILD CARE TO FAMILIES LIVING IN THE SHELTER.
	<b>Target Date</b>	6/30/2017
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	170 People
	<b>Location Description</b>	City of Lowell
	<b>Planned Activities</b>	see description

79	<b>Project Name</b>	House of Hope - Housing Resource Center
	<b>Target Area</b>	City of Lowell
	<b>Goals Supported</b>	SL-1.3
	<b>Needs Addressed</b>	Suitable Living Environment
	<b>Funding</b>	ESG: \$16,000
	<b>Description</b>	funds will be used to help offset costs for rapid rehousing
	<b>Target Date</b>	6/30/2017
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	170 people
	<b>Location Description</b>	City of Lowell
	<b>Planned Activities</b>	see description
80	<b>Project Name</b>	LHA - Homeless Prevention Program
	<b>Target Area</b>	City of Lowell
	<b>Goals Supported</b>	DH-2.3
	<b>Needs Addressed</b>	Decent Affordable Housing
	<b>Funding</b>	ESG: \$70,000
	<b>Description</b>	funds support the prevention of homelessness with emergency short term assistance up to \$1k per household
	<b>Target Date</b>	6/30/2017
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	62 persons
	<b>Location Description</b>	LHA
	<b>Planned Activities</b>	see description
81	<b>Project Name</b>	International Institute of Lowell - Homeless Support for Refugees
	<b>Target Area</b>	City of Lowell
	<b>Goals Supported</b>	DH-2.3
	<b>Needs Addressed</b>	Decent Affordable Housing

	<b>Funding</b>	ESG: \$30,000
	<b>Description</b>	funds will be used for low income, at risk refugee residents and families, with case mgmt., to improve housing stability and employment
	<b>Target Date</b>	6/30/2017
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	62 people
	<b>Location Description</b>	144 Merrimack St
	<b>Planned Activities</b>	see description
<b>82</b>	<b>Project Name</b>	Lowell Transitional Living Center - Winter Emergency Bed Project
	<b>Target Area</b>	City of Lowell
	<b>Goals Supported</b>	SL-1.3
	<b>Needs Addressed</b>	Suitable Living Environment
	<b>Funding</b>	ESG: \$15,000
	<b>Description</b>	Support increase need of assistance during winter months
	<b>Target Date</b>	6/30/2017
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	50 people
	<b>Location Description</b>	205-209 Middlesex St
	<b>Planned Activities</b>	see description
<b>83</b>	<b>Project Name</b>	HOPWA Reserve Funds
	<b>Target Area</b>	HOPWA MSA
	<b>Goals Supported</b>	DH-1.2
	<b>Needs Addressed</b>	Decent Affordable Housing
	<b>Funding</b>	HOPWA: \$17,648
	<b>Description</b>	uncommitted HOPWA funds
	<b>Target Date</b>	6/30/2017

	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	n/a
	<b>Location Description</b>	n/a
	<b>Planned Activities</b>	see summary
84	<b>Project Name</b>	HOME Reserve Funds
	<b>Target Area</b>	City of Lowell
	<b>Goals Supported</b>	DH-2.1 DH-2.2
	<b>Needs Addressed</b>	Decent Affordable Housing
	<b>Funding</b>	HOME: \$71,064
	<b>Description</b>	uncommitted HOME funds
	<b>Target Date</b>	6/30/2017
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	N/a
	<b>Location Description</b>	City of Lowell
	<b>Planned Activities</b>	see summary

## **Discussion**

Starting in the 2015-2016 Program Year, Lowell launched a Neighborhood Business Corridor Initiative to target resources in block groups where more than 51% of residents are low- or moderate-income and where significant deterioration has led to limited private investment and declining property values. This comprehensive program helps stabilize and revitalize neighborhoods through the concentrated investment of staff and financial resources from all City departments. Activities include improvements to neighborhood facilities and infrastructure through divisions of the Department of Public Works; enhanced inspections by officials from the Building Department; coordinated actions by public safety departments; and significant capital investment to enhance the appearance of the targeted area.

The City will direct resources year, with a goal of addressing all of Lowell's low- and moderate-income Business Corridors. By concentrating resources in a target area, the City hopes to maximize the value and impact of its actions and expenditures. This year the program will be seeded with \$275,000 in FY 16-17 CDBG funds.

## AP-50 Geographic Distribution

### **Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed**

According to the United States Census Bureau, Lowell is home to 109,945 people, 40% of whom were members of minority groups (including White Latinos). Since 1980, Lowell has been experiencing significant growth in its minority populations, the largest and fastest growing of these include Southeast Asians and Latinos. Of late, Lowell has also seen a growing population of refugee communities from Burma and Iraq. These trends are expected to continue over the coming years.

The City will continue to use the most current Low and Moderate Summary Income Data U.S. Census Block Group level information to prioritize the use of funds, until HUD has released updated income information for entitlement communities.

Of Lowell's 84 census block groups, 61 have populations with low- to moderate-income percentages greater than 51%. Twenty-five of these block groups have populations with percentages greater than 70%. These block groups are primarily concentrated in the urban center.

### **Rationale for the priorities for allocating investments geographically**

Because the primary national objectives of HUD's programs are to benefit low-income and moderate-income residents, Lowell's block grant program funds will be targeted to low-income and moderate-income neighborhoods and activities that benefit the City as a whole, the majority of whose residents are low- or moderate-income. Guided by the eligibility requirements of the various Consolidated Plan programs, the City of Lowell has recognized the priority need categories for the five-year planning period. Relative priorities and target funding proportions were established through the synthesis of the needs information obtained through the plan development process described elsewhere in this document.

Because Lowell is the most populous City in Middlesex County, MA, it is also an entitlement community for the HOPWA program. This block grant is designated to serve persons throughout Middlesex County who are living with HIV/AIDS and their families. For this program, funds will be allocated to eligible recipients county-wide whose programs serve this population. It is anticipated that the funds will be targeted to organizations whose service areas include the urban centers within the County, including Lowell, Cambridge, Somerville, and Framingham, where the greatest percentage of persons with HIV/AIDS reside.

### **Discussion**

The Neighborhood Impact Initiative & Business Corridor Initiative target resources in block groups where more than 51% of residents are low- or moderate-income and where significant deterioration has led to limited private investment and declining property values. This comprehensive program helps stabilize

and revitalize neighborhoods through the concentrated investment of staff and financial resources from all City departments. Activities include improvements to neighborhood facilities, parks, and infrastructure through divisions of the Department of Public Works; enhanced inspections by officials from the Building Department; coordinated actions by public safety departments; and significant capital investment to enhance the appearance of the targeted area.

The City has directed resources to different neighborhoods each year, with a goal of addressing all of Lowell’s low- and moderate-income neighborhoods over a 5-6 year period. By concentrating resources in a target area, the City hopes to maximize the value and impact of its actions and expenditures. Consistent with the recommendations of the City’s Comprehensive Master Plan, particular focus will be paid to the commercial centers and public squares within CDBG-eligible neighborhoods, where impacts will be felt by the broadest possible cross-section of neighborhood residents.

## AP – 55 Affordable Housing

### 1. Introduction:

The HOME Investment Partnerships provides both federal financing and technical assistance and is an administered program that expands the supply of decent, safe, affordable, and sanitary housing while strengthening the abilities of local governments to design and implement affordable housing strategies.

### 2. One Year Goals for the Number of Households to be Supported:

Homeless	10
Non-Homeless	130
Special-Needs	4
 Total	 144

### 3. One Year Goals for the Number of Households Supported Through:

Rental Assistance	0
The Production of New Units	140
Rehab of Existing units	4
Acquisition of Existing Units	0
 Total	 144

### 4. Discussion:

The HOME program will utilize the following programs to achieve the goals outlined above  
 Rehabilitation, rental housing development, home buyer assistance

SP-10 GEOGRAPHIC PRIORITIES – 91.215 (A)(1)  
 Geographic Area

Table 1 - Geographic Priority Areas

1	<b>Area Name:</b>	City of Lowell
	<b>Area Type:</b>	Eligible activities in the City of Lowell
	<b>Other Target Area Description:</b>	Eligible activities in the City of Lowell
	<b>HUD Approval Date:</b>	
	<b>% of Low/ Mod:</b>	
	<b>Revital Type:</b>	
	<b>Other Revital Description:</b>	
	<b>Identify the neighborhood boundaries for this target area.</b>	
	<b>Include specific housing and commercial characteristics of this target area.</b>	
	<b>How did your consultation and citizen participation process help you to identify this neighborhood as a target area?</b>	
	<b>Identify the needs in this target area.</b>	
	<b>What are the opportunities for improvement in this target area?</b>	
	<b>Are there barriers to improvement in this target area?</b>	
2	<b>Area Name:</b>	HOPWA MSA
	<b>Area Type:</b>	Middlesex and Essex County
	<b>Other Target Area Description:</b>	Middlesex and Essex County
	<b>HUD Approval Date:</b>	
	<b>% of Low/ Mod:</b>	
	<b>Revital Type:</b>	
	<b>Other Revital Description:</b>	
	<b>Identify the neighborhood boundaries for this target area.</b>	
	<b>Include specific housing and commercial characteristics of this target area.</b>	

	<b>How did your consultation and citizen participation process help you to identify this neighborhood as a target area?</b>	
	<b>Identify the needs in this target area.</b>	
	<b>What are the opportunities for improvement in this target area?</b>	
	<b>Are there barriers to improvement in this target area?</b>	

**General Allocation Priorities**

Describe the basis for allocating investments geographically within the jurisdiction (or within the EMSA for HOPWA)

The primary national objectives of HUDs programs are to benefit low-income and moderate income residents, Lowell’s block grant program funds will be targeted to low-income and moderate income neighborhoods and fund activities that benefit the City as a whole, the majority of whose residents are low- or moderate-income. Guided by the eligibility requirements the City of Lowell has recognized the priority need categories for the five-year planning period. Relative priorities and target funding proportions were established through the synthesis of the needs information obtained through the plan development process described elsewhere in this document. The overwhelming majority of funds will be concentrated in the downtown where many of low moderate income households are located and where many social service agencies are located and easily accessible.

Since 2005 Lowell has received a direct allocation of HOPWA funding to administer on behalf of Middlesex County because Lowell is the most populous City in Middlesex County. Continuing since the 2014-15 program year Lowell will also administer HOPWA funds on behalf of Essex County. This modification comes as the result of changes in the way OMB delineates population data for Metropolitan Statistical Areas. This block grant is designated to serve persons throughout Middlesex County as well as Essex County who are living with HIV/AIDS and their families. For this program, funds will be allocated to eligible recipients county-wide whose programs serve this population. It is anticipated that the funds will be targeted to organizations whose service areas include the urban centers within the two Counties, including Cambridge, Framingham, Haverhill, Lawrence, Lowell, Lynn, Peabody, Somerville, and Topsfield where the greatest percentage of persons with HIV/AIDS reside.

SP-25 Priority Needs - 91.215(a)(2)

Priority Needs

Table 2 – Priority Needs Summary

<b>1</b>	<b>Priority Need Name</b>	Decent Affordable Housing
	<b>Priority Level</b>	High
	<b>Population</b>	Extremely Low Low Moderate Middle Large Families Families with Children Elderly Public Housing Residents Chronic Homelessness Individuals Families with Children Mentally Ill Chronic Substance Abuse veterans Persons with HIV/AIDS Victims of Domestic Violence Unaccompanied Youth Elderly Frail Elderly Persons with Mental Disabilities Persons with Physical Disabilities Persons with Developmental Disabilities Persons with Alcohol or Other Addictions Persons with HIV/AIDS and their Families Victims of Domestic Violence Non-housing Community Development
	<b>Geographic Areas Affected</b>	Eligible activities in the City of Lowell

	<b>Associated Goals</b>	DH-1.1 DH-1.2 DH-1.3 DH-1.4 DH-2.1 DH-2.2 DH-2.3 DH-2.4
	<b>Description</b>	Increase Availability/Accessibility and Improve the Affordability of Decent Affordable Housing
	<b>Basis for Relative Priority</b>	Community input and identified needs.
2	<b>Priority Need Name</b>	Suitable Living Environment
	<b>Priority Level</b>	High

<b>Population</b>	Extremely Low Low Moderate Large Families Families with Children Elderly Public Housing Residents Chronic Homelessness Individuals Families with Children Mentally Ill Chronic Substance Abuse veterans Persons with HIV/AIDS Victims of Domestic Violence Unaccompanied Youth Elderly Frail Elderly Persons with Mental Disabilities Persons with Physical Disabilities Persons with Developmental Disabilities Persons with Alcohol or Other Addictions Persons with HIV/AIDS and their Families Victims of Domestic Violence Non-housing Community Development
<b>Geographic Areas Affected</b>	Eligible activities in the City of Lowell
<b>Associated Goals</b>	SL-1.1 SL-1.2 SL-1.3 SL-1.4 SL-2.1 SL-3.1 SL-3.2 SL-3.3
<b>Description</b>	Increase Availability/Accessibility, Improve the Affordability and Improve the Sustainability of a Suitable Living Environment.
<b>Basis for Relative Priority</b>	Community input and identified needs.

3	<b>Priority Need Name</b>	Economic Opportunities
	<b>Priority Level</b>	High
	<b>Population</b>	Extremely Low Low Moderate Middle Large Families Families with Children Elderly Public Housing Residents
	<b>Geographic Areas Affected</b>	Eligible activities in the City of Lowell
	<b>Associated Goals</b>	EO-1.1 EO-1.2 EO-1.3
	<b>Description</b>	Increase the Availability/Accessibility of Economic Opportunities.
	<b>Basis for Relative Priority</b>	Community input and identified needs.

**Narrative (Optional)**

SP-45 Goals Summary – 91.215(a)(4)

**Goals Summary Information**

Table 3 – Goals Summary

**Goals Summary Information**

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	DH-1.1	2015	2020	Affordable Housing	City of Lowell	Decent Affordable Housing	CDBG: \$0 HOPWA: \$0 HOME: \$0 ESG: \$0	Other: 0 Other

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
2	DH-1.2	2015	2020	Affordable Housing Non-Homeless Special Needs	City of Lowell	Decent Affordable Housing	HOPWA: \$1,177,403	Housing for People with HIV/AIDS added: 280 Household Housing Unit HIV/AIDS Housing Operations: 27 Household Housing Unit
3	DH-1.3	2015	2020	Affordable Housing	City of Lowell	Decent Affordable Housing	CDBG: \$42,500	Housing Code Enforcement/Foreclosed Property Care: 700 Household Housing Unit
4	DH-1.4	2015	2020	Affordable Housing	City of Lowell	Decent Affordable Housing	CDBG: \$8,000	Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit: 50 Households Assisted
5	DH-2.1	2015	2020	Affordable Housing	City of Lowell	Decent Affordable Housing	HOME: \$255,000	Direct Financial Assistance to Homebuyers: 55 Households Assisted
6	DH-2.2	2015	2020	Affordable Housing	City of Lowell	Decent Affordable Housing	CDBG: \$55,000 HOME: \$400,000	Homeowner Housing Rehabilitated: 11 Household Housing Unit
7	DH-2.3	2015	2020	Affordable Housing	City of Lowell	Decent Affordable Housing	CDBG: \$8,000 ESG: \$110,600	Public service activities for Low/Moderate Income Housing Benefit: 35 Households Assisted Homelessness Prevention: 130 Persons Assisted
8	DH-2.4	2015	2020	Affordable Housing Homeless Non-Homeless Special Needs	City of Lowell	Decent Affordable Housing	HOPWA: \$291,265	Housing for People with HIV/AIDS added: 54 Household Housing Unit
9	SL-1.1	2015	2020	Non-Housing Community Development	City of Lowell	Suitable Living Environment	CDBG: \$96,500	Public service activities other than Low/Moderate Income Housing Benefit: 666 Persons Assisted
10	SL-1.2	2015	2020	Non-Homeless Special Needs	City of Lowell	Suitable Living Environment	CDBG: \$54,000	Public service activities other than Low/Moderate Income Housing Benefit: 3278 Persons Assisted

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
11	SL-1.3	2015	2020	Homeless	City of Lowell	Suitable Living Environment	CDBG: \$72,000 ESG: \$52,000	Public service activities other than Low/Moderate Income Housing Benefit: 26876 Persons Assisted
12	SL-1.4	2015	2020	Non-Homeless Special Needs Non-Housing Community Development	City of Lowell	Suitable Living Environment	CDBG: \$408,000	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 136 Persons Assisted Public service activities other than Low/Moderate Income Housing Benefit: 3031 Persons Assisted
13	SL-2.1	2015	2020	Non-Housing Community Development	City of Lowell	Suitable Living Environment	CDBG: \$60,000	Public service activities for Low/Moderate Income Housing Benefit: 5050 Households Assisted
14	SL-3.1	2015	2020	Non-Housing Community Development	City of Lowell	Suitable Living Environment	CDBG: \$335,000	Other: 5 Other
15	SL-3.2	2015	2020	Non-Housing Community Development	City of Lowell	Suitable Living Environment	CDBG: \$357,500 HOPWA: \$0 HOME: \$0 ESG: \$0	Other: 6 Other
16	SL-3.3	2015	2020	Non-Homeless Special Needs	City of Lowell	Suitable Living Environment	CDBG: \$0 HOPWA: \$0 HOME: \$0 ESG: \$0	Buildings Demolished: 0 Buildings
17	EO-1.1	2015	2020	Economic Development	City of Lowell	Economic Opportunities	CDBG: \$90,000	Public service activities other than Low/Moderate Income Housing Benefit: 30 Persons Assisted Businesses assisted: 30 Businesses Assisted
18	EO-1.2	2015	2020	Economic Development	City of Lowell	Economic Opportunities	CDBG: \$128,000	Businesses assisted: 32 Businesses Assisted
19	EO-1.3	2015	2020	Economic Development	City of Lowell	Economic Opportunities	CDBG: \$190	Other: 1 Other

Table 58 – Goals Summary

## Goal Descriptions

1	<b>Goal Name</b>	DH-1.1
	<b>Goal Description</b>	Improve the availability of affordable housing through the creation of new housing units. This goal will be primarily supported through HOME funds.
2	<b>Goal Name</b>	DH-1.2
	<b>Goal Description</b>	Improve the ability of LMI households with HIV/AIDS to remain in decent affordable housing units. This goal will primarily be supported with HOPWA funds.
3	<b>Goal Name</b>	DH-1.3
	<b>Goal Description</b>	Sustain quality standards of affordable housing. This goal will primarily be supported with CDBG funds
4	<b>Goal Name</b>	DH-1.4
	<b>Goal Description</b>	Support homebuyers with pre purchasing counseling services. This goal will primarily be supported with CDBG funds.
5	<b>Goal Name</b>	DH-2.1
	<b>Goal Description</b>	Improve the affordability of homeownership. This goal will primarily be supported with HOME funds.
6	<b>Goal Name</b>	DH-2.2
	<b>Goal Description</b>	Improve the affordability of housing through rehabilitation assistance. This goal will primarily be supported with CDBG and HOME funds.
7	<b>Goal Name</b>	DH-2.3
	<b>Goal Description</b>	Improve the affordability of housing through increased fuel efficiency. This goal will primarily be supported with CDBG funds.
8	<b>Goal Name</b>	DH-2.4
	<b>Goal Description</b>	Identify and afford decent housing for LMI households with HIV/AIDS with financial assistance and services. This goal will primarily be supported with HOPWA funds.

9	<b>Goal Name</b>	SL-1.1
	<b>Goal Description</b>	Increase opportunities for LMI youth through educational, recreational, leadership-development programs.  This goal will primarily be supported with CDBG funds.
10	<b>Goal Name</b>	SL-1.2
	<b>Goal Description</b>	Improve availability and accessibility of programs that maintain and enhance the quality of life for the elderly and special needs populations.  This goal will primarily be supported with CDBG funds.
11	<b>Goal Name</b>	SL-1.3
	<b>Goal Description</b>	Support programs that provide emergency food and shelter to homeless and at-risk households.  This goal will primarily be supported with CDBG funds.
12	<b>Goal Name</b>	SL-1.4
	<b>Goal Description</b>	Increase availability and accessibility of public facilities for LMI youth, elderly, and special needs populations via creation or renovation. 15 facilities proposed.  This goal will primarily be supported with CDBG funds.
13	<b>Goal Name</b>	SL-2.1
	<b>Goal Description</b>	Improve the affordability of a LMI households living environment through the provision of household goods.  This goal will primarily be supported with CDBG funds.
14	<b>Goal Name</b>	SL-3.1
	<b>Goal Description</b>	Improve the City's public infrastructure and public parks. Five projects proposed.  This goal will primarily be supported with CDBG funds.
15	<b>Goal Name</b>	SL-3.2
	<b>Goal Description</b>	Sustain City neighborhoods through activities that improve the physical environment. 5 improvement projects proposed.  This goal will primarily be supported with CDBG funds.
16	<b>Goal Name</b>	SL-3.3
	<b>Goal Description</b>	Sustain City neighborhoods through demolition of vacant and abandoned properties.  This goal will primarily be supported with CDBG funds.

17	<b>Goal Name</b>	EO-1.1
	<b>Goal Description</b>	Support programs that provide LMI residents with training and technical support to obtain employment.  This goal will primarily be supported with CDBG funds.
18	<b>Goal Name</b>	EO-1.2
	<b>Goal Description</b>	Support new businesses with small business loans and technical assistance. 95 Businesses assisted.  This goal will primarily be supported with CDBG funds.
19	<b>Goal Name</b>	EO-1.3
	<b>Goal Description</b>	Increase the availability and accessibility of jobs for LMI persons through financial incentive programs to businesses relocating to the City. 250 jobs created/retained.  This goal will primarily be supported with CDBG funds.

**Goal Descriptions**

**Estimate the number of extremely low-income, low-income, and moderate-income families to whom the jurisdiction will provide affordable housing as defined by HOME 91.315(b)(2)**

Approximately 22 extremely low-income, low-income, and moderate-income families will be provide affordable housing services as defined by HOME through the following programs:

- City of Lowell, DPD - First Time Homebuyer Program
- City of Lowell, DPD - HOME Housing Rehab
- Merrimack Valley Housing Partnership - First Time Homebuyer Down payment Assistance Program

## **AP – 60 Public Housing**

### **1. Introduction**

The Lowell Housing Authority (LHA) currently manages 1,698 units of Federal Public Housing, 190 units of State Public Housing and administers 1,246 Housing Choice Vouchers. Within our programs we strive to meet the needs of very low income families and individuals by providing safe, sanitary housing while also providing supportive services. The agency has evolved its programming endeavors over the years to increase self-sufficiency and homeownership opportunities, with monetary incentives in place to encourage participation. The LHA will continue to build upon its mission to provide safe, sanitary housing and expanding resident initiatives.

### **2. Actions planned during the next year to address the needs to public housing**

There is a growing need for additional handicap accessible units within the agency. During the next year the LHA will undertake an aggressive conversion of 11 standard units to handicap accessible units. These conversions will take place within Dewey Archambault Towers, Francis Gatehouse, and the Faulkner Street Development. Once completed, the units will be made available to current residents requiring an accessible unit, as well as applicants on the waiting list.

### **3. Actions to encourage public housing residents to become more involved in management and participate in homeownership:**

In an effort to increase security within all our developments, the LHA recently awarded a contract for the upgrade of surveillance cameras, to allow direct access by the Lowell Police Department (LPD). In addition, we are looking to increase the number of cameras within our developments. The LHA has entered into an Memorandum Of Understanding with the City of Lowell to fund a portion of the salary of a full-time police officer, stationed at the Dewey Archambault Towers during second shift hours. This officer has been instrumental in identifying criminal issues within our developments, and reporting information to LHA Management. Lastly, the LHA provides office space for the LPD Gang Unit at the Mercier Center, situated within the North Common Village, providing a police presence within the heart of the development.

**4. If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance:**

Resident participation and engagement are vital elements in the growth and success of the Authority. The LHA continually holds resident meetings at all developments to provide information and receive resident feedback. The meetings are held throughout the year and provide an open forum for residents to voice their concerns. The LHA has several high functioning Tenant Councils that provide information and support to residents, and work with Management to address critical issues. In establishing the agency's Annual Plan, the LHA seeks comments, recommendations and support from the Resident Advisory Board (RAB). The RAB is made up of volunteers who represent residents within their development. All activities serve to keep our residents better informed, and provide the Authority with resident's perspectives on matters of concern. It is our goal to maintain these lines of communication for the betterment of the Authority.

The LHA has established several initiatives to encourage homeownership. The River's Edge on the Concord Homebuyer Program provides up to \$5,000 in down payment assistance to LHA residents, Housing Choice Voucher Program participants, residents of the city of Lowell and veterans. A staff member assists homebuyers at River's Edge and offers guidance throughout the mortgage application process.

The Housing Choice Voucher Program allows participants to transition to home ownership, utilizing the Voucher to qualify for a mortgage. At the present time, the LHA has eighteen homeowners who have successfully utilized the Voucher to purchase a home in Lowell or a surrounding community. The Family Self Sufficiency (FSS) Program provides support and case management to program participants in meeting their established financial, educational, and employment goals. As an incentive for participation, an escrow account is established for those who realize an increase in earned income while under contract. The FSS Program refers potential home buyers to the Merrimack Valley Housing Partnership for training on the home buyer process. Several FSS participants have purchased homes utilizing their escrow funds after successfully completing the program. The LHA will continue these efforts in the coming year to increase home ownership opportunities for the residents we serve.

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**1. Discussion:**

The LHA has been designated a High Performer by the U.S Department of Housing and Urban Development.

## AP – 65 Homeless and other Special Needs Activities

### 1. Introduction

In 2008, the City of Lowell joined cities and towns across the nation to announce the creation of a 10-Year Plan to End Homelessness. The *Partnership for Change: Action Plan to End Homelessness in Ten Years (10YP)* marked the beginning of a decade of new initiatives and opportunities for Lowell and the Greater Lowell community to address the challenge of homelessness.

The 10YP provided a broad roadmap to assess the current system of “managing” homelessness and explore the new, more innovative and cost effective “Prevention” and “Housing First” approaches. Today, these new systems are reducing and, in some cases, ending veteran and non-veteran homelessness in communities all across America. The 10YP also implemented the City’s *Keys to Ending Homelessness Conference Series*. Over the past 7 years it helped to further a statewide dialogue on the difficult and complex economic, behavioral health and social impacts of the crisis of homelessness. More importantly it focused on what the cost effectiveness of permanent housing in ending homelessness really means.

A review of FY2015-2016 homeless demographic and subpopulation data for families and individuals from HUD’s Annual Homeless Assessment Report (AHAR) and Annual Performance Report for a shelter serving victims of domestic abuse showed that there were a total of 714 persons in families and 596 individuals in shelter or permanent supportive housing. In addition for:

**FAMILIES:** There were 714 persons in families that experienced homelessness in Lowell over the covered period. The majority or 42% of all adults in families were between the ages of 51-62, 33% were 18-30 and 25% 31-50. The majority of children or 60% were between the ages of 0-5, 29% were 6-12 and 11% 13-18. Households were 52% Hispanic/Latino, 46% Non-Hispanic/Non-Latino, 2% missing data. The majority of families or 82% were White, 10% Black or African American, 3% reported as Multiple Races, 3% Asian, and 2% Native Hawaiian or other Pacific Islander.

The majority of family households or 33% stayed in shelter for more than 3 months but less than 1 year, 24% from 1-3 months, 23% for more than a year and 16% for less than 1 month. Family households with disabilities that include serious mental illness and substance account for 26% of the adult population.

**INDIVIDUALS:** There were 695 individuals experiencing homelessness in emergency shelter and permanent supportive housing in Lowell over the covered period—21% were Veterans. The majority or 41% of all adults were between the ages of 31-50, 28% were 51-61, 16% 25-30, 8% were unaccompanied youth between the ages of 18-14, 5% were over 62 years of age and 1% were pregnant parenting youth between the ages of 18-24. The majority of individuals or 81% were Non-Hispanic/Non-Latino, 18% were Hispanic/Latino and there was 1% missing data. In addition, 72% of all individuals were White, 13% Black or African American, 3% Asian, 1% American Indian or Alaska Native, 4% Multiple Races and 6% missing data.

The majority of individuals or 49% stayed in shelter for less than 1 month, 20% from 1-3 months, 8% for more than 3 months but less than 1 year, 6% for more than 1 year and 17% missing data. Individuals with disabilities that include serious mental illness and substance accounted for 58% of the adult population with 24% missing data. A greater part of the population or 37% entered emergency shelter from a medical, mental health or criminal justice institution, 15% from another emergency shelter, 15% from living with family or friends, 6% from living on the streets and other places not meant for human habitation, 5% from a private rental situation, 2% from a transitional housing program and there was 20% missing data.

In November of 2015, to meet the goal of ending Veteran's homelessness, the City and the Continuum of Care's Veteran Subcommittee (LVS) submitted a claim to the United States Interagency Council on Homelessness to be confirmed as having ended Veterans' homelessness. Since that time the LVS as responded in writing and participated in a conference call with the Federal Interagency Review Team (FIRT) to clarify some of FIRT's additional questions. The City is expecting a decision this spring.

**2. Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including: Reaching out to homeless persons (especially unsheltered persons) and assessing their individual...???**

Primarily, the jurisdiction's one-year goal is to stably house individuals and families that are currently experiencing homelessness; and prevent those at risk of homelessness from entering the homeless system. To meet this ongoing goal, the CoC continues to track and review the Annual Performance Reports, for all Continuum of Care (CoC) funded projects to assess progress and determine needed enhancements. For example, from FY12 through FY14 a review of the housing and services provided to 1,450 individuals and family households that were living in emergency shelter and transitional housing projects was undertaken. The review showed that, over those 3 years, the total number of households decreased by 10%, with the majority of households or 44% remaining in shelter less than 30 days.

It is completed, in part, by using the CoC's data that's been uploaded to the Massachusetts Homeless Management Information System (MAHMIS) by participating homeless housing and services providers. In addition to ensure that the most vulnerable individuals and families are identified, all CoC funded and non-funded homeless housing and services projects use a weighted vulnerability assessment tool and provider expertise to ensure that the most vulnerable individuals and families are placed in housing first.

Through this type of ongoing assessment, the CoC can identify individuals and family households experiencing homelessness within the jurisdiction for the longest periods of time. However this reduction would not be possible without access to funding from programs that include, but may not be limited to: the CoC Program, Emergency Solutions Grant, Housing Choice Vouchers, MA Rental Housing Vouchers, a Pay for Success/Social Impact Bond program, Veteran Affairs Supported Housing Vouchers, Lowell Housing Authority, MA Emergency Assistance, HomeBASE and RAFT rental assistance.

Regarding unsheltered persons, the jurisdiction's one-year goals are focused on the enhancement and ongoing improvements in communication among and between outreach team partners and clients. These efforts to date have improved data quality related to unsheltered persons and those living in other places not meant for human habitation. Since 2013 the City Manager's Homeless Camps Initiative (HCI) has resulted in enhanced and improved relationships among and between the Lowell Police, Dept. of Public Works, shelter outreach staff, the National Park Service, Veterans Affairs, Veterans' Northeast

Outreach Center's Supportive Services for Veteran Families program (SSVF), Community Teamwork, Inc.'s Veteran PEER specialist, local property owners and outreach clients. Moreover, during the 2016 unsheltered Point-in-Time count these built relationships resulted in one or more members of the unsheltered PIT count team recognizing and easily engaging and interviewing unsheltered clients found at service centers, known and safely accessible camp locations. In addition the HCI provides access to HOME Tenant Based Rental Assistance funding to help move unsheltered clients directly to housing as quickly as possible.

### 3. Addressing the emergency shelter and transitional housing needs of homeless persons.

The City is committed to the national goal of ending homelessness and working with CoC providers to maximize limited federal, state and local resources. It has developed a wide variety of strategies to meet the needs of homeless persons living in emergency shelter and transitional housing. Emergency shelters and transitional housing projects primarily employ a 'Housing First' strategy moving families and individuals to Rapid Re-housing, Permanent and Permanent Supportive Housing as quickly as possible. Case managers are committed to securing as many mainstream resources for each client as they are eligible to receive. For example:

- **For children and youth** in emergency shelter and transitional housing, the CoC collaborates with Local Educational Agency (LEA) and State Educational Agency (SEA) representatives. Moreover, a LEA is a member of the CoC's Advisory Board. Both LEA and SEA representatives participated in planning session for a conference on unaccompanied youth, creation of a Youth Advisory Board, strategy that brought YouthHarbors to Lowell High School. Voted in by the Lowell School Committee, the YouthHarbors program serves homeless, unaccompanied high school students on site. In the first 2 months of the program 17 unaccompanied homeless and/or at-risk youth were identified. YouthHarbors worked with LEAs and CoC providers on family intervention services, housing assistance, an adult support network, and individualized life skills development lessons to find appropriate housing, stay in school and graduate high school. In addition LEA and SEA reps. regularly work with CoC to compile data on the actual cost of McKinney-Vento transportation services for homeless students.
- **For family head of households**, there is an extensive array of programs in support of education and employment opportunities. Community Teamwork, Inc.'s Secure Jobs Program that helps people achieve the long term objective of self-sufficiency and permanent housing by providing job training, job search services and a year of stabilization services for participants. Partners include the Fireman Foundation, the Housing Stabilization and Preservation Trust Fund, Massachusetts Department of Housing & Community Development (DHCD) and Eastern Bank. In addition to providing clients with personalized employment services, our Secure Jobs staff works with the client to remove barriers to success by linking participants with childcare resources, transportation to and from training programs, helping navigate options for people who have challenges with CORIs, and providing skills training, job readiness training, and job search services.

- ***For individual experiencing homelessness*** Southern Middlesex Opportunity Council/Lowell Transitional Living Center (SMOC/LTLC) has recently been awarded a Pay for Success (PFS) contract from the state to house 135 chronically homeless individuals. Statewide 800 chronically homeless individuals will be housed through the PFS program. SMOC/LTLC is maximizing all available resources to make the PFS program a success. It's expected that the social impact funding for PFS will generate up to \$6 million that will use to repay investors, who are taking a risk by providing the up-front financing. If this program succeeds it's anticipated that more state and private sector investments will be available for PFS programs. As Lowell's chronically homeless individual sheltered and unsheltered population has decreased by 10 individuals from 2015-2016, the PFS program holds the most hope to meet the goal of ending chronic homelessness by 2017. In addition if President Obama's 2016 Budget is enacted additional investments will be available to help end chronic homelessness in 2017.
- ***For all households*** the main healthcare organization that assists homeless persons to enrollment for health insurance is the Lowell Community Health Center. LCHC is a Federally Qualified Health Center that provides services to people in the Greater Lowell community in 28 different languages, with 40 staff trained as medical interpreters. Access to healthcare enrollment establishes benefits that include choice of a primary care physician, nurse practitioner or certified nurse midwife from more than 40 board certified medical providers. In addition participants are able access behavioral health services by scheduling visits with certified mental health professionals. Medicaid/MassHealth benefits have been available for households experiencing homelessness since 2006.

4. **Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again:**

To meet national goals to ensure that the most vulnerable households are placed in housing first, upon entering the system families and individuals work with case managers to complete a comprehensive, point-base vulnerability assessment. Those scoring the highest are prioritized for housing and services appropriate to their needs.

All of the 24 CoC Program funded permanent supportive housing beds in the CoC are prioritized for use by chronically homeless mentally ill individuals. Lowell Transitional Living Center (LTLC) for homeless individuals, has merged with Southern Middlesex Opportunity Council (SMOC). SMOC is a community-based non-profit organization that provides a broad spectrum of Behavioral Health Care, Community

Development (economic, workforce development, housing) services in local communities across the state and is a leader in efforts to end chronic homelessness. To address the challenge of ending chronic homelessness for individuals, SMOC has been awarded a Pay for Success contract from the state to house 135 chronically homeless individuals. They are committed to working with Lowell Transitional Living Center of ending chronic homelessness by 2017 and has committed LTLC's 12 permanent supportive housing units for that purpose.

To help shorten the period of time homeless, CoC member organizations are working to maintain a housing inventory and relationships with a wide variety of market rate and subsidized housing partners; and other facilities that include other institutional partners, emergency shelter, transitional housing, respite care and detox options. The goal is to know in real time the location and type of all available units to facilitate a seamless transition to appropriate housing for chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied and parenting youth.

In addition, CoC members are committed to preventing individuals and families who were recently homeless from becoming homeless again. To help in this effort the Massachusetts Homeless Management Information System (MAHMIS) has been upgraded with the capacity to show if a family has been served within the homeless system or placed in permanent supportive housing, a Public Housing Authority, private housing using a Housing Choice of Veteran Affairs Supportive Housing voucher within the past 1-2 years. The MAHMIS does not yet show the same for IND, they continue to be tracked on local databases. These kinds of enhanced data tools are providing the CoC with the ability to identify families that may be struggling to maintain housing. Once identified, providers can be more proactive in addressing their needs.

- 5. Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.**

To identify risk factors CTI tracks all persons requesting info on SNAPs benefits, fuel assistance, WIC, etc. Once identified, CTI's Housing Consumer Education Center (HCEC) works with low-income and extremely low-income individuals and families to make them aware of other services that may be available that could help to keep or get them housed. Specific assistance provided by the HCEC can include, but is not limited to: housing search, budget counseling, utility assistance, Fair Housing, emergency motel placements, rental assistance, representative payee and veterans housing and supportive services.

To prevent low-income individuals and family households and extremely low-income individuals and families from entering the shelter system for the first time, Community Teamwork, Inc.'s (CTI) Housing Consumer Education Center (HCEC) works households and accesses their immediate needs. In 2015, 24% of all families served by the HCEC were diverted from shelter using MA Emergency Assistance Diversion funds. These funds helped Lowell families to maintain or find other housing that better suited their needs.

**Foster Care:** The Massachusetts Department of Children and Families is responsible to see that youth not be discharged from foster care to homelessness. They prepare youth for self-sufficiency, provide a written 90 day "Notice of Intent to Discharge" to each youth and establish a detailed independent living transition plan. This plan must include a plan for safe and appropriate housing, a job or source of income, access to community resources like health insurance, counseling, recreational, educational, vocation, day care and legal services. DCF cannot discharge youth without a plan with appropriate and stable housing. Appropriate housing includes apartments, shared apartments, small boarding homes, room and board arrangements, and housing with relatives, friends and former foster parents. It does not include shelters, hotels/motels or homes that fail to meet governmental health and building code standards. Stable housing means that the housing should remain accessible to the youth for at least one year after you are discharged from DCF custody.

In addition, the CoC has instituted a Youth Subcommittee and is an active member of the Merrimack Valley Regional Network to End Homelessness (MVRN). MVRN has established a regional Discharge Subcommittee that works directly with the MA Interagency Council on Housing and Homelessness and the individual state agencies mandated by law to ensure that persons are not routinely discharged into homelessness. Relating to foster care the Lowell CoC and MVRN work with and through the DCF regional office in Lowell. Working with DCF that agency two permanent supportive housing programs have been created for youth Barchand Hall for girls operated and managed by the Sisters of Ottawa and Paige Apartments operated/managed by the Caleb Group for boys. Both CoC programs work directly with DCF to provide housing to youth aging out of foster care. The CoC also includes UTEC a nationally recognized as a model youth development agency and teen center with an outreach program designed serve disconnected youth, and YouthHarbors. The YouthHarbors program serves homeless, unaccompanied high school students who statistically are 87% more likely than their housed peers to drop out of high school.

YouthHarbors provides them with housing assistance, an adult support network, and individualized life skills development lessons so they can find safety in appropriate housing, graduate high school, and break the cycle of homelessness and poverty to become self-sufficient adults.

**Health Care:** The Lowell CoC does have an implemented, state mandated discharge plan for health care that is managed by the Operational Services Division of the MA Executive Office of Administration and Finance. OSD oversees state procurements and contracts for the state. It has standard language that MA had determined that discharging consumers to shelters or "streets" is not appropriate and that through the implementation of aggressive and comprehensive discharge planning efforts the number of consumers who enter homelessness be reduced. Still some private institutions have continued to

discharge persons to shelter. As stated above, LTLC as the primary target of these discharges has taken the lead to contact medical /mental health institutions, informing them of the MA requirements, that they do not accept discharges to shelter, and offering them an opportunity to work with CoC/MVRN Discharge Subcommittee to address the lack of temporary respite care facilities.

Lowell Transitional Living Center, Lowell's only shelter for individuals has taken the lead for the CoC in ensuring that persons are not routinely discharged to LTLC and to homelessness. The policy has been to personally contact Massachusetts hospitals, mental health institutions and respite centers that have discharged persons to shelter about their responsibility of not discharging persons to shelter. LTLC is not equipped to care for individuals being discharged, many of whom require long-term, professional care for medical and/or mental health chronic conditions at discharge.

**Mental Health:** The Massachusetts Department of Mental Health is required to ensure that their facilities make every effort to avoid discharge to a shelter or the street. Discharge professionals are required to screen admissions data within 24 hours of admission to determine whether the individual/patient has special considerations that impact treatment or length of stay. If there are special considerations such as the person was homeless at entry, discharge staff are required to commence discharge planning activities within 72 hours of the person's admission. If a determination is made that the post-hospital care or services, including housing will be needed a written plan must be developed and implemented.

For all patients regardless of insurance coverage a facility is required to arrange for necessary post-discharge support and clinical services. The Massachusetts Department of Mental Health requires facilities to make every effort to avoid discharge to a shelter or the street. Sometimes such discharges are unavoidable, for instance in situations where alternative resources are unavailable or if the patient decline to take advantage of alternative options. Even in such situations, the discharge plan must nonetheless identify and document the potential alternatives. Lowell shelter for INDs contact facilities and works with them to identifying more appropriate discharge placements than shelter and homelessness.

Corrections: It is the MA Executive Office of Public Safety's Department of Correction that responsible for overseeing that their houses of correction and prison facilities do not, when possible, discharge inmates to shelters/ homelessness. DOC policy requires: risk reduction plans that include, applications for DOC resources for specialized housing with services to prevent inmates from reentering the system and/or becoming homeless, if needed. Inmates are also required participation in at least five workshops to development treatment and/or transition plans to address housing, employment, substance abuse, mental health, and basic life skills issues. Discharge Plan implementation is the responsibility of the DOC Re-Entry Unit in coordination with Parole Officers, DMH Forensic Transition Team Leaders and inmate case. And it is the responsibility of the Lowell CoC through Lowell Transitional Living Center to collaborate with DOC to ensure that inmates are not routinely discharged to shelter.

However, however as the MA Department of Correction cannot postpone a custody end date until an inmate agrees to a previously agreed upon placement or wait until they do some people can slip

through the cracks. One challenging problem is serving sex offenders. Very few after-incarceration housing programs will accept sex offenders and they continue to be a challenge to house.

AP-70 HOPWA GOALS - 91.220 (L)(3)

<b>One year goals for the number of households to be provided housing through the use of HOPWA for:</b>	
Short-term rent, mortgage, and utility assistance to prevent homelessness of the individual or family	42
Tenant-based rental assistance	10
Units provided in permanent housing facilities developed, leased, or operated with HOPWA funds	10
Units provided in transitional short-term housing facilities developed, leased, or operated with HOPWA funds	0
Total	62

## AP-75 BARRIERS TO AFFORDABLE HOUSING – 91.220(J)

### **Introduction:**

The City of Lowell continues to work to eliminate barriers that may limit the production or feasibility of affordable housing construction that are within the capacity of a local government to address. Foremost among these are zoning and land-use regulations. In December of 2004, the Lowell City Council adopted a comprehensive reform of the City's zoning regulations, consistent with the 2003 Master Plan.

The reasons for the high cost of housing in this area are diverse and complex, but many researchers have identified tax policies and land use regulations as contributing factors. Under the new zoning, more than 38% of the City's land area is zoned to allow multi-family development in residential or mixed-use zoning districts. The City allows significant density in these zones as described in the table below. Even the most restrictive single-family zone allows more than four units per acre. In addition, the City's Zoning Ordinance encourages the conversion of existing buildings including schools, churches, firehouses and obsolete industrial buildings into multi-family residential uses, even when those buildings are located in single-family zoning districts. In certain urban mixed-use zoning districts parking restrictions are limited to one space per unit, and a by-right waiver for half of residential parking requirements is provided if a parking structure is located between 400 to 1,500 feet from the project site based on the zoning district.

### **Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment**

The ability of Massachusetts cities and towns to raise local revenues is restricted by the Proposition 2 ½ property tax regulations. These regulations limit the rate of growth of local tax levies and discourage communities from accepting additional housing development because of real and perceived fiscal impacts on municipal budgets. Partially in response to the restrictions of Proposition 2 ½, many municipalities in Massachusetts have enacted strict zoning and other land-use regulations which significantly limit the available development opportunities for low-cost housing in general and multi-family housing specifically, thereby increasing the costs of producing affordable housing in the region.

Over the course of the next Program Year, the City anticipates continuing to implement the provisions of Lowell's Zoning Ordinance and evaluating its effectiveness at meeting the goals of the Master Plan including promoting the concept of Lowell as a "Lifetime City." Particular attention will be paid to how the code impacts affordable housing projects. The Lowell City Council voted to extend the Smart Growth Overlay District to include 169.1 and 169.2 Bridge Street in downtown Lowell. The site, a

portion of the former Mass Mills building, is currently in negotiations to construct 70 total residential units with 61 affordable housing units provided at 60 AMI in the first phase. The adoption of the zoning

amendment allows as-of-right permitting under an expedited timeline with the Lowell Historic Board. The project is seeking assistance through DHCD to support the project. The City has also committed to provide HOME funds in support of this project.

Lowell's permit fees and development review process are also some of the least burdensome in the region. The City does not charge development impact fees or technical review fees that are permitted under Massachusetts General Law and places no special permitting reviews on affordable housing projects that would not be required of all developments. As of 12/30/2014, the City of Lowell has 5,215 affordable housing units out of the 41,308 available, attaining Lowell a 12.62% subsidized unit housing stock

A major City initiative currently underway is the implementation of the Rental Unit Permit ordinance enacted by City Council in October 2012. Under the ordinance, all rental units require a Rental Property Permit, with the exception of two-family owner-occupied and HUD-funded properties. Rental property permits are issued per dwelling unit, by Lowell's Division of Development Services following a satisfactory inspection of the property common areas and rental unit(s), and payment of the permit fee of \$50 per unit. The intent of the ordinance is to ensure the safety and quality of Lowell's housing stock. It is expected that the City will review some 3,000 units annually, many of which have never been inspected for compliance with health and sanitary code since initial occupation.

#### **Discussion:**

Unfortunately, the primary barriers to the production of affordable housing in Lowell and throughout Eastern Massachusetts remain the high cost of construction and high property values. These barriers are, for the most part, beyond the control of the local jurisdiction. The City of Lowell adopted the MA Stretch Energy Code in 2010. The Stretch Code is an appendix to the MA building code that requires enhanced energy standards for certain development projects. We expect that construction costs may increase for certain projects, primarily new construction, however in many cases the capital cost will be recouped with lower energy costs over the long run. While this will require additional upfront effort from developers, the Stretch Code will ultimately result in a higher quality of life and lower energy costs for individuals residing in new affordable housing units adhering to these regulations.

While the cost of housing development remains a major impediment to affordable housing production, the City of Lowell has taken significant steps to minimize the role that public policies at the local level have in exacerbating this challenge. Lowell also actively supports statewide efforts to encourage other communities to expand their housing production, recognizing that the overall market forces associated with an increase in regional housing supply will improve housing affordability in Lowell.

## AP-85 Other Actions - 91.220(k)

**Introduction:** Listed below are the actions planned to address obstacles to meeting underserved needs, foster and maintain affordable housing, reduce lead-based paint hazards, reduce the number of poverty-level families, develop institutional structure, and enhance coordination between public and private housing and social service agencies.

**Actions planned to address obstacles to meeting underserved needs:** The City of Lowell will continue to support non-profit organizations, the local housing authority, homeless providers, and special needs groups, including minority businesses, in their goal to meet the underserved persons of the community. The City will continue to communicate with these groups as their needs change or the demand dramatically increases over the next year. The City will provide technical assistance to providers in the pursuit of Federal, State, and other funding sources. The primary obstacle to meeting underserved needs of low-income and moderate-income populations continues to be the availability of funds. While we strive to encourage programs to become self-sufficient, organizations serving these populations continue to experience significant reductions in funding from both governmental and private sources. The City of Lowell's annual allocation of program funds have also seen cuts in the past years. Reductions in State aid to the City of Lowell and the local budget have prohibited the City from being able to cover this funding gap, leaving many worthy and valuable programs unfunded or under-funded.

**Actions planned to foster and maintain affordable housing:** In addition to the specific goals and priorities outlined in the Affordable Housing discussion included earlier in this document, the City continues to work with its community partner organizations on programs aimed at improving the quality and affordability of Lowell's housing stock. These efforts include the following:

**Energy Efficiency:** In order to foster housing affordability and assist households in maintaining quality energy efficient housing, the City adopted HUD's policy requiring energy star certifications for new construction and substantial rehabilitation projects. Additionally, in instances where Consolidated Plan funds are used to assist homeowners with minor rehab work that might not trigger energy star standards, the City encourages the purchase of energy star appliances.

Foreclosure Prevention: At one time the City of Lowell was ranked 4th in the State for number of foreclosures. While the housing market is beginning to stabilize, challenges still remain to support responsible home ownership. Lowell has taken a proactive in supporting homebuyers through its First Time Homebuyer Program, funded with HOME dollars. Households participating in the homebuyer program are required complete a pre-purchase counseling training conducted by Merrimack valley Housing Partnership prior to applying to the City for down payment assistance.

To monitor the foreclosure problem representatives of local financial institutions, government entities, and the non-profit sector initiated the Lowell Foreclosure Prevention Task Force. The Task Force, in collaboration with the Northern Middlesex Registry of Deeds, monitors existing mortgages. Local social service providers work with existing mortgagors and their lenders to refinance, modify loan terms, or negotiate a short sale. In the event that retaining the home is not feasible, the homeowner is referred to a rental assistance program to assist the household in transitioning to rental housing.

**Actions planned to reduce lead-based paint hazards:** The City of Lowell is among nine cities and towns in Massachusetts that are designated by the Massachusetts Department of Public Health as “high risk” for childhood lead poisoning. In August 2013, in response to this situation, the Department of Planning and Development was awarded a grant for \$2.5 million from the U.S. Department of Housing and Urban Development’s (HUD) Office of Healthy Homes and Lead Hazard Control to administer the Lead-Safe Lowell lead paint abatement program. Under this 3-year grant, the City will offer grants to low to moderate income families to delead multifamily and single-family, owner occupied and rental units. Lead-Safe Lowell began enrolling clients in December of 2013. The Lowell Lead Paint Abatement Program is on track to meet its benchmark goal of 125 units delead by August 2016.

**Actions planned to reduce the number of poverty-level families:** Most activities undertaken by the City of Lowell with CDBG, HOME, ESG, and HOPWA funds are efforts to reduce persons in poverty and improve the quality of life for Lowell residents, either directly or indirectly. Programs that directly influence the poverty level include: job enrichment, development and placement through education and economic development. Projects that indirectly affect poverty

include those that upgrade the community and provide affordable housing. Consolidated Plan program funds are often used as matching funds for other grants that also reduce the number of poverty level families.

**Actions planned to develop institutional structure:** The central responsibility for the administration of the Consolidated Plan is assigned to the Department of Planning and Development (DPD). This agency will coordinate activities among the public and private organizations' efforts to realize the prioritized goals of the Consolidated Plan. Extensive public-private partnerships have been established and organized to address the City's housing and community development needs. DPD will access, facilitate, and coordinate resource linkages and draw from the immediate sources of expertise in the community to strengthen existing partnerships and develop new collaborative relationships

**Actions planned to enhance coordination between public and private housing and social service agencies:** Public and assisted housing providers, private and governmental health, mental health, and service agencies are participants in the network described in this document. They are also the organizations with which the City of Lowell worked to develop the Consolidated Plan, and they are expected to continue active participation in the upcoming years. The City has a well-developed Continuum of Care organizations with a full-time City staff member assigned. In addition, the City maintains a Hunger Homeless Commission that is comprised of homeless shelter and service providers. The City strongly encourages collaborations in its RFPs for Consolidated Plan funds. A collaborative not only enhances the coordination of services among agencies but also helps consolidate the reporting requirements of block grant programs.

#### AP-90 Program Specific Requirements - 91.220(l)(1,2,4)

**Introduction:** The City has elected to consider the aggregate use of CDBG funds to determine the overall benefit of programs to persons of low and moderate income. This manner ensures that a minimum of 70% of the amount of CDBG funds are expended for activities that benefit such persons during the designated period.

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	\$69,060.29
5. The amount of income from float-funded activities	0

**Total Program Income:** **0**

**Other CDBG Requirements**

1. The amount of urgent need activities 0

2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income.

**HOME Investment Partnership Program (HOME)  
Reference 24 CFR 91.220(I)(2)**

The jurisdiction must describe activities planned with HOME funds expected to be available during the year. All such activities should be included in the Projects screen. In addition, the following information should be supplied:

1. A description of other forms of investment being used beyond those identified in Section 92.205 is as follows: The City has elected to consider the aggregate use of CDBG funds, including all section 108 guaranteed loans to determine the overall benefit of programs to persons of low and moderate income. This manner ensures that a minimum of 70% of the amount of CDBG funds are expended for activities that benefit such persons during the designated period.

**2. A description of the guidelines that will be used for resale or recapture of HOME funds when used for homebuyer activities as required in 92.254, is as follows:** Section 92.254(a)(5) of HUD Section 24 allows the participating jurisdiction to impose either resale or recapture requirements on properties sold or refinanced that have been assisted with HOME funds. HOME funds awarded to first time homebuyers in the amount of 4.5% of the purchase price up to \$8,000 are provided as a deferred loan at 0%. The City of Lowell prefers to use the recapture method, but may be required to use the resale method, depending on the circumstance. HOME affordable homeownership limits for the area are provided by HUD, and eligible applicants are accepted on a rolling basis. There is no limit to beneficiaries or preferences to a particular segment of the low-income population. The following applies to the recapture requirements in compliance with the standards of 92.254(a)(5).

Recapture The City of Lowell will recapture all of the HOME assistance to the First Time Home Buyer when the house does not continue to be the principal residence of the family or if the property is sold, transferred or refinanced. The City of Lowell reserves the right to re-inspect any failed items noted on the Housing Quality Standard Report at the end of the 24-month rehabilitation period. Failure of the homeowner to repair said items will result in the immediate repayment of the original HOME assistance. In the event of foreclosure of the first mortgage the MORTGAGOR agrees that the net proceeds of a foreclosure sale (after payment of the prior mortgage) shall be paid to the City of Lowell in payment of the amount loaned under the HOME agreement as set forth in 92.254(a)(5)(ii)(A)(3). The City must demonstrate that it has made a good faith effort to salvage the project and preserve it for affordable housing. Resale The City of Lowell also uses Resale Restrictions when applicable. In these cases, the units are deed restricted with covenants which ensure affordability at least for the minimum affordability period under Section 92.254(a)(4). The affordable units must be owner-occupied for the entire term of the affordability period. Resale of an affordable unit must be to a household at or below 80% of AMI for the jurisdiction. Maximum resale price of the unit is the purchase price paid by the Owner plus the cost of the appraisal plus the documented total cost of capital improvements made by the Owner plus a return on the Owner's investment equal to the product of (i) the sum of the Owner's original down payment plus one-half of the aggregate of regular principal payments made by the Owner on the allowable secured debt on the Property multiplied by (ii) a fraction, the numerator of which shall be the Price Index for the last month preceding the Notice minus the Price Index for the month preceding the Owner's purchase of the Property and the denominator of which shall be the Price Index for the month preceding the Owner's purchase of the Property. The "Price Index" shall mean the "Consumer Index for Urban Wage Earners and Clerical Workers All Items (November 1982 = 100)" Published by the Bureau of Labor Statistics of the United States Department of Labor. The City of Lowell is able to maintain the affordability of the property for future income eligible buyers, while not compromising the owner's incentive to maintain the property, and providing a reasonable return on all improvements and investments in the property.

**3. A description of the guidelines for resale or recapture that ensures the affordability of units acquired with HOME funds? See 24 CFR 92.254(a)(4) are as follows:** Affordability for homeownership units using the recapture method described above shall be ensured through the use of real estate liens outlining the City's recapture provisions. Homeownership units using resale provisions will use deed restrictions to ensure the resale requirements are met. The period of affordability specified in the mortgage will be based on the amount of HOME funds invested in the project. Additionally, funds used for homebuyer assistance and/or rehabilitation take into account HOME affordable homeownership limits provided by HUD. Eligible applicants/projects are accepted on a rolling basis, and RFPs/information are available by request via email, website, or in person at our offices. Additionally, Recapture is the provision used with the expectation of development subsidies, in which resale value is the provision used. In the case of presumption of

affordability; affordability is required and not presumed. Market Analysis would be required in the event of homebuyer development projects, however Lowell has no development projects underway.

**4. Plans for using HOME funds to refinance existing debt secured by multifamily housing that is rehabilitated with HOME funds along with a description of the refinancing guidelines required that will be used under 24 CFR 92.206(b), are as follows:** The City of Lowell does not intend to use HOME funds to refinance existing debt secured by multifamily housing that is being rehabilitated with HOME funds during the Program Year

**Emergency Solutions Grant (ESG)  
Reference 24 CFR 91.220(l)(4)**

**1. Include written standards for providing ESG assistance (may include as attachment)**

A set of Written Standards governing the use of Emergency Solutions Grant funds for homelessness prevention and rapid re-housing activities was completed in coordination with the Substantial Amendment to the 2011-2012 Annual Action Plan for the second allocation of ESG funds. Input from Lowell's Continuum of Care members as well as feedback from sub grantees of Lowell's Homeless Prevention and Rapid Re-housing Program (HPRP) were considered in the development of these standards. A copy of the Written Standards is attached to the Consolidated Plan as an appendix.

**2. If the Continuum of Care has established centralized or coordinated assessment system that meets HUD requirements, describe that centralized or coordinated assessment system.** Assessments for homeless individuals and families are coordinated jointly with the local CoC and State of Massachusetts and include determining household needs and the creation of a comprehensive housing and service plan. Families are deemed eligible for emergency assistance through a preliminary assessment conducted by the Mass. Dept. of Housing and Community Dept. If eligible, families are referred to a shelter program or other available temporary accommodation (motel/hotel). Once secured in housing, a much more extensive assessment is conducted via the state's HMIS software platform. Families not eligible for shelter or hotel placement are referred to Community Teamwork, Inc.'s Housing Consumer Education Center to access rapid rehousing assistance from programs funded through either state or local ESG dollars or the Stabilized Housing for Families in Transition program. Homeless individuals are referred to the Lowell Transitional Living Center and, once in shelter, are assessed for housing assistance along with case management services.

**3. Identify the process for making sub-awards and describe how the ESG allocation available to private nonprofit organizations (including community and faith-based organizations) will be allocated.** The process for allocating ESG funds begins in November with the advertisement of the Annual Action Plan planning process, availability of funds, and the Request for Proposal (RFP). The schedule of the Action Plan process and RFP is advertised in the Lowell Sun, posted in four languages in several public locations, and emailed to all current subrecipients. City Staff also make presentations before the Lowell Non-Profit Alliance to publicize the availability of the RFP and answer questions from potential applicants. DPD also provides TA to the CAC and relies on priority needs of CoC providers to allocate funds. ESG funding is based on priorities identified in the Five-Year Consolidated Plan and City's 10-Year Plan to End Homelessness, particularly those

that provide rapid re-housing and homelessness prevention services. The NPA reaches a wide pool of local nonprofit organizations including community and faith-based organizations. Applications are made available at the Department of Planning and Development as well as online via the City's website at [www.lowellma.gov](http://www.lowellma.gov). Completed applications were due in December. The Request for Proposal contains information about eligible activities under the ESG regulations including program requirements for all sub grantees. The RFP also contains a set of evaluation criteria, based on the priorities identified in the City's Five Year Consolidated Plan. Emphasis is placed on ESG projects that meet the goals of the City's 10 Year Plan to End Homelessness, particularly those that provide homelessness prevention or rapid re-housing services. Up to a 9-member volunteer Citizens Advisory Committee meets throughout the Annual Action Plan process to review proposals and make funding recommendations to the City Manager and City Council. Throughout the process, City staff provide technical assistance to applicants as well as CAC members. A tentative award list is released as part of the Draft Annual Action Plan 30-day public comment period. A final Action Plan and award list is submitted to the City Council in May for final approval before the Plan is sent to HUD.

**4. If the jurisdiction is unable to meet the homeless participation requirement in 24 CFR 576.405(a), the jurisdiction must specify its plan for reaching out to and consulting with homeless or formerly homeless individuals in considering policies and funding decisions regarding facilities and services funded under ESG.** Community Development staff continue to review strategies to include homeless and formerly homeless individuals in the annual plan process for ESG funds as well as the Continuum of Care. In order to identify short-term priorities for ESG funding, DPD will network with its non-profit partners to identify previously or currently homeless individuals who can provide feedback and input in prioritizing federal entitlement funds. Many of these non-profit providers currently employ formerly homeless clients to provide peer-to-peer counseling to current homeless and at-risk clients. ESG administrators at the City of Lowell will continue to work with the Lowell CoC and other service providers to formulate strategies for the inclusion of homeless or formerly homeless individuals in the planning and prioritizing Consolidated Plan program funds.

**5. Describe performance standards for evaluating ESG.** The Department of Planning and Development has implemented a Performance and Outcome Measurement System in order to quantify the effectiveness of programs and establish clearly defined outcomes. Using goals set by the subrecipients in their applications for funding, DPD drafts grant agreements which relate reimbursement specifically to accomplishments. Where possible, the focus is on outcome measurements rather than outputs. For example, a rapid re-housing program that uses ESG funds to provide housing stabilization services will report on the number of participants who receive case management services but may only be reimbursed based on the number of participants who actually attain stable, permanent housing. Subrecipients are reimbursed only when they can provide accurate and appropriate documentation that demonstrates program accomplishments and can provide backup documentation for eligible costs as spelled out in the contractual agreement. Subrecipients who do not accomplish their proposed goals are not reimbursed for their full grant amount, and funds are recaptured at fiscal yearend and made available for other ESG eligible programs in the following year. DPD staff work closely with subrecipients to ensure that these contract goals are reached. In the event of unforeseen circumstances, DPD staff may consider amending contractual goals when warranted. DPD Staff conduct thorough monitoring of all Consolidated Plan programs including those funded through ESG. Monitoring processes include detailed monthly desk audits of reimbursement requests as well as on-site visits to review program files and operations..

**Discussion:** For more information on the process of consulting with our project sponsors, see AP-10 "Consultation"

# ESG Written Standards



# City of Lowell

Department of Planning and Development

*Written Standards for Provision of Emergency  
Solutions Grant Assistance*

## Table of Contents

Overview and Purpose of the Written Standards.....	p. 2
A.) Standard Policies and Procedures for Evaluating Individuals' and Families' Eligibility for Assistance under ESG.....	p. 2
B.) Policies and Procedures for Coordination among Emergency Shelter Providers, Essential Service Providers, Homelessness Prevention and Rapid Re-Housing Service Providers, Other Homelessness Assistance Providers, and Mainstream Service and Housing Providers .....	p. 5
C.) Policies and Procedures for Determining and Prioritizing which Eligible Families and Individuals will Receive Homelessness Prevention Assistance and which Eligible Families and Individuals will Receive Rapid Re-Housing Assistance.....	p. 6
D.) Standards for Determining the Share of Rent and Utilities Costs that Each Program Participant Must Pay, if any, While Receiving Homelessness Prevention or Rapid Re-Housing Assistance.....	p. 7
E.) Standards for Determining How Long a Particular Program Participant will be provided with Financial Assistance and whether and How the Amount of that Assistance will be Adjusted Over Time.....	p. 7
F.) Standards for Determining the Type, Amount, and Duration of Housing Stabilization and/or Housing Relocation Services to Provide a Program Participant.....	p. 9

### ATTACHMENTS

1. Summary of Eligible Activities under ESG including Documentation Requirements by Activity-type
2. Required forms for ESG Documentation: Documentation of Homeless Status Form; Declaration of Income Form; HMIS Data Collection Forms; 3-month Re-Certification of Eligibility form; Housing Habitability Standards Checklist; Rent Reasonableness Checklist

## **Overview and Purpose of the Written Standards**

In accordance with 24 CFR 91.220(l)(4)(i) and 567.400(e)(1), The City of Lowell's Department of Planning and Development has developed the following written standards for the provision and prioritization of Emergency Solutions Grant (ESG) funding.

The City of Lowell is awarded ESG funds annually from the Department of Housing and Urban Development as part of the Annual Action Plan Process. These funds, which are distributed as part of an annual competitive RFP process, are designed to identify sheltered and unsheltered homeless persons, as well as those at risk of homelessness, and provide the services necessary to help those persons quickly regain stability in permanent housing after experiencing a housing crisis and/or homelessness.

The Homeless Emergency Assistance and Rapid Transition to Housing Act of 2009 (HEARTH Act) amended the McKinney-Vento Homeless Assistance Act, including major revisions to the Emergency Shelter Grants program, now the Emergency Solutions Grants (ESG) program. The HEARTH Act incorporated many of the lessons learned from the implementation of the Homelessness Prevention and Rapid Re-Housing Recovery Act Program (HPRP) into the new ESG program, including placing a stronger emphasis on homelessness prevention and rapid re-housing assistance.

While still an eligible cost-type under these funds, the new ESG places less of an emphasis on providing shelter operating costs or essential shelter services to subrecipients. In line with HUD's national homelessness policy as outlined in *Opening Doors: Federal Strategic Plan to Prevent and End Homelessness*, federal programs aimed at ending homelessness have shifted away from providing shelter support and are now geared towards providing stable, permanent housing opportunities for the homeless and at-risk homeless.

Additionally, The City of Lowell's 10-Year Plan to End Homelessness: *Partnership for Change: Action Plan to Ending Homelessness*, adopted in July 2008, was used for a guide in developing these standards. The 10-Year Plan provides a broad roadmap to assess the current system of "managing" homelessness and explore the new, more innovative and cost effective "prevention" and "housing first" approaches that are greatly reducing and/or eliminating homelessness in the community.

The new ESG program allows each city and town administering these funds to set priorities based on the individualized needs of the community. These standards serve to outline the specific guidelines and priorities that will be used by the City of Lowell's Department of Planning and Development in awarding and administering ESG funding.

### **A.) Standard Policies and Procedures for Evaluating Individuals' and Families' Eligibility for Assistance under ESG**

The following eligibility criteria must be met in order for an individual or family to be provided with ESG assistance:

- 1) The individual or family must reside within the Lowell City limits, in a Lowell homeless shelter, or be relocated from an outside shelter to Lowell.

- 2) Program participants must meet the definition of homeless or at-risk homeless as spelled out in 24 CFR 576.2:

**Homeless** means:

**(1) An individual or family who lacks a fixed, regular, and adequate nighttime residence, meaning:**

- (i) An individual or family with a primary nighttime residence that is a public or private place not designed for or ordinarily used as a regular sleeping accommodation for human beings, including a car, park, abandoned building, bus or train station, airport, or camping ground;
- (ii) An individual or family living in a supervised publicly or privately operated shelter designated to provide temporary living arrangements (including congregate shelters, transitional housing, and hotels and motels paid for by charitable organizations or by federal, state, or local government programs for low-income individuals); <or>
- (iii) An individual who is exiting an institution where he or she resided for 90 days or less and who resided in an emergency shelter or place not meant for human habitation immediately before entering that institution;

<or>

**(2) An individual or family who will imminently lose their primary nighttime residence, provided that:**

- (i) The primary nighttime residence will be lost within 14 days of the date of application for homeless assistance;
- (ii) No subsequent residence has been identified; <and>
- (iii) The individual or family lacks the resources or support networks, e.g., family, friends, faith-based or other social networks, needed to obtain other permanent housing;

<or>

**(3) Unaccompanied youth under 25 years of age, or families with children and youth, who do not otherwise qualify as homeless under this definition, but who:**

- (i) Are defined as homeless under section 387 of the Runaway and Homeless Youth Act (42 U.S.C. 5732a), section 637 of the Head Start Act (42 U.S.C. 9832), section 41403 of the Violence Against Women Act of 1994 (42 U.S.C. 14043e-2), section 330(h) of the Public Health Service Act (42 U.S.C. 254b(h)), section 3 of the Food and Nutrition Act of 2008 (7 U.S.C. 2012), section 17(b) of the Child Nutrition Act of 1966 (42 U.S.C. 1786(b)) or section 725 of the McKinney-Vento Homeless Assistance Act (42 U.S.C. 11434a);
- (ii) Have not had a lease, ownership interest, or occupancy agreement in permanent housing at any time during the 60 days immediately preceding the date of application for homeless assistance;
- (iii) Have experienced persistent instability as measured by two moves or more during the 60-day period immediately preceding the date of applying for homeless assistance; <and>
- (iv) Can be expected to continue in such status for an extended period of time because of chronic disabilities, chronic physical health or mental health conditions, substance addiction, histories of domestic violence or childhood abuse (including neglect), the presence of a child or youth with a disability, or two or more barriers to employment, which include the lack of a high school degree or General Education Development (GED), illiteracy, low English proficiency, a history of incarceration or detention for criminal activity, and a history of unstable employment;

<or>

**(4) Any individual or family who:**

- (i) Is fleeing, or is attempting to flee, domestic violence, dating violence, sexual assault, stalking, or other dangerous or life-threatening conditions that relate to violence against the individual or a family member, including a child, that has either taken place within the individual's or family's primary nighttime residence or has made the individual or family afraid to return to their primary nighttime residence;
- (ii) Has no other residence; <and>
- (iii) Lacks the resources or support networks, e.g., family, friends, faith-based or other social networks, to obtain other permanent housing.

**At risk of homelessness means:**

**(1) An individual or family who:**

- (i) Has an annual income below 30 percent of median family income for the area, as determined by HUD; <and>
- (ii) Does not have sufficient resources or support networks, *e.g.*, family, friends, faith-based or other social networks, immediately available to prevent them from moving to an emergency shelter or another place described in paragraph (1) of the “homeless” definition in this section; <and>
- (iii) Meets one of the following conditions:
  - (A) Has moved because of economic reasons two or more times during the 60 days immediately preceding the application for homelessness prevention assistance;
  - (B) Is living in the home of another because of economic hardship;
  - (C) Has been notified in writing that their right to occupy their current housing or living situation will be terminated within 21 days after the date of application for assistance;
  - (D) Lives in a hotel or motel and the cost of the hotel or motel stay is not paid by charitable organizations or by Federal, State, or local government programs for low-income individuals;
  - (E) Lives in a single-room occupancy or efficiency apartment unit in which there reside more than two persons or lives in a larger housing unit in which there reside more than 1.5 persons reside per room, as defined by the U.S. Census Bureau;
  - (F) Is exiting a publicly funded institution, or system of care (such as a health-care facility, a mental health facility, foster care or other youth facility, or correction program or institution); <or>
  - (G) Otherwise lives in housing that has characteristics associated with instability and an increased risk of homelessness, as identified in the recipient's approved consolidated plan;

<or>

**(2) A child or youth who does not qualify as “homeless” under this section, but qualifies as “homeless” under section 387(3) of the Runaway and Homeless Youth Act (42 U.S.C. 5732a(3)), section 637(11) of the Head Start Act (42 U.S.C. 9832(11)), section 41403(6) of the Violence Against Women Act of 1994 (42 U.S.C. 14043e-2(6)), section 330(h)(5)(A) of the Public Health Service Act (42 U.S.C. 254b(h)(5)(A)), section 3(m) of the Food and Nutrition Act of 2008 (7 U.S.C. 2012(m)), or section 17(b)(15) of the Child Nutrition Act of 1966 (42 U.S.C. 1786(b)(15));**

<or>

**(3) A child or youth who does not qualify as “homeless” under this section, but qualifies as “homeless” under section 725(2) of the McKinney-Vento Homeless Assistance Act (42 U.S.C. 11434a(2)), and the parent(s) or guardian(s) of that child or youth if living with her or him.**

- 3) Income guidelines: as noted in the definitions above, clients who are at-risk of homelessness must have an income **at or below 30% of the area medium income** to qualify for ESG assistance. Income for clients who are literally homeless must also be documented in case files and must also be at or below 30% of the area medium income to qualify for this assistance.
- 4) The individual or family provided must have at least an initial consultation with a case manager or other authorized representative who can determine the appropriate type of assistance to meet their needs. At this initial consultation, long-term strategies for ensuring stable housing should be covered with the client. HUD encourages ineligible persons be referred to appropriate resources or service providers that can assist them.
- 5) HMIS participation is a mandatory ESG requirement. All clients receiving ESG assistance must be reported in an approved HMIS system.

- 6) All clients receiving ESG assistance must be re-certified as eligible **every three months**. ESG clients receiving more than three months of assistance must have documentation of re-certification of their eligibility for assistance included in their case file.

## **B.) Policies and Procedures for Coordination among Emergency Shelter Providers, Essential Service Providers, Homelessness Prevention and Rapid Re-Housing Service Providers, Other Homelessness Assistance Providers, and Mainstream Service and Housing Providers**

In the development and continual refinement of these written standards, Department of Planning and Development staff coordinated with homeless and at-risk homeless service providers in the following ways:

### Coordination with the Continuum of Care:

The City's Department of Planning and Development (DPD) is the Lead Entity for the Lowell Continuum of Care (CoC). With oversight from a Community Development Specialist from DPD, nonprofit organizations in Lowell that are members of the CoC are working to provide services to help increase the self-sufficiency of homeless persons and those with issues of mental illness, substance abuse, domestic violence and disabilities that are at-risk of homelessness. The CoC continues to operate a Homeless Management Information System (HMIS), which has been installed at five homeless provider locations. Data is collected annually to create a Housing Gaps Analysis Chart that is used by the community to determine the unmet need for emergency shelters, transitional housing programs and permanent housing sites for homeless persons. Current Lowell CoC Member Organizations are:

- Alternative House
- Bridgewell, Inc./ Pathfinder
- Community Teamwork, Inc.- Housing Consumer Education Center
- Community Teamwork, Inc.- Shelter Programs
- Crescent House
- House of Hope
- Lowell Housing Authority
- Lowell Transitional Living Center
- The Princeton House
- United Teen Equality Center
- Vinfen

To increase the level of coordination between the CoC and the city's homeless programs, staff responsible for the administration of the ESG program are now attending CoC meetings on a regular basis. Input and data from CoC members has been integrated throughout these Written Standards and was a main point of reference in formulating the prioritization standards outlined in Section C. Direct interactions with CoC service providers has allowed DPD staff to prioritize funding in support of the needs that are not currently being addressed by other federal, state and local funding sources.

Survey for Homeless and At-Risk Homeless Service Providers:

In addition to a higher level of coordination with the CoC, a survey was distributed to homeless and at-risk homeless service providers to solicit feedback from organizations or programs that may not be a part of the CoC. The purpose of this survey was to identify and better understand the most pressing needs of the homeless population in Lowell at present. Particular emphasis was placed on identifying sub-populations of homeless or at-risk homeless individuals that are growing or have disproportionate needs at present. Additionally, service providers were asked to identify areas of need that are not currently being addressed by other federal, state or local funding sources. Feedback from this survey was incorporated into the prioritization standards outlined in Section C.

As a means of keeping these Written Standards current and effective, similar short surveys will be reviewed by the CoC on a regular basis. Surveys should be aimed at identifying new or emerging needs in the homeless or at-risk homeless community.

Outreach to Homeless or At-risk homeless Service providers Outside the Continuum: In order to ensure that the full range of homeless or at-risk homeless individuals and families are being targeted for use of these funds, Department of Planning and Development staff also conducted outreach to homeless and at-risk homeless service providers outside of the Continuum of Care. Targeted focus was given to service providers working with specific populations of clients who are currently not serviced with ESG dollars. Organizations serving veterans, youth, elderly, the mentally disabled and substance abusers were targeted during this outreach process. Outreach activities include surveying these organizations to get a better understanding of the services they provide and the distinct needs of the populations they serve. Outreach also includes informing these organizations of the availability of new rounds of ESG funding.

**C.) Policies and Procedures for Determining and Prioritizing which Eligible Families and Individuals will Receive Homelessness Prevention Assistance and which Eligible Families and Individuals will Receive Rapid Re-Housing Assistance**

The resources available to address the needs of homeless and at-risk homeless populations are currently in flux. Federal, state and local programs aimed at assisting these vulnerable populations have recently undergone major changes and are expected to continue to fluctuate in the near future. In reference to the patchwork of various services and resources that are currently available, service providers indicated that HPRP—with its many eligible activities—helped to fill some of the gaps in service. These funds also prevented clients who were ineligible for other service-types from falling through the cracks. Therefore, feedback from homeless and at-risk homeless service providers in the City of Lowell has indicated that ESG funding will best serve the local community if it remains as flexible and open as possible. Lowell has a strong network of providers working with homeless and at-risk homeless populations in the city. Moving forward, DPD staff will continue to work with these service providers to ensure that the ESG program remains effective at addressing the changing needs of the community.

Despite the stressed need to make ESG funding as flexible as possible, several priority areas were identified as a result of coordination with the CoC, feedback from HPRP subrecipients, a survey and

outreach to other homeless or at-risk homeless service providers. This feedback indicated that the following populations should be given priority for funding under the new ESG program:

1. Substance abuse and mental illness remain predominant barriers in combating homelessness in Lowell.
2. A significant number of homeless individuals in Lowell are also victims of domestic violence.
3. In the past year, the city of Lowell has witnessed an increase in the number of youth/ young adults and elderly homeless individuals. These populations both have unique needs that require specialized services.
4. In line with HUD priorities, veterans will also be targeted for use of these funds.

As a result of the obstacles identified above and due to shortages in other resources, funding for extended case management services should be a high priority area for ESG funds. Ideally, in order to maintain stable housing and avoid crisis-situations, clients require on average approximately 18 months of continuous case management to transition to a more stable housing situation. Ideally, 24 months of case management is optimal to give the client the best chance of staying stably housed after services are terminated.

In addition to the specific populations listed above, specific re-occurring barriers were identified in preventing homeless individuals and families from obtaining and maintain stable permanent housing. These barriers include:

1. Lack of a stable sufficient income remains the primary obstacle in securing stable housing for homeless and at-risk populations in Lowell.
2. Unemployment, lack of marketable job skills and the strained economy present a series of significant obstacles to individuals and families who are currently homeless or at-risk of homelessness.

Lastly, HUD strongly encourages jurisdictions to target funding toward assisting individuals and families living on the streets and in emergency shelter. Therefore, in accordance with the City of Lowell's 10-Year Plan, individuals who are currently homeless—especially those who have been chronically homeless—should be targeted for use of these funds. Clients who do not have prospects to become stably housed in the near future should not be turned away from ESG assistance. Instead, case managers should work closely with these individuals to identify and overcome key barriers to obtaining permanent stable housing. DPD encourages service providers to communicate with city staff as new or pressing barriers are identified amongst the chronically homeless population so that new strategies for ESG use can be prioritized.

Department of Planning and Development staff will update these priority areas as new trends and patterns in the homeless and at-risk homeless community emerge.

#### **D.) Standards for Determining the Share of Rent and Utilities Costs that Each Program Participant Must Pay, if any, While Receiving Homelessness Prevention or Rapid Re-Housing Assistance**

The City of Lowell will not mandate that clients receiving ESG assistance pay a specific portion of their total rent with other sources. However, limits will be placed on the amount of funds that will be made available for direct financial assistance provided through this program. (see Section E for these limits) Whenever possible, ESG direct financial assistance should be provided to cover *only a portion* of the total cost-type; clients should be encouraged to come up with sustainable ways to

supplement this financial assistance. Direct financial assistance can be used to cover the entire cost of rent or utilities *only* in cases where the client has been chronically homeless and does not have any resources or income to supplement the financial assistance.

### **E.) Standards for Determining How Long a Particular Program Participant will be provided with Financial Assistance and whether and How the Amount of that Assistance will be Adjusted Over Time**

All forms of direct financial ESG assistance will be limited to the **12 month fiscal year (July 1-June 30)**. Should an organization receive grants in two fiscal years for the same service type, clients are eligible for extended service **not to exceed a total of 18 months**. All clients receiving direct financial assistance must provide their case manager with a copy of their lease or rental agreement to be kept on file. Rent Reasonableness and Housing Habitability Standard screenings must be conducted *prior* to providing direct financial assistance, must be documented in the case file, and are the responsibility of the sub-grantee. ESG funds used to pay direct assistance must be issued to a third party. In order to qualify for the following forms of assistance, the client cannot already be receiving assistance of the same cost-type from an alternative source. Whenever possible, ESG direct financial assistance should be provided to cover *only a portion* of the total cost-type; clients should be encouraged to come up with sustainable ways to supplement this financial assistance. As a best practice, organizations receiving ESG funds for direct financial assistance should budget their awards to achieve a balance between distributing funds to as many clients as possible while ensuring that the assistance provided to each individual will be sufficient to obtain or maintain stable housing. Additional limitations for specific types of assistance apply and are outlined below.

Eligible types of direct financial assistance are:

#### **Homelessness Prevention Direct Financial Assistance:**

Under the Homelessness Prevention category, direct financial assistance can be made available to clients who are “at-risk” for homelessness, as spelled out in the definition in Section A. Please note that clients can **either** be provided with start-up costs (rental and/or utility arrearages) **<or>** medium term rental subsidies- but **not both**. Also, clients receiving start-up costs (rental and/or utility arrearages) are only eligible for this benefit on a **one-time basis per client per lifetime**.

- **Rental Arrears\***: Rental arrears can be covered using ESG funds if and when the provision of these funds will allow clients to stay in their homes or move into a new unit. ESG funds that are provided for this cost-type are only to be made on a **one-time basis per client per lifetime and can only cover up to six (6) months of back-rent**. Clients receiving this benefit will not be eligible for medium-term rental subsidies.
- **Utility Arrears\***: Utility arrears can be covered using ESG funds if and when paying such arrears will allow clients to stay in their home or move into a new unit. Each eligible client or family can be provided **up to six (6) months of back- utilities** for the purpose of preventing homelessness. This form of assistance is only to be made available on a **one-time basis per client per lifetime**. Clients receiving this benefit will not be eligible for medium-term rental subsidies.

*\*Please note:* Sub-grantees using ESG funds for payment of a client's back-rent or back-utilities should negotiate with landlords and utility companies to forgive or reduce the arrearage payments. A 10% reduction is suggested. Staff should document all attempts to reduce arrearages on behalf of the program participant in the case files.

- Short or Medium Term Rental Subsidies: Short or medium term rental subsidies paid by ESG funds should only be used to cover a portion of the client's total rent. The percentage of rent covered by ESG funds is to be determined by the case manager and should include considerations of the client's long-term prospects for becoming self-sufficient. Rental subsidies **can only be provided during the fiscal year of the grant (July 1-June 30) UNLESS an organization receives two consecutive ESG grants for the same cost-type, in which case medium term rental subsidies can be provided for up to 18 months.** Clients provided with this type of assistance must be receiving case management services (either through ESG or an alternative homelessness program) and must have a workable plan in place to become self-sufficient once the subsidy benefit expires. This plan is to be documented in the client's individual case file. When possible, case managers should also work with clients receiving this benefit to develop a plan whereby rental subsidies will decrease as the client prepares to become self-sufficient from this subsidy.

#### **Rapid Re-Housing Programs Direct Financial Assistance:**

Under the Rapid Re-housing category, clients who meet the definition for "homeless" as spelled out in Section A above will qualify for the following forms of direct financial assistance. Please note that qualifying individuals and families are only eligible for the following payments on a **one-time basis per client per lifetime**. Also, Rapid Re-Housing Assistance should be targeted towards families or individuals who have strong prospects of remaining stably housed after moving into their new home.

1. First and Last Month's Rent: **One-time payments not to exceed \$2,500 per client** can be made available using ESG funds to cover first and last month's rent for eligible individuals or families moving into a new residence. Clients receiving this benefit will not be eligible for medium-term rental subsidies provided under the homelessness prevention category of this funding source.
2. Security Deposits: **One-time payments not to exceed \$1,000 per client** can be provided to cover security deposits for homeless individuals or families moving into a new residence. Clients receiving this benefit will not be eligible for medium-term rental subsidies provided under the homelessness prevention category of this funding source. *Please note:* Security deposits must be returned to the organization when the assisted tenant leaves the unit. Because of this requirement, organizations must maintain accurate records of all security deposits provided to clients. A "good faith effort" must be made to recover program funds upon the departure of the beneficiary from the unit.
3. Moving Costs: **One-time payments not to exceed \$1,000 per client** can be provided to cover moving costs for homeless individuals or families moving into a new residence. Funds may be used for reasonable moving costs, such as truck rental or hiring a moving company. Payments in this category can only be paid to a third-party. Clients receiving this benefit will

not be eligible for medium-term rental subsidies provided under the homelessness prevention category of this funding source.

4. Short or Medium Term Rental Subsidies: In cases where clients are re-housed and do not have immediate prospects of becoming self-sufficient, short or medium term rental subsidies may be provided with these funds. Rental subsidies paid by ESG funds should only be used to cover a portion of the client's total rent. The percentage of rent covered by ESG funds is to be determined by the case manager and should include considerations of the client's long-term prospects for becoming self-sufficient. **Rental subsidies can only be provided during the fiscal year of the grant (July 1-June 30) UNLESS an organization receives two consecutive ESG grants for the same cost-type, in which case medium term rental subsidies can be provided for up to 18 months.** Clients provided with this type of assistance must be receiving case management services (either through ESG or an alternative homelessness program) and must have a workable plan in place to become self-sufficient once the subsidy benefit expires. This plan is to be documented in the client's individual case file. When possible, case managers should also work with clients receiving this benefit to develop a plan whereby rental subsidies will decrease as the client prepares to become self-sufficient from this subsidy.

#### **F.) Standards for Determining the Type, Amount, and Duration of Housing Stabilization and/or Housing Relocation Services to Provide a Program Participant**

ESG funds can be used to cover costs associated with providing homeless or at-risk homeless clients with housing relocation and stabilization services. Funds in this category will primarily cover case manager salaries. Duration of Housing Stabilization and/or Housing Relocation Services **must be completed by fiscal-year end (June30)**. Sub-grantees that receive ESG grants in consecutive fiscal years may continue to serve clients with these services over the course of two fiscal years, but must limit the duration of this service to **no more than 24 months**.

Eligible types of ESG services include:

##### **Homelessness Prevention Services:**

- General Case Management: Funds may be used for clients qualifying as "at-risk" for homelessness for activities for the arrangement, coordination, monitoring, and delivery of services related to meeting the housing needs of program participants and helping them to remain stably housed. Under this category, case managers should work with eligible clients to formulate a long-term plan for maintaining stable housing. Component services and activities may include: counseling; developing, securing, and coordinating services; monitoring and evaluating program participant progress; assuring program participants' rights are protected; developing an individualized housing and service plan, including a path to permanent housing stability subsequent to ESG financial assistance.
- Housing Search and Placement: Clients who meet the definition of "at-risk" for homelessness as outlined in Section A & who due to circumstances outside their control are being forced to relocate qualify for housing search and placement services. Funds may be

used for services or activities designed to assist individuals or families in locating, obtaining, and retaining suitable housing. Component services or activities may include: tenant counseling; assisting individuals and families to understand leases; securing utilities; making moving arrangements; representative payee services concerning rent and utilities; mediation and outreach to property owners related to locating or retaining housing.

**Rapid Re-Housing Services:**

- **General Case Management:** Funds may be used for clients qualifying as “homeless” for activities including the arrangement, coordination, monitoring, and delivery of services related to meeting the housing needs of program participants and helping them to obtain permanent, stable housing. Under this category, case managers should work with eligible clients to formulate a long-term plan for maintaining stable housing. Component services and activities may include: counseling; developing, securing, and coordinating services; monitoring and evaluating program participant progress; assuring program participants’ rights are protected; developing an individualized housing and service plan, including a path to permanent housing stability subsequent to ESG financial assistance.
- **Housing Search and Placement:** Clients who meet the definition of “homeless” as spelled out in Section A qualify for housing search and placement services. Funds may be used for services or activities designed to assist individuals or families in locating and obtaining suitable housing. Component services or activities may include: tenant counseling; assisting individuals and families to understand leases; securing utilities; making moving arrangements; representative payee services concerning rent and utilities; mediation and outreach to property owners related to locating or retaining housing.
- **Outreach & Engagement:** Funds may be used for services or assistance designed to publicize the availability of programs to make persons who are homeless aware of these and other available services and programs.

# Emergency Solutions Grant Program (ESG)

## SUMMARY OF ELIGIBLE ACTIVITIES \*\*

Homelessness Prevention Activities	
Direct Financial Assistance	Housing Relocation and Stabilization Services
<ul style="list-style-type: none"> <li>• Rent Arrearages</li> <li>• Utility Arrearages</li> <li>• Medium-Term Rental Subsidies</li> </ul>	<ul style="list-style-type: none"> <li>• General Case Management</li> <li>• Housing Search and Placement</li> </ul>

Rapid Re-housing Activities	
Direct Financial Assistance	Housing Relocation and Stabilization Services
<ul style="list-style-type: none"> <li>• First/Last Months Rent</li> <li>• Security Deposits</li> <li>• Moving Costs</li> </ul>	<ul style="list-style-type: none"> <li>• General Case Management</li> <li>• Housing Search and Placement</li> <li>• Outreach &amp; Engagement</li> </ul>

Shelter Expenses*	
Operating Expenses	Essential Services
<i>Includes:</i> Shelter Rent, Maintenance, Insurance, Utilities, and Furnishings	Essential services can address the immediate needs of homeless persons living on the street, in emergency shelter or in transitional housing, and can help enable homeless persons become more independent.

\*Under the new Emergency Solutions Grant program, a cap has been placed on the amount of funds that can be used for shelter operating costs. Furthermore, in accordance with federal strategies on ending homelessness and the City of Lowell's 10-Year Plan, priority for ESG funding will be given to activities related to preventing homelessness and rapidly re-housing individuals who are currently homeless.

\*\*Please note: if an organization identifies a pressing or emerging need amongst the homeless or at-risk homeless community in Lowell that can be addressed via an eligible use of ESG funds not included above, Department of Planning and Development staff are willing to consider such projects for funding under a special projects category.

### **Documentation Requirements for All Clients Receiving ESG Assistance**

All clients receiving ESG assistance must have the following documentation included in their case file:

1. Documentation of Homeless or At-risk Homeless Status
2. Documentation of income (when possible, if not- self declaration of income forms will suffice)
3. In the form of case notes, evidence of *at least* an initial consultation with a case manager including a needs assessment and formulation of a long-term plan for housing stability.
4. At Program Entry- HMIS Intake form
5. At Program Exit- HMIS Exit form
6. For clients receiving 3 or months of service: 3 Month Re-certification of Eligibility form

### **Additional Documentation Requirements by Activity-type**

**Direct Financial Assistance:** All clients provided with ESG assistance in the form of direct financial support (i.e., first last months rent, security deposits, moving costs, rental arrearages, utility arrearages or medium-term rental subsidies) must have the following documentation included in their case file:

1. Lease or Rental Agreement
2. Rent Reasonableness Checklist
3. Housing Habitability Standards Checklist

**Housing Relocation and Stabilization Services:** All clients receiving Housing Relocation and Stabilization Services (i.e., General Case Management, Housing Search and Placement, Outreach and Engagement) must have case files with detailed case notes indicating the developments and progress made as a result of the ESG-funded services.

**Emergency Solutions Grant Program (ESG)**  
**SELF-DECLARATION OF HOMELESS STATUS**

ESG Applicant Name: \_\_\_\_\_

- Household without dependent children (complete one form for each adult in the household)
  - Household with dependent children (complete one form for household)
- Number of persons in the household: \_\_\_\_\_

**This is to certify that the above named individual or household is currently homeless or at-risk of homelessness, based on the following and other indicated information and the signed declaration by the applicant.**

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**Check only one:**

- I [and my children] currently qualify as "homeless" as spelled out in the definition below.
- I [and my children] currently qualify as "at-risk homeless" as spelled out in the definition below.

**I certify that the information above and any other information I have provided in applying for ESG assistance is true, accurate and complete.**

ESG Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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**ESG Staff Certification**

I understand that third-party verification is the preferred method of certifying homelessness or risk for homelessness for an individual who is applying for ESG assistance. I understand self declaration is only permitted when I have attempted to but cannot obtain third party verification.

*Documentation of attempt made for third-party verification:*

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ESG Staff Signature: \_\_\_\_\_ Date: \_\_\_\_\_

# Definitions

## Homeless means:

### (1) An individual or family who lacks a fixed, regular, and adequate nighttime residence, meaning:

- (i) An individual or family with a primary nighttime residence that is a public or private place not designed for or ordinarily used as a regular sleeping accommodation for human beings, including a car, park, abandoned building, bus or train station, airport, or camping ground;
- (ii) An individual or family living in a supervised publicly or privately operated shelter designated to provide temporary living arrangements (including congregate shelters, transitional housing, and hotels and motels paid for by charitable organizations or by federal, state, or local government programs for low-income individuals); <or>
- (iii) An individual who is exiting an institution where he or she resided for 90 days or less and who resided in an emergency shelter or place not meant for human habitation immediately before entering that institution;

<or>

### (2) An individual or family who will imminently lose their primary nighttime residence, provided that:

- (i) The primary nighttime residence will be lost within 14 days of the date of application for homeless assistance;
- (ii) No subsequent residence has been identified; <and>
- (iii) The individual or family lacks the resources or support networks, *e.g.*, family, friends, faith-based or other social networks, needed to obtain other permanent housing;

<or>

### (3) Unaccompanied youth under 25 years of age, or families with children and youth, who do not otherwise qualify as homeless under this definition, but who:

- (i) Are defined as homeless under section 387 of the Runaway and Homeless Youth Act (42 U.S.C. 5732a), section 637 of the Head Start Act (42 U.S.C. 9832), section 41403 of the Violence Against Women Act of 1994 (42 U.S.C. 14043e-2), section 330(h) of the Public Health Service Act (42 U.S.C. 254b(h)), section 3 of the Food and Nutrition Act of 2008 (7 U.S.C. 2012), section 17(b) of the Child Nutrition Act of 1966 (42 U.S.C. 1786(b)) or section 725 of the McKinney-Vento Homeless Assistance Act (42 U.S.C. 11434a);
- (ii) Have not had a lease, ownership interest, or occupancy agreement in permanent housing at any time during the 60 days immediately preceding the date of application for homeless assistance;
- (iii) Have experienced persistent instability as measured by two moves or more during the 60-day period immediately preceding the date of applying for homeless assistance; <and>
- (iv) Can be expected to continue in such status for an extended period of time because of chronic disabilities, chronic physical health or mental health conditions, substance addiction, histories of domestic violence or childhood abuse (including neglect), the presence of a child or youth with a disability, or two or more barriers to employment, which include the lack of a high school degree or General Education Development (GED), illiteracy, low English proficiency, a history of incarceration or detention for criminal activity, and a history of unstable employment;

<or>

### (4) Any individual or family who:

- (i) Is fleeing, or is attempting to flee, domestic violence, dating violence, sexual assault, stalking, or other dangerous or life-threatening conditions that relate to violence against the individual or a family member, including a child, that has either taken place within the individual's or family's primary nighttime residence or has made the individual or family afraid to return to their primary nighttime residence;
- (ii) Has no other residence; <and>
- (iii) Lacks the resources or support networks, *e.g.*, family, friends, faith-based or other social networks, to obtain other permanent housing.

**At risk of homelessness** means:

**(1) An individual or family who:**

- (i) Has an annual income below 30 percent of median family income for the area, as determined by HUD; <and>
- (ii) Does not have sufficient resources or support networks, *e.g.*, family, friends, faith-based or other social networks, immediately available to prevent them from moving to an emergency shelter or another place described in paragraph (1) of the "homeless" definition in this section; <and>
- (iii) Meets one of the following conditions:
  - (A) Has moved because of economic reasons two or more times during the 60 days immediately preceding the application for homelessness prevention assistance;
  - (B) Is living in the home of another because of economic hardship;
  - (C) Has been notified in writing that their right to occupy their current housing or living situation will be terminated within 21 days after the date of application for assistance;
  - (D) Lives in a hotel or motel and the cost of the hotel or motel stay is not paid by charitable organizations or by Federal, State, or local government programs for low-income individuals;
  - (E) Lives in a single-room occupancy or efficiency apartment unit in which there reside more than two persons or lives in a larger housing unit in which there reside more than 1.5 persons reside per room, as defined by the U.S. Census Bureau;
  - (F) Is exiting a publicly funded institution, or system of care (such as a health-care facility, a mental health facility, foster care or other youth facility, or correction program or institution); <or>
  - (G) Otherwise lives in housing that has characteristics associated with instability and an increased risk of homelessness, as identified in the recipient's approved consolidated plan;

<or>

**(2) A child or youth who does not qualify as "homeless" under this section, but qualifies as "homeless" under section 387(3) of the Runaway and Homeless Youth Act (42 U.S.C. 5732a(3)), section 637(11) of the Head Start Act (42 U.S.C. 9832(11)), section 41403(6) of the Violence Against Women Act of 1994 (42 U.S.C. 14043e-2(6)), section 330(h)(5)(A) of the Public Health Service Act (42 U.S.C. 254b(h)(5)(A)), section 3(m) of the Food and Nutrition Act of 2008 (7 U.S.C. 2012(m)), or section 17(b)(15) of the Child Nutrition Act of 1966 (42 U.S.C. 1786(b)(15));**

<or>

**(3) A child or youth who does not qualify as "homeless" under this section, but qualifies as "homeless" under section 725(2) of the McKinney-Vento Homeless Assistance Act (42 U.S.C. 11434a(2)), and the parent(s) or guardian(s) of that child or youth if living with her or him.**

# Emergency Solutions Grant Program (ESG)

## SELF-DECLARATION OF INCOME

ESG Applicant Name: \_\_\_\_\_

This is to certify the income status for the above named individual. Income includes but is not limited to:

- The full amount of gross income earned before taxes and deductions.
- The net income earned from the operation of a business, i.e., total revenue minus business operating expenses. This also includes any withdrawals of cash from the business or profession for your personal use.
- Monthly interest and dividend income credited to an applicant's bank account and available for use.
- The monthly payment amount received from Social Security, annuities, retirement funds, pensions, disability and other similar types of periodic payments.
- Any monthly payments in lieu of earnings, such as unemployment, disability compensation, SSI, SSDI, and worker's compensation.
- Monthly income from government agencies excluding amounts designated for shelter, and utilities, WIC, food stamps, and childcare.
- Alimony, child support and foster care payments received from organizations or from persons not residing in the dwelling.
- All basic pay, special day and allowances of a member of the Armed Forces excluding special pay for exposure to hostile fire.

**Check only one box and complete only that section**

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I certify, under penalty of perjury, that I currently receive the following income:

Source: \_\_\_\_\_ Amount: \_\_\_\_\_ Frequency: \_\_\_\_\_  
Source: \_\_\_\_\_ Amount: \_\_\_\_\_ Frequency: \_\_\_\_\_  
Source: \_\_\_\_\_ Amount: \_\_\_\_\_ Frequency: \_\_\_\_\_

ESG Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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I certify, under penalty of perjury, that I do not have any income from any source at this time.

ESG Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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### ESG Staff Verification

I understand that third-party verification is the preferred method of certifying income for ESG assistance. I understand self declaration is only permitted when I have attempted to but cannot obtain third party verification.

*Documentation of attempt made for third-party verification:*

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

ESG Staff Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Emergency Solutions Grant Program (ESG)**  
**3-MONTH RE-CERTIFICATION OF ELIGIBILITY**

ESG Client Name: \_\_\_\_\_

Today's Date: \_\_\_\_\_

How many total months of service has the client received to date? \_\_\_\_\_

(Note: count all ESG service types- including all forms for financial assistance and case management)

---

**HOUSEHOLD INFORMATION**

Has any of the client's contact information changed in the past three months?  Yes  No (If yes, please provide updated information below)

CURRENT STREET ADDRESS: \_\_\_\_\_ APT. #: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP CODE: \_\_\_\_\_

PHONE: \_\_\_\_\_ EMAIL: \_\_\_\_\_

Has the Client's household composition changed since program entry?  Yes  No (If yes, please provide updated information below)

TOTAL # OF PEOPLE IN THE HOUSEHOLD: \_\_\_\_\_

# OF ADULTS IN THE HOUSEHOLD: \_\_\_\_\_

# OF CHILDREN UNDER THE AGE OF 18 CURRENTLY RESIDING IN THE HOUSEHOLD: \_\_\_\_\_

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**HOMELESSNESS STATUS INFORMATION**

Have there been any changes to the client's homelessness status in the past three months?  Yes  No (If yes, please complete a new & updated *ESG Self Declaration of Homeless Status Form* and attach to this form.)

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**INCOME INFORMATION**

Have there been any changes to the client's income in the past three months?  Yes  No (If yes, please complete a new & updated *ESG Income Declaration Form* and attach to this form.)

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**OTHER CHANGES TO CLIENT STATUS THAT RELATE TO ESG ELIGIBILITY**

Please use the space below to discuss any additional changes to the client's status that have occurred over the past three months as it relates to eligibility for ESG services:

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**ESG STAFF VERIFICATION**

I understand that third-party verification is the preferred method of certifying eligibility for ESG assistance. I understand self declaration is only permitted when I have attempted to but cannot obtain third party verification. To the best of my knowledge, all of the above information is true.

ESG Staff Signature: \_\_\_\_\_

Date: \_\_\_\_\_

## Emergency Solutions Grant Program (ESG)

# HOUSING HABITABILITY STANDARDS INSPECTION CHECKLIST

ESG Applicant Name: \_\_\_\_\_

### About this Tool

These standards apply only when a program participant is receiving financial assistance and moving into a new (different) unit. Inspections must be conducted upon initial occupancy and then on an annual basis for the term of ESG assistance.

The habitability standards are different from the Housing Quality Standards (HQS) used for other HUD programs. Because the HQS criteria are more stringent than the habitability standards, a grantee could use either standard. In contrast to HQS inspections, the habitability standards do not require a certified inspector. As such, ESG program staff could conduct the inspections, using a form such as this one to document compliance.

**Instructions:** Mark each statement as 'A' for approved or 'D' for deficient. The property must meet all standards in order to be approved. A copy of this checklist should be placed in the client file.

Approved or Deficient	Element
	1. <i>Structure and materials:</i> The structures must be structurally sound so as not to pose any threat to the health and safety of the occupants and so as to protect the residents from hazards.
	2. <i>Access:</i> The housing must be accessible and capable of being utilized without unauthorized use of other private properties. Structures must provide alternate means of egress in case of fire.
	3. <i>Space and security:</i> Each resident must be afforded adequate space and security for themselves and their belongings. Each resident must be provided with an acceptable place to sleep.
	4. <i>Interior air quality:</i> Every room or space must be provided with natural or mechanical ventilation. Structures must be free of pollutants in the air at levels that threaten the health of residents.
	5. <i>Water Supply:</i> The water supply must be free from contamination.
	6. <i>Sanitary Facilities:</i> Residents must have access to sufficient sanitary facilities that are in proper operating condition, may be used in privacy, and are adequate for personal cleanliness and the disposal of human waste.
	7. <i>Thermal environment:</i> The housing must have adequate heating and/or cooling facilities in proper operating condition.

	8. <i>Illumination and electricity:</i> The housing must have adequate natural or artificial illumination to permit normal indoor activities and to support the health and safety of residents. Sufficient electrical sources must be provided to permit use of essential electrical appliances while assuring safety from fire.
	9. <i>Food preparation and refuse disposal:</i> All food preparation areas must contain suitable space and equipment to store, prepare, and serve food in a sanitary manner.
	10. <i>Sanitary condition:</i> The housing and any equipment must be maintained in sanitary condition.
	<p>11. <i>Fire safety:</i> Both conditions below must be met to meet this standard.</p> <ul style="list-style-type: none"> <li>a. Each unit must include at least one battery-operated or hard-wired smoke detector, in proper working condition, on each occupied level of the unit. Smoke detectors must be located, to the extent practicable, in a hallway adjacent to a bedroom. If the unit is occupied by hearing-impaired persons, smoke detectors must have an alarm system designed for hearing-impaired persons in each bedroom occupied by a hearing-impaired person.</li> <li>b. The public areas of all housing must be equipped with a sufficient number, but not less than one for each area, of battery-operated or hard-wired smoke detectors. Public areas include, but are not limited to, laundry rooms, day care centers, hallways, stairwells, and other common areas.</li> </ul>

### CERTIFICATION STATEMENT

I certify that I am not a HUD certified inspector and I have evaluated the property located at the address below to the best of my ability and find the following:

- Property meets all of the above standards.
- Property does not meet all of the above standards.

Therefore, I make the following determination:

- Property is approved.
- Property is not approved.

Case Name:			
Street Address:			
Apartment:	City:	State:	Zip:
Evaluator's Signature: _____		Date:	
Please Print. Name:			
Exec. Dir. Initial: _____			

**Emergency Solutions Grant Program (ESG)**  
**RENT REASONABLENESS INSPECTION CHECKLIST**

ESG Applicant Name: \_\_\_\_\_

**Checklist/Certification**

	Proposed Unit	UNIT #1	UNIT #2	UNIT #3
ADDRESS				
NUMBER OF BEDROOMS				
SQUARE FEET				
TYPE OF UNIT/CONSTRUCTION				
HOUSING CONDITION				
LOCATION/ACCESSIBILITY				
AMENITIES				
UNIT:				
SITE:				
NEIGHBORHOOD:				
AGE IN YEARS				
UTILITIES (TYPE)				
UNIT RENT				
UTILITY ALLOWANCE				
GROSS RENT				
HANDICAP ACCESSIBLE?				

**CERTIFICATION:**

**RENT REASONABLENESS**

Based upon a comparison with rents for comparable units, I have determined that the proposed rent for the unit [ ] is / [ ] is not reasonable.

NAME:	SIGNATURE:	DATE:
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## Notes on Determining Rent Reasonableness

HUD's standard for rent reasonableness means that the total rent charged for a unit must be reasonable in relation to the rents being charged during the same period for comparable units in the private, unassisted market and must not be in excess of rents being charged by the owner during the same period for comparable non-luxury unassisted units.

### Determination criteria:

- Location
- Quality
- Size
- Type
- Age of unit
- Amenities, housing services, maintenance, and utilities provided by the owner

### Comparing rents:

- Market study
- Reviewing comparable units advertised for rent
- Note from property owner verifying comparability of charged rents to other units owned