



March 3, 2015

**ADDENDUM #1
RFP 15-66
Audit Services**

The number of this Addendum, Addendum No. 1, must be entered in the space provided on the Bid Form.

CLARIFY:

1. What were the total audit fees paid by the City for the fiscal year 2014 audit? - \$92,000
 - a. If possible, please provide a copy of the contract and/or "Engagement Letter" between the City and its independent auditors for the fiscal year 2014 audit. - Not available
2. How will addendums to the RFP be communicated to bidders? – emailed or mailed & posted on the City website
3. Article 8, section (i) of the RFP states that bidders must submit brochures with their bid. Is this a requirement for this particular RFP? If so, should the brochures be incorporated/merged into the proposal document or submitted as separate documents? – separate is fine
4. Section II. Item D.4. of the RFP says to provide three (3) references. However, the "Comparative Criteria" section of the RFP states that a proposal will be considered Highly Advantageous if the proposal indicates five (5) or more strong and credible client references. How many total references shall we include in the proposal? – I would submit five (5) strong and credible to achieve Highly Advantageous
5. In regards to the City's federal grant activities:
 - a. In fiscal year 2014, the City spent approximately \$31 million in federal grant funds. Approximately how much does the City anticipate spending in fiscal year 2015?
Comparable to prior years - unknown
 - b. In fiscal year 2014, the City's "Type A" grant threshold was approximately \$935,000, and the City had nine (9) grants/grant clusters with expenses above this threshold. For fiscal year 2015, approximately how many grants/grant clusters does the City anticipate spending \$935,000 or more? - Comparable to prior years

Sincerely

P. Michael Vaughn
Chief Procurement Officer