The City of Lowell
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September 12, 2016

ADDENDUM #1
IFB #17-20
Engineering Services for the Water Department

The number of this Addendum, Addendum No. 1, must be entered in the space provided on the Bid Form.

CLARIFY:

1. Humphrey Street Water Main Replacement – The RFQ indicates the consultant will start on November 1, 2016. The documents in IFB #17-01 indicate the construction contract has been awarded and the contractor is required to be substantially complete by December 15, 2016. Will the dates in the construction contract be amended to align with the selection of the consultant for construction phase services? Does the consultant's scope include both office construction administration services as well as on site construction observation?
    a. Yes, contracts may be amended to align. Yes, admin & construction on-site
2. Are the documents referred to in IFB #14-37 (Residential Meter Replacement Project) available for review?
    a. Yes, posted online
3. Does the City plan to award all three projects to one consultant or award each project to different consultants? Does the City intend to invite pre-qualified consultants to submit project specific proposals at a later date for each project? If not, is there additional information available on the specifics of each project.
    a. Each contract will be awarded separately, this RFP will be the only process to award
4. Are consultants required to submit qualifications for all three projects or can they just submit for one or two? If allowed to submit for one or two, is there any impact to the listed page limits?
    a. You can submit for any or all, page limits are per project
5. The schedule described in the RFQ indicates proposals will be reviewed until September 27 and interviews will be conducted on September 29. When will consultants be notified if they are selected for an interview and will the schedule be adjusted to allow time to prepare for a presentation and interview?
    a. The City will notify firms with enough time to prepare
6. The RFQ lists client references as one of the comparative criteria for each of the three projects—should consultants provide separate references for each type of project?
    a. References are for each project type
7. Page 2 of the RFQ lists Qualification Statement Requirements, and the first item states "Engineer's demonstrated ability in preparing construction contract documents and providing construction services for municipal waste system projects in Massachusetts". Please confirm the intent of this statement. Should this be "water system" instead of "waste system"?
    a. Replace waste with Water, this is for Water System projects
8. Can we provide qualifications for only one of the three projects without being disqualified?
    a. Yes

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9. Technical Requirements Document – Page 3 of 6 Comparative Criteria Item IV references a Long Term Control Plan, which is typically related to wastewater or combined sewer planning. Will the Master Planning work for this RFP be strictly for water or will it be for a combination of water and wastewater infrastructure for the City?
    a. This is only for water
10. Purchasing Departments Document – Will the Conditions, Requirements and Covenants Project Documents apply to the Construction Services Agreements or Professional Service Agreements or both?
    a. Both

Sincerely,

PM Vaughn
Chief Procurement Officer