

REPAIRING OF POLICE VEHICLES

TECHNICAL SPECIFICATIONS

1. The City of Lowell, Massachusetts seeks bids from qualified vendors for repairs of Police Vehicles. This contract shall be for three (3) years beginning July 1, 2014 and ending June 30, 2017, subject to sufficient annual appropriation.
2. The City of Lowell estimates to expend approximately \$ 75,000.00 for the first year of this contract and expects to expend the same amount per year for the second and third years. The total amount of the contract for three years shall be not to exceed \$ 225,000.00.
3. The undersigned submits the quotations below and other information required for furnishing of repair services to the Police Department vehicles and declares that it is made without collusion with any person, firm or corporation making any other proposal or who would otherwise make a proposal and AGREES to furnish the services described in strict accordance with the specifications which consist of this bid form and ALL attached documents and instructions.
4. The undersigned declares that no person in the employ of the City of Lowell Police Department is pecuniary interested in this proposal or in the contract which is herein proposed to execute, and that has informed such fully in regard to ALL conditions pertaining to the performance of the CONTRACT for the repair of Police Department vehicles specified.
5. The undersigned AGREES that on the behalf of the company, firm or corporation making such proposal, within seven (7) days after acceptance by the Awarding Authority of this proposal, deliver to the Awarding Authority where directed, a CONTRACT properly executed in triplicate on the form annexed with such changes, if any, made by the Awarding Authority prior to the named for delivery of this proposal.
6. The undersigned proposes to be paid by the City of Lowell Police Department for the services performed under the PROPOSED CONTRACT, as follows:
 - a. In the sum of \$ _____ per hour for each hour during which services are rendered.
 - b. The cost for purchase of parts and equipment required to place such vehicles in a proper, functional and operative condition insofar as mechanical and electrical repairs, body work and transmission work required, are at standard wholesale trade discount prices.
Bidder is to provide an itemized invoice for each work order.

7. Price shall remain firm for the first year of the contract and shall continue to remain firm for the second year and third year if this contract is extended.
8. The undersigned AGREES that all work required under the PROPOSED CONTRACT shall be performed in a good workmanlike manner and to the satisfaction of the Superintendent of Police or his/her designee.
9. The undersigned AGREES that no obligation shall be considered to have been incurred under this PROPOSED CONTRACT unless and until a purchase order shall have been duly issued and approved. Any obligation incurred shall be limited to the amount set forth in the purchase order or purchase orders duly issued and approved.
10. The undersigned AGREES that all required repair work for Police vehicles shall be performed on a priority basis.
11. An itemized invoice is to be submitted when vehicle is returned after all repairs are completed.
12. The undersigned shall furnish current copies of the following licenses/certificates with the complete PROPOSED CONTRACT:
 - a. Massachusetts Repair Shop Licenses
 - b. Air Conditioner Recovery Equipment Certified Operator Certificate
 - c. Auto Body Appraiser License

VENDOR MUST HAVE THE FOLLOWING CAPABILITIES:

Note to bidders-Repairs must be expedited so cars are returned to service as soon as possible. Repairs for the Lowell Police Department vehicles should be of first priority and be given preference over other vehicles.

1. The capability to perform repair services for vehicles of all makes and models including foreign car models utilized by the Patrol, Administration, Criminal Bureau and Special Investigation Units.

Yes____ No____

If no, explain_____

2. The capability to replace motor vehicle engines.

Yes____ No____

If no, explain_____

What is the approximate turn around time?_____

3. The capability to repair/replace transmissions.

Yes____ No____

If no, explain_____

What is the approximate turn around time?_____

4. The capability to replace auto glass from certified installation companies in a timely manner.

Yes____ No____

If no, explain_____

What is the approximate turn around time?_____

5. The capability to perform diagnostic evaluations and repair of conventional and computerized electrical systems.

Yes____ No____

If no, explain_____

6. The capability to perform major and minor auto body repairs and replacements.

Yes____ No____

If no, explain_____

7. The facility must have an on-site drive-on, heavy-duty, frame machine and technician capable of handling all scopes of work. Yes____ No____

If no, explain_____

8. The capability to store up to twelve (12) vehicles removed from service for an indefinite period of time for the purpose to harvest salvageable parts. (i.e. doors, engines, transmissions, etc.) Yes____ No____

If no, explain_____

9. The capability to tow vehicles to various dealers as required for warranty work at no charge to the Lowell Police Department. Yes____ No____

If no, explain_____

10. The capability to tow disabled Lowell Police Department vehicles from area that are out-of-town to various locations at no charge to the Lowell Police Department. Yes____ No____

If no, explain_____

11. The capability to maintain a secure environment for police vehicles held overnight and weekends for repairs. Yes____ No____

If no, explain_____

Describe in detail the secure facility. Describe the lighting, perimeter security, alarms, etc.

NO WORK PERFORMED BY A THIRD PARTY IS ACCEPTABLE UNDER THIS CONTRACT IN ACCORDANCE WITH ARTICLE 26 OF THE CONDITIONS, REQUIREMENTS AND COVENANTS WITHIN THESE SPECIFICATIONS.