



How to Submit an HRA Claim

ConnectYourCare offers several easy ways to submit a claim. **For the fastest results, we encourage you to submit your claim online at www.connectyourcare.com or on the mobile app.**

Online Claim Submission

1. Log in at www.connectyourcare.com.
2. Follow the instructions on the main page to enter a new claim. Enter the requested information about your claim and continue through the screens to submit the claim and required documentation.

CYC Mobile Claim Submission

1. Download CYC Mobile to your Android, iOS, or Windows or Windows device. Log in using your existing ConnectYourCare website username and password.
2. Click "Add new claim" from the main screen. Enter the requested information about your claim and continue through the screens to confirm and submit the claim. You can even take a picture of your receipts and upload according to IRS documentation requirements or for record-keeping purposes.

Paper Claim Submission

1. If you are unable to access the Internet or the mobile app, complete the Manual HRA Claim Form.
2. Fax it with itemized receipts or other documentation to 443-681-4602. When you fax the Manual HRA Claim Form and supporting documentation, there is no need to follow up with a hard copy in the mail. Remember to keep the original claim form and supporting documents for your records.
3. If you choose to mail your claim form and documentation instead of faxing, the address is:

Claims Department
P.O. Box 622317
Orlando, FL 32862-2317

*If you have any questions, please contact **Customer Service at 877-292-4040** or via email at service@connectyourcare.com*