

City of Lowell
Job Description
Please Post: August 14, 2014
Deadline: August 28, 2014
Maintenance Laborer
Department of Public Works
Parks, Recreation & Cemeteries

Hiring Preference will be given to qualified 1705 employees
Two (2) Vacancies

Job Title: Maintenance Laborer (2000-05, 2057)
Department: Division of Parks, Recreation and Cemeteries, Dept. of Public Works
Reports To: Assistant City Manager/DPW Commissioner, Commissioner of Parks and Recreation, Superintendent of Parks and Spaces, Working Foreman and/or other designated personnel
Union: AFSCME Local 1705
Schedule: 1) Tuesday through Saturday- 7:00AM to 3:00PM
2) Sunday through Thursday- 7:00AM to 3:00PM
Must be available to work during City emergencies
Hourly Rate: \$13.8345 (min) to \$17.0418 (max) per hour per 1705 Contract

SUMMARY

Maintenance Laborer will maintain streets, sidewalks, public property, parks, open space and public buildings located throughout the City. The individual will perform skilled and unskilled duties assigned on a daily or hourly basis as needed.

ESSENTIAL DUTIES AND RESPONSIBILITIES include the following. Other duties may be assigned.

Under the direction and supervision of the Commissioner and/or other designated personnel, performs skilled and unskilled duties in the care and maintenance of city streets and sidewalks, recreation areas, athletic fields, parks, cemeteries and public lands and buildings throughout the City. Worksites and assignments may vary on a daily and/or hourly basis to meet the needs of the City as assigned through the Department of Public Works. The individual is required to work during City emergencies, including but not limited to weather emergencies, as may be designated by the City Manager or Director of Public Works/Assistant City Manager Operations. Maintenance Laborer operates City vehicles and motorized equipment, including but not limited to; riding lawn mowers, vacuum trucks, pick-up trucks, snow plows and utility vehicles as may be necessary to perform essential duties and/or to transport material and equipment between various job sites as needed. Specific duties may include, but are not limited to, the following general functional areas:

Landscaping & Gardening: Cuts grass; trims and edges; prunes and/or removes leaves, branches and debris; plants grass, flowers, trees, and shrubs; waters lawns and gardens.

Winter Maintenance: Examples include but are not limited to: Shoveling and/or plowing snow; spreading sand and salt; flooding grounds for skating; operating City equipment and motorized machines to perform duties.

General Laborer: Cleaning the downtown area including Sweeps/cleans streets, sidewalks, and surrounding areas; collects & empties City-owned barrels and recycling containers; loads and unloads materials; digs ditches; cleans out drainage ditches and culverts; as well as other tasks typically assigned to seasonal employee; performs other related unskilled labor duties.

Skilled Labor & Maintenance: Does painting and other maintenance work; may be assigned to assist craftsmen assigned to painting, welding, carpentry and other duties.

Equipment: Operates City vehicles, including Class D pickup truck and various power tools and motorized equipment as needed; sharpen tools and maintains equipment; makes minor repairs on equipment. Performs other related duties as needed.

SUPERVISORY RESPONSIBILITIES

May supervise other employees with lower grade service when assigned.

QUALIFICATIONS

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

CERTIFICATION & LICENSES

A valid driver's license is required.

EDUCATION and/or EXPERIENCE

High school diploma or general education degree (GED) is highly desirable, but not essential. Work experience may be substituted for education requirement. Two or more years of landscaping, laborer, groundskeeper or similar experience is preferred.

LANGUAGE SKILLS

Ability to read a limited number of two- and three-syllable words and to recognize similarities and differences between words and between series of numbers. Ability to print and speak simple sentences.

MATHEMATICAL SKILLS

Ability to add and subtract two digit numbers and to multiply and divide with 10's and 100's. Ability to perform these operations using units of American money and weight measurement, volume, and distance.

REASONING ABILITY

Ability to apply common sense understanding to carry out simple one- or two-step instructions.

Ability to deal with standardized situations with only occasional or no variables.

PHYSICAL DEMANDS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to stand; use hands to finger, handle, or feel; and reach with hands and arms. The employee frequently is required to walk; climb or balance; stoop, kneel, crouch, or crawl. The employee is occasionally required to sit; talk and hear; and taste or smell. The employee must frequently lift and/or move up to 50 pounds and occasionally lift and/or move up to 100 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and ability to adjust focus.

WORK ENVIRONMENT

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is frequently exposed to moving mechanical parts. The employee is occasionally exposed to high, precarious places. The employee is frequently exposed to fumes or airborne particles; toxic or caustic chemicals; outside weather conditions; risk of electrical shock; and vibration. The noise level in the work environment is usually moderate.

The City of Lowell is a smoke and drug free employer and requires a physical with drug screen and CORI, post offer.

Qualified/interested individuals should send resume and/or application to the Human Relations Office, Rm 19 ~ City Hall, Lowell, MA by 4:00 PM: Deadline ~ August 28, 2014. Applicants may also send resume and/or application to fax 978-446-7102 or email to cityjobs@lowellma.gov

EOE/AA/504 Employer