

City of Lowell
Job Posting
Please Post: April 8, 2014
Deadline: April 22, 2014
Water Utility
Water Service Inspector

ANTICIPATED VACANCY

Job Title: Water Service Inspector (2000-73, 2007)
Department: Water Utility
Reports To: Head Water Service Inspector, Operations Superintendent, Plant Manager
Salary: Min \$15.0703 per hour to Max \$17.4375 per hour
Union: AFSCME Local 1705

SUMMARY Reads domestic and industrial water meters and records readings. Makes inspections of meters to insure proper working condition.

ESSENTIAL DUTIES AND RESPONSIBILITIES include the following. Other duties may be assigned.

Under the supervision of an employee of high grade:

Reads domestic and industrial water meters and records readings;
Makes inspection of meters and adjacent water system including pipes and other plumbing fixtures to determine the existence of and cause of variations in the consumption of water;
makes inspections for leaks, faulty registrations, damaged meters, irregular connections, and other irregularities relating to the water service installations;
Prepares reports of findings;
Performs incidental related work such as delivering water bills, receiving payments, and discontinuing service when necessary;
Performs related duties as required.
Performs flexible duties as per contract.

QUALIFICATIONS

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

EDUCATION and/or EXPERIENCE

At least one year full time or equivalent part-time experience in the inspection, repair and maintenance or installation of water meters on domestic/industrial water systems as a water meter reader.

Knowledge of the principles of operation of water meters; knowledge of mathematics; proper installation and functioning of pipes and other plumbing fixtures which are a part of domestic and industrial water systems;

Ability to read all types of water meters and meter dials; Ability to compute water consumption; Ability to check meters to determine faulty registrations, improper installation or leaks. High school diploma or general education degree (GED);

LANGUAGE SKILLS

Ability to read and comprehend simple instructions, short correspondence, and memos. Ability to write simple correspondence. Ability to write routine reports and correspondence. Ability to speak effectively before groups of customers or employees of organization. Ability to effectively present information to top management.

MATHEMATICAL SKILLS

Ability to add, subtract, multiply, and divide in all units of measure, using whole numbers, common fractions, and decimals. Ability to calculate figures and amounts such as discounts.

REASONING ABILITY

Ability to apply common sense understanding to carry out detailed but uninvolved written or oral instructions. Ability to define problems, collect data, establish facts, and draw valid conclusions.

CERTIFICATES, LICENSES, REGISTRATIONS

Current and valid Driver's License from the Registry of Motor Vehicles, good driving history.

PHYSICAL DEMANDS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. While performing the duties of this job, the employee is occasionally required to stand; walk; sit; use hands to finger, handle, or feel; reach with hands and arms; climb or balance; stoop, kneel, crouch, or crawl; talk or hear; and taste or smell. The employee must occasionally lift and/or move up to 50 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, and ability to adjust focus.

WORK ENVIRONMENT

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. While performing the duties of this job, the employee is occasionally exposed to wet and/or humid conditions; moving mechanical parts; high, precarious places; fumes or airborne particles; toxic or caustic chemicals; outside weather conditions; extreme cold; extreme heat; risk of electrical shock; explosives; risk of radiation; and vibration. The noise level in the work environment is usually loud.

The City of Lowell is a smoke and drug free employer and requires a physical with drug screen and CORI, post offer.

Qualified/interested individuals send resume and/or application to the Human Relations Office, Room 19 ~ City Hall, Lowell, MA 01852 by: Deadline ~ April 22, 2014. Applicants may also fax resume and/or application to 978-446-7102 or email to cityjobs@lowellma.gov

EOE/AA/504 Employer