City of Lowell

Fiscal Year 2009
Proposed Budget

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City of Lowell

Fiscal Year 2009
Proposed Budget

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Bernard F. Lynch
City Manager

Dear Mayor Caulfield, City Councilors, and Citizens of Lowell,

I am pleased to submit a balanced Fiscal Year 2009 Budget for the City of Lowell. The budget avoids layoffs and does not touch the City's $5 million excess levy capacity. This is the second balanced budget I have submitted since becoming City Manager. The Fiscal Year 2008 budget marked a significant change in how the City of Lowell presented and adopted its budget. The FY09 budget follows the same format, using charts and graphs to better illustrate data in its historical and comparative contexts. It also relies on analysis and discussion to communicate the overall mission of the Administration and the objectives of each department. A narrative is provided for each department so that the public becomes better informed of the specific role each department plays.

Fiscal Year 2009 is another challenging budget year for the City. The Administration is intent on providing improved customer service, maintaining programs, and holding the line on property taxes. Department budget requests came in $6 million over the targeted budget amount. Through careful analysis of these requests I am pleased to present a balanced budget.

Many factors have combined to create this challenging fiscal environment. The local and national economic downturn impacts revenue growth while making expenditures unpredictable, particularly in utilities and areas impacted by fuel prices. Local actions, including the absence of a Stabilization fund and an over-reliance on Free Cash, also contribute to these difficulties.

To effectively solve a problem one needs to understand the cause. Only then can solutions be determined. The financial overview in the budget introduction gives the details of the factors and the future steps being considered to balance the budget. I firmly believe the City is headed in the right direction. Finally, I must extend my gratitude to Lowell's dedicated City employees, residents, and business owners. The greatness of the City is only possible through their contributions.

Very Truly Yours,

Bernard F. Lynch
City Manager

MISSION OF THE ADMINISTRATION

It is the mission of the Lowell City Management Administration to deliver programs and services to the City's various constituents in the most cost-effective and efficient manner possible.

FINANCIAL OVERVIEW

The Fiscal Year 2008 budget marked a significant change in how the City of Lowell presented and adopted its budget. The FY09 budget follows the same format. Like last year's budget, this budget uses charts and graphs to better enable the user to put data in its historical context. It also relies on analysis and discussion to communicate the overall mission of the Administration and the objectives of each department. A narrative is provided for each department so that the public becomes better informed of the specific role each department plays.

Fiscal Year 2009 is another challenging budget year for the City. The Administration is intent on providing improved customer service, maintaining programs, and holding the line on property taxes. Department budget requests came in $6 million over the targeted budget amount. It is important to note, however, that this difference does not constitute a deficit. Rather, it is the difference between the cost of "wish list" items and the amount available for next year's budget.

Numerous factors have combined to create the challenging fiscal environment the City faces. Cities and towns across Massachusetts and nationally are facing similarly tough budget times. The faltering economy impacts new growth which affects local receipts, the volatile energy market impacts not only heating, electricity, and vehicle fuel costs, but also commodities that are dependent on transport, such as road salt. Local actions also contribute to these difficulties. Absence of a Stabilization Fund, routine use of Free Cash to fund recurring costs, and until now the absence of a coordinated capital improvement plan have created structural problems and complicate the effort to craft a balanced budget. It is instructive to know how the City got in the position it is in, what factors contributed to the situation, and what future actions may come about as a result.

Historic Actions

The following actions, combined with the current economic downturn, impact the ability to balance the budget.

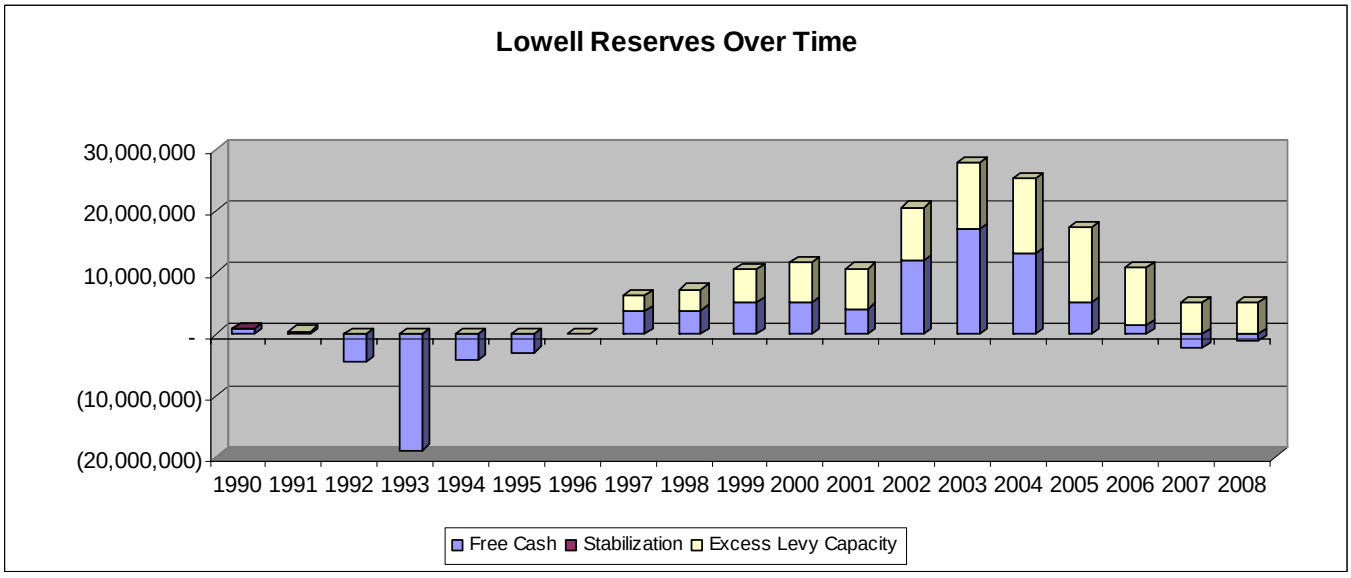
Stabilization Fund is a reserve fund that can be used for any purpose, but which best practices restricts us to emergencies and unexpected expenses. It is often referred to as a rainy day fund. Communities typically build up stabilization during periods of prosperity so that surplus funds will be available during difficult financial times. Stabilization is an important factor looked at by bond rating companies when setting the bond rating for a community issuing debt. A Stabilization Fund equal to 5-10% of the budget is a positive indicator of a community's fiscal health and typically leads to a higher rating. The negative effects of an economic downtown can be cushioned by the judicious use of the stabilization fund combined with spending reductions. Lowell has never had a stabilization fund as the term is currently defined by the Department of Revenue. The Administration plans to establish and build a Stabilization Fund over the coming years.

Free Cash is the remaining unrestricted funds from prior fiscal years, actual receipts in excess of revenue estimates, and unspent amounts in budget line items. In simplest terms, Free Cash is the difference at the end of the year between what is raised and appropriated and what is actually spent. Free Cash must be certified by the Department of Revenue after the close of the fiscal year and is not available for

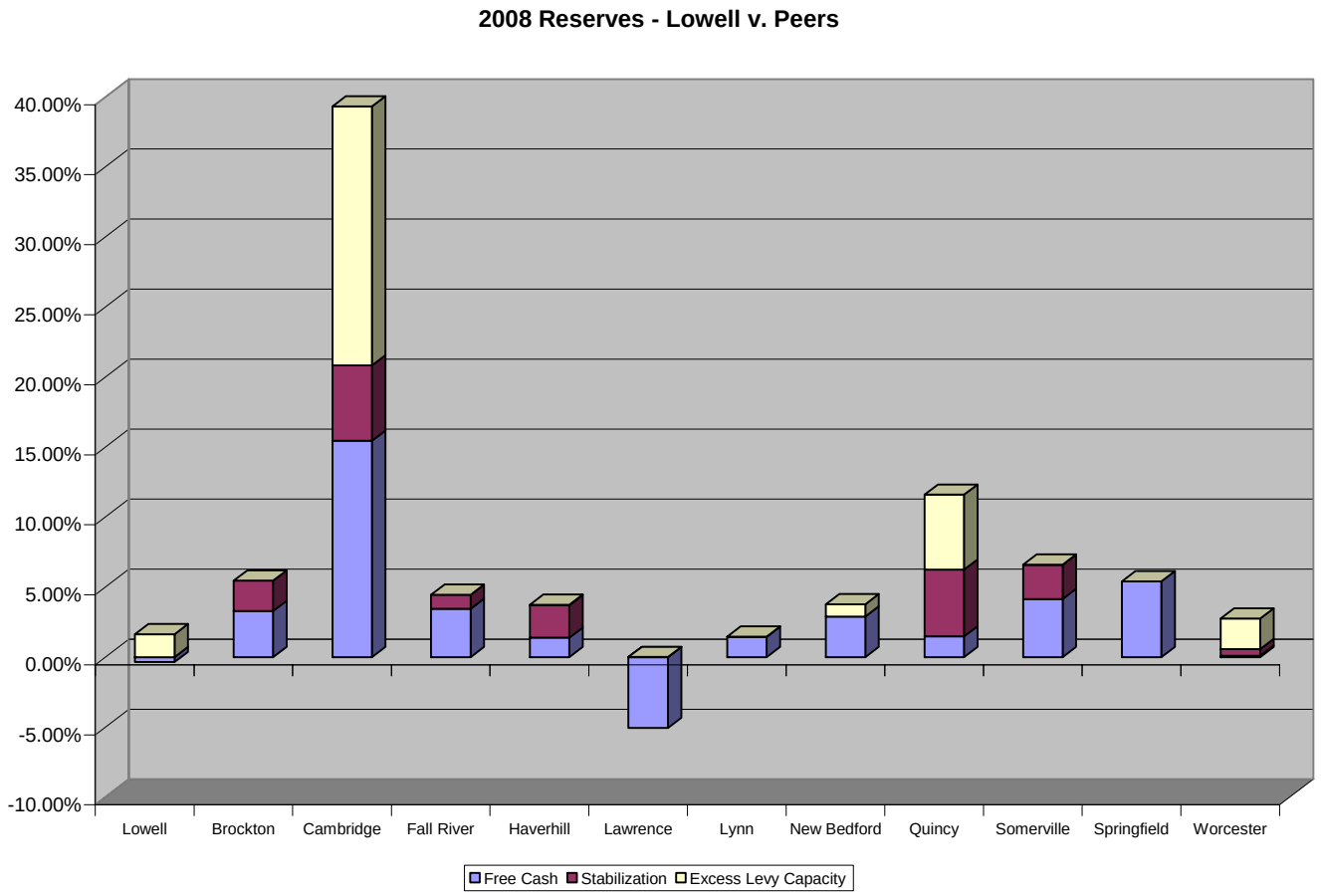
appropriation until certified. Free Cash is a windfall that cannot be expected to repeat in subsequent years. As such it should not be relied upon when making revenue projections for the coming year's budget or to fund recurring expenses, such as salaries. It is most appropriately used to replenish reserves or to fund one-time expenses, such as capital projects. Unfortunately, in recent years Free Cash was routinely counted upon and used to fund recurring expenses. This is contrary to sound budgeting practices and leads to structural deficits that are painful to overcome. This practice must cease if the City is to regain its financial footing. This budget does not rely on Free Cash as a revenue source for operations. This leaves the City with no reserves on which to draw to deal with the current fiscal crisis, thereby making a challenging time even more difficult.

The next chart shows Lowell's financial reserves over the period 1990 to 2008. The early 1990's were a difficult time for Lowell. A state control board assumed much of the financial responsibility in the City. The fiscal discipline that it mandated, along with the prolonged economic expansion, contributed to the restoration of Lowell's finances.

With the economic downturn in 2003 the City found itself using Free Cash to satisfy operating needs. This practice put the City in a downward spiral from which we are struggling to emerge. The FY 2009 budget is based on matching recurring revenues with recurring expenses. Furthermore, the City has eliminated its operating losses, improved its fund balance, and improved its free cash position. However, it should be noted that we are currently in a negative free cash position of approximately 1.1 million dollars.

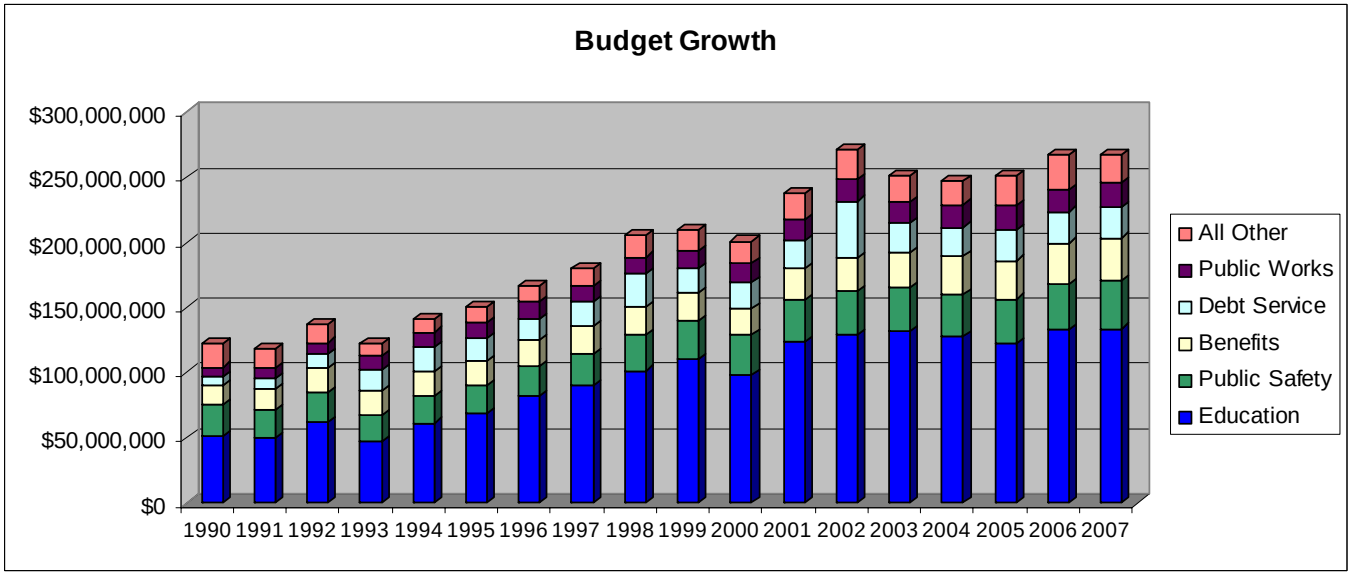


While this chart looks alarming, Lowell faced the same financial pressures as other Massachusetts municipalities. Each community reacted to this stress differently. One way to gauge our relative strength is to look at the reserves at the disposal of our peers. The next chart does this. However, the chart also shows that the absence of a Stabilization Fund leaves the City with no reserves on which to draw to deal with the current fiscal crisis, thereby making a challenging time even more difficult.



Overall Budget Trends

Budgetary levels in Lowell are in large part reflective of the overall economic situation of the Commonwealth. Below is a chart of our budget growth from 1990 to 2007.



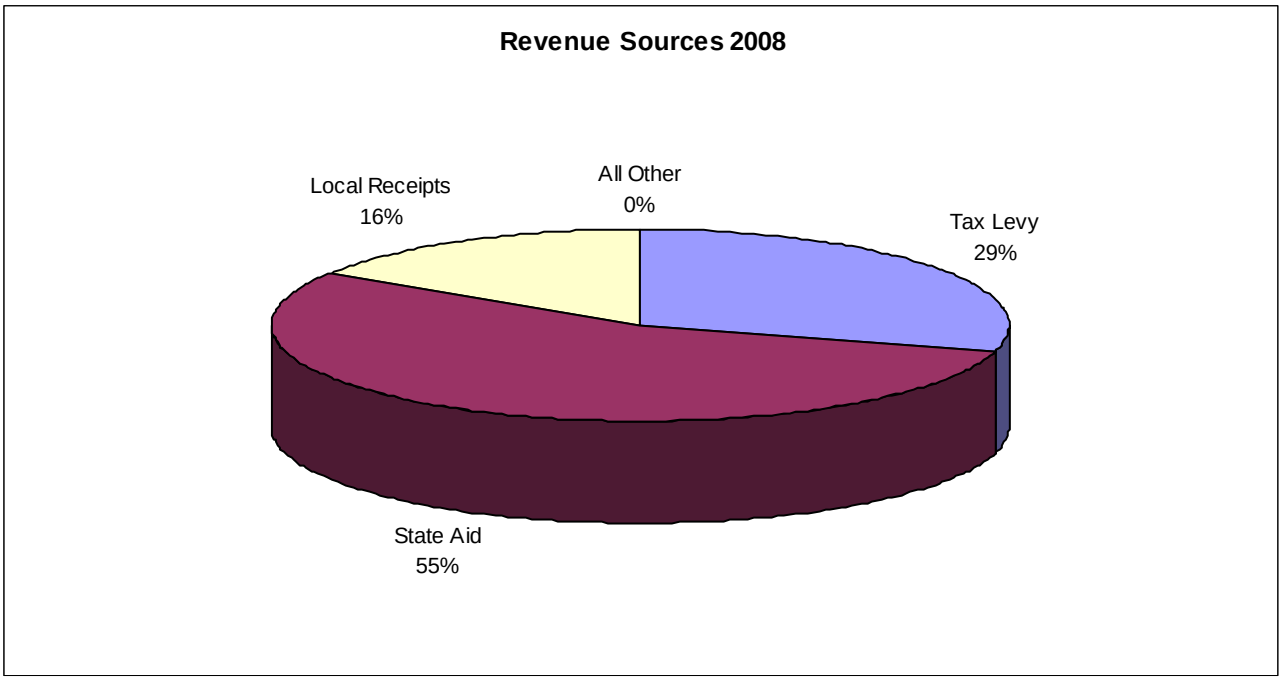
The impact of the two most recent economic recessions is evident in this chart. The periods from 1990 to 1993 and 2003 to 2005 reflect Lowell's response to declining state aid. Lowell's primary source of revenue is state aid, the bulk of which comes in the form of Chapter 70 school aid and Lottery aid. Both of these aid categories are distributed based on complex formulae. During recessions, aid levels decline for most communities.

Each community reacts differently in times of stress. Some draw on reserves while striving to maintain service levels. Those cities that have adequate reserves can rely on them for a short period, but even well positioned communities must begin to make budgetary adjustments if the recession is prolonged. Other municipalities react immediately to economic stress by reducing appropriations and staff levels. Still others seek to maintain or increase revenue that is less dependent on the state or on economic cycles.

Revenues

Total revenues in FY09 are projected to be $291,021,049, approximately $2.5M over last year.

Lowell generally benefits from high levels of state aid. However, this makes recessions more difficult to manage. State income taxes are the ultimate source of our state aid. Personal income taxes, and especially corporate income tax receipts, are very dependent on economic cycles. This makes them volatile. Unlike Lowell, communities that fund their budgets primarily by real estate taxes have much less volatility in their revenue streams, since real estate taxes are based on value rather than income. In Massachusetts, Proposition 2½ actually insulates communities against losses in property values by limiting tax levies, but not tax rates or values. The next chart shows Lowell's sources of revenue.



Our proportion of revenue is very different than in FY 1990 when 41% of our revenue came from state aid and 35% came from property taxes. This changed steadily through the 1990's with the economic prosperity of much of that decade. State aid peaked in FY 2002 and has not yet recovered to those levels. Since that date we have relied on dwindling one-time sources of funds to bridge our budget gaps. In FY

2007 with reserves depleted, the only source of funding left untapped was our excess levy capacity. As noted above, this budget does not impact the excess levy capacity.

State aid is projected to be essentially level funded at $156,109,643.

New growth for FY09 is projected at $2.2M. Of this number, $500,000 is attributable to the telecommunications assessment. The declining new growth number in comparison to recent years (new growth was $2.9M last year) is directly attributable to the economic downtown and the housing slump. With the current economic uncertainty, both nationally and in Massachusetts, commercial, industrial, and residential development has slowed, leading to reduced new growth.

Fees: Like new growth, some local fee receipts are projected to decline. The economic slump has reduced demand for new automobiles thereby decreasing automotive excise taxes, the slowing real estate market has led to a reduction in building-related permit fees, and declining interest rates have affected investment income. New revenue sources, such as per-bag trash fees, will mitigate these losses.

Mass. School Building Authority (MSBA): The FY09 MSBA reimbursement is projected to be $12,223,067, $950,000 less than FY08. This is because the City received more SBA reimbursements than it was entitled to. The SBA has identified this overpayment and reduced the City's FY09 reimbursement $950,000 to recoup the funds. This $950,000 charge is on top of a loss of $3.3M in FY08.

Wastewater subsidy: Since FY06, the Wastewater enterprise was transferring Free Cash to the general fund. The amount in FY07 and FY08 was $1.1M and in FY06 was $2.2M. This transfer was allowed by the Department of Revenue for a limited time in consideration of past General Fund investment in wastewater. As of FY09 this transfer will not be permitted.

Property tax levy limit: Property taxes remain $5M below the levy limit, unchanged from FY08. This budget is predicated on property tax receipts of $95,453,899.

Expenditures

As helpful as analysis of revenues and reserves can be, it is how we spend our budget that interests most people. Expenditures are projected to increase in FY09 due to a number of factors, some expected and some unanticipated. It is instructive to highlight several of those increases.

Utility costs: Due to market forces, the cost of utilities increased during FY08 and is expected to continue to rise in FY09. These increases impact natural gas for heating buildings and electricity for street lights and routine office functions including lights, computers, office equipment, and utility pumps. We are hopeful that modifications to electricity contracts will bring some relief. Longer term, an energy efficiency performance contract should save on utility bills while also funding capital improvements. This is discussed in more detail in the "Actions" section, below.

Snow and ice This past winter was difficult. Several early large storms hit on weekends requiring significant expenditures of overtime. The cost of salt for treating roads rose as a result of increased transportation costs related to rising fuel prices, further driving up snow and ice costs. The FY08 snow and ice deficit is $2M. We expect to cover a portion of the snow and ice deficit with transfers and hope to cover the remainder with overlay surplus.

Health insurance In FY05 through FY07 the City budget underfunded health insurance. While health insurance costs were annually increasing by double digits the budget increased only about 2% annually.

Underfunding health insurance required drawing on reserves to cover the deficit. To further illustrate this point, the Health Insurance Trust had a balance of $11,210,264 in FY05. The next year, FY06, the balance was reduced by over $7M to $4,117,726. As of May 30, 2008, the balance had crept up to $5,494,143.

Tsongas Arena Deficit In FY08 the Arena operated at a deficit of $833,841. The deficit is projected to increase to $1,288,803 in FY09. The deficit will be covered in the general fund budget, but the ongoing deficit is a financial burden for which the City must find a solution.

Scholarship Fund The City annually appropriates $75,000 to fund scholarships for Lowell residents. The City's auditors inform the Administration that this is an inappropriate use of public funds and have strongly advised us to cease the practice. The Administration received this notice after scholarship applications went out and applications began coming in. Out of fairness to the applicants, the $75,000 appropriation is included in the budget. However, the FY10 budget will not include this appropriation. The Administration will explore alternative funding sources to make up the difference, including expanded use of the property tax check off box.

Parking Deficit The Parking Enterprise Fund is projected to run at a deficit of $736,551. This deficit is largely the result of debt service. All efforts will be made to increase receipts from the garages in order to close this deficit.

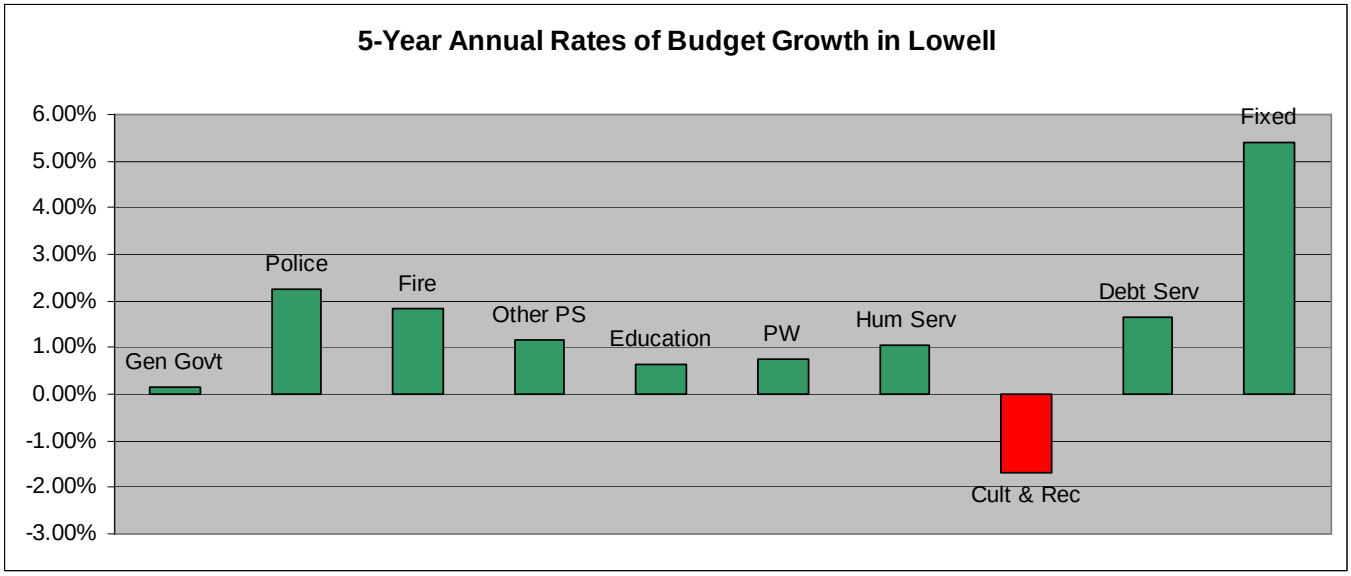
Collective bargaining As is often the case, the first bargaining unit to settle establishes the baseline for subsequent units. In the most recent round of collective bargaining, this proved to be the case. The City and the Police Superior Officers entered into mediation with the Joint Labor-Management Committee (JLMC), a State body created to mediate collective bargaining disputes between municipalities and police and fire unions. The JLMC more often than not decides in favor of the unions and this was the case in Lowell. The mediation process established a wage package of 1-2-2-3 (1% on 1/1/08, 2% on 7/1/08, 2% on 1/1/09, and 3% on 7/1/09). This wage increase became the baseline for other unions, effectively tying the Administration's hands with respect to wages. Although we were able to extract concessions from the units, some of the concessions will not result in financial benefits for the City for several years. Examples of this are the PPO health insurance option and bi-weekly payroll. We have begun to see some shift from Master Medical to the PPO and HMO during the recent open enrollment. However, only when the City sees a significant shift of employees from Master Medical to the PPO or HMO will substantial savings be realized. Similarly, savings from converting to bi-weekly payroll will only be realized down the road, when employees are paid bi-weekly and the City is able to increase efficiencies due to the reduced burden of weekly payroll.

Once again, it is helpful to compare Lowell's current spending against historical patterns. Such a comparison reveals changing priorities as well as reflecting external budgetary influences. Comparisons with other communities are also worthwhile. However, a word of caution is in order. Differing spending levels in a given category may very well indicate that one city is more efficient at delivering that service than another. It may also merely reflect differences in geographic or demographic characteristics, conscious decision making, or differences in accounting methods.

Much of the following data comes from the Department of Revenue's database of Schedule A's. Schedule A is a state form that each Massachusetts municipality is required to submit to the DOR annually. Among other things, Schedule A attempts to categorize municipal general fund spending into categories that are common to each city or town. Despite this attempt, local accounting practices may differ significantly. The most notable differences may occur in Public Works spending. Some communities account for their water and/or sewer operations in enterprise funds. Enterprise funds are separate accounting groups that treat the "enterprise" as if it were a stand-alone business. Other

communities account for water and sewer in their general funds. The way in which water and wastewater are accounted for affects comparisons of DPWs.

We begin with a chart that depicts Lowell's annual budget growth rates in the major Schedule A spending categories calculated over a five year period. Following the chart is a brief explanation of each category.



General Government is a catch-all category for administrative spending. It includes departments such as Mayor, City Council, Auditor, Treasurer, Law, Assessors, Licensing, Management Information Systems (MIS), as well as parts of other departmental spending, such as building maintenance from DPW and all land use spending. Police and Fire are obvious. Other Public Safety includes any emergency medical spending and Inspectional Services. Again, Education speaks for itself. Public works includes highways, snow and ice removal, waste collection and disposal, street lighting and water, utilities and parking if they are accounted for in the general fund. In Lowell, only the Water Utility is in the general fund and the Parking Department is in a special revenue fund. We propose to convert both to enterprise funds in FY09. The Wastewater Utility and Tsongas Arena are already established as enterprise finds.

Human Services includes expenses of the Health and Veterans Departments, and Council on Aging. Culture and Recreation includes Library, Recreation, Parks, Special Events, and the like. Debt Service includes only principal and interest charged to the general fund. Fixed costs encompass workers' compensation, unemployment, health insurance, other insurance costs and pension system assessments.

It comes as no surprise that the escalation of fixed costs far exceeds growth in other parts of our budget. With health care costs rising faster than the inflation rate this trend is likely to continue. In fact, Lowell has held insurance costs artificially low for the past few years by drawing down the reserves of our Health Insurance Trust Funds. That practice must end and health insurance costs realistically funded.

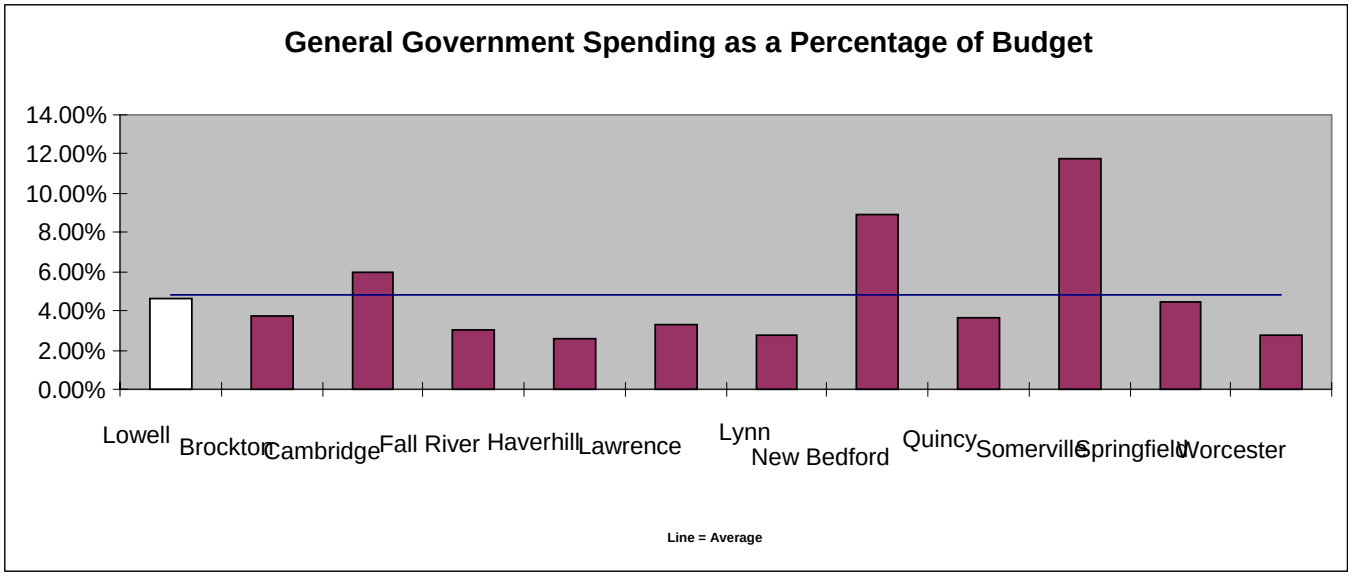
Rising fixed costs and constrained state aid have combined to dampen the growth of the rest of our operating budget. No other category of spending has kept pace with inflation. While this is good from a taxpayer standpoint, it does not bode well for service delivery to the citizens of Lowell. At first, budgets that grow at a pace slower than inflation can maintain constituent responsiveness by gaining efficiency in their operations. Over a prolonged period, however, service levels will decline.

The Administration continues to look for better ways to do things, but we are also at the point of focusing resources on functions of government that are mission-critical and unfortunately must consider scaling back programs that are more limited in their benefit scopes. In the age of increasing demands we find ourselves trying to reduce expectations.

The next section and accompanying charts, presented in sequence, compares Lowell spending levels in the Schedule A categories with that of our peers. Brief discussions will follow.

General Government Spending

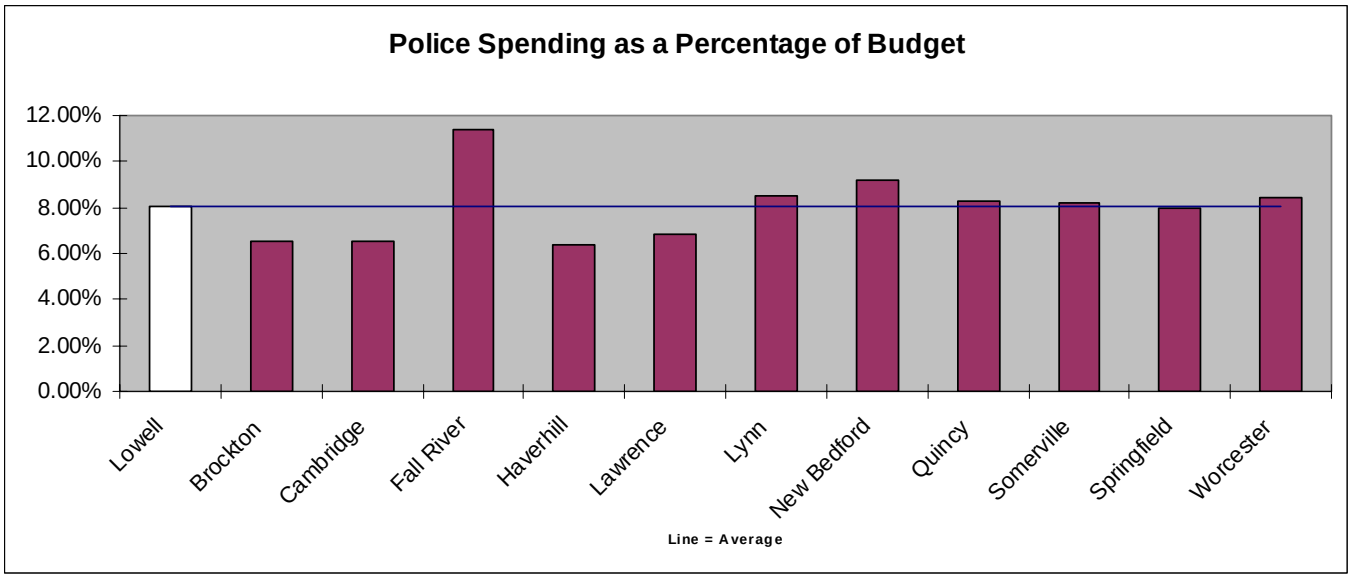
While the appropriate level of General Government spending is somewhat subjective, it is interesting to note that of the communities above the average line, all but one have bond ratings of A3 or better. Among those below the line, only 38% are rated A3 or better. Lowell's current rating is A3. This may indicate that cutting back too much on spending in this category could leave a city vulnerable to developing bad practices.



Police Spending

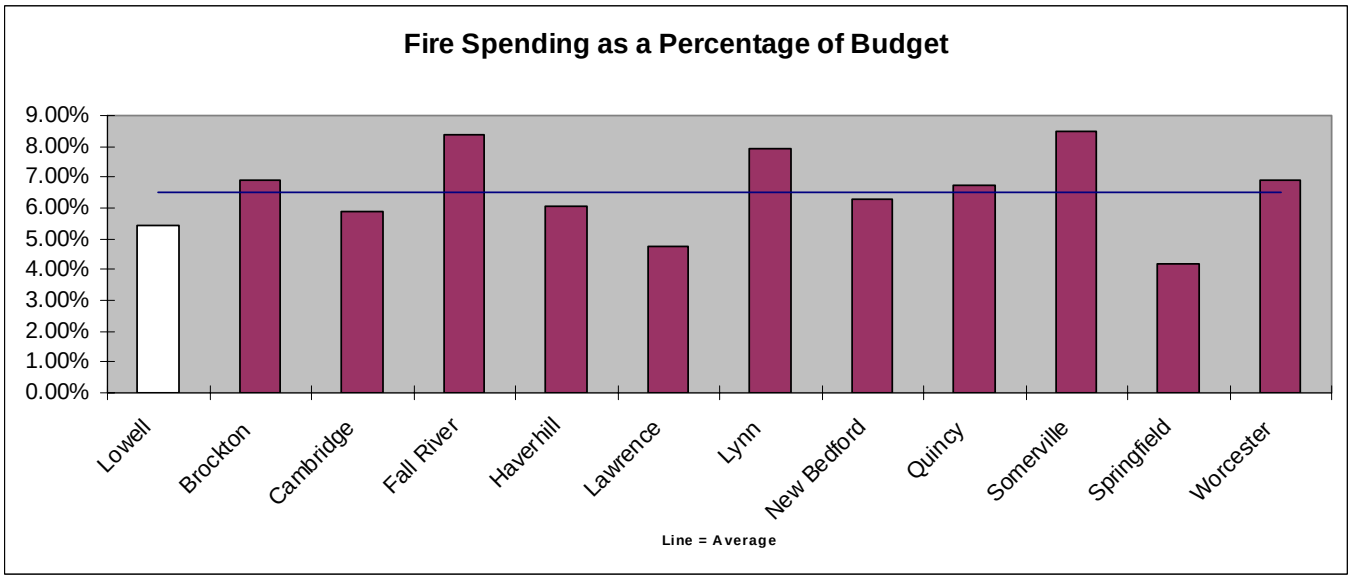
It appears that there may be some correlation between police spending and crime rates. Among the peer group selected, Fall River, Lynn, New Bedford, Quincy and Worcester spent the highest percentage of their budgets on police. Quincy had among the lowest crime rates of the group, and although the demographics of New Bedford and Quincy would predict high crime rates, their non-violent rates were moderate. It should be said however, that both those communities have high rates of rape, and New Bedford has a very high murder rate. Fall River spent the most on police as a percentage of its budget and had crimes rates in most categories, murder being the notable exception.

Conclusions are more difficult on the other end of the spectrum. Brockton, Cambridge, Haverhill, and Lawrence spend relatively little on police. Brockton's crime rate was high across the board, Cambridge's was low, and with the exception of burglary so was Haverhill's. Lawrence's crime rates were fairly unremarkable among the peer communities and lower than Lowell's in all categories. Cambridge's low crime rate may reflect police protection that is enhanced by significant university forces. All crime data came from "Crime in Massachusetts, 2004-2005," compiled by the Commonwealth Fusion Center for the Massachusetts Executive Office of Public Safety.



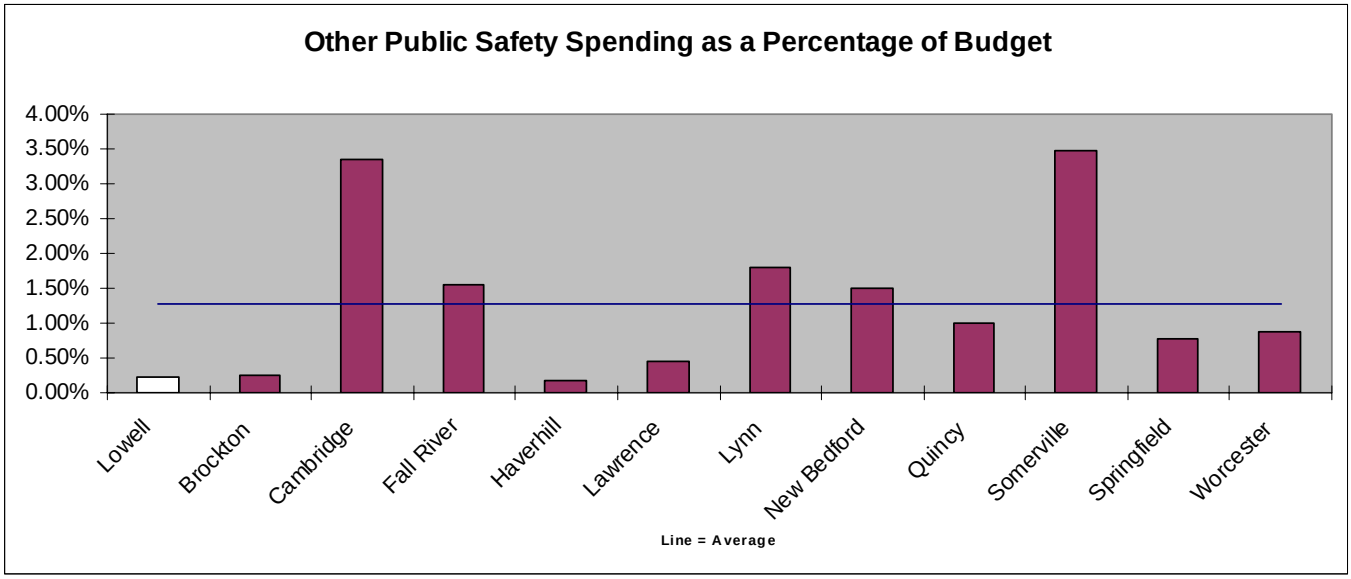
Fire Spending

With regard to fire safety, spending levels appear to have less effect on response time than does geography. The National Fire Protection Association (NFPA) establishes an ideal incident response time of 4 minutes. However, success can largely be attributed to the distances fire companies must travel. In dense cities like Lowell this is a distinct advantage.



Other Public Safety

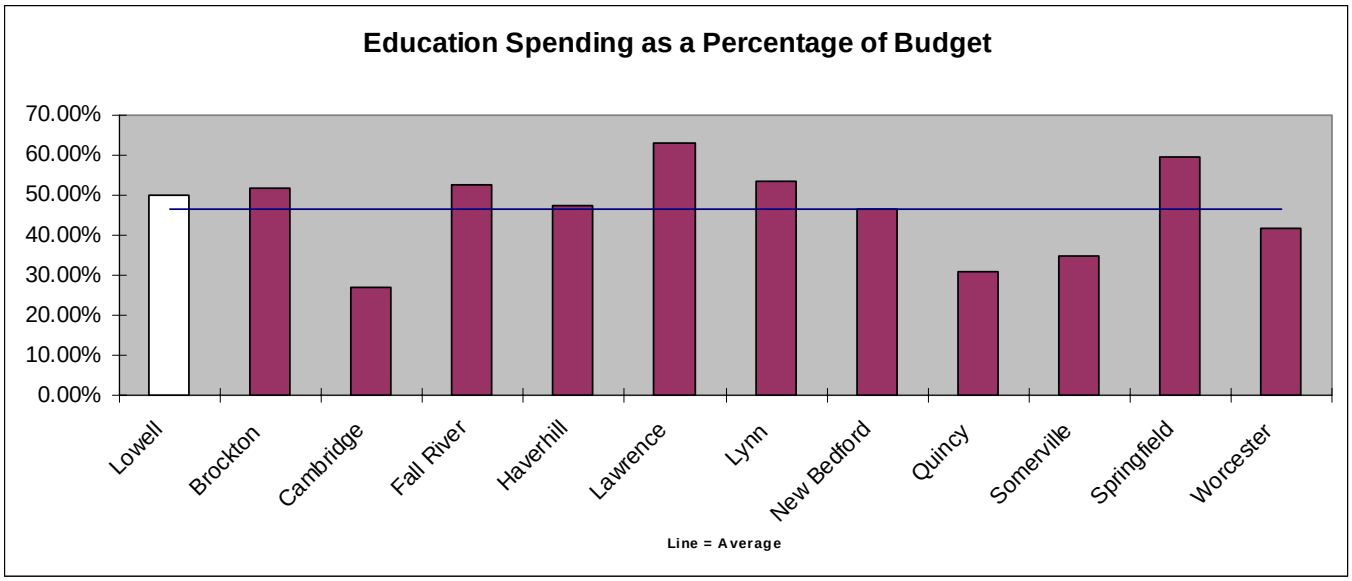
The Other Public Safety comparison is one that could lead to incorrect conclusions without caution. In general, spending in this category represents a small proportion of municipal spending. Two communities stand out as having very high expenses, Cambridge and Somerville. Those cities may operate their own ambulance services either through their fire departments or independently. They also may pay for those services, in whole or in part, through fees generated by the ambulances and charged to Medicare, private insurers or patients directly. Lowell, in contrast, contracts with a private ambulance company.

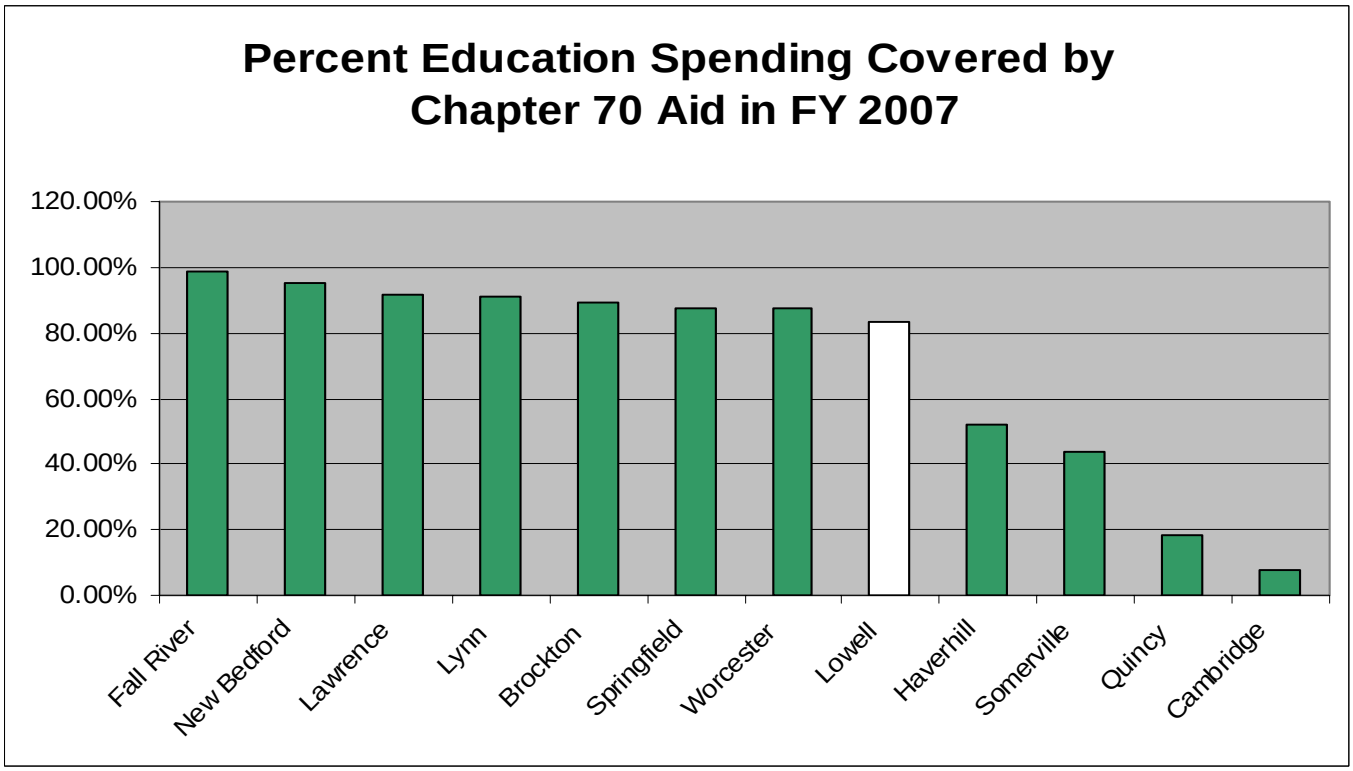


Education Spending

Minimum education spending is mandated by the state, and the percentage of the budget is but one way to view educational spending. Many large cities benefit heavily from Chapter 70 school aid and so, even though spending may be a high percentage of the budget, local taxpayers may only fund a small portion. Lawrence can afford to spend such a high percentage of their budget on education since 91.95% is funded by the state, not through local property taxes. Other percentages funded by the state are: Springfield 87.43%, Lowell 83.41%, Haverhill 51.90%, New Bedford 95.23%, Lynn 91.22%, Worcester 87.35%, Brockton 89.04%, Fall River 98.5%, Quincy 18.27%, Somerville 43.68%, and Cambridge 7.96%

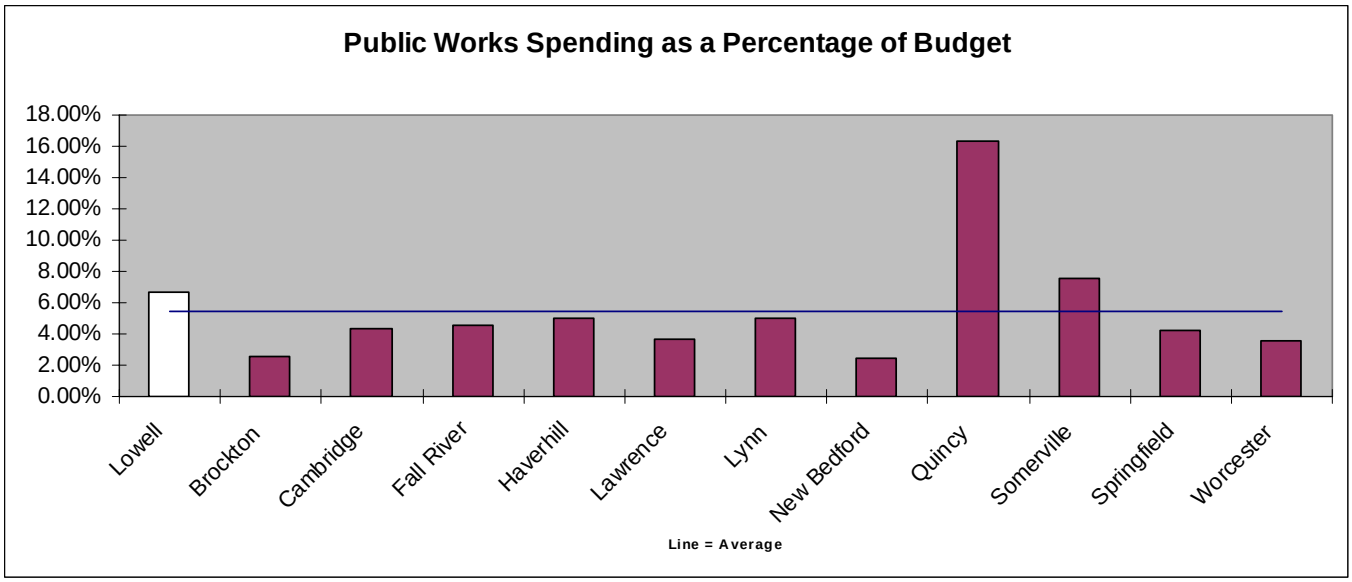
In general, the more the state funds education, the larger the percentage of that city's budget will be spent on education. Surprising is that even though the state pays for all of Fall River's education spending, its percentage of their total budget is so low. Also surprising is that Haverhill appropriates so much of their local tax dollars to education. Lowell is right about where one would expect it to be.



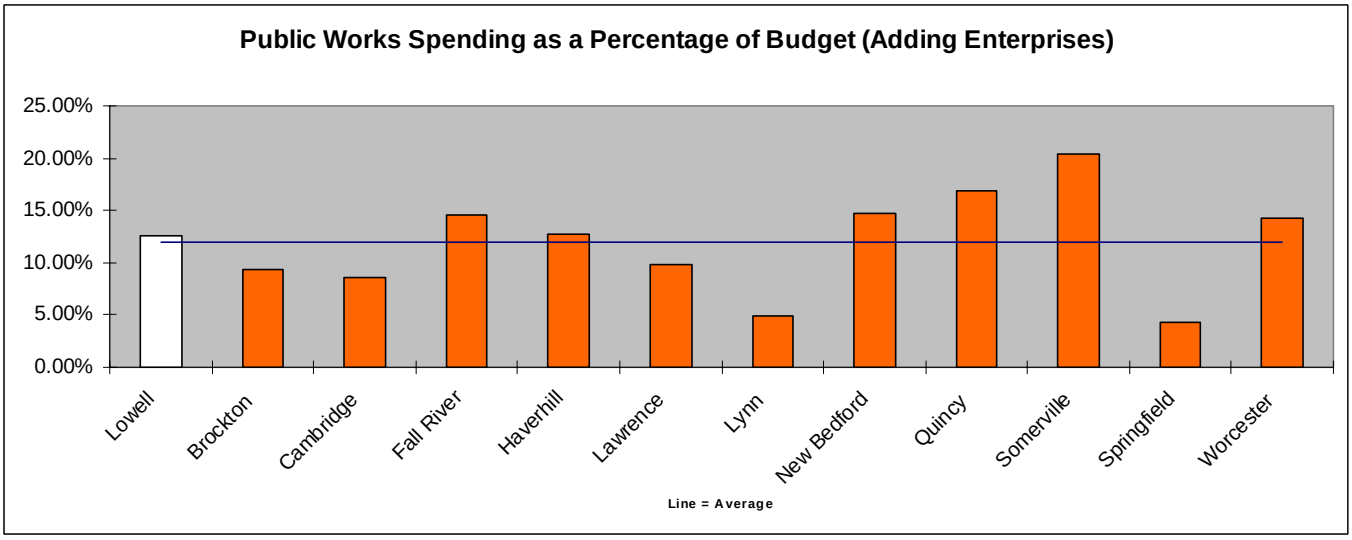


Public Works Spending

Public Works spending looks fairly uniform with the exception of Quincy. Each community accounts for their utilities differently, however. Lowell includes water expenses in our general fund, Cambridge includes sewer expenses, and Brockton, Haverhill, Lawrence and Worcester include neither. The rest of the communities include both.

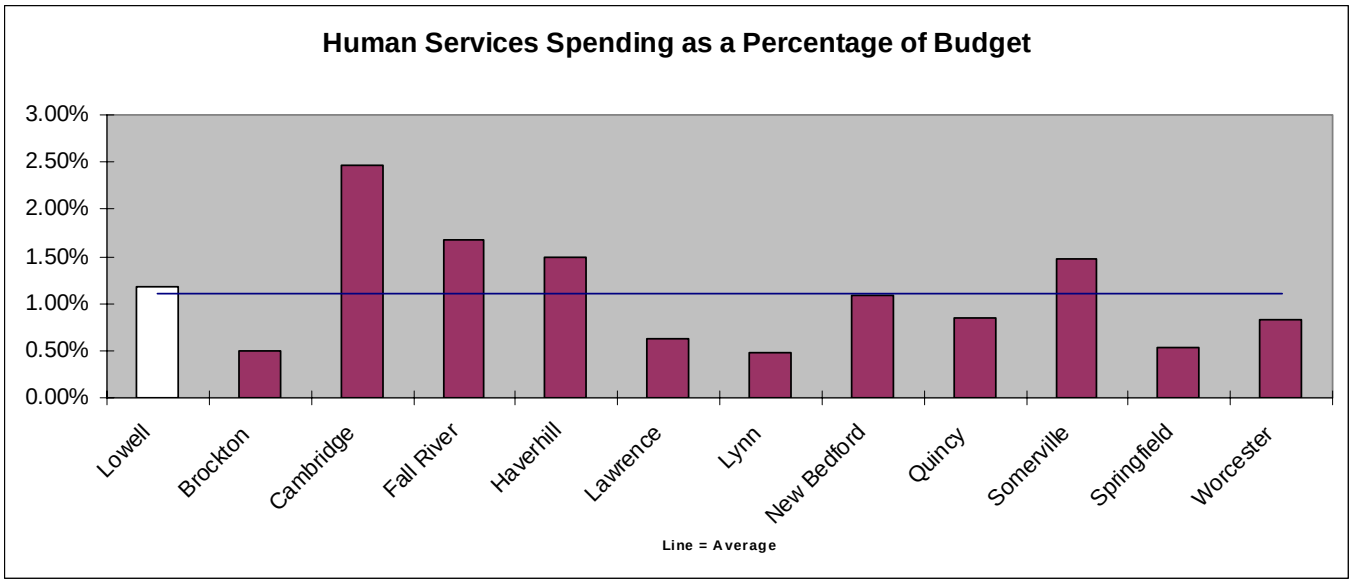


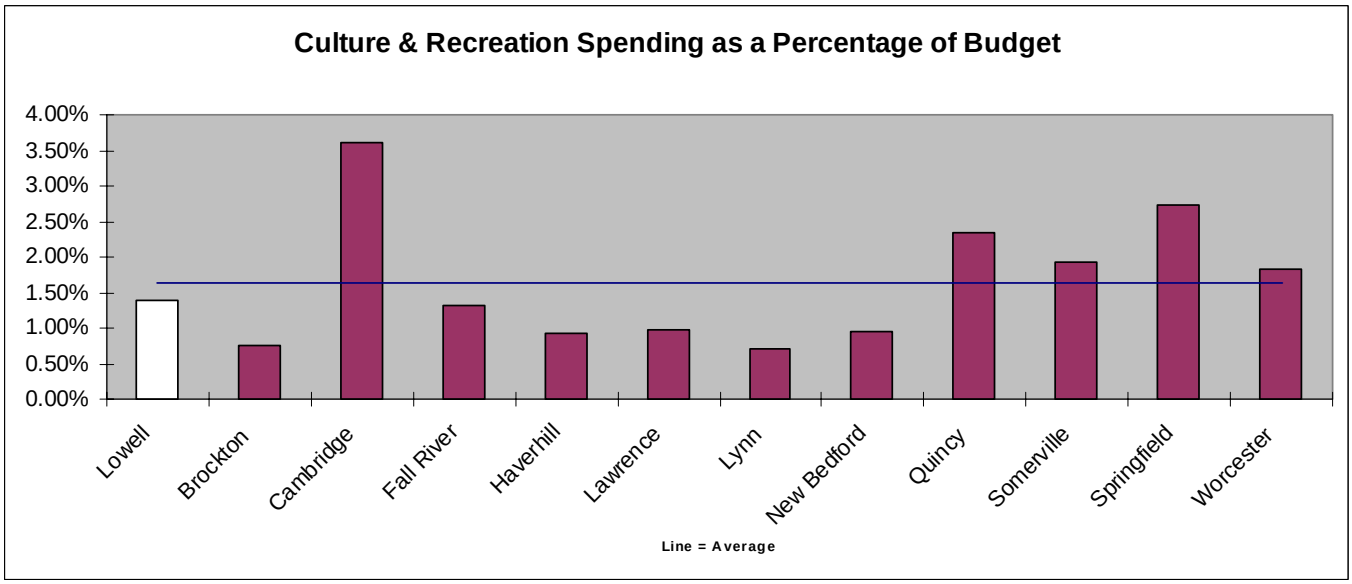
To facilitate comparison, the next chart adds water and sewer charges accounted for in enterprise funds back into the general funds. Now public works spending looks much more uniform. Still there are large differences. Those may relate to large mandatory projects such as our own CSO work, or recent investments in capital upgrades.



Human Services and Culture & Recreation

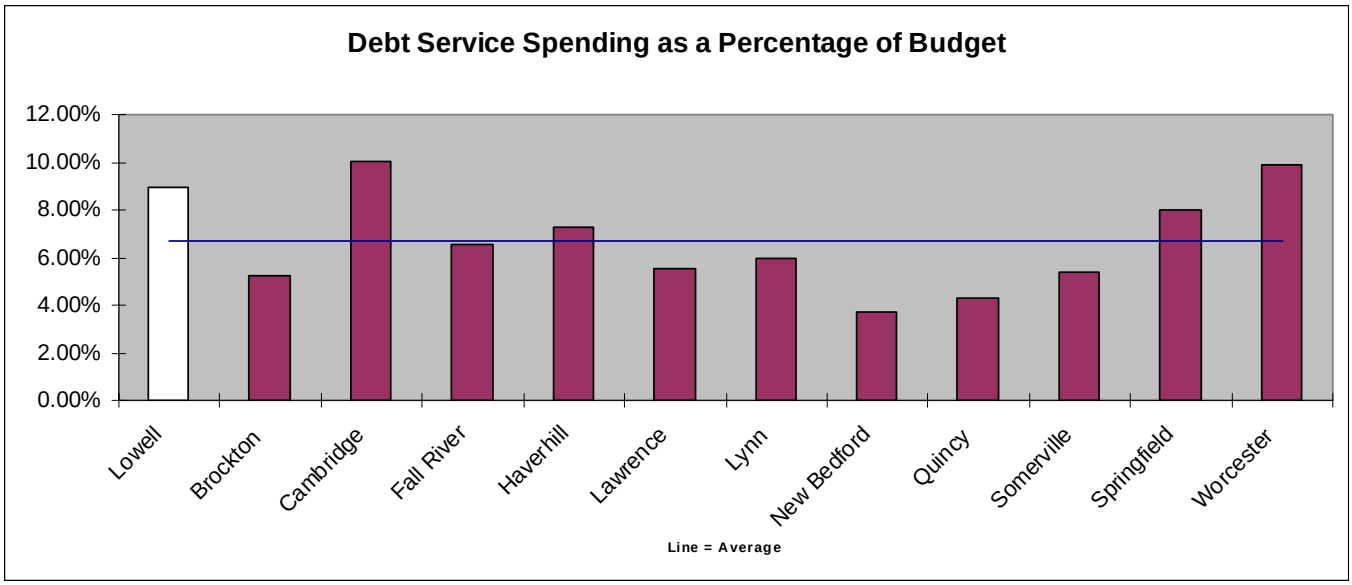
The next two categories, Human Services and Culture & Recreation, tend to have considerable variation. Although these categories can shape a community's character, support tourism and affect its appearance, they are also often the first areas to be affected by budget cuts. This can be the reason a well-capitalized community such as Cambridge spends so much in these areas while struggling cities such as Brockton, Lawrence and Lynn spend so little.



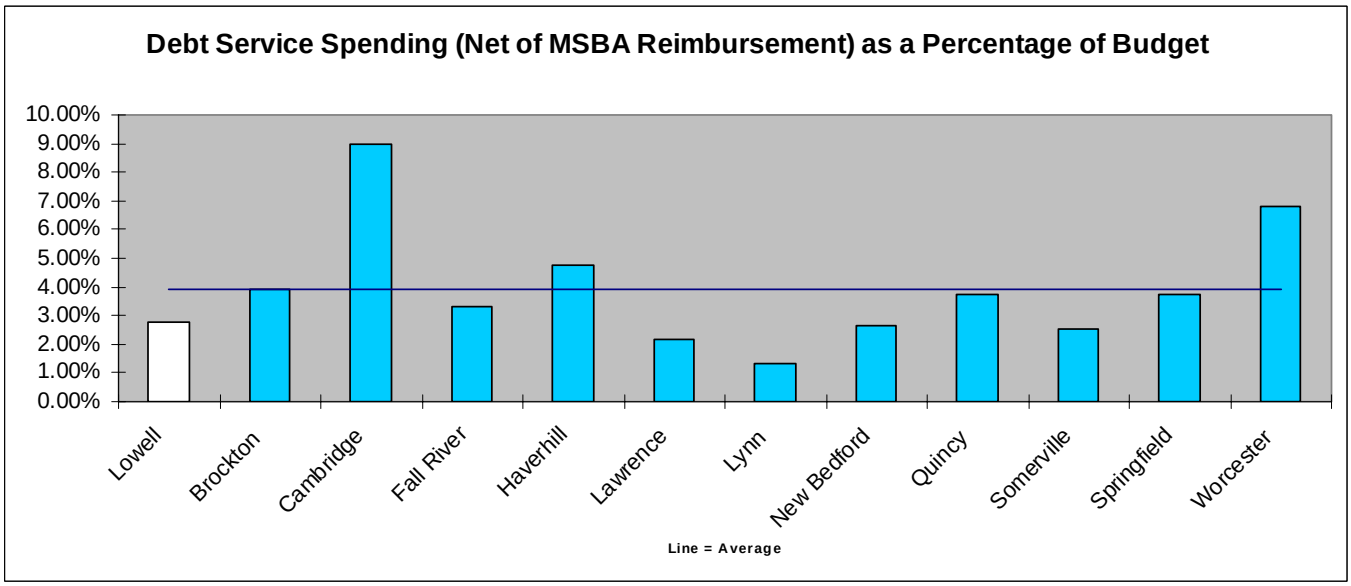


Debt service

Debt service is a category of expense that, on the surface appears to divert funds from service providing departments. Analysis is more complicated than that, though. Some debt may be accounted for in enterprise or special revenue funds. Even the debt accounted for in general funds may be supported by dedicated revenue streams such as water and sewer rates or Massachusetts School Building Authority Reimbursements.



The next chart removes the portion of the debt reimbursed by the MSBA. This provides a more, but not entirely, accurate view of debt supported by local revenues.



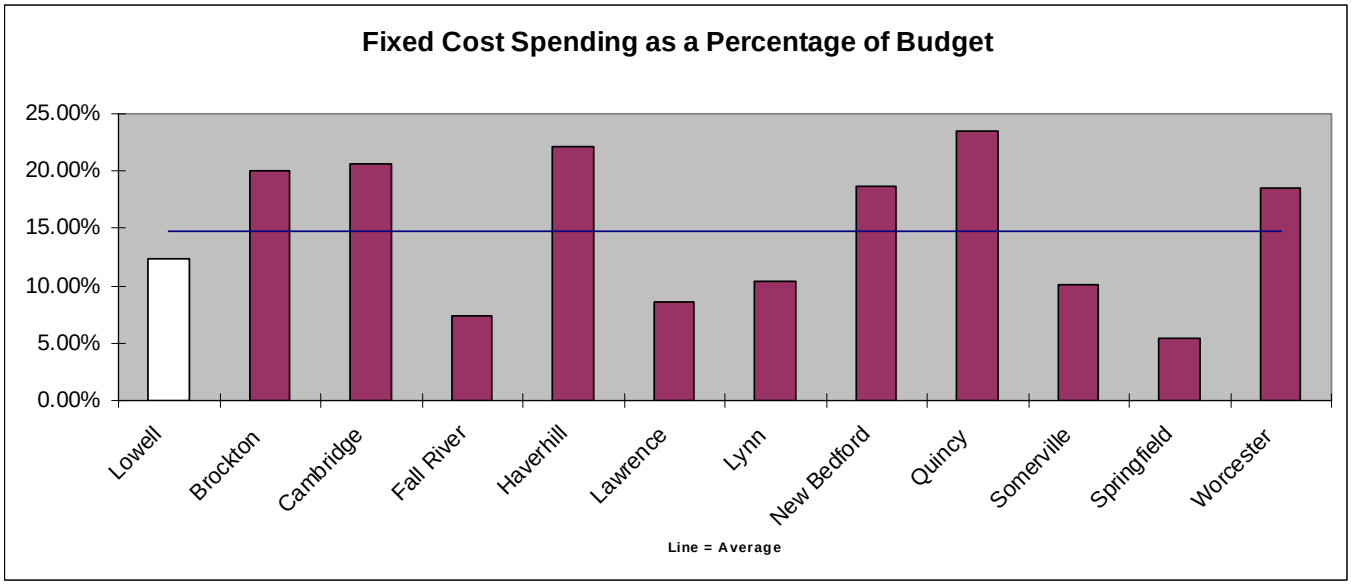
Like the previous chart, this indicates that communities that have a firmer financial base like Cambridge and Quincy are better able to invest in their infrastructure, while less fortunate cities are not as able.

Fixed cost spending

Fixed cost spending often reflects the level of benefits offered to employees and retirees. Many of the communities with relatively high spending offer generous benefits. For example, Haverhill pays for 90% of health insurance costs. Other cities such as Lawrence keep insurance expenses low by not offering traditional indemnity health insurance, but instead offering a PPO as a proxy.

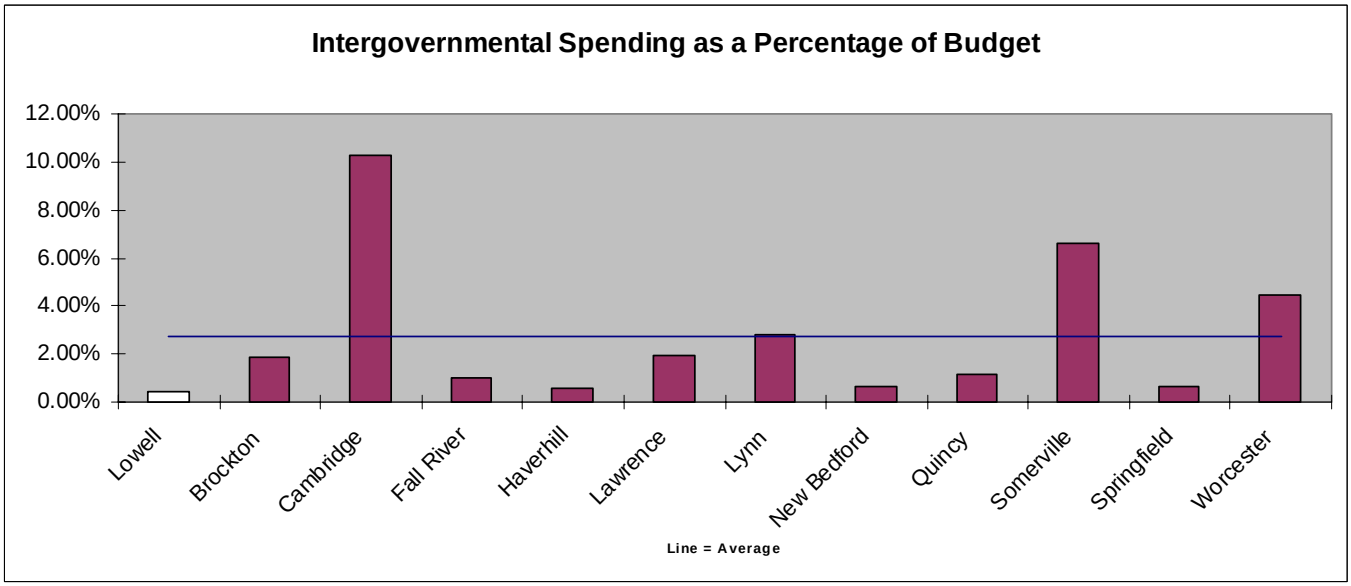
Brockton is an unusual case. Brockton is one of the few cites in Massachusetts to have issued pension obligation bonds to provide cash to mitigate the unfunded liability in their retirement system. The debt service obligation on those bonds has driven up the required annual contribution to the retirement fund. If

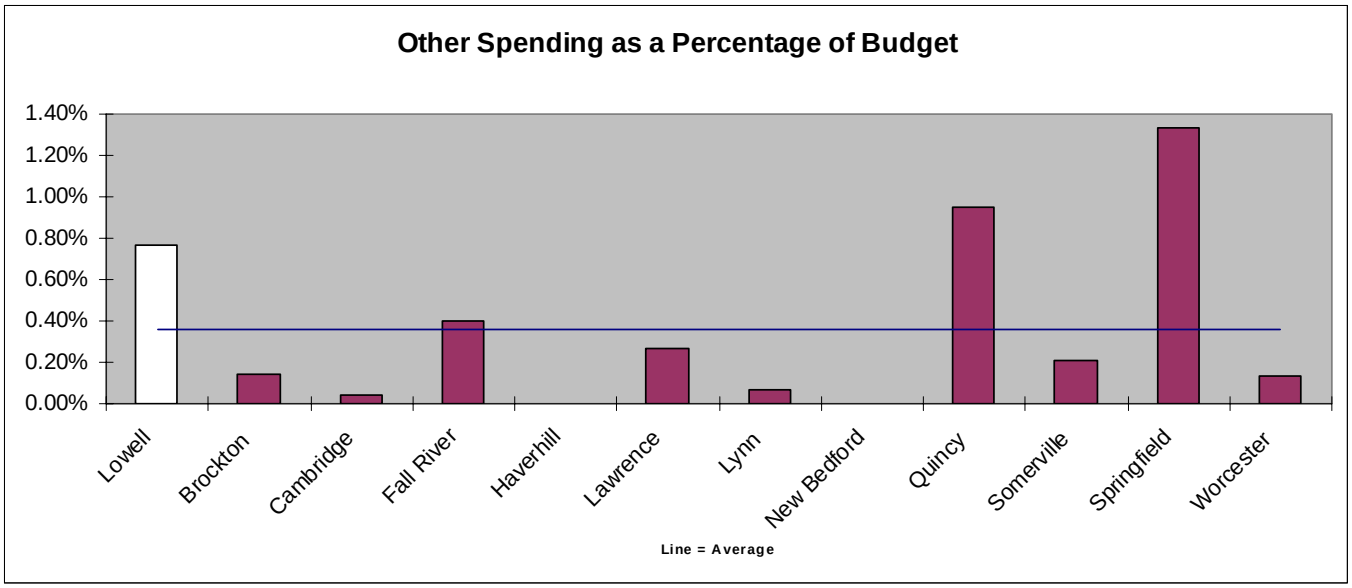
over time the investments purchased with the bond proceeds exceed the required return, their unfunded liability could be greatly reduced or even eliminated, drastically reducing future annual appropriations.



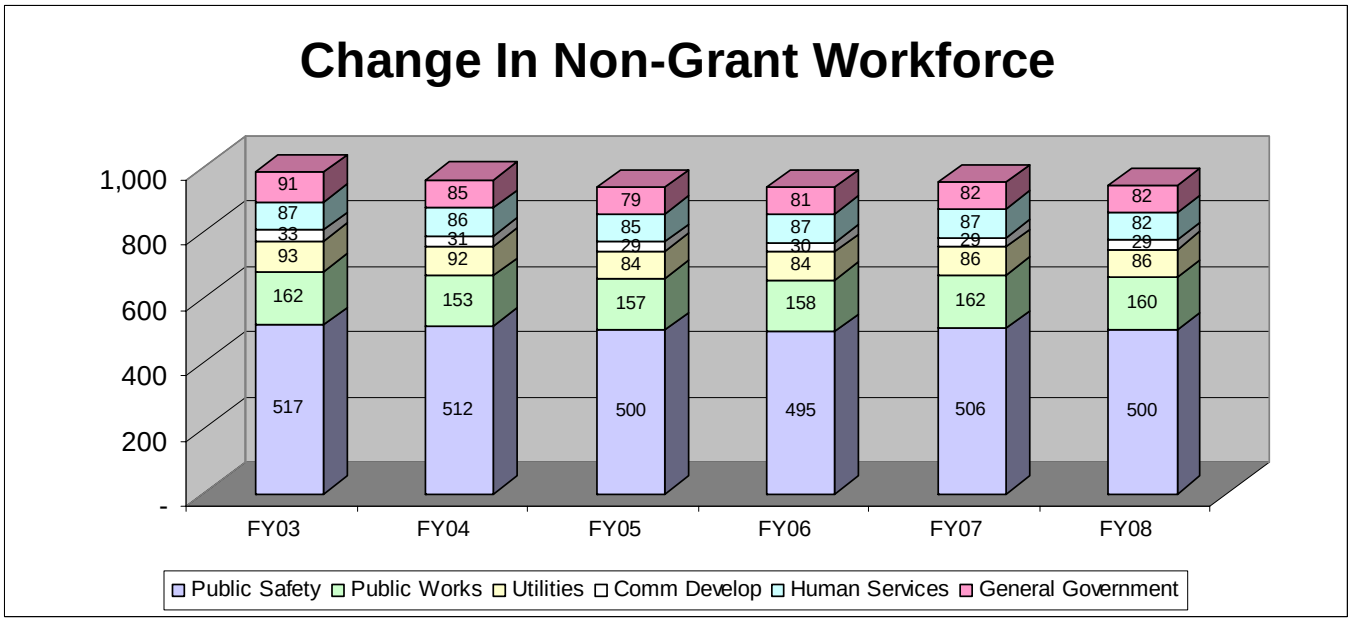
Intergovernmental and Other Spending

The final two categories, Intergovernmental and Other Spending vary widely from city to city, and constitute very little of annual budgets.





It is very important to keep in mind that the vast majority of municipal spending is personnel-related, either as direct salary expense, or as benefits such as health insurance and retirement contributions. As our City budget came under pressure from the recession and reduction in state aid beginning in fiscal year 2003, the only meaningful way to manage expenditures was to control the number of employees. The next chart shows the change in full-time non-grant-funded positions over the period 2003 to 2008.

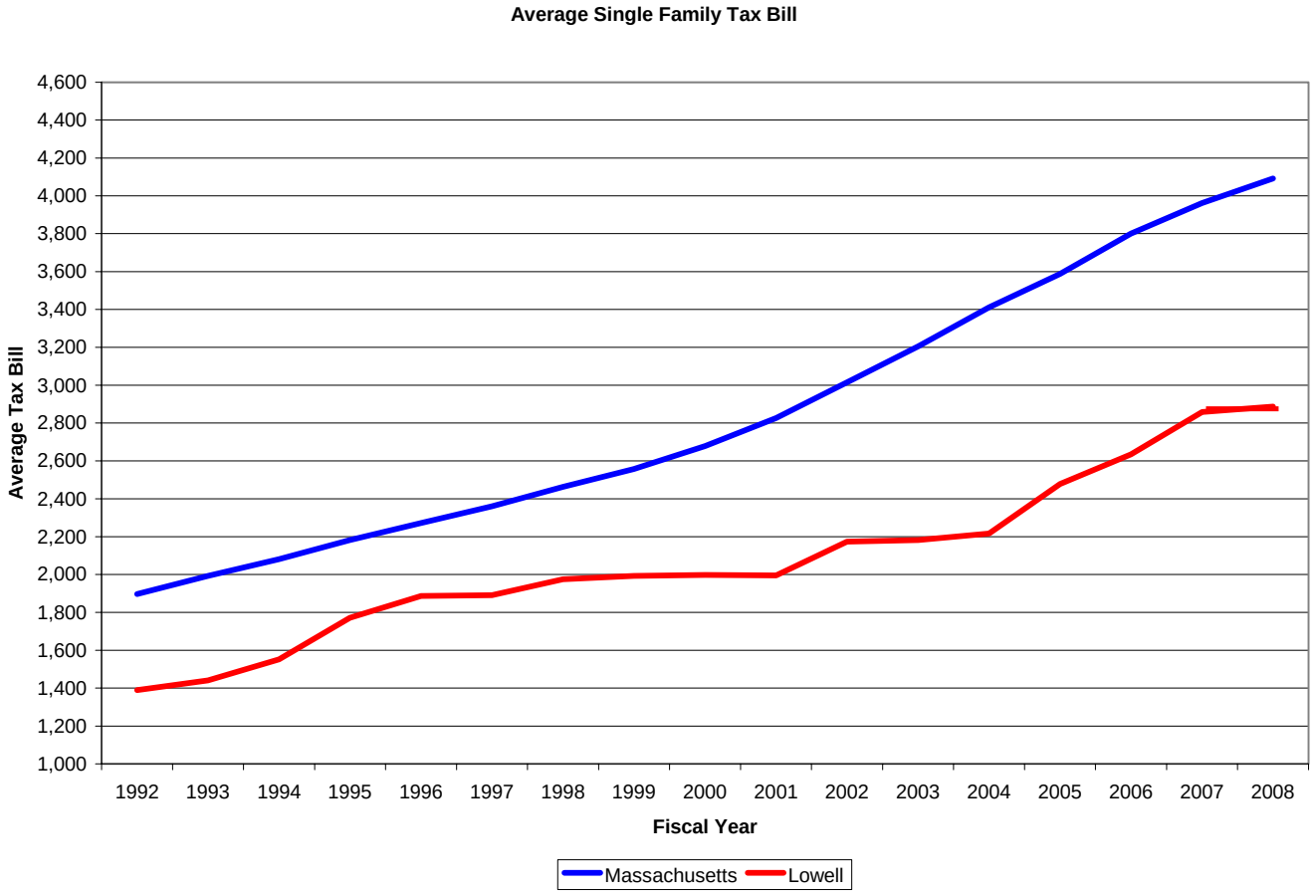


There is public perception that most of Lowell's eliminated positions came from Police and Fire, but this is not true. Community Development staffing is down 12.1% from 2003, General Government is down 9.9%, Utilities (water and wastewater) are down 7.5% and Public Safety is down 2.1%. Public Works and Human Services are unchanged.

Given the challenges in balancing the budget, it would appear that we were somewhat premature in restoring some of the eliminated positions. As we look ahead to FY09, we will carefully evaluate the necessity of filling all open positions.

Property Taxes

No matter how complex a budget is, discussion on the funding of that budget often focuses on property tax levels. Property taxes have the most direct and significant financial impact on a city's residents. Unfortunately, property taxes are often misinterpreted and are prone to both positive and negative exaggeration. It is helpful to look at property tax trends, both in Lowell and in Massachusetts as a whole. The final chart does just that.



As the above chart indicates, property taxes in FY08 leveled off compared to prior years. The Administration is proud that the average residential tax bill rose by only $28. The chart also shows that the average single family tax bill in Lowell is about $1200 lower than the statewide average and the statewide average is increasing while Lowell's is flattening. For FY09 the Administration proposes to maintain the current excess property tax levy capacity.

Actions

Going forward the Administration has identified a number of steps that will help the City in FY09 and beyond. Obviously, we will continue to look for other improvements and efficiencies as well.

Energy Efficiency As the Council was recently informed, the City is soliciting proposals from energy services companies (ESCOs) to undertake a performance contract to identify energy efficiencies and implement energy management services. This project will save the City substantial amounts of energy which will translate to reduced utility bills. Those savings will in turn fund the capital improvements. Most of the improvements would have been undertaken through the capital program. Due to bonding constraints, however, many of them would not have been possible for many years. The performance contract will enable the City to accelerate these improvements by paying for them out of the energy savings. Proposals are due in June and the first part of a two-part contract will be in place this summer. Implementation should start during FY09 so the City should see savings during the coming fiscal year.

Energy Contracting Until now the City has purchased natural gas and electricity either through the local utility company (Keyspan and National Grid respectively) or through a supplier. The prices provided by the suppliers, Direct Energy for gas and Suez Energy for electricity, have saved the City money over the utilities' prices. However, there is great volatility in the energy markets and prices keep rising. The City will be entering into index pricing of natural gas and electricity. Index pricing ties the price of the utility to the commodity markets. There is still volatility, but the overall savings on utility costs typically approaches 10% compared to utility company prices. Index pricing will be implemented early in FY09, providing immediate savings.

Enterprise Funds The Administration will propose for Council endorsement the establishment of enterprise funds for the Water Utility and Parking Department. Like other enterprise accounts, these new enterprise accounts will segregate all revenues and expenses from the general fund.

Restructuring: The Administration continues to look at restructuring departments and functions in order to streamline operations, become more efficient, improve service, and reduce costs. The Administration is confident that restructuring will improve efficiencies and save money over time.

5-Year Plan: The Administration will prepare a 5-Year Financial Plan to guide the City beyond FY09. This plan will establish guiding principles, goals and objectives related to property taxation, use of Free Cash, capitalization of the stabilization fund, and cost containment. The 5-Year Plan will be complete before the start of the next budget cycle. Current 5-year forecasts for each department are located at the end of the department budget detail.

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PROPOSED RESOLUTION OF CITY COUNCIL

LEGISLATIVE

City Council

	FY05 Actual	FY06 Actual	FY07 Actual	FY08 Approved	FY09 Request	FY09 Mgr	FY09 Approved
Personal Services	126,353	139,000	140,695	139,000	139,000	139,000	-
Ordinary Expenses	4,320	6,824	4,509	10,000	15,000	15,000	-
Capital Expenses	-	-	-	-	-	-	-
Total	**130,673**	**145,824**	**145,204**	**149,000**	**154,000**	**154,000**	**-**
Full-Time Employees	9	9	9	9	9	9	

Mayor

	FY05 Actual	FY06 Actual	FY07 Actual	FY08 Approved	FY09 Request	FY09 Mgr	FY09 Approved
Personal Services	61,091	59,397	58,484	69,497	73,007	73,007	-
Ordinary Expenses	5,408	4,622	4,174	6,000	8,368	7,368	-
Capital Expenses	809	622	-	3,000	-	-	-
Total	**67,307**	**64,641**	**62,658**	**78,497**	**81,375**	**80,375**	**-**
Full-Time Employees	2	2	2	2	2	2	

City Clerk

	FY05 Actual	FY06 Actual	FY07 Actual	FY08 Approved	FY09 Request	FY09 Mgr	FY09 Approved
Personal Services	312,857	323,606	333,352	304,342	317,394	317,394	-
Ordinary Expenses	1,911	3,031	5,794	6,600	34,600	20,600	-
Capital Expense	-	-	-	-	-	-	-
Total	**314,768**	**326,637**	**339,146**	**310,942**	**351,994**	**337,994**	**-**
Full-Time Employees	8	8	8	8	8	8	

CITY MANAGER

City Manager

	FY05 Actual	FY06 Actual	FY07 Actual	FY08 Approved	FY09 Request	FY09 Mgr	FY09 Approved
Personal Services	568,774	631,905	686,763	600,511	611,575	1,133,145	-
Ordinary Expenses	202,350	174,504	31,499	32,500	32,600	32,600	-
Capital Expenses	644	-	131	1,000	500	500	-
Total	**771,767**	**806,409**	**718,392**	**634,011**	**644,675**	**1,166,245**	**-**
Full-Time Employees	7	8	8	7	7	7	

City Manager - Disability Commission

	FY05 Actual	FY06 Actual	FY07 Actual	FY08 Approved	FY09 Request	FY09 Mgr	FY09 Approved
Personal Services	1,500	1,500	1,375	1,500	1,500	1,500	-
Ordinary Expenses	-	-	-	-	-	-	-
Capital Expenses	-	-	-	-	-	-	-
Total	**1,500**	**1,500**	**1,375**	**1,500**	**1,500**	**1,500**	**-**
Full-Time Employees	-	-	-	-	-	-	

City Manager - Lowell School System

	FY05 Actual	FY06 Actual	FY07 Actual	FY08 Approved	FY09 Request	FY09 Mgr	FY09 Approved
Personal Services	-	-	-	-	-	-	-
Ordinary Expenses	467,500	428,665	544,348	557,120	557,120	107,120	-
Capital Expenses	-	-	-	-	-	-	-
Total	**467,500**	**428,665**	**544,348**	**557,120**	**557,120**	**107,120**	**-**
Full-Time Employees	-	-	-	-	-	-	

City Manager - Marketing Development

	FY05 Actual	FY06 Actual	FY07 Actual	FY08 Approved	FY09 Request	FY09 Mgr	FY09 Approved
Personal Services	-	-	-	-	-	-	-
Ordinary Expenses	607,605	628,254	777,838	750,000	750,000	750,000	-
Capital Expenses	-	-	-	-	-	-	-
Total	**607,605**	**628,254**	**777,838**	**750,000**	**750,000**	**750,000**	**-**
Full-Time Employees	-	-	-	-	-	-	

City Manager - Scholarships

	FY05 Actual	FY06 Actual	FY07 Actual	FY08 Approved	FY09 Request	FY09 Mgr	FY09 Approved
Personal Services	-	-	-	-	-	-	-
Ordinary Expenses	74,200	75,000	74,650	75,000	75,000	75,000	-
Capital Expenses	-	-	-	-	-	-	-
Total	**74,200**	**75,000**	**74,650**	**75,000**	**75,000**	**75,000**	**-**
Full-Time Employees	-	-	-	-	-	-	

City Manager - Manager's Contingency

	FY05 Actual	FY06 Actual	FY07 Actual	FY08 Approved	FY09 Request	FY09 Mgr	FY09 Approved
Personal Services	-	-	-	-	-	-	-
Ordinary Expenses	-	-	7,181	250,000	250,000	250,000	-
Capital Expenses	-	-	-	-	-	-	-
Total	**-**	**-**	**7,181**	**250,000**	**250,000**	**250,000**	**-**
Full-Time Employees	-	-	-	-	-	-	

City Manager - Cable Access

	FY05 Actual	FY06 Actual	FY07 Actual	FY08 Approved	FY09 Request	FY09 Mgr	FY09 Approved
Personal Services	13,729	14,000	6,864	-	-	-	-
Ordinary Expenses	189,891	(4,752)	114,671	92,800	92,800	92,800	-
Capital Expenses	21,000	20,000	8,829	15,000	15,000	15,000	-
Transfers	107,811	(94,752)	107,694	107,800	107,800	107,800	-
Total	**332,430**	**(65,504)**	**238,058**	**215,600**	**215,600**	**215,600**	**-**
Full-Time Employees	-	-	-	-	-	-	

City Manager - Neighborhood Services

	FY05 Actual	FY06 Actual	FY07 Actual	FY08 Approved	FY09 Request	FY09 Mgr	FY09 Approved
Personal Services	73,939	69,659	81,187	55,794	57,991	57,991	-
Ordinary Expenses	3,836	3,776	2,148	4,750	2,925	2,925	-
Capital Expenses	-	-	-	-	-	-	-
Total	**77,775**	**73,435**	**83,335**	**60,544**	**60,916**	**60,916**	**-**
Full-Time Employees	2	2	2	1	1	1	

FINANCE

Finance - General

	FY05 Actual	FY06 Actual	FY07 Actual	FY08 Approved	FY09 Request	FY09 Mgr	FY09 Approved
Personal Services	-	-	-	145,949	150,322	150,322	-
Ordinary Expenses	-	-	-	200	200	200	-
Capital Expenses	-	-	-	-	-	-	-
Total	**-**	**-**	**-**	**146,149**	**150,522**	**150,522**	**-**
Full-Time Employees	-	-	-	2	2	2	

Auditor

	FY05 Actual	FY06 Actual	FY07 Actual	FY08 Approved	FY09 Request	FY09 Mgr	FY09 Approved
Personal Services	384,781	397,062	443,075	416,799	414,045	413,055	-
Ordinary Expenses	80,395	68,355	59,294	73,700	74,700	74,700	-
Capital Expenses	745	911	225	750	500	500	-
Total	**465,921**	**466,328**	**502,594**	**491,249**	**489,245**	**488,255**	**-**
Full-Time Employees	9	9	9	9	8	8	

Purchasing

	FY05 Actual	FY06 Actual	FY07 Actual	FY08 Approved	FY09 Request	FY09 Mgr	FY09 Approved
Personal Services	185,565	189,714	229,540	205,542	211,982	211,982	-
Ordinary Expenses	299,183	302,107	255,115	311,650	313,900	313,900	-
Capital Expenses	-	4,416	-	-	-	-	-
Total	**484,748**	**496,236**	**484,656**	**517,192**	**525,882**	**525,882**	**-**
Full-Time Employees	5	5	5	5	5	5	

Assessors

	FY05 Actual	FY06 Actual	FY07 Actual	FY08 Approved	FY09 Request	FY09 Mgr	FY09 Approved
Personal Services	411,477	438,872	483,009	453,426	473,917	473,917	-
Ordinary Expenses	105,283	70,779	129,419	223,188	173,188	133,188	-
Capital Expenses	1,141	954	887	800	800	800	-
Total	**517,901**	**510,604**	**613,315**	**677,414**	**647,905**	**607,905**	**-**
Full-Time Employees	11	12	12	11	11	11	

Treasurer

	FY05 Actual	FY06 Actual	FY07 Actual	FY08 Approved	FY09 Request	FY09 Mgr	FY09 Approved
Personal Services	489,807	526,281	518,860	523,401	512,324	512,324	-
Ordinary Expenses	363,381	362,159	363,467	371,900	385,900	385,900	-
Capital Expense	-	-	-	-	-	-	-
Total	**853,188**	**888,440**	**882,327**	**895,301**	**898,224**	**898,224**	**-**
Full-Time Employees	12	12	12	10	10	10	

Human Relations

	FY05 Actual	FY06 Actual	FY07 Actual	FY08 Approved	FY09 Request	FY09 Mgr	FY09 Approved
Personal Services	157,751	165,400	176,045	175,801	174,433	174,433	-
Ordinary Expenses	17,403	15,198	17,582	16,200	15,500	15,500	-
Capital Expense	-	-	-	-	-	-	-
Total	**175,154**	**180,598**	**193,627**	**192,001**	**189,933**	**189,933**	**-**
Full-Time Employees	3	3	3	3	3	3	

MIS

	FY05 Actual	FY06 Actual	FY07 Actual	FY08 Approved	FY09 Request	FY09 Mgr	FY09 Approved
Personal Services	448,568	505,788	537,449	529,245	542,473	542,473	-
Ordinary Expenses	855,736	862,568	872,574	885,500	879,829	879,829	-
Capital Expense	-	-	-	-	-	-	-
Total	**1,304,304**	**1,368,355**	**1,410,022**	**1,414,745**	**1,422,302**	**1,422,302**	**-**
Full-Time Employees	8	9	9	9	9	9	

LEGAL

Law

	FY05 Actual	FY06 Actual	FY07 Actual	FY08 Approved	FY09 Request	FY09 Mgr	FY09 Approved
Personal Services	691,938	722,698	745,480	833,212	874,672	874,672	-
Ordinary Expenses	51,468	106,340	47,538	185,150	185,150	185,150	-
Capital Expense	1,000	1,000	1,000	1,000	1,000	1,000	-
Total	**744,406**	**830,039**	**794,018**	**1,019,362**	**1,060,822**	**1,060,822**	**-**
Full-Time Employees	11	10	12	13	13	13	

Elections

	FY05 Actual	FY06 Actual	FY07 Actual	FY08 Approved	FY09 Request	FY09 Mgr	FY09 Approved
Personal Services	157,806	136,747	177,181	194,456	198,040	198,040	-
Ordinary Expenses	27,614	30,081	37,388	42,780	34,460	34,460	-
Capital Expense	4,926	-	-	-	-	-	-
Total	**190,346**	**166,828**	**214,569**	**237,236**	**232,500**	**232,500**	**-**
Full-Time Employees	3	3	3	3	3	3	

PLANNING AND DEVELOPMENT

Planning Board

	FY05 Actual	FY06 Actual	FY07 Actual	FY08 Approved	FY09 Request	FY09 Mgr	FY09 Approved
Personal Services	41,112	48,762	49,658	50,612	52,437	52,437	-
Ordinary Expenses	-	-	-	220	220	220	-
Capital Expense	-	-	-	-	-	-	-
Total	**41,112**	**48,762**	**49,658**	**50,832**	**52,657**	**52,657**	**-**
Full-Time Employees	1	1	1	1	1	1	

Planning and Development

	FY05 Actual	FY06 Actual	FY07 Actual	FY08 Approved	FY09 Request	FY09 Mgr	FY09 Approved
Personal Services	859,106	855,564	916,146	878,545	904,705	904,705	-
Ordinary Expenses	410,590	407,735	405,681	420,778	420,778	390,778	-
Capital Expense	153,807	187,215	211,379	221,500	221,500	221,500	-
Total	**1,423,503**	**1,450,514**	**1,533,206**	**1,520,823**	**1,546,983**	**1,516,983**	**-**
Full-Time Employees	15	16	16	15	16	16	

POLICE

Police

	FY05 Actual	FY06 Actual	FY07 Actual	FY08 Approved	FY09 Request	FY09 Mgr	FY09 Approved
Personal Services	19,188,428	19,876,363	18,484,257	20,115,387	21,244,230	20,942,355	-
Ordinary Expenses	828,287	989,648	2,731,138	1,089,588	1,157,263	1,248,888	-
Capital Expense	199,724	209,830	420,855	244,640	362,268	99,145	-
Total	**20,216,439**	**21,075,841**	**21,636,250**	**21,449,615**	**22,763,761**	**22,290,388**	**-**
Full-Time Employees	304	302	310	309	307	307	

FIRE

Fire

	FY05 Actual	FY06 Actual	FY07 Actual	FY08 Approved	FY09 Request	FY09 Mgr	FY09 Approved
Personal Services	12,973,746	13,371,492	14,092,450	13,940,319	15,143,025	14,418,025	-
Ordinary Expenses	380,358	438,627	437,747	468,250	574,500	529,000	-
Capital Expense	112,785	37,188	35,877	89,500	231,700	89,500	-
Total	**13,466,888**	**13,847,307**	**14,566,074**	**14,498,069**	**15,949,225**	**15,036,525**	**-**
Full-Time Employees	201	201	200	200	208	208	

INSPECTIONAL SERVICES

Inspectional Services

	FY05 Actual	FY06 Actual	FY07 Actual	FY08 Approved	FY09 Request	FY09 Mgr	FY09 Approved
Personal Services	551,373	594,825	557,874	615,826	642,915	642,915	-
Ordinary Expenses	46,127	51,196	49,541	57,400	57,700	57,700	-
Capital Expense	8,465	6,417	7,738	6,500	6,500	6,000	-
Total	**605,965**	**652,438**	**615,152**	**679,726**	**707,115**	**706,615**	**-**
Full-Time Employees	13	13	13	13	13	13	

EDUCATION

Schools

	FY05 Actual	FY06 Actual	FY07 Actual	FY08 Approved	FY09 Request	FY09 Mgr	FY09 Approved
Lowell Public Schools	123,705,306	128,712,530	131,862,605	135,975,089	139,710,458	137,950,089	-
Gr Lowell Vocational	4,981,908	4,824,844	5,119,960	5,264,017	5,473,473	5,473,473	-
Total	**128,687,214**	**133,537,374**	**136,982,565**	**141,239,106**	**145,183,931**	**143,423,562**	**-**

PUBLIC WORKS

DPW General

	FY05 Actual	FY06 Actual	FY07 Actual	FY08 Approved	FY09 Request	FY09 Mgr	FY09 Approved
Personal Services	689,446	741,439	728,281	756,428	773,498	746,498	-
Ordinary Expenses	819,538	831,763	995,930	993,000	1,164,500	1,164,500	-
Capital Expense	21,610	14,284	24,493	20,000	24,000	24,000	-
Total	**1,530,595**	**1,587,486**	**1,748,704**	**1,769,428**	**1,961,998**	**1,934,998**	**-**
Full-Time Employees	11	12	12	11	11	10	

DPW Engineering

	FY05 Actual	FY06 Actual	FY07 Actual	FY08 Approved	FY09 Request	FY09 Mgr	FY09 Approved
Personal Services	340,618	355,067	363,797	351,284	362,948	362,948	-
Ordinary Expenses	-	-	-	-	-	-	-
Capital Expense	-	-	-	-	-	-	-
Total	**340,618**	**355,067**	**363,797**	**351,284**	**362,948**	**362,948**	**-**
Full-Time Employees	6	6	6	6	6	6	

DPW Land & Buildings

	FY05 Actual	FY06 Actual	FY07 Actual	FY08 Approved	FY09 Request	FY09 Mgr	FY09 Approved
Personal Services	1,097,382	1,144,337	1,156,023	1,273,297	1,356,805	1,356,805	-
Ordinary Expenses	606,921	793,260	893,997	720,750	746,750	746,250	-
Capital Expense	150,430	125,429	182,365	140,000	147,000	147,000	-
Total	**1,854,732**	**2,063,027**	**2,232,385**	**2,134,047**	**2,250,555**	**2,250,055**	**-**
Full-Time Employees	33	33	33	33	33	31	

DPW Electrical

	FY05 Actual	FY06 Actual	FY07 Actual	FY08 Approved	FY09 Request	FY09 Mgr	FY09 Approved
Personal Services	420,474	446,741	464,258	465,018	479,935	479,935	-
Ordinary Expenses	-	-	-	-	-	-	-
Capital Expense	-	-	-	-	-	-	-
Total	**420,474**	**446,741**	**464,258**	**465,018**	**479,935**	**479,935**	**-**
Full-Time Employees	10	10	10	10	10	10	

DPW Streets

	FY05 Actual	FY06 Actual	FY07 Actual	FY08 Approved	FY09 Request	FY09 Mgr	FY09 Approved
Personal Services	992,926	1,053,974	1,272,772	1,272,113	1,323,267	1,287,543	-
Ordinary Expenses	-	-	-	-	-	-	-
Capital Expense	98,099	28,536	44,808	35,000	75,000	50,000	-
Total	**1,091,026**	**1,082,510**	**1,317,580**	**1,307,113**	**1,398,267**	**1,337,543**	**-**
Full-Time Employees	34	34	34	34	34	33	

DPW Parks

	FY05 Actual	FY06 Actual	FY07 Actual	FY08 Approved	FY09 Request	FY09 Mgr	FY09 Approved
Personal Services	1,594,900	1,691,571	1,801,703	1,914,951	2,002,540	1,982,522	-
Ordinary Expenses	653,499	557,125	545,373	547,151	604,136	604,136	-
Capital Expense	162,431	150,042	234,939	167,890	167,890	167,890	-
Total	**2,410,830**	**2,398,738**	**2,582,015**	**2,629,992**	**2,774,566**	**2,754,548**	**-**
Full-Time Employees	40	40	44	44	44	44	

DPW Cemetery

	FY05 Actual	FY06 Actual	FY07 Actual	FY08 Approved	FY09 Request	FY09 Mgr	FY09 Approved
Personal Services	350,867	421,112	440,686	469,429	495,408	488,923	-
Ordinary Expenses	97,504	88,272	66,703	80,946	116,351	109,501	-
Capital Expense	45,595	20,807	14,314	19,802	19,802	19,802	-
Total	**493,966**	**530,191**	**521,703**	**570,177**	**631,561**	**618,226**	**-**
Full-Time Employees	11	11	11	11	11	11	

DPW Other

	FY05 Actual	FY06 Actual	FY07 Actual	FY08 Approved	FY09 Request	FY09 Mgr	FY09 Approved
Snow & Ice	2,597,763	550,000	1,351,620	580,015	580,015	580,015	-
Street Lighting	724,000	875,000	925,155	940,000	1,035,000	965,000	-
Waste Collection & Disposal	6,250,005	6,100,616	6,511,492	6,460,000	6,921,990	6,376,243	-
Total	**9,571,768**	**7,525,616**	**8,788,267**	**7,980,015**	**8,537,005**	**7,921,258**	**-**

HUMAN SERVICES

Human Services - General

	FY05 Actual	FY06 Actual	FY07 Actual	FY08 Approved	FY09 Request	FY09 Mgr	FY09 Approved
Personal Services	-	-	-	-	-	-	-
Ordinary Expenses	-	-	-	-	-	-	-
Capital Expense	-	-	-	-	-	-	-
Total	-	-	-	-	-	-	-
Full-Time Employees	-	-	-	-			

Health

	FY05 Actual	FY06 Actual	FY07 Actual	FY08 Approved	FY09 Request	FY09 Mgr	FY09 Approved
Personal Services	1,949,238	2,099,600	2,081,222	2,197,586	2,327,895	2,304,895	-
Ordinary Expenses	103,882	95,915	106,159	117,700	117,700	109,700	-
Capital Expense	2,948	2,717	2,672	3,000	3,000	3,000	-
Total	**2,056,069**	**2,198,233**	**2,190,053**	**2,318,286**	**2,448,595**	**2,417,595**	**-**
Full-Time Employees	51	52	52	50	50	50	

Council on Aging

	FY05 Actual	FY06 Actual	FY07 Actual	FY08 Approved	FY09 Request	FY09 Mgr	FY09 Approved
Personal Services	160,450	219,246	236,716	237,437	243,408	243,408	-
Ordinary Expenses	85,549	92,936	112,865	111,419	109,250	99,250	-
Capital Expense	3,435	2,134	954	-	1,000	1,000	-
Total	**249,433**	**314,316**	**350,536**	**348,856**	**353,658**	**343,658**	**-**
Full-Time Employees	7	7	7	7	7	7	

Veterans'

	FY05 Actual	FY06 Actual	FY07 Actual	FY08 Approved	FY09 Request	FY09 Mgr	FY09 Approved
Personal Services	146,325	154,542	164,062	124,641	117,449	117,449	-
Ordinary Expenses	489,840	573,508	454,691	576,500	519,100	519,100	-
Capital Expense	-	-	-	-	-	-	-
Total	**636,165**	**728,050**	**618,754**	**701,141**	**636,549**	**636,549**	**-**
Full-Time Employees	4	4	4	3	3	3	

Recreation

	FY05 Actual	FY06 Actual	FY07 Actual	FY08 Approved	FY09 Request	FY09 Mgr	FY09 Approved
Personal Services	233,723	279,442	270,643	392,027	409,732	408,982	-
Ordinary Expenses	55,705	50,557	53,585	57,536	57,536	57,536	-
Capital Expense	-	-	-	-	-	-	-
Total	**289,428**	**330,000**	**324,228**	**449,563**	**467,268**	**466,518**	**-**
Full-Time Employees	4	4	4	4	4	4	

LIBRARY

Library

	FY05 Actual	FY06 Actual	FY07 Actual	FY08 Approved	FY09 Request	FY09 Mgr	FY09 Approved
Personal Services	690,422	742,845	813,035	833,753	847,597	847,597	-
Ordinary Expenses	214,361	221,075	218,222	238,116	242,311	242,311	-
Capital Expense	-	-	-	-	-	-	-
Total	**904,784**	**963,921**	**1,031,258**	**1,071,869**	**1,089,908**	**1,089,908**	**-**
Full-Time Employees	21	22	22	21	21	21	

OTHER

Debt Service

	FY05 Actual	FY06 Actual	FY07 Actual	FY08 Approved	FY09 Request	FY09 Mgr	FY09 Approved
Principal	15,082,951	16,079,876	16,210,937	16,173,132	15,988,623	15,988,623	
Interest on Bonds	8,247,449	8,054,388	6,730,514	6,052,688	5,269,180	5,269,180	
Interest on Notes	10,370	450,450	100,000	400,214	495,861	495,861	
Total	**23,340,770**	**24,584,715**	**23,041,451**	**22,626,034**	**21,753,664**	**21,753,664**	**-**

Unclassified

	FY05 Actual	FY06 Actual	FY07 Actual	FY08 Approved	FY09 Request	FY09 Mgr	FY09 Approved
Workers Comp	680,494	794,039	1,987,085	800,000	800,000	565,000	-
Unemployment	457,454	371,282	391,004	445,000	445,000	420,000	-
Health Insurance	14,836,500	15,336,500	16,136,500	18,374,416	19,975,180	19,901,850	-
State Assessments	8,475,999	9,737,708	11,008,405	12,895,068	-	-	-
Retirement	12,375,653	12,994,791	13,902,214	14,652,163	14,814,206	14,814,206	-
Medicare Tax	1,625,329	1,894,911	2,017,620	1,950,000	2,050,000	2,050,000	-
Claims & Judgments	643,456	1,244,927	730,033	1,210,000	1,210,000	960,000	-
Other Insurance	295,619	376,428	347,582	346,134	346,134	343,134	-
No. Middlesex	25,978	25,978	26,631	26,631	27,297	27,297	-
Total	**39,416,481**	**42,776,565**	**46,547,074**	**50,699,412**	**39,667,817**	**39,081,487**	**-**
GF Full-Time Employees	856	860	873	864	870	866	

WASTEWATER ENTERPRISE FUND

	FY05 Actual	FY06 Actual	FY07 Actual	FY08 Approved	FY09 Request	FY09 Mgr	FY09 Approved
Personal Services	2,199,892	2,316,734	2,574,085	2,576,448	2,754,021	2,754,021	-
Ordinary Expenses	4,730,460	4,766,544	6,134,578	6,036,400	6,859,800	6,859,800	-
Capital Expense	16,780	227,138	10,902	37,000	55,500	55,500	-
Debt Service	1,342,674	1,342,674	1,425,508	1,978,702	2,620,991	2,620,991	
Transfer Out	-	2,500,000	1,100,000	1,100,000	-	-	-
Total	**8,289,806**	**11,153,090**	**11,245,073**	**11,728,550**	**12,290,312**	**12,290,312**	**-**
Full-Time Employees	47	47	48	48	48	48	

ARENA ENTERPRISE FUND

	FY05 Actual	FY06 Actual	FY07 Actual	FY08 Approved	FY09 Request	FY09 Mgr	FY09 Approved
Personal Services	-	-	-	-	-	-	-
Ordinary Expenses	1,172,319	1,422,319	1,422,319	1,297,319	1,325,000	1,325,000	-
Capital Expense	-	-	-	-	-	-	-
Debt Service	437,134	437,134	437,134	436,522	363,803	363,803	-
Manager Fee (set aside)	-	100,000	100,000	100,000	100,000	100,000	-
Total	**1,609,453**	**1,959,453**	**1,959,453**	**1,833,841**	**1,788,803**	**1,788,803**	**-**
Full-Time Employees	-	-	-	-	-	-	

PARKING GARAGE FUND

	FY05 Actual	FY06 Actual	FY07 Actual	FY08 Approved	FY09 Request	FY09 Mgr	FY09 Approved
Personal Services	180,989	210,552	254,997	257,424	550,194	264,281	-
Ordinary Expenses	2,453,065	2,313,824	2,450,500	2,816,000	2,893,500	2,928,500	-
Capital Expense	-	-	-	-	-	-	-
Debt Service	402,000	382,903	434,000	1,727,731	2,492,016	2,492,016	-
Transfers	320,000	320,000	500,000	-	-	-	-
Total Expenditures	**3,356,053**	**3,227,279**	**3,639,497**	**4,801,155**	**5,935,710**	**5,684,797**	**-**
Full-Time Employees	-	-	7	7	7	7	

WATER ENTERPRISE FUND

	FY05 Actual	FY06 Actual	FY07 Actual	FY08 Approved	FY09 Request	FY09 Mgr	FY09 Approved
Personal Services	-	-	-	-	1,816,404	1,816,404	-
Ordinary Expenses	-	-	-	-	2,896,000	2,787,427	-
Capital Expense	-	-	-	-	247,000	247,000	-
Debt Service	-	-	-	-	2,774,037	2,774,037	
Transfer Out	-	-	-	-			
Total	**-**	**-**	**-**	**-**	**7,733,441**	**7,624,868**	**-**
Full-Time Employees	-	-	-	-	37	37	
Grand Total All Funds					307,525,747	302,639,495	-

CAREER CENTER

	FY05 Actual	FY06 Actual	FY07 Actual	FY08 Approved	FY09 Request	FY09 Mgr	FY09 Approved
Personal Services	-	-	2,239,412	2,295,779	2,472,442	2,472,442	-
Ordinary Expenses	-	-	2,862,846	3,406,999	3,675,727	3,675,727	-
Capital Expense	-	-	-	-	-	-	-
Total Expenditures	**-**	**-**	**5,102,258**	**5,702,778**	**6,148,169**	**6,148,169**	**-**
Full-Time Employees	-	-	44	42	45	45	

REVENUE DETAIL

REVENUES

Type	Account #	FY05 Actual	FY06 Actual	FY07 Budget	FY07 Actual	FY08 Approved	FY09 Request	FY09 Mgr	FY09 Approved
Tax Levy	multiple	69,345,179	75,460,895	83,698,529	83,180,786	87,805,565	93,253,899	93,253,899	
New Growth	multiple	-	-	1,842,132	-	2,550,000	2,200,000	2,200,000	
Total Property Taxes		**69,345,179**	**75,460,895**	**85,540,661**	**83,180,786**	**90,355,565**	**95,453,899**	**95,453,899**	**-**
Veterans Benefits	461000	324,058	528,699	402,179	398,658	304,416	371,734	371,734	
State Owned Land	461003	224,755	290,149	163,654	163,654	182,844	183,123	183,123	
Police Career Incentive	461005	1,011,763	1,215,760	1,382,921	1,379,702	1,367,587	1,348,694	1,348,694	
Lottery	461009	17,476,479	20,245,398	24,601,241	24,601,241	25,007,761	25,007,761	25,007,761	
Additional Assistance	461010	6,340,746	6,340,746	6,340,746	6,340,746	6,340,746	6,340,746	6,340,746	
Vets/Blind Exemptions	461500	129,389	-	129,389	206,339	204,783	206,339	206,339	
Elderly Exemptions	461600	148,592	149,094	149,094	158,130	158,130	155,620	155,620	
Charter School Capital	462006	475,151	639,844	-	-	-	-	-	
School Transportation	462015	-	-	-	-	-	-	-	
Charter Tuition Reimb	462018	738,947	2,525,357	4,976,289	3,289,693	3,449,537	2,565,242	2,613,891	
Charter School Revenue	488521	-	-	-	-	-	-	-	
Chapter 70	462200	108,277,003	108,399,119	111,660,607	111,660,606	117,869,547	119,881,735	119,881,735	
Urban Redevelopment 121A	461001	476,262	472,396	509,000	739,042	509,000	-	-	
Total Local Aid		**135,623,145**	**140,806,562**	**150,315,120**	**148,937,812**	**155,394,351**	**156,060,994**	**156,109,643**	**-**
Tax Liens Redeemed	414000	-	718,863	719,000	860,978	861,000	1,200,000	1,200,000	
Demo Liens	414300	-	285	-		-			
Tax Foreclosures Redeemed	414501	-	-	-	-	-	-	-	
Tax Foreclosure Prop Sale	416000	-	-	-	623	-	-	-	
Roll Back Tax	414700	-	-	-	-	-	-	-	
Assessors Misc	427023	9,279	11,065	11,000	6,936	7,000	6,000	6,000	
MV Excise	415XXX	6,728,338	6,816,475	6,816,000	6,684,283	6,689,000	7,000,000	6,800,000	
Boat Excise	416XXX	3,404	170	-	4,334	2,861	3,000	3,000	
PP Penalty & Interest	417100	4,576	8,525	9,000	6,927	7,000	8,000	8,000	
RE Penalty & Interest	417101	222,039	235,171	235,000	336,552	337,000	313,000	313,000	
MV Penalty & Interest	417200	461,086	368,976	369,000	317,716	318,000	365,000	365,000	
Other Excise P & I	417201	107	69	-	67	-	-	-	
Tax Lien Penalty & Interest	417200	282,862	601,169	601,000	336,934	337,000	296,000	296,000	
PILOT	418000	916,129	704,148	1,229,000	2,698,031	700,000	912,000	912,000	
Misc Other Fees	432006	350	15	-	2	-	-	-	
Proforma Taxes	432100	8,557	28,834	29,000	2,107	2,000	26,000	26,000	
Lien Certificates	432200	111,329	102,403	107,000	91,885	84,000	118,000	118,000	
Interest on Investments	482001	813,094	1,160,640	1,161,000	1,778,073	1,778,000	1,500,000	1,400,000	
Other Misc Interest	482003	233,215	303,802	304,000	243,917	244,000	253,000	253,000	
Interest on Demo Liens	482005	-	2,992	3,000	-	-			
Constable Fees	432014	8,439	7,218	7,000	6,547	8,000	4,000	4,000	
Treasurer's Misc	437010	10,716	6,338	6,000	12,134	12,000	12,000	12,000	
Junk Revenue Misc	437017	5,559	652	1,000	3,350	4,000	-	-	
Auditing Misc	437029	-	13	-	136	-	-	-	
DPD Misc	437030	-	17,000	17,000	-	-	-	-	
Urban Redevelopment	461001	-	-	472,000	-	-	-	-	
FEMA S & I Reimbursement	454004	305,719	-	-	-	-	-	-	
Excess Rev One-time	461020	2,335,793	1	-	-	-	-	-	
Hotel/Motel Tax	419100	228,794	209,923	210,000	253,522	250,000	270,000	270,000	
COA Resitution	427012	-	-	-	-	-	-	-	
Court Fines	469500	249,557	318,855	319,000	399,370	400,000	529,000	529,000	
Reimb Prior Years	469707	-	-	-	743,012	-	500,000	-	
Medicaid Reimbursement	474000	1,762,924	1,648,416	1,648,000	2,085,272	1,648,000	1,700,000	2,300,000	
Misc Other Revenue	484011	240	810	1,000	746,547	-	-	-	
Mass Electric Rebate	484014	1,210	-	-	-	-	-	-	
Premium From Bond Sale	490002	7,018	-	-	61,997	59,000	27,000	27,000	
Premium From Note Sale	490005	59,791	15,730	15,000	22,447	22,000	10,000	10,000	
Treas Over/Under	496806	25,079	18,383	18,000	(588)	-	-	-	
Int Received on Bond Sale	490006	42,194	-	-	25,280	25,000	-	-	
Liquor Licenses	437303	271,100	276,000	292,000	297,200	304,000	256,000	256,000	
Special Alcohol Licences	441000	14,095	13,505	16,000	14,250	14,000	19,000	19,000	
Beer & Wine Licenses	441001	32,500	24,000	28,000	32,475	40,000	38,000	38,000	
Amusement Licenses	442003	15,250	19,875	21,000	12,575	15,000	17,000	17,000	
Auto 2nd Hand Licenses	442004	900	2,000	2,000	400	-	2,000	2,000	
Common Victualler	442012	13,050	12,000	16,000	18,650	25,000	18,000	18,000	
Misc Licenses	442018	47,864	44,998	45,000	46,025	52,000	49,000	49,000	
Auto Used Car Licenses	442021	9,800	15,400	15,000	14,600	18,000	14,000	14,000	
Auto Junk Dealer Licenses	442029	600	1,200	1,000	1,200	1,000	1,000	1,000	
Sunday Entertainment	442032	1,555	1,800	2,000	580	-	1,000	1,000	
Taxi Licenses	442034	7,575	8,500	9,000	6,351	7,000	6,000	6,000	
Lodging House	442042	1,600	1,050	1,000	1,250	1,000	1,000	1,000	
Special Event Permits	442048	6,630	500	1,000	5,133	6,000	1,000	1,000	
Legal Settlements	424611	450,000	-	-	-	-	-	-	
Human Relations Misc	437027	-	13	-	28	-	-	-	
Business Permits	442007	13,043	13,040	17,000	16,300	19,000	20,000	20,000	
Mortgages	442008	34	20	-	-	-	-	-	
Garage & Gas	442016	9,137	9,732	10,000	15,773	15,000	20,000	20,000	
Marriage Licenses	442045	10,815	11,485	18,000	17,525	21,000	24,000	24,000	
City Clerk Misc	437006	123,808	132,671	172,000	207,580	223,000	235,000	235,000	
Elections Misc	437003	937	712	1,000	985	1,000	1,000	1,000	
Reim Extended Polling	469703	24,403	-	-	28,921	29,000	29,000	29,000	

REVENUES

Type	Account #	FY05 Actual	FY06 Actual	FY07 Budget	FY07 Actual	FY08 Approved	FY09 Request	FY09 Mgr	FY09 Approved
Cable Franchise Fee	437013	200,212	233,538	234,000	460,663	234,000	270,000	525,000	
Advert & Recording Pl Bd	484006	28,705	29,133	29,000	18,112	17,000	14,000	14,000	
Board of Appeals Fees	432201	9,100	7,500	8,000	7,257	7,000	11,000	11,000	
Riptide Parking	424308	407	7,500	8,000	10,000	10,000	10,000	10,000	
Parking	4243XX	-	-	-	-	-	-	-	
MV Non-Renewal Fees	417202	86,275	97,981	98,000	109,906	100,000	115,000	115,000	
Parking Ticket Reg Fees	432203	-	-	-	-	-	-	-	
Parking Ticket Mark Fees	433204	-	-	29,000	-	-	-	-	
Parking Ticket Late Fees	432204	-	29,483	-	-	-	-	-	
Parking Ticket Fines	477001	-	214,970	215,000	-	-	-	-	
Police Towing Reimb	427005	46,042	64,324	64,000	126,788	127,000	187,000	187,000	
Police Firearms	437005	7,700	7,169	7,000	9,700	9,000	9,000	9,000	
Police Misc	437020	123,797	115,473	115,000	163,170	171,000	138,000	138,000	
Fire Smoke Detectors	442001	56,620	72,125	198,000	82,750	83,000	80,000	80,000	
Fire Misc Permits	442035	20,725	14,705	20,000	23,384	27,000	24,000	24,000	
Alarms Ordinance	442051	-	80	-	0	-	-	-	
Fire Misc	437016	461	298	-	6,256	7,000	-	-	
Code & Inspections Signs	442033	1,790	2,287	3,000	1,500	2,000	2,000	2,000	
Occupancy Permits	442040	74,508	108,695	123,000	87,324	87,000	107,000	107,000	
Misc Permits	442043	13,242	10,955	12,000	11,418	13,000	13,000	13,000	
Code & Inspection Misc	437015	2,936	4,685	6,000	1,416	1,000	1,000	1,000	
Code & Inspection Bldg Permits	442013	671,405	762,457	953,000	720,991	725,000	600,000	600,000	
Code & Inspection Plumbing	442014	54,550	77,382	88,000	65,705	66,000	63,000	63,000	
Code & Inspection Gas Permits	442017	35,731	37,481	42,000	46,284	46,000	38,000	38,000	
Sealer Misc	437014	3,690	16,040	21,000	11,530	15,000	9,000	9,000	
Wire Misc	437011	122,833	110,601	137,000	135,683	156,000	138,000	138,000	
Private Sewer Entry	424707	9,145	2,448	2,000	1,985	2,000	1,000	1,000	
DPW Misc	437018	2,482	1,435	1,000	649	1,000	1,000	1,000	
Cleanup Cost Reimb	437103	-	695	1,000	2,755	-	-	-	
DPW Street Openings	427003	16,845	35,155	45,000	21,275	29,000	26,000	26,000	
Trash/Recycling Services	424700	1,775,966	1,853,703	2,262,000	2,020,233	2,281,000	2,279,000	3,623,550	
Dumpster Fees	424705	2,025	1,827	2,000	2,100	2,000	3,000	3,000	
Cemetery Openings	437101	158,750	129,520	135,000	163,285	162,000	185,000	185,000	
Health Reg Food Establishments	442002	11,760	11,080	43,000	51,780	84,000	108,000	108,000	
Health Wagon Licenses	442009	150	1,390	-	50	-	-	-	
Health Buriel Permits	442010	22,870	24,650	25,000	24,400	25,000	24,000	24,000	
Health Bakery Permits	442011	2,800	3,310	3,000	3,850	5,000	3,000	3,000	
Health Septic Tank	442020	-	-	-	-	-	-	-	
Funeral Dir Licenses	442022	1,900	1,900	2,000	1,700	2,000	2,000	2,000	
Canteen Truck Permits	442024	1,500	1,700	2,000	1,700	1,000	1,000	1,000	
Manufacturer Ice Cream	442025	400	475	-	700	1,000	-	-	
Health Catering Licenses	442028	2,400	1,600	2,000	2,200	3,000	2,000	2,000	
Ice Cream	442031	5,060	5,160	2,000	680	-	-	-	
Health Milk Licenses	442036	8,480	8,780	4,000	1,320	-	-	-	
Tobacco Licenses	442037	3,950	4,750	5,000	9,350	11,000	9,000	9,000	
Health Public/Semi Pools	442039	1,050	1,350	2,000	2,650	2,000	3,000	3,000	
Health Night Soil	442041	4,050	3,375	3,000	7,605	9,000	7,000	7,000	
Health Body Art Licenses	442047	1,800	2,000	2,000	1,250	2,000	2,000	2,000	
Health Dumpster Licenses	442049	35,000	31,925	51,000	68,475	84,000	72,000	72,000	
Riptide License	442050	12,800	-	-	-	-	-	-	
Health Misc Licenses	442003	5,154	6,076	10,000	5,411	8,000	7,000	7,000	
Health Tobacco Fines	477004	5,300	1,300	1,000	4,400	5,000	6,000	6,000	
Snow & Ice Sidewalk Fines	477005	100	50	-	75	-	-	-	
Contributions & Donations	483000	-	2,500	3,000	-	-	-	-	
Library Misc	437200	18,330	17,906	18,000	18,711	19,000	17,000	17,000	
Sewer Liens	437014	-	734,053	734,000	-	-	-	-	
Medicare Part D Reimb?	TBD	-	-	-	-	586,000	586,000	586,000	
Parks Misc Rent	436008	13,085	17,205	27,000	28,235	28,000	34,000	34,000	
Total Local Receipts		**3,683,880**	**4,932,180**	**5,797,000**	**4,546,660**	**5,255,000**	**5,207,000**	**6,806,550**	**-**
Perpetual Care	8406	450,000	28,800	81,000	81,000	81,000			
Sale of Cemetery Lots	1723			51,000	51,000	55,000			
Dog Licenses	1714			31,000	31,000	31,000			
Parking Fines	1708			83,712	83,712	-			
Parking Meters (Police)	4450	320,000	320,000	300,000	300,000	-			
Parking meters (General)	4450	535,888	1,347,166	199,223	200,000	-			
Total Available Funds		**1,305,888**	**1,695,966**	**745,935**	**746,712**	**167,000**	**-**	**-**	**-**
SBA Reimbursement	**462005**	**16,492,179**	**16,492,179**	**16,492,179**	**16,492,179**	**13,172,962**	**12,220,608**	**12,223,067**	
Indirect Revenues	**49XXXX**	**1,252,900**	**374,951**		**3,751,999**		**4,204,005**	**4,271,068**	**-**
Wastewater:									
Usage	424600	9,835,682	9,506,542	11,222,995	9,257,504	9,319,000	8,976,000	8,976,000	
Industrial Useage	424601	674	1,131	-	1,701	2,000	1,000	1,000	
Rate Relief	424603	28,923	23,813	-	55,300	55,000	56,000	56,000	
Septage	424606	674,300	715,940	-	714,980	670,000	668,000	668,000	
Sewer Liens	422103	36,333	201,105	-	723,203	740,000	779,000	779,000	
Pre-Treatment Permits	442038	1,310	100	-	1,430	1,000	-	-	

REVENUES

Type	Account #	FY05 Actual	FY06 Actual	FY07 Budget	FY07 Actual	FY08 Approved	FY09 Request	FY09 Mgr	FY09 Approved
Laboratory Analysis	437204	9,707	20,028	-	24,099	20,000	22,000	22,000	
Tewksbury Assessment	424602	390,149	325,453	-	536,424	487,000	400,000	400,000	
Chelmsford Assessment	424605	602,748	533,952	-	1,092,008	897,000	700,000	700,000	
Dracut/Tyngsboro Assessment	424607	493,751	654,812	-	917,976	929,000	800,000	800,000	
Legal Settlements	424611	-	-	-	275,000	-	-	-	
Misc Other	484011	7,536	131,403	919,005	99,143	101,000	117,000	117,000	
Sewer Free Cash						239,229	-	-	
Total Wastewater		**1,503,890**	**1,665,648**	**919,005**	**2,944,649**	**2,673,229**	**2,039,000**	**2,039,000**	**-**
Arena Revenue	**463003**	**1,006,548**	**1,037,583**	**1,038,000**	**533,858**	**1,000,000**	**500,000**	**500,000**	
Parking									
Ayotte	424300	516,932	463,291	435,000	442,910	453,000	469,000	469,000	
John Street	424302	743,763	807,661	800,000	824,251	824,000	785,000	785,000	
Davidson Lot	424303	90,913	86,942	85,000	116,966	118,000	141,000	141,000	
Roy	424304	863,738	933,942	1,000,000	1,010,433	1,010,000	1,003,000	1,003,000	
Meters - Streets	424305	419,119	7,118	100,000	372,955	373,000	350,000	350,000	
Lower Lock	424306	669,573	617,824	650,000	820,826	751,000	818,000	818,000	
Ticket Reg Fees	432203	7,562	17,271	100,000	238,569	239,000	260,000	260,000	
Ticket Late Fees	432204	120,071	12,166	-	113,090	113,000	118,000	118,000	
Ticket Mark Fees	433204	1,870	4,335	-	61,143	61,000	66,000	66,000	
Rental Pass Cards	433205	3,582	8,071	-	16,104	16,000	27,000	27,000	
Parking Tickets	477001	371,714	80,819	535,902	795,716	796,000	794,000	794,000	
JAM	TBD	-	-	-	-	335,000	500,000	500,000	
Dutton Lot	TBD	-	-	-	-	-	-	-	
Total Parking		**3,808,837**	**3,039,440**	**3,705,902**	**4,812,962**	**5,089,000**	**5,331,000**	**5,331,000**	**-**
Water:									
Water Lien Revenue	422102	27,202	650,931	651,000	460,990	461,000	477,000	477,000	
Water Usage	421100	7,541,719	7,078,335	7,256,000	7,161,874	7,788,448	8,413,000	8,413,000	
Water Bulk	437028	25,985	23,545	24,000	47,675	17,000	30,000	30,000	
Total Water		**7,594,906**	**7,752,811**	**7,931,000**	**7,670,539**	**8,266,448**	**8,920,000**	**8,920,000**	**-**

DETAILED DEPARTMENTAL BUDGETS

GENERAL FUND

SUMMARY

GENERAL FUND SUMMARY

	FY05 Actual	FY06 Actual	FY07 Actual	FY08 Approved	FY09 Request	FY09 Mgr	FY09 Approved
Property Taxes	69,345,179	75,460,895	85,540,661	90,355,565	95,453,899	95,453,899	
Local Aid	135,623,145	140,806,562	150,315,120	155,394,351	156,060,994	156,109,643	
Local Receipts	19,575,976	18,827,620	20,771,000	19,840,861	21,011,000	22,410,550	
Available Funds	1,305,888	1,695,966	745,935	167,000	-	-	
Free Cash	-	-	-	-	-	-	
MSBA Reimbursement	16,492,179	16,492,179	16,492,179	13,172,962	12,220,608	12,223,067	
Indirect Revenues					4,204,005	4,271,068	
Sewer Ent Free Cash	-	2,500,000	1,100,000	1,100,000	-	-	
Total Receipts	**242,342,367**	**255,783,222**	**274,964,895**	**280,030,739**	**288,950,506**	**290,468,227**	**-**

	FY05 Actual	FY06 Actual	FY07 Actual	FY08 Approved	FY09 Request	FY09 Mgr	FY09 Approved
Personal Services	46,366,471	48,418,549	48,512,945	50,537,128	53,480,470	52,861,197	
Ordinary Expenses	8,445,264	8,705,557	10,768,402	9,720,526	10,115,469	9,598,244	
Capital Expense	989,594	812,502	1,191,465	969,382	1,277,460	846,637	
Debt Service	23,340,770	24,584,715	23,041,451	22,626,034	21,753,664	21,753,664	
Health Insurance	14,836,500	15,336,500	16,136,500	18,374,416	19,975,180	19,901,850	
Retirement	12,375,653	12,994,791	13,902,214	14,652,163	14,814,206	14,814,206	
Medicare Tax	1,625,329	1,894,911	2,017,620	1,950,000	2,050,000	2,050,000	
Unemployment	457,454	371,282	391,004	445,000	445,000	420,000	
Workers Compensation	680,494	794,039	1,987,085	800,000	800,000	565,000	
Legal Claims	643,456	1,244,927	730,033	1,210,000	1,210,000	960,000	
Trash Removal	6,250,005	6,100,616	6,511,492	6,460,000	6,921,990	6,376,243	
Street Lighting	724,000	875,000	925,155	940,000	1,035,000	965,000	
Snow & Ice	2,597,763	550,000	1,351,620	580,015	580,015	580,015	
Lowell Public Schools	123,705,306	128,712,530	131,862,605	135,975,089	139,710,458	137,950,089	
Gr Lowell Vocational	4,981,908	4,824,844	5,119,960	5,264,017	5,473,473	5,473,473	
State Assessments	8,475,999	9,737,708	11,008,405	12,895,068	-	-	
No. Middlesex	25,978	25,978	26,631	26,631	27,297	27,297	
Transfers	107,811	(94,752)	107,694	107,800	107,800	107,800	
Total Expenditures	**256,629,754**	**265,889,698**	**275,592,282**	**283,533,269**	**279,777,482**	**275,250,715**	**-**
Surplus/(Deficit)	**(14,287,387)**	**(10,106,476)**	**(627,387)**	**(3,502,530)**	**9,173,024**	**15,217,512**	**-**
Unappropriated funding:							
Estimated FY 2007 Snow & Ice Deficit				(730,033)	(1,898,513)	(898,513)	-
Other Deficits				-	-	-	-
Add Current Year Arena Deficit				(833,841)	(1,288,803)	(1,288,803)	-
Add Prior Year Arena revenue shortfall					(500,000)	-	-
Less Estimated Indirect wages (WW & Garage)				683,259	-	-	-
Less Estimated Indirect expenses (WW & Garage)				438,226	-	-	-
Less Estimated Indirect Health Insurance (WW & Garage)				443,270	-	-	-
Less Estimated Indirect Pensions (WW & Garage)				432,269	-	-	-
Less Cherry Sheet Assessments				-	(13,095,562)	(13,095,562)	-
Plus Provision for Abatements and Exemptions				(1,100,000)	(1,200,000)	(1,334,634)	-
Less declared overlay surplus				92,000	-	1,400,000	-
Net "Recap"				**(4,077,380)**	**(8,809,854)**	**0**	**-**
Total Employees	856	860	873	864	870	866	

LEGISLATIVE

City Council

Mayor

City Clerk

Mayor

By charter, the Mayor is the official head of the city for all ceremonial purposes. There are other duties of the Mayor, including chairing both the City Council and the School Committee, as well as other duties in times of public danger or emergency. Nearly all of the expenditures in the Mayor's office are to provide support to the Mayor in fulfilling his duties as the ceremonial head of the City.

Like many departments, most of the budget is for personnel costs. The Mayor has two staff members who assist in planning, scheduling and coordinating many of the Mayor's activities. Some of these activities require extensive planning and preparation, while others are planned by other groups with limited input from the Mayor's office. During the last fiscal year, these activities included the following:

- Participating in varied programs to promote economic development and job creation in the City, including those sponsored by the Lowell Plan, the Merrimack Valley Economic Development Council, the Greater Lowell Chamber of Commerce, the Lowell Rotary Club, the Merrimack Valley Chamber of Commerce and the Lowell Center City Committee
- Hosting or greeting foreign dignitaries from various countries, including France, Greece, Portugal, Ukraine, Ireland, Italy, Scotland, Canada, Cambodia and Kenya
- Welcoming officials from the federal government. Recent visitors to the City include United States Senators Edward Kennedy and John Kerry, United States Secretary of Energy Samuel Bodner, HUD Regional Director Taylor Caswell, and former United States Representative Joseph Kennedy
- Welcoming officials from the State and other municipal governments. Recent visitors include, Governor Deval Patrick, Lieutenant Governor Timothy Murray, then-Governor Mitt Romney and then-Lieutenant Governor Kerry Healy, Secretary of Energy and Environment Ian Bowles, Secretary of Administration and Finance Leslie Kirwan, Director of Public Safety Kevin Burke, and about 20 Mayors of other Massachusetts cities for a recent meeting of the Massachusetts Mayors' Association
- Planning or participating in flag raisings and other celebrations for over 30 ethnic groups
- Planning the City's annual Holiday reception
- Participating in community meetings and activities involving the National Park Service, youth groups, senior citizens, neighborhood groups, advocacy groups for various causes, local hospitals, artists groups and non-profit agencies
- Participating in commencement exercises, including those at the University of Massachusetts-Lowell, Middlesex Community College, Lowell High School, Lowell Youth Build, and Lowell Police Academy
- Planning and coordinating press conferences and responses to press inquiries about matters ranging from the 2006 flood, special events, public safety and economic activity in the City

In addition to the foregoing, the Mayor's staff devotes several hours each day responding to citizen complaints and requests for assistance. These requests are extraordinarily diverse, and require a working knowledge of not only City government but other resources available to residents of the City. The vast majority of requests are handled efficiently by the Mayor's staff, sometimes with the Mayor's guidance and occasionally with direct intervention by the Mayor.

The Mayor's staff also meets with various groups in lieu of the Mayor, including the Mayor's Joint Youth Commission, Citizen School's Steering Committee, Winterfest Committee, Annual City of Lights Parade, and Rib'n Brews Event Committee.

The other expenses in the Mayor's budget are also primarily related to the Mayor's duties as the ceremonial head of the City. Those expenses include things such as stationery for citations and proclamations, keys to the City and other small ceremonial gifts, and travel expenses for attending various events (by ordinance the Mayor receives a $1,500 travel allowance).

In the coming year the three main goals for the Mayor's office are:

Goal 1, Citizen Requests: To continue to provide first rate service and respond to all citizen inquiries in the Mayor's office

Goal 2, City Partnerships: To have the staff focus on working in partnership with other City departments to provide assistance where needed and to avoid duplication of efforts

Goal 3, City Promotional Efforts: To improve the promotion and publicity of positive activities occurring daily in the City to enhance the City's image to its citizens and visitors

City Clerk

Mission: The mission statement of the City Clerk's Office is to continue to carry out, to the best of its ability, the duties, responsibilities and authorities of the department while preserving the integrity, prestige and respect the Office has achieved since Thomas Ordway served as it's first City Clerk in early 1840s.

The duties, responsibilities and the authorities of the City Clerk and staff are prescribed by law and include the implementation of applicable statutes, city ordinances and all promulgated rules and regulations thereof. Though at times described as the keeper of the records, the Office of the City Clerk can most accurately be described as the hub around which the wheel of local government revolves, having daily contact with nearly every City department and agency. The Clerk's Office also relates, on a regular basis, with a multitude of Federal, State and local departments and agencies. Also among the duties and responsibilities of the Office of the City Clerk are the registering, administering and distribution of Vital Records (Births, Deaths & Marriages) a duty and responsibility for which the general public most commonly associates the City Clerk.

These are just a few of the duties and responsibilities of the City Clerk's Office, as prescribed by law. There are many more and they are a curious blending of both an official and unofficial description. It is in relating to the general public, the various government agencies and the City departments, boards and commissions that we believe this City Clerk's Office rises to the level of excellence for which we are often commended.

Goals for FY09:

Goal 1, Vital Records: Automate the storage and retrieval of birth records. We have included in our budget enough resources to purchase the required software to carry out this goal. Once completed, the time necessary to process requests for duplicate records will be vastly reduced.

Goal 2, Technology: Continue to work with applicable Federal, State and local agencies to ensure that we remain on the cutting edge of technology.

Goal 3, Plans and Procedures: Continue to implement any and all plans and procedures set forth by the governing body aimed at making not only the City Clerk's Office, but all other city departments and agencies, as user friendly as possible.

LEGISLATIVE

CITY COUNCIL - 111

	Account #'s	FY07 Actual	FY08 Approved	FY09 Request	FY09 Mgr	FY09 Approved
Mayor, Caulfield, Edward			19,000	19,000	19,000	
Councillor, Broderick, Kevin			15,000	15,000	15,000	
Councillor, Elliott, Rodney			15,000	15,000	15,000	
Councillor, Kazanjian, Alan			15,000	15,000	15,000	
Councillor, Lenzi, Michael			15,000	15,000	15,000	
Councillor, Martin, William			15,000	15,000	15,000	
Councillor, Mercier, Armand			15,000	15,000	15,000	
Councillor, Mercier, Rita			15,000	15,000	15,000	
Councillor, Milinazzo, James			15,000	15,000	15,000	
TOTAL		**-**	**139,000**	**139,000**	**139,000**	

		FY07 Actual	FY08 Approved	FY09 Request	FY09 Mgr	FY09 Approved
S & W Perm.	01114151-511000	140,695	139,000	139,000	139,000	
Advertising	01114153-531702	4,509	10,000	15,000	15,000	
TOTAL		**145,204**	**149,000**	**154,000**	**154,000**	

MAYOR'S OFFICE - 121

	Account #'s	FY07 Actual	FY08 Approved	FY09 Request	FY09 Mgr	FY09 Approved
Asst. to Mayor, Diana LeMay			38,483	40,427	40,427	
Aide, Michael Paglia			31,014	32,580	32,580	
TOTAL		**-**	**69,497**	**73,007**	**73,007**	

		FY07 Actual	FY08 Approved	FY09 Request	FY09 Mgr	FY09 Approved
S & W-Perm	01214151-511000	58,484	69,497	73,007	73,007	
Office Supplies	01214154-544400	567				
Office Equipment	01214170-589166	-				
Office Operations	01214157-573404		4,000	4,000	4,000	
Trans. - Monthly Allowance	01214157-570700	1,500	1,500	2,500	1,500	
Trans. Reimburse. & Seminars	01214157-570702	34	500	500	500	
Miscellaneous Charges	01214157-573400	2,073	-			
Mayoral Portrait	01214153-536700	-	3,000			
HP Monthly Lease	NEW			1,368	1,368	
TOTAL		**62,658**	**78,497**	**81,375**	**80,375**	

CITY CLERK - 161

	Account #'s	FY07 Actual	FY08 Approved	FY09 Request	FY09 Mgr	FY09 Approved
City Clerk, Richard Johnson			76,007	79,393	79,393	
Asst. City Clerk, Angela Gitschier			56,243	58,666	58,666	
Office Manager, MaryJo Christian			37,104	38,603	38,603	
Clerk of Committees, Audrey McMahon			1	1	1	
Head Clerk, Jennifer Martinez			33,907	35,006	35,006	
Head Clerk, Daryl Bastien			32,559	35,006	35,006	
Head Clerk, Kathy Hubert			33,907	35,006	35,006	
Head Clerk, Shannon Gouveia			33,907	35,006	35,006	
TOTAL		**-**	**303,635**	**316,687**	**316,687**	

		FY07 Actual	FY08 Approved	FY09 Request	FY09 Mgr	FY09 Approved
S & W - Perm	01614151-511000	330,134	303,635	316,687	316,687	
Longevity	01614151-514800	707	707	707	707	
Incentive BB Active Employees	01614151-51803	2,511	-			
Repair & Maint. Equipment	01614153-520500	933	1,500	1,500	1,500	
Printing & Binding	01614153-531800	1,973	2,000	3,000	3,000	
Office Supplies	01614154-544400	1,788	1,800	1,800	1,800	
Dues & Subscriptions	01614157-570401	100	300	300	300	
Computer Equip/ Soft.	01617754-541000	1,000	1,000	20,000	6,000	
Codification Maintenance	NEW			8,000	8,000	
TOTAL		**339,146**	**310,942**	**351,994**	**337,994**	

CITY MANAGER

Manager

Lowell School System Rents/Misc.

Marketing Development

Disability Commission

Scholarships

Contingency

Cable Access

Neighborhood Services

City Manager

Mission: It is the mission of the Lowell City Manager's Department to deliver programs and services to the City's various constituents in the most cost-effective and efficient manner possible.

The City Manager's Department oversees the day-to-day activities of every department in the City with the exception of the School Department and the departments under the City Council's control (Auditor, City Clerk, City Council, and Mayor). All major operational decisions require the City Manager's approval. This department is also the focal point for all communications with the City's legislative body, the Lowell City Council.

All budgeting and long-range financial planning is prepared and coordinated through the City Manager's Department. The City Manager generally makes appointments to City boards and committees. City department heads are appointed by, and serve at the will of, the City Manager.

In addition to these general responsibilities there are specific detailed activities that are controlled through this department. These include marketing development, planning and development, and neighborhood services.

Goals for FY09:

Goal 1, Reorganization Potential: We will continue to evaluate reorganization opportunities with regard to the departmental structure of Lowell to better group similar responsibilities, position ourselves to take advantage of efficiencies and eliminate redundancies, and provide improved responsiveness to constituents.

Goal 2, Energy Efficiency: The City Manager's staff will continue our efforts to make Lowell as energy-efficient as possible. We are currently soliciting qualifications for performance contracting, where a contractor will make improvements to our buildings that are designed to save energy, and the cost of these improvements will be paid entirely from energy savings. We also will continue to look at ways to procure natural gas and electricity using innovative pricing and bulk purchasing. Lowell is ever on the alert for alternative, renewable energy potential.

Goal 3, Recycling: Another goal is to increase Lowell's recycling rate, which will help control trash disposal costs. During fiscal year 2009, we plan to initiate automated solid waste collection. Automation will provide controls on the amount and format of trash disposal, which will enhance the attractiveness of recycling, which carries fewer restrictions. Furthermore, we plan to introduce per unit pricing (per bag fee) for excess refuse. This will better align resident costs with City costs, and encourage "free" recycling as an alternative to the costlier practice of putting recyclables in the trash. Finally, we will pursue implementation of single stream recycling to make reducing waste even easier.

Goal 4, Procurement Practices: The Management team has thoroughly evaluated Lowell's procurement practices and compared them to the best practices around the Commonwealth. We will implement several modifications to our practices that will potentially save money, provide departments with more flexibility, encourage procurement from local businesses, streamline our processes by eliminating paperwork, and shorten the time needed to process accounts payable.

Goal 5, Ordinance Codification: The City Manager's Department will oversee the completion of the ordinance codification project. This project, in concert with the City Clerk, Law Department, and MIS, will allow the City to post all ordinances on the City's web site, making it easier for the public to view and reducing foot traffic in City departments.

Goal 6, Code Enforcement: The Manager's Office will continue to coordinate with Inspectional Services, Health, Fire, Police, and Neighborhood Services departments to improve code enforcement. The foreclosure crisis makes neighborhoods vulnerable to deterioration and stepped up enforcement is one tool to battle blight. Furthermore, there are distressed buildings in certain areas of the City, especially gateway areas and prominent downtown locations that do not reflect well on the City. Efforts will be made to encourage the rehabilitation or redevelopment of these properties.

CITY MANAGER

CITY MANAGER

	Account #'s	FY07 Actual	FY08 Approved	FY09 Request	FY09 Mgr	FY09 Approved
City Manager, Lynch, Bernard F.			145,000	145,000	145,000	
Asst. City Manager, McCarthy, T.J.			1	-	-	
Assistant to City Manager, Sheehan, Andrew			82,679	86,241	86,241	
Adm. Asst. to Manager			1	-	-	
Executive Assistant , McIntosh, Donna			42,351	44,176	44,176	
Administrative Assistant, Teles, Brenda			46,166	48,154	48,154	
Special Events Coordinator, St. Onge, Andrew			56,563	58,344	58,344	
Sr.Clerk Typist, McKeon, Gail			29,689	30,469	30,469	
Dir. C.O.O.L,Nunn, Elizabeth			45,561	47,191	47,191	
TOTAL		**-**	**448,011**	**459,575**	**459,575**	**-**

		FY07 Actual	FY08 Approved	FY09 Request	FY09 Mgr	FY09 Approved
Salaries & Wages - Permanent	01234151-511000	610,457	448,011	459,575	459,575	-
Salaries & Wages - Temporary	01234151-512000	880	2,500	2,000	2,000	
Repair & Maint. Equipment	01234153-520500		200	200	200	
Leasing Equipment & Service	01234153-525100	528	500	1,600	1,600	
Professional Services	01234153-530000	6,792	8,000	7,000	7,000	
Advertising	01234153-531702	299	1,200	1,200	1,200	
Office Supplies	01234154-544400	1,889	1,300	1,300	1,300	
Mis.- Supplies - Other	01234154-545300	986	500	500	500	
Mass. Municipal Association Dues	01234157-570400	12,800	12,800	12,800	12,800	
In-State Travel Reimbursement	01234157-570701	1,059	1,500	1,500	1,500	
Transportation Reimbursement & Seminar	01234157-570702	430	500	500	500	
Miscellaneous Charges	01234157-573400	-	-	-	-	
Out of State Travel	01234160-572300	6,248	5,000	5,000	5,000	
Office Furniture & Equip	01234170-589166	131	1,000	500	500	
Computer Equipment & Seminar	01237754-540900	-	500	500	500	
Dues & Subscriptions	01237757-570401	468	500	500	500	
Sick Leave Incentive	01234151-514900	35,974	75,000	75,000	671,570	
Incentive BB Active Employees	01234151-51803	3,441	-	-	-	
Buy Back Sick Leave	01238751-518501	36,011	75,000	75,000	-	
		718,392	**634,011**	**644,675**	**1,166,245**	**-**

LOWELL SCHOOL SYSTEM

	Account #'s	FY07 Actual	FY08 Approved	FY09 Request	FY09 Mgr	FY09 Approved
Medicaid Reimbursement Expense		84,518	107,120	107,120	107,120	
Rental - School Administration	01238353-524008	459,830	450,000	450,000	-	
TOTAL		**544,348**	**557,120**	**557,120**	**107,120**	**-**

MARKETING DEVELOPMENT

	Account #'s	FY07 Actual	FY08 Approved	FY09 Request	FY09 Mgr	FY09 Approved
Professional Auditorium	01238153-525004	400,000	400,000	400,000	400,000	
Marketing - CVB	01238153-531700	100,000	100,000	100,000	100,000	
Cultural Development	01238153-535906	***100,000***	***100,000***	***100,000***	***100,000***	
Special Events	01238153-535903	127,838	100,000	100,000	100,000	
Merrimack Repertory Theatre	01238153-530210	50,000	50,000	50,000	50,000	
TOTAL		**777,838**	**750,000**	**750,000**	**750,000**	**-**

DISABILITY COMMISSION

	Account #'s	FY07 Actual	FY08 Approved	FY09 Request	FY09 Mgr	FY09 Approved
Administrative Assistant, Oxton, Jade	01244153-530053	1,375	1,500	1,500	1,500	
		1,375	**1,500**	**1,500**	**1,500**	**-**
TOTAL						

CITY MANAGER

SCHOLARSHIPS

	Account #'s	FY07 Actual	FY08 Approved	FY09 Request	FY09 Mgr	FY09 Approved
Scholarship Fund/Awards	01234190-598000	74,650	75,000	75,000	75,000	
TOTAL		**74,650**	**75,000**	**75,000**	**75,000**	**-**

MANAGER'S CONTINGENCY

	Account #'s	FY07 Actual	FY08 Approved	FY09 Request	FY09 Mgr	FY09 Approved
Reserve Fund	01237056-561700	7,181	250,000	250,000	250,000	
Salary Reserve (new)		-	-	-	-	
TOTAL		**7,181**	**250,000**	**250,000**	**250,000**	**-**

CABLE ACCESS

	Account #'s	FY07 Actual	FY08 Approved	FY09 Request	FY09 Mgr	FY09 Approved
Cable Coordinator,						
TOTAL		**-**	**-**	**-**	**-**	**-**

		FY07 Actual	FY08 Approved	FY09 Request	FY09 Mgr	FY09 Approved
Salaries & Wages - Perm	01237951-511000	6,864	-	-	-	
Holiday	01237951-514000	-	-	-	-	
Legal & filing Fees	01237953-525002	-	2,000	2,000	2,000	
Contracted Services	01237953-530002	114,671	90,000	90,000	90,000	
Misc - Supplies - Other	01237954-545300	-	500	500	500	
Dues & Subscriptions	01237957-570401	-	100	100	100	
Trans. Reimbursement & Semin	01237957-570702	-	200	200	200	
Equipment - Other	01237975-588200	8,829	15,000	15,000	15,000	
Transfer to Lowell Schools	01237991-598200	94,894	95,000	95,000	95,000	
Transfer to Lowell Voc.	01237991-598300	12,800	12,800	12,800	12,800	
TOTAL		**238,058**	**215,600**	**215,600**	**215,600**	**-**

NEIGHBORHOOD SERVICES

	Account #'s	FY07	FY08 Approved	FY09 Request	FY09 Mgr	FY09 Approved
Director,			-			
Coordinator, Michael Demaras			54,595	56,801	56,801	
Sr.Clerk Typist,			1			
TOTAL		**-**	**54,596**	**56,801**	**56,801**	**0**

		FY07 Actual	FY08 Approved	FY09 Request	FY09 Mgr	FY09 Approved
S & W-Perm.	01244151-511000	81,187	54,596	56,801	56,801	
Repair & Maintenance Equipment	01244153-520500	260	400	400	400	
Professional Services	01244153-530000	119	400	375	375	
Economic/Prof Development	01244153-530038	-	500	400	400	
Printing & Binding	01244153-531800	771	1,300	750	750	
Tuition Reimbursements	01244153-531904	-	1,000	0	0	
Office Supplies	01244154-544400	602	750	500	500	
Trans. Reimbursement & Seminars	01244157-570702	396	400	500	500	
Longevity		-	1,198	1,190	1,190	
TOTAL		**83,335**	**60,544**	**60,916**	**60,916**	**0**

FINANCE

Finance General

City Auditor

Purchasing

Assessor

Treasurer

Human Relations

Management Information Systems

Finance - General

Mission:

The Finance – General group was created last year, and was a spin-off from the City Manager's Department. Staff is responsible for coordinating all financial functions of the City, as well as preparation and updating of the annual budget and the capital plan.

Goals for FY09:

Goal 1, Update Capital Plan: We will update and implement the multi-year capital plan. This capital plan highlights the infrastructure needs of Lowell for the next five years. It considers needs for building, grounds and equipment. In addition, it provides a comprehensive analysis of the City's vehicle fleet. Finally, the plan makes recommendations as to funding our needs. Our goal is to formally integrate the capital plan into our budgeting and general financial planning processes.

Goal 2, Financial Forecasting: Beginning with this budget, we will incorporate longer term forecasting for each operating fund.

Auditor

Mission: The mission of the Auditing Department is to process and report the financial transactions of the City in a timely and accurate manner. We safeguard and monitor the City's financial resources. The Auditors Office services and assists all other Departments in fulfilling their missions. We report financial information to the State, Council, City Manager, Departments, and the public.

I will once again outline 3 main goals of this Department. I have made measurable progress on each of my goals for Fiscal 08 and plan on continuing this progress in 09.

Goals for FY09:

Goal 1, Cash Reconciliation: The City Audit and the Management Letter are documents required by Law. They are issued by our outside auditors and are reviewed by rating agencies and potential investors to determine our ratings and costs for borrowings. The current Management Letter cites "Material Weakness in Internal Controls over Cash". The Auditors Department will assist the Treasurer's Office in implementing procedures to reconcile cash on a monthly basis and thereby rectifying this material weakness.

Goal 2, Chart of Accounts: Continue restructuring the chart of accounts to make it more "user friendly". The current structure is much more complex than it needs to be. Department heads find that it is almost impossible to understand, let along be useful in making informed decisions. I have been involving departments in this process and plan on continuing with each fund.

Purchasing

Mission: The mission of the Purchasing Department is to procure all goods and services requested by City departments, school department, and any other agency within the City.

Goals for FY09:

Goal 1, Reengineering Procurement: The finance team is implementing the reengineering procurement project. The procurement cycle from cradle to grave was reviewed, discussed and reengineered in order to achieve maximum efficiencies. The benefits to this reengineering are streamlining the procurement process and centralizing the purchasing function, allowing departments to concentrate on core business operations. A revised procurement manual is being drafted that incorporates this reengineering.

Goal 2, Telecommunication Project: The City of Lowell hired a consultant to conduct an assessment of the current telecommunication operations of the City and Schools. The assessment included interviews with key telephone users and departments in both the City and Schools to understand their business needs. The Telecommunication Assessment Report also considered what other municipalities use, current industry trends, functionality to better meet the needs of our citizens, and cost. As result of this review the City will replace the current telephone systems with a new IP telephony premises-based system solution, that will both contain costs and enable the City and Schools to meet the communication needs that today's business demands.

Assessors

Mission: The Assessors Department's mission is to provide taxpayers with equitable real estate assessments for tax purposes as well as keep citizens informed about the tax exemptions the City offers to the elderly, veterans and the less fortunate, all in a welcoming and professional manner.

Goals for FY09:

Goal 1, Interim Assessment: Finalize the FY 2009 interim assessment update by the end of August and submit the data to the Department of Revenue in early September.

Goal 2, In-House Binding Of Documents: Reduce costs by binding deed and valuation books in-house rather than contracting with a company. We have purchased a binding machine and are awaiting the delivery of covers.

Goal 3, Wireless Communications: Locate all the cell towers that were erected prior to the Appeals Board's enforcement of special permitting. We have already started to target specific areas of the City to find the towers/antennae for assessment purposes, and will attempt to complete this project for fiscal year 2010 new growth.

Goal 4, Apartment and CIP Statements: Implement our new policy for income and expenses statements for apartment buildings and commercial and industrial properties. With mandatory

annual valuation updates, it is more important than ever to keep this information current. Fines for non-compliance will begin in fiscal year 2009.

Treasurer

Mission: The mission of the Treasurer's Department is to deposit and invest City funds, manage the City's borrowing, manage tax lien and tax possession accounts to increase cash flow, and make all disbursements.

The Treasurer's Department is the focal point for all cash transactions within the City. All collections are deposited through this office. While the City's funds remain in the Treasury, the Department invests cash with regard to safety, liquidity and yield. All cash payments, whether by wire or check, ultimately come from the Treasurer.

In addition to collection, banking, investment and disbursement of cash, the Treasurer is responsible for borrowing for the capital needs of the City, by issuing municipal notes and bonds at various times throughout the year.

Goals for FY09:

Goal 1, Monthly Cash Reconciliation: Establish and adhere to monthly cash reconciliation procedures.

Goal 2, Monthly Receivable Reconciliation: Establish and adhere to monthly receivable reconciliation procedures.

Goal 3, Tax Title Records: Consolidate tax title records into one comprehensive database, and reconcile that database with the general ledger.

Goal 4, Efficiency: Identify and implement new strategies to create more efficiency and automation

Human Relations

Mission: The Human Relations Office provides services that help the City to attract, retain and reward competent and dedicated employees. The department provides quality service to all prospective, current and past employees and treats all individuals with respect and professionalism. The department works with managers, supervisors and employees to develop solutions to organizational human resource issues.

Goals for FY09:

Goal 1, Personnel and Benefits Management: Ensure the efficient and effective management of personnel, benefits and human relations activities for the City by:

- Manage Human Relations operations and benefits (health, dental, life and disability insurances, unemployment insurance, employee assistance program, flexible spending accounts and deferred compensation programs)
- Maintain and secure all personnel records and confidential information

- Establish and document policies and guidelines for Human Relations processes
- Develop the Human Relations website on the City Desk Intranet
- Streamline interdepartmental processes to promote organizational efficiencies
- Combine all Union Contracts, amendments, wage scales into one central location

Goal 2, Efficiency: Promote cost-savings where feasible while ensuring the quality of employee benefits in order to attract and retain a competent and dedicated municipal workforce by:

- Utilize technology and data analysis tools to collect, track, retrieve and report data
- Implement the MUNIS Human Relations Records Management Modules
- Educate employees about benefits and advantages of various health insurance plans
- Implement wellness initiatives and workplace safety programs to reduce health costs
- Increase the efficiency of internal department operations whenever possible

Goal 3, Employee Training, Policies, and Support: Promote employee development, professionalism, public trust and ethics in local government by:

- Regularly review, update and develop HR policies and procedures
- Coordinate training programs to promote employee skills development
- Coordinate municipal law workshops for employees and managers (i.e. ADA, FMLA)
- Develop resources for managers in the administration of decentralized HR operations
- Promote policies and procedures to ensure a professional and ethical hiring process
- Serve as a central resource for consultation and assistance to all departments regarding personnel issues, labor relations, disciplinary issues, hiring process, contract interpretation and compliance with state and federal labor laws.

Management Information Systems

Mission: The Management Information Systems Department (M.I.S.) mission is to help further the transformation of the relationship between local government and the community by making technology a tool for better government. M.I.S. is responsible for providing technical services, support, and policy planning.

Goals for FY09:

Goal 1, Technology Resources: Continue to inventory, allocate, and adjust technology resources throughout the City.

Goal 2, Document Management: Continue to implement an electronic document management solution.

Goal 3, Web Access: Continue to increase usage of the City's various websites

Goal 4, Software Implementation: Introduce a new Permitting, Licensing and Complaint Management system within the City.

FINANCE

FINANCE GENERAL - 133

	Accounts #'s	FY07	FY08 Approved	FY09 Request	FY09 Mgr	FY09 Approved
Chief Financial Officer, Moses, Thomas			105,834	108,479	108,479	
Executive Secretary, Rourke, Keri			40,115	41,843	41,843	
TOTAL		**-**	**145,949**	**150,322**	**150,322**	**-**

		FY07	FY08 Approved	FY09 Request	FY09 Mgr	FY09 Approved
Salaries-Perm	01334151-511000	-	145,949	150,322	150,322	-
Office Supplies	01334154-544400	-	200	200	200	
TOTAL		**-**	**146,149**	**150,522**	**150,522**	**-**

CITY AUDITOR - 135

	Accounts #'s	FY07 Acutal	FY08 Approved	FY09 Request	FY09 Mgr	FY09 Approved
Auditor, Wright, Sheryl			84,952	88,733	88,733	
Asst. Auditor, O'Beirne, Karen (37.5 hrs)			57,433	59,990	59,990	
System Analyst, Vacant			1	1	1	
Payroll Spervisor, Lamarre, Tricia (37.5 hrs)			53,033	54,845	54,845	
Asst. Payroll Supr.. Riopelle, Lisa (40 hrs)			46,635	48,228	48,228	
Senior Accountant, Parke, Albert (40hrs)			49,753	51,452	51,452	
Head Clerk,Cardero, Maribel			33,907	39,675	35,065	
Asst. A/P Supr., Vacant			22,500	1	1	
Head Clerk, Rivera, Elizabeth			33,907	35,065	35,065	
Head Clerk, Paasewe Samutah			33,907	35,065	35,065	
Potential Upgrades			-	-	4,610	
TOTAL		**-**	**416,028**	**413,055**	**413,055**	

		FY07 Acutal	FY08 Approved	FY09 Request	FY09 Mgr	FY09 Approved
Salaries-Perm	01354151-511000	420,649	416,028	413,055	413,055	
Salaries-Temp	01354151-512000	-	-			
Overtime	01354151-513000	-	1			
Retirement vacation owed (Retirees Buy Back)	01354151-518502	20,770	770			
Buy Back Vacation (IOD)	0134151-518500	-	-			
Employee Incentive Buy Back (Active employees)	01354151-51803	947	-	990	-	
SW LONGEVITY	01354151-514800	709	-			
Repair & Maint.-Equip.	01354153-520500	283	300	150	150	
Printing & Binding	01354153-531800	224	300	150	150	
Forms & Supplies	01354154-541700	2,906	6,000	7,300	7,300	
Office Supplies	01354154-544400	1,322	1,500	1,500	1,500	
In-State Travel	01354157-570701	100	500	500	500	
Office Furn. & Equip.	01354170-589166	225	750	500	500	
Data Proc.-SP Projects - accruals/treasury module	01354253-520704	11,360	20,000	15,000	15,000	
Employee Training - MUNIS/UMAS/MMA			-	5,000	5,000	
Independent Audit (total cost $85,000 allocated)	01354153-525005	43,000	45,000	45,000	45,000	
Ins. Premium -Bond	01354257-571904	100	100	100	100	
TOTAL		**502,594**	**491,249**	**489,245**	**488,255**	

***Proposal to eliminate Asst. A/P Supervisor and Upgrage one Head Clerk to Pinnacial Specialist - Payroll for job duties - Vac/Sick**

Community Development Block Grant

	FY07	FY08 Approved	FY09 Request	FY09 Mgr	FY09 Approved
Financial Specialist, Hernandez, Everlidis	37,984	38,364	39,675	39,675	
TOTAL	**37,984**	**38,364**	**39,675**	**39,675**	

PURCHASING DEPARTMENT - 138

	Account #'s	FY07 Actual	FY08 Approved	FY09 Request	FY09 Mgr	FY09 Approved
CPO/Purchasing Agent, Vaughn, P.M.			62,690	65,391	65,391	
Deputy Purchasing Agent, Vacant			1	1	1	
Off. Mgr./Proc.Compl.Off, Themelis, Pamela			45,165	46,708	46,708	
Head Clerk, Sek, Sokra			33,907	34,436	34,436	
Principal Clerk, Foote, Pauline			32,581	33,436	33,436	
Senior Clerk, McGovern, Helen			30,891	31,703	31,703	
Senior Clerk, Vacant			1	1	1	
TOTAL		**-**	**205,236**	**211,676**	**211,676**	

		FY07 Actual	FY08 Approved	FY09 Request	FY09 Mgr	FY09 Approved
S & W-Perm.	01384151-511000	206,828	205,236	211,676	211,676	
Longevity	01384151-514800	305	306	306	306	
Incentive BB Active Employee	01384151-51803	19,064	-	-	-	
Retiree Sick / Vac Buy Back	01384151-518502	3,344	-	-	-	
Repair & Maint. Equip	01384153-520500	410	500	500	500	
Advertising	01384153-531702	2,800	2,750	5,000	5,000	
Printing & Binding	01384153-531800	-	150	150	150	
Office Supplies	01384154-544400	496	2,000	2,000	2,000	
Dues & Subscriptions	01384157-570401	400	750	750	750	
Trans. Reimb & Seminars	01384157-570702	295	1,000	1,000	1,000	
Office Furniture & Equipment	01384170-589166	-	-	-	-	
TOTAL BUDGET		**233,941**	**212,692**	**221,382**	**221,382**	

TELEPHONE EXCHANGE (formerly in the City Managers Department)

		FY07 Actual	FY08 Approved	FY09 Request	FY09 Mgr	FY09 Approved
Purchase of Services	01584153-530000	261,694	290,000	290,000	290,000	
Telephone	01584753-520200	(19,184)	2,500	2,500	2,500	
Misc-Supplies-Other	01584754-545300	394	2,000	2,000	2,000	
Telephone-moves, adds, equip	01584754-545301	7,811	10,000	10,000	10,000	
TOTAL		**250,714**	**304,500**	**304,500**	**304,500**	

ASSESSORS - 141

	Account #'s	FY07 Actual	FY08 Approved	FY09 Request	FY09 Mgr	FY09 Approved
Chief Assessor, LeMay Susan			62,690	66,747	66,747	
Assessor, Golden Karen			51,444	54,325	54,325	
Assessor, Cohen Joel			51,444	54,325	54,325	
Adm. Asst. Bd., Callahan Donna			47,041	49,052	49,052	
Adm. Asst. Bd./ Finance, Patenaude Lisa			39,529	41,123	41,123	
Asst. Assessor, Rondeau, Ryan			34,136	32,030	32,030	
Asst. Assessor, Theriault, Chad			30,248	35,880	35,880	
Appraisal Clerk, Gagniere Cathy			35,115	36,898	36,898	
Principal Clerk, N Karen Nielsen			31,930	32,644	32,644	
Head Clerk, Boucher, Aline			33,907	34,820	34,820	
Principal Clerk, layoff			1	1	1	
Principal Property Lister, Hubert Lindsey			34,081	34,212	34,212	
Annual Chair Stipend			1,500	1,500	1,500	
TOTAL		**-**	**453,066**	**473,557**	**473,557**	

		FY07 Actual	FY08 Approved	FY09 Request	FY09 Mgr	FY09 Approved
S & W - Perm	01414151-511000	475,851	453,066	473,557	473,557	
Longevity	01414151-514800	360	360	360	360	
Incentive BB Active Employees	01414151-51803	6,799	-	-	-	
Repair & Maint. Equipment	01414153-520500	1,790	2,000	2,000	2,000	
Appraisal's	01414153-530010	9,900	10,000	10,000	10,000	
Prof Service - Interim Reval/P.P. Relist/Tri Reval	01414153-530022	100,000	190,000	140,000	100,000	
Advertising	01414153-531702	1,701	2,500	2,500	2,500	
Printing & Binding	01414153-531800	1,655	2,000	2,000	2,000	
Data Proc- Equi & Supply	01414154-540900	1,985	2,000	2,000	2,000	
Office Supplies	01414154-544400	2,016	2,000	2,000	2,000	
Tuition Reimb	01414157-531904	-	1,000	1,000	1,000	
Dues & Subscriptions	01414157-570401	2,135	2,200	2,200	2,200	
Trans Reimburse & Seminars	01414157-570702	3,434	4,500	4,500	4,500	
Miscellaneous Charges	01414157-573400	1,579	2,000	2,000	2,000	
Office Furniture & Equipment	01414170-589166	887	800	800	800	
Data Processing - Spec Proj	01414253-520704	957	1,500	1,500	1,500	
Leasing of copier	01414253-525100	2,268	1,488	1,488	1,488	
TOTAL		**613,315**	**677,414**	**647,905**	**607,905**	

TREASURERS - 145

	Account #'s	FY07 Actual	FY08 Approved	FY09 Request	FY09 Mgr	FY09 Approved
Treasurer, McGurl, David			83,000	86,676	86,676	
Asst. Treasurer, Winters, Judith			57,388	59,712	59,712	
Sr. Accountant, Darezzo, Kathleen A.			43,564	45,658	45,658	
Accountant, Butt, Donna A.			39,143	40,573	40,573	
Head Clerk, Coupal, Alicia			33,944	35,184	35,184	
Head Clerk, Boisson, Belinda			36,328	37,655	37,655	
Head Clerk, Roane, Gertrude A			36,328	37,655	37,655	
Principal Clerk, McMahon, Sheila (injured)			30,929	31,986	31,986	
Principal Clerk, Vacant			1	1	1	
Senior Clerk, Vacant			1	1	1	
Senior Clerk, Vacant			1	1	1	
Clerk Typist (2), Vacant			2	2	2	
Accountants (2), Vacant			2	2	2	
Cashier (1)			1	1	1	
1st Asst. Parking Clerk, Coughlin, Judy (37.5 Hrs)			44,546	46,173	46,173	
Head Clerk/Treas Parking Div, vacant			35,763	32,266	32,266	
2nd Asst. Parking Clerk Hudzik, Courtney (37.5Hrs)			37,785	38,777	38,777	
TOTAL		**-**	**478,726**	**492,324**	**492,324**	

		FY07 Actual	FY08 Approved	FY09 Request	FY09 Mgr	FY09 Approved
S & W-Perm.	01454151-511000	511,255	478,726	492,324	492,324	
S & W-Temp.	01454151-512000	-	43,500	20,000	20,000	
Overtime	01454151-513000	3,192	-			
Longevity	01454151-514800	1,175	1,175			
Incentive BB Active Employees	01454151-51803	1,506	-			
Retiree Sick/Vac Buy Back	01454151-518502	1,733	-			
Repair & Maint. Equipment	01454153-520500	3,550	7,000	4,000	4,000	
Professional Services	01454153-530000	73,716	70,000	70,000	70,000	
Bond Counsel - Banking Serv	01454153-530028	42,235	50,000	50,000	50,000	
Printing & Binding	01454153-531800	2,837	5,000	5,000	5,000	
Postage	01454153-536900	189,994	225,000	234,000	234,000	
Equipment Leasing	01457753-525100	2,878	4,500	10,500	10,500	
Office Supplies	01454154-544400	2,916	3,000	6,000	6,000	
Dues & Subscriptions	01454157-570401	365	400	400	400	
Transportation Reimbursement	01454157-570704	2,473	3,000	2,000	2,000	
Tax Title Fees	01454157-573400	38,836	-	-	-	
Ins. Premiums - Bonds	01459657-571904	3,666	4,000	4,000	4,000	
TOTAL		**882,327**	**895,301**	**898,224**	**898,224**	**-**

HUMAN RELATIONS - 152

	Account #'s	FY07 Actual	FY08 Approved	FY09 Request	FY09 Mgr	FY09 Approved
Human Relations Manager, Hebert, Kellie			76,007	71,565	71,565	
Assistant Human Relations Manager, Callery, Mary			53,126	62,317	55,204	
Human Relations Assistant, Vinas, Stephanie			-	30,939	30,939	
Administrative Assistant, Cheney, Kathleen			37,056	-	-	
Potential Upgrade			-	-	7,113	
TOTAL		**-**	**166,189**	**164,821**	**164,821**	**-**

		FY07 Actual	FY08 Approved	FY09 Request	FY09 Mgr	FY09 Approved
S & W - Perm.	01524151-511000	164,320	166,189	164,821	164,821	
S & W - Temp.	01524151-512000	9,098	9,400	9,464	9,464	
Longevity	01524151-514800	211	212	148	148	
Incentive BB Active Employees	01524151-51803	2,417	-			
Repair & Maintenance Equipment	01524153-520500	396	-			
Drug Program	01524153-520607	2,941	4,000	2,800	2,800	
Economic/Prof. Development	0154153-525200	1,000	1,000	1,000	1,000	
Professional Services	01524153-530000	2,860	2,000	2,500	2,500	
Safety Committee	01524153-530031	468	-	500	500	
Pre-employment physicals	01524153-530103	4,833	4,500	4,500	4,500	
Advertising	01524153-531702	1,740	2,000	1,500	1,500	
Printing & Binding	01524153-531800	876	700	700	700	
Office Supplies	01524154-544400	807	700	700	700	
Transportation, Reimbursement & Seminars	01524157-570702	661	500	500	500	
Dues & Subscriptions	01524157-570401	500	450	450	450	
Misc.	01524157-573400	500	350	350	350	
TOTAL		**193,627**	**192,001**	**189,933**	**189,933**	**-**
TOTAL BUDGET		**193,627**	**192,001**	**189,933**	**189,933**	**-**

Health Insurance Trust	FY07 Actual	FY08 Approved	FY09 Request	FY09 Mgr	FY09 Approved
Health Trust/Benefits Coordinator, Cheney, Kathleen			42,100	42,100	
			42,100	**42,100**	

MANAGEMENT INFORMATION SYSTEMS - 155

	Account #'s	FY07 Actual	FY08 Approved	FY09 Request	FY09 Mgr	FY09 Approved
Chief Information Officer, Fernandez, Miran			92,409	96,022	96,022	
MIS Director, Gagnon, George (Ted)			77,785	80,134	80,134	
Systems Administrator, Kapeckas, Edward			62,584	64,474	64,474	
Systems Administrator, Welch, David			61,058	62,902	62,902	
GIS Manager, Donovan, Joseph			58,339	60,101	60,101	
Network Systems Specialist, John Meyers			30,900	33,586	33,586	
Application Developer, John Overton			43,693	45,013	45,013	
Desktop Support Specialist, Bleckmann, Mark			41,572	42,827	42,827	
Desktop Support Specialist, Vacant			1	1	1	
Technical Administrative Assistant, Carvalho, April			33,403	34,412	34,412	
Senior Clerk, Vacant			1	1	1	
TOTAL		**-**	**501,745**	**519,473**	**519,473**	**-**

		FY07 Actual	FY08 Approved	FY09 Request	FY09 Mgr	FY09 Approved
S & W-Perm. (1)	01554151-511000	500,813	501,745	519,473	519,473	
S & W-Temp.(2)	01554151-512000	228	10,000	8,000	8,000	
Overtime (3)	01554151-513000	34,927	17,500	15,000	15,000	
Incentive BB Active Employee	01554151-51803	1,481	-	-	-	
Repair & Maint of Equipment (4)	01554153-520500	120,635	77,000	74,000	74,000	
Data Processing - Spec Proj (5)	01554153-520704	18,894	28,000	28,000	28,000	
Leasing Equip. & Software (6)	01554153-525100	200,440	132,000	132,000	132,000	
Professional Services (7)	01554153-530000	15,490	59,000	52,000	52,000	
Employee Training (8)	01554153-530108	17,636	25,000	23,000	23,000	
Data Proc - Equip & Supply (9)	01554154-540900	32,099	54,000	52,000	52,000	
Office Supplies (10)	01554154-544400	3,833	4,500	4,300	4,300	
Software Licensing & Support (11)	1554157-570100	443,122	466,000	476,529	476,529	
Computer Equip/Software (12)	01554154-541000	20,425	40,000	38,000	38,000	
TOTAL		**1,410,022**	**1,414,745**	**1,422,302**	**1,422,302**	**-**

LEGAL

Law

Elections

Law

Mission: The mission of the Law Department is to provide a wide range of legal services to the City of Lowell through its City Council, School Committee, City Manager, and departments, boards and commissions. It is also the mission of the Law Department to perform all of the duties set forth in Chapter 2, Article V, Section 2-256 of the Lowell City Code.

Overview: The major areas of operation are as in-house counsel services, litigation, both civil and administrative; tax title; and workers' compensation.

Goals for FY09:

Goal 1, Streamline IOD Billing: The Department will undertake efforts to streamline injured on duty billing procedures and institute changes for the start of the new fiscal year.

Goal 2, Examine Methods to Increase Collection: Collections pertain to a number of different areas, including but not limited to third party claims; damage to City property; claims from other departments for such items as police details, hazmat spills, clean up liens; and tax title properties.

Goal 3, Docketing: The Department will review the effectiveness of the current docketing system and explore changes to that system as appropriate.

Goal 4, Database and Tracking System: The Department will develop a database and tracking system for all matters of litigation and in-house counsel services for future statistical analysis.

Elections

Mission: The mission of the Election Commission is to conduct all elections and the annual census.

The Election Commission is a 2-function office, conducting all elections held in the City as well as conducting the annual City Census. Conducting an election takes several months to prepare for. We begin preparations in the spring for the primaries held in September and the Elections held in November of each year. Preparations include everything from voter registration to voting machine programming.

Goals for FY09:

Goal 1, Voter education and registration: Staff will attend neighborhood meetings and meet with community leaders to discuss voter registration and election dates and deadlines.

Goal 2, Increase voter turnout: We will continue to recruit bi-lingual poll workers and utilize local media to communicate election dates and polling locations.

Goal 3, Relocate polling locations: Two polls are located in fire stations that no longer meet our needs due to exterior lighting and parking availability. We will attempt to identify and secure alternative sites that better serve the electorate.

LEGAL

LAW DEPARTMENT - 151

	Account #'s	FY07 Actual	FY08 Approved	FY09 Request	FY09 Mgr	FY09 Approved
City Solicitor, O'Connor, Christine			103,001	108,896	108,896	
1st Asst. City Solicitor, McMahon, Kimberly			76,007	80,357	80,357	
Asst. City Solicitor, Leahey, Brian			70,066	74,077	74,077	
Asst. City Solicitor, Sheehy, Maria			43,516	46,007	46,007	
Asst. City Solicitor, Slagle, Robert			61,012	64,504	64,504	
Asst. City Solicitor, Vacant			**1**	1	1	
Asst. City Solicitor/Tax Title, McKenna, John			64,413	68,100	68,100	
Asst. City Solicitor, Of Counsel			S&WT	S&WT	S&WT	
Asst. City Solicitor, Of Counsel			S&WT	S&WT	S&WT	
Workers Comp. Agent, Gagnon, Karen			61,012	64,504	64,504	
Claims Investigator			S&WT	S&WT	S&WT	
Legal Office Mgr/Litigation Mgr., Apostolos, Maureen			62,690	66,278	66,278	
Asst. Office Mgr/Contract Administrator, Duggan, Kathy			61,012	64,504	64,504	
Principal Clerk, Pietroforte, Marta			32,581	33,767	33,767	
Sr.Clerk, Vacant			1	1	1	
Asst. Contract Administrator, Tessier, Marie			42,138	44,279	44,279	
Paralegal, Vacant			1	1	1	
Paralegal/Tax Title, Long, Thida			37,116	38,763	38,763	
City Physician			1	1	1	
Physician-Public Safety Officers - §111F			0	-	-	
Executive Secretary - License Comm. Wynn, R.			44,782	46,770	46,770	
License Commissioner			1,300	1,300	1,300	
License Commissioner			1,300	1,300	1,300	
License Commissioner, Vacant			1,300	1,300	1,300	
TOTAL		**0**	**763,250**	**804,710**	**804,710**	**-**

		FY07 Actual	FY08 Approved	FY09 Request	FY09 Mgr	FY09 Approved
S & W Perm.	01514151-511000	662,142	763,250	804,710	804,710	
S & W Temp.	01514151-512000	67,748	69,237	69,237	69,237	
Longevity	01514151-514800	628	725	725	725	
Sick Leave Incentive Buyback Active Employees	01514151-51803	5,096	0	-	-	
Retiree Sick/Vac Buyback	01514151-518502	9,867	0	-	-	
Repair/Maint.Equip.	01514153-520500	3,739	4,000	4,000	4,000	
Legal & Filing Fees	01514153-525002	4,344	7,000	7,000	7,000	
Legal Research	01514153-525003	1,878	2,000	2,000	2,000	
Professional Services	01514153-530000	9,826	90,000	90,000	90,000	
Printing & Binding	01514153-531800	745	1,000	1,000	1,000	
Research Materials	01514154-541602	16,866	30,000	30,000	30,000	
Office Supplies	01514154-544400	2,589	3,500	3,500	3,500	
Dues & Subscriptions	01514157-570401	353	1,000	1,000	1,000	
Trans.Reim./Seminars	01514157-570702	4,771	6,000	6,000	6,000	
Tax Title Fees	TBD-573400		38,000	38,000	38,000	
Office Furn./Equip.	01514170-589166	1,000	1,000	1,000	1,000	
Ins. Premiums - Other	01514257-571903	168	150	150	150	
Computer Equip./Software	01514357-570102	2,260	2,500	2,500	2,500	
		794,018	**1,019,362**	**1,060,822**	**1,060,822**	**-**

ELECTION OFFICE - 162

	Account #'s	FY07 Actual	FY08 Approved	FY09 Request	FY09 Mgr	FY09 Approved
Office Manager, Cenik, Gail			39,887	41,914	41,914	
Election Clerk, Ouellette, Maureen			37,480	39,663	39,663	
Election Clerk, Heng, Seda			38,269	39,663	39,663	
Election Commissioner, Briere, Mark			1,205	1,200	1,200	
Election Commissioner, Thel, Sar			1,205	1,200	1,200	
Election Commissioner,Merrill, William			1,205	1,200	1,200	
Election Commissioner, Teague, Denis			1,205	1,200	1,200	
TOTAL		**0**	**120,456**	**126,040**	**126,040**	**-**

		FY07 Actual	FY08 Approved	FY09 Request	FY09 Mgr	FY09 Approved
Salaries & Wages - Perm	01624151-511000	107,677	120,456	126,040	126,040	
Salaries & Wages - Temp	01624151-512000	62,179	67,000	65,000	65,000	
Overtime	01624151-513000	5,786	7,000	7,000	7,000	
Retiree Sick / Vac Buy Back	01624151-518502	1,539	0	-	-	
Rental of Halls	01624153-524003	1,000	1,260	1,260	1,260	
Professional Services	01624153-530000	9,477	12,000	12,000	12,000	
Advertising	01624153-531702	0	300	300	300	
Printing & Binding	01624153-531800	5,251	5,000	3,000	3,000	
Census Forms Printing	01624153-531802	5,000	7,000	6,000	6,000	
Postage	01624153-536900	11,700	11,700	11,000	11,000	
Voting Machine Supplies	01624154-540500	71	300	300	300	
Office Supplies	01624154-544400	929	600	600	600	
Freight Charges	01624157-573500	3,960	4,620	-	-	
TOTAL BUDGET		**214,569**	**237,236**	**232,500**	**232,500**	**-**

PLANNING & DEVELOPMENT

Planning Board

Planning & Development

Planning & Development

Mission: The mission of the Office of the City Manager, Division of Planning and Development (DPD), is to conduct all aspects of short and long term planning and administer the Community Development Block Grant (CDBG), HOME Investments Partnership Program (HOME), Emergency Shelter Grants (ESG) and Housing Opportunities for Persons with AIDS (HOPWA) Programs, which are annual entitlements funded by the Federal Department of Housing and Urban Development.

DPD is proactive on numerous fronts, taking advantage of State and Federal programs to help stimulate development. The DPD oversees Lowell's 20-year Comprehensive Master Plan, which established long-term goals and provides a shared vision aimed at unified and coordinated development. The long-range policies serve as the framework for future development. The Master Plan, our two Urban Revitalization Plans (Acre & JAM), and Neighborhood Plans seek to continue the expansion of the tax base by encouraging and expanding residential and commercial development opportunities. DPD's mission will continue to be the implementation and oversight of these policy documents. DPD staff works continuously with input from the public sector, City Officials, private sector and other partners to create a "lifetime city" for people of various backgrounds to live, work and play.

DPD's responsibilities include the following areas of endeavor:
Administration of the CDBG, HOME, ESG and HOPWA Programs
Industrial, Commercial and Residential Development
Urban Planning, Design and Graphic Arts
Grantsmanship, Accounting and Contract Management
Land Use Policy and Asset Management
Neighborhood Planning and Historic Preservation
Housing Rehabilitation, Lead Abatement, and Homelessness Issues
Environmental Policy and Open Space Management
Transportation, Parking and Access
Marketing and Public Relations

FY 2007-2008 Accomplishments

- Facilitated the Hamilton Canal District redevelopment project, including designation of Trinity Financial as the Master Developer, negotiation of land disposition terms with the Trinity and the Division of Capital Asset Management (DCAM), coordination of the Vision Sessions, and ongoing project planning.
- Managed the construction and opening of the Edward Early, Jr. Parking Structure.
- Processed 96 grants through Federal Programs serving over 18,000 persons and addressing 207 public facility improvements.
- Planning Board review of 10 new commercial uses including Target, CVS, Burger King, two Dunkin Donuts, a retail plaza and a 17,000 sf commercial bldg. and 53,000 sf retail/office bldg.
- Over 300 graphic design pieces aimed at marketing, special events and project promotion.
- Obtained over $3 million in grant awards and disposed of over $400k in surplus property.
- Revived Troubled & Abandoned Properties List and expanded Brownfields assessments.
- Completed 40R Smart Growth application and worked with MIT on Upper Merrimack study.

- Assisted over 30 first time home buyers (FTHB's), completed 42 new housing units, rehabbed 5, and deleaded 71.
- Conservation Commission processed 26 applications.
- Managed annual pavement marking program, responded to over 40 regulatory and HP requests.
- Averaged 10-15 business inquiries daily in response to marketing efforts. Assisted 43 site searches resulting in 11 new or expanded businesses and 129 new or retained jobs resulting in $9.5 million in new private investment.

DIVISION OF PLANNING & DEVELOPMENT

PLANNING BOARD - 175

	Account #'s	FY07 Actual	FY08 Approved	FY09 Request	FY09 Mgr	FY09 Approved
Chairman,Linnehan, Thomas			1,400	1,400	1,400	
Member, Clermont, Joseph			1,000	1,000	1,000	
Member, Lockhart, Richard			1,000	1,000	1,000	
Member, Gendron, Stephen			1,000	1,000	1,000	
Member, Frechette, Gerard			1,000	1,000	1,000	
Associate Planner, Claussen, Aaron			45,212	47,037	47,037	
TOTAL		**0**	**50,612**	**52,437**	**52,437**	**-**

		FY07 Actual	FY08 Approved	FY09 Request	FY09 Mgr	FY09 Approved
S & W-Perm.	01754151-511000	49,658	50,612	52,437	52,437	
Dues & Subscriptions	01754157-570401	-	220	220	220	
TOTAL PLANNING BOARD		**49,658**	**50,832**	**52,657**	**52,657**	**-**

DIVISION OF PLANNING & DEVELOPMENT - 182

	Account #'s	FY07 Actual	FY08 Approved	FY09 Request	FY09 Mgr	FY09 Approved
Asst. City Manager/Director, Baacke, Adam			100,245	104,794	104,794	
Director of Planning & Permitting, Proakis, George			71,994	74,888	74,888	
Asst. City Solicitor, Talty, Patricia			68,191	71,286	71,286	
Chief Planner, Vacant			63,143	65,692	65,692	
Urban Renewal Proj. Manager, James Errickson			55,657	57,331	57,331	
Historic Bd. Admin., Stowell, Stephen			53,161	54,760	54,760	
Asset Manager, Bevere,Lawrence			52,716	54,302	54,302	
Transportation Engineer, Gomes, Jeffrey			44,930	46,281	46,281	
Economic Dev. Officer, Dickinson, Maria			45,114	51,504	51,504	
Downtown Coordinator, Samaras, Chris			44,062	45,387	45,387	
Executive Secretary, Spenard, Nancy			46,166	48,260	48,260	
Environmental Officer, Thomas, Christine			40,160	51,504	51,504	
Design Planner, Tradd, Diane (26h/wk)			38,149	39,690	39,690	
Finance Officer, Masson, Susan			34,874	35,923	35,923	
Neighborhood/Traffic Planner, Roux, Matthew (35h/wk)			31,414	40,449	40,449	
Design Planner, Swaille, Sandra (14h/wk)			20,351	20,963	20,963	
Secretary/Receptionist, Collins, R.			29,635	30,410	30,410	
Neighborhood Planner, Vacant			37,301	-	-	
Planning Secretary, Vacant			1	-	-	
TOTAL		**0**	**877,264**	**893,424**	**893,424**	**-**

DIVISION OF PLANNING & DEVELOPMENT

		FY07 Actual	FY08 Approved	FY09 Request	FY09 Mgr	FY09 Approved
S & W-Perm.	01824151-511000	907,055	877,264	893,424	893,424	
S & W Conservation Commission	NEW			10,000	10,000	
Longevity	01824151-514800	847	1,281	1,281	1,281	
Incentive BB Active Employees	01824151-51803	8,244	-	-	-	
Telephone	01824153-520200	500	500	500	500	
Repair & Maintenance Equipment	01824153-520500	4,883	5,000	5,000	5,000	
Leasing Equipment & Service	01824153-525100	4,963	5,000	5,000	5,000	
Business/Marketing Development	01824153-525800	297,563	300,000	300,000	300,000	
Professional Services	01824153-530000	22,991	23,000	23,000	23,000	
Appraisals/Assessments	01824153-530010	10,000	10,000	10,000	10,000	
Advertising	01824153-531702	13,671	15,000	15,000	15,000	
Printing & Binding	01824153-531800	1,249	1,250	1,250	1,250	
Office Supplies	01824154-544400	3,989	4,000	4,000	4,000	
Dues & Subscriptions	01824157-570401	1,175	1,250	1,250	1,250	
Trans. Reimbursement & Seminars	01824157-570702	11,063	12,528	12,528	12,528	
Miscellaneous Charges	01824157-573400	10,936	12,000	12,000	12,000	
Traffic Improv-Signalization	01824170-588401	22,229	17,000	17,000	17,000	
Office Furniture	01824170-589166	-	1,500	1,500	1,500	
Capital Improvements	01824175-588508	3,000	3,000	3,000	3,000	
Property Management	01824253-530110	22,697	30,000	30,000	-	
Computer Hardware/Software	01824270-570102	-	1,250	1,250	1,250	
ACRE Urban Renewal	01824175-580303	49,771	50,000	50,000	50,000	
JAM Urban Renewal	01824175-580304	86,379	100,000	100,000	100,000	
Two for Lowell	01824175-580305	50,000	50,000	50,000	50,000	
TOTAL		**1,533,206**	**1,520,823**	**1,546,983**	**1,516,983**	**-**

DIVISION OF PLANNING & DEVELOPMENT

Community Development Block Grant	**Account #'s**	**FY07**	**FY08 Approved**	**FY09 Request**	**FY09 Mgr**	**FY09 Approved**
Deputy Director/HOME Admin.,Barton, Anne		82,022	82,679	88,475	88,475	
Director of Economic Development, Parks, Theresa		69,869	70,568	72,691	72,691	
Director of Housing Programs, LaMotte, Michael		66,449	67,114	69,133	69,133	
Lead Paint Program Director, McLeod, Jane		56,976	57,546	59,277	59,277	
Sr. Finance Officer, McLaughlin, Dyanne		52,358	52,882	54,473	54,473	
Community Development Specialist, King, Linda		49,428	49,923	51,424	51,424	
Housing Program Manager, Ferreira, Philip		47,071	47,541	48,971	48,971	
Sr. Community Devel. Planner, Lamey, Allison(37.5hrs)		49,109	49,600	56,655	56,655	
Lead Paint Coordinator, Busby, Ed		45,070	45,521	46,891	46,891	
Construction Manager, Lucken, Patti		43,709	44,146	45,474	45,474	
ED Assistant, Suon, Sophy		43,059	43,490	44,798	44,798	
Housing Rehab Tech, MacDonald, John		40,182	40,584	41,805	41,805	
Graphic Designer, Moyle, Michael		38,081	38,462	39,619	39,619	
Accounting Office Manager, Malapan, Sharon		37,766	38,290	35,923	35,923	
Lead Paint Technician, Vacant		40,182	40,182	41,805	41,805	
Sr. Program Manager, Murphy, Susan(37.5hrs)		39,472	39,736	40,931	40,931	
Lead Paint Program Specialist, Demoura, Ryan		36,073	36,435	37,530	37,530	
Program Assistant, Caron, Jackie		33,659	33,996	36,053	36,053	
Clerk/Typist, Dolan, Doreen		29,118	29,635	30,410	30,410	
Housing Secretary, Solomon, Amy		29,118	29,635	30,410	30,410	
Lead Paint Program Intake Specialist, Vacant		18,008	18,008	-	-	
Design Planner, Tradd, Diane (9hrs)		13,205	13,205	13,739	13,739	
Historic Bd. Asst. Admin., Zunino, Kim (20h/wk)		-	-	35,286	35,286	
Senior CD Specialist, Vacant		1	1	-	-	
Community Development Assistant, Vacant		1	1	-	-	
Assistant Planner, Vacant		1	1	-	-	
Project Manager, Vacant		1	1	-	-	
TOTAL FEDERALLY FUNDED POSITIONS		**959,988**	**969,182**	**1,021,773**	**1,021,773**	**-**

POLICE

Police

Mission: The Lowell Police Department works to reduce crime, the fear of crime, and improve the quality of life for Lowell residents by providing 24/7 police services to the community.

Goals for FY09:

Goal 1, Increase Police Presence: Due to attrition the Police Department has suffered a decrease in the force. Currently, with the help of an Executive Office of Public Safety and Security grant, the department is in the process of the hiring 15 new officers. This academy class will replenish the force. These officers will not be available for patrol until March of 2009. Therefore, a plan to retain and continually increase the staffing levels needs to be created.

Goal 2, Improve Services Provided To The Community: We are dedicated to improving the quality and efficiency of services provided to the community. To accomplish this, the police department is procuring a management study from an outside vendor. This study will outline potential recommendations and/or changes that can enhance the department's ability to serve the community.

Goal 3, Improve Technology and Communication: Our current communication center and emergency management center are antiquated. We are currently working to construct a new center within the current police infrastructure. This project will allow the department to improve communication with the community and other public safety agencies. Obtaining real time information and maintaining communication is vital. Technology is continuously evolving and to maintain our ability to serve the public we need to prioritize enhancing the technological capabilities of the police department.

POLICE - 210

	Account #'s	FY07 Actual	FY08 Approved	FY09 Request	FY09 Mgr	FY09 Approved
Superintendent, Lavallee, Kenneth			132,896	136,894	136,894	
Deputy Superintendent, Cormier, Dennis			112,842	117,399	117,399	
Deputy Superintendent Provisional, Ryan, Arthur Jr.			100,975	117,399	117,399	
Captain, Flaherty, John			100,975	105,053	105,053	
Captain, Friedl, Deborah			100,975	105,053	105,053	
Captain, Kennedy, Thomas			100,975	105,053	105,053	
Temp Captain, McPadden, James			90,379	105,053	105,053	
Temp Captain, Richardson, Raymond			90,379	105,053	105,053	
Captain, Staveley, Kevin			100,975	105,053	105,053	
Captain, Sullivan, Kevin			100,975	105,053	105,053	
Captain, Taylor, William			100,975	105,053	105,053	
Captain, Webb, Jonathan			100,975	105,053	105,053	
Lieutenant, Buckley, Mark			90,379	94,028	94,028	
Lieutenant, Busby, William			90,379	94,028	94,028	
Lieutenant Temp, Crowley, Timothy			80,917	94,028	94,028	
Lieutenant, Dowling, Edward			90,379	94,028	94,028	
Lieutenant, Golner, Barry			86,763	90,267	90,267	
Lieutenant, Hodgdon, James			90,379	94,028	94,028	
Lieutenant, Humphrey, Randall			86,763	90,267	90,267	
Lieutenant, Laferriere, Paul			90,379	94,028	94,028	
Lieutenant, Larocque, Daniel			90,379	94,028	94,028	
Lieutenant Temp, Lombard, Thomas			80,917	94,028	94,028	
Lieutenant, Meehan Thomas			90,379	94,028	94,028	
Lieutenant, Potvin, Ronald			79,533	82,745	82,745	
Lieutenant, Rouine, Francis			90,379	94,028	94,028	
Sergeant, Boyle, Douglas			80,917	84,185	84,185	
Sergeant, Callahan, Richard			64,734	67,348	67,348	
Sergeant, Capone, Diane			80,917	84,185	84,185	
Sergeant, Crawford, Donald			77,680	80,817	80,817	
Sergeant, Daly, Thomas			80,917	84,185	84,185	
Sergeant, Davis, John			80,917	84,185	84,185	
Sergeant, Dolan, John			80,917	84,185	84,185	
Sergeant, Duarte, Charles			80,917	84,185	84,185	
Sergeant, Fitzpatrick, James			71,207	74,083	74,083	
Sergeant, Fleming Thomas			80,917	84,185	84,185	
Sergeant, Kilbride, Timothy			80,917	84,185	84,185	
Sergeant, Kilmartin, Michael			80,917	84,185	84,185	
Sergeant, McCann, Michael			77,680	80,817	80,817	
Sergeant, Morrill, Steven			77,680	80,817	80,817	
Sergeant, Murray, Joseph			77,680	80,817	80,817	
Sergenat, Noone, Jonathan			66,451	84,185	84,185	
Sergeant, O'Keefe, Michael			80,917	84,185	84,185	
Sergeant, O'Neill, Steven			80,917	84,185	84,185	
Sergeant Temp, Peaslee, David			66,451	84,185	84,185	
Sergeant, Quirbach, David			80,917	84,185	84,185	
Sergeant, Santos, Shaun			80,917	84,185	84,185	
Sergeant, Sheehan, John			77,680	80,817	80,817	
Sergeant, Siopes, Thomas			80,917	84,185	84,185	
Sergeant, Torres, Jose			77,680	80,817	80,817	
Sergeant, Tousignant, David			80,917	84,185	84,185	
Sergeant, Trudel, James			80,917	84,185	84,185	
Sergeant, Otera, Angel			66,451	84,185	84,185	
Sergeant, Fuller, Scott			66,451	84,185	84,185	
Officer, Alvarez, Robert			66,451	69,134	69,134	
Officer, Annis, David			63,793	66,369	66,369	
Officer, Arbour, Brian			53,510	60,838	60,838	
Officer, Asamoah, George			39,628	44,789	44,789	
Officer, Beauchesne, Dawn			66,451	69,134	69,134	
Officer, Beland, Stephen			66,451	69,134	69,134	
Officer, Bellefeuille, Thomas			53,160	55,307	55,307	
Officer, Bergeron, Michael			53,160	55,307	55,307	
Officer, Bernard, William			63,793	66,369	66,369	
Officer, Berube, Karen			53,160	55,307	55,307	
Officer, Bomil, Christopher			66,451	69,134	69,134	
Officer, Bourrett, Raymond			63,793	66,369	66,369	
Officer, Boutselis, John			66,451	69,134	69,134	
Officer, Bowler, Nathan			53,160	55,307	55,307	
Officer, Brady, Daniel			63,793	66,369	66,369	
Officer, Burke, Michael			66,451	69,134	69,134	
Officer, Callahan, Brian			66,451	69,134	69,134	
Officer, Callahan, John			66,451	69,134	69,134	
Officer, Callahan, William			63,793	66,369	66,369	
Officer, Camara, Michael			63,793	66,369	66,369	
Officer, Caron, Robert			66,451	69,134	69,134	

Officer, Cassella, James	53,160	55,307	55,307
Officer, Christiansen, Neils	48,645	55,307	55,307
Officer, Ciavola, Stephen	53,160	55,307	55,307
Officer, Comtois, Joseph	58,477	60,838	60,838
Officer, Concepcion, Felix	63,793	66,369	66,369
Officer, Conroy, Phillip	63,793	69,134	69,134
Officer, Conroy, Julie	66,451	66,369	66,369
Officer, Corcoran, Paul	66,451	69,134	69,134
Officer, Cormier, Raymond	58,477	60,838	60,838
Officer, Coughlin, Linda (Partially Grant Funded)	17,311	18,013	18,013
Officer, Couture, David	45,163	54,617	54,617
Officer, Coyle, Stephen	63,793	66,369	66,369
Officer, Cullen, John	63,793	66,369	66,369
Officer, Czarnionka, Casimir	58,477	60,838	60,838
Officer, Davidson, Robert	58,477	60,838	60,838
Officer, DeMaio, James	53,160	55,307	55,307
Officer, Desilets, Richard	58,477	60,838	60,838
Officer, Desmarais, Daniel	52,549	55,307	55,307
Officer, Dillon Gary	63,793	66,369	66,369
Officer, Donaldson, David	63,793	66,369	66,369
Officer, Dower, Mindy	39,628	49,778	49,778
Officer, Downs, Christal	63,793	66,369	66,369
Officer, Drakoulakos, Peter	43,113	53,055	53,055
Officer, Durham, Joseph	58,477	60,838	60,838
Officer, Dyer, Robert	63,793	66,369	66,369
Officer, Erickson, Corey	58,477	60,838	60,838
Officer, Espinola, Joseph	66,451	69,134	69,134
Officer, Farnum, Michael	66,451	69,134	69,134
Officer, Fay, James	63,793	66,369	66,369
Officer, Fenlon, Todd	53,160	55,307	55,307
Officer, Fernandez, Vincent	58,477	60,838	60,838
Officer, Ferry, David	63,793	66,369	66,369
Officer, Figueroa, Felix	63,793	66,369	66,369
Officer, Finn, John	58,477	60,838	60,838
Officer, Finn, William	66,451	69,134	69,134
Officer, Flynn, Gerald	66,451	69,134	69,134
Officer, Frechette, David	63,793	66,369	66,369
Officer, Garneau, Kevin	53,160	55,307	55,307
Officer, Gendreau, Stephen	63,793	66,369	66,369
Officer, Geoffroy, David	58,477	60,838	60,838
Officer, Giuffrida, Michael	66,451	69,134	69,134
Officer, Golden, Timothy (Partially Grant Funded)	66,451	68,216	68,216
Officer, Gomez, Oscar	63,793	66,369	66,369
Officer, Gonzalez, Julio	53,160	55,307	55,307
Officer, Hanson, Christian	58,477	60,838	60,838
Officer, Hawes, Kevin	53,160	55,307	55,307
Officer, Hickey, Thomas	53,160	69,134	69,134
Officer, Houston, Daniel	63,793	66,369	66,369
Officer, Hudon, Gregory	66,451	69,134	69,134
Officer, Hultgren, Thomas	66,451	69,134	69,134
Officer, Hyde, Daniel	63,793	66,369	66,369
Officer, Hyde, Eric	53,160	55,307	55,307
Officer, Iglesias, Felix	53,160	55,307	55,307
Officer, Jason, Brian	63,793	66,369	66,369
Officer, Jean, Raymond	53,160	55,307	55,307
Officer, Johnson, Patrick	48,645	55,307	55,307
Officer, Keefe, Brian	63,793	66,369	66,369
Officer, Keefe, Francis	63,793	66,369	66,369
Officer, Kelleher, Peter	53,160	55,307	55,307
Officer, Kelly, Christopher	48,645	55,307	55,307
Officer, Kelly, Tracy	63,793	66,369	66,369
Officer, Kennedy, Francis	58,477	60,838	60,838
Officer, Kinney, Brian	63,793	66,369	66,369
Officer, Koller, Heather	53,160	55,307	55,307
Officer, Lafferty, Thomas	63,793	66,369	66,369
Officer, Lakmany, Aravanh	43,113	48,232	48,232
Officer, Lally, David	66,451	69,134	69,134
Officer, Lamarche, Daniel	63,793	66,369	66,369
Officer, Lane, James	53,160	55,307	55,307
Officer, Langlois, Melissa	66,451	69,134	69,134
Officer, Latham, James	68,952	69,134	69,134
Officer, Lavoie, David	43,113	48,232	48,232
Officer, Leavitt, Richard	66,451	69,134	69,134
Officer, LeBlanc, Mark	63,793	69,173	69,173
Officer, Lessieur, M. Ann	63,793	66,369	66,369
Officer, Levasseur, Jason	53,160	55,307	55,307
Officer, Levasseur, Norman (Partially Grant Funded)	14,426	15,011	15,011
Officer, Lowe, Charles	53,160	55,307	55,307
Officer, Lumenello, Christopher	66,451	69,134	69,134

Officer, Ma, Narin	53,160	55,307	55,307
Officer, Maldonado, Francisco	63,793	66,369	66,369
Officer, Maldonado, Sergio	58,477	60,838	60,838
Officer, Manousos, Charles	58,477	60,838	60,838
Officer, Martir, William (School funded)	58,477		
Officer, Matos, James	48,645	55,307	55,307
Officer, McCabe Matthew	63,793	66,369	66,369
Officer, McCarthy, Robert	53,160	55,307	55,307
Officer, McGrail, Jason	53,160	55,307	55,307
Officer, McMahon, Bryan	63,793	66,369	66,369
Officer, Mendes, Leo	66,451	69,134	69,134
Officer, Mercado, Carlos	53,160	55,307	55,307
Officer, Merrill, Scott	39,628	44,789	44,789
Officer, Mercier, Sheryl	53,160	55,307	55,307
Officer, Miles, Michael	63,793	66,369	66,369
Officer, Moore, Jeffrey	66,451	69,134	69,134
Officer, Moore, Kenneth (School Funded)	-		
Officer, Moriarty, Dennis	53,160	55,307	55,307
Officer, Nobrega, Frank	66,451	69,134	69,134
Officer, Nobrega, Marisol	63,793	66,369	66,369
Officer, Oeur, Mao	63,793	66,369	66,369
Officer, Osborne, Howard	53,160	55,307	55,307
Officer, Panagiotakos, Christopher	66,451	69,134	69,134
Officer, Panek, Charles	39,628	54,303	54,303
Officer, Pappaconstantinou, Charles	48,645	55,307	55,307
Officer, Peace, Nadja	66,451	69,134	69,134
Officer, Pender, David (School Funded)	-		
Officer, Penrose, Matthew	66,451	69,134	69,134
Officer, Perrin, Danny	63,793	66,369	66,369
Officer, Phay, Tong	63,793	66,369	66,369
Officer, Poirier, Mark	66,451	69,134	69,134
Officer, Pol, Miquel	53,160	55,307	55,307
Officer, Polak, Mark	63,793	66,369	66,369
Officer, Prescott, Michael	66,451	69,134	69,134
Officer, Purtell, Christopher	39,628	44,789	44,789
Officer, Quigley, David	66,451	69,134	69,134
Officer, Quigley, John	66,451	69,134	69,134
Officer, Ramirez, Carlos	63,793	66,369	66,369
Officer, Ramirez, Jose	53,160	55,307	55,307
Officer, Ramos, Alexander	47,424	53,055	53,055
Officer, Reyes, Robert	63,793	66,369	66,369
Officer, Rios, Luis	53,160	55,307	55,307
Officer, Rivera, Jose	63,793	66,369	66,369
Officer, Rivera, Jose A Jr.	66,451	69,134	69,134
Officer, Rivera, Rafael	43,113	48,232	48,232
Officer, Royer, Raymond	53,160	55,307	55,307
Officer, Sadlier, Charles	58,477	60,838	60,838
Officer, Santiago, Jose (Partially Grant Funded)	66,451	68,216	68,216
Officer, Sauve, Scott	58,477	60,838	60,838
Officer, Shaw, Kenneth	53,160	55,307	55,307
Officer, Siopes, Arlene	53,160	55,307	55,307
Officer, Smith, Christopher	58,477	60,838	60,838
Officer, St. Arnaud, Peter	53,160	55,307	55,307
Officer, Sturtevant, Robert (Partially Grant Funded)	18,016	18,763	18,763
Officer, Sylvester, Michael	53,160	55,307	55,307
Officer, Tetreault, Thomas	53,160	55,307	55,307
Officer, Tetreault, Thomas A.	53,160	55,307	55,307
Officer, Thomas Paul	52,549	55,307	55,307
Officer, Trudel, Mark	55,661	57,817	57,817
Officer, Ung, Darith	63,793	66,369	66,369
Officer, Vachon, Raymond	63,793	66,369	66,369
Officer, Valliant, Philip	39,628	44,789	44,789
Officer, Wayne, Eric	53,160	55,307	55,307
Officer, Wayne, Gerald	53,160	55,307	55,307
Officer, Webb, E Anthony	43,113	48,232	48,232
Officer, Withycombe, Craig	68,952	71,644	71,644
Officer, Witts, Karen	63,793	66,369	66,369
Officer, Zwicker, Borden Jr.	66,451	69,134	69,134
Deputy Superintendent, Vacant - Filled FY09	112,842		
Sergeant, Vacant - Filled FY09	80,917		
Officer, Alexander, Steven	37,325	49,769	49,769
Officer, Collins, Chad	35,590	41,474	41,474
Officer, Burd, Jason	35,590	40,970	40,970
Officer, Costa, Jennifer	35,590	49,769	49,769
Officer, Lorenzi, Jose	35,590	40,970	40,970
Officer, Paradise, Paul	35,590	40,970	40,970
Officer, Purcell, Brent	35,590	40,970	40,970
Officer, Quadros, Gary	35,590	40,970	40,970
Officer, Quinones, Miguel (Partially Funded by Grant)	35,590	20,860	20,860

Officer, Reid, Ronald	35,590	49,769	49,769
Officer, Whalen, Timothy	35,590	40,970	40,970
Officer, Konamah, Kwane (Partially Funded by Grant)	35,590	19,385	19,385
Officer, Perez, Nelson (Partially Funded by Grant)	35,590	19,385	19,385
Officer, Dillon, Ryan (Partially Funded by Grant)	1	19,385	19,385
Officer, Rayne, Robert (Partially Funded by Grant)		19,385	19,385
Officer, Sanches, Cesar (Partially Funded by Grant)		19,385	19,385
Officer, Brito, Danny (Partially Funded by Grant)		19,385	19,385
Officer, Roussell, Timothy (Partially Funded by Grant)		19,385	19,385
Officer, Halloran, Jeffrey		36,980	36,980
Officer, Kandrotas, Michael		36,980	36,980
Officer, Osborn, Christopher		36,980	36,980
Officer, Byrne, Erin		36,980	36,980
Officer, Marshall, Michael		36,980	36,980
Officer, Buth, Soben		36,980	36,980
Officer, Sar, Rasmey		36,980	36,980
Officer, Soth, Odom		36,980	36,980
Officers Retired / Resignations - Positions filled above			
Captain, DeMoura, Robert	100,975		
Officer, Doolin, Christopher	63,793		
Officer, Evans, Timothy	66,451		
Officer, Hickman, Lawrence	66,451		
Officer, Kiernan, John	58,477		
Officer, MacLaughlin, John	66,451		
Officer, Nobrega, Jason	53,160		
Officer, Samaras, William	63,793		
Officer, Sou, Sophan	58,477		
Officer, Zanoli, Joseph	58,477		
Officer , Vacant	1	1	1
Officer , Vacant	1	1	1
Officer , Vacant	1	1	1
Officer , Vacant	1	1	1
Officer , Vacant	1	1	1
Officer , Vacant	1	1	1
Officer, Vacant	1	1	1
Officer, Vacant	1	1	1
Officer, Vacant	1	1	1
Officer, Vacant	1	1	1
Officer, Vacant	1	1	1
Officer, Vacant	1	1	1
Officer, Vacant	1	1	1
Civilian Support			
Adm Asst, Pouliot, Gail	34,862	36,270	36,270
Adm Asst, Themelis, Georgia (40 hours)	48,489	50,447	50,447
Asst Fiscal Coordinator, Bordeleau, Susan	36,533	37,489	37,489
Budget Director, Gendron, Joan	55,183	56,841	56,841
Community Policing Liaison, Theum, Thuong	38,574	39,733	39,733
Comp Tech, Coomas, Thomas J	41,071	42,306	42,306
Director of Administrative Ser, Ouellette, Charles	55,507	57,175	57,175
Executive Secretary,Theriault , Jill	40,319	41,947	41,947
Head Clerk, Frechette, Arthur	33,954	34,842	34,842
Head Clerk, Roth, Karen	33,907	34,794	34,794
System Administrator, Kim, Andy	62,584	64,464	64,464
Principal Clerk, Callery, Catherine	32,581	33,432	33,432
Principal Clerk, Cook, Jacqueline	31,296	32,642	32,642
Principal Clerk, Carville, Doris	31,930	32,809	32,809
Principal Clerk, Kenney, Deborah	31,930	32,995	32,995
Principal Clerk, McDowell, Tara	32,581	33,432	33,432
Principal Clerk, Parker, Jessica	32,581	33,432	33,432
Principal Clerk, Martel-Terilli, Gale	28,390	30,283	30,283
Police Mechanic, Tsouprakos, Kyriakoulis	45,296	48,069	48,069
W/F Mechanic, Vacant	1	37,096	1
Motor Equipment Repairman, Figueroa, Angel	34,548	35,451	35,451
Records Manager, Vacant	1	1	1
Sign Painter, Boisvert Christian (Terminated)	32,613		
Sign Painter, Day, Richard		27,243	27,243
Sign Painter, Chartier, James	33,300	34,171	34,171
Sign Painter, Vacant	1	1	1
Sr Bldg Custodian, Sanborn, David	34,087	34,978	34,978
Sr Clerk	1	1	1
Supervisor Sign Shop, Cooper, John	51,280	53,351	53,351
Building Custodian, Pilato, George (8 hrs)	18,744	5,666	5,666
Building Custodian, Leclair, George (19 hrs)		12,934	12,934
Custodian, Souza, Francis	31,752	32,707	32,707
Civilian Dispatch Center			
Lead Dispatcher, Sheehy (Cullen), Colleen	42,246	43,685	43,685
Lead Dispatcher, Hebert Robert	42,246	43,685	43,685
Lead Dispatcher, Pelletier, Denise	42,246	43,685	43,685
Dispatcher, Adie William	38,172	39,713	39,713

Dispatcher, Cooper, Therese	38,701	39,713	39,713
Dispatcher, Daly, Dennis	38,701	39,713	39,713
Dispatcher, Davenport, Adrianne	36,524	38,354	38,354
Dispatcher, Fernandez, Jacqueline	38,701	39,713	39,713
Dispatcher, Ferraro, Katie	38,701	39,713	39,713
Dispatcher, Foley, Lori	38,701	39,713	39,713
Dispatcher, Kouy, Den	38,701	39,713	39,713
Dispatcher, Lopez, Janet	37,937	39,645	39,645
Dispatcher , Maille, Angela	38,701	39,713	39,713
Dispatcher, Mason, Michael	38,701	39,713	39,713
Dispatcher, McCabe, Amanda	38,701	39,713	39,713
Dispatcher, O'Connell, Sean	38,701	39,713	39,713
Dispatcher, Page, Christine	38,701	39,713	39,713
Dispatcher, Paris, Stephen	38,701	39,713	39,713
Dispatcher/Trainer Police, Vacant- job never established	1		
Dispatcher - posted for $1 FY08	1		
Dispatcher, Riel, John	38,701	39,713	39,713
Dispatcher, Sheehan, Tara	38,701	39,713	39,713
Dispatcher, Watermen, Brian	38,701	39,713	39,713
Dispatcher, Waterman, Francis	36,922	38,170	38,170
Dispatcher, Zawadski, Michael	38,701	39,713	39,713
Positions Filled by Dispatcher Terminations - four (4)			
Dispatcher, Buckley,Shaun		36,629	36,629
Dispatcher, Byrne, Jonathan		37,361	37,361
Dispatcher, Cheam, Ly		35,706	35,706
Dispatcher, Boisclair, Timothy (24Hrs)		23,828	23,828
Voluntary Dispatcher Terminations - four(4)			
Dispatcher, Vacant FY08 filled FY09	34,017		
Dispatcher, Vacant FY08 filled FY09	34,017		
Dispatcher, Siara, Thaddeus, (Terminated)	38,028		
Dispatcher, Badilo, Mildred (24Hrs) (Terminated)	22,903		
Civilian Detention Attendants			
Supervisor Detention Attendant, Schaffer, Judy	37,347	38,891	38,891
Sr Detention Attendant, Shurtleff, Donna	33,942	35,355	35,355
Sr Detention Attendant, Brasil, Gilbert	33,942	35,355	35,355
Sr Detention Attendant, Callery, Christopher	33,942	35,355	35,355
Detention Attendant, Dalton, Erin	27,101	28,757	28,757
Detention Attendant, Lekites, Timothy	27,991	29,249	29,249
Detention Attendant, Shanahan, Kyle	27,101	28,860	28,860
Position Filled by Detention Terminations - two(2)			
Detention Attendant, Laganas, Nicholas		27,379	27,379
Detention Attendant, Faulker, Adam		25,559	25,559
Voluntary Detention Terminations - two(2)			
Detention Attendant, Broderick, Jack (Terminated)	24,695		
Detention Attendant, Buckley, Shaun (Terminated)	25,215		
Traffic			
Head Clerk, Kelly, Shirley (40 Hrs) (50% to Parking)	38,751	39,764	39,764
W/F Meter Repairman/Maintenance Man, Strykoski, Barry (50%)	36,569	37,525	37,525
Pkg Meter Repairman, Servin, Mark (50% to Parking)	30,898	31,827	31,827
Temp Pkg Meter Rprman Vacant	1	1	1
Traffic Supervisors			
Traffic Supervisor, Anstiss, Michelle	5,497	5,729	5,729
Traffic Supervisor, Catton, Walter	6,151	6,404	6,404
Traffic Supervisor, Cook, Mary	6,151	6,404	6,404
Traffic Supervisor, Dubey, Pauline	6,151	6,404	6,404
Traffic Supervisor, Frizzell, Doris	5,497	5,729	5,729
Traffic Supervisor, Gauthier Diane	5,497	5,729	5,729
Traffic Supervisor, Greathead, Frederick	5,497	5,729	5,729
Traffic Supervisor, Holder, Donna	5,497	5,729	5,729
Traffic Supervisor, Kouy, Bunlinda	5,497	5,729	5,729
Traffic Supervisor, Lane Joan	5,497	5,729	5,729
Traffic Supervisor, Largy, William	5,497	5,729	5,729
Traffic Supervisor, Lasorsa, Debra	5,497	5,729	5,729
Traffic Supervisor, Leduc, Norman	5,497	5,729	5,729
Traffic Supervisor, Lekites, Robert	5,497	5,729	5,729
Traffic Supervisor, Mapako, Patricia	5,497	5,729	5,729
Traffic, Supervisor, Martin, Francis	5,497	5,729	5,729
Traffic Supervisor, McGrath, Cheryl	5,497	5,729	5,729
Traffic Supervisor, McMullen, Kathleen	5,497	5,729	5,729
Traffic Supervisor, Moran, Sue	5,497	5,729	5,729
Traffic Supervisor, Murphy, Judith	6,151	6,404	6,404
Traffic Supervisor, Normandie, Joanne	5,497	5,729	5,729
Traffic Supervisor, Vandinter, Marianne	5,497	5,729	5,729
Traffic Supervisor, Vaninter, Jolynn	5,497	5,729	5,729
Traffic Supervisor, Wedge, Patricia	5,497	5,729	5,729
Voluntary Terminations Traffic Supervisors two(2)			
Traffic Supervisor, Burns, Adonica (Terminated)	6,151		
Traffic Supervisor, Farrell, Shannon (Terminated)	6,151		
Position Filled by Traffic Supervisors Terminations - two (2)			

Position Filled by Traffic Supervisors Terminations - two (2)					
Traffic Supervisor, Dozois, Henry			6,404	6,404	
Traffic Supervisor, Stratton, Patricia			6,404	6,404	
		17,892,829	**18,315,701**	**18,278,606**	
Savings from filling Deputy Position and deleting patrol		**(66,451)**			
Savings from filling Sergeant and deleting patrol		**(66,451)**			
Four anticipated vacancies in FY08		**(257,830)**			
Budget Adjustment		**(200,000)**	**(200,000)**	**(200,000)**	
TOTAL	**-**	**17,302,097**	**18,115,701**	**18,078,606**	**-**

	Account #'s	FY07 Actual	FY08 Approved	FY09 Request	FY09 Mgr	FY09 Approved
S W - Perm	02104151-511000	17,841,606	17,302,097	18,115,701	18,078,606	
S W - Temp	02104151-512000	18,834	16,000	16,000	16,000	
Overtime	02104151-513000	623,817	525,000	650,000	650,000	
Holiday	02104151-514000	1,017,031	1,052,205	1,069,301	1,069,301	
Special Events	02104151-514100	82,381	75,400	85,000	85,000	
Longevity	02104151-514800	34,197	34,428	31,902	31,902	
Court Time	02104151-515000	327,800	370,355	436,296	436,296	
Comp Time	02104151-515003	203,370	225,000	225,000	225,000	
Physical Fitness Incentive				84,200	15,000	
Retiree Sick Buy Back	02104151-51802	53,325	-			
Buy Back Sick Leave	02104151-518501	192,549	182,052	195,580	-	
Contractual Allowances	02104151-515001	317,250	311,850	311,850	311,850	
Uniform Allowance	02104151-519300	6,900	15,000	17,400	17,400	
Uniform - Traffic Supervisors	02104151-519800	5,998	6,000	6,000	6,000	
Repair & Maintenance of Equipment	02104153-520500	73,360	80,327	80,327	80,327	
Garage Repair - Service Vehicle	02104153-520504	69,937	70,000	70,000	70,000	
Repair & Maint Microcomputer	02104153-520512	63,268	67,000	67,000	67,000	
Police Jail Area Maint	02104153-520515	8,000	8,000	8,000	8,000	
Hepatitis Shots	02104153-521900	517	2,000	2,000	2,000	
Horses/Boarding Expenses	02104153-522200	20,030	-			
Animal Expenses	02104153-522400	5,524	6,000	6,000	6,000	
Police - Rental Sub-Station	02104153-522600	87,527	88,893	105,887	105,887	
Paint/Meter Division (50% to Parking)	02104153-522800	49,484	50,000	70,000	35,000	
Rental of Equipment	02104153-524000	15,039	50,680	50,680	50,680	
Leasing Vehicles	02104153-525105	75,695	75,695		126,625	
Psychological Exams	02104153-530100	8,112	9,900	11,900	11,900	
Training/Evaluation Program	02104153-530105	37,406	40,000	40,000	40,000	
Food Service Supplies	02104154-542100	8,175	8,200	8,200	8,200	
Gas & Motor Oil Supplies	02104154-542300	294,153	268,992	368,518	368,518	
Garage/Auto Parts Supplies	02104154-543300	62,210	65,000	65,000	65,000	
Office Supplies	02104154-544400	16,053	16,053	16,053	16,053	
Misc. Supplies Other	02104154-545300	2,857	5,000	5,000	5,000	
Service Legal Defense Fund	02104157-530039	7,350	7,650	12,500	12,500	
Dues & Subscriptions	02104157-570401	6,495	6,695	6,695	6,695	
In State Travel Reimb & Seminars	02104157-570701	1,500	1,500	1,500	1,500	
No Middlesex Law Enforce County	02104157-571400	6,000	6,037	6,037	6,037	
Miscellaneous Charges	02104157-573400	37,878	40,000	40,000	40,000	
Dive/Rescue Team Equipment	02104170-589108	9,195	8,000	8,000	8,000	
Police Cars	02104170-589116	103,600	145,495	263,123	-	
Police Photo Lab & Equipment	02104170-589117	5,000	5,000	5,000	5,000	
Police Equipment Other	02104170-589118	68,349	43,950	43,950	43,950	
Portable Radios & Other	02104170-589140	30,000	30,000	30,000	30,000	
Office Furniture & Equipment	02104170-589166	10,689	12,195	12,195	12,195	
Computer Equipment	02104357-570102	97,364	99,155	99,155	99,155	
Communications - CDMA	02104153-531704	15,012	16,811	16,811	16,811	
TOTAL		**22,020,838**	**21,551,335**	**22,763,761**	**22,290,388**	**-**

Police Grants

	Account #'s	FY07 Actual	FY08 Approved	FY09 Request	FY09 Mgr	FY09 Approved
Asian Task Force Grant						
Program Analyst, Smith Robin		55,000	55,207	56,863	56,863	
Community Grant						
Program Coordinator - Vacant				36,000	36,000	
Domestic Violence Initiative						
Director of Victim Services, Khun-Leng, Saravon			45,173	46,521	46,521	
Project Coordinator, Delete Position			15,058			
Community Liaison, Vacant			35,135	35,135	35,135	
Crime Analyst, Macone, Sarah			33,032	34,014	34,014	
Administrative Asst, Delete			1			
JAG Funding						
Research Analyst, Delete Position		1	1			
Asst Crime Analyst, Vacant		1	1	1	1	
Principal Crime Analyst, Moffett, Meghan			36,937	38,043	38,043	
GREAT Grant						
Officer, Golden, Timothy				918	918	
Officer, Santiago, Jose				918	918	
Safety Hiring Initiative Grant						
Officer, Quinones, Miguel				19,447	19,447	
Officer, Konamah, Kwane				17,595	17,595	
Officer, Perez, Nelson				17,595	17,595	
Officer, Dillon Ryan				17,595	17,595	
Officer, Rayne, Robert				17,595	17,595	
Officer, Sanches, Cesar				17,595	17,595	
Officer, Brito, Danny				17,595	17,595	
Officer, Roussell, Timothy				17,595	17,595	
State Community Policing Grant						
Officer, Coughlin, Linda		46,304	46,482	48,449	48,449	
Officer, Levasseur, Norman		38,584	38,734	40,296	40,296	
Officer, Sturtevant, Robert		48,233	48,435	50,371	50,371	
Administrative Assist, Delete		1	1			
Dir Research & Development, Ball, Jennifer			62,238	64,102	64,102	
Front Desk, Lombard, Kevin			21,765	22,215	22,215	
Front Desk, Ortiz, Lissette		21,923	22,811	22,420	22,420	
Principal Clerk, Bond, Mabel		27,895	30,124	32,405	32,405	
Principal Clerk Ouellette, Chantelle			28,002	31,971	31,971	
Program Manager, Ballotta, Maryann			50,000	51,500	51,500	
Program Manager, Broderick, Ellen				41,359	41,359	
Training Director, Lally, William		47,278	47,460	48,880	48,880	
Volunteer Coordinator, Callery, Sharon		26,670	26,710	27,495	27,495	
Adm Assist (Position moved to Re-entry)			31,119			
Re-Entry Initiative Grant						
Adm Asst, Hanifan, Kimberly				32,053	32,053	
Program Manager- Moved Position to State Community Policing			40,154			
School Resource Officers (Lowell School Department)						
Officer, Martir, William				60,838	60,838	
Officer, Moore, Kenneth		66,451	66,451	69,134	69,134	
Officer, Pender, David		66,451	66,451	69,134	69,134	
Shannon Grant						
Tracking Analyst, Vacant			29,839	29,839	29,839	
New England High Intensity Drug Trafficking Area Funding						
Intelligence Research Analyst, - Delete			1			
TOTAL GRANTS		**789,657**	**877,322**	**1,133,486**	**1,133,486**	**-**

FIRE

Fire

Mission: The mission of the Fire Department is to provide emergency response, fire prevention, and hazard mitigation services.

FY 2008 Evaluation

In FY08 the Fire Department experienced an extraordinary number of members who were out on extended leave (injured on duty and sick) and several new recruits attending the 12-week fire academy over two sessions. These factors, combined with limited overtime funds, made it difficult to decrease the number of company closings throughout the year.

The City will soon begin construction of a combined Emergency Communications Center and Emergency Operations Center. Included in this project is the conversion of all City-owned buildings to radio controlled fire alarm boxes. This is the first stage of a multi-year plan to convert all fire alarm boxes in the City from the aged 100 mA system that is currently being used to those that are radio controlled. This will greatly enhance the reliability of the entire fire alarm system.

Included in the capital plan is the replacement of three pieces of fire apparatus (2 pumpers and one aerial ladder). A schedule is currently being developed for the periodic replacement of the automobiles in the Department's fleet. This year, through grant funding, the Fire Department was able to purchase a new rescue boat, a new inflatable boat, and upgrade an outboard motor.

Goals for FY09:

Goal 1, Company Closings: Stabilize company closings throughout the year.

Goal 2, HazMat Training: Expand the training and response capabilities of the Department's HazMat Team

Goal 3, Technical/High Angle Rescue Training: Outfit and train select companies within the Department in technical/high-angle rescue.

FIRE DEPT 220

	Account #'s	FY07 Actual	FY08 Approved	FY09 Request	FY09 Mgr	FY09 Approved
Chief, Pitta Edward J.			128,022	132,949	132,949	
Deputy Chief, Cushing Michael			82,637	85,033	85,033	
Deputy Chief, Donnelly, Michael			82,637	85,033	85,033	
Deputy Chief, Dowling John			82,637	85,033	85,033	
Deputy Chief, Flynn Robert F.			82,278	84,663	84,663	
Deputy Chief, Lemire Philip L.			82,637	85,033	85,033	
Deputy Chief, McCabe Patrick R.			83,804	86,234	86,234	
Deputy Chief, Mulligan John J.			82,637	85,033	85,033	
Deputy Chief, Winward Jeffrey			82,637	85,033	85,033	
Captain, Beane, Robert			69,393	71,405	71,405	
Captain, Callahan Brian W.			69,393	71,405	71,405	
Captain, Charron Phillip A.			71,728	73,807	73,807	
Captain, Fahey John			69,393	71,405	71,405	
Captain,Gallagher, Peter			70,560	72,606	72,606	
Captain, Kilbride William P.			70,560	72,606	72,606	
Captain, Leary Martin			70,560	72,606	72,606	
Captain, Littlefield Robert W.			69,765	72,606	72,606	
Captain, McCarthy Donald			69,034	72,606	72,606	
Captain, McGuane Mark			70,560	72,606	72,606	
Captain, Price Dana			69,393	71,405	71,405	
Captain, Quinlan Garrett J.			70,560	72,606	72,606	
Captain, Roth, Joseph			68,610	71,405	71,405	
Captain, Wallace David			69,393	71,405	71,405	
Captain,Weber John J.			70,560	72,606	72,606	
Lieutenant, Bergeron Dennis			63,659	65,505	65,505	
Lieutenant, Boldrighini Michael			63,659	65,505	65,505	
Lieutenant, Casey, Timothy P.			63,659	65,505	65,505	
Lieutenant, Cassella Anthony III			63,659	65,505	65,505	
Lieutenant, Cassella Paul			63,659	65,505	65,505	
Lieutenant, Coleman, Anthony			64,827	66,706	66,706	
Lieutenant, Couillard John J.			63,659	65,505	65,505	
Lieutenant, Crabtree Robert			64,827	66,706	66,706	
Lieutenant, Deangelo Brian P.			63,659	65,505	65,505	
Lieutenant, Demers Frederick			64,827	66,706	66,706	
Lieutenant, Destrempe Robert			70,560	66,706	66,706	
Lieutenant, Dillon Michael F.			63,301	65,136	65,136	
Lieutenant, Dowling Brett			63,659	65,505	65,505	
Lieutenant, Downes Timothy			63,659	65,505	65,505	
Lieutenant, Gannon James			63,659	65,505	65,505	
Lieutenant, Gikas, Jeffery			63,659	65,505	65,505	
Lieutenant, Gilligan Thomas J.			63,659	65,505	65,505	
Lieutenant, Kaye Robert M.			64,827	66,706	66,706	
Lieutenant, Keene David			62,133	63,935	63,935	
Lieutenant, Kilbride Thomas			62,133	65,505	65,505	
Lieutenant, Laferriere Eugene			63,659	65,505	65,505	
Lieutenant, Lafontaine Andre			63,659	65,505	65,505	
Lieutenant, Ledoux Laurence			63,659	65,505	65,505	
Lieutenant, Levasseur Richard H.			63,659	65,505	65,505	
Lieutenant, McCabe Stephen H.			62,133	63,935	63,935	
Lieutenant, McCullough Thomas			64,827	66,706	66,706	
Lieutenant, Mello Stephen E.			63,659	65,505	65,505	
Lieutenant, Nadeau Norman			64,827	66,706	66,706	
Lieutenant, Panneton Rodney			63,659	65,505	65,505	
Lieutenant, Poirier Keith			63,659	65,505	65,505	
Lieutenant, Ready Sean G.			64,827	66,706	66,706	
Lieutenant, Rose George			63,659	65,505	65,505	
Lieutenant, Savard Charles E.			64,827	66,706	66,706	
Lieutenant, Soucy Thomas			62,133	63,935	63,935	
Lieutenant, Sousa Herman E.			63,659	65,505	65,505	
Lieutenant, Stamp Charles E.			62,133	63,935	63,935	
Lieutenant, Strunk Jason			63,659	65,505	65,505	
Lieutenant, Sullivan, John			63,659	65,505	65,505	
Lieutenant, Underwood Bernard			63,659	65,505	65,505	
Lieutenant, Underwood Thomas			63,659	65,505	65,505	

Lieutenant, Watson William	64,827	66,706	66,706
Lieutenant, Winward John R.	63,301	65,136	65,136
Lieutenant, Vacant	64,092	66,706	66,706
Firefighter, Allard Gerald P.	53,388	54,936	54,936
Firefighter, Andre Richard J.	54,555	56,137	56,137
Firefighter, Armstrong Christopher	54,914	56,506	56,506
Firefighter, Baccam, Soutthavone	54,914	56,506	56,506
Firefighter, Baccam, Souvankham	54,914	56,506	56,506
Firefighter, Baribeault Dennis A.	54,914	56,506	56,506
Firefighter, Boisvert, Christian D.	42,293	47,774	47,774
Firefighter, Boudreau James R.	16,122	43,338	43,338
Firefighter, Breck Paul	53,388	54,936	54,936
Firefighter, Brothers Thomas J.	54,914	56,506	56,506
Firefighter, Bue John	54,914	56,506	56,506
Firefighter, Bugler Robert S.	54,914	56,506	56,506
Firefighter, Burgess Richard G.	54,282	56,506	56,506
Firefighter, Calavritinos, Arthur	54,914	56,506	56,506
Firefighter, Callahan, Michael	54,914	56,506	56,506
Firefighter, Carroll, Ryan	53,388	54,936	54,936
Firefighter, Carvalho Ryan C.	46,428	52,029	52,029
Firefighter, Casey Kevin M.	16,122	44,908	44,908
Firefighter, Centeno Edgardo	53,388	54,936	54,936
Firefighter, Centeno Gabriel	16,122	43,338	43,338
Firefighter, Cooper Bennie	53,388	54,936	54,936
Firefighter, Corey William F. III	40,767	46,203	46,203
Firefighter, Cortez Roger	53,388	54,936	54,936
Firefighter, Cronk Anthony P.	40,767	46,203	46,203
Firefighter, Demers Rene J.	53,388	54,936	54,936
Firefighter, Dempsey Brian J.	53,388	54,936	54,936
Firefighter, Dexter Michael A. Jr.	40,767	46,203	46,203
Firefighter, Diaz John	56,082	57,707	57,707
Firefighter, Dominguez Elvin	44,902	50,458	50,458
Firefighter, Donnelly Shawn P.	16,122	43,338	43,338
Firefighter, Doster James P.	54,914	56,506	56,506
Firefighter, Dougherty, John	53,388	56,506	56,506
Firefighter, Doughtery Joseph M.	54,914	56,506	56,506
Firefighter, Dowling Thomas J.	54,555	56,137	56,137
Firefighter, Dowling Adam T.	40,767	47,774	47,774
Firefighter, Dubey John	53,388	54,936	54,936
Firefighter, Duprey Roberto	53,388	54,936	54,936
Firefighter, Eaton, Daniel	54,914	56,506	56,506
Firefighter, Finn Lawrence A.	53,388	54,936	54,936
Firefighter, Fisette Russell W.	54,555	56,137	56,137
Firefighter, Fontes John A.	54,282	56,506	56,506
Firefighter, Frost Michael J.	40,767	47,774	47,774
Firefighter, Froton, Franklin J. Jr.	53,388	54,936	54,936
Firefighter, Gallant John A.	54,914	56,506	56,506
Firefighter, Gannon Barry F.	54,914	56,506	56,506
Firefighter, Gannon Daniel J. III	53,388	54,936	54,936
Firefighter, Garcia Ricardo	54,914	56,506	56,506
Firefighter, Garcia William G.	16,122	44,908	44,908
Firefighter, Gauvreau Phillip E.	54,282	56,506	56,506
Firefighter, Gauvreau, Jason P.	54,914	56,506	56,506
Firefighter, Glen William J.	54,914	56,506	56,506
Firefighter, Goyette, Donald	53,388	56,506	56,506
Firefighter, Grandalski Michael	53,388	54,936	54,936
Firefighter, Grimes Michael W.	53,388	54,936	54,936
Firefighter, Grooms Darryn	54,914	56,506	56,506
Firefighter, Hamilton James	54,914	56,506	56,506
Firefighter, Harland William R. Jr.	54,914	56,506	56,506
Firefighter, Howell Michael A.	50,563	56,506	56,506
Firefighter, Humphrey Walter G. Jr.	49,037	56,506	56,506
Firefighter, Janeiro Michael P.	56,082	57,707	57,707
Firefighter, Jimenez Oscar F.	40,767	47,774	47,774
Firefighter, Johnson Wallace L.	53,388	54,936	54,936
Firefighter, Jones Jason S.	49,037	56,506	56,506
Firefighter, Jones Kevin	54,914	56,506	56,506
Firefighter, Kelly, Francis	56,082	57,707	57,707
Firefighter, Kilbride Nathan T.	16,122	44,908	44,908

Firefighter, Lachance Paul W. Jr.	50,563	56,506	56,506
Firefighter, Laferriere Michael E.	53,388	54,936	54,936
Firefighter, Laflamme Robert	54,914	56,506	56,506
Firefighter, Latham, Francis	54,914	56,506	56,506
Firefighter, Latour Richard	53,388	56,506	56,506
Firefighter, Lotti, Edward	54,914	56,506	56,506
Firefighter, Lozada Henry	53,388	54,936	54,936
Firefighter, Luna Josue	53,388	54,936	54,936
Firefighter, Ly Justin	53,388	54,936	54,936
Firefighter, Lyko Norman	40,767	47,774	47,774
Firefighter, Maldonado Robert	53,388	54,936	54,936
Firefighter, Martinez, Manuel	53,388	54,936	54,936
Firefighter, McKenna Michael J.	54,914	56,506	56,506
Firefighter, McAleer David M.	54,914	56,506	56,506
Firefighter, McCauley Kevin J.	54,282	56,506	56,506
Firefighter, McCauley Kevin J. Jr.	54,282	56,506	56,506
Firefighter, McCluskey, Michael	54,914	56,506	56,506
Firefighter, McDowell Scott K.	16,122	44,908	44,908
Firefighter, McGuire, Michael	53,388	54,936	54,936
Firefighter, McHugh, Joseph	53,388	54,936	54,936
Firefighter, McNeil, David	54,914	56,506	56,506
Firefighter, McSwiggin Robert P.	53,388	54,936	54,936
Firefighter, Merricks, Troy	54,914	56,506	56,506
Firefighter, Milinazzo Donald M.	53,388	54,936	54,936
Firefighter, Morales Elizabeth	53,388	54,936	54,936
Firefighter, Newell John R.	53,388	54,936	54,936
Firefighter, Normandin, James	56,082	57,707	57,707
Firefighter, O'Donnell Michael	54,914	56,506	56,506
Firefighter, Olejarz Joseph J.	54,914	56,506	56,506
Firefighter, Ortolani Keith R.	44,902	52,029	52,029
Firefighter, Pastrana Julio	54,282	56,506	56,506
Firefighter, Pastrana, Julio Jr.	54,282	56,506	56,506
Firefighter, Peaslee Lawrence J.	54,914	56,506	56,506
Firefighter, Pekkala Bruce	54,914	56,506	56,506
Firefighter, Plunkett James V.	54,914	56,506	56,506
Firefighter, Poirier Marc	54,914	56,506	56,506
Firefighter, Poitras Brian F.	54,914	56,506	56,506
Firefighter, Potter Bryant M.	40,767	46,203	46,203
Firefighter, Quealy, Sean	54,914	56,506	56,506
Firefighter, Rachal John P.	53,388	54,936	54,936
Firefighter, Ralls Gary J.	54,914	56,506	56,506
Firefighter, Ramos George	53,388	56,506	56,506
Firefighter, Reid Paul R.	53,388	54,936	54,936
Firefighter, Rivera Jose	54,914	56,506	56,506
Firefighter, Rivera Jose A.	54,282	54,936	54,936
Firefighter, Rodriguez Wilfredo N.	40,767	46,203	46,203
Firefighter, Rodriquez Josue	54,914	56,506	56,506
Firefighter, Rodriquez Luis	54,914	56,506	56,506
Firefighter, Rowe George J.	53,388	54,936	54,936
Firefighter, Ruiz Joseph	54,555	56,137	56,137
Firefighter, Ryan William P.	53,388	54,936	54,936
Firefighter, Ryder, Christopher	54,914	56,506	56,506
Firefighter, Sabetti, Anthony	53,388	56,506	56,506
Firefighter, Santos, Brenda	54,914	56,506	56,506
Firefighter, Schulte Laurian J.	54,914	56,506	56,506
Firefighter, Silva Mario M.	40,767	46,203	46,203
Firefighter, Silva Michael	56,082	57,707	57,707
Firefighter, Sirois Shawn	54,914	56,506	56,506
Firefighter, Soucy Steve	53,388	54,936	54,936
Firefighter, Spenard John W.	54,555	56,137	56,137
Firefighter, St. Sauveur Robert L.	54,914	56,506	56,506
Firefighter, Stairs Anthony B.	53,388	54,936	54,936
Firefighter, Stelmokas Mary E.	16,122	44,908	44,908
Firefighter, Torres Hector	54,914	56,506	56,506
Firefighter, Torres Oscar	53,388	54,936	54,936
Firefighter, Weber Hans M.	44,902	52,029	52,029
Firefighter, Vacant	54,282	43,520	43,520
Firefighter, Vacant	52,832	43,520	43,520
Firefighter, Vacant	1	1	1

Firefighter, Vacant		1	1	1	
Firefighter, Vacant		1	1	1	
Business Manager, Coates Tara M. J.		56,371	58,067	58,067	
Dept Mechanic, Patenaude Raymond		51,015	53,075	53,075	
Emergency Mng Coor, Boldrighini Mark (PT)		17,065	17,508	17,508	
Administrative Asst., Howard Deborah A.		41,965	43,660	43,660	
Admin Head Clerk, LeMaitre Barbara		35,896	37,346	37,346	
ME Repairman/MEO3, McMeniman Charles S.		34,548	35,452	35,452	
Head Clerk, Archambault Priscilla		34,036	34,926	34,926	
Head Clerk, Vail Sherrold		33,907	34,926	34,926	
	-	**11,661,337**	**12,306,021**	**12,306,021**	**-**
Historical Adjustment		(200,000)		(200,000)	
TOTAL BUDGET	**-**	**11,461,337**	**12,306,021**	**12,106,021**	**-**

		FY07 Actual	FY08 Approved	FY09 Request	FY09 Mgr	FY09 Approved
Salaries & Wages -Perm	02204151-511000	11,357,398	11,461,337	12,306,021	12,106,021	
Clothing Maintenance	02204151-511600	837	2,000	2,000	2,000	
Salaries & Wages - Temp	02204151-512000	12,782	12,782	15,804	15,804	
Overtime	02204151-513000	619,019	500,000	700,000	500,000	
Overtime - Wellness Program	02204151-513006	710	2,000	2,000	2,000	
Overtime - Public Education	02204151-513007	9,855	10,000	10,500	10,500	
Overtime/Holiday	02204151-513200	161,281	166,200	168,000	168,000	
Holiday	02204151-514000	736,799	745,000	792,200	792,200	
Longevity	02204151-514800	68,000	68,000	51,000	51,000	
Court Time	02204151-515000	1,595	3,000	3,000	3,000	
Out of Grade Compensation	02204151-515600	98,501	100,000	104,500	104,500	
Apparatus Detail Pay	02204151-511605	22,699	30,000	30,000	30,000	
Hazardous Material Compensation	02204151-515700	507,300	490,000	523,000	523,000	
Retiree Sick Buy Back	02204151-51802	145,675	-	-	-	
Buy Back Vacation (IOD)	02204151-518500	100,000	100,000	110,000	110,000	
Buy Back Sick Leave	02204151-518501	250,000	250,000	325,000	-	
Utility Electricity	02204152-520100	37,925	39,000	41,000	41,000	
Utility Heating/Gas	02204152-520101	82,382	75,000	83,000	83,000	
Repair & Maint. Equipment	02204153-520500	8,233	9,000	10,000	10,000	
Repair & Maint. Fire Alarm	02204153-520501	4,760	5,000	5,000	5,000	
Repair & Maint of Vehicle	02204153-520504	77,957	80,000	100,000	80,000	
Hazardous Waste Collection	02204153-521400	9,460	10,000	12,000	12,000	
Ladder Testing	02204153-523700	-	5,000	6,000	6,000	
Health & Safety/Contract	02204153-525006	35,000	35,000	35,000	35,000	
Leasing - Vehicles	02204153-525105	26,696	27,000	13,500	13,500	
Professional Services	02204153-530000	1,344	1,500	1,500	1,500	
Prof. Svc - EMT/Ambulance	02204153-530014	8,880	9,000	13,000	13,000	
Wellness Program	02204153-520615	828	5,000	4,000	4,000	
Physicals	02204153-530101	8,856	20,000	15,000	15,000	
Training/Evaluation Prog	02204153-530105	9,954	10,000	12,500	12,500	
Printing & Binding	02204153-531800	1,499	1,500	2,500	2,500	
Water & Sewer	02204153-537600	1,853	3,000	2,500	2,500	
Firefighter Supplies	02204154-540800	11,735	15,000	20,000	20,000	
LEPC - Supplies/Travel/Misc	02204154-540801	1,000	1,000	1,000	1,000	
Computer Equip & Software	02204154-541800	9,894	10,000	12,500	12,500	
Medical & Surgical Supplies	02204154-541800	5,997	15,000	16,000	16,000	
Gas & Motor Oil - Supplies	02204154-542300	62,032	63,000	80,000	80,000	
Automotive - Tires & Tubes	02204154-542500	5,250	7,750	15,000	15,000	
Hardware - Supplies	02204154-543600	1,946	2,000	2,500	2,500	
Office Supplies	02204154-544400	4,961	5,000	5,000	5,000	
Misc - Supplies - Other	02204154-545300	1,500	1,500	2,000	2,000	
Dues & Subscriptions	02204157-570401	2,431	2,500	3,000	3,000	
In-State Travel Reimb & Sem	02204157-570701	1,988	2,000	3,000	3,000	
Out of State Travel	NEW	-	-	5,000	2,000	
Education Incentive	NEW			5,000	5,000	
Education Reimbursements	02204157-571800	772	5,000	5,000	5,000	
Miscellaneous Charges	02204157-573400	3,337	3,500	3,500	3,500	
Upgrade Radio System	02204170-589107	9,567	10,000	12,500	12,500	
Other Equipment (Scuba, etc.)	02204170-589109	2,896	5,000	5,500	5,500	
SCBA-Equipment (Air Tanks)	02204170-589119	5,357	25,000	25,000	25,000	
4"Hose & Hardware	02204170-589127	1,800	8,000	10,000	10,000	
Office Furrniture & Equipment	02204170-589166	500	500	3,500	3,500	
Replace - Repair Apparel	02204170-589179	12,420	25,000	28,000	28,000	
Improvements - Buildings	02204175-582500	4,000	4,000	5,000	5,000	
Repair & Maint - Buildings	02204253-520507	8,615	10,000	12,000	12,000	
Custodial - Supplies	02204354-543100	1,997	2,000	5,000	5,000	
Funeral Expense (LODD)	NEW			15,000	-	
AFG Grant Award -City Share, Cascade	NEW			11,000	-	
AFG Grant Share, Pending	NEW			131,200	-	
Dept of Emergency Management	NEW			7,500	-	
TOTAL		**14,568,071**	**14,498,069**	**15,949,225**	**15,036,525**	**-**

INSPECTIONAL SERVICES

Inspectional Services

Mission: The mission of Inspectional Services/Building Department is to ensure the safety of the general public, property and emergency responders. This is accomplished by enforcing the Massachusetts State Building Code.

Inspectional Services conducts extensive plan reviews prior to issuing building permits, monitors construction projects, conducts regular safety inspections on new and pre-existing structures, and responds to complaints and alleged violations to determine compliance with the Massachusetts State Building Code or that jeopardize life and property. Response is coordinated with other City departments.

Goals for FY09:

Goal 1, Code Compliance: Implement a new compliance regimen that includes outreach and education as well as enforcement. Education will take the form of periodic voluntary seminars for the public and for contractors. Enforcement will include ticketing using 21D non-criminal disposition and traditional enforcement techniques

Goal 2, Capital: Address the equipment needs of the department

Goal 3, Training: Build staffing capabilities and policies and procedures to support operations that occasionally operate after hours.

INSPECTIONAL SERVICES

INSPECTIONAL SERVICES

	Account #'s	FY07 Actual	FY08 Approved	FY09 Request	FY09 Mgr	FY09 Approved
Board of Appeals Chairman, Geary, Stephen			1,400	1,400	1,400	
Board of Appeal Member, Knox, John			1,000	1,000	1,000	
Board of Appeals Member, Belanger, Corey			1,000	1,000	1,000	
Board of Appeals Member, Nuon Vesna			1,000	1,000	1,000	
Board of Appeals Member, Bailey, William			1,000	1,000	1,000	
Secretary, Board of Appeals (stipend)			2,500	2,500	2,500	
Alt. Board of Appeals Member, Bievenue Richard			200	200	200	
Alt. Board of Appeals Member, Cavanaugh, Kevin			200	200	200	
Commissioner, Camacho Robert			76,217	79,502	79,502	
Office Manager, Weissbach, Kerry			47,071	48,485	48,485	
Records Management Officer, Menyongai, Jerry			35,485	36,557	36,557	
Head Admin.Clerk Kim Hayes-Kackett			36,653	38,138	38,138	
Head Clerk, Vacant			1	1	1	
Head Admin.Clerk Justiniano Denisse			37,161	38,283	38,283	
Senior Building Inspector, StHilaire David			59,513	63,417	63,417	
Building Inspector/Plans Exam., Costello Raymond			51,149	53,221	53,221	
Building Inspector, Parent, Dennis			40,785	44,670	44,670	
Building Inspector, Welcome Paul			42,931	44,670	44,670	
Building Inspector, Vacant			1	1	1	
Building Inspector, Regan Roger			42,931	44,670	44,670	
Plumbing/Gas Inspector, Ames Ernest			48,044	49,990	49,990	
Zoning Officer, Kathy Murphy			42,931	44,670	44,670	
Sealer, Hynes John			41,652	43,339	43,339	
Deputy Sealer, Vacant			1	1	1	
Total		**-**	**610,826**	**637,915**	**637,915**	**-**

		FY07 Actual	FY08 Approved	FY09 Request	FY09 Mgr	FY09 Approved
Salaries & Wages - Perm	02404151-511000	549,287	610,826	637,915	637,915	
Salaries & Wages - Temp	02404151-512000	2,520	5,000	5,000	5,000	
Incentive BB Active Employee	02408151-51803	1,963	-	-	-	
Retiree Sick / Vac Buy Back	02408151-518502	4,104	-	-	-	
Other Services	02404153-530015	1,248	2,000	2,000	2,000	
Repair & Maint. Equipment	02404153-520500	893	2,000	2,000	2,000	
Advertising	02404153-531702	10,692	6,000	6,000	6,000	
Printing & Binding	02404153-531800	488	500	500	500	
Uniforms & Other Clothing/Protective gear	02404154-545500	998	1,500	1,500	1,500	
Gas & Motor Oil - Supplies	02404154-542300	179	-	-	-	
Automotive - Tires & Tubes	02404154-542500	250	-	-	-	
Office Supplies	02404154-544400	4,374	5,000	5,000	5,000	
Misc - Supplies - Other	02404154-545300	495	500	500	500	
Dues & Subscriptions	02404157-570401	340	1,300	1,300	1,300	
Trans. - Monthly allowance	02404157-570700	27,450	32,400	32,400	32,400	
Trans. Reimburse. & Seminars	02404157-570702	2,133	5,000	5,000	5,000	
Education Reimbursements	02404157-571800	-	1,200	1,200	1,200	
Conferences/Seminars/Education	02404155-570703		-	300	300	
Equipment - Other	02404170-589161	2,493	2,500	2,500	2,000	
Office Furniture & Equip	02404170-589166	5,245	4,000	4,000	4,000	
		615,152	**679,726**	**707,115**	**706,615**	**-**

SCHOOLS

DIRECT SCHOOL BUDGET

REGIONAL ASSESSMENTS

	FY07Actual	FY08 Approved	FY09 Request	FY09 Mgr	FY09 Approved
Greater Lowell Regional Technical School	5,119,960	5,264,017	5,473,473	5,473,473	
TOTAL	**5,119,960**	**5,264,017**	**5,473,473**	**5,473,473**	**-**

LOWELL SCHOOL DEPARTMENT

	FY07 Actual	FY08 Approved	FY09 Request	FY09 Mgr	FY09 Approved
Local Schools	131,862,605	135,975,089	139,710,458	137,950,089	
TOTAL	**131,862,605**	**135,975,089**	**139,710,458**	**137,950,089**	**-**

PUBLIC WORKS

Public Works Finance & Administration

Engineering

Land & Buildings (including Messenger)

Electrical

Streets

Waste Collection & Disposal

Street Lighting

Snow & Ice

Parks

Cemetery

Public Works

The Lowell Department of Public Works (LDPW) FY 2009 budget reflects initial steps in implementing consolidation measures and operational efficiencies within the $30 million department restructured in FY 2008. The Department of Public Works will focus on several internal initiatives such as the implementing a new payroll management system that will help the future re-shaping of the organization. The Department will also continue efforts to enhance and expand work tracking systems such as City Desk and E-Gov Link. These systems have already begun to shed insight into core operations and with further refinement, will help the department and employees deliver more efficient services to the taxpayer.

In recent months, LDPW Divisions have identified several projects to be implemented and further developed in fiscal year 2009. Such initiatives include:

- Develop a blueprint for a simplified, centralized, 'one call' program for Lowell citizens to request services.
- Launch a new department web-site.
- Expand the internal use of E-Gov Link work order system to other divisions within the Department.
- Implement a system that tracks fuel consumption in order to better analyze fleet performance.
- Create a central Finance and Administration Division in order to garner intra-departmental efficiencies in areas such as contracting, payroll and citizen requests for service.
- Explore implementation of new time clocks and a computer-based payroll management system.
- Initiate a training program for workers so that city workers operate more safely, efficiently and become knowledgeable in service fields.

DPW Finance & Administration:

Re-organization: This past year the Street Division started the process of recording citizen requests for service and task completion. In seven months of staggered roll-out, 2,180 requests for service were facilitated. This number represents only a partial capture of data. In February E-Gov Link was launched in the Street Division and has served as a solid platform to garner request and performance data. The F&A Division will be monitoring and evaluating the number of requests and categories of service requests, to more accurately chart the future course of the department. A critical component of compiling accurate data will be the expansion of the E-Gov Link program into other division operations in FY09.

Goals for FY09:

Goal 1, Central Service Request: In FY09 one of the primary focuses of the F&A Division will be to architect a centralized citizen service request system. Too often a citizen who has a specific issue or problem is required to call more than one number to resolve an issue. This is not efficient for citizens or division personnel who have to constantly answer unproductive phone calls.

Goal 2, Payroll: In reviewing processes that may be streamlined with the introduction of newer technology, payroll administration was one area that was quickly identified as a labor intensive process. To date, some vendor programs have been examined internally, and in FY09 the Division will work toward implementing paperless payroll administration.

Goal 3, Training: Currently there is no formal training program for LDPW staff. Developing training programs is critical to strengthening and making the workforce more flexible.

Goal 4, Building Assessment: The several buildings currently used to support LDPW operations need to be assessed as part of any efficiency diagnosis. The impact on winter operations and the truck fleet, back up power, proper locker-room facilities and leaky roofs are all aspects that have directly impacted efficient operations. This fiscal year, the Division will be seeking to have the physical facilities currently in use examined for potential future efficiency projects.

Goal 5, Water Billing: Another area identified in FY08 as too labor intensive and lacking any significant technological investment in recent years was the process of calculating water bills, which is done through the Street Division. A formal review examining the many aspects of billing is currently being conducted by the Water Division consultant. In fiscal year 2009 the Finance and Administration Division will examine the results of this audit process and implement recommendations that will streamline this vital process.

Goal 6, E-Gov Link System: The E-Gov system has been implemented and has been a useful tool to track and establish LDPW daily work orders. The use of this system will be expanded to other divisions.

DPW Engineering:

Goals for FY09:

Goal 1, Pavement Management: This past year, the Engineering Division completed a conversion of the street pavement conditions index from 2000 to an electronic format and updated work completed in the last twelve years. In FY09, the Division will work on updating the 2000 data to represent FY09 conditions. A secondary goal is to make the index available on the Department website.

Goal 2, Flood Levees: This Division was actively involved in the review of identified levee deficiencies and flood issues, as well as a multitude of bridge issues. The division will continue to work with the Wastewater Division on projects related to correcting those deficiencies as well as other flood control and conservation initiatives and with Mass Highway to sustain bridge repair efforts.

Goal 3, Bridges: The Engineering Division will continue to take the lead in identifying and facilitating bridge repairs, including monitoring MassHighway efforts on State-owned bridges.

Goal 4, Street Permits: The Engineering Division will update and modify street permit procedures and implement a new State-mandated trench digging permit. It is anticipated that significant

progress will be made in establishing a city-wide electronic permitting process, of which electronic street permitting will be planned for FY10.

Goal 5, Work Order System: The Engineering Division will continue to lead and improve managing street repaving, sidewalk repair, and berm installation work order requests. One key area will be to make the schedule of work more available to the public.

Goal 6, Driveway Permits: The Engineering Division will develop a driveway permit application.

Goal 7, Training: The Engineering Division will assist the DPW in the development of training for street and sidewalk repairs.

DPW Lands & Buildings:

In FY08 the Land & Buildings Division completed a number of projects, including:

- Paige Field Pump House
- Shedd Park Bathroom Construction
- Various park dug-out replacements
- Brick Façade at the Father Maguire Park
- Bailey School renovations
- City Hall bathroom renovations (2)

Goals for FY09:

Goal 1, Work Orders: In FY08, through April 15, the division completed 3,591 work orders. In FY09 L&B will implement the E-Gov program to facilitate intra-department work order requests.

Goal 2, Capital Improvements: Repairs that were economically unachievable for the past few years were identified for the capital plan and prioritized projects and work orders were maintained accordingly. In fiscal year 2009, we plan to lead many new capital projects, such as E911, a new boiler and roof at the Reilly School, new boilers for City Hall, and continuation of the new Morey School project.

Goal 3, Streamlined Repairs and Maintenance Costs: In fiscal year 2008, we introduced a pilot program which an assigned employee was dedicated to specific tasks, i.e., greasing, oiling, changing belts and filters, etc. Initial results indirectly show a decrease in breakdowns, replacement costs, and the need to rebuild equipment.

Goal 4, Energy Efficiency: A number of energy solutions and programs have been examined by various City entities, and the Division has made a point to participate in all programs. The staff expects to be very busy in the next fiscal year as the Manager's Office leads the performance contracting initiative.

Goal 5, Building Inventory: Complete a web-based inventory of City buildings that will further aid in identification of cost effective maintenance projects and longevity of the City's historic treasures.

DPW Messenger's:

Goals for FY09:
The Messenger's Division will review all aspects of operations and develop a task-centric evaluation process to determine the proper allocation of resources to maintain City facilities on a daily basis.

DPW Electrical:

Goals for FY09:

Goal 1, Street Light Conversion: In FY08 the Electrical Division continued the conversion of cobra head lights to Victorian in and around the downtown. In FY09, this project will continue Downtown and along the Thorndike Street Gateway Corridor.

Goal 2, Cost Recovery: With help from the Law Department, the Division increased fund recovery for traffic signal "knockdowns". This will continue in FY09.

Goal 3, Cawley Stadium Lighting: Install new stadium lighting at Cawley Stadium. The new system will replace 60 yr. old lights and dramatically increase energy efficiency.

Goal 4, Back-up Power: Increase the reliability of back-up power for the 911 Room and City Hall.

Goal 5, Energy Efficiency: Investigate new designs and use of LCD lights in the Downtown Lighting Program.

DPW Streets:

In fiscal year 2008, the Street Division instituted a rudimentary system for tracking resident requests for service. This was done in anticipation of the E-Gov Link web-based service tracking system which came online in February. In the upcoming fiscal year, as migration to, and use of E-Gov Link is expanded, a higher, more accurate accounting of calls and complaints is expected.

Through April 15th this division facilitated 2,180 service requests outside of day-to-day operations.

The Streets Division responded to eighteen (18) winter weather events which generated 80+ inches of snow. An evaluation of winter operations generated a new grid-styled management program with expanded oversight of City sections. A pre-season winter- storm operation evaluation produced several internal changes such as:

- Increased oversight of snow plow contractors
- Use of front office personnel to document citizen complaints that were used to modify operations
- Exposed the need to overhaul the procurement of contractors, i.e., insurance and bond requirements, and rates.

Goals for FY09:

Goal 1, Training: Establish a training program to improve employee production, efficiencies and safety.

Goal 2, Equipment Upgrades: Acquire equipment that will allow City crews to complete common work requests more efficiently.

Goal 3, In-house Recycling: Implement better in-house recycling practices.

Goal 4, In-house Vehicle Maintenance: Purchase a lift for the garage in order to repair vehicles in-house. This will cost less than sending vehicles out for maintenance.

Goal 5, City-wide Recycling: Work to increase the City-wide recycling rate to 15% with the implementation of new ordinances, recycling practices, expanded education and enforcement.

DPW Parks/Cemeteries:

Goals for FY09:

Goal 1, Downtown Maintenance: Automate routine cleaning of downtown streets and sidewalks. DPW has selected two (2) sidewalk sweeping machines that can remove trash and debris from downtown sidewalks, around parked cars and along the gutters of downtown streets. This will allow 50% of the downtown crew to be re assigned to Shedd Park. The downtown service area will be expanded to include the JAM Plan area, Cardinal O'Connor Parkway, and the Riverwalk area/Renaissance Condominiums.

Goal 2, Park Maintenance: With over 600 acres of park land throughout the City, DPW will research web-based programs to develop more efficient work plans

Goal 3, Funeral Cost Reduction: Last summer the cost of weekend funeral services at Edson, Westlawn I, and Westlawn II was reduced by 25%. This was accomplished by eliminating one overtime employee during the opening and closing at the grave site and requiring the burial vault vendor to assume a larger role. DPW averages approximately twenty-five (25) Saturday burials yearly.

PUBLIC WORKS

	Account #'s	FY07 Actual	FY08 Approved	FY09 Request	FY09 Mgr	FY09 Approved
Finance & Administration - 400						
Asst. City Manager/Public Works Commissioner McCarthy, T.J.			90,035	93,208	93,208	
Commissioner, (Retired)			45,000	-	-	
Office Manager, Brady, Michelle (40 hrs)(upgrade to Deputy Commissioner of Administration & Finance)			51,311	59,598	53,063	
Head Admin Clerk/DPW Contract Administrator, Vacant (37.5 hrs)			1	1	1	
Administrative Asst./Water Billing Clerk) Vaillancourt, Donna (37.5 hrs)			43,543	45,306	45,306	
Adm. Asst., Cooper, Dawn			48,738	50,908	50,908	
Head Clerk, Cruz, Evelyn			33,907	34,797	34,797	
Head Clerk, Vacant			33,443	34,797	1	
Head Clerk, Souza, Deborah			33,907	34,797	34,797	
Accountant, Pilato, Lisa (upgrade to Financial Assistant)			36,533	45,122	37,781	
Principal Clerk, Vacant			-	1	1	
Principal Clerk, Trzcienski, Gail (upgrade to Head Clerk)			32,456	34,797	33,565	
Animal Control Officer, Potter, Everett			43,096	44,670	44,670	
MEO3/Lab/Spc/Ast Animal Cont., Pickard, Robert			39,459	40,496	40,496	
Potential Upgrades			-	-	15,108	
TOTAL RECORDS & ACCOUNTS		**-**	**531,428**	**518,498**	**483,702**	**-**
Salaries - Permanent	04004151-511000	477,317	531,428	518,498	518,498	
S & W-Temp.	04004151-512000	32,876	25,000	25,000	25,000	
Overtime	04004151-513000	212,882	200,000	225,000	198,000	
Out of Grade Compensation	NEW			5,000	5,000	
Incentive BB Active Employees	04004151-51803	4,303	-			
Retiree Sick / Vac Buy Back	04004151-518502	903	-			
Utility Electricity	04004152-520100	175,395	160,000	177,500	177,500	
Utility Heating/Gas	04004152-520101	40,603	40,000	38,000	38,000	
Repair & Maint. Equipment	04004153-520500	47,506	70,000	70,000	70,000	
Electrical Repair & Parts	04004153-520503	28,622	30,000	38,000	38,000	
Animal control - Chg/Expense	04004153-522300	17,954	30,000	18,000	18,000	
Rental of Equipment	04004153-524000	59,250	75,000	75,000	75,000	
Rental of Uniforms	04004153-524004	15,927	25,000	20,000	20,000	
Lease/Purchase - DPW Equipment	04004153-525100	103,887	60,000	80,000	80,000	
Professional Services	04004153-530000	87,619	60,000	105,000	105,000	
Kennel Services	04004153-530020	29,285	30,000	30,000	30,000	
Advertising	04004153-531702	8,897	15,000	15,000	15,000	
Printing & Binding	04004153-531800	1,000	1,000	1,000	1,000	
Automotive - Tires & Tubes	04004154-542500	70,443	95,000	95,000	95,000	
Gas & Motor Oil-Supplies	04004154-542501	82,297	75,000	125,000	125,000	
Public Works - Supplies	04004154-543700	39,005	45,000	45,000	45,000	
Rep & Maint Electr Supplies	04004154-544000	130,665	115,000	125,000	125,000	
Office Supplies	04004154-544400	9,092	10,000	10,000	10,000	
Trans. Reimb	04004157-570704	1,338	5,000	5,000	5,000	
DPW - Various Schl Projects	04004157-571300	41,980	45,000	55,000	55,000	
Miscellaneous Charges	04004157-573400	5,166	7,000	7,000	7,000	
Brady School	04004170-580203	72,246	-			
Plows & Frames	04004170-589111	-	-			
Fire Alarm Systems	04004170-589122	9,897	10,000	12,000	12,000	
Irrigation Equip/Supplies	04004170-589165	10,735	10,000	12,000	12,000	
Improv-Bridges & Viaducts	04004175-582900	3,860	-	-	-	
DPW Facility Needs Assessment	NEW			20,000	20,000	
Training	NEW			10,000	10,000	
		1,820,949	**1,769,428**	**1,961,998**	**1,934,998**	**-**
Engineering Division - 400	**Account #'s**	**FY07 Actual**	**FY08 Approved**	**FY09 Request**	**FY09 Mgr**	**FY09 Approved**
City Engineer, DeMeo, Lisa		80,527	81,645	84,434	84,434	
Prov. Civil Engineer, Grade 4, Cady, Joseph		58,444	59,256	61,027	61,027	
Prov. Civil Engineer, Grade 4, Moloney, Peter		58,633	59,447	61,242	61,242	
Prov. Civil Engineer, Grade 4, Labrecque, Ronald(upgrade to Sr. Civil Engineer, Grade 5)		60,261	61,100	63,292	63,292	
Prov. Civil Engineer, Grade 3, Gleason, John		48,816	50,690	52,221	52,221	
Prov. Civil Engineer, Grade 3, (vacant)		1	1	1	1	
Prov. Civil Engineer, Grade 3, (vacant)		1	1	1	1	
Prov. Civil Engineer, Grade 3, (vacant)		1	1	1	1	
Prov. Principal Engineering Clerk, Themelis, Karen		38,985	39,142	40,728	40,728	
Prov. Civil Engineer, (vacant)		1	1	1	1	
TOTAL ENGINEERING		**345,670**	**351,284**	**362,948**	**362,948**	**-**
Salaries -Permanent	04008151-511000	345,670	351,284	362,948	362,948	
Retiree Sick/ Vac Buy Back	04008151-518502	18,127	-	-	-	
		363,797	**351,284**	**362,948**	**362,948**	**-**

Lands & Buildings - 400	Account #'s	FY07	FY08 Approved	FY09 Request	FY09 Mgr	FY09 Approved
Deputy Commissioner/L&B, Blazon, David			61,545	64,030	64,030	
General Foreman/HVAC, Green, James			50,928	52,991	52,991	
Asbestos Engineer, (Vacant)			1	1	1	
Brick Mason/Craftsman, Bernier, Richard			36,846	37,814	37,814	
Carpenter/Craftsman, Chau, Daniel			36,846	37,814	37,814	
Carpenter/Craftsman, Fleming, Kevin			36,846	37,814	37,814	
Carpenter/Craftsman, Sandelli, Matthew			36,846	37,814	37,814	
Carpenter/Craftsman, Pelletier, Richard			36,846	37,814	37,814	
Carpenter/Craftsman, Ellis, Jeffrey			36,846	37,814	37,814	
HVAC Monitoring, (Vacant)			1	1	1	
HVAC Technician, Craftsman, Tarsa, William			42,632	43,751	43,751	
HVAC Technician/Craftsman, Murphy, Brian			1	43,751	43,751	
HVAC Technician, Craftsman, Renaud, Michael			42,632	43,751	43,751	
MEO Grade I/Laborer, Zapatka, Edwin			37,330	38,311	38,311	
Painter/Glazier/Craftsman, Lamphier, Wayne			38,167	39,170	39,170	
Painter/Glazier/Craftsman, Degan, Daniel			36,892	37,861	37,861	
Painter/Glazier/Craftsman, (Vacant)			1	1	1	
Plumber/Irrigation Spec, Otte, David			42,632	43,751	43,751	
Plumber/Irrigation Spec, Tierney, Harry			43,954	45,108	45,108	
Chem App/Graffiti/Glaz/Pnt/Cftman.,			1	-	-	
Chem App/Foreman, Pilato, George			44,522	45,692	45,692	
Roofer/Craftsman, Mercier, Gary			36,705	37,814	37,814	
Stockroom Clerk 3/Laborer, (Vacant)			34,096	35,477	35,477	
Wkg. Frmn/Carp/Crft/L, Basnett, Ronald			40,531	41,595	41,595	
Wkg. Frmn/Mason/Crft/L, Brian Lamarre			40,531	41,595	41,595	
Wkg. Frmn/Painter-Glazer, Rudy, Keith			42,285	43,087	43,087	
Wkg. Frmn/Plumber/Irrigation Spec, Rivard, Glen			46,886	47,847	47,847	
Wkg. Frmn/Roofer/Crft/L, Morrissette, Robert			40,531	41,595	41,595	
Wkg. Frmn/HVAC Tech/Cftt/L, Conlon, Thomas			45,344	46,535	46,535	
Head Clerk, Marchand, Maureen			33,907	34,797	34,797	
TOTAL LAND & BUILDINGS		**-**	**1,023,131**	**1,095,396**	**1,095,396**	**-**
Salaries - Permanent	04007951-511000	901,481	1,023,131	1,095,396	1,095,396	
Repair & Maint - Buildings	04007953-520507	87,820	95,000	102,000	102,000	
Custodial - Supplies	04007954-543100	4,381	5,000	5,000	5,000	
Graffitti Supplies	04007954-543400	9,696	13,000	13,000	13,000	
Building - Supplies	04007954-543800	94,944	100,000	108,000	108,000	
Underground Storage Tanks	04007954-588600	40,000	-	-	-	
Building Improvements	04007975-582500	142,365	140,000	147,000	147,000	
Elevator & Building Inspections	**NEW**			**15,000**	**15,000**	
TOTAL LAND & BUILDINGS		**1,280,687**	**1,376,131**	**1,485,396**	**1,485,396**	**-**

MESSENGER DEPARTMENT- 157

	Account #'s	FY07 Actual	FY08 Approved	FY09 Request	FY09 Mgr	FY09 Approved
Building Manager, Moran, James			49,631	51,640	51,640	
Wrk. Frmn.-Grnds/*Clocks* , (Vacant)			37,284	38,943	-	
Prov. Bldg. Cst./Grk, Christakos, Doris			31,438	32,711	32,711	
Sr. Bldg. Custodian, Noel, James			33,749	34,982	34,982	
Bldg. Custodian, Brown, Leo			31,438	32,711	-	
Bldg. Custodian, Dean, Holly			31,438	32,711	32,711	
Cust. Grdskp., Barros, Michael			31,438	32,711	32,711	
TOTAL		**0**	**246,416**	**256,409**	**184,755**	

		FY07 Actual	FY08 Approved	FY09 Request	FY09 Mgr	FY09 Approved
Salaries & Wages - Perm	01574151-511000	243,371	246,416	256,409	256,409	
Overtime	01574151-513000	8,258	3,750	5,000	5,000	
Incentive BB Active Employees	01574151-51803	2,914	-	-	-	
Utility Electricity	01574152-520100	360,000	180,000	210,000	210,000	
Utility Heating/Gas	01574152-520101	308,000	300,000	270,000	270,000	
Trans. Reimbursement & Semin	01574157-570702	250	250	250	250	
Repair & Maintenance - Building	01578353-520507	21,490	20,000	15,000	15,000	
Custodial - Supplies	01578354-543100	6,916	7,000	8,000	8,000	
Computer Equipment/Software	01577754-541000	499	500	500	-	
TOTAL		**951,698**	**757,916**	**765,159**	**764,659**	

Electrical Division - 400	Account #'s	FY07 Actual	FY08 Approved	FY09 Request	FY09 Mgr	FY09 Approved
City Electrician/Wire Inspector, Sheehan, Robert			79,364	82,579	82,579	
Asst. Electrician/Wire Inspector, Coutu, Steve			54,401	56,605	56,605	
Electrician Gr B Master, Jezak, Joseph			47,068	48,305	48,305	
Electrician Gr B/Master, Kenney, John			46,855	48,085	48,085	
WF TR Signal Maint/F.A, Do, Vietfield			40,458	41,521	41,521	
Head Admin. Clerk, Daigle, Dianne			36,518	37,997	37,997	
Elect. Helper/Traf. Maint. Helper, Pilato, Michael			35,548	36,621	36,621	
Electrician Helper/Traf. Maint., Kelleher II, Daniel			35,548	36,621	36,621	
Elecrican Helper/Traf. Maint. Helper, (Vacant)			1	1	1	
Gr.B-Elec/Fire Alarm Maint/Jrnyman., Thibeault, Phillipe			44,628	45,800	45,800	
Tech of City Traff/Fire Alarm Sys., Ramahlo, Joseph			44,628	45,800	45,800	
TOTAL ELECTRICIAL		**-**	**465,018**	**479,935**	**479,935**	**-**
Salaries - Permanent	04008951-511000	453,093	465,018	479,935	479,935	
Incentive BB Active Employees	04008951-51803	11,165				
		464,258	**465,018**	**479,935**	**479,935**	**-**

Streets Division - 400	Account #'s	FY 07	FY08 Approved	FY09 Request	FY09 Mgr	FY09 Approved
Dep. Comm./Streets/Recycling, Flynn, Edward			57,829	63,089	63,089	
Gen Foreman/Tree Climber, Carroll, Daniel			40,501	42,142	42,142	
General Foreman/Streets, Patenaude, Edward			56,581	59,272	59,272	
Prov. Highway Foreman, Tsouprakos, Kosta			51,396	53,884	53,884	
Recycling Coordinator, Wellenstein, Gunther			38,000	39,691	39,691	
Solid Waste Inspector, (Vacant)			37,300	38,960	38,960	
Brick Mason/Craftsman, (Vacant)			1	1	1	
Maint. Man, Flynn, Brendan			32,772	33,633	33,633	
Maint. Man, O'Malley, Michael			33,166	34,037	34,037	
Maint. Man, Quinlan, Patrick			32,869	33,733	33,733	
Maint. Man, Shay, Richard			33,616	34,499	34,499	
MEO Gr I/Laborer/Watchman, Robichaud, Kevin			31,927	35,725	35,725	
MEO Gr I/Laborer/Watchman, Patenaude, Michael			32,546	33,529	33,529	
MEO Gr I/Laborer/Watchman, Wilson, John			33,520	33,854	33,854	
MEO Gr III/Laborer, Lavigne, Paul Jr.			34,015	35,725	35,725	
MEO Gr III/Laborer, Ladebauche, Eric			34,678	35,725	35,725	
MEO Gr III/Laborer, (Vacant)			34,335	35,725	1	
MEO Gr III/Laborer, Belanger, David			34,678	35,725	35,725	
MEO Gr III/Laborer, Shanahan, Shawn			34,015	35,725	35,725	
MEO Gr III/Laborer, Dery, Victor			35,166	36,228	36,228	
MEO Gr III/Laborer, Machado, John			34,733	35,782	35,782	
MEO Gr III/Laborer, Lehman, Jeffrey			34,015	35,725	35,725	
MEO Gr III/Laborer, Pierzynski, John			34,678	35,725	35,725	
MEO Gr III/Laborer, Patenaude, John			34,678	35,725	35,725	
MEO Gr III/Laborer, Morales, Francisco			32,707	35,725	35,725	
MEO Gr III/Laborer, Suprenant, Jeffery			34,015	35,725	35,725	
MEO Gr III/Laborer/Watchman, Hoey, William			34,678	35,725	35,725	
MEO Gr III/Motor Equip Repair, (Vacant)			1	1	1	
MEO Gr III/Motor Equip Repair/Welder, Lyons, John			42,632	43,751	43,751	
MEO Gr III/Motor Equip Repair, Silva, Andy			34,548	35,455	35,455	
Wkg.Frmn./MEO Gr.3/Spec/Tree Climb, Balous, Michael			37,188	38,311	38,311	
Wkg. Foreman/Maintenance Person, Jaynes, Robert			36,162	37,112	37,112	
Wkg.Frmn./ME Repairman, Guziejka, Chester			47,732	48,985	48,985	
Wkg. Foreman/MEO Grade 3/Spec/Lab, Dyment, David			39,153	40,182	40,182	
Wkg. Frman/MEO Grade3/Spec/Lab, Larochelle, Richard			38,068	39,218	39,218	
Wkg. Frmn/MEO Grade3/Spec/Lab, Riley, William			38,214	39,218	39,218	
TOTAL STREETS		**-**	**1,272,113**	**1,323,267**	**1,287,543**	**-**
Salaries - Permanent	04008351-511000	1,269,949	1,272,113	1,323,267	1,287,543	
Incentive BB Active Employees	04008351-51803	2,823				
Improv - Highway - Sidewalks	04009175-588503	44,808	35,000	75,000	50,000	
		1,317,580	**1,307,113**	**1,398,267**	**1,337,543**	**0**

WASTE COLLECTION & DISPOSAL - 400	Account #'s	FY07 Actual	FY08 Approved	FY09 Request	FY09 Mgr	FY09 Approved
Hazardous Waste Collection	04009353-521400	33,257	40,000	55,000	55,000	
Recycling	04009353-521500	757,500	770,000	784,990	806,243	
Recycling Supplies & Services	NEW			15,000	15,000	
Trash Collection & Disposal	04009353-521504	5,720,735	5,650,000	6,067,000	5,500,000	
TOTAL WASTE COLLECTION		**6,511,492**	**6,460,000**	**6,921,990**	**6,376,243**	**-**

STREET LIGHTING - 400	Account #'s	FY07 Actual	FY08 Approved	FY09 Request	FY09 Mgr	FY09 Approved
Energy - Street Lighting	04008952-520103	854,717	870,000	950,000	925,000	
Energy - Parking Lot Lighting	04008952-520105	-	-	-	-	
Rep & Maint - Downtown Light Sup	04008953-520513	35,251	40,000	40,000	40,000	
Upgrade Lighting	04008975-581100	35,187	30,000	45,000		
TOTAL STREET LIGHTING		**925,155**	**940,000**	**1,035,000**	**965,000**	**-**

SNOW & ICE - 400	Account #'s	FY07 Actual	FY08 Approved	FY09 Request	FY09 Mgr	FY09 Approved
Overtime	04008551-513000	237,713	155,015	155,015	155,015	
Purchase of Services	04008753-529600	342,520	225,000	225,000	225,000	
Other Charges & Expenses	04008757-573400	186,945	25,000	25,000	25,000	
Salt & Sand	04008766-542300	584,442	175,000	175,000	175,000	
TOTAL SNOW & ICE		**1,351,620**	**580,015**	**580,015**	**580,015**	**-**
TOTAL DPW BUDGET			**14,006,905**	**14,990,708**	**14,286,737**	**-**

Communtiy Block Grant Program

Sidewalk Improvments Program

PARKS - 650	Account #'s	FY07 Actual	FY08 Approved	FY09 Request	FY09 Mgr	FY09 Approved
Commissioner, Bellegarde, Thomas			89,690	93,208	93,208	
Supt. of Parks, Purtell, Stephen			71,287	74,909	74,909	
Asst. Supt. of Parks, Gauthier, Emile			51,566	54,186	54,186	
Park Foreman, Swiderski, Robert			46,462	48,822	48,822	
Office Admin., Coupe, Lisa			46,882	48,963	48,963	
Admin. Asst/Sec. Corkery, Theresa			41,002	43,024	43,024	
Wkg Foreman/Mtr. Repairman, Perry, David			42,275	43,815	43,815	
Wkg Foreman/MEO III Spec/Lab., Quintal, Mark			38,214	39,606	39,606	
Wkg Foreman/MEO III Spec/Lab., DeRosa, Alfred			38,214	39,606	39,606	
Wkg Foreman/MEO III Spec/Lab., Demange, David			38,508	39,911	39,911	
Wkg Foreman/MEO III Spec/Lab., Aubrey, Frank			38,214	39,606	39,606	
Wkg Foreman/MEO III Spec/Lab., Demange, Richard			38,214	39,606	39,606	
Downtown Mgr. MEOIII/Craftsman Lab., Larkin, Edward			42,875	44,437	44,437	
Wk. Foreman Welder/Craftsman, Prestipino, Michael			40,531	42,007	42,007	
Chief Maint. Craftsman, Apostolos, Chris			42,823	44,383	44,383	
Wk. Frmn,Chem. Applicator, Shanahan, Maureen			37,587	38,956	38,956	
Stockroom Maintenance, Casey, Donald			34,515	35,772	35,772	
Grnd./Maint. MEOI/Lab, Vallerand, Paul			34,515	35,772	35,772	
Park Maint. Craftsman/Lab., Kraus, Thomas			37,421	38,784	38,784	
Park Maint/MEO I/Lab., Bastien, Denis			30,317	31,421	31,421	
Mtr. Equip. Repair, Vallios, Dennis			34,739	36,005	36,005	
Mtr. Equip. Repair, Cote, Jean			34,548	35,806	35,806	
WF MEO Gr. III/Specialist/Lab, Crowell, William			38,214	39,606	39,606	
MEO Gr. III/Laborer, Dumas, Armand			34,762	36,166	36,166	
Wk. Frmn.MEOI/Laborer, Concepcion, Luis			33,465	34,817	34,817	
Wk. Foreman/Laborer, Williams, Peter			31,773	33,057	33,057	
Wk. Foreman/Laborer, Oquendo, Raul			31,834	33,120	33,120	
MEO Gr. 1/Laborer, Heron, Derek			32,546	33,861	33,861	
Laborer, Wojcik, John			30,201	31,421	31,421	
Laborer, Bastien, Justin			30,201	31,421	31,421	
Downtown Maint./Lab.Hightower, Russell			32,646	33,965	33,965	
Downtown Maint./Lab.St. Marie, David			32,646	33,965	33,965	
Laborer, Lord, John			29,902	31,421	31,421	
Laborer, Santiago, Luis			30,201	31,421	31,421	
Downtown Maint./Lab.Wasik, Robert			32,646	33,965	33,965	
Stadium Manager, MEOIII/Craftsman, Landry, Paul			42,678	44,233	44,233	
Park Maint./MEO I/Lab., Robinson, Corey			34,515	35,772	35,772	
Park Maint./MEO I/Lab., O'Malley, Michael			34,515	39,439	39,439	
Motor Equip./Repair, Zannoni, Edward			34,548	35,806	35,806	
Head Clerk, Oxton, Jade			33,907	35,142	35,142	
MEO Gr. III.Laborer, Choate, David			34,678	36,079	36,079	
Junior Clerk, Luis, Debbie			14,592	15,334	15,334	
Laborer, Brodeur, Dennis			30,202	31,422	31,422	
Laborer, Hamilton, Mark			30,206	31,426	31,426	
Laborer, Rudy, Keith			30,201	31,421	31,421	
MEO1, Laborer			1	1	1	
Wk Fore. MEOIII Spec/Lab.			1	1	1	
Motor Equip./Helper			1	1	1	
TOTAL		**-**	**1,691,481**	**1,762,888**	**1,762,888**	**-**

PARKS (cont.)

		FY07 Actual	FY08 Approved	FY09 Request	FY09 Mgr	FY09 Approved
S & W-Perm.	06504151-511000	1,573,423	1,691,481	1,762,888	1,762,888	
S & W-Temp.	06504151-512000	49,606	70,000	74,500	74,500	
Overtime	06504151-513000	157,496	148,500	155,182	135,164	
Dedications, Special Events	06504151-513005	4,749	3,950	3,950	3,950	
Longevity	06504151-514800	1,020	1,020	1,020	1,020	
Incentive BB Active Employees	06504151-51803	12,983	-	-	-	
Retiree Sick / Vac Buy Back	06504151-518502	2,428	-	-	-	
Utility Electricity	06504152-520100	140,676	160,000	168,000	168,000	
Utility Heating/Gas	06504152-520101	61,579	65,000	71,500	71,500	
Repair & Maintenance Equip.	06504153-520500	107,786	109,500	120,450	120,450	
Gateway Cities Program	6504153-520602	796	1	1	1	
Pool Maintenance	06504153-520611	4,882	8,000	8,000	8,000	
Rental of Equipment	06504153-524000	1,464	1	1	1	
Leasing Equipment & Service	06504153-525100		1	1	1	
Professional Services	06504153-530000	4,691	7,000	30,635	30,635	
Training/Evaluation Program	06504153-530105	320	1,950	1,950	1,950	
Botanical Gardens	06504153-531002	6,776	7,250	7,250	7,250	
Advertising	06504153-531702	0	1	1	1	
Parks Supplies - Other	06504154-540103	53,492	58,500	58,500	58,500	
Gas & Motor Oil - Supplies	06504154-542300	56,782	79,000	86,900	86,900	
Office Supplies	06504154-544400	2,733	2,500	2,500	2,500	
Misc.- Supplies - Other	06504154-545300	18,853	28,500	28,500	28,500	
Trans. Reimbursement & Semin.	06504157-570702	0	2,500	2,500	2,500	
Licenses	06504157-573200	470	3,950	3,950	3,950	
Parks Board - Misc. Expenses	06504157-573400	18	1	1	1	
Used Van/Trucks	06504170-589135	4,995	4,995	4,995	4,995	
Skidder	06504170-589146	23,471	-	-	-	
Misc. Equipment Parks Departm	06504170-589161	22,859	15,915	15,915	15,915	
Irrigation Equipment	06504170-589165	0	1	1	1	
Fences	06504170-589188	13,500	15,000	15,000	15,000	
Trimmers, Mowers, etc.	06504170-589193	8,953	1,675	1,675	1,675	
Communication Equipment/Expe	06504170-589218	334	1,850	1,850	1,850	
Varnum Park Improvement	06504175-580307	1,075	1	1	1	
Pool Renovations	06504175-589223	0	3,950	3,950	3,950	
Cawley Stadium Improvements	06504175-583800	0	1	1	1	
Snow & Ice Removal Control	06504253-529600	76,861	-	-	-	
Computer Equipment/Software	06504254-541000	0	1	1	1	
Improvements - Parks & Playgr	06504275-588400	157,758	124,500	124,500	124,500	
Building Supplies	06504354-543800	7,196	5,995	5,995	5,995	
Other Snow Removal Equipment	06504253-589229	0	1	1	1	
CAWLEY STADIUM						
Equipment	06504170-589224	1,995	1	1	1	
Field Maint./Other	06504157-573403	0	7,500	7,500	7,500	
Out of Grade Compensation	NEW			**5,000**	**5,000**	
TOTAL		**2,582,015**	**2,629,992**	**2,774,566**	**2,754,548**	**0**

CEMETERY - 491	**Account #'s**	**FY07 Actual**	**FY08 Approved**	**FY09 Request**	**FY09 Request**	**FY09 Approved**
Administrator, Charbonneau, Richard			54,314	57,074	57,074	
Cemetery Manager/Craftsman/MEO III, Gavin, Kevin			41,899	44,185	44,185	
Wkg Foreman MEO III/Spec./Lab., Gavin, Ryan			38,214	39,606	39,606	
Grnd/Maint MEO I/Laborer, Baluta, Raymond			34,811	35,772	35,772	
Motor Equip. Repairman, Metherall, Joseph			34,548	35,806	35,806	
Head Admin. Clerk, Schaefer, Anne			40,129	42,092	42,092	
MEO III/Laborer, Gavin, Dennis			34,678	36,079	36,079	
MEO III/Laborer, Laflamme, Kevin			34,335	36,079	36,079	
Laborer, Meehan, James			30,201	31,421	31,421	
Laborer, Durate, Gary			30,201	31,421	31,421	
Laborer, Christakos, Robert			29,395	31,421	31,421	
Wkg Foreman MEO III/Spec./Lab., Vacant			1	1	1	
MEO I/Laborer, Vacant			1	1	1	
Principle Clerk, Vacant			1	1	1	
MEO I/Laborer, Vacant			1	1	1	
TOTAL		**-**	**402,729**	**420,960**	**420,960**	**-**

CEMETERY	Account #'s	FY07 Actual	FY08 Approved	FY09 Request	FY09 Mgr	FY09 Approved
S & W-Perm.	04914151-511000	386,105	402,729	420,960	420,960	
S & W-Temp.	04914151-512000	3,108	13,000	17,600	17,600	
Overtime	04914151-513000	48,497	53,700	55,848	49,363	
Incentive BB Active Employee	04914151-51803	2,111	-	-	-	
Retiree Sick / Vac Buy Back	04914151-518502	865	-	-	-	
Utility Heating/Gas	04914152-520101	8,397	15,125	16,638	16,638	
Utility Electricity	04914153-520100	4,184	7,500	7,875	7,875	
Repair & Maintenance Equipment	04914153-520500	17,686	17,500	19,250	19,250	
Rental of Equipment	04914153-524000	-	750	750	750	
Lease/Purchase Equipment	04914153-525101	-	1	29,500	29,500	
Professional Services	04914153-530000	2,413	2,750	2,750	2,750	
Flowers - Perpetual Care	04914153-531000	3,430	3,500	4,100	-	
Trans. Reimbursement & Semin	04914157-570702	955	950	950	950	
Miscellaneous Charges	04914157-573400	3,442	5,995	5,995	5,995	
Cemetery General Improvement	04914170-580301	3,999	5,500	5,500	5,500	
Fences	04914170-589188	2,750	2,750	2,750	2,750	
Mowers/Blowers/Weed Eater	04914170-589190	1,509	1,550	1,550	1,550	
Westlawn II - Cemetery Improve	04914175-580300	5,181	8,750	8,750	8,750	
Renovate Cemetery Office	04914175-582801	-	1	1	1	
Improvement - Cemetery Ave	04914175-580301	875	1,250	1,250	1,250	
Snow & Ice Removal Control	04914253-529600	5,196	-	-	-	
Groundskeeping - Supplies	04914254-542700	2,749	2,750	2,750	2,750	
Office Supplies	04914254-544400	942	950	950	950	
Cemetery - Flowers/Bushes	04914254-545100	2,691	2,750	2,750	-	
Misc. - Supplies - Other	04914254-545300	3,231	3,750	3,750	3,750	
Building Renovations	04914270-582500	-	1	1	1	
Gas & Motor Oil - Supplies	04914354-542501	11,387	16,675	18,343	18,343	
Out of Grade Compensation	NEW			1,000	1,000	
TOTAL		**521,703**	**570,177**	**631,561**	**618,226**	**-**

HUMAN SERVICES

Human Services General

Health

Council on Aging

Veterans

Recreation

Health

Mission: Our mission is to preserve and maintain the City's public health standards and to both promote and to protect the health and wellness of the people within Lowell, including residents, workers and visitors.

We strive to fulfill our mission through a wide range of public health programs that serve to target the prevention of communicable and chronic disease, environmental health and code enforcement and emergency preparedness and emergency medical response. The Health Department also provides school nursing services to some 16,000 school children, utilizes public health nurses to promote immunization and to respond to reportable diseases of public health concern and manages the City contract with the City's ambulance provider, Trinity EMS. Housing inspections, retail food service, noise, refuse and public nuisance enforcement and education are also provided. Prevention of youth access to tobacco and the handling of workplace complaints on smoking are also the responsibility of the Lowell Health Department.

Goals for FY09:

Goal 1, Automation: Implement the MUNIS modules for permits and inspections and integrate their implementation with the existing use of E-Gov Link and 21D non-criminal disposition to replace the existing cumbersome and inefficient paper-based system.

Goal 2, Sharps Collection: Develop a sharps collection program to remove syringes and lancets from the solid waste stream. The State has proposed a June 2009 deadline for such products to be illegal for disposal in the general trash collection system.

Goal 3, Inspections: Evaluate the feasibility of an industry supported inspection program for both food handling establishments and rental vacancy certification to release additional inspection time for solid waste and nuisance enforcement without an increase in personnel.

Council on Aging

Mission: Our mission is to promote and support the health and well being of seniors in the community by providing services of nutrition, health, recreation, transportation, and information and referral programs.

The Lowell Senior Center (LSC) offers a one-stop-shop atmosphere for seniors and family members who need information or application assistance for anything from Medicare D to Housing. We also offer many wellness programs and educational opportunities for learning. Many of these activities attract the younger senior to our center such as our gym, billiard room, bowling team, golf league, tennis team as well as classes such as yoga, ti chi, art and Spanish lessons.

This year we are embarking on Lowell Seniors Count, a comprehensive, door-to-door census and needs assessment of all seniors 60 and older living in Lowell. It began in May 2008 and continues into FY09. In addition to surveying seniors we will bring resources to educate and inform seniors

about services available to help them as they age in place. We will work in teams and begin our data gathering in elderly housing complexes. The center has 3,840 registered members, a 940-person increase in the last year.

Goals for FY09:

Goal 1, Senior Homelessness: Continue to work with the City's Senior Homeless Committee and complete some of the goals identified by that committee such as Lowell Seniors Count and organize and host a city-wide housing fair in the spring of 2009.

Goal 2, Grant Funding: Seek out additional funding/revenue sources for the Senior Center by pursuing local, state and federal grants and partnership opportunities.

Goal 3, Bus: Plan a celebration to coincide with the arrival of our new bus. We are confident that we will raise the necessary funds.

Veterans

Mission: The mission of the Veterans Office is to provide support services and counseling to veterans.

Goals for FY09:

Goal 1, Service Levels: Maintain our high level of service, absorb the increased benefit levels authorized by Massachusetts Veterans Services, and still stay within our budget.

Goal 2, Flag Purchases: Investigate cooperative flag purchasing arrangements with other Lowell departments, and possibly with other municipalities.

Recreation

Mission: The Recreation Department provides the most diverse programming possible, focusing on recreational opportunities for our citizens. These activities range from sports, arts and crafts, swimming and festival settings provided through in-house staff.

Our group also oversees the Mayor's Youth Commission and the Lowell Healthy Summer Program, as well as assists with the staffing and oversight of various special events offered by the City.

During the summer and winter months we coordinate volunteers from local schools and organizations to assist in providing recreational opportunities, community work, and beautification projects.

Goals for FY09:

Goal 1, Spray Parks: Continue to identify opportunities to more spray/water park facilities in the City.

Goal 2, Convert Pools to Spray Parks: Explore options to convert the current pool facilities to water/spray parks. These conversions will conserve labor and decrease operating costs.

HUMAN SERVICES GENERAL - TBD

	Account #'s	FY07	FY08 Approved	FY09 Request	FY09 Mgr	FY09 Approved
TBD						
TBD						
TOTAL		-	-	-	-	-

HEALTH DEPARTMENT - 541

	Account #'s	FY07 Actual	FY08 Approved	FY09 Request	FY09 Mgr	FY09 Approved
Board of Health						
Board of Health, Chairperson, Keegan, Jo Ann			2,200	2,200	2,200	
Board of Health Member, Mondou, Robert			1,600	1,600	1,600	
Board of Health Member, Donovan, John			1,600	1,600	1,600	
Board of Health Member, Hall, Kerry			1,600	1,600	1,600	
Board of Health Member, Renault-Caragianes, Paulette			1,600	1,600	1,600	
Secretary, Board of Health, Donna Cox(stipend)			2,500	2,500	2,500	
Health Director, Singleton, Frank			84,952	88,954	88,954	
Office Manager, Cox, Donna			51,541	53,302	53,302	
Head Administrative Clerk, Alexander, Kerry			38,736	40,059	40,059	
Head Clerk, Flynn, Isabel			33,907	34,798	34,798	
Head Clerk, Conole, Kerri			32,559	34,798	34,798	
Principal Clerk, Smith-Brown, Patricia			32,581	33,437	33,437	
Principal Clerk, Vacant			1	1	1	
Sr. Medical Assistant, Vacant			1	1	1	
Junior Clerk, PT Vacant			1	1	1	
Senior Code Enforcement Inspector, Clancy, Bernard			53,907	56,090	56,090	
Sanitary Code Enforcement Inspector, Frediani, Camile			37,300	38,811	38,811	
Sanitary Code Enforcement Inspector, Purcell, Loretta			38,424	39,981	39,981	
Sanitary Code/Health Inspector, McNamara, Sandra			37,300	38,811	38,811	
Sanitary Code Inforcement Inspector, Rivera, Aurea			37,300	38,811	38,811	
Code Inforcement Inspector, (Vacant) [4]			4	4	4	
Health Inspector, (vacant) [2]			2	2	2	
Nurse Coordinator, Zaim, Mary (44weeks)			59,214	61,237	61,237	
Clinical Nurse Manager, Pender, Laurie (42 wk)			50,876	53,140	53,140	
PH Nurse/Schools, Ackert, Angela			42,467	43,917	43,917	
PH Nurse/Schools, Asselin, Colleen			46,713	48,309	48,309	
PH Nurse/Schools, Babcock, Darlene			41,634	43,713	43,713	
PH Nurse/Schools, Baker, Christine			42,467	43,917	43,917	
PH Nurse/Schools, Breault-Guilbicki, Lesa			42,467	44,188	44,188	
PH Nurse/Schools, Brems, Dorothy			40,818	42,622	42,622	
PH Nurse/Schools, Buote, Susan			42,467	43,917	43,917	
PH Nurse/Schools, Castle, Carol			41,634	43,404	43,404	
PH Nurse/Schools, Chenelle, Diane			41,634	43,341	43,341	
PH Nurse/Schools, Cisowski, Cynthia			42,467	43,917	43,917	
PH Nurse/Schools, Cowan, Linda			42,467	44,218	44,218	
PH Nurse/Schools, Crisafulli, Patricia			42,467	43,917	43,917	
PH Nurse/Schools, Doyle, Debra			42,467	43,917	43,917	
PH Nurse/Schools, Fisher, Jane			40,817	42,846	42,846	
PH Nurse/Schools, Frye, Teresa			42,467	43,917	43,917	
PH Nurse/Schools, Hayhurst, Tami			40,817	42,766	42,766	
PH Nurse/Schools, Heath, Erin			42,467	43,970	43,970	
PH Nurse/Schools, Huynh, Huyen			39,446	41,404	41,404	
PH Nurse/Schools, Kennedy, Caroline			42,467	44,082	44,082	
PH Nurse/Schools, Knowlton, Jennifer			40,817	43,084	43,084	
PH Nurse/Schools, Kotfila, Karrie			42,467	43,917	43,917	
PH Nurse/Schools, LeBel, Mary			42,467	43,917	43,917	
PH Nurse/Schools, Levis, Pamela			42,467	43,917	43,917	
PH Nurse/Schools, Masse, Beth			46,713	48,309	48,309	
PH Nurse/Schools, McDermott, Tracy			46,713	48,309	48,309	
PH Nurse/Schools, McLaughlin, Mary			40,820	42,214	42,214	
PH Nurse/Schools, O, Meara, Jill			41,634	44,069	44,069	
PH Nurse/Schools, O'Neil, Suzann			42,467	44,235	44,235	
PH Nurse/Schools, O'Sullivan, Maureen			40,536	41,921	41,921	
PH Nurse/Schools, Reedy, Nicole			41,634	43,533	43,533	
PH Nurse/Schools, Sullivan, Kathy			40,818	42,928	42,928	
PH Nurse/Schools, Sullivan, Patricia			46,713	48,309	48,309	
PH Nurse/Schools, Wahl, Rita			36,265	46,755	46,755	
PH Nurse/Schools, Vacant - BSN			1	1	1	
PH Nurse/Schools, Vacant			1	1	1	

Public Health Nurse Manager/Clinics, Connolly, Christine		53,312	55,134	55,134	
PH Nurse/Clinic, Downing, Dorothy		48,853	50,522	50,522	
PH Nurse/Clinic, McHatton, Paula		48,369	47,485	47,485	
PH Nurse/Clinic, Richardson, Diane		48,853	50,582	50,582	
Community Health Nurse Educator, vacant		1	1	1	
Outreach Health Educ., Vacant		1	1	1	
TOTAL	**-**	**2,192,278**	**2,284,764**	**2,284,764**	**-**

		FY07 Actual	FY08 Approved	FY09 Request	FY09 Mgr	FY09 Approved
S & W - Perm.	05104151-511000	2,059,561	2,192,278	2,284,764	2,284,764	
S & W - Temp	05104151-512000	-	-	38,000	15,000	
Overtime	05104151-513000	5,256	5,000	5,000	5,000	
Longevity	05104151-514800	308	308	131	131	
Incentive BB Active Employees	05104151-51803	9,668	-	-	-	
Retiree Sick / Vac Buy Back	05104151-518502	6,430	-	-	-	
Repair & Maint. Equipment	05104153-520500	3,028	4,500	4,500	4,500	
Utilities-Gas/Elec.	05104153-520100	24,074	35,000	35,000	27,000	
Professional Services	05104153-530000	22,466	25,000	25,000	25,000	
Advertising	05104153-531702	287	1,500	1,500	1,500	
Printing & Binding	05104153-531800	1,936	2,000	2,000	2,000	
Computer Equip & Software	05104154-541000	1,461	1,100	1,100	1,100	
Dues & Subscriptions	05104157-570401	1,010	1,600	1,600	1,600	
Trans. - Monthly allowance	05104157-570700	23,655	18,000	18,000	18,000	
Trans. Reimburse. & Seminars	05104157-570702	11,994	12,000	12,000	12,000	
Equipment - Other	05104170-589161	1,485	1,500	1,500	1,500	
Office Furniture & Equip	05104170-589166	1,187	1,500	1,500	1,500	
Health Nurse Supplies	05104254-544100	11,510	10,000	10,000	10,000	
Office Supplies	05104254-544400	1,999	2,000	2,000	2,000	
Misc - Supplies - Other	05104254-545300	955	1,000	1,000	1,000	
Uniforms & Other Clothing	05104254-545500	1,783	4,000	4,000	4,000	
TOTAL		**2,190,053**	**2,318,286**	**2,448,595**	**2,417,595**	**-**

Community Development Block Grant	**Account #'s**	**FY07**	**FY08 Approved**	**FY09 Request**	**FY09 Mgr**	**FY09 Approved**
Code/Health Inspector, Murphy, Donald		36,025	37,300	38,811	38,811	
Code/Health Inspector, Sam, Lisa		37,156	37,300	38,811	38,811	
Code Enforcement Inspector PT, Cormier, Lillian		16,848	16,929	-	-	

Tobacco Control Program	**FY07**	**FY08 Approved**	**FY09 Request**	**FY09 Mgr**	**FY09 Approved**
Compliance Educator Specialist, Morin, Christopher	32,354	32,479	35,839	35,839	
Data Entry Clerk PT, LeBlanc, Diane	5,438	5,569	6,982	6,982	

Enhanced School Health	**FY07**	**FY08 Approved**	**FY09 Request**	**FY09 Mgr**	**FY09 Approved**
Vision/Hearing Screener, Dauphinais, Doris (32 wks)	8,512	8,512	8,512	8,512	
Vision/Hearing Screener, Linnehan, Heidi (32 wks)	8,512	8,512	8,512	8,512	
Data Entry Clerk PT, LeBlanc, Diane	15,478	20,133	23,562	23,562	
Clinical School Nurse Manager, Guay, Laurie	50,876	51,384	53,140	53,140	
Clinical School Nurse Manager, Moffett, MaryBeth	50,876	51,384	53,140	53,140	
Clerk,	2,500	2,500	-	-	

Health/Emergency Response Plan (Bioterrorism)	**FY07**	**FY08 Approved**	**FY09 Request**	**FY09 Mgr**	**FY09 Approved**
Clerk, Ruggiero, Maria	4,620	4,620	17,396	17,396	

HUD Lead Paint Hazard Control Grant	**FY07**	**FY08 Approved**	**FY09 Request**	**FY09 Mgr**	**FY09 Approved**
Morin, Christopher	1,961	1,968	-	-	
Conole, Kerri, Sr. Clerk (5 hrs)	8,834	4,284	-	-	
Community Health Nurse Educator, Connolly, Christine (OT up to this amt.)	9,828	9,085	-	-	
TOTAL GRANT(S) BUDGET	**289,818**	**291,959**	**284,705**	**284,705**	**-**

Lowell Senior Center - 541

	Account #'s	FY07 Actual	FY08 Approved	FY09 Request	FY09 Mgr	FY09 Approved
Director, Lynne Brown-Zounes			59,216	59,443	59,443	
Outreach Worker, Amy Medina			29,779	30,797	30,797	
Civic Events Coord, Kathleen Carroll			25,882	26,767	26,767	
Custodian, Mary Lou Fitzpatrick-35 hrs.			28,983	29,860	29,860	
Meals on Wheels, Karl Correa			26,730	27,539	27,539	
Utility Person, Roger Fortin-40 hrs.			33,123	34,125	34,125	
Adm.Bookkeeper, Michelle Ramalho			33,724	34,877	34,877	
TOTAL		**-**	**237,437**	**243,408**	**243,408**	**-**

		FY07 Actual	FY08 Approved	FY09 Request	FY09 Mgr	FY09 Approved
S & W Perm.	05414151-511000	234,542	237,437	243,408	243,408	
S & W Longevity	05414151-514800		-	-	-	
Incentive BB Active Employee	05414151-51803	642	-	-	-	
Retiree Sick/Vac Buy Back	05414151-518502	1,532	-	-	-	
Utility Electricity	05414152-520100	49,936	54,000	51,000	51,000	
Utility Heating/Gas	05414152-520101	16,638	24,000	21,000	21,000	
Repair & Maint Kitchen Equipment	05414153-520200	1,383	-	-	-	
Repair & Maint of Vehicles	05414153-520500	4,209	3,658	3,500	3,500	
Senior Lunch Program	05414154-542000	11,281	11,000	17,000	17,000	
Gas & Motor Oil	05414154-542300	4,838	5,000	5,000	5,000	
Insurance for Vehicles		19,000	13,000	10,000	-	
Office Supplies	05414154-544400	3,452	-	1,000	1,000	
Center Equipment	05414159-589161	954	-	1,000	1,000	
Cleaning Supplies	05414154-543000	2,128	761	750	750	
Overtime	05414151-513000	-	-	-	-	
Rental of Equipment	05414153-524000	-	-	-	-	
Leasing equip. & Serv.	05414153-525100	-	-	-	-	
TOTAL		**350,536**	**348,856**	**353,658**	**343,658**	**-**

Community Development Block Grant

	Account #'s	FY07 Actual	FY08 Approved	FY09 Request	FY09 Mgr	FY09 Approved
Part Time Driver			**Pending**			
		-	16,224	-	-	
Custodial Supplies		2,500	2,500	2,500	2,500	
Senior Recreation Program		10,000	10,000	10,000	10,000	
Center Equipment and Repair		1,500	1,500	1,500	1,500	
Lease Contract Copy Machine		2,742	2,742	-	-	
Reimbursements		1,000	1,000	1,000	1,000	
Elder Services Local Match		-	2,000	2,000	2,000	
TOTAL C.B.D.G. BUDGET		**17,742**	**35,966**	**17,000**	**17,000**	**-**

VETERANS - 543

	Account #'s	FY07 Actual	FY08 Approved	FY09 Request	FY09 Mgr	FY09 Approved
Director/Agent, Lamarche, Eric		46,387	58,012	48,542	48,542	
Deputy Director, Vacant		36,270	1	1	1	
Head Clerk, McGuire, Nancy		33,907	33,314	34,453	34,453	
Head Clerk, Felix, Carmen		33,907	33,314	34,453	34,453	
TOTAL		**150,471**	**124,641**	**117,449**	**117,449**	**-**

		FY07 Actual	FY08 Approved	FY09 Request	FY09 Mgr	FY09 Approved
S & W-Perm.	05434151-511000	150,471	124,641	117,449	117,449	
Incentive BB Active Employee	05434151-51803	13,591	-	-	-	
Holiday		-	-	-	-	
Celebrations	05434153-535900	7,768	10,000	8,500	8,500	
Signs - Supplies	05434154-540200	1,299	1,300	600	600	
Office Supplies	05434154-544400	1,351	1,700	1,500	1,500	
Trans. Reimb., & Seminar	05434157-570702	2,619	3,000	2,000	2,000	
Veterans Services	05434157-573100	441,654	558,000	504,000	504,000	
TOTAL		**618,754**	**698,641**	**634,049**	**634,049**	**-**

Lowell Veterans Council			**2,500**	2,500	2,500	
TOTAL BUDGET			**701,141**	**636,549**	**636,549**	**-**

RECREATION - 630	**Account #'s**	**FY07 Actual**	**FY08 Approved**	**FY09 Request**	**FY09 Mgr**	**FY09 Approved**
Recreation Planner, Vacant			1	1	1	
Assoc. Planner, Crowley, Anastasia			37,628	39,464	39,464	
Riverfront Coord., Racicot, Richard			32,772	33,966	33,966	
Youth Coord., Anderson, Edward "Ted"			40,078	42,276	42,276	
Program Director/Planner, Faticanti, Peter			44,527	46,504	46,504	
Supt. of Recreation, Vacant			1	1	1	
TOTAL		**-**	**155,007**	**162,212**	**162,212**	**-**

		FY07 Actual	**FY08 Approved**	**FY09 Request**	**FY09 Mgr**	**FY09 Approved**
S & W-Perm.	06304151-511000	153,172	155,007	162,212	162,212	
S & W-Temp.	06304151-512000	96,575	201,400	206,000	206,000	
S & W-Temp.-Summer	06304151-512700	12,751	31,720	34,020	34,020	
Overtime	06304151-513000	4,495	3,900	7,500	6,750	
Incentive BB Active Employees	06304151-51803	619		-	-	
Retiree Sick / Vac Buy Back	06304151-518502	3,029		-	-	
Winter Rec Program	06304153-520609	1,590	4,000	4,000	4,000	
Rec. Program	06304153-530036	3,191	5,500	5,500	5,500	
Elderly Recreation	06304153-536001	-	500	500	500	
Cawley Stadium Football Program	06304153-536005	10,750	10,000	10,000	10,000	
Postage	06304153-536900	240	250	250	250	
Transportation Contracts	06304153-537000	1,750	1,750	1,750	1,750	
Summer Supplies	06304154-540102	2,856	3,500	3,500	3,500	
Office Supplies	06304154-544400	1,439	1,560	1,560	1,560	
Boat House Oper./Supplies	06304154-545901	-	1	1	1	
Transportation Reimbursements	06304157-570702	909	975	975	975	
Misc. Charges	06304157-573400	30,860	29,500	29,500	29,500	
TOTAL		**324,228**	**449,563**	**467,268**	**466,518**	**-**

LIBRARY

Library

Mission: The Pollard Memorial Library is Lowell's gateway to knowledge, meeting the information needs and enriching the quality of life of the community. It is our mission to foster education and literacy, nurture life-long learning, promote personal and cultural enrichment, and to become an increasingly vibrant asset to Lowell's revitalization.

Goals for FY09:

Goal 1, Increase Community Use Of Library Resources And Materials

- Improve access to library resources through remote access, improved delivery and new technologies and formats
- Redesign the library's website
- Expand collections for new populations (African, Indian, Brazilian Portuguese)
- Effectively market the library's resources
- Re-establish bookmobile service to neighborhoods

Goal 2, Strengthen Education And Literacy

- Enhance story times and services for preschool, k-4, and children served by daycare providers
- Support early literacy through the Born to Read and Every Child Ready to Read projects
- Increase adult learners served through Adult Literacy Program
- Provide appealing community programming, including Parker at the Pollard, Concord Festival of Authors, and author speaker series

Goal 3, Improve Ease Of Use And Quality Of Service

- Effectively plan for changes, challenges and opportunities through the creation of a new long range plan for the library
- Implement self check out services compatible with Sirsi/Dynix
- Ensure a diverse, knowledgeable and customer-oriented staff dedicated to assisting users
- Maintain the library as a center for community and culture, a facility that is clean, safe, and comfortable for all users

LIBRARY

LIBRARY

	Account #'s	FY07 Actual	FY08 Approved	FY09 Request	FY09 Mgr	FY09 Approved
Director, St. Martin, Dora			71,994	73,973	73,973	
Asst. Director, Vacant **			55,364	46,888	46,888	
Coor./ Comm. Plan., Iatron, J.			44,473	42,070	42,070	
Coord./Tech. Serv.,Woodley, V.			43,426	45,185	45,185	
Coor./Youth Services, Hancock, M.			45,548	47,392	47,392	
Librarian I - Circulation, Colt, P.,			35,880	37,333	37,333	
Librarian I - Reference, McDermott, M.			37,620	39,143	39,143	
Librarian I - Comm. Plann, Vacant**			34,360	34,646	34,646	
Librarian I - Youth Serv. Brassel, E.			35,880	35,610	35,610	
Librarian I - Youth Serv., Hammond, K.**			-	34,780	34,780	
Librarian I - Reference, Fougstedt, S.			37,620	39,143	39,143	
Librarian I - Reference, Sampas, T. (p/t)			13,642	17,347	17,347	
Lib. Sec., Vacant			1	1	1	
Lib. Asst. Cloutier, D.			32,157	33,002	33,002	
Lib. Asst., MacPhail D.			32,157	33,002	33,002	
Lib. Asst., Johnson, D.*			27,470	28,191	28,191	
Lib. Asst. Kelton, J. (p/t) job share *			9,449	9,413	9,413	
Lib. Asst. Vacant (p/t) job share *			13,547	1	1	
Lib. Asst., Martineau, G.			32,157	33,002	33,002	
Lib. Asst., McLaughlin, J.			32,157	33,002	33,002	
Lib. Asst., Vacant			31,968	1	1	
Lib. Asst., Keo, S			32,157	33,002	33,002	
Lib. Asst., Deuso, D. *			29,203	29,970	29,970	
Lib. Asst., Sakellaris, A.			32,157	33,002	33,002	
Lib. Asst., Nangle, M.. *			29,203	29,970	29,970	
Lib. Aide, Vacant (p/t)			1	1	1	
Lib. Aide, Vacant, (p/t)			1	1	1	
Lib. Aide,Kapasi, N. (p/t) *			7,308	7,308	7,308	
Lib. Page, Akyia, A..(p/t)*				4,581	4,581	
Lib. Page, Sopiep, A. (p/t)*			5,090	4,581	4,581	
Lib. Page, Smith, M. (p/t)			4,563	4,581	4,581	
Lib. Page, Burns, D. (p/t)			5,090	4,581	4,581	
Bldg Custodian, Brown, L. *				32,894	32,711	
TOTAL		**-**	**811,644**	**847,597**	**847,414**	**-**

		FY07 Actual	08 Approved	FY09 Request	FY09 Mgr	FY09 Approved
S & W-Perm.	06104151-511000	771,504	766,595	795,205	795,205	
S & W-PT.	06104151-512000	27,667	67,158	52,392	52,392	
Incentive BB Active Employee	06104151-51803	3,182	-	-	-	
Retiree Sick / Vac Buy Back	06104151-518502	10,683	-	-	-	
Electricity	06104152-520100	60,000	80,000	80,000	80,000	
Repair & Maintenance Equipment	06104153-520500	2,000	2,000	2,000	2,000	
MV-Library-Consortium	06104153-529200	49,116	49,116	48,311	48,311	
Library - Aud/Micro/Bks/Sup.	06104154-540400	104,440	105,000	110,000	110,000	
Office Supplies	06104154-544400	2,493	2,000	2,000	2,000	
Custodial Supplies	06104254-543100	173	-	-	-	
TOTAL		**1,031,258**	**1,071,869**	**1,089,908**	**1,089,908**	**-**

State Aide Grant - Salary & Wages	**Hours**	**FY09 Request**	
Custodian,. Gillis, E. (p/t)	20.00	9,518	9,518
Librarian I -Reference, Callahan, T. (p/t)	12.00	10,914	10,914
Lib. Aide, Dominique, K. (p/t)	18.00	7,280	7,280
Lib. Aide, Love, I. (p/t)	18.00	7,280	7,280
Youth Behavior Specialist (p/t)	15.00	11,115	11,115
		46,107	**46,107**

DEBT SERVICE

DEBT SERVICE

Purpose	Date	Principal	LT Interest	ST Interest
Refunding	6/15/1998	45,000	212,790	-
Baseball	2/15/2000	30,000	3,240	-
Cawley Park	2/15/2000	75,000	8,100	-
School	2/15/2000	785,000	87,210	-
Library	2/1/2002	120,000	73,828	-
Library	2/1/2002	95,000	66,429	-
Library	2/1/2002	155,000	100,839	-
Land/Building Acquisition	2/1/2002	50,000	32,340	-
School	2/1/2002	285,000	259,030	-
School	2/1/2002	200,000	129,850	-
School	2/1/2002	40,000	25,970	-
School Refunding	2/1/2002	1,701,631	306,003	-
School Refunding	2/1/2002	1,807,535	292,398	-
School Refunding	2/1/2002	187,497	12,648	-
School	10/15/2003	845,000	517,703	-
School	10/15/2003	140,000	85,610	-
School	10/15/2003	95,000	57,090	-
School	10/15/2003	358,996	8,975	-
School	10/15/2003	3,151,068	229,464	-
School Refunding	4/15/2004	1,893,561	513,383	-
Landfill Closing	4/15/2004	386,036	85,899	-
School Refunding	2/15/2005	2,336,600	891,975	-
Baseball Refunding	2/15/2005	1,500	3,430	-
Cawley Park Refunding	2/15/2005	4,275	13,348	-
School Refunding	2/15/2005	74,925	514,813	-
High School	9/15/2006	100,000	62,500	-
Middle School	9/15/2006	65,000	42,225	-
Martin Sports Complex	9/15/2006	35,000	16,825	-
Equipment	9/21/2007	30,000	17,550	-
Equipment	9/21/2007	225,000	122,225	-
School Architecture	9/21/2007	90,000	67,145	-
Qualified Bond Interest	all	-	168,000	-
JAM Land Acquisition	Notes	160,000	-	180,796
Church Acquisition	Notes	-	27,500	43,756
Morey School	TBI	-	-	40,000
911 Upgrade	TBI	-	55,000	24,750
Bridge Repairs	TBI	-	5,000	8,000
FY 2009 Capital	TBI	-	121,565	66,309
Total General Fund		**15,568,623**	**5,237,899**	**363,611**
Water	2/15/2000	45,000	4,860	-
Water	2/1/2002	40,000	25,470	-
Water Refunding	2/1/2002	342,002	67,871	-
Water Treatment Plant	10/15/2003	80,000	48,288	-
Water	10/15/2003	115,772	2,894	-
SRF DW 99-21	8/1/2004	462,875	(11,466)	10,747
SRF DW 03-07	11/23/2004	92,587	55,097	3,053
SRF DW 99-21	11/23/2004	20,790	2,504	672

Water	2/15/2005	4,100	34,501	-
SRF DW 03-07A	10/16/2005	202,574	91,247	6,366
SRF DW 03-07B	10/16/2005	104,087	46,598	3,495
Water	9/21/2007	75,000	59,494	-
SRF DW 04-01		131,130	69,793	26,029
Qualified Bond Interest	all	-	8,000	-
Water	TBI	215,000	187,663	95,000
FY 2009 Capital	TBI	-	3,201	1,746
Total Water		**1,930,917**	**696,014**	**147,107**
Sewer	2/15/2000	25,000	2,700	-
Sewer	2/1/2002	55,000	37,436	-
Sewer Refunding	2/1/2002	186,335	37,500	-
Sewer Refunding	10/15/2003	105,000	64,549	-
Sewage Treatment	10/15/2003	84,720	2,118	-
Sewer Refunding	4/15/2004	150,404	33,467	-
SRF CW 01-16	8/1/2004	234,890	15,343	6,368
SRF CW 03-22	11/23/2004	194,792	123,608	6,498
Sewer Refunding	2/15/2005	950	19,819	-
SRF CW 03-22A	10/15/2006	4,350	1,947	146
Sewer	9/21/2007	98,000	74,608	-
Sewer	9/21/2007	12,000	4,595	-
Sewer	9/21/2007	125,000	99,243	-
Sewer	9/21/2007	35,000	25,723	-
SRF CW 05-23		5,000	139,400	9,083
SRF CW 05-24		9,913	5,276	1,968
Qualified Bond Interest	all	-	10,000	-
Sewer 775K	Notes	-	-	37,545
Sewer 600K	Notes	-	15,000	23,867
Sewer - 1.75M	Notes	-	43,750	69,611
Sewer	TBI	-	197,065	181,152
FY 2009 Capital		-	3,399	1,854
Total Wastewater		**1,326,353**	**956,545**	**338,092**
Garage	2/1/2002	110,000	73,835	-
Garage	10/15/2003	139,444	3,486	-
JAM Tax Exempt	9/15/2006	-	591,825	-
JAM Taxable	9/15/2006	800,000	766,425	-
Qualified Bond Interest	all	-	7,000	-
Total Garage		**1,049,444**	**1,442,571**	**-**
HUD 108	10/15/2003	55,000	31,281	-
HUD 108	Notes	365,000	-	132,250
Total HUD		**420,000**	**31,281**	**132,250**
Arena	2/15/2000	50,000	5,400	-
Arena Refunding	2/15/2005	218,400	62,287	-
Arena Refunding	2/15/2005	4,250	16,889	-
Qualified Bond Interest	all	-	2,000	-
Arena Ice	Notes	-	2,438	2,139
Total Arena		**272,650**	**89,014**	**2,139**

UNCLASSIFIED

UNCLASSIFIED

		FY07 Actual	FY08 Request	FY08 Mgr	FY08 Approved	FY09 Request	FY09 Mgr	FY09 Approved
Workers Comp - Schools	01517051-516900	604,869	425,000	425,000	425,000	425,000	425,000	
Workers Comp - City	01517051-517100	559,485	375,000	375,000	375,000	375,000	140,000	
Additional Funds W.Comp./§111F	01517051-517300	822,732	-	-	-	-	-	
Total Workmen's Compensation		**1,987,085**	**800,000**	**800,000**	**800,000**	**800,000**	**565,000**	**-**

		FY07 Actual	FY08 Request	FY08 Mgr	FY08 Approved	FY09 Request	FY09 Mgr	FY09 Approved
Unemployment Compensation-City	01527051-517200	85,900	80,000	100,000	100,000	100,000	75,000	
Unemployment Compensation-School	01527051-517201	305,105	300,000	345,000	345,000	345,000	345,000	
Total Unemployment		**391,004**	**380,000**	**445,000**	**445,000**	**445,000**	**420,000**	**-**

		FY07 Actual	FY08 Request	FY08 Mgr	FY08 Approved	FY09 Request	FY09 Mgr	FY09 Approved
Ins. Health - Accident	01459256-563600	16,136,500	18,879,705	18,374,416	18,374,416	19,975,180	19,901,850	
Total Health/Accident Insurance		**16,136,500**	**18,879,705**	**18,374,416**	**18,374,416**	**19,975,180**	**19,901,850**	**-**

		FY07 Actual	FY08 Request	FY08 Mgr	FY08 Approved	FY09 Request	FY09 Mgr	FY09 Approved
No. Middlesex Area Comm.	01454256-561300	26,631	26,631	26,631	26,631	27,297	27,297	
Total Intergovernmental		**26,631**	**26,631**	**26,631**	**26,631**	**27,297**	**27,297**	**-**

		FY07 Actual	FY08 Request	FY08 Mgr	FY08 Approved	FY09 Request	FY09 Mgr	FY09 Approved
Retired Employees Health Insurance		8,036	15,540	15,540	15,540	-	-	-
Air Pollution Districts		20,408	21,089	21,089	21,089	-	-	-
RMV Non Renewal		144,160	144,160	144,160	144,160	-	-	-
Regional Transit		776,525	795,938	795,938	795,938	-	-	-
Special Education		79,406	71,928	71,928	71,928	-	-	-
School Choice Sending Tuition		215,799	224,052	224,052	224,052	-	-	-
Charter School Sending Tuition		9,724,596	11,484,941	11,484,941	11,484,941	-	-	-
Essex County Tech Sending Tuition		39,475	137,420	137,420	137,420	-	-	-
Total Cherry Sheet Assessments		**11,008,405**	**12,895,068**	**12,895,068**	**12,895,068**	**-**	**-**	**-**

		FY07 Actual	FY08 Request	FY08 Mgr	FY08 Approved	FY09 Request	FY09 Mgr	FY09 Approved
Early Retirement Expense/ Workforce F	01357056-521800	897,369	797,369	797,369	797,369	497,622	497,622	
Retirement - Expense	01357056-560700	261,812	270,000	-	-	-	-	
Retirement - Pension	01357056-560800	12,474,517	13,582,644	13,582,644	13,582,644	14,048,912	14,048,912	
Deferred Compensation	01238753-521300	14,789	14,500	14,500	14,500	14,500	14,500	-
Pensions & Annuities	01458957-572600	253,727	257,650	257,650	257,650	253,172	253,172	
Total Retirement		**13,902,214**	**14,922,163**	**14,652,163**	**14,652,163**	**14,814,206**	**14,814,206**	**-**

		FY07 Actual	FY08 Request	FY08 Mgr	FY08 Approved	FY09 Request	FY09 Mgr	FY09 Approved
Medicare Tax	01459457-572000	2,017,620	2,000,000	1,950,000	1,950,000	2,050,000	2,050,000	
Total Medicare Tax		**2,017,620**	**2,000,000**	**1,950,000**	**1,950,000**	**2,050,000**	**2,050,000**	**-**

		FY07 Actual	FY08 Request	FY08 Mgr	FY08 Approved	FY09 Request	FY09 Mgr	FY09 Approved
Court Judgments	01514163-576001	68,276	375,000	375,000	375,000	375,000	125,000	
Claims (Law) General	01514757-573000	221,785	250,000	250,000	250,000	250,000	250,000	
Claims (Law) Police/Fire - Active	01514857-573001	279,974	300,000	300,000	300,000	300,000	300,000	
Claims (Law) Police/Fire - Retired	01517057-573002	159,998	285,000	285,000	285,000	285,000	285,000	
Total Judgments		**730,033**	**1,210,000**	**1,210,000**	**1,210,000**	**1,210,000**	**960,000**	**-**

		FY07 Actual	FY08 Request	FY08 Mgr	FY08 Approved	FY09 Request	FY09 Mgr	FY09 Approved
Police Ins. Premiums - Other	02104257-571903	17,091	15,634	15,634	15,634	15,634	15,634	
Fire Ins. Premiums - Other	02204257-571903	3,000	7,500	7,500	7,500	7,500	7,500	
COA Ins. Premiums - Other	05414257-571903	15,511	13,000	13,000	13,000	13,000	10,000	
DPW Ins. Premiums - Other	04009557-571903	311,980	310,000	310,000	310,000	310,000	310,000	
Total Other Insurance		**347,582**	**346,134**	**346,134**	**346,134**	**346,134**	**343,134**	**-**

UNAPPROPRIATED EXPENSES

CHERRY SHEET ASSESSMENTS (NOT APPROPRIATED)

	FY07 Actual	FY08 Request	FY08 Mgr	FY08 Approved	FY09 Request	FY09 Mgr	FY09 Approved
Retired Employees Health Insurance	8,036	15,540	15,540	15,540	-	-	-
Air Pollution Districts	20,408	21,089	21,089	21,089	21,545	21,545	-
RMV Non Renewal	144,160	144,160	144,160	144,160	397,460	397,460	-
Regional Transit	776,525	795,938	795,938	795,938	815,836	815,836	-
Special Education	79,406	71,928	71,928	71,928	48,744	48,744	-
School Choice Sending Tuition	215,799	224,052	224,052	224,052	162,274	162,274	-
Charter School Sending Tuition	9,724,596	11,484,941	11,484,941	11,484,941	11,528,937	11,528,937	-
Essex County Tech Sending Tuition	39,475	137,420	137,420	137,420	120,766	120,766	-
Total Cherry Sheet Assessments	**11,008,405**	**12,895,068**	**12,895,068**	**12,895,068**	**13,095,562**	**13,095,562**	**-**

WASTEWATER ENTERPRISE FUND

WASTEWATER ENTERPRISE FUND SUMMARY

	FY07 Actual	FY08 Approve	FY09 Request	FY09 Mgr	FY09 Approved
Revenues	**12,142,000**	**13,460,229**	**12,519,000**	**12,519,000**	**-**

	FY07 Actual	FY08 Approve	FY09 Request	FY09 Mgr	FY09 Approved
Personal Services	2,574,085	2,576,448	2,754,021	2,754,021	-
Ordinary Expenses	6,134,578	6,036,400	6,859,800	6,859,800	-
Capital Expense	10,902	37,000	55,500	55,500	-
Debt Service	1,425,508	1,978,702	2,620,991	2,620,991	-
Health Insurance	500,572	406,153	619,042	616,018	-
Retirement	360,984	377,253	517,903	517,903	-
Indirect Costs	263,385	939,934	932,321	959,261	-
Transfer Out	1,100,000	1,100,000	-	-	-
Total Expenditures	**12,370,014**	**13,451,890**	**14,359,578**	**14,383,494**	**-**
Surplus/(Deficit)	**(228,014)**	**8,339**	**(1,840,578)**	**(1,864,494)**	**-**

Wastewater Enterprise (DPW)

Mission: The Lowell Regional Wastewater Utility is committed to maintaining a clean and healthy Merrimack River. We will provide reliable wastewater collection and treatment in an environmentally sensitive and responsible manner.

The Division is continually working to reassess and improve operations to enable the utility to benefit the citizens and employees through the practice of prudent fiscal management, investigation of the latest technological advances and quality management practices to contribute to the City's financial health, improvement of our water resources and environmental health of the community.

Goals for FY09:

Goal 1, Management Practices: Maintain ISO 14001 Certification and initiate other cutting edge managerial practices for improved efficiency and operations. Apply for grant monies to initiate "Green Projects" to benefit the environment, reduce energy and save public funds.

Goal 2, Capital Improvement Plan: Evaluate a 20-year Capital Improvements Plan (CIP). Investment in a Wastewater Utility CIP is critical due to the age and condition of utility equipment, to reduce odors, and comply with federal and state regulations. Recent events, due to age of equipment and lack of investment, have brought to the forefront the need to implement a CIP. Pending authorization, the first project involving odor control will take place in FY09.

Goal 3, Flood Control: Assist the City with the local flood control project. Continue working with Army Corps of Engineers to investigate and mitigate the deficiencies in the Merrimack River flood control system, including upgrading the West Street pump station, the levee seepage system, and maintenance/upgrade to the earthen and concrete dikes.

Goal 4, New Programs: Maintain current services and develop new and additional programs, some of which are federally and state mandated. These programs will include Inflow/Infiltration (I/I) reduction program, Fats Oils and Grease (FOG) reduction program, comprehensive Computer Maintenance Management System (CMMS) which will be the foundation for a city wide CMMS, Stormwater Management Program, Sewer Rehabilitation Program, and comprehensive Safety Program.

Goal 5, Sewer Separation: Continue the federally mandated Long Term Control Plan (LTCP) Phase I, Combined Sewer Overflow (CSO) Sewer Separation Program in the Chelmsford and Gorham Street areas.

Goal 6, Maintain Current Functions: Address staffing adjustments at the Wastewater Utility to maintain current functions with the ability to adequately implement new programs.

WASTEWATER

	Account #'s	FY07 Actual	FY08 Approved	FY09 Request	FY09 Mgr	FY09 Approved
Exec. Director, Mark Young		94,416	94,950	98,120	98,120	
Office Manager, Lisa Malcuit		47,344	47,309	51,970	51,970	
Head Clerk, Cheryl Daigneault		37,770	37,757	39,378	39,378	
Ops. Supndt., Thomas, Kawa		71,373	67,966	74,410	74,410	
Asst. Ops. Super, Erik, Willett		54,424	54,202	56,740	56,740	
Head Operator, John Arthur		51,973	51,796	54,185	54,185	
Head Operator, David Bernier		51,973	51,796	54,185	54,185	
Head Operator, Rick Toohey		51,973	52,077	54,185	54,185	
Head Operator, L. Anderson		47,125	51,737	54,185	54,185	
Operator II, Ronald Halligan		44,229	43,817	46,112	46,112	
Operator II, Dennis Halligan		44,229	43,332	46,112	46,112	
Operator II, Donald Larose		44,229	44,046	46,112	46,112	
Operator II, Rick Toohey		44,229	48,595	46,112	46,112	
Operator II, Jason O'Neil		44,229	42,729	46,112	46,112	
Operator II, Michael Cassidy		44,229	43,729	46,112	46,112	
Operator II, Andrew Webber		44,229	43,729	46,112	46,112	
Operator II, Richard Picard		44,229	32,735	46,112	46,112	
Operator II, John Fuller III		44,229	44,318	46,112	46,112	
Maint. Super, Stephen Faxon		71,373	71,215	74,410	74,410	
Maint Super, John Flaherty		54,976	54,856	57,315	57,315	
Electrician, Mark Meehan		60,564	59,943	63,141	63,141	
HD Colct. Syst Oper, S. Cohan		51,749	51,847	57,198	57,198	
Instrument Tech, A. Walsh		51,749	50,766	53,951	53,951	
Parts Equip Mgr, Dennis Pare		43,874	44,876	45,741	45,741	
Mechanic III, Jeffrey Paquette		46,947	46,652	48,945	48,945	
Mechanic III, George Deamicis		44,743	44,618	46,648	46,648	
Mechanic III, John Fuller		44,152	44,240	46,031	46,031	
Mechanic II, Jean Letendre		44,152	43,525	46,031	46,031	
Mechanic II, John Taylor		44,152	43,975	46,031	46,031	
Mechanic II, Gary Leighton		44,152	43,525	46,031	46,031	
Mechanic I, Richard Bastien		40,712	39,784	46,031	46,031	
Mechanic I, Mark Bastien		37,008	38,394	38,585	38,585	
Mechanic I, Robert Rocheleau		37,793	44,132	39,402	39,402	
Mechanic I, Roger Lampron		37,793	38,394	39,402	39,402	
Mechanic I, Matt Daigneault		37,793	40,069	39,402	39,402	
Mechanic I, Vernon Atwood		34,945	38,072	39,402	39,402	
Mechanic II, Paul Malcuit		31,364	35,516	38,055	38,055	
Mechanic II, Mario Reis		31,364	35,516	38,055	38,055	
Eng. Supervisor., Michael Stuer		57,476	66,092	67,350	67,350	
Staff Engineer II, Aaron Fox		50,732	51,847	56,137	56,137	
Staff Engineer II, John Pugh		50,732	51,847	52,891	52,891	
Staff Engineer II, Brandon Kelly		42,760	48,094	52,891	52,891	
Pretreat.Coor., Chris Crowley		50,732	50,834	52,891	52,891	
Engineering Tech, Fred Hamel		43,874	44,046	45,741	45,741	
Chemist, Jin-Bok McGowan		57,428	57,106	59,872	59,872	
Asst. Chemist, Joanne Shea		48,346	49,478	50,404	50,404	
Sr. Lab Tech, K Cavanaugh		44,234	42,501	46,117	46,117	
Sr. Lab Tech, Amy Daigneault		42,648	39,718	44,904	44,904	
		2,286,749	**2,308,098**	**2,431,371**	**2,431,371**	**-**

	Account #'s	FY07 Actual	FY08 Approved	FY09 Request	FY09 Mgr	FY09 Approved
Salaries & Wages - Temp	60000055-511000	2,286,749	2,308,098	2,431,371	2,431,371	
Holiday	60000055-514000	23,702	23,800	25,000	25,000	
Shift Differential	60000055-514300	36,375	36,400	41,000	41,000	
License Incentive	60000055-514400	500	1,000	2,500	2,500	
Longevity	60000055-514800	1,142	1,150	1,150	1,150	
Sick Leave Incentive	60000055-514900	18,853	21,000	23,000	23,000	
Salaries & Wages - Temp	60000055-512000	29,936	35,000	35,000	35,000	
Overtime	60000055-513000	176,828	150,000	195,000	195,000	
Utility Heating/Gas	60000060-520100	1,271,647	-			
Utility Heating/Gas	60000060-520101	71,216	-			
Energy - Heating/Gas	60000060-520102	10,000	-			
	NEW		1,045,000	1,100,000	1,100,000	
Repair & Maint Bldgs & Grds	60000065-520507	159,462	-			
Preventive Maint Repairs	60000065-520509	50,818	-			
Building Supplies	60000070-543800	45,666	-			
Public Works Supplies	60000070-543700	17,408	-			
Repair & Maint of Equipment	60000065-520500	254,891	-			
Elevator Repairs	60004266-520514	8,486				
	NEW		615,000	740,000	740,000	
Grit Screening Removal	60000065-525500	150,000	-			
Sludge Removal	60000065-521402	2,445,081				
	NEW		2,750,000	2,750,000	2,750,000	
Rental of Equipment	60000065-524000	25,171	30,000	50,000	50,000	
Uniform Rental	60000065-524004	12,906	20,000	20,000	20,000	
Professional Services	60000065-530000	212,013	175,000	200,000	200,000	
Printing & Binding	60000065-531800	2,231	-			
Advertising	60000065-531702	210	-			
Postage	60000065-536900	317	-			
	NEW		8,000	12,000	12,000	
Training Safety	60000065-530105	19,628	-			
Dues & Subscriptions	60000075-570401	9,368	-			
	NEW		34,000	38,000	38,000	
Police - Special Detail	60000065-522700	50,000	120,000	120,000	120,000	
Office Supplies	60000070-544400	5,404	6,000	7,000	7,000	
Office Furn. & Equipment	60000077-589166	6,936	7,000	7,500	7,500	
Laboratory Supplies	60000070-542800	36,367	60,000	68,000	68,000	
Chemical Supplies	60000070-542600	313,875	435,000	603,000	603,000	
Gas & Motor Oil Supplies	60000070-542300	25,000	50,000	60,000	60,000	
Misc. Supplies - Other	60000070-545300	3,851	6,000	6,000	6,000	
Out of State Travel	60000075-572300	922	1,400	1,400	1,400	
In- State Seminars	60000075-570701	1,965	2,000	2,000	2,000	
Vehicle Capital Plan	NEW			346,000	346,000	
Misc Charges	60000075-573400	10,398	18,000	18,000	18,000	
ISO 14001	60004266-530201	33,316	36,000	38,400	38,400	
TOTAL O&M		**7,828,638**	**7,994,848**	**8,941,321**	**8,941,321**	**-**

WWTP COLLECTION DIVISION	**Account #'s**	**FY07 Actual**	**FY08 Approved**	**FY09 Request**	**FY09 Mgr**	**FY09 Approved**
Combined Sewer Overflow	60000085-588516	2,000	10,000	20,000	20,000	
Improve Sewers & Drains	60004266-521404	197,633	-			
Insection San Sewer	60004266-521405	19,980	-			
Sanitary Sewers General	60004266-521406	250,000	-			
Vaporooting San Lines	6004266-521408	4,907	-			
	NEW		625,000	680,000	680,000	
I/I - Sewer Seperation	60004266-521412	414,441	-			
Remote Diversions	60000080-588800	1,774	5,000	10,000	10,000	
GIS Work	60000080-588801	192	15,000	18,000	18,000	
TOTAL		**890,927**	**655,000**	**728,000**	**728,000**	**-**
TOTAL WASTEWATER UTILITY BUDGET		**8,719,565**	**8,649,848**	**9,669,321**	**9,669,321**	**-**

ARENA ENTERPRISE FUND

ARENA ENTERPRISE FUND SUMMARY

	FY07 Actual	FY08 Approved	FY09 Request	FY09 Mgr	FY09 Approved
Revenues	**1,038,000**	**1,000,000**	**500,000**	**500,000**	**-**

	FY07 Actual	FY08 Approved	FY09 Request	FY09 Mgr	FY09 Approved
Operating Expenses	1,422,319	1,297,319	1,325,000	1,325,000	-
Indirect Costs	-	-	-	-	-
Debt Service	437,134	436,522	363,803	363,803	-
Manager Fee (set aside)	100,000	100,000	100,000	100,000	-
Total Expenditures	**1,959,453**	**1,833,841**	**1,788,803**	**1,788,803**	**-**
Surplus/(Deficit)	**(921,453)**	**(833,841)**	**(1,288,803)**	**(1,288,803)**	**-**

ARENA ENTERPRISE

	Account #'s	FY07 Actual	FY08 Approved	FY09 Request	FY09 Mgr	FY09 Approved
Operating Expenses	66000030-520605	1,172,319	1,172,319	1,200,000	1,200,000	
Lowell Devils Subsidy		250,000	125,000	125,000	125,000	
Manager Fee (set aside)	66000030-530007	100,000	100,000	100,000	100,000	
TOTAL		**1,522,319**	**1,397,319**	**1,425,000**	**1,425,000**	**-**

PARKING ENTERPRISE FUND

Parking Garage Enterprise

Mission: The Parking Department provides the customers of the City of Lowell with a clean, safe, and customer-friendly parking environment with emphasis on quality of facilities and service in a professional manner.

Goals for FY09:

Goal 1, Parking Rates: Bring forward a new rate proposal to be effective January 1, 2009.

Goal 2, Edward J. Early Parking Garage: Develop and market the Edward J. Early parking operations.

Goal 3, Pay-by-Space Kiosks: Deploy "pay-by-space" kiosks in downtown high foot-traffic areas.

Goal 4, Develop Collections Controls: Reorganize on-street revenue and control systems to increase revenue and improve auditability.

Goal 5, Facility Repairs: Continue garage infrastructure repairs, with a priority on expansion joints in the Downes and Lower Locks parking facilities and Lower Locks elevators.

Goal 6, Develop New Revenue Opportunities: Continue to expand and develop new revenue opportunities for off-street parking such as:

- Bike locker rentals
- Garage advertising
- Zip car rental
- Cell tower rental
- Car wash & detailing
- ATM machine lease
- Storage locker rentals
- Ticket and receipt advertising

In keeping with the" City of Lowell Being a Good Neighbor" we will continue to offer free parking for Special Events such as:

- Lowell General hospital Cancer Walk
- UMASS-Lowell Graduation
- Middlesex Community College Graduation
- Lowell High Prom
- Lowell High Graduation
- Greater Lowell Technical high School Graduation
- Lowell Police Graduation
- Lowell Boys Club Auction
- Police Bike Auction
- Lowell Plan Breakfast
- Rotary Club Meetings
- Alzheimer's Walk
- Manager's St. Patrick's Day Breakfast
- March of Dimes Walk

PARKING GARAGE FUND SUMMARY

	FY07 Actual	FY08 Approved	FY09 Request	FY09 Mgr	FY09 Approved
Parking Revenue	3,215,385	3,491,000	3,716,000	3,716,000	-
Meter Revenue	372,955	373,000	350,000	350,000	-
Ticket Revenue	1,224,622	1,225,000	1,265,000	1,265,000	-
Total Revenue	**4,812,962**	**5,089,000**	**5,331,000**	**5,331,000**	**-**

	FY07 Actual	FY08 Approved	FY09 Request	FY09 Mgr	FY09 Approved
Personal Services	254,997	257,424	550,194	264,281	-
Ordinary Expenses	2,450,500	2,816,000	2,893,500	2,928,500	-
Capital Expense	-	-	-	-	-
Debt Service	434,000	1,727,731	2,492,016	2,492,016	-
Health Insurance	-	81,758	90,277	89,836	-
Retirement	-	37,117	75,528	75,528	-
Indirect Costs	66,405	181,551	200,139	217,390	-
Transfers	500,000	-	-	-	-
Total Expenditures	**3,705,902**	**5,101,581**	**6,301,653**	**6,067,551**	**-**
Surplus/(Deficit)	**1,107,060**	**(12,581)**	**(970,653)**	**(736,551)**	**-**

PARKING GARAGES

GARAGES/ON STREET AND ADMINISTRATION

	Account #'s	FY07 Actual	FY08 Approved	FY09 Request	FY09 Mgr	FY09 Approved
Director, Carney, Charles		59,579	59,379	62,008	62,008	
Administrator/ Supervisor, McNeely, Melissa		42,384	42,547	45,414	45,414	
Meter Attendants, Linscott, Maura		29,723	28,842	32,568	32,568	
Meter Attendants, Sharon Welch		29,723	28,842	32,568	32,568	
Meter Attendants, Kathleen Hanson		29,723	24,586	29,723	29,723	
Meter Attendants, Vacant		28,142	31,614	26,000	26,000	
Meter Attendants, Vacant		29,723	31,614	26,000	26,000	
TOTAL		**248,997**	**247,424**	**254,281**	**254,281**	**-**

		FY07 Actual	FY08 Approved	FY09 Request	FY09 Mgr	FY09 Approved
Salaries & Wages - Perm	44500005-511000	212,422	247,424	254,281	254,281	
Overtime	44500005-513000	8,379	10,000	10,000	10,000	
Indirect Costs and Benefits	44500005-511002	N/A	-	285,913	-	
Utility Electricity	44500010-520100	279,623	370,000	360,000	360,000	
Telephone	44500010-520200	2,889	7,000	7,000	7,000	
Repair & Maintenance Equipment	44500010-520500	169,330	260,000	300,000	300,000	
Paint/Meter Division (50% to Parking)	44500010-522800				35,000	
Uniform Rental	44500010-524004	6,431	14,000	13,000	13,000	
Independent Audit	44500010-525005	3,000	3,000	3,000	3,000	
Professional Service - (sub-contract RFP)	44500010-530001	827,358	990,000	990,000	990,000	
Management - Fee & Incentive	44500010-530007	36,000	40,000	36,000	36,000	
Other Services	44500010-530015	11,311	16,000	16,000	16,000	
Advertising	44500010-531702	708	1,000	1,500	1,500	
Printing & Binding	44500010-531800	9,187	18,000	18,000	18,000	
Office Supplies	44500015-544400	7,100	15,000	15,000	15,000	
Ins. Premiums - Bonds	44500010-571904	73,696	95,000	105,000	105,000	
Repair & Maintenance - Building	44500010-520507	145,291	160,000	200,000	200,000	
Custodial - Supplies	44500015-543100	4,966	12,000	12,000	12,000	
Miscellaneous Charges	44500010-573400	7,950	15,000	17,000	17,000	
TOTAL		**1,805,641**	**2,273,424**	**2,643,694**	**2,392,781**	**-**
Security	44500010-530011	592,489	800,000	800,000	800,000	
Total Expenses with Security		**2,398,130**	**3,073,424**	**3,443,694**	**3,192,781**	**-**

WATER ENTERPRISE FUND

WATER ENTERPRISE FUND SUMMARY

	FY07 Actual	FY08 Approved	FY09 Request	FY09 Mgr	FY09 Approved
Revenues	**-**	**-**	**8,920,000**	**8,920,000**	**-**

	FY07 Actual	FY08 Approved	FY09 Request	FY09 Mgr	FY09 Approved
Personal Services	-	-	1,816,404	1,816,404	-
Ordinary Expenses	-	-	2,896,000	2,787,427	-
Capital Expense	-	-	247,000	247,000	-
Debt Service	-	-	2,774,037	2,774,037	-
Health Insurance	-	-	490,075	487,681	-
Retirement	-	-	410,007	410,007	-
Indirect Costs	-	-	368,713	397,444	-
Total Expenditures	**-**	**-**	**9,002,236**	**8,920,000**	**-**
Surplus/(Deficit)	**-**	**-**	**(82,236)**	**(0)**	**-**

Water Enterprise (DPW)

Note: The Water utility will be reorganized as an enterprise fund in fiscal year 2009.

Mission: The mission of the Lowell Regional Water Utility (LRWU) is to provide a sufficient supply of safe, potable water to the citizens and businesses of the City of Lowell and the surrounding communities in a cost effective manner.

Goals for FY09:

Goal 1, Public Information: The annual Consumer Confidence Report will be available July 1, 2008. LRWU will post hydrant-testing information on the utility's web page.

Goal 2, Consolidation of Permits and fees: The LRWU has made significant progress on this goal. An engineering consultant is currently performing an evaluation of the water metering and billing system as part of the large meter replacement and radio read system.

Goal 3, Residual Management Evaluation: The LRWU recently completed residuals removal and renovation landscaping at two of the three lagoons. Dewatering issues have been addressed and discharge of residuals at acceptable levels to the LRWWU has been implemented.

Goal 4, Completion of State Revolving Fund (SRF) Project Under Budget: The LRWU is close to completion of this project, which has approximately 5% remaining. Current estimates indicate completion of this project for a total of $15.3 million, $700,000 under budget.

Goal 5, Installation of Commercial and Industrial Meters: One of the projects associated with the $19 million SRF loan is the replacement of the larger meters throughout the City. The projected timeline for the bidding and award of contract for this project is the end of summer with installation to begin in the fall of 2008. This will provide additional revenue for the City during FY09.

Goal 6, Water Main Replacement and Evaluation: Water main replacement throughout the City will improve pressure and water quality. This work will be performed in close cooperation with the CSO project under way by the LRWWU. An evaluation of the distribution system's service area boundaries will determine any pumping efficiencies throughout the City.

Goal 7, Identify Site Options and Mutual Aid Study: Although the City of Lowell has taken a major step in the increase of water storage with the construction of the Wedge Street tank and the future 10th Street tank, water storage is a concern. Identifying potential new sites for future storage along with a mutual aid study of the surrounding communities' ability to provide the City of Lowell with water is instrumental in the preparation for an emergency.

WATER UTILITY - 450

	Account #'s	FY07 Actual	FY08 Approved	FY09 Request	FY09 Mgr	FY09 Approved
Ex. Director, Lahiff, Daniel			87,289	89,816	89,816	
Office Manager,Bomil,Wm. (Retired)			43,129	-	-	
Office Manager., Gitschier,JoAnn (Upgrade)				52,859	52,859	
Adm. Asst.?Bkkpr., Gitschier, JoAnn			46,889			
Head Clerk, NEW			-	34,796	34,796	
Operations/Safety Supt., Duchesne, Steven			69,629	72,445	72,445	
Water Quality Inspector, Inspector, (Vacant)			54,592	1	1	
Head Operator, (Vacant)			48,629	50,962	50,962	
Head Operator, Hebert, Roger			48,980	50,962	50,962	
Head Operator, Fernandez, Sean			48,980	50,962	50,962	
Head Operator, Bergeron, David			48,778	50,962	50,962	
Filter Operator, Sayer, Matthew			36,364	38,401	38,401	
Filter Operator, Davis, John			37,420	38,401	38,401	
Filter Operator, Halligan, David			36,365	38,401	38,401	
Filter Operator, Jean, Roger			35,298	38,401	38,401	
Operator in Training, Mercier, Ronald			30,913	33,350	33,350	
Laboratory Director, Henderson, Diane			55,137	57,368	57,368	
Supt. Maintenance, Ryder, Eric			69,950	63,405	63,405	
Chief Mechanic, Farley, Robert (NEW)				57,751	57,751	
Electrician Gr. B/Master, Collupy, Everett			46,855	48,083	48,083	
Skilled Mechanic, Lally, James			37,939	39,669	39,669	
Skilled Mechanic, (Vacant)			38,655	1	1	
Skilled Mechanic, Leblanc, Leon			37,689	39,669	39,669	
Supt. Distribution, Trainor, Arthur			69,950	72,779	72,779	
Water Foreman, Murphy, Keith			48,603	50,569	50,569	
Water Foreman, Whitman, Geoff			48,603	50,569	50,569	
Backflow Inspector, Hogue, Robert			42,509	44,052	44,052	
Backflow Inspector, Laird, Thomas			40,188	44,052	44,052	
Water System Maint. Man, Coughlin, Charles			38,062	39,061	39,061	
Water System Maint. Man, O'Neill,Richard			35,399	36,327	36,327	
Water System Maint. Man, MEO3 (Vacant)			37,001	39,061	39,061	
Water System Maint. Man, Petroules, James			35,399	36,327	36,327	
Water System Maint. Man, Vacant			1	36,327	36,327	
Water System Maint. Man, MEO3 (Vacant)			36,846	1	1	
Water System Maint. Man, Walton, William			37,001	39,061	39,061	
MER/Laborer Helper, Tremblay, Paul			33,202	34,203	34,203	
Working Foreman Mechanic,Oxton Theodore			38,656	39,670	39,670	
Water Meter Billing Adm., Keefe, Thomas			38,326	40,030	40,030	
Water Service Inspector, Nadeau, David			31,733	34,035	34,035	
Water Service Inspector, Machado, Shawn			31,352	34,035	34,035	
Water Service Inspector, Chaput, Ben			33,039	34,035	34,035	
Water Service Inspector, Toohey, Daniel			32,398	34,035	34,035	
TOTAL		**-**	**1,667,748**	**1,684,894**	**1,684,894**	**-**

		FY07 Actual	FY08 Approved	FY09 Request	FY09 Mgr	FY09 Approved
S & W-Perm.	04504151-511000	1,590,891	1,667,748	1,684,894	1,684,894	
S & W-O.T.	04504151-513000	79,815	80,000	80,000	80,000	
S & W-Temp.	04504151-512000	2,960	3,300	10,000	10,000	
S & W-Hol.	04504151-514000	19,795	20,000	20,000	20,000	
Shift Differential	04504151-514300	12,218	13,000	13,000	13,000	
Longevity	04504151-514800	2,017	2,100	710	710	
Standby	04504151-515300	7,800	7,800	7,800	7,800	
Incentive BB Active Employees	04504151-51803	9,218	-	-	-	
Retiree Sick / Vac Buy Back	04504151-518502	24,735	-	-	-	
Consumer Confidence	04504153-530111	10,000	10,000	10,000	10,000	
Professional Services	04504153-530000	29,198	30,000	30,000	30,000	
Repair & Maint of Equipment	04504153-520500	9,423	-	-	-	
Repair & Maint of Buildings	04504253-520507	1,854	-	-	-	
Repair & Maint of Bldg & Equipment	04504153-520500		17,000	57,000	57,000	
Other Services	04504153-530015	730	1,000	1,000	1,000	
Transportation/Reimbusements/Seminars	04504157-570702	13,043	15,000	16,000	16,000	
Repair & Maint of Vehicle	04504153-520504	8,142	-	-	-	
Automotive	04504254-542500	9,942	-	-	-	
Automotive & Repair	NEW		28,000	28,000	28,000	
Building Supplies	04504354-543800	13,329	20,000	20,000	20,000	
Public Works Supplies	04504254-543700	77,604	97,000	97,000	97,000	
Office Supplies	04504254-544400	811	-	-	-	
Postage	04504153-536900	500	-	-	-	
Miscellaneous Supplies	04504254-545300	1,319	-	-	-	
Miscellaneous Supplies/Postage/Office	NEW		3,500	4,000	4,000	
Chemicals	04504254-542600	767,184	840,000	1,139,000	1,030,427	
License Reimbursement	04504157-570500	130	1,000	1,000	1,000	
Rental of Equipment	04504153-524000	10,178	15,000	15,000	15,000	
Miscellaneous Charges	04504157-573400	2,110	5,000	5,000	5,000	
Hydrants	04504170-589173	19,958	20,000	30,000	30,000	
Meters	04504170-589176	29,990	30,000	30,000	30,000	
Safe Drinking Water Assessment	04504156-564600	36,073	39,000	39,000	39,000	
Portable Radios	04504170-589140	273	1,000	1,000	1,000	
Safety Training Program	04504153-520606	2,310	-	-	-	
Conferences/Seminars/Education	04504157-570703	2,025	-	-	-	
Conferences/Seminars/Education/Training	04504157-570703		6,000	6,000	6,000	
Preventive Maintenance	04504153-520509	30,859	43,000	43,000	43,000	
Laboratory Testing	04504157-530208	11,532	-	-	-	
Laboratory Supplies	04504254-542800	20,939	-	-	-	
Lab Supplies/Testing	04504254-542800		43,000	45,000	45,000	
Gas Heat	04504152-520101	83,572	95,000	130,000	130,000	
Electricity	04504152-520100	1,060,076	1,300,000	1,200,000	1,200,000	
Gas & Motor Oil	04504154-542501	4,730	10,000	10,000	10,000	
Carbon Replacement			225,000	176,000	176,000	
PLC/SCADA Equipment and Repair	04504170-589230	6,598	8,000	10,000	10,000	
TOTAL		**4,013,881**	**4,696,448**	**4,959,404**	**4,850,831**	**-**

CAREER CENTER

(memo only, not in totals)

Career Center

Mission: The mission of the Career Center of Lowell is to assist job seeking customers with their employment search and assist business customers with their workforce needs. We also focus on increasing the employability of economically disadvantaged youth through educational and job search activities. We are a city department under the Office of the City Manager, however our budget consists of federal and state workforce development funds. Our programs are targeted to the citizens of Lowell and the surrounding communities in the Greater Lowell Workforce Investment Area. The Greater Lowell Workforce Investment Board, Mass Department of Workforce Development, and the U.S. Department of Labor also conduct oversight of the Career Center.

Goals for FY09:

Goal 1, Service to Job Seekers: Provide quality services to over 9,000 job seekers both youth and adults.

Goal 2, Service to Employers: Provide services to over 300 businesses.

Goal 3, Partnerships: Expand our One Stop system of collaborative partnerships with local and state agencies providing educational and job search assistance.

CAREER CENTER / WORKFORCE INVESTMENT BOARD

	FY07 Actual	FY08 Approved	FY09 Request	FY09 Mgr	FY09 Approved
WIA/Career Center Director, McQuaid, Michael	86,567	91,172	91,527	91,527	
WIB Director, O'Neil, Barbara	71,292	73,431	76,408	76,408	
Assistant CC Director, Akashian, Bruce	68,458	70,511	73,370	73,370	
Fiscal Manager, Norton, Shannon	63,136	65,030	67,667	67,667	
Budget Analyst/IT Manager, Durkin, Michael	60,993	62,822	65,370	65,370	
Program Director, Paradis, Maureen	55,536	57,202	59,523	59,523	
Career Planning Manager, Burke, Leslie	52,544	54,120	56,314	56,314	
Youth Programs Manager, Gallagher, Vera	46,889	48,296	50,253	50,253	
WIB Senior Program Manager, Cox	43,956	45,275	47,110	47,110	
Workshop Specialist, O'Brien, Janet	43,391	44,692	46,504	46,504	
Workshop Specialist, Lloyd, Ellen	43,265	44,563	46,370	46,370	
Administrative Assistant, Tetu, Claudine	42,806	44,090	38,497	38,497	
Career Advisor, McNulty, Frances	42,735	44,017	45,801	45,801	
Career Advisor, Nou, Monica	40,871	42,097	43,804	43,804	
Employment Specialist (STEM), Vacant	-	-	42,097	42,097	
Career Advisor/Supervsor, Vacant	40,431	41,644	43,332	43,332	
Workshop Specialist, McIntosh	39,928	41,126	42,793	42,793	
Employer Services Specialist, Regan, Sally	39,587	40,775	42,428	42,428	
IT/Data Processing Specialist, Carvalho, April	39,320	40,499	42,141	42,141	
Career Advisor, Gabriel, Maria	37,807	38,941	40,520	40,520	
Employer Services Specialist, McLeod, Robert	37,787	38,920	40,498	40,498	
School to Work Coordinator,Sturtevant, Cathy	37,787	38,920	40,498	40,498	
Grant Specialist, Grant	37,699	38,830	40,404	40,404	
Sr Career Advisor - Wallace, Bessie	37,223	38,339	39,894	39,894	
Staff Accountant, Jake Barr	37,014	38,124	38,047	38,047	
Career Advisor, Mulligan, Susan	36,166	37,251	38,761	38,761	
School to Work Coordinator - Sierra, Beatriz	35,636	36,705	38,194	38,194	
Career Advisor,Wheeler, Judith	35,102	36,155	37,548	37,548	
Computer Workshop Scecialist - O'Connor, Timothy	-	36,000	37,459	37,459	
Employment Specialist (CTI Homeless), Vacant	-	-	35,000	35,000	
Receptionist, Clarke, Nancy	32,962	33,951	35,328	35,328	
Career Advisor, Norris, William	32,662	33,641	35,004	35,004	
Career Advisor, Gagnon, Nancy	32,661	33,641	35,005	35,005	
Career Advisor, Robillard, Gloria	32,661	33,641	35,005	35,005	
Career Advisor - Vacant	32,542	33,518	34,877	34,877	
Career Advisor, Vacant	32,542	33,518	34,877	34,877	
Admin Assistant, Vacant	31,991	32,950	34,286	34,286	
Career Advisor, Vacant	31,007	31,937	33,232	33,232	
SW Case Manager, Vacant	30,938	31,866	33,158	33,158	
SW Case Manager, Veilette, Amy	30,585	31,503	32,780	32,780	
Youth Coordinator, Quinn, Bridget	30,585	31,503	32,780	32,780	
SW Transportation, Colon-Rivera, Madeline	30,585	31,503	32,780	32,780	
Career Advisor - Bertsimas	30,585	31,503	32,780	32,780	
ABE Instructor, Donovan, Ann	29,335	31,206	31,206	31,206	
ABE Instructor, Thompson, Martha	27,861	30,015	30,015	30,015	
Summer Counselors, Temporary	18,900	25,000	25,000	25,000	
School to Work Case Manager, Vacant	15,729	16,201	16,869	16,869	
ABE Instructor, Byrne, Kathy	12,150	13,380	13,380	13,380	
Career Advisor, Vacant	30,697	-	-	-	
Career Advisor - Vacant	30,585	-	-	-	
Potential Upgrades			16,000	16,000	
TOTAL FEDERALLY AND STATE FUNDED POSITIONS	**1,831,486**	**1,870,024**	**2,022,494**	**2,022,494**	**-**

CAREER CENTER/WORKFORCE INVESTMENT BOARD

	FY07 Actual	FY08 Approved	FY09 Request	FY09 Mgr	FY09 Approved
Salaries	1,831,486	1,870,024	2,022,494	2,022,494	
Fringe Benefits	402,927	420,755	444,948	444,948	
Overtime	5,000	5,000	5,000	5,000	
Advertising	7,000	7,000	7,000	7,000	
Clothing Allowance	35,000	45,000	45,000	45,000	
Conferences/Meetings	10,000	10,000	10,000	10,000	
Contractor Reimbursement (Contracted Program Operators)	581,000	749,240	800,240	800,240	
Custodial Supplies	5,000	5,000	5,000	5,000	
Data Processing	23,000	17,000	26,100	26,100	
Dues & Subscriptions	16,100	16,700	15,600	15,600	
Electricity	53,000	71,000	71,000	71,000	
Equipment Rental (Copiers)	39,071	39,071	34,818	34,818	
Furniture & Equipment	5,000	5,000	5,000	5,000	
Gas	12,000	15,000	15,000	15,000	
Gasoline Allowance	50,000	45,000	45,000	45,000	
Independent Audit	12,000	15,000	15,000	15,000	
Instructional Supplies	12,000	12,000	10,000	10,000	
Insurance & Bonding	11,300	11,300	11,909	11,909	
Licenses & Fees	7,717	4,000	4,000	4,000	
Misc Rental (Storage)	4,000	4,000	4,000	4,000	
Misc Supplies	2,000	8,000	8,000	8,000	
Needs Based Payments	7,000	5,000	5,000	5,000	
Network Access Fee	12,520	12,520	20,000	20,000	
Office Supplies	29,143	30,000	30,000	30,000	
Parking	109,720	101,733	105,900	105,900	
Participant Fringe	16,457	12,463	29,624	29,624	
Participant Wages	149,847	166,543	348,519	348,519	
Postage	9,000	7,000	7,000	7,000	
Printing & Binding	6,500	5,000	5,000	5,000	
Professional Services	87,750	91,000	118,100	118,100	
Promotional Activities	5,000	5,000	5,000	5,000	
Rent	450,727	461,315	476,443	476,443	
Repair & Maint of Equipment	17,066	17,753	17,561	17,561	
Repair & Maintainence of Vehicle	1,000	2,000	2,000	2,000	
Stabilization	458,666	500,000	581,650	581,650	
Staff Training	4,000	4,000	10,000	10,000	
Telephone	27,500	22,200	19,500	19,500	
Training Payments	49,000	39,000	25,000	25,000	
Transportation	31,800	32,300	32,300	32,300	
Travel - In State	9,500	9,500	7,000	7,000	
Travel - Out State	7,000	7,000	7,000	7,000	
Tuition Reimbursement (Career Center Customers)	485,462	793,361	687,463	687,463	
Uniforms/Other Clothing	3,000	3,000	3,000	3,000	
GRAND TOTAL	**5,102,258**	**5,702,778**	**6,148,169**	**6,148,169**	**-**

FIVE-YEAR FORECASTS

General Fund
Wastewater Enterprise Fund
Arena Enterprise fund
Parking Enterprise Fund
Water Enterprise Fund

CITY OF LOWELL FORECAST
GENERAL FUND

		2009	2010	2011	2012	2013
Prior Year Levy	From last yr	90,856,311	95,453,899	99,666,427	103,984,268	108,410,055
Prop 2 1/2 Increase	2.50%	2,397,588	2,512,528	2,617,841	2,725,787	2,836,432
New Growth	est	2,200,000	1,700,000	1,700,000	1,700,000	1,700,000
Tax Increase/(Decrease)	calculated	-	-	-	-	-
Tax Levy	calculated	95,453,899	99,666,427	103,984,268	108,410,055	112,946,487
Local Aid	attached	156,378,986	161,093,215	165,681,241	170,410,831	175,055,828
Local Receipts	attached	22,410,550	22,754,400	22,887,289	23,074,203	23,265,234
Available Funds	0.00%	-	-	-	-	-
Free Cash	-100.00%	-	-	-	-	-
Other One-Time Revenue	-100.00%	1,400,000	-	-	-	-
SBA Reimbursement	linked	12,223,067	12,220,608	11,791,910	10,430,120	9,120,529
Sewer Enterprise Free Cash	varies	-	-	-	-	-
Subtotal Gross Revenues	calculated	287,866,502	295,734,649	304,344,708	312,325,210	320,388,078
Overlay	0.00%	1,334,634	1,334,634	1,334,634	1,334,634	1,334,634
State and County Charges	attached	13,095,562	13,596,655	13,998,371	14,413,103	14,841,332
Offsets	attached	269,343	267,579	265,851	264,157	262,497
Snow & Ice Deficit (a)	0.00%	898,513	700,000	641,999	578,197	508,015
Other Deficits	0.00%	-	-	-	-	-
Subtotal To Be Raised	calculated	15,598,052	15,898,868	16,240,855	16,590,091	16,946,478
Indirect Reimb from Enterprises	attached	4,271,067	4,478,863	4,662,542	4,857,640	5,076,867
Net Revenue	calculated	276,539,517	284,314,644	292,766,395	300,592,759	308,518,466
School Budget	3.00%	137,950,089	142,088,592	146,351,249	150,741,787	155,264,041
Salaries & Wages	3.00%	52,861,197	54,442,818	56,071,887	57,749,829	59,478,109
Health/Dental Insurance	attached	19,901,850	22,290,072	24,964,881	27,960,666	31,315,946
Medicare Tax	3.00%	2,050,000	2,111,500	2,174,845	2,240,090	2,307,293
Pension Assessments	attached	14,814,206	15,723,672	16,281,431	16,859,813	17,459,547
Unemployment	0.00%	420,000	420,000	420,000	420,000	420,000
Debt Service	attached	21,565,790	20,874,536	19,346,695	16,372,899	14,637,756
Capital Plan Debt Service	attached	187,874	874,832	2,596,070	3,684,788	3,684,788
Trash Removal	2.00%	6,376,243	6,503,768	6,633,843	6,766,520	6,901,850
Utility Accounts	5.00%	1,854,145	1,946,852	2,044,195	2,146,405	2,253,725
Street Lights	5.00%	965,000	1,013,250	1,063,913	1,117,108	1,172,964
Greater Lowell Technical HS	2.50%	5,473,473	5,610,310	5,750,568	5,894,332	6,041,690
Snow & Ice	10.00%	580,015	638,017	701,818	772,000	849,200
Claims	0.00%	960,000	960,000	960,000	960,000	960,000
N Middlesex Area Commission	2.50%	27,297	27,979	28,679	29,396	30,131
All Other Expenses	0.00%	9,263,536	9,263,536	9,263,536	9,263,536	9,263,536
Arena Deficit		1,288,803	1,331,502	1,349,215	1,377,505	1,420,241
Subtotal Appropriations		276,539,517	286,121,235	296,002,824	304,356,673	313,460,816
Surplus/(Deficit)		(0)	(1,806,590)	(3,236,429)	(3,763,915)	(4,942,350)
Prior Year Levy Limit		95,903,528	100,501,116	104,713,644	109,031,485	113,457,272
Plus amended prior yr growth		-	-	-	-	-
Plus Prop 2 1/2 Increase		2,397,588	2,512,528	2,617,841	2,725,787	2,836,432
Plus New Growth		2,200,000	1,700,000	1,700,000	1,700,000	1,700,000
New Levy Limit		100,501,116	104,713,644	109,031,485	113,457,272	117,993,704
New Levy Limit		100,501,116	104,713,644	109,031,485	113,457,272	117,993,704
Less Tax Levy		(95,453,899)	(99,666,427)	(103,984,268)	(108,410,055)	(112,946,487)
Excess Levy Capacity		5,047,217	5,047,217	5,047,217	5,047,217	5,047,217

(a) Inversely proportional to increase in Snow & Ice appropriation, with one year lag

CITY OF LOWELL FORECAST
WASTEWATER ENTERPRISE FUND

		2009	2010	2011	2012	2013
Local Revenues	0.00%	8,976,000	8,976,000	8,976,000	8,976,000	8,976,000
Tewksbury	5.00%	400,000	420,000	441,000	463,050	486,203
Chelmsford	0.00%	700,000	700,000	700,000	700,000	700,000
Dracut/Tyngsboro	5.00%	800,000	840,000	882,000	926,100	972,405
IMA Modifications	0.00%	-	-	-	-	-
Industrial Use	10.00%	1,000	1,100	1,210	1,331	1,464
Rate Relief	0.00%	56,000	56,000	56,000	56,000	56,000
Septage	0.00%	668,000	668,000	668,000	668,000	668,000
Liens 201	0.00%	779,000	779,000	779,000	779,000	779,000
Lab	10.00%	22,000	24,200	26,620	29,282	32,210
Misc Other	0.00%	117,000	117,000	117,000	117,000	117,000
Sewer Enterprise Free Cash	0.00%	-	-	-	-	-
Revenues	calculated	12,519,000	12,581,300	12,646,830	12,715,763	12,788,282
Salaries & Wages	3.00%	2,754,021	2,836,642	2,921,741	3,009,393	3,099,675
plus General Fund indirect		512,724	607,552	607,105	606,804	606,880
Health/Dental Insurance	attached	616,018	689,940	772,733	865,461	969,316
Medicare Tax (1.45% of wages)	calculated	39,933	41,131	42,365	43,636	44,945
Pension Assessments	attached	517,903	404,251	418,591	433,461	448,880
Debt Service	attached	2,615,738	4,129,691	5,193,629	6,757,448	7,941,409
Capital Plan Debt Service	attached	5,253	25,489	73,475	74,322	74,322
Utility Accounts	5.00%	1,160,000	1,218,000	1,278,900	1,342,845	1,409,987
All Other Expenses	3.00%	5,755,300	5,927,959	6,105,798	6,288,972	6,477,641
plus General Fund indirect		406,604	461,498	448,020	435,032	422,675
Appropriations		14,383,494	16,342,153	17,862,357	19,857,372	21,495,730
Surplus/(Deficit)		(1,864,494)	(3,760,853)	(5,215,527)	(7,141,609)	(8,707,448)
Beginning Fund Balance		8,148,745	6,284,251	2,523,398	(2,692,129)	(9,833,738)
Operations		(1,864,494)	(3,760,853)	(5,215,527)	(7,141,609)	(8,707,448)
Ending Fund Balance		6,284,251	2,523,398	(2,692,129)	(9,833,738)	(18,541,186)

CITY OF LOWELL FORECAST
ARENA ENTERPRISE FUND

		2009	2010	2011	2012	2013
Arena Revenues	0.00%	500,000	500,000	500,000	500,000	500,000
Other	0.00%	-	-	-	-	-
Revenues	calculated	500,000	500,000	500,000	500,000	500,000
Operating Expenses	3.00%	1,325,000	1,364,750	1,405,693	1,447,863	1,491,299
Debt Service	attached	363,803	366,752	343,523	329,641	328,942
Management Fee	0.00%	100,000	100,000	100,000	100,000	100,000
Appropriations		1,788,803	1,831,502	1,849,215	1,877,505	1,920,241
Surplus/(Deficit)		(1,288,803)	(1,331,502)	(1,349,215)	(1,377,505)	(1,420,241)

CITY OF LOWELL FORECAST
PARKING ENTERPRISE FUND

		2009	2010	2011	2012	2013
Penalties & Interest	0.00%	444,000	444,000	444,000	444,000	444,000
Fines	0.00%	794,000	794,000	794,000	794,000	794,000
Streets	2.00%	350,000	357,000	364,140	371,423	378,851
Ayotte	2.00%	469,000	478,380	487,948	497,707	507,661
John Street	2.00%	785,000	800,700	816,714	833,048	849,709
Davidson Lot	2.00%	141,000	143,820	146,696	149,630	152,623
Roy	2.00%	1,003,000	1,023,060	1,043,521	1,064,392	1,085,679
Lower Locks	2.00%	818,000	834,360	851,047	868,068	885,430
JAM Garage	varies	500,000	740,114	754,916	770,015	785,415
Pass Cards	5.00%	27,000	28,350	29,768	31,256	32,819
Revenues	calculated	5,331,000	5,643,784	5,732,750	5,823,538	5,916,187
Salaries & Wages	3.00%	264,281	272,209	280,376	288,787	297,451
plus General Fund indirect		143,153	176,192	177,928	179,697	181,567
Health/Dental Insurance	attached	89,836	100,616	112,690	126,213	141,359
Medicare Tax (1.45% of wages)	calculated	3,832	3,947	4,065	4,187	4,313
Pension Assessments	attached	75,528	58,953	61,044	63,213	65,462
Debt Service	attached	2,492,016	2,349,310	2,346,648	2,341,098	2,341,098
Utility Accounts	5.00%	360,000	378,000	396,900	416,745	437,582
All Other Expenses	3.00%	2,568,500	2,645,555	2,724,922	2,806,669	2,890,869
plus General Fund indirect		70,405	84,180	82,579	81,014	79,511
Appropriations		6,067,550	6,068,962	6,187,153	6,307,623	6,439,211
Surplus/(Deficit)		(736,550)	(425,178)	(454,402)	(484,085)	(523,024)
Beginning Fund Balance		1,502,695	766,145	340,966	(113,436)	(597,521)
Operations		(736,550)	(425,178)	(454,402)	(484,085)	(523,024)
Ending Fund Balance		766,145	340,966	(113,436)	(597,521)	(1,120,546)

CITY OF LOWELL FORECAST
WATER ENTERPRISE FUND

		2009	2010	2011	2012	2013
Water Revenues	1.00%	8,413,000	8,497,130	8,582,101	8,667,922	8,754,602
Metering Benefit	Varies		400,000	600,000	600,000	600,000
Bulk Water	1.00%	30,000	30,000	30,000	30,000	30,000
Liens	1.00%	477,000	481,770	486,588	491,454	496,368
Misc Other	0.00%	-	-	-	-	-
Revenues	calculated	8,920,000	9,408,900	9,698,689	9,789,376	9,880,970
Salaries & Wages	3.00%	1,816,404	1,870,896	1,927,023	1,984,834	2,044,379
plus General Fund indirect		253,302	316,902	324,639	325,646	326,782
Health/Dental Insurance	attached	487,681	546,202	611,747	685,156	767,375
Medicare Tax (1.45% of wages)	calculated	26,338	27,128	27,942	28,780	29,643
Pension Assessments	attached	410,007	320,032	331,384	343,156	355,363
Debt Service	attached	2,769,090	3,025,364	3,277,507	3,485,215	3,313,276
Capital Plan Debt Service		4,947	366,769	1,028,503	1,904,070	1,904,070
Utility Accounts	5.00%	1,340,000	1,407,000	1,477,350	1,551,218	1,628,778
All Other Expenses	3.00%	1,694,427	1,745,260	1,797,618	1,851,546	1,907,093
plus General Fund indirect		117,804	140,338	139,708	136,184	132,797
Appropriations		8,919,999	9,765,892	10,943,420	12,295,805	12,409,555
Surplus/(Deficit)		1	(356,992)	(1,244,731)	(2,506,429)	(2,528,585)
Beginning Fund Balance		-	1	(356,992)	(1,601,723)	(4,108,151)
Operations		1	(356,992)	(1,244,731)	(2,506,429)	(2,528,585)
Ending Fund Balance		1	(356,992)	(1,601,723)	(4,108,151)	(6,636,737)

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