



Lowell City Council

Regular Meeting Agenda

Date: January 7, 2020

Time: 6:30 PM

Location: City Council Chamber, 375 Merrimack Street, 2nd Floor, Lowell, MA

1. ROLL CALL

2. CITY CLERK

- 2.1. Minutes Of City Council Meeting December 17th; City Council Special Meeting December 23rd, For Acceptance.

Documents:

[2019 DECEMBER 17 CC MINUTES.PDF](#)
[2019 DECEMBER 23 SPECIAL MTG MINUTES.PDF](#)

3. GENERAL PUBLIC HEARINGS

- 3.1. Ordinance-Smoking In Playgrounds Prohibited.

Documents:

[ORDINANCE-SMOKING IN PLAYGROUNDS PROHIBITED.PDF](#)

- 3.2. Ordinance-Amend. Ch. 150 Fees Re Smoking In Playgrounds Prohibited.

Documents:

[ORDINANCE-AMEND CH 150 FEES RE SMOKING IN PLAYGROUNDS PROHIBITED.PDF](#)

- 3.3. Ordinance-Quarterly Traffic-December 2019.

Documents:

[ORDINANCE-QUARTERLY TRAFFIC-DECEMBER 2019.PDF](#)

4. UTILITY PUBLIC HEARING

- 4.1. National Grid - Request Installation Underground Electric Conduits And A New Heavy Duty Hand Hole At 160 Middlesex Street.

Documents:

5. COMMUNICATIONS FROM CITY MANAGER

5.1. Communication-Appoint Caleb Cheng To Planning Board

Documents:

[COMMUNICATION-APPOINT CALEB CHENG TO PLANNING BOARD.PDF](#)

5.2. Communication-Appoint Russell Pandres As Associate Member To Planning Board

Documents:

[COMMUNICATION-APPOINT RUSSELL PANDRES AS ASSOCIATE MEMBER TO PLANNING BOARD.PDF](#)

5.3. Communication-Appointments To Lowell Telecommunications Corporation

Documents:

[COMMUNICATION-APPOINTMENTS TO LOWELL TELECOMMUNICATIONS CORPORATION.PDF](#)

5.4. Communication - City Manager Request Out Of State Travel (1) Career Center.

Documents:

[2020 JANUARY 7 OST CAREER CENTER.PDF](#)

6. VOTES FROM THE CITY MANAGER

6.1. Vote-Accept.Expend 3,000.00 In Grant Funds From Lowell Cultural Council To Support Senior Art Exploration

Documents:

[VOTE-ACCEPT.EXPEND 3,000.00 IN GRANT FUNDS FROM LOWELL CULTURAL COUNCIL TO SUPPORT SENIOR ART EXPLORATION.PDF](#)
[VOTE-ACCEPT.EXPEND 3,000.00 IN GRANT FUNDS FROM LOWELL CULTURAL COUNCIL TO SUPPORT SENIOR ART EXPLORATION.PDF](#)

6.2. Vote-Accept.Expend 3,000.00 In Grant Funds From Lowell Cultural Council To Support Senior Live Performances

Documents:

[VOTE-ACCEPT.EXPEND 3,000.00 IN GRANT FUNDS FROM LOWELL CULTURAL COUNCIL TO SUPPORT SENIOR LIVE PERFORMANCES.PDF](#)

7. REPORTS (SUB/COMMITTEE, IF ANY)

7.1. Wire Insp. - National Grid/Verizon NE - Req. Relocation Of (1) JO Pole #1 At 834 Andover Street (On Harland Avenue)

Documents:

[2020 JANUARY 7 NATL GRID VERIZON HARLAND AVE POLE.PDF](#)

8. PETITIONS

8.1. Claims - (3) Property Damage.

8.2. Misc. - Luz Ortiz Request Installation Of Handicap Parking Sign At 50 Ware Street (Second Floor).

Documents:

[2020 JANUARY 7 LUZ ORTIZ REQ HP SIGN 50 WARE STREET.PDF](#)

8.3. Misc. - Manuel/Brenda Freitas And Joseph/Marianne Gaspari Request City Council Abandon Portion Of Edgewood Street (Paper Street).

Documents:

[2020 JANUARY 7 MANUEL AND BRENDA FREITAS JOSEPH AND MARIANNE GASPARI REQ CC ABANDON EDGEWOOD STREET -PAPER STREET.PDF](#)

9. CITY COUNCIL - MOTIONS

9.1. C. Mercier - Req. City Council Adopt A Resolution Supporting Saving Minor League Baseball (Lowell Spinners) And Request City Mgr. Instruct Law Dept. To Draft Such A Resolution.

9.2. C. Mercier - Req. City Mgr. Provide City Council With A Report Regarding The Negotiations And Relocation And Other Charges Concerning 75 Arcand Drive.

9.3. C. Elliott - Req. City Council Discuss Including Positions Of City Manager, And Any Other Contracted Positions, To City Ordinance Pertaining To Salaries For Employees.

9.4. C. Elliott - Req. City Council Discuss Provisions Of City Code Of Ordinances, Chapter 167, Hawkers And Peddlers Licenses.

9.5. C. Elliott - Req. City Mgr. Provide A Report On Process To Change Charter To Allow Residents To Vote And Elect The Mayor.

9.6. C. Elliott - Req. City Mgr. Provide A Report Regarding Number Of Apartments Inspected In 2019 Under Housing Standards Ordinance; Chapter 276 Of Code Of Ordinances.

9.7. C. Elliott - Req. City Mgr. Provide A Report Regarding Status Of Speed Limit On Billerica Street.

9.8. C. Elliott - Req. City Mgr. Provide A Report Regarding The Number Of Enforcement Actions Under City Ordinance Chapter 227, Property Maintenance, Minimum Standards.

9.9. C. Samaras - Req. City Mgr. Establish An Ad Hoc Commission To Prepare A Protocol Regarding Placement Of Mayoral Portraits Through Out City Hall.

10. ANNOUNCEMENTS

11. ADJOURNMENT

Office of the City Clerk - 375 Merrimack Street - Phone: 978.674.4161



Lowell City Council

Regular Meeting Minutes

Michael Q. Geary
City Clerk

Date: December 17, 2019

Time: 6:30 PM

Location: City Council Chamber, 375 Merrimack Street, 2nd Floor, Lowell, MA

1. ROLL CALL

Roll Call showed 9 present.

M. Samaras presiding.

M. Samaras requested moment of silence in darkened chamber for Ioannis “John” Zarolidis

2. MAYOR'S BUSINESS

2.1. Citation - Recognizing Lowell Financial Center. (C. Mercier)

In City Council, M. Samaras presented Citation to Lowell Financial Center.

2.2. Recognition - Dr. Mark Romanowsky.

In City Council, M. Samaras presented Citation to Dr. Mark Romanowsky. C. Kennedy presented Massachusetts Senate Citation to Dr. Romanowsky. Dr. Romanowsky addressed and thanked the Council.

M. Samaras requested suspension of the rules, without objection, to present Citation to Henry Naruszewicz. Mr. Naruszewicz thanked the Council for the recognition.

3. CITY CLERK

3.1. Minutes of City Council Meeting December 10th, for acceptance.

In City Council, minutes read, **Motion** “To accept and place on file” by C. Nuon, seconded by C. Cirillo. So voted.

Motion to take Items #5.4 and #5.5 out of order by C. Nuon, seconded by C. Cirillo. So voted



4. COMMUNICATIONS FROM CITY MANAGER

4.1. Motion Responses.

In City Council, **Motion** “To accept and place on file” by C. Kennedy, seconded by C. Milinazzo. So voted.

M. Samaras recognized Councilors-Elect Drinkwater and Chau in attendance.

A) Motion Response - 4-way Stop Newhall and Chambers – C. Mercier noted that the Transportation Engineer stated that the intersection under guidelines did not warrant a stop sign.

B) Motion Response - Riverside St. Parking and Traffic Issues – Natasha Vance (Transportation Engineer) commented on the report and how to address the issue.

C) Motion Response Update - Stedman and Westford St. Intersection – C. Nuon noted the report and the costs as well as the need to make area safer.

D) Motion Response - Satellite Parking Opportunities – C. Conway commented on the need to address parking and traffic issues throughout City. C. Nuon noted addressing traffic and parking issues benefit the City economically and with increased construction in City needs must be addressed.

E) Motion Response - Hauled Waste Program Overview – C. Kennedy noted the information contained in the report.

4.2. Communication-Appoint Maria Sheehy to Lowell Memorial Auditorium Board of Trustees.

In City Council, read, **Motion** to adopt by C. Cirillo, seconded by C. Leahy. Adopted per Roll Call vote 8 yeas, 1 absent (C. Conway). So voted.

5. VOTES FROM THE CITY MANAGER

5.1. Vote-Accept.Expend 30,205.45 from FY20 State 911 Dept Training Grant.

In City Council, Read twice, full reading waived with no objections. **Motion** to adopt by C. Cirillo, seconded by C. Nuon. Adopted per Roll Call vote 8 yeas, 1 absent (C. Conway). So voted.



5.2. Vote-Accept.Expend 367,060 from FY20 State 911 Dept Support and Incentive Grant.

In City Council, Read twice, full reading waived with no objections. **Motion** to adopt by C. Elliott, seconded by C. Cirillo. Adopted per Roll Call vote 8 yeas, 1 absent (C. Conway). So voted.

5.3. Vote-Accept.Expend 50K EOPSS FY20 Traffic Enforcement Grant.

In City Council, Read twice, full reading waived with no objections. **Motion** to adopt by C. Elliott, seconded by C. Cirillo. Adopted per Roll Call vote 9 yeas. So voted. C. Elliott noted success of public safety grants recognizing Maryann Ballotta for her work. Ms. Ballotta outlined the current grants before the Council. Manager Donoghue noted the efforts to obtain grant funding. C. Mercier noted Ms. Ballotta was a valuable asset to the City.

5.4. Vote-Auth CM Ex. Access Agreement Lupoli Companies Jackson St. Parcels 1-5 HCID.

In City Council, Read twice, full reading waived with no objections. **Motion** to adopt by C. Elliott, seconded by C. Cirillo. Adopted per Roll Call vote 9 yeas. So voted. Registered speaker, Sal Lupoli, addressed the body regarding site selection and work to be done.

5.5. Vote-Auth CM Ex. letter to State Dept providing written consent to initial refugee resettlement per EO 13888.

In City Council, Read twice, full reading waived with no objections. **Motion** to adopt by C. Conway, seconded by C. Kennedy. Adopted per Roll Call vote 9 yeas. So voted. The following registered speakers addressed the Council: Emma Tobin; Vanna Howard; Gordon Halm; Judith Durant; Keanhuy Sour; Sydney Liang; and Bob Forent. C. Nuon commented on the history of refugees and their role in the City noting the need for continued support. C. Mercier noted support of the vote and recognized speakers commenting that refugees are part of the fabric of the City. C. Cirillo noted speakers and commented on the need for continued support. C. Kennedy recognized the speakers and that support should be a matter of course and not an opt-in choice. C. Milinazzo commented on the many organizations in the City to support refugees and that support needs to continue. C. Conway noted the perspective on education and questioned why there is an opt-in choice and further noted his support. C. Nuon noted correspondence for CTI in support of the vote and wished to put that on record. C. Leahy noted Lowell as a welcoming city. C. Elliott thanked all those in attendance



noting a letter from Rep. Trahan in support; noting further the success of all organizations in City which assist refugees. M. Samaras noted vote indicates commitment by the City. Manager Donoghue commented on the procedure to follow the federal directive.

5.6. Vote-Auth CM Ex. License Agreement Powerhouse Juice, LLC 120-122 Merrimack St. overhanging sign.

In City Council, Read twice, full reading waived with no objections. **Motion** to adopt by C. Kennedy, seconded by C. Mercier. Adopted per Roll Call vote 9 yeas. So voted.

5.7. Vote-Auth CM Ex. License Agreement Warp and Weft 197 Market St overhanging sign.

In City Council, Read twice, full reading waived with no objections. **Motion** to adopt by C. Cirillo, seconded by C. Kennedy. Adopted per Roll Call vote 9 yeas. So voted.

5.8. Vote-Transfer 146,000 to cover additional costs associated with retired Public Safety Officers.

In City Council, Read twice, full reading waived with no objections. **Motion** to adopt by C. Mercier, seconded by C. Elliott. Adopted per Roll Call vote 9 yeas. So voted. C. Mercier commented on the purpose of the vote and supported it. C. Mercier questioned status of negotiations with police patrolmen union. Manager noted vote regards workers compensation for retired workers. Christine O'Connor (City Solicitor) commented on contract negotiations.

6. REPORTS (SUB/COMMITTEE, IF ANY)

In City Council, C. Elliott commented on organizational meeting of fire safety task group.

7. PETITIONS

7.1. Claims - (3) Property Damage.

In City Council, **Motion** to refer to Law Department for report and recommendation by C. Nuon, seconded by C. Milinazzo. So voted.

7.2. Misc. - David Pereira on behalf of Eulalia Pereira request installation of handicap parking sign in from of 60-62 Newhall Street.



In City Council, **Motion** to refer to Transportation Engineer for report and recommendation by C. Cirillo, seconded by C. Nuon. So voted.

8. CITY COUNCIL - MOTIONS

8.1. C. Kennedy - Req. City Mgr. have Law Department prepare vote to increase City Clerk salary grade and step level after a positive evaluation.

In City Council, seconded by C. Cirillo referred to Law Department. So voted. **Motion** by C. Nuon, seconded by C. Milinazzo to amend to include City Manager. So voted. C. Kennedy commented on the evaluation. Solicitor O'Connor questioned evaluation done by body who was working. M. Samaras noted that special meeting to be called for Monday, December 23, 2019 at 6:00 PM for the purpose of vote or other matters to be addressed. C. Kennedy agreed with meeting to move process. C. Nuon noted he supports request and he would send along his recommendation to be part of record.

8.2. C. Kennedy - Req. City Mgr. instruct Supt. of Police to take necessary steps to maintain law and order in the Central Business District during late nights.

In City Council, seconded by C. Cirillo, referred to City Manager. So voted. C. Kennedy noted the importance of keeping that area safe. C. Nuon commented on the safety of downtown. C. Leahy recognized that there has been much improvement in the area with the addition of the police substation. C. Elliott noted progress made and more progress is needed in terms of shuttering bad establishments. C. Mercier commented on the addition of the substation. Manager Donoghue noted that work is being done concerning downtown safety; including at exploring changing closing times of bars.

8.3. C. Mercier - Req. City Mgr. have the DPD include in any information provided by them to new businesses in the City the opportunity for that business to be recognized at a City Council meeting, if they so choose.

In City Council, seconded by C. Elliott, referred to City Manager. So voted. C. Mercier commented on former City Councilor Tenzar regarding business recognition and noted that businesses should be afforded an opportunity to appear before the Council.

8.4. C. Cirillo - Req. City Mgr. have the law department draft a new resolution stating that all new municipal buildings target a net zero carbon standard; all buildings new and existing must meet a net zero carbon standard by 2050.

In City Council, seconded by C. Nuon, referred to City Manager. So voted. C. Cirillo noted that Boston just adopted a similar motion and that there is an immediate need to



combat climate control Registered speaker, Jay Mason, addressed the Council. C. Kennedy noted the need to address environmental concerns.

8.5. C. Cirillo - Req. City Mgr. have proper department draft a required performance standard and also zoning code updates to support municipal building decarbonization city wide.

In City Council, seconded by C. Nuon, referred to City Manager. So voted. C. Cirillo noted similar reasoning as to prior motion. Registered speaker, Jay Mason, addressed the Council.

8.6. C. Cirillo - Req. City Mgr. have proper department review and update the Sustainability Lowell 2025 Plan.

In City Council, seconded by C. Kennedy, referred to City Manager. So voted. Registered speakers, Jonathon Grossman, Joseph Boyle and Jay Mason, addressed the Council. C. Cirillo noted the plan needs to be updated as many features have changed in the community.

9. ANNOUNCEMENTS

In City Council, M. Samaras commented on his term as Mayor and the accomplishments of the Council. M. Samaras presented gift to C. Cirillo who thanked the community for the support and noted the effort of the Council in governing. M. Samaras presented a gift to C. Kennedy who commented on his tenures as a member and his service to the community. M. Samaras presented a gift to C. Milinazzo who thanked family, community and body for support throughout years of service.

Manager Donoghue noted report for Council regarding marijuana facility decisions.

10. ADJOURNMENT

In City Council, **Motion** to Adjourn C. Cirillo, seconded by C. Nuon. So voted.

Meeting adjourned at 9:00 PM.

Michael Geary, City Clerk



Lowell City Council

Regular Meeting Minutes

Michael Q. Geary
City Clerk

Date: December 23, 2019

Time: 6:00 PM

Location: City Council Chamber, 375 Merrimack Street, 2nd Floor, Lowell, MA

SPECIAL MEETING (MANAGER/CLERK)

1. ROLL CALL

Roll Call showed 8 present, 1 absent (C. Nuon).

M. Samaras presiding.

2. VOTES FROM THE CITY MANAGER

2.1. VOTE - Evaluating the City Clerk and adjusting his movement on the Salary Tier to DH1, Step 2; and evaluating the City Manager and adjusting her salary commensurate with comparable positions.

Vote Adjust salary of City Clerk

In City Council, Read twice, full reading waived with no objections. **Motion** to adopt by C. Kennedy seconded by C. Cirillo. Adopted per Roll Call vote 8 yeas, 1 absent (C. Nuon). So voted. C. Elliott noted the work by the Clerk was excellent. C. Mercier noted that the increase was appropriate. C. Kennedy noted all his evaluations of the Clerk have been good. C. Cirillo noted the Clerk was very helpful to her in her first term. C. Conway note Clerk was always available. M. Samaras noted Clerk was helpful in fulfilling duties as the Mayor.

Vote -Evaluate and authorize adjusting salary of City Manager

In City Council, Read twice, full reading waived with no objections. Motion by C. Milinazzo, seconded by C. Cirillo to adjust City Manager salary to \$225,000.00. Adopted per Roll Call vote 5 yeas, 3 nays (C. Elliott, C. Leahy, C. Mercier), 1 absent (C. Nuon). So voted. **Motion** by C. Leahy, seconded by C. Conway to enter into Executive Session for contract salary negotiation. Adopted per Roll Call vote 5 yeas, 3 nays (C. Elliott, C. Mercier, C. Milinazzo), 1 absent (C. Nuon). So voted. Body decided not to enter the Executive Session after further discussion and information by the City Solicitor; all matters were discussed in open session. C. Elliott reviewed the Manager in



a positive light noting he could not support increase in that amount and noted the process regarding reviewing this position should be adjusted. C. Cirillo noted Manager and her staff were most helpful during her term. C. Mercier noted tremendous work of the Manager and could not support the amount of the increase and further indicated that comparisons to other communities in not warranted. C. Milinazzo noted he was supportive of increase based on performance, education, comparisons and the fact that could be longevity to the office. C. Conway supported increase and noted that Manager communicates with the Council effectively. C. Kennedy noted comparisons and the support for the increase and further indicated that her salary should be in line with that of the Superintendent of Schools. C. Leahy provided positive review of the Manager. M. Samaras noted that Manager provides positive environment and good communication with body and supported increase. C. Kennedy noted that vote should be taken and then you could enter into Executive Session if necessary.

3. ADJOURNMENT

In City Council, **Motion** to Adjourn C. Mercier, seconded by C. Kennedy. So voted.

Meeting adjourned at 6:35 PM.

Michael Geary, City Clerk

COMMONWEALTH OF MASSACHUSETTS

CITY OF LOWELL

In City Council

ORDINANCE

An Ordinance Amending "Code of Ordinances, City of Lowell, Massachusetts," with respect to Chapter 222, entitled Peace and Good Order, by adding §222-20 entitled "Smoking in Playgrounds Prohibited."

The City Council, by virtue of Massachusetts General Laws, Chapter 43, Section 95, has the right to general management and control of the City of Lowell; and

The City Council has an interest in promoting the health, safety, and welfare of the residents of the City of Lowell; and

Prohibiting smoking in a park, public playground, school or in a location where children congregate or play in which play equipment for children is located, or which is equipped with facilities for recreation, including but not limited to ball fields and courts in which children's activities occur and also including fenced-in tot-lot areas.

It is the intent to promote good order and decorum in public spaces of the City of Lowell; and

Prohibiting smoking of any tobacco product made or derived from tobacco or nicotine that is intended for human consumption, whether smoked, chewed, absorbed, dissolved, inhaled, snorted, sniffed or ingested by any other means including, but not limited to, cigarettes, cigars, chewing tobacco, pipe tobacco, snuff, electronic cigarettes, electronic cigars, electronic pipes, vaping products, hookahs, electronic hookahs or other similar products, regardless of nicotine content in any playground in the City of Lowell.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LOWELL, as follows:

1. "The Code of Ordinances City of Lowell, Massachusetts" hereinafter called the "Code", adopted by the City Council on December 23, 2008, as amended, is hereby further amended with respect to Chapter 222, entitled Peace and Good Order by adding the following section:

§222-20. Smoking in Playgrounds Prohibited

A. Definitions.

(1) For purposes of this ordinance, the following terms have the following meanings:

PLAYGROUND - An area located in a park, at a school or in its own location where children congregate or play, in which play equipment for children is located, or which is equipped with facilities for recreation. Playgrounds shall include ball fields and courts in which children's activities occur. Playgrounds also include fenced-in tot-lot areas.

SMOKING - Inhaling, exhaling, burning or carrying of a lighted or heated cigar, cigarette, pipe or other tobacco product intended for inhalation in any manner or form, including the use of electronic cigars, electronic cigarettes, vaping products, electronic pipes or other similar products that rely on vaporization or aerosolization.

TOBACCO PRODUCT - Any product containing, made or derived from tobacco or nicotine that is intended for human consumption, whether smoked, chewed, absorbed, dissolved, inhaled, snorted, sniffed or ingested by any other means including, but not limited to, cigarettes, cigars, chewing tobacco, pipe tobacco, snuff, electronic cigarettes, electronic cigars, electronic pipes, vaping products, hookahs, electronic hookahs or other similar products, regardless of nicotine content. "Tobacco product" includes any component of a "tobacco product" but does not include any product that has been approved by the United States Food and Drug Administration either as a tobacco use cessation product or for medical purposes and which is marketed and sold or prescribed solely for the approved purpose.

B. Conduct Prohibited.

(1) Smoking tobacco products by any person shall be unlawful in, on or within fifty (50) feet of a playground.

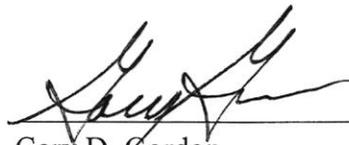
C. Enforcement and Penalties.

(1) Any person found in violation of this Ordinance shall be subject to a fine of \$200 for the first offense and \$300 for any subsequent offenses. Any fine imposed under the provisions of this Ordinance shall inure to the City of Lowell. Enforcement of this Ordinance shall be by noncriminal disposition as provided in M.G.L. c. 40 § 21D or by filing a criminal complaint at the appropriate venue.

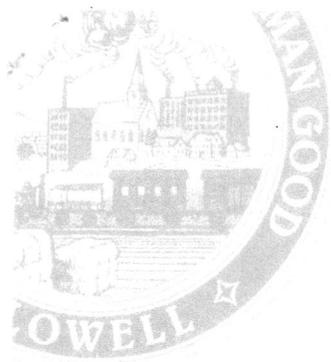
2. If any section, subsection, sentence, clause, phrase, word, or other portion of this ordinance is, for any reason, held to be unconstitutional or invalid, in whole, or in part, by any court of competent jurisdiction, such portion shall be deemed severable, and such unconstitutionality or invalidity shall not affect the validity of the remaining portions of this ordinance, which remaining portions shall continue in full force and effect.

3. This Ordinance shall take effect upon its passage in accordance with the provisions of Chapter 43 of Massachusetts General Laws.

APPROVED AS TO FORM:



Gary D. Gordon
Assistant City Solicitor



City of Lowell - Law Department

375 Merrimack Street, 3rd Floor • Lowell MA 01852-5909
Tel: 978.674.4050 • Fax: 978.453.1510 • www.lowellma.gov

Christine P. O'Connor
City Solicitor

Rachel M. Brown
1st Assistant City Solicitor

Gary D. Gordon
John Richard Hucksam, Jr.
Adam LaGrassa
Stacie M. Moeser
Elliott J. Veloso
Assistant City Solicitors

December 6, 2019

City Manager Eileen M. Donoghue
Mayor William Samaras
And
Members of the City Council

Re: Ordinance to prohibit Smoking in Playgrounds

Dear Manager Donoghue, Mayor Samaras and Members of the City Council:

In response to a motion request to place non-smoking signs at playgrounds, it was determined that initially an Ordinance would be required to prohibit smoking in or around playgrounds and other locations where children congregate or play.

The attached ordinance proposes to prohibit smoking in playgrounds. The ordinance is intended to protect children in any public area such as a park, at a school or where children congregate or play in which play equipment for children is located, or which is equipped with facilities for recreation, including ballfields, courts and also fenced in tot-lot areas.

While this is an evolving area of law and may require further amendments, this proposed ordinance is intended to provide the police with added local regulations, in addition to existing state laws.

Pursuant to this ordinance, individuals smoking any tobacco product as defined in this Ordinance in playgrounds will be subject to local fines. Nothing in this ordinance, however, shall prevent the police from taking additional action against violators under state law.

Very truly yours,

Gary D. Gordon
Assistant City Solicitor

COMMONWEALTH OF MASSACHUSETTS

CITY OF LOWELL

In City Council

ORDINANCE

An Ordinance Amending "The Code of Ordinances City of Lowell, Massachusetts" With Respect to Chapter 150 thereof Entitled, "Fees" by amending certain sections.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LOWELL, as follows:

"The Code for the City of Lowell," hereinafter called the "Code", adopted by the City Council on December 23, 2008, is hereby amended with respect to 150 thereof, by amending certain sections.:

1. By amending Chapter 150, Entitled **Fees; Health and Human Services Department Fines and Penalties** by adding the following new number 15 as follows:

	Department/Reference	Unit/ Frequency	Fee
15	Smoking in Playgrounds Prohibited.	First Offense: Subsequent Offenses:	\$200.00 \$300.00 Enforcement of this Ordinance shall be by noncriminal disposition as provided in M.G.L. c. 40 § 21D or by filing a criminal complaint at the appropriate venue.

2. All provisions of the Lowell City Code, as amended, which are consistent with this Ordinance, shall continue in effect, but all provisions of said Code inconsistent herewith, are repealed.

3. This Ordinance shall take effect upon its passage in accordance with the provisions of Chapter 43 of the Massachusetts General Laws.

APPROVED AS TO FORM:

A handwritten signature in black ink, appearing to read "Christine P. O'Connor", written over a horizontal line.

Christine P. O'Connor
City Solicitor



Eileen Donoghue
City Manager

December 6, 2019

City Manager Eileen M. Donoghue
Mayor William Samaras
And
Members of the City Council

Re: Ordinance to propose adjustments to Fee Schedule

Dear Manager Donoghue, Mayor Samaras and Members of the City Council:

Attached is an ordinance proposing adjustments to the City's *Fee Schedule* relative to the fines associated with the ordinance prohibiting "Smoking in the Playgrounds."

If you have any questions, please feel free to call me.

Very truly yours,

Christine P. O'Connor
City Solicitor

COMMONWEALTH OF MASSACHUSETTS

CITY OF LOWELL

In City Council

ORDINANCE

An Ordinance Amending the "Code of Ordinances for the City of Lowell, Massachusetts", (the "Code") With Respect to Chapter 266 Entitled, "Vehicles and Traffic".

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LOWELL, as follows:

"The Code of Ordinances City of Lowell, Massachusetts" hereinafter called the "Code", adopted by the City Council on December 23, 2008, as amended, is hereby further amended with respect to Chapter 266, entitled "Vehicles and Traffic", as follows:

§266-37

Left Turns Restricted – is hereby amended by **adding** the following:

Name of Street

Sherman Street

Pond Street

Location

Southbound at Perry Street

Southbound at Perry Street

§266-43

Special speed regulations – A - is hereby amended by **adding** the following:

- (24) Maryl Drive: Beginning at the intersection with Rogers Street to the intersection with Fairmount Street at 15 mph, both directions.

§266-44

One-way streets designated is hereby amended by adding the following

Name of Street	Location
Suttle Street	From Carlisle Street to Gorham Street
Perry Street	From Rogers Street to Pond Street
Boisvert Street	From Victor Street to West Sixth Street
Victor Street	From Ennell Street to Boisvert Street

§266-45

One way streets between certain hours on school days - is hereby amended by adding a new subsection D as follows:

D. Between the hours of (8:00 a.m. and 5:00 p.m.) Monday through Friday, on the days only when school is in session, upon the following streets or portions thereof vehicular traffic shall move only in the direction indicated below:

Name of Street	Location
South Street	From Father Ronan Terrace southerly to Highland Street.

§266-45

One-way streets between certain hours on school days (A). is hereby amended by deleting the following

Name of Street	Location
Beaulieu Street	From Victor Street southerly to West Sixth Street, (between the hours of 7:30 a.m. and 8:00 a.m., and 1:30 p.m. and 2:30 p.m.).

§266-47

Stop intersections – is hereby amended by adding the following:

Stop Sign On	Direction of Travel	At intersection of
Mansion Drive	North	Andover Street
Carriage Drive	North	Andover Street
Pentucket Avenue	North	Andover Street

Wilder Road	South	Andover Street
Butman Road	North	Andover Street
Plummer Avenue	South	Andover Street
Daniels Street	South	Andover Street
Glenn Road	South	Andover Street
Luce Street	North	Andover Street
Windsor Park Road	South	Andover Street
Draper Street	North	Andover Street
Remington Street	North	Andover Street
Harland Avenue	South	Andover Street
Holbrook Avenue	South	Andover Street
Westford Street	East and West	Foster Street
Sherman Street	West	Perry Street
Fletcher Street	North and South	Bowers Street

§266-51

Fifteen minute parking area – A - is hereby amended by adding the following:

Name of Street	Side	Location
Central Street	West	Beginning at a point 20 feet southerly from the southerly curblines of Charles Street running south for 20 feet.
Charles Street	South	Beginning at a point 20 feet westerly from the westerly curblines of Central Street running west for 20 feet.
Broadway	South	Beginning at a point 260 feet easterly from the easterly curblines of Walker Street running east for 20 feet.
Cardinal O'Connell	East	Beginning at a point 60 feet north of the northeasterly curblines of Market Street for a distance of 20 feet along Cardinal O'Connell Parkway
Middlesex Street (155)	North	Beginning 20 feet west of the westerly curblines of Marston Street running southwest 20 feet along Middlesex Street.

Middlesex Street (262) South Beginning 15 feet east of the easterly curbline of Garnet Street running east 20 feet along Middlesex Street.

Merrimack Street (65) North Beginning at a point 66 feet east of the easterly curbline of John Street running east 20 feet along Merrimack Street.

§266-51 **Fifteen minute parking area – D** - is hereby amended by adding the following:

Name of Street	Side	Location
Market Street	North	From a point 380 feet west of the western curbline of Cardinal O’Connell Parkway running westerly for 20 feet

§266-53 **One hour parking areas - B** - is hereby amended by **adding** the following:

Name of Street	Side	Location
Dover Street	West	Beginning 20 feet south of the southwestern curbline of Branch Street running southerly a distance of 20 feet along Dover Street

§266-55 **Parking for handicapped persons; elderly drop-off zones – C** is hereby amended by **adding** the following:

Name of Street	Side	Location
Lundberg Street (95)	South	Beginning at a point 61 feet southwest of the westerly curbline of O’Neil Street running southerly a distance of 20 feet along Lundberg Street.

Fay Street (58, #1)	North	Beginning at a point 574 feet east of the easterly curbline of Gorham Street running easterly a distance of 20 feet along Fay Street.
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Linden Street (42 Union) East Beginning at a point 20 feet south of the southeastern curbline of Union Street running southerly a distance of 20 feet along Linden Street.

Warwick Street (131 B St.) East Beginning at a point 20 feet north of the northeastern curbline of B Street running northerly a distance of 20 feet along Warwick Street.

§266-55

Parking for handicapped persons; elderly drop-off zones – F Parking for handicapped person between the hours of 8:00 a.m. and 6:00 p.m. Monday-Friday is hereby amended by **adding** the following:

Name of Street	Side	Location
Merrimack Street (154)	South	Beginning at a point 90 feet east of the easterly curbline of Palmer Street running easterly a distance of 20 feet along Merrimack Street.

§266-56

Parking prohibited on certain streets at all times is hereby amended by **adding** the following:

Name of Street	Side	Location
Beverly Place	Both	Beginning at southwesterly curbline of W. Third Street running west for 120 feet.
Marginal Street	North	Beginning at the westerly curbline of Foster Street running east 101 feet along Marginal Street.

§266-59

Parking prohibited during certain hours - is hereby amended by **adding** a new section Q as follows:

Q. Parking is prohibited between the hours of 7:00 a.m. to 8:30 a.m. and from 3:00 p.m. to 4:00 p.m., Monday through Friday.

Dublin Street South Beginning at a point 65 feet east of the easterly curblineline of Fletcher Street running westerly a distance of 40 feet.

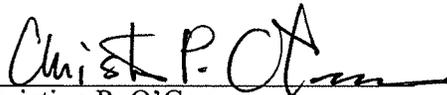
§266-98 **Two hour parking Meter Zones** - is hereby amended by **adding** the following:

Name of Street	Side	Location
Cardinal O'Connell	East	Beginning at a point 20 feet north of the northeasterly curblineline of Market Street for a distance of 40 feet along Cardinal O'Connell Parkway.

All provisions of the Code of the City of Lowell, as amended, which are consistent with this Ordinance, shall continue in effect, but all provisions of said Code inconsistent herewith, are repealed.

This Ordinance shall take effect upon its passage in accordance with the provisions of Chapter 43 of Massachusetts General Laws.

APPROVED AS TO FORM:


Christine P. O'Connor
City Solicitor

<i>Initiated by Business Request:</i>	Broadway Street, South side
<i>Initiated by Business Request:</i>	Middlesex Street (155), North side
<i>Initiated by Business Request:</i>	Middlesex Street (262), South side
<i>Initiated by DPD:</i>	Merrimack Street (65), North side
<i>Initiated by Business Request:</i>	Cardinal O'Connell, East side
<u>§266-51 (D)</u>	FIFTEEN MINUTE PARKING AREA – adding
<i>Initiated by Motion:</i>	Market Street, North side
<u>§266-53 (B)</u>	ONE HOUR PARKING AREAS - adding
<i>Initiated by Citizen Request:</i>	Dover Street, West side
<u>§266-55 (C)</u>	PARKING FOR HANDICAPPED PERSONS; ELDERLY DROP-OFF ZONES - adding
<i>Initiated by Petition:</i>	Lundberg Street (95), South side
<i>Initiated by Petition:</i>	Fay Street (58, #1), North side
<i>Initiated by Petition:</i>	Linden Street (42 Union), East side
<i>Initiated by Petition:</i>	Warwick Street (131 B St.), East side
<u>§266-55 (F)</u>	PARKING FOR HANDICAPPED PERSONS; ELDERLY DROP-OFF ZONES - adding
<i>Initiated by Petition:</i>	Merrimack Street (154), South side
<u>§266-56</u>	PARKING PROHIBITED ON CERTAIN STREETS AT ALL TIMES – adding
<i>Initiated by Resident Request:</i>	Beverly Place, Both sides
<i>Initiated by Resident Request:</i>	Marginal Street, North side
<u>§266-59 (Q)</u>	PARKING PROHIBITED DURING CERTAIN HOURS – adding
<i>Initiated by Resident Request:</i>	Harrison Place, West side
<u>§266-59 (R)</u>	PARKING PROHIBITED DURING CERTAIN HOURS – adding
<i>Initiated by Lowell Public School D:</i>	Ennell Street, South side
<i>Initiated by Lowell Public School D:</i>	Rogers Street, North side
<i>Initiated by Lowell Public School D:</i>	High Street, East side
<u>§266-63</u>	BUS STOP DESIGNATED – deleting
<i>Initiated by Business Request:</i>	Worthen Street, Northeast side
<u>§266-65</u>	LOADING ZONES – deleting
<i>Initiated by Church Request:</i>	Dublin Street, South side
<u>§266-98</u>	TWO HOUR PARKING METER ZONES – deleting
<i>Initiated by Business Request:</i>	Cardinal O'Connell, East side

NV/ns

Attachment

cc: Natasha Vance, Transportation Engineer

Review of Utility Company Request for New Conduit/Pole Location

Applicant Information Project Address

Utility Gas Electric Telephone 160 Middlesex St

(circle one) Other Lowell, MA

Reason Installation of a new Heavy Duty HH

new building at 160 Middlesex St

Date Submitted Dec 4, 2019

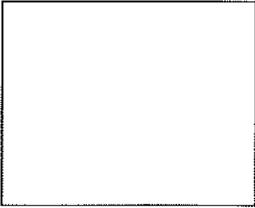
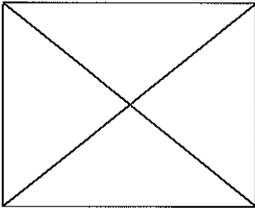
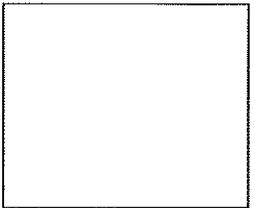
Review done by John Gleason

Sidewalk Material	Concrete	<u>Asphalt</u>	Other
Note: material to be replaced in kind (Concrete in full panels)			
Sidewalk Vaults present	Y		<u>N</u>
Work on Street under a Paving Moratorium	<u>Y</u>		N
Is this location within the Flood Plain?	Y		<u>N</u>
Are ADA requirements being met?	<u>Y</u>		N

Comments

1. Contractor shall notify abutters at least 72 hours prior to beginning work.
2. South St is under paving moratorium (paved in 2018), restoration is to be coordinated with developer of 160 Middlesex St. and City Engineer's Office. *Curb to Curb restoration, plus any impacted sidewalks will be required*

Outcome of Review

Approved 	Approved With Comments 	Denied 
---	--	---

Christine Clancy, P.E.
 City Engineer

Christine Clancy

nationalgrid

November 27, 2019

The City Council of Lowell, Massachusetts

To Whom It May Concern:

Enclosed please find a petition of NATIONAL GRID covering the installation of underground facilities.

If you have any questions regarding this permit, please contact:

Michael Meneades 978-725-1033

If this petition meets with your approval, please return an executed copy to:

National Grid: Lisa Ayres; 1101 Turnpike Street; North Andover, MA 01845; # 978-725-1418

Very truly yours,

Dave Johnson/lla

Dave Johnson
Supervisor, Distribution Design

Enclosures

NOV 28 2019 10:10 AM

DEC 4 19 PM 12:55
COMMERS

Questions contact -- Michael Meneades 978-725-1033

Petition of the Massachusetts Electric Company d/b/a NATIONAL GRID
OF NORTH ANDOVER, MASSACHUSETTS
For Electric Conduit Location:

To the City Council of Lowell, Massachusetts

Respectfully represents the Massachusetts Electric Company d/b/a NATIONAL GRID of North Andover, Massachusetts, that it desires to construct a line of underground electric conduits, including the necessary sustaining and protecting fixtures, under and across the public way or ways hereinafter named.

Wherefore it prays that after due notice and hearing as provided by law, it be granted permission to excavate the public highways and to run and maintain underground electric conduits, together with such sustaining and protecting fixtures as it may find necessary for the transmission of electricity, said underground conduits to be located substantially in accordance with the plan filed herewith marked -- South St. - Lowell, Massachusetts.

The following are the streets and highways referred to:

28890722 South St. - Beginning at a point approximately 95 feet south of the centerline of the intersection of Middlesex St. and South St. customer to install 25 +/- feet of 2-4 inch conduit and a heavy duty HH on South St. to feed new building at 160 Middlesex St., Lowell.

Location approximately as shown on plan attached.

Massachusetts Electric Company d/b/a
NATIONAL GRID
BY _____
Engineering Department

Dave Johnson/lla

Dated: November 27, 2019

ORDERED:

Notice having been given and public hearing held, as provided by law, that the Massachusetts Electric Company d/b/a NATIONAL GRID be and it is hereby granted permission to excavate the public highways and to run and maintain underground electric conduits, together with such sustaining and protecting fixtures as said company may deem necessary, in the public way or ways hereinafter referred to, and to make the necessary house connections along said extensions, as requested in petition with said company dated the 27th day of November 2019.

Said underground electric conduits shall be located substantially in accordance with the plan filed herewith marked -South St. - Lowell, Massachusetts.

The following are the public ways or part of ways along which the underground electric conduits above referred to may be laid:

28890722 South St. - Beginning at a point approximately 95 feet south of the centerline of the intersection of Middlesex St. and South St. customer to install 25 +/- feet of 2-4 inch conduit and a heavy duty HH on South St. to feed new building at 160 Middlesex St., Lowell.

I hereby certify that the foregoing order was adopted at a meeting of the
....., held on the day of, 20
....., 20

Received and entered in the records of location orders of the City/Town of
Book Page

Attest:
.....

..... hereby certify that on20....., at o'clock,M
at, a public hearing was held on the petition of
Massachusetts Electric Company d/b/a NATIONAL GRID for permission to construct the
underground electric conduits described in the order herewith recorded, and that I mailed at least
seven days before said hearing a written notice of the time and place of said hearing to each of the
owners of real estate (as determined by the last preceding assessment for taxation) along the ways
or parts of ways upon which the Company is permitted to construct the underground electric
conduits under said order. And that thereupon said order was duly adopted.

.....
.....
.....

ORDERED:

Notice having been given and public hearing held, as provided by law, that the Massachusetts Electric Company d/b/a NATIONAL GRID be and it is hereby granted permission to excavate the public highways and to run and maintain underground electric conduits, together with such sustaining and protecting fixtures as said company may deem necessary, in the public way or ways hereinafter referred to, and to make the necessary house connections along said extensions, as requested in petition with said company dated the 27th day of November 2019.

Said underground electric conduits shall be located substantially in accordance with the plan filed herewith marked -South St. - Lowell, Massachusetts.

The following are the public ways or part of ways along which the underground electric conduits above referred to may be laid:

28890722 South St. - Beginning at a point approximately 95 feet south of the centerline of the intersection of Middlesex St. and South St. customer to install 25 +/- feet of 2-4 inch conduit and a heavy duty HH on South St. to feed new building at 160 Middlesex St., Lowell.

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....., 20

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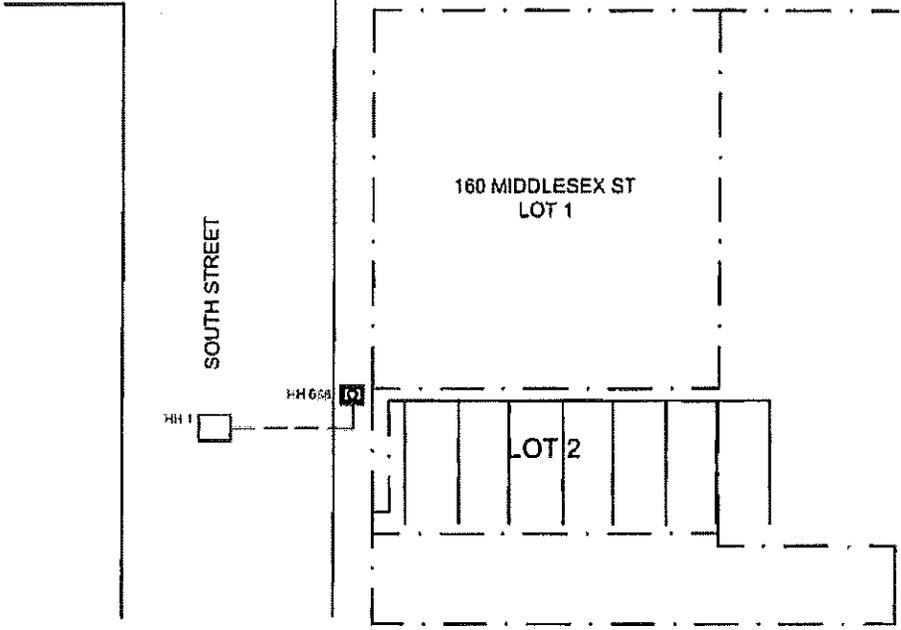
Attest:
.....

..... hereby certify that on20....., at o'clock,M
at, a public hearing was held on the petition of
Massachusetts Electric Company d/b/a NATIONAL GRID for permission to construct the
underground electric conduits described in the order herewith recorded, and that I mailed at least
seven days before said hearing a written notice of the time and place of said hearing to each of the
owners of real estate (as determined by the last preceding assessment for taxation) along the ways
or parts of ways upon which the Company is permitted to construct the underground electric
conduits under said order. And that thereupon said order was duly adopted.

.....
.....
.....



MIDDLESEX STREET



160 MIDDLESEX ST
LOT 1

SOUTH STREET

LOT 2



WR# 28890722

UNDERGROUND PETITION

nationalgrid

 MANHOLE (EXISTING)  PROPOSED CONDUIT 2-4"

 HEAVY DUTY HANDHOLE (PROPOSED)

Date: 11/26/2019

Customer will install 2-4" conduit from existing MH 1 on South St, to new heavy duty handhole in the sidewalk. This will be used to provide power to 160 Middlesex St

WORK REQUEST: 28890722

To The: City Of Lowell

For Proposed: Conduit and handhole Location: South Street

Drawn By: M. Meneades

DISTANCES ARE APPROXIMATE



Eileen Donoghue
City Manager

January 2, 2020

Members of the City Council

RE: Planning Board Appointment

Dear Members of the City Council:

In order to fill the vacancy on the Planning Board created by the resignation of Richard Snetsky, pursuant to the authority specified under Mass. G.L. Chap. 41, sec. 81A and City Code §9-15, it is with pleasure that I am appointing current alternate member Caleb T. Cheng of 59 Berkeley Avenue, Lowell, MA 01852 to fill the unexpired term expiring September 1, 2022.

Confirmation by the City Council is required for this appointment and is hereby requested.

I would be happy to answer any inquiry you may have concerning this appointment.

Very truly yours,

Eileen M. Donoghue
City Manager

ED/boards

cc: City Clerk
Diane Tradd, Asst. City Manager/Director DPD
Planning Board

City Solicitor
City Auditor
MIS



Eileen Donoghue
City Manager

January 2, 2020

Members of the City Council

RE: Planning Board Associate Member Appointment

Dear Members of the City Council:

Pursuant to the authority specified under Mass. G.L. Chap. 41, sec. 81A and City Code §9-15, it is with pleasure that I am appointing Mr. Russell Pandres of 586 Merrimack Street, Apt. 5B, Lowell, MA 01854 as the associate member to fill the unexpired term of Caleb T. Cheng expiring September 1, 2024.

Confirmation by the City Council is required for this appointment and is hereby requested.

I have attached his resume for your review. I would be happy to answer any inquiries you may have concerning this appointment.

Very truly yours,

Eileen M. Donoghue
City Manager

ED/boards

cc: City Clerk
Diane Tradd, Asst. City Manager/Director DPD
Planning Board

City Solicitor
City Auditor
MIS

Russell Pandres

586 Merrimack Street, Apt 5B, Lowell, MA 01854

EXPERIENCE

Real Estate Project Manager

November 2018 - Present

Coalition for a Better Acre, Lowell, MA

- Manage affordable housing real estate projects from concept to closeout.
- Create and advance strategic partnerships with external organizations.
- Write grant applications, rental voucher applications, and seek tax credit equity to support real estate projects.
- Support asset management of Coalition for a Better Acre owned properties.

Economic Development Representative

April 2014 - November 2018

Office of Congresswoman Niki Tsongas (MA-03), Lowell, MA

- Draft briefings to Congresswoman Tsongas regarding local issues and federal policy.
- Liaison with constituents, businesses, and non-profits throughout the 3rd District.
- Provide quality and empathetic constituent services regarding:
 - Utilities, housing, postal service, small business assistance,
- Collect and disseminate Federal grant opportunities to local and regional partners and elected officials.
- Outreach for economic & community development agencies and organizations.
- Support public, private, and non-profit partnerships to advance economic development goals throughout the 3rd Congressional district.
- Logistics, outreach, and setup for events.
- Advance the Congresswoman's agenda on a variety of topics including energy, environment, economic development, housing, transportation, and public safety.

Senior Data & Policy Intern

January 2012- December 2013

Pioneer Valley Planning Commission, Springfield, MA

- Gather, organize and analyze data of regional demographic, economic, health, environmental, and social indicators.
- Update & edit the annual Comprehensive Economic Development Strategy and the Pioneer Valley Plan for Progress.
- Compose, update, and edit data digest publications on various topics including the Community Preservation Act and Green & Renewable Energy for the Pioneer Valley.
- Respond to data requests from municipalities, local leaders, organizations, and citizens.
- Train fellow data interns and troubleshoot data issues.

EDUCATION

University of Massachusetts at Amherst – Amherst, MA

2017

Masters of Public Policy & Administration

Capstone – *Improving Building Flexibility to Increase Housing Affordability – An economic analysis of housing cost burden and vacancy rates*

Research Assistantship

- Numerical and textual data collection, analysis, summarization, cleaning, and troubleshooting for use in publication on a variety of subjects including:
 - Government (Federal, state, and local) employment.
 - State lottery revenues and payouts.
 - Regulatory Impact Analyses (RIAs) and scholarly citations in Federal rulemaking.
 - *Public policy's bibliography: The use of research in US regulatory impact analyses* - Bruce A. Desmarais and John A Hird, Regulation & Governance (2013)

Client Based Projects

- Prelude to a Master Plan - Studio in Ware, Massachusetts
- Gleasondale Village mill revitalization charrette - Stow, Massachusetts
- Participant in the NetImpact Sustainability Challenge

North Carolina State University – Raleigh, NC
B.S. Economics – Honors - Magna Cum Laude

2011

EXTRACURRICULAR LEARNING AND CIVIC ENGAGEMENT

- Public Matters: A Program in Civic Engagement (2015)
- Mill City Grows – North Common Garden Coordinator (2014-present)
- Vesna Nuon for Lowell City Council, volunteer



Eileen Donoghue
City Manager

January 2, 2020

Members of the City Council

RE: Lowell Telecommunications Corporation; Appointments Thereto

Dear Members of the City Council:

Pursuant to the by-laws of Lowell Telecommunications, twenty percent (20%) of the Membership of the Board of Directors shall be appointed by the City Manager and twenty percent (20%) of the Membership of the Board of Directors shall be appointed by the City Council. It is with pleasure that the following shall be appointed to the Board for a three (3) year term:

City Council Appointments:

Charlie Smith
Chanvathana Te
Vesna Noun

City Manager Appointments:

Eric Sack
Jess Donaldson

Confirmation by the City Council is not required for these appointments.

I would be happy to answer any inquiries you may have concerning these appointments. I have attached their cover letters and or resumés for your review.

Very truly yours,

Eileen M. Donoghue
City Manager

Charlie Smith

[REDACTED]
267 Littleton Rd #2108
Chelmsford, MASS. 01824

MEDIA

- Media Producer for ActonTV; filming, editing and producing segments for Talk of The Town. Proficient in Final Cut and Adobe Premier; Head of Social Media
- Municipal Producer for Lowell Telecommunications Corporation; directing live recordings of City Council meetings, School Committee meetings and editing media for the City of Lowell
- Chelmsford Telemedia: Camera operator at town meetings; editing with Final Cut Pro, creating original content for satirical news program
- Media producer for the Chelmsford Center for the Arts (CCA); Creating original content for the CCA, including music performances, comedy shows and other live performances
- Creator, Director, Writer, Host and Editor for the Nationally Award Winning Public Access Program, "Who's Pulling The Strings?"

WRITING

- Wrote & directed "Stockholm Syndrome", performed at New Hampshire Theatre Festival; which was awarded best writing and best set design; "Stockholm Syndrome" was also performed off Broadway in the Mother Moon festival in New York for International Women's Day in 2019
- Freelance writer for "Hometown Weekly" Newspaper in Walpole, MA

PUBLIC SPEAKING/ANNOUNCING

- Public speaking / voiceover experience
- Announcer, Editor and Producer of Public Service Announcements and Radio Segments aired on the morning show, "Sunrise" on 91.5 WUML, Lowell, MA
- Moderator for Solidarity Lowell's Candidate Forum for the 2019 City Council Elections

AWARDS

- Hometown Media Award for Voter Education - 2019
- Massachusetts Creator Award for Innovation - 2018
- Best Director for "Stockholm Syndrome" New Hampshire Theatre Festival - 2016

CLERICAL/FRONT DESK

- Operation of a multi-line telephone system, directing all incoming calls to appropriate personnel
- Greeting clients and maintaining a professional, yet friendly and comfortable environment
- Proficient with Microsoft Office Suite

POSITIONS/EMPLOYERS

ActonTV, Acton, MA - Media Producer - July 2019-Present

Lowell Telecommunications, Lowell, MA - Municipal Producer - March 2019-September 2019

Chelmsford Telemedia/Center for the Arts, Chelmsford, MA - Media Producer July 2018-Present

Legends MMA/10th Planet Jiu-Jitsu - Los Angeles, CA - Front Desk - April 2011-May 2012

Aeropostale, Springfield, MA - Assistant Manager - October 2009-December 2010

Sullivan Homes, Tewksbury, MA - Receptionist - November 2007-September 2009

WUML 91.5, Lowell, MA - Producer/Editor/Announcer July 2005-November 2007

CURRICULUM VITAE

CHANVATHANA, TE
52 Blodgett St. Lowell, MA 01851



❖ PERSONAL DETAILS

A versatile and professional Political Science and International Relations graduate with wide ranging experience in a variety of Politics and diplomacy related areas including the 21st globalization, terrorism, down-to-earth tact and diplomacy, the Chinese acculturation in the Western world, and Asian political cultures. Seeking to combine academic achievements and entry-level position in the field of Political Science and International Relations with interests in advocacy and veteran affairs.

❖ PROFESSIONAL PROFILE

Trilingual Political Science and International Relations graduate student leader with extraordinary international and analytical skills. Public Policy researcher and advocate with experience in policy formulation, implementation, and development. Proven skills in policy analysis, leadership development, diplomatic studies in the Asian context.

❖ QUALIFICATIONS

- Honors Political Science and International Relations graduate with a record of academic and extracurricular success
- Extensive leadership experience, particularly within a higher education setting
- Adept at working across university departments, with faculty, administrators, and students on campuses
- Well-acquainted with International culture and public educational institution and its environments.
- Solid ability to research, compile reliable and accessible information, and analyze information
- Strong written and verbal communication skills
- Able to work well independently or in a group setting

❖ EDUCATION

- **MASTER OF PUBLIC ADMINISTRATION (MPA)**
The University of Massachusetts Boston
Expert Master's Degree, Honor Degree Structure Program
Degree Status: Attending

2019-2021

- BACHELOR OF ARTS IN INTERNATIONAL RELATIONS (BA)**
 Pannasastra University of Cambodia, South Campus, Phnom Penh 2015-2018
 Professional Bachelor's Degree, Honor Degree Structure Program
 Awarded the Faculty of Social Sciences and International Relations
 Degree Status: Completed with GPA: 3.83 / 4.0

- UNDERGRADUATE CERTIFICATION IN SOCIOLOGY AND POLITICAL SCIENCE**
 Bridgewater State University, Hart Hall, Bridgewater, MA, U.S.A 2017-2018
 Non-Degree Program, International Student enrolled in dual majors
 Awarded the Partial Scholarships, bestowed by the American university
 Degree Status: Completed with GPA: 3.62 / 4.0

RELEVANT COURSEWORKS IN ACADEMIA:

American Government, Modern Political Thought, Asian Constitutional Laws, Methods of Public Policy Analysis, Principle of International Laws, Politics and Economics of today's Globalization, American and Chinese contemporary relations, Political Ideologies, Social Theories, and Sociology of Organization.

❖ WORK EXPERIENCE, TEACHING AND ADVISING

Teaching Assistant of Politics and International Relations

Faculty of Social Sciences and International Relations

Pannasastra University of Cambodia

- Facilitator for several sections of Political Sciences and International Relations units
- Planned and taught Research Methods in Social Sciences and writing intensive course
- Prepared lectures and class activities focusing on the analysis of determinate and indeterminate structures for 20-30 freshman and sophomore level undergraduates
- Created and graded assessments to ensure students understood material and stayed on track.

Coordinator Group Leader and Administrative Assistant

Department of Academic Affairs

Pannasastra University of Cambodia

- Planned and led required training sessions for teaching assistants
- Led group discussions for first year students on academic topics
- Organized and led group discussions on social and academic issues
- Perform towards the roles and responsibilities that were expected of

Research Assistant

Faculty of Social Sciences and International Relations

Pannasastra University of Cambodia

- Assistant to Emeritus Professor. *Dr. Fil Blando Tabayoyong, Jr.*, conducting primary and secondary source research
- Organized for the 'New Directions in the study of Sociological Literature: An Interdisciplinary'

- Examined the literature of an academic sketch book: ‘Down to Earth Diplomacy: Tact and Diplomacy’ authored by the incumbent Cambodian Ambassador to Indonesia

Undergraduate Mentor, Summer Research Opportunities Program

Faculty of Social Sciences and International Relations

Pannasastra University of Cambodia

- Mentored several undergraduate students in data collection and analysis to visualize the properties of various geotechnical materials
- Guided the students in preparation and presentation of research findings
- Integrated multimedia approaches and used instructional technology to enhance pedagogical methodologies
- Explained challenging concepts, assignments and targeted discussions

❖ **HONORS, AWARDS AND GRANTS**

- **Monash Community Leaders Scholarship**
Bestowed by the School of Social Sciences
Department of Politics and International Relations
Country awarded: Australia
Year awarded: October 2018
- **Alpha Kappa Delta, International Sociology Honor Society**
Bestowed by Bridgewater State University
Department of Sociology
Country awarded: United States of America
Year awarded: May 2018
- **Dean’s Lists**
Bestowed by College of Humanities and Social Sciences
Bridgewater State University
Country awarded: United States of America
Year awarded: December 2017 and June 2018
- **Bridgewater State University Partial Scholarship**
Bestowed by the Academic Board of Trustees
Bridgewater State University
Country awarded: United States of America
Year awarded: 2017
- **Letter of Appreciation in recognition of outstanding acknowledgement of unselfish sharing of expertise as Acting Head of Research Department**
Bestowed by League of International Relations Affairs
Faculty of Social Sciences and International Relations
Pannasastra University of Cambodia
Country awarded: Cambodia
Year awarded: April 2018
- **Certificate of Participation in the Young ASEAN Leader Policy Initiative 2017**
Bestowed by the faculty of Political Science
Chulalongkorn University

Country awarded: Thailand
Year awarded: February 2017

❖ RESEARCH EXPERIENCE

Undergraduate and Graduate Researcher
Faculty of Social Sciences and International Relations

- Conducted secondary source research at numerous archives, examining publication history through multiple sources
- Examined the literature of distinguished social sciences theorists and sociologists, exploring their publication records, construction of literary identity, and relationship with modernism
- Currently working on empirical research 'contemporary globalization in conjunction with the Cambodian economy: A look at economic approach'

❖ CONFERENCE PRESENTATIONS

- 'Sustainable Development in Southeast Asia' The University of Indonesia Seminar, speaker and student representative. Jakarta, Indonesia, 2016.
- 'Core principles of Good Governance' Faculty of Political Science Seminar, speaker and student representative. Bangkok, Thailand, 2017.
- 'Organizational Structure in Southeast Asian Nations' Research Methods Seminar, speaker and student representative. Bridgewater, Massachusetts, U.S. 2018.

❖ CAMPUS INVOLVEMENT

- Student Organization 'League of International Relations Affairs' affiliated to the Faculty of Social Sciences and International Relations, Pannasastra University of Cambodia. Country and Year attended: Cambodia from 2017-2018
- International Students and Scholars Services (ISSS), affiliated to Bridgewater State University. Country and Year attended: United States of America from 2017-2018

❖ REFERENCES

- **Emeritus Prof. Dr. KIM, MacInnis**
Chairperson of Sociology Department
Bridgewater State University
kmacinnis@bridgew.edu
- **Emeritus Prof. Dr. FIL, B. Tabayoyong, Jr.**
Professor and Psychologist
Pannasastra University of Cambodia
docfil1952@gmail.com or (011) 659 515
- **Assistant Professor RITHY Hel**
Professor and Researcher
Pannasastra University of Cambodia
helrithy@puc.edu.kh or (017) 962 596

Do, Nancy

From: Eric Sack [REDACTED]
Sent: Tuesday, November 12, 2019 9:26 AM
To: Jobs, Online
Subject: You have a response to your job posting on www.lowellma.gov: LTC Board of Directors (2741)
Attachments: ES resume 2018.pdf; ES Job application.pdf

To Whom it may Concern,

Please accept my application to serve a City Manager appointee to the Lowell Telecommunications Corporation's Board of Directors.

I joined LTC in 1997 and have remained a voting member, in good standing, since then. I continue to produce programming there. I was also a member of the staff from 2006 - 2015. During that time, I led the effort to upgrade both the equipment and facilities to increase quality and operate more efficiently by transitioning the the media workflow from tape-based to file based. The experience I gained at LTC gave me more insight into more than the technologies involved in "Building Community through Technology" (the LTC motto). I also learned how to serve organizations on a higher, more strategic level. While I was on staff, I joined the board of the Southeast Asian Water Festival, the second largest festival which takes place in Lowell, as well as help found Lowell Makes, a 501c3 organization which focuses on education in the industrial arts.

I believe my experience makes me qualified to hold this post. I believe my enthusiasm for both Lowell and LTC will help both entities work together to better fulfill LTC's mission.

I thank you for your consideration,
Eric

--

"Know the rules well, so you can break them effectively."
Dalai Lama XI

Eric Sack

200 Market Street #517 Lowell MA 01852

Objective: Seasoned broadcast engineer and production professional looking to leverage existing skillset to find new opportunities and expand into facility design.

Professional Achievements:

Producer

- Producer for the TV coverage of the Lowell Southeast Asian Water Festival, the largest such event in North America, for 10 years.
- Managed ENG (roving reporter) teams during Lowell Folk Festival, expanding the depth of coverage amid this fast paced, two days of live coverage.
- Producer and host for "Lowell Train", an hour-long monthly music and interview show featuring bands from the greater Boston since Jan. 2014.

Broadcast Engineer

- Upgraded and optimized equipment and workflows to transition from tape-based to IT media workflow for community media center with 60k subscribers
- Drew up, and managed equipment budgets of \$300k to meet organizational goals, serving a user base of 100+.
- Signal flow expert.
- Innovated, improvised and improved systems as needed with precise ability to troubleshoot.

Network Administrator

- Overhauled existing network to make it more efficient for future upgrades.
- Designed a new network architecture to unify data storage, focused on speed, accessibility, stability and security for 100+ users.
- Initiated processes and procedures to ensure long lifespan of system.

Facilities Manager

- Normalized database to better control broadcast equipment usage.
- Designed trouble ticket system to ensure timely repair of gear.
- Developed positive vendor relationships to control costs.

Client Service Advocate

- Excellent interpersonal skills ensure customer always feels comfortable
- Excellent verbal and written communication skills

Skills:

- Camera Operator – Studio and field. Sony, Panasonic, JVC
- Projectionist – from Pico to Large format. Epson, Sanyo, Christie
- Workstation and Network Operating Systems - Mac, Windows, Ubuntu Linux
- Video Editing Software; FCPX, Adobe Premiere
- Image editing - Adobe Photoshop
- Video Director – Ross, Sony, TriCaster, Ediol, Broadcast Pix, Panasonic, Barco
- Audio Mixer – EV, Yamaha, Mackie
- Office Productivity Software – MS Word, Excel, Power Point, Access and open source equivalents
- Facilities A/V – Crestron, BiAmp Canvas, Extron

Work History: Operational Services Manager Methuen Community TV 2017 - 2018

Eric Sack

200 Market Street #517 Lowell MA 01852

Senior Technician	Immediate Connections, Somerville, MA	2015 - present
Director of Technolgisitics	Lowell Telecommunications Corp, Lowell, MA	2011 - 2015
Equipment and Facilities Manager	Lowell Telecommunications Corp, Lowell, MA	2006 - 2011
Service Manager	Fitness Technologies, Salem NH	2004 - 2006

Education:	Comprehensive Study of Final Cut Pro X	Future Media Concepts, Cambridge MA	2015
	Sandbox Leadership Institute	Lawrence/ Lowell, MA	2012
	Studio Lighting and Grip	Maine Media Workshops, Rockport Maine	2009
	Management of Information Systems	UMass Lowell, Lowell MA	1997

Clients:	Freeman Associates Corporate A/V Services Production Associates	PSAV United Teen Equality Center Oppenheimer Funds	Multi Image Group Catalyst Restaurant Morgan Stanley
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Venues:	Boston College Harvard Law School Middlesex Community College Sheraton Boston	Boston Convention and Expo Center Hynes Convention Center Northeastern University UMass Lowell Westin Boston Waterfront	Copley Place Intercontinental Boston Seaport Hotel and World Trade Center University of New Hampshire
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Available upon request

References:

Eric Sack
massmediaman@gmail.com

Do, Nancy

From: Jessica Donaldson [REDACTED]
Sent: Tuesday, November 19, 2019 8:45 AM
To: Jobs, Online
Subject: LTC Board position
Attachments: LTC board resume.pdf

Hi There,

This is a letter of interest to demonstrate that I am a good candidate for a board position at LTC. Thanks for talking the time to read this, and to consider my resume (attached).

I am interested to join LTC's board because I am passionate about TV and community media. I have experience working with community media, as well as working with LTC in particular on fundraising as well as doing day to day production volunteering. I understand the needs of access TV, having worked for several stations and participated in Mass Access events as well as ACM conferences, and OpenVideo Conference. My experience includes directing more sports games and government meetings than I can count. I have live experience which includes performing the Engineer on Duty role for many critical shoots (including live town meetings and even a multi-day live auction) while working in access.

I have also worked on the industry side for nearly 10 years, supporting workflows for top customers including NFL Films, National Institute of Health, AFL-CIO, Harvard University, and MIT to name just a few. I have spec'd, designed and built more than 20 remote controlled studios, working the projects from site survey to completion. In my current role, I am at Editshare, supporting critical post production workflows for many access TV customers, as well as national names such as Proper TV, Pilot NYC, NASCAR, and Tastemade.

I hope that some of my extensive video tech background in particular can come in handy for LTC. I suspect I may be able to offer an informed set of eyes and hands when we need to make decisions about spending. I have knowledge of IT specifically as it relates to production and post production environments. I understand codecs and I have experience troubleshooting across all computer platforms. I can work on the command line to draw diagnostic information from any machine. I am good with cameras and I understand what makes a camera useful for the average access user. I have worked as a QA tester on vision switchers, and I have a good understanding of how video routers work. I have built live test environments to simulate workflows. I also have cloud experience, and direct experience with remote editing workflows and proxy management.

On top of all this, I have a strong bias toward using access TV. I see its purpose as strengthening bonds across diverse communities. I believe that participatory media is integral to building strong community ties which ultimately makes for a safer, more interesting, and engaging city.

I hope you will consider me for this position. I have sat on this board on the past (I was Jess Schumann, before) and I would be delighted to rejoin as I feel this work is never done.

Best Regards,
Jess Donaldson
22 Ruth Street
Lowell, MA 02472
[REDACTED]

+++ Jess Donaldson+++
22 Ruth Street
Lowell, MA 01851

+ Professional EXPERIENCE

EditShare, Watertown MA

Support Specialist May 2015- August 2019

Senior Support Specialist, August 2019 to Current

Assist admin-level clients to tell stories in video by creating high quality customer experiences through world class troubleshooting to find root causes of support issues (note: LTC is a customer. I am happy to recuse myself around issues related to the relationship)

- Track and troubleshoot technical issues relating to hardware and/or software- on all platforms (Mandriva, Ubuntu, OSX, Windows), in post production and Live TV environments
- Handle network issues (1GB, 10G, 40GB on Switches: Arista, HP Procurve, Netgear) and across all platforms and network devices on workstations.
- File trouble tickets and bug reports, as needed (vTiger, Redmine, Zendesk)
- Train and onboard all new members of our Support staff
- Provide continued and ongoing daily support assistance to internal staff
- Create detailed wiki entries covering all aspects of the job, and overhaul existing internal documentation to simplify training and facilitate more efficient ticket response times through more transparent internal access to useful data.
- Occasional visits to customer sites for escalated troubleshooting or installation work (including international travel).
- Annual NAB trade-show set-up including hardware integrations, SDI ingest and playback signal chaining, installing workstations with correct software, configuring 8-10 demos including setting up for new feature demos, and maintaining tech during show hours.

Videolink, Newton MA

Utility, Engineering Tech, Oct 2013- January 2014

Installation and Maintenance Engineer January 2014-May 2015

- Spec'd, designed, Installed, and maintained integrated IP-controlled remote robotic camera systems for remote control and transmission to major cable news networks (MSNBC, CNN, FOX, etc)
- Maintained tracking and shared resources for the department (including updated CAD diagram for all installed systems).
- Trained new members of the team in systems protocols, and managed on-site installations
- Maintained a paper trail of all projects, with a fine-tuned level of tracking for all elements of projects
- Worked on remote productions and assisted Engineering, as needed (cable making, organizational tasks, testing on site at various locations).

MIT, Cambridge MAVideographer (Fall 2013)

- Freelance Live production support and video equipment operation
- Installed/and broke down live video and A/V rigs, Operated Sony Visca controlled Cameras with AnyCast switchers and BluRay capture devices
- Explored and discussed spec for optimized video signal flow related to purchasing decisions (not officially part of the job, but they knew I had this skill).

Blackmagic Design, inc.SQA/Sales and Support Specialist, March 2011-August 2013

- Tested software builds and reported bugs
- Trouble-shot desktop and IT support issues in the lab
- Connected customers with equipment that fit their workflow and budget
- Aided in building trade show installations, domestic and internationally

Easton Community TVProgramming Director, June 2010- March 2011 (Jason Daniels)

- Launched and supported all aspects of a monthly news magazine show
- Supported live studio shows, sports, graduations, and a day-long live telethon
- Created media training programs, including a collaborative youth program
- Supported many community programs, providing training and production support

Boston Neighborhood NetworkProgramming Manager, September 2009- June 2010 (Dan Moore)

- Facilitated TV and media distribution in the community, maintained cablecast
- Produced high-production TV spots for shows in a streamlined format

WCAC-TV, WellesleyProgramming Manager, September 2006- June 2009 (James Joyce)

- Directed and supported all aspects of a weekly local live news show
- Single-handedly produced a live-format multi-camera robotic field-based talk show.

+ Freelance and Volunteer EXPERIENCE**XFEST, UK**

Fall, 2017 - Produced video of complete sets of sound artists, performing over 3 days on site in UK

NASCAR

2015-2016- Occasional freelance Local Utility
-SPSG training for on-site safety was required

LTC, Lowell MA

2008- 2013 - Production and Education volunteer
2013- Board of Directors
2013 Spirit Award

Mill City Skill Share

2011- Graphic Design and Wordpress volunteer

SCAT, Somerville, MA

2005, Teacher -Somerville Access Youth (SAYMedia!): Video production class for highschool

students

MATV, Malden

2005 - Taught various classes, including video production for ELL learners

+ EDUCATION

Emerson College

Bachelor of Arts/ Television and Video, 2004

-Video Equipment Lab Technician, Emerson College 2003-2004

+ Skills

Anycast, Tricaster, Broadcast Pix, ATEM Switchers, Studio and Field Lighting, News Segment Production, Teaching, Sales, Scan Converters, Matrix Routers, Clearcom Video Conferencing Systems, Studio Video Camera, Color Correction and Live Image Quality, Sony Robotic Camera Systems, Fiber Systems and Video Routing, Soldering and Cable Termination (serial, XLR, SDI, Power, etc), Integrated Systems Design and Installation, Premiere Pro, Photoshop, Capture and Playback Servers, Archiving and Metadata, Ubuntu Linux, Mac, and Windows 7,8,10 operating systems, Virtual machines, Networking

+ Hobbies

Cycling and Bicycle Repair, Photography, Kayaking, Travel, Art



107 Merrimack Street • Lowell, MA 01852 • 978.458.2503

TO: Eileen Donoghue, City Manager
FROM: Shannon Norton, Executive Director *SN*
DATE: January 2, 2020
SUBJECT: Out of State Travel Request

I am respectfully requesting to have permission to send a staff person of the MassHire Greater Lowell Workforce Board and the Chair of the Board to Washington D.C. for the annual meeting of the National Association of Workforce Boards. All expenses for this trip will be paid for with grant funds.

I have supplied a breakdown of the estimated costs below:

Purpose:	Annual Conference of Workforce Boards
Registration:	\$1,050 each
Location:	Washington D.C.
Dates of Travel:	March 21st-24th
Air Transportation:	\$250 (per person)
Hotel:	\$185 (per person, per night)
Per Diem:	\$50.00 per day x 4 days (per person)
Number of Persons:	Two

Please contact me with any questions. Thank you for your consideration.

COMMONWEALTH OF MASSACHUSETTS

CITY OF LOWELL

In City Council

VOTE

Authorizing the City Manager, on behalf of the City of Lowell, to accept and expend Three Thousand (\$3,000.00) Dollars in grant funding from the Lowell Cultural Council to support Senior Art Exploration.

The Lowell Cultural Council has made available to the City of Lowell Grant funds in the amount of Three Thousand (\$3,000.00) Dollars to the Lowell Council on Aging; and

The City of Lowell is desirous of accepting and expending said Grant from the Lowell Cultural Council; and

The City of Lowell desires to use said grant monies to help support Senior Art Exploration.

NOW, THEREFORE, BE IT VOTED BY THE CITY COUNCIL OF THE CITY OF LOWELL, as follows:

That the City Manager of the City of Lowell is hereby authorized to accept and expend Three Thousand (\$3,000.00) Dollars in grant funding from Lowell Cultural Council which will help support Senior Art Exploration.

V:grant:lowellculturalcouncil/seniorartexploration



The City of Lowell • Council on Aging
276 Broadway Street • Lowell, MA 01854
P: 978.674.4131 • F: 978.970.4134
www.LowellMA.gov

Lillian Hartman, MPA
Council on Aging Director
978.674.4131(P)
978.970.4134(F)

MEMORANDUM

TO: Eileen Donoghue, City Manager

FROM: Lillian Hartman, Council on Aging Director

DATE: December 16, 2019

SUBJECT: Accept/Expend two \$3000 Lowell Cultural Council grants for Senior Center

Attached please find two award letters from the Lowell Cultural Council for musical programming (Live Performances) and Visual Arts exploration. The Council on Aging kindly requests that these grants are accepted to begin spending in January 2020. The first planned expense is to support a new senior theater group.

Thank you

COMMONWEALTH OF MASSACHUSETTS

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Thank you

COMMONWEALTH OF MASSACHUSETTS

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V:grant:lowellculturalcouncil/seniorliveperformances



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Thank you



City of Lowell

COMMONWEALTH OF MASSACHUSETTS

TO THE CITY COUNCIL:

The Department of Public Works, Division of Streets and Highways and Superintendent of Wires of the City of Lowell, to whom was referred the petition of

Re: City Council Petition for National Grid and Verizon NE request to relocate (1) Jo pole #1 on Harland Ave 15 feet north of existing location.

respectfully report thereon as follows:

Would recommend the granting of said petition and the accompanying order is introduced with the recommendation that it be adopted.

FOR DEPARTMENT OF PUBLIC WORKS
DIVISION of STREETS and HIGHWAYS

Nicholas Catizone

SUPERINTENDENT OF WIRES

CITY OF LOWELL
PETITION

TO THE
CITY COUNCIL

Buy Cater
56 Blue St. #2
Lowell Ma.
Big Handicap Parking
Sign @ 500 State St.

In City Council

January 12, 2010

Read and

Clerk

To who it may concern I'm writing
this letter to request a Handy Cap
permit ~~for~~^{sing} for the following address
50 Ware St 2nd Floor Lowell MA
01851 Thank You

Sincerely Luz Ortiz

Address

50 Ware St #2

978-943-4793

PL2290015

Expires:

12-05-21

**Disabled Persons
Parking Identification Placard**



Gregory J. Lopez

ORTIZ
LUZ
Y

**Commonwealth of
Massachusetts**



CITY OF LOWELL
PETITION

TO THE
CITY COUNCIL

*Marcus & Brenda Fortis
863 Linden St. Lowell
Joseph & Christine Laposi
841 Linden St. Lowell
Request City Council abandon
Edgewood Street (Paper Street)*

In City Council

January 2008

Read and

Clerk

Eileen Donoghue, City Manager
Michael Q. Geary, Acting City Manager
Joseph Cady, Engineer
Lowell City Councillors
375 Merrimack Street, City Hall
Lowell, MA 01852

Hello Lowell city officials,

This letter is a request for the city of Lowell to abandon Edgewood Paper Street. This was advised by our meeting with Michael Geary and City Engineer Joseph Cady. We received a request from the City of Lowell for some 86 sf and also 852 sf of our 863 Andover St. land. Prop 6' CEM SW CONC STEPS PROP HMA Walk to MEET EXIST PARCEL TE-1. See copy #1 Andover St. and River Rd. new traffic lights at Tewksbury/Lowell town line. Joe came to see the Edgewood Paper Street and explained the new project to start in 2020.

I spent 2 years as a member of the Board of Appeals in the 1970's. City regulations require 10,000 square feet for a house lot. This is similar to the new 11 Dancause St. house. Brenda and I have 5 grandsons and in the future one might want to build a house next to Edgewood Paper Street land. The sale of 86 sf could prevent the City of Lowell the approval of a new FUTURE house lot.

Our neighbors are Joe and Marianne Gaspari at 841 Andover Street. We both would like to own our driveways. We have maintained the Edgewood flowers and trees since 1971. We would like to share the Edgewood Paper Street land. The city of Lowell will then increase assessment and we understand that it will lead to paying extra real estate taxes. See photo #2 aerial view of 863 & 843 Andover/Edgewood Streets house lots.

When the city of Lowell approves the new Edgewood plan, we can then hire a surveyor that will supply the city Engineer with exact boundaries. City Engineer Cady said that this Rt#133 new traffic lights project will begin in 2020. The telephone poles will be removed away from PROP (5' or 6') CEM CONC WALK.

We all agree to have a safer road for both motorists and residents. This is a main entrance to a beautiful Belvidere and a busy downtown Lowell.

Best Regards

Manuel & Brenda Freitas
863 Andover St.

Joseph & Marianne Gaspari
841 Andover St.



ANDOVER STR

(ROUTE 133)

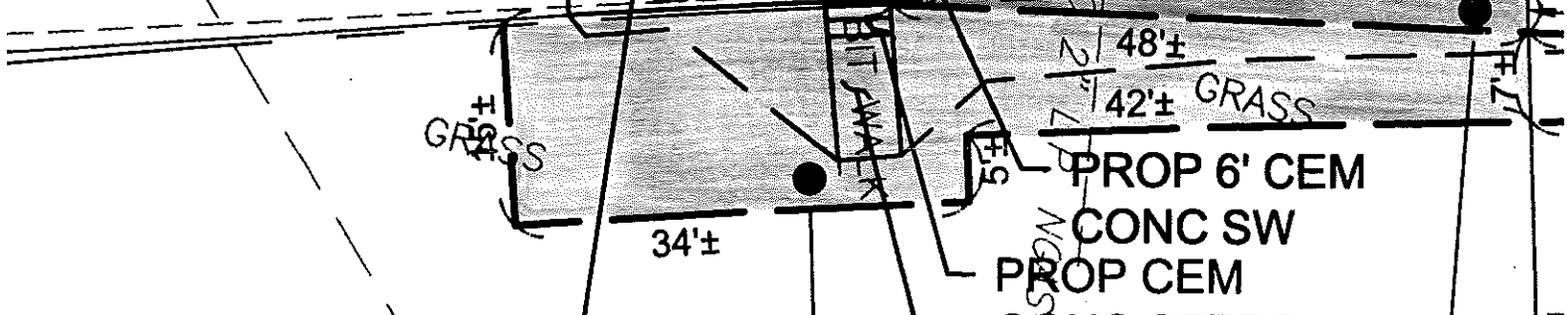
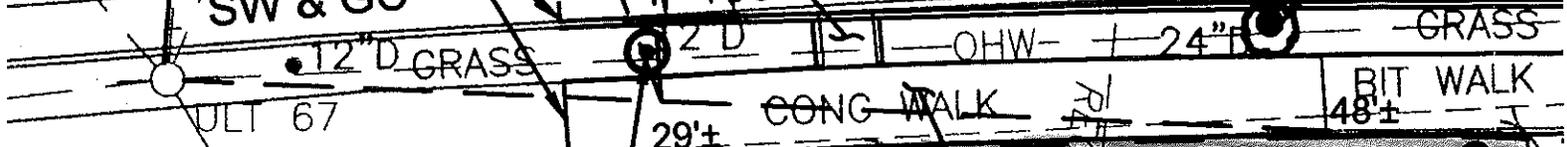
(PUBLIC - 70' WIDE)
(1900 COUNTY LAYOUT)

CEM
BOX
NING;
VCUT

MEET EXIST
SW & GC

R&R GC (TYP)
PROP 5' CEM
CONC WALK

R&R ved REM TR



RET TREE; PROP TREE PROTECTION (TYP)

PARCEL TE-1
MANUEL A. FREITAS
BRENDA P. FREITAS
AREA APPROX. 852 SF

PARCEL PUE-1
MANUEL A. FREITAS
BRENDA P. FREITAS
AREA APPROX. 86 SF

N/F
MANUEL A. FREITAS
BRENDA P. FREITAS
863 ANDOVER ST
MAP-LOT 0160-863 - A
BK-PG 2004-255