

FORMAL MEETING NOTICE AGENDA

LOWELL VETERANS COMMISSION

DATE: Wednesday, 11th March 2026 at 5:00 PM

Location: Mayor's Reception Room, Lowell City Hall, or  
Lowell Telemedia Center, 246 Market Street, Lowell, MA 01852

**Meeting:**

- a. Call to Order: 5:00 PM
- b. Pledge of Allegiance
- c. Roll Call Attendance
  - PARADISE, PAUL
  - GAFFNEY, JAMES III
  - COTE, RICHARD A.
  - HARMON, JAMES
  - PEEPLES, MICHAEL
  - CEROVAC, ROBERT
  - GAUTHIER, PHILIAS
  - PIMENTEL, NAYELI
  - PEEPLES, JEAN, SUB COMMITTEE MEMBER
  - ERIC LAMARCHE, DIRECTOR OF VETERANS' SERVICES

**Discussion:**

1. Seeking new members of the Veterans Commission and election of a member to the position of Vice Chairperson.
2. Seeking nominations for the Veterans Recognition Program to honor Veterans.
  - a. Tell us about your favorite Veteran. Seeking letters from school children and others.
    - i. Compose a letter/email invitation to Lowell School Teachers, Lowell School Committee, Lowell Superintendent, and others.
3. Upcoming Events:
  - a. **Memorial Day** at the new Veterans Park Lowell, the weekend before Memorial Day 2026.
    - i. The starting time of the event is needed.
    - ii. The oldest and youngest Veteran of Lowell is needed to lay the wreath at the event.
      1. The City of Lowell to provide the wreath.
    - iii. Contacting ROTC, UMass Lowell, Scouts of America, and other organizations for participation in the Veterans Commission events is needed.
      1. Eric LeMarche has reported via email he has started working on the event.
    - iv. Commission member Phil Gauthier agreed to investigate having the State Police Horse Mounted Honor Guard showcased during the event.
    - v. Speakers, someone to sing, porta potty and other essentials are needed.
      1. A copy of the spreadsheet from last year's Memorial Day Event is attached to help plan this year's event.
  - b. **The 4<sup>th</sup> of July Parade.** Meet with the City of Lowell to approve the parade and the Veterans Commission's participation.

- i. Contact Vets for Vets and Courtney at the Lowell Veterans Center about participation of muscle car owners to chauffeur Veterans during the parade.
- ii. Or, plan B, to have a limo escort Veterans and the Blue Star Mother of Lowell to participate in another City or Town's Parade.

c. **Veterans Day Event:**

4. New Business:

- a. Facebook page for the Veterans Commission.
  - i. A copy of a preliminary set up for the Veterans Commission Facebook page is attached.
  - ii. A host for the Facebook page is needed.
  - iii. Contacting the City of Lowell and Channel 10 News for a clip of Lowell School Children singing "How Do I Thank A Veteran" and pictures for the Facebook page.
- b. Point of contact at the VA Boston for Recreation Therapy to provide the VA updates on Veteran Commission Events.
- c. Access to the Veterans Commission Gmail account is needed.

5. Approve meeting Minutes of 02/11/26.

- a. Previous Minutes and Agendas of the Veterans Commission's meetings have been forwarded to Haley Williams of the City of Lowell to post on the City of Lowell's Website, as well as the Lowell Telemedia Center. Minutes and Agendas of the Veterans Commission are required to be posted. Future meeting Minutes and Agendas will also be forwarded.

6. Conclusion:

- a. Invite the viewing audience to attend upcoming meetings held at Lowell Telemedia Center, 246 Market Street, Lowell, MA.
- b. Next meeting April 08, 2026.

7. Move to adjourn.

Adjourned Time: \_\_\_\_\_

- a. Move – \_\_\_\_\_
- b. 2<sup>nd</sup> – \_\_\_\_\_
- c. Unanimous approval

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**Regularly scheduled meetings of the Lowell Veterans Commission are held on the 2<sup>nd</sup> Wednesday of the month Lowell TeleMedia Center, 246 Market St, Lowell, MA 01852 starting at 5:00 PM. The following is a list of scheduled meetings: September 10, 2025, October 8, 2025, November 12, 2025, December 10, 2025, January 14, 2026, February 11, 2026, March 11, 2026, April 8, 2026, May 13, 20256 and. June 10, 2026.**