



Lowell Public School Committee

Regular Meeting Agenda

Date: June 20, 2018

Time: 6:30PM

Location: City Council Chamber, 375
Merrimack Street, 2nd Floor, Lowell, MA
01852

1. **SALUTE TO FLAG**

2. **ROLL CALL**

3. **SPECIAL ORDER OF BUSINESS**

3.i. Spotlight On Excellence: Lowell Public School Retirees

Documents:

[2018 RETIREES.PDF](#)

3.ii. Spotlight On Excellence: Folk Festival Foundation 2018
Poster Competition

Documents:

[6-20-18 SPOTLIGHT ON EXCELLENCE FOLK FESTIVAL POSTER
CONTEST.PDF](#)

3.iii. Spotlight On Excellence: Lowell High School, Spring 2018
Boys Track & Field

Documents:

[6-20-18 LHS SPRING 2018 BOYS TRACK AND FIELD.PDF](#)

3.IV. Spotlight On Excellence: Lowell High School Canaligator Tank Challenge

Documents:

[CANALIGATOR MEMO.PDF](#)
[SCHOOL COMMITTEE CANALIGATOR \(2\).PDF](#)

3.V. Executive Session

To discuss NRT's complaint and other related issues, public discussion of which could have a detrimental effect on the city's position.

4. **MINUTES**

4.I. Minutes Of Budget Hearing:

Approval of the Minutes of the FY2019 Budget Hearing of Monday, May 14, 2018

Documents:

[LSC BUDGET HEARING MINUTES - MAY 14, 2018.PDF](#)

4.II. Minutes:

Approval of the Minutes of the Budget Hearing and regularly scheduled Lowell School Committee Meeting of Wednesday, May 16, 2018

Documents:

[LSC MINUTES AND BUDGET HEARING - MAY 16, 2018.PDF](#)

5. **PERMISSION TO ENTER**

5.I. Permission To Enter: June 20, 2018

Documents:

6. **MEMORIALS**

6.I. Memorial - Silva

Frances M. 'Franny' (Clohesy) Silva retired Business Office clerk.

7. **MOTIONS**

7.I. [By Andre Descoteaux]:

Ask the Superintendent to have the TV Studio produce several (more than four) short thirty second video clips that feature what the students and staff of the Lowell Public Schools are doing on a daily basis; both in school and after school.

7.II. [By Mayor Samaras]:

Address a motion by Mayor Samaras to vote to select Downtown Option 3A as the preferred site for the submission to the MSBA Revised Preferred Schematic Report.

7.III. [By Mayor Samaras]:

Request the City Manager have Law Dept. Draft City Council Resolution in Support Of Senate Bill 2506 (an Act Modernizing the Foundation Budget for the 21st Century)

13.4. C. Kennedy - Req. Mayor Invite The Following Merrimack Valley Cities Of Lawrence, Haverhill, Newburyport and Methuen to Join With the City of Lowell in Support Of Senate Bill 2506. 13.5. C. Kennedy - Req. Mayor Invite Surrounding Communities in the Greater Lowell Area to Join with the City of Lowell in Support of Senate Bill 2506. 13.6. C. Kennedy - Req. City Of Lowell Join With Brockton And Worcester pursuant to their Lawsuit against the Commonwealth of Massachusetts Re: Foundation Budget (CH. 70).

7.IV. [By Gerard Nutter & Jackie Doherty]:

Request School Committee send a letter to our State Delegation and Sen. L'Italian in support of Massachusetts House: H.4394 & Massachusetts Senate:

S.2443 supporting Dyslexia Screening Legislation.

- 7.v. [By Gerard Nutter]:
Request Administration to present by the first School Committee in January 2019 a plan to rezone the district to “neighborhood” schools – presentation should include est. transportation cost saving along with number of students and schools affected and what the new start and dismissal times will look like.
- 7.vi. [By Gerard Nutter]:
Request the Superintendent send the City Manager a letter (email) by June 29th Requesting on behalf of the School Committee, that the City conduct a complete Code Inspections (Building, Electrical, Plumbing- including heating/cooling systems, Water, Fire, Safety and Sanitary) of EVERY City School building and present the finding to the City Council and School Committee before the beginning of the 2018/2019 School Year.
- 7.vii. [By Gerard Nutter]:
Request Update on Student Activities Fund Audit - Food Service Audit and request a joint Finance / Personal subcommittee meeting to review findings and review / update policies on these accounts.
- 7.viii. [By Gerard Nutter]:
Request the Superintendent supply School Committee with a copy of Budget submitted to Auditor on day it is submitted and schedule a Finance Subcommittee meeting to review how information regarding the budget will be reported to the School Committee going forward.
- 7.ix. [By Gerard Nutter]:
Request an Executive Session regarding the DAY School Lease be held in the next 7 days and request a joint Finance / Personal subcommittee meeting with the City’s Purchasing and Law dept’s to review/ ensure that proper policies and procedures are being followed in the RFP/Purchasing process by the School Administration.
- 7.x. [By Gerard Nutter]:
Motion at Request of former LHS Senator Sophia Marsden – Superintendent update School Committee and public on status of posting, screening

committee appointments and interview process for new HR Director.

7.XI. [By Connie Martin]:

Request that the Administration provide the Lowell School Committee with written recommendations at the April 4th, 2018 meeting, to engage an outside firm to conduct a Human Resources Compliance Audit with a deadline of June 30, 2018 for completion of said audit.

7.XII. [By Dominik Lay]:

For Jennifer McCrystal Director of Special Education to provide to Committee as a whole through the Special Education Subcommittee information on the impact of the ESSA, Homeless, Group Home, placements and the advisory on the out of district budget.

7.XIII. [By Connie Martin]:

Request that the administration provide an update of the completion of all required annual evaluations of teaching and administrative leadership staff in accordance with DESE requirements.

8. **SUBCOMMITTEES**

8.I. Finance Subcommittee:

Report and Approval of the Minutes of the Meeting of Monday, June 4, 2018 [Gerry Nutter, Chairperson]

Documents:

[FINANCE SUBCOMMITTEE MEETING - JUNE 4, 2018.PDF](#)

9. **REPORTS OF THE SUPERINTENDENT**

9.I. Response To Connie Martin's Motion Of 03/21/18 Regarding Human Resources Compliance Audit With

Documents:

[COVER LETTER REPORT ON HR AUDIT.PDF](#)
[SCHOOL COMMITTEE REQUEST 05.29.18.PDF](#)
[SCOPE OF SERVICES PLAN.PDF](#)
[HUMAN RESOURCES SERVICES, INC..PDF](#)
[TMS PROPOSAL.PDF](#)

9.II. Lowell Public Schools Handbook Updates

Documents:

[COVER PAGE HANDBOOK REVISIONS.PDF](#)
[2- ELEMENTARY AND MIDDLE HANDBOOK REVISIONS.PDF](#)
[3- 2018-2019 ELEMENTARY AND MIDDLE SCHOOLS -PARENT AND STUDENT HANDBOOK.PDF](#)
[4- LHS HANDBOOK REVISIONS.PDF](#)
[5-2018-2019 LHS DRAFT STUDENT HANDBOOK.PDF](#)

9.III. 2018-2019 School Calendar

Documents:

[6-20-18 EARLY RELEASE FEB AND MARCH.PDF](#)
[REVISED - 2018-2019 SCHOOL CALENDAR WITH EARLY RELEASE.PDF](#)
[UTL LANGUAGE FOR PD ON ELECTION DAY.PDF](#)

9.IV. Food Service Audit Update

Documents:

[FOOD SERVICE AUDIT UPDATE.PDF](#)

9.V. International Baccalaureate Program

Documents:

[6-20-18 INTERNATIONAL BACCALAUREATE MEMO.PDF](#)

9.VI. Enrollment Figures

Documents:

[ENROLLMENT 6.5.18.PDF](#)
[ENROLLMENT CHANGES.PDF](#)

9.VII. Report On Motions

Documents:

[REPORT MOTIONS ON AGENDA JUNE 20, 2018.PDF](#)

9.VIII. Personnel Report

Documents:

[2018 JUNE PERSONNEL REPORT.PDF](#)

10. **NEW BUSINESS**

10.I. Circuit Breaker Transfer Request

Documents:

[BUDGET TRANSFER JUNE 20 2018.PDF](#)

10.II. Day School Hours

Documents:

[DAY SCHOOL HOURS.PDF](#)

10.III. Approval Of Final Budget 2017-2018

Documents:

[BUDGET APPROVAL JUNE 20 2018.PDF](#)

10.IV. School Hours For The Cardinal O'Connell Early Childhood Center

Documents:

[HOURS CC 6.8.19.PDF](#)

10.V. Student Activity Audit Update

Documents:

[AUDIT - STUDENT ACTIVITY FUNDS.PDF](#)
[HIGH SCHOOL STUDENT ACTIVITY AUDIT.PDF](#)
[MOREY STUDENT ACTIVITY FUND AUDIT.PDF](#)

10.VI. Budget Transfer Year End

Documents:

[BUDGET TRANSFER JUNE 2018 YE.PDF](#)
[JUNE SC APPROVAL JUNE 20.PDF](#)

10.VII. Approval Of An Educational Research Request

Documents:

[HARDVARD RESEARCH REQUEST.PDF](#)

11. CONVENTION/CONFERENCE REQUESTS

11.I. Trip- McKiernan To San Diego, CA

Request permission for Elizabeth McKiernan, Director of the Abisi Adult Education Center, to attend the annual GED Testing Service Conference in San Diego, CA from July 24th through the 27th. The total cost associated with the conference: registration, travel, food and lodging will not exceed \$1,800 and will be paid for through the GED State Grant. No substitute teacher is needed.

Documents:

[E. MCKIERNAN, SAN DIEGO, CA.PDF](#)

12. PROFESSIONAL PERSONNEL

12.I. UTL- Sick Leave - Chan

The Members of the United Teachers of Lowell hereby donate ten [10] sick leave days to Stacy Chan, Washington School Paraprofessional.

Documents:

[UTL DONATED SICK DAYS.PDF](#)

12.II. UTL- Sick Leave - Murphy

The Members of the United Teachers of Lowell hereby donate three [3] sick leave days to Daniel Murphy, Lowell High School teacher.

Documents:

[UTL DONATED SICK DAYS.PDF](#)

12.III. UTL- Sick Leave - Snetsinger

The Members of the United Teachers of Lowell hereby donate seven [7] sick leave days to Michelle Snetsinger, Lowell High School teacher.

Documents:

[UTL DONATED SICK DAYS.PDF](#)

12.IV. UTL- Sick Leave - LeBoeue

The Members of the United Teachers of Lowell hereby donate eight [8] sick leave days to Stamatia LeBoeue, Shaughnessy School Paraprofessional.

Documents:

[UTL DONATED SICK DAYS.PDF](#)

12.V. UTL- Sick Leave - Vicente

The Members of the United Teachers of Lowell hereby donate four [4] sick leave days to Kimberly Vicente, Bartlett School Paraprofessional.

Documents:

[UTL- VICENTE.PDF](#)

12.VI. LSAA-Sick Days

The members of the Lowell School Administrator Association hereby request to donate thirty three [33] sick days to Shelby Boisvert, Lowell High School Guidance Counselor.

Documents:

13. **ADJOURNMENT**

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<http://www.lowell.k12.ma.us/>