



Office of the City Clerk
City Hall • 375 Merrimack Street • Lowell, MA 01852
P: 978.674.4161 • F: 978.970.4007
www.LowellMA.gov

Michael Q. Geary
City Clerk

Lowell City Council

Regular Meeting Agenda

Date: July 28, 2020

Time: 6:30 PM

Location: Zoom / Remote Participation

1. ROLL CALL

2. MAYOR'S BUSINESS

2.1. Communication Remote Participation:

Pursuant To Governor Baker's Emergency Order Modifying The State's Open Meeting Law Issued March 12, 2020, Meetings Will Be Held Using Remote Participation As Follows: Members Of The Public May View The Meeting Via LTC And Those Wishing To Speak Regarding A Specific Agenda Item Shall Register To Speak In Advance Of The Meeting By Sending Email To City Clerk Indicating The Agenda Item And A Phone Number To Call So That You May Be Tele-Conferenced In To The Meeting. Email Address Is MGEARY@LOWELLMA.GOV. If No Access To Email You May Contact City Clerk At 978-674-4161.

For Zoom - [HTTPS://SUPPORT.ZOOM.US/HC/EN-US/ARTICLES/201362193-JOINING-A-MEETING](https://support.zoom.us/hc/en-us/articles/201362193-joining-a-meeting)

3. CITY CLERK

3.1. Minutes Of Transportation SC Joint With Public Safety SC July 14th; City Council Meeting July 14th, For Acceptance.

Documents:

[2020 JULY 14 TRANS PUBLIC SAFETY SC MINUTES.PDF](#)
[2020 JULY 14 CC MINUTES.PDF](#)

4. GENERAL PUBLIC HEARINGS

4.1. Vote- Approve Appropriation Order FY21 One Twelfth Budget August.

Documents:

[VOTE- APPROVE APPROPRIATION ORDER FY21 ONE TWELFTH BUDGET AUGUST.PDF](#)

4.2. Ordinance- Create Citizens Advisory Committee.

Documents:

[ORDINANCE- CREATE CITIZENS ADVISORY COMMITTEE.PDF](#)

5. COMMUNICATIONS FROM CITY MANAGER

5.1. Motion Responses

- A) Motion Response - Lowell High School Construction Schedule
- B) Motion Response - Lowell High School Construction Traffic Management Plan
- C) Motion Response - MassDOT Shared Streets Program
- D) Motion Response - School Reopening Planning
- E) Motion Response - Speed Hump Pilot Program
- F) Motion Response - Lowell Student Police Academy
- G) Motion Response - LPD Grant Funding

Documents:

- [A\) MOTION RESPONSE - LOWELL HIGH SCHOOL CONSTRUCTION SCHEDULE.PDF](#)
- [B\) MOTION RESPONSE - LOWELL HIGH SCHOOL CONSTRUCTION TRAFFIC MANAGEMENT PLAN.PDF](#)
- [C\) MOTION RESPONSE - MASSDOT SHARED STREETS PROGRAM.PDF](#)
- [D\) MOTION RESPONSE - SCHOOL REOPENING PLANNING.PDF](#)
- [E\) MOTION RESPONSE - SPEED HUMP PILOT PROGRAM.PDF](#)
- [F\) MOTION RESPONSE - LOWELL STUDENT POLICE ACADEMY.PDF](#)
- [G\) MOTION RESPONSE - LPD GRANT FUNDING.PDF](#)

5.2. Informational Reports

- H) Informational - FY2021 Budget Report
- I) Informational - Electoral Redistricting

Documents:

- [H\) INFORMATIONAL - FY2021 BUDGET REPORT.PDF](#)
- [I\) INFORMATIONAL - ELECTORAL REDISTRICTING.PDF](#)

5.3. Communication-Accept Resignation Soumita Acharya -Sustainability Council

Documents:

- [COMMUNICATION-ACCEPT RESIGNATION SOUMITA ACHARYA - SUSTAINABILITY COUNCIL.PDF](#)

5.4. Communication- Appoint George Procope -Alternate ZBA

Documents:

- [COMMUNICATION- APPOINT GEORGE PROCOPE -ALTERNATE ZBA.PDF](#)

6. VOTES FROM THE CITY MANAGER

6.1. Vote- Transfer Rideshare Fund-DPD

Documents:

- [VOTE- TRANSFER RIDESHARE FUND-DPD.PDF](#)

7. ORDERS FROM THE CITY MANAGER

7.1. Order-60-Day Trial 7.28.20

Documents:

[ORDER-60-DAY TRIAL 7.28.20.PDF](#)

8. RESOLUTIONS

8.1. Resolution-Adopt Resolution Regarding Inclusiveness Equity And Racism

Documents:

[RESOLUTION-ADOPT RESOLUTION REGARDING INCLUSIVENESS EQUITY AND RACISM.PDF](#)

9. REPORTS (SUB/COMMITTEE, IF ANY)

10. PETITIONS

10.1. Claim - (1) Property Damage.

10.2. Misc. - Residents First Development Corp. (Atty. Kevin Murphy) Request Extension Of Zoning Of 12.5 Acres At Rivers Edge (Julian D. Steele Development).

Documents:

[2020 JULY 28 RESIDENTS FIRST DEVELOPMENT CORP. ATTY KEVIN MURPHY PETITION TO RE-ZONE PARCEL OF LAND AT RIVERS EDGE.PDF](#)

10.3. National Grid - Req. Installation Of (1) SO Pole On Andrews Street.

Documents:

[2020 JULY 28 NATIONAL GRID REQ TO INSTALL 1 SO POLE ON ANDREWS STREET.PDF](#)

10.4. National Grid - Req. Installation Of PVC Conduit From New Pole To Existing Manhole On Andrews Street.

Documents:

[2020 JULY 28 NATIONAL GRID REQ TO INSTALL 2-6 PVC CONDUIT FROM NEW POLE ON ANDREWS ST TO EXISTING MANHOLE.PDF](#)

11. CITY COUNCIL - MOTIONS

11.1. C. Mercier - Req. City Council Create A Residential Parking Sticker Program For Residents Who Abut The River In The River Road And Burnham Road Area.

11.2. C. Mercier - Req. City Mgr. Provide Answer As To Why Some Were Let Into The Zoom Meeting By Way Of Video And Others Who Asked Were Told No.

11.3. C. Elliott - Req. Rules SC Meet To Discuss Protocol And Procedures For Conducting Zoom Meetings.

11.4. C. Samaras/C. Elliott - Req. City Mgr. Instruct The City Solicitor To Investigate Whether The Residents Can Be Asked To Donate To The City's New Equity And

Inclusion Fund In The Next Tax Bill.

- 11.5. C. Conway - Req. City Mgr. Reach Out To Our "Non-Profit" Partners To Generate A Report From Each Organization That Should Include Steps, Plans, Strategies, Solutions And More That Are Provided For Lowell; Furthermore, Include The Total Yearly Contributions And Resources That City Allocates To Each.
- 11.6. C. Rourke - Req. City Mgr. Update Council Regarding Timeline For City To Begin Redistricting Process As Well As An Update Regarding When City Will Be Forwarded The 2020 Census Results.
- 11.7. C. Rourke/C. Nuon - Req. City Mgr. Review Current Zoning Code For Areas To Increase Housing Availability.
- 11.8. C. Chau - Req. City Mgr. Investigate Upgrading The Intersections Of Wilder St. And Shaw St. From 2-Way Stop Signs To 4-Way Stop Signs.

12. ANNOUNCEMENTS

13. ADJOURNMENT

Office of the City Clerk - 375 Merrimack Street - Phone: 978.674.4161



Lowell City Council

Transportation/Public Safety SC Minutes

Michael Q. Geary
City Clerk

Date: July 14, 2020
Time: 6:00 PM
Location: Zoom/Remote Participation

PRESENT:

Present on Roll Call were Chairman Elliott and C. Conway, 1 absent (C. Samaras) (Transportation SC). Chairman Chau, C. Drinkwater and C. Rourke (Public Safety SC). Also present Natasha Vance (Transportation Engineer), Manager Donoghue, Conor Baldwin (CFO), Eric Slagle (Inspectional Services), C. Mercier and Supt. Richardson (LPD).

MEETING CALLED TO ORDER:

C. Elliott called the meeting to order noting the joint agenda.

ORDER OF BUSINESS:

Manager Donoghue began discussion with noise issues in the Fowler Street area. Mr. Slagle noted that there many complaints over a long period of time regarding hours of operations and that complaints have never lessened over this period of time. Mr. Slagle noted noise is present during business hours as well as outside of business hours and that his office continues to work on issues to ease burden in the neighborhood. The following speakers addressed the body: Deb Forgione; Erin Quealy; and Richard Snyder. C. Elliott noted the need to develop action steps to resolve noise issues. Mr. Slagle stated that there have been meetings and those meetings continue with owners of property and businesses. **Motion** by C. Elliott, seconded by C. Conway to have Inspectional Services produce a report regarding enforcement of the noise ordinance and what violations are present. So voted. C. Elliott noted further meeting once report is produced. C. Elliott introduced discussion of excessive noise by vehicles in the neighborhoods. Supt. Richardson commented on the challenges in policing this issue noting they have a committed strategy in dealing with it. C. Elliott noted tickets are being issued and video is being used to identify violators. C. Chau questioned if it were legal to alter vehicles to emit louder noise. C. Elliott commented on last agenda item of fireworks in the City. Supt. Richardson noted it was a State wide issue and that there was a current investigation regarding the sale of



them from in state and out of state. C. Rourke indicated that police check every call regarding fireworks. Supt. Richardson concurred with that so that any potential gunfire would be eliminated.

ADJOURNMENT:

Motion to adjourn by C. Chau, seconded by C. Rourke. So voted.

Meeting adjourned at 6:29 PM.

Michael Q. Geary, City Clerk



Lowell City Council

Regular Meeting Minutes

Michael Q. Geary
City Clerk

Date: July 14, 2020
Time: 6:30 PM
Location: Zoom/Remote Participation

1. ROLL CALL

Roll Call showed 9 present.

M. Leahy presiding. Meeting was conducted via teleconference with audio stream by LTC as well as Zoom and recorded due to Covid-19 pandemic.

C. Chau requested moment of silence in darkened chamber for Van Chey. M. Leahy requested moment of silence in darkened chamber for Donald Milinazzo (LFD) and Sim Sin-Chan.

2. MAYOR'S BUSINESS

2.1. Communication Remote Participation:

Pursuant to Governor Baker's Emergency Order modifying the State's Open Meeting Law issued March 12, 2020, meetings will be held using remote participation as follows: Members of the public may view the meeting via LTC and those wishing to speak regarding a specific agenda item shall register to speak in advance of the meeting by sending email to City Clerk indicating the agenda item and a phone number to call so that you may be tele-conferenced in to the meeting. Email address is mgeary@lowellma.gov. If no access to email you may contact City Clerk at 978-674-4161.

For Zoom - <https://support.zoom.us/hc/en-us/articles/201362193-Joining-a-Meeting>

In City Council, **Motion** "To accept and place on file" by C. Chau, seconded by C. Drinkwater. So voted.

C. Drinkwater requested that items be moved up the agenda as there are many registered speakers on those items. **Motion** to suspend rules to take Items #11.1 and #11.2 out of order by C. Drinkwater, seconded by C. Nuon. Defeated per Roll Call vote



4 yeas, 5 nays (C. Conway, C. Elliott, C. Mercier, C. Rourke, C. Samaras). So voted. C. Elliott noted that the request was inappropriate.

3. CITY CLERK

3.1. Minutes of Finance SC June 23rd; City Council Meeting June 23rd; Finance SC June 30th, for acceptance.

In City Council, minutes read, **Motion** “To accept and place on file” by C. Samaras, seconded by C. Conway. So voted.

4. AUDITOR BUSINESS

4.1. Communication - FY20 YTD Budget Report ending June 30, 2020.

In City Council, **Motion** “To refer to Finance SC” by C. Elliott, seconded by C. Samaras. So voted.

5. COMMUNICATIONS FROM CITY MANAGER

5.1. Motion Responses.

In City Council, **Motion** “To accept and place on file” by C. Elliott, seconded by C. Nuon. So voted.

A) Motion Response - Election Preparations COVID-19 – C. Nuon commented on the legislative changes and that they must be communicated to the public. Manager Donoghue noted that the “Vote by Mail” applications were being sent to all registered voters in the Commonwealth. Atty. Elliott Veloso (Interim Elections Director) outlined the Vote by Mail procedures which is similar to absentee ballots and suggested that voters process them as soon as possible. Manager Donoghue noted information would be available on the City website. C. Nuon noted the need to work with all partners in the City to educate the public in terms of voting procedures. C. Chau questioned security procedures and availability of applications for the ballots. Atty. Veloso commented on the ballot security and the availability of applications. C. Rourke lauded the effort of Atty. Veloso. Atty. Veloso noted the extension of time periods for in-person voting.

B) Motion Response - Pawtucket Boulevard – C. Nuon recognized the efforts of the State delegation; City administration and Transportation SC in addressing safety concerns at that location. C. Elliott commented on the assistance of the Lt. Governor and the positive effects of the grant money. Manager Donoghue announced that grant application was approved and money would be forthcoming. Natasha Vance (Transportation Engineer) outlined the use of the grant money provided by MassDOT.



C. Elliott commented on the speed of the response from all involved. M. Leahy stated that changes are needed in that area and that the entire City is facing serious traffic safety concerns.

C) Motion Response - Middlesex St No Parking Zone – C. Nuon commented on the report and the effort being made.

D) Motion Response - Woburn Street Project – C. Elliott noted the progress being made and that agreements would be made regarding improving traffic management in the area.

E) Motion Response - Homelessness Task Force – C. Mercier commented on the summary and requested more data regarding the number of homeless in the City as that number seems to be increasing. Manager Donoghue noted that the partial closing of shelter has caused more people being forced to the streets. Manager Donoghue introduced homeless coordinator, Mary Shannon Thomas, to the body. Ms. Thomas commented on the difficulty of capturing the number of homeless in the City.

F) Motion Response - Ecumenical Plaza – C. Samaras commented on improvements being done in the proper fashion.

G) Motion Response - Paving and Trench Chip Disc – C. Conway commented on the program that would be costs saving to the City. C. Conway noted it was a pilot program and questioned how long disc would last. Christine Clancy (DPW) noted the pilot program would be done during winter months which would give a good indication of the durability of the discs. Manager Donoghue introduced City Engineer, Ting Chang, to the body. Ms. Chang addressed the Council.

H) Motion Response - Transport of Marijuana – C. Chau commented on enforcement and legalities regarding use of marijuana. Supt. Richardson (LPD) noted the law is developing and judges would need to be educated regarding legal standards that have to be met. C. Nuon commented on legal standards surrounding marijuana.

I) Motion Response - Burnham Road – C. Mercier lauded the efforts being made and noted it is a serious ongoing issue that need multi agency approach. Supt. Richardson noted the further involvement of the Mass. Environmental Police in the matter.

J) Motion Response - East Merrimack Street – C. Mercier commented on the report and the citations that had been issued.

K) Motion Response - Naming Field at Cawley Stadium – M. Leahy recognized C.



Mercier efforts before the Board of Parks. C. Rourke noted the importance of the motion and also thanked C. Mercier for her support before the Board of Parks. Manager Donoghue noted that construction has begun on new field.

5.2. Informational Reports

A) Informational - Maintenance of Effort Report – Conor Baldwin (CFO) noted the request from the Finance SC and outlined the response. C. Elliott noted the need for the information as it indicates our commitment to the schools. C. Nuon commented on the various contributions.

5.3. Resignation of Sabrina Pedersen- Sustainability Council.

In City Council, **Motion** “To accept and place on file” by C. Nuon, seconded by C. Mercier. So voted.

6. VOTES FROM THE CITY MANAGER

6.1. Vote- Approve Appropriation Order FY21 One Twelfth Budget August.

In City Council, Given 1st Reading, **Motion** to refer to public hearing on July 28, 2020 at 7PM by C. Elliott, seconded by C. Conway. So voted.

Motion to bundle and waive full reading of Items #6.2 to #6.7 by C. Noun, seconded by C. Mercier. So voted.

6.2. Accept Gift of Hand Sanitizer.

In City Council, Read twice, full reading waived with no objections. **Motion** to adopt by C. Drinkwater, seconded by C. Chau. Adopted per Roll Call vote 9 yeas. So voted.

6.3. Vote -Accept By Donation Easement in Furtherance of Concord River Greenway.

In City Council, Read twice, full reading waived with no objections. **Motion** to adopt by C. Drinkwater, seconded by C. Chau. Adopted per Roll Call vote 9 yeas. So voted.

6.4. Vote- Accept.Expend 109,540 FY20 Justice Assistance Grant for Corona virus Emergency Supplemental funding Program.

In City Council, Read twice, full reading waived with no objections. **Motion** to adopt by C. Drinkwater, seconded by C. Chau. Adopted per Roll Call vote 9 yeas. So voted.



6.5. Vote- Accept.Expend EOPSS 2020 Pedestrian Grant-Police.

In City Council, Read twice, full reading waived with no objections. **Motion** to adopt by C. Drinkwater, seconded by C. Chau. Adopted per Roll Call vote 9 yeas. So voted.

6.6. Vote- Concord River Greenway Gateway City Parks Program.

In City Council, Read twice, full reading waived with no objections. **Motion** to adopt by C. Drinkwater, seconded by C. Chau. Adopted per Roll Call vote 9 yeas. So voted.

6.7. Vote- MassDevelopment Site Readiness 375K.

In City Council, Read twice, full reading waived with no objections. **Motion** to adopt by C. Drinkwater, seconded by C. Chau. Adopted per Roll Call vote 9 yeas. So voted.

7. ORDERS FROM THE CITY MANAGER

7.1. 60-day trial.

In City Council, Read twice, full reading waived with no objections. **Motion** to adopt by C. Nuon, seconded by C. Mercier. Adopted per Roll Call vote 9 yeas. So voted.

8. ORDINANCES FROM THE CITY MANAGER

8.1. Ordinance- Create Citizens Advisory Committee.

In City Council, Given 1st Reading, **Motion** to refer to public hearing on July 28, 2020 at 7PM by C. Rourke, seconded by C. Samaras. So voted.

9. REPORTS (SUB/COMMITTEE, IF ANY)

9.1. Finance SC June 30, 2020.

In City Council, C. Elliott provided report outlining attendance and discussion regarding update for FY20 and FY21 budget. C. Elliott noted that State still has given no indication of funding to communities and that the City continues to look at revenues and savings and are holding spending to last year level. Manager Donoghue noted that there is still no information from the State and that they are waiting for information regarding federal stimulus. Mr. Baldwin noted the effort to cut costs which comes mostly from salaries. **Motion** to accept the report as a report of progress by C. Nuon, seconded by C. Chau. So voted.



9.2. Transportation SC Joint with Public Safety SC July 14, 2020.

In City Council, C. Elliott provided report of joint subcommittee meeting outlining attendance and discussion regarding traffic noise, use of fireworks and disturbances in the Fowler Road area. C. Elliott noted that the subcommittees adopted a motion to have Inspectional Services to meet with owners of property and business in regards to disturbances in the Fowler Road area. **Motion** to accept the report as a report of progress and adopt motions of the subcommittee by C. Chau, seconded by C. Samaras. So voted.

10. PETITIONS

10.1. Claim - (1) Property Damage.

In City Council, **Motion** to refer to Law Department for report and recommendation by C. Nuon, seconded by C. Rourke. So voted.

11. CITY COUNCIL – MOTIONS

11.1. C. Nuon - Req. City Mgr. Work with Department of Planning & Development to Put Together a Comprehensive Asset Management Strategy for City-owned Property.

In City Council, seconded by C. Samaras, referred to City Manager. So voted. C. Nuon noted the need for a master plan regarding City property and that more affordable housing projects should be a focus.

11.2. C. Nuon - Req. City Mgr. Work with Department of Planning & Development to Compile a List of HUD Projects with Affordable Housing Restrictions That Expire in Near Future.

In City Council, seconded by C. Samaras, referred to City Manager. So voted. C. Nuon noted the issue with the many restrictions and that such information should be made available to public.

11.3. C. Elliott - Req. City Council vote to set up Lowell Equity and Inclusion Fund to raise money from private donations to address racism, inclusiveness and equity in City.

In City Council, seconded by C. Mercier, referred to City Manager. Adopted per Roll Call vote 8 yeas, 1 nay (C. Nuon). So voted. C. Elliott noted these funds are being established throughout the Commonwealth and are important as the City faces tough



fiscal times. C. Elliott noted that in times like this the City comes together. C. Mercier noted the need for private donations along with grants during time when resources are tight. C. Rourke noted this gave programs a head start during tough fiscal times. C. Conway noted the need to look at all resources when money is tight. C. Samaras requested the Greater Lowell Community Foundation be involved with this endeavor. **Motion** by C. Elliott, seconded by C. Samaras to involve Greater Lowell Community Foundation. So voted. C. Nuon noted he did not support the motion as the Greater Lowell Community Foundation has already set up such a fund.

11.4. C. Elliott - Req. City Council discuss reallocating state and federal grant resources for HR Audit or other programs to address equity and inclusiveness.

In City Council, seconded by C. Conway, referred to Finance SC. So voted. **Motion** by C. Elliott, seconded by C. Rourke to refer matter to Finance SC. So voted. Manager Donoghue noted that vendor will be chosen and costs and scope of work will be analyzed.

11.5. C. Elliott/C. Conway/C. Mercier/C. Rourke/C. Samaras/C. Chau - Req. City Council adopt Resolution regarding inclusiveness, equity and racism in the City.

In City Council, no second needed, referred to City Manager. Adopted per Roll Call vote 6 yeas, 3 nays (C. Drinkwater, M. Leahy, C. Nuon). So voted. C. Elliott commented on the formation of the motion and that it is all inclusive and an effective tool and road map for these issues. C. Samaras noted his support for the motion indicating it was a tool to create a pathway to deal with racial issues. C. Mercier noted resolution was effective and showed willingness of the City to move forward on the issue. C. Chau commented on teamwork to move issue forward and he was able to gather a lot of information from the public in order to act with a clear pathway. C. Conway noted the resolution addresses many factors noting the City is inclusive and diverse but there can always be improvement. C. Rourke noted resolution is right direction at this time and commented on the many successes of the community in terms of housing and other benefits to its citizens. C. Nuon noted the resolution was a weak response to public input. C. Drinkwater stated he could not support motion noting he did not believe it was collaborative effort and that an indication regarding a public health crisis should be included. C. Elliott noted it was a work in progress and that he reached out to all members of the Council. M. Leahy commented on the listening session which requested the public health crisis language.

11.6. C. Mercier - Req. City Council resume meeting in the City Hall Chamber for the next meeting for those City Councilors who wish to partake.



In City Council, seconded by C. Elliott, referred as amended for return date of August 11, 2020, to City Manager. Adopted as amended by Roll Call vote 7 yeas, 2 nays (C. Drinkwater, C. Nuon). So voted. C. Mercier commented the need to return to Chamber and resume work from there. C. Samaras noted there is still a lot of mystery surrounding the virus and the approach should be one of caution and perhaps delay until August. C. Conway noted that there are not a lot of communities meeting and that the track of this virus is hard to judge. C. Conway stated that the body should play it safe. C. Nuon noted the need to return and the want to return but commented that many factors prevent this. C. Mercier commented on her work situation and that City Hall employees have returned but she was willing to extend request to August 11, 2020. C. Rourke requested information regarding conducting hybrid meeting to be before Council at next meeting. C. Drinkwater requested updates before returning to Chamber.

Motion to take items #11.10 to #11.12 out of order by C. Nuon, seconded by C. Drinkwater. Adopted per Roll Call vote 9 yeas. So voted.

11.7. C. Rourke - Req. City Mgr. provide the Council with a comprehensive report regarding Lowell Police Department's collaboration with community partners including Lowell Public Schools, non-profit organizations and other City departments through funding and active participation.

In City Council, seconded by C. Conway, referred to City Manager. So voted. C. Rourke commented that information should be published so that community would be aware of all that the Lowell Police does in the community.

11.8. C. Chau - Req. City Mgr. create a City Commission to investigate and identify systemic inequities and racism in the following areas: housing, education, hiring, health care, social services, mental health and transportation; members will include, but not to, representatives from the following organizations; Mayor or appointee, City Manager or appointee, Lowell Housing Authority, CBA, Lowell General Hospital, Lowell Community Health Center, Community Team Work, Trinity Ambulance, PrideStar Ambulance, Lowell Regional Transit Authority, UMass Lowell, Lowell School Administration, Middlesex Community College, Lowell Career Center, UTEC and Lowell Transitional Center.

In City Council, seconded by C. Drinkwater, referred to City Manager. So voted. C. Chau outlined the task and the need for it. **Motion** by C. Rourke, seconded by C. Conway to refer this item and item #11.12 to City Manager to develop a combined response for both motions. So voted.



11.9. C. Chau - Req. City Mgr. update Council regarding Small Business Emergency Grant Program initiated in May using CDBG funds and provide list of recipients and amounts received by City businesses.

In City Council, seconded by C. Nuon, referred to City Manager. So voted. C. Chau noted efforts of DPD and the success of the program.

11.10. C. Chau - Req. City Mgr. investigate upgrading the intersections of Wedge, Campbell and Luce Streets from 2- way stop signs to 4-way stop signs with marked crosswalks.

In City Council, seconded by C. Conway, referred to City Manager. So voted. Registered speaker, Margaret Gillen, addressed the body and indicated that it was Laura Street not Luce Street. C. Chau noted that motion should have indicated that there were no stop signs or crosswalks and that motion spoke for itself.

11.11. M. Leahy - Req. City Council vote to assert that racism is a public health crisis affecting the health, safety and well-being of residents in the City of Lowell, and to affirm our commitment to efforts aimed at understanding, addressing, and dismantling racism in all its forms; and to further request that the City Manager direct the Law Department to draft a resolution formally declaring racism to be a public health crisis in the City of Lowell.

In City Council, seconded by C. Nuon, DEFEATED per Roll Call vote 4 yeas, 5 nays (C. Conway, C. Elliott, C. Mercier, C. Rourke, C. Samaras). So voted. C. Rourke requested legal opinion regarding motion. City Solicitor commented that legal issues could apply if the request was specific for Lowell as opposed to asserting it generally. C. Drinkwater noted it was a national issue which effects Lowell. M. Leahy outlined the purpose of the motion. The following registered speakers addressed the Council for Items #11.11 and #11.12: Bobby Tugbiyele; Isa Woldegiorguis; Dee Halzack; Lisa Arnold; Fru Nkimbeng; Jonathon Grossman; Dan Bravo; Jay Mason; Marissa Shea; Karen Frederick; LZ Nunn; Tina Degree; Dr. Robert Marlin; Sophy Theam; Carl Howell; and Kerrie D'Entremont. Record to reflect email of Szifra Birke dated July 14, 2020 and letter from Greater Lowell Health Alliance dated July 10, 2020. **Motion** to Waive City Council Rule 5 to allow debate beyond 10 PM by C. Conway, seconded by C. Nuon. Adopted per Roll Call vote 9 yeas. So voted. C. Mercier noted racism is an issue and a concern but it is not a public health crisis in Lowell. C. Mercier outlined a number of initiatives by the City which benefit all citizens and that adopting this motion would open City up to litigation. C. Drinkwater noted support for the motion and indicated that it is not a slight to the City but a nationwide crisis that affects the City. C. Drinkwater noted that positive action on this motion would put City in a power position and that enough



experts had stated that racism is a public health crisis. C. Drinkwater noted the need to listen to residents surrounding this question. C. Chau noted support for this motion and indicated that prior motion of C. Elliott was independent of this and just approaching issues from different directions. C. Samaras commented that racism is problem everywhere and noted that motion of C. Elliott is a pathway for change. C. Samaras noted concern of other directives in the letter requesting a public health crisis declaration were of concern to him. C. Samaras noted his support of a formation of task force. C. Nuon recognized the speakers and the forums involved with these issues and noted declaring racism a public health crisis does not make Lowell a racist community. C. Nuon stated that the power structure as it now stands is not equitable and to fix a problem one must recognize there is a problem. C. Nuon voiced his support of the formation of a task force. C. Elliott noted opposition to motion as it labels City as racist and further noted that the conclusion was far from the truth. C. Elliott noted it paints too broad a brush and that the City has invested so much to all of its residents and is always looking for ways to improve. M. Leahy stated that the body must listen to its residents and declare racism as a public health crisis.

11.12. M. Leahy - Req. City Council vote to establish a Mayor’s Task Force on Diversity, Equity and Inclusion that will conduct a thorough review of City policies and inequities in community systems; will solicit input from experts and the general public; and will report to the City Manager and City Council with initial policy recommendations, including ways in which success is measured, no later than six months from the date of the first task force meeting; said task force shall be chaired by a Lowell resident who is a person of color, and the majority of the task force should be comprised of people of color who reside in Lowell.

In City Council, seconded by C. Drinkwater, referred to City Manager. So voted. Discussed with Item #11.8 and referred to City Manager with that item to develop a combined response for both motions. So voted.

In City Council, **Motion** to suspend rules to allow following motion to be discussed by C. Samaras, seconded by C. Mercier. So voted. **“Req. City Mgr. work with City Health Department to determine whether City’s recent ordinance banning the use of plastic bags should be temporarily suspended in light of State lifting its order relative to plastic bags and in furtherance of local public health measures aimed at curbing the spread of COVID-19.”** by C. Conway, seconded by C. Rourke. So voted. C. Conway noted it was a safety issues and many communities are suspending their ordinances to allow plastic bags. Manager Donoghue noted that it could be suspended quickly has there are no proposed changes. Solicitor O’Connor noted Commonwealth is still under state of emergency so suspension would be possible. C. Rourke requested time be extended to November 1, 2020.



12. ANNOUNCEMENTS

In City Council, C. Elliott and C. Mercier stated their resignations from Community Team Work, Inc. and further noted letters to follow.

13. ADJOURNMENT

In City Council, **Motion** to Adjourn C. Rourke, seconded by C. Samaras. So voted.

Meeting adjourned at 11:25 PM.

Michael Q. Geary, City Clerk

COMMONWEALTH OF MASSACHUSETTS

CITY OF LOWELL

In City Council

VOTE

Approving a continuing appropriation order to fund the one-twelfth Budget for the City of Lowell for August of Fiscal Year 2021.

On March 10, 2020 the Governor of the Commonwealth declared a State of Emergency in response to the COVID-19, which is currently still in effect;

As of July 7, 2020 the Massachusetts House of Representatives and Senate have not yet approved the 2021 local aid amounts for municipalities, a revenue source which comprises approximately 53% of the City of Lowell's annual revenue, and action on a full year's budget appropriation would not be in the city's best financial interest at this time;

Under the provisions of Mass. G.L. c.44 §32, the City Manager submitted a proposed continuing appropriation order for fiscal year 2021 for the month of August to the City Council on July 14, 2020 and the appropriation order was accepted by vote of the City Council; and

The City Council held advertised public hearings to consider the appropriation order on July 28, 2020 and any other dates necessary, as advertised in the public hearing notice; and

Upon motion the City Council accepted the budget as submitted by the City Manager, after reductions otherwise separately voted, if any.

NOW, THEREFORE, BE IT VOTED BY THE CITY COUNCIL OF THE CITY OF LOWELL:

That the City Council of the City of Lowell hereby adopts and approves the continuing appropriation order for fiscal year 2021 for the City of Lowell for the month of August, including all line items therein as if separately voted thereon, in the sum of **\$33,728,618**, which sum shall be appropriated and raised by taxation and other sources, including but not limited to intergovernmental revenue, charges for services, licenses and permits, miscellaneous, etc. The full list of appropriations follows this vote.

v.budgetfy21

**City of Lowell Fiscal Year 2021 City Manager's Recommended Appropriation Order –
One-Twelfth Budget – August FY2021**

The City of Lowell enterprise funds may have insufficient operating revenues to fund all expenditures of the funds in fiscal year 2021 and appropriation of retained earnings may be required to fund the fiscal year's operations.

NOW, THEREFORE, BE IT FURTHER VOTED BY THE CITY COUNCIL OF THE CITY OF LOWELL:

			FY2021 Manager
			Recommended
Line			
Number	Department	Description	Appropriation
2021-01	City Council	Personal Services	\$19,359
2021-02	City Council	Ordinary Expenses	\$625
2021-03	Mayor	Personal Services	\$4,362
2021-04	Mayor	Ordinary Expenses	\$1,159
2021-05	City Clerk	Personal Services	\$35,552
2021-06	City Clerk	Ordinary Expenses	\$3,405
2021-07	City Manager	Personal Services	\$151,174
2021-08	City Manager	Ordinary Expenses	\$332,334
2021-09	City Manager - Lowell School Syst.	Ordinary Expenses	\$4,167
2021-10	City Manager - Marketing Develop.	Personal Services	\$3,000
2021-11	City Manager - Marketing Develop.	Ordinary Expenses	\$68,751
2021-12	City Manager - Contingency	Ordinary Expenses	\$94,434
2021-13	City Manager - Contingency	Reserve for Wages	-
2021-14	City Manager - Cable Access	Personal Services	\$10,427
2021-15	City Manager - Cable Access	Ordinary Expenses	\$24,086
2021-16	City Manager - Cable Access	Transfers to Schools	\$6,250

**City of Lowell Fiscal Year 2021 City Manager's Recommended Appropriation Order –
One-Twelfth Budget – August FY2021**

			FY2021 Manager
Line			Recommended
Number	Department	Description	Appropriation
2021-17	City Manager – CASE	Personal Services	\$15,931
2021-18	City Manager – CASE	Ordinary Expenses	-
2021-19	Finance	Personal Services	\$13,621
2021-20	Finance	Ordinary Expenses	\$125
2021-21	Budget	Personal Services	\$11,682
2021-22	Budget	Ordinary Expenses	-
2021-23	Auditing	Personal Services	\$41,612
2021-24	Auditing	Ordinary Expenses	\$46,884
2021-25	Purchasing	Personal Services	\$20,252
2021-26	Purchasing	Ordinary Expenses	\$11,521
2021-27	Assessing	Personal Services	\$43,311
2021-28	Assessing	Ordinary Expenses	\$5,042
2021-29	Treasurer	Personal Services	\$49,909
2021-30	Treasurer	Ordinary Expenses	\$22,217
2021-31	Human Relations	Personal Services	\$28,417
2021-32	Human Relations	Ordinary Expenses	\$2,296
2021-33	Management Information Systems	Personal Services	\$60,605
2021-34	Management Information Systems	Ordinary Expenses	\$103,552
2021-35	Law	Personal Services	\$97,193
2021-36	Law	Ordinary Expenses	\$23,925
2021-37	Elections	Personal Services	\$22,269

**City of Lowell Fiscal Year 2021 City Manager's Recommended Appropriation Order –
One-Twelfth Budget – August FY2021**

Line			FY2021 Manager Recommended Appropriation
Number	Department	Description	
2021-38	Elections	Ordinary Expenses	\$7,334
2021-39	Planning & Development	Personal Services	\$230,405
2021-40	Planning & Development	Ordinary Expenses	\$55,650
2021-41	Police	Personal Services	\$2,420,525
2021-42	Police	Ordinary Expenses	\$118,031
2021-43	Fire	Personal Services	\$1,669,076
2021-44	Fire	Ordinary Expenses	\$67,559
2021-45	Lowell Public Schools	Single Line Appropriation	\$14,948,596
2021-46	Greater Lowell Technical School	Ordinary Expenses	\$772,290
2021-47	Essex Agricultural High School	Ordinary Expenses	-
2021-48	DPW Administration	Personal Services	\$45,157
2021-49	DPW Administration	Ordinary Expenses	\$124,000
2021-50	DPW Engineering	Personal Services	\$45,800
2021-51	DPW Engineering	Ordinary Expenses	-
2021-52	DPW Land & Buildings	Personal Services	\$179,294
2021-53	DPW Land & Buildings	Ordinary Expenses	\$82,834
2021-54	DPW Streets	Personal Services	\$112,992
2021-55	DPW Streets	Ordinary Expenses	\$1,667
2021-56	Parks	Personal Services	\$153,647
2021-57	Parks	Ordinary Expenses	\$54,486

**City of Lowell Fiscal Year 2021 City Manager's Recommended Appropriation Order –
One-Twelfth Budget – August FY2021**

			FY2021 Manager
Line			Recommended
Number	Department	Description	Appropriation
2021-58	Cemetery	Personal Services	\$20,841
2021-59	Cemetery	Ordinary Expenses	\$35,471
2021-60	DPW Other	Snow & Ice	\$129,333
2021-61	DPW Other	Street Lighting	\$34,667
2021-62	DPW Other	Waste Coll./Disposal	\$604,209
2021-63	Health	Personal Services	\$234,271
2021-64	Health	Ordinary Expenses	\$33,260
2021-65	Council on Aging	Personal Services	\$27,248
2021-66	Council on Aging	Ordinary Expenses	\$7,365
2021-67	Veterans'	Personal Services	\$13,225
2021-68	Veterans'	Ordinary Expenses	\$54,430
2021-69	Recreation	Personal Services	\$57,080
2021-70	Recreation	Ordinary Expenses	\$3,958
2021-71	Library	Personal Services	\$87,937
2021-72	Library	Ordinary Expenses	\$31,285
2021-73	Unclassified	Debt Service	\$818,231
2021-74	Unclassified	Workers Comp	\$107,193
2021-75	Unclassified	Unemployment	\$35,417
2021-76	Unclassified	Health Insurance	\$2,012,500
2021-77	Unclassified	Retirement	\$2,271,826
2021-78	Unclassified	Medicare Tax	\$229,167

**City of Lowell Fiscal Year 2021 City Manager's Recommended Appropriation Order –
One-Twelfth Budget – August FY2021**

			FY2021 Manager Recommended
Line Number	Department	Description	Appropriation
2021-79	Unclassified	Claims & Judgments	\$141,746
2021-80	Unclassified	Other Insurance	\$239,092
2021-81	Unclassified	No. Middlesex	\$31,709
Subtotal	General Fund		\$29,730,254
2021-82	Wastewater	Personal Services	\$286,978
2021-83	Wastewater	Ordinary Expenses	\$1,306,625
2021-84	Wastewater	Debt Service	\$732,196
Subtotal	Wastewater Enterprise Fund		\$2,325,799
2021-85	Parking	Personal Services	\$31,582
2021-86	Parking	Ordinary Expenses	\$262,479
2021-87	Parking	Debt Service	\$428,304
Subtotal	Parking Enterprise Fund		\$722,365
2021-88	Water	Personal Services	\$213,795
2021-89	Water	Ordinary Expenses	\$343,542
2021-90	Water	Debt Service	\$392,863
Subtotal	Water Enterprise Fund		\$950,200
Grand Total All Funds			\$33,728,618

**City of Lowell Fiscal Year 2021 City Manager's Recommended Appropriation Order –
One-Twelfth Budget – August FY2021**

Furthermore, the following projected needs are costs to the City, but according to accounting rules established by the Department of Revenue, are not to be included in the appropriation order.

		FY2021 Manager
Line		Recommended
Number	Department	Amount
2021-91	General Fund - Cherry Sheet Assessments	\$2,430,075
2021-92	General Fund - Provision for Abatements & Exemptions	\$91,667
2021-93	Indirect costs of the enterprise funds	\$751,044



Eileen M. Donoghue
City Manager

July 8, 2020

Mayor John J. Leahy
And
Members of the Lowell City Council

Dear Mayor Leahy and Members of the Lowell City Council,

I herewith transmit for your approval a continuing appropriation or “one-twelfth” budget for August of FY2021, pursuant to Chapter 44 Section 32 of the Massachusetts General Laws. Upon recommendation by the City Council’s Finance Subcommittee, the City Council voted at the May 12th regular meeting to move forward with a “one-twelfth” budget for July of FY2021 and an appropriation order for July was based on that direction. My finance team has continued to work with each Department Head to project expenditures in August so that the amounts included in the accompanying appropriation order are not in excess of the need, nor deficient to cover all expenses for August. The Administration is confident that the order before the Council includes allowances for any anomalies and is governed by an overarching policy of fiscal prudence.

Governor Charlie Baker on June 26 signed a \$5.25 billion interim state budget for fiscal 2021, allowing the state to pay its bills beginning on July 1 in the absence of a final appropriations bill. The interim state budget law funds municipal and school aid payments based on fiscal 2020 “cherry sheet” estimates for the month of July, unless a final state budget is approved. Normally, the House and Senate would have completed action on their respective versions of a spending plan by now and would be working out differences in hopes of getting a final bill to the governor by the start of the new fiscal year on July 1. The state budget is substantially delayed this year because of continuing revenue uncertainty due the coronavirus recession. It appears that status will remain unchanged until a decision is made at the federal level concerning a potential state and municipal relief package.

The Administration will continue to monitor the fiscal situation on the state and federal level closely and keep the City Council apprised as to any significant updates. Once a state budget is approved or a joint-resolution on local aid is reached, a full fiscal year’s budget will be immediately brought forth for approval.

Sincerely,

Eileen M. Donoghue
City Manager

CC: Conor Baldwin, Chief Financial Officer

COMMONWEALTH OF MASSACHUSETTS

CITY OF LOWELL

In City Council

ORDINANCE

An Ordinance Amending the Code of Ordinances City of Lowell, Massachusetts, with respect to Chapter 9, entitled "Boards, Commissions and Committees".

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LOWELL, as follows:

The City of Lowell seeks to establish a Citizen Advisory Committee to the Lowell Police Department.

City of Lowell values healthy community-police relations; and

This Committee, once established, will serve to further enhance those relations;

THEREFORE, "The Code of Ordinances City of Lowell, Massachusetts," hereinafter called the "Code," adopted by the City Council on December 23, 2008, is hereby amended with respect to Chapter 9 thereof, entitled "Boards, Commissions and Committees", by adding a new Article XV as follows:

ARTICLE XV

Citizen Advisory Committee to the Lowell Police Department

A. Under the authority of the Home Rule Amendment Article 89 of the Amendments to the Massachusetts Constitution, there is hereby created a Citizen Advisory Committee to the City of Lowell Police Department.

§9-52. Establishment, function and purpose.

- a. Assist in community outreach efforts between the Police Department and the Community;
- b. Promote public awareness of the City's police services, activities, programs, and public safety issues;
- c. Solicit public input regarding police services, programs, and issues of public safety;
- d. Provide community feedback and recommendations of police programs and activity;
- e. Review and make recommendations concerning other matters as maybe referred to the Committee, from time to time, via the Chief of Police, City Manager, or City Council.
- f. Listen to community opinions and needs and discuss these with the City Manager, Police Department, and City Council;
- g. Enhance police-community relations by serving as a liaison between the police department and the community;
- h. Support public awareness of the City of Lowell police services and programs.

§9-53. Membership; Appointment; terms; qualifications.

- a. All members of the Police Advisory Committee shall be residents of the City of Lowell. The Committee shall consist of seven (9) members: two members shall be a junior or senior in High School; one member shall be enrolled at Middlesex Community College; one member shall be enrolled at UMass Lowell; one member shall be a faith-based leader; one member shall be a non-profit/social service leader; one member shall be a business leader; and, two members shall be other community members.
- b. Members shall submit their names to the City Manager for consideration.
- c. The high school and college students shall serve a term of one year and the other members shall serve a term of two years. The Committee shall elect a Chairperson, a Vice Chairperson, and a recording Clerk. The Committee will reorganize such elected positions at the first meeting each July or the first meeting held after June 30th.
- d. The Chairperson shall conduct each meeting. In the Chairperson's absence, the Vice Chairperson shall perform the duties of the Chairperson. The Clerk shall prepare the agenda, post proper notice of meetings, maintain a record of dates of appointment of members and their attendance and prepare the minutes of each meeting.
- e. The Advisory Committee shall meet on the second Thursday of each month unless otherwise decided by the Committee.

All provisions of the Code of the City of Lowell, as amended, which are consistent with this Ordinance shall continue in effect but all provisions of said Code inconsistent herewith are repealed.

This Ordinance shall take effect upon its passage in accordance with the provisions of Chapter 43 of the General Laws of the Commonwealth of Massachusetts, as amended.

APPROVED AS TO FORM:



Christine P. O'Connor
Christine P. O'Connor
City Solicitor

Ordinance/boards&comm/citizensadvsorycomm.



City of Lowell - Law Department

375 Merrimack Street, 3rd Floor • Lowell MA 01852-5909
Tel: 978.674.4050 • Fax: 978.453.1510 • www.lowellma.gov

Christine P. O'Connor
City Solicitor

Kerry Regan Jenness
1st Assistant City Solicitor

Gary D. Gordon
John Richard Hucksam, Jr.
Adam LaGrassa
Stacie M. Moeser
Elliott J. Veloso
Assistant City Solicitors

July 9, 2020

City Manager Eileen M. Donoghue
Mayor John Leahy
And
Members of the City Council

Re: Citizen Advisory Council to the Lowell Police Department

Dear Manager Donoghue, Mayor Leahy and Members of the City Council:

Attached is a proposed ordinance creating a Citizen Advisory Council to the Lowell Police Department. If approved, the Citizen Advisory Council will be added to Chapter 9, "Boards Commissions and Committees," and will serve to further enhance the police department's ability to respond to the needs of the community.

Very truly yours,

Christine P. O'Connor
City Solicitor



Eileen M. Donoghue
City Manager

Kara Keefe Mullin
Assistant City Manager

MEMORANDUM

TO: Mayor Leahy and Members of the City Council *EMD*

FROM: Eileen Donoghue, City Manager

DATE: June 23, 2020

SUBJECT: Lowell High School Construction Schedule (**Motion by C.Samaras on 6/9/2020** - Req. City Mgr. Provide An Update And Timeline Regarding Construction And Renovation Of Lowell High School)

My office has remained in constant communication with the Lowell High School Project Team to monitor the status of and key developments related to the project. Owner, architect and contracts (OAC) meetings involving representatives from Skanska, Perkins Eastman, Suffolk and City officials continue to be held on a bi-weekly basis. As proposed by the City Council, my office requested an up-to-date schedule of construction from Skanska and was provided the attached memorandum.

As detailed in the document, the project is currently in the in the MSBA Module 6B 60% Construction Documents design stage. Foundation and steel work of the school's gymnasium is scheduled to begin in December 2020. The schedule projects a completion of closeout work in May, 2027. As noted, the Project Team has considered measures to accelerate the timeline of construction based on reduced building usage due to the public health crisis, but have been unable to identify feasible opportunities to do so.

The School Building Committee will be provided with an update on the project's construction schedule during its next meeting, scheduled for Thursday, August 6.

July 8, 2020

Eileen Donoghue
City Manager
City of Lowell
375 Merrimack Street
Lowell, MA 01852

**RE: Lowell High School Project
Schedule Update**

Dear Manager Donoghue:

As requested by your office we are providing an update of the Lowell High School Project schedule for the City Council. The project is proceeding on schedule and we are currently in the MSBA Module 6B 60% Construction Documents design stage. Early bid documents will be issued August 3, 2020 for the gymnasium which will allow for abatement and demolition of the 75 Arcand Building to start in late October, with foundations and steel for the new gymnasium starting in late December. The main bid for the rest of the Project will issue the first week of February 2021.

Project Schedule Summary

60% CD Cost Estimate	July 31, 2020 – September 4, 2020
Early Bid Packages Procurement	August 2020 – September 2020
60% CDs Submission to MSBA	September 25, 2020
90% CD Cost Estimate	October 30, 2020 – November 26, 2020
Abatement/Demo of 75 Arcand	October 16, 2020 – December 24, 2020
90% CD Submission to MSBA	December 11, 2020
Bid Documents Submission	February 1, 2021
Gym Foundation & Steel	December 24, 2020 – May 25, 2021
Phase 1 – Gym & Kitchen	May 26, 2021 – April 18, 2022
Phase 2 – New Academic Wing	April 18, 2022 – December 31, 2023
Phase 3 – 1980's/1922 Reno	January 1, 2024 – April 21, 2025

Phase 4 – 1922/Colburn Reno

April 21, 2025 – July 24, 2026

Closeout

July 25, 2026 – May 26, 2027

The Project Team has reviewed potential opportunities to improve the project schedule that may be afforded by the high school potentially utilizing remote learning in the 2020/2021 school year or other modified school operations scenarios. Suffolk, Perkins Eastman, and Skanska reviewed the schedule and phasing in depth for schedule improvement opportunities, assuming 100% remote learning for school year '20/'21 and cannot find opportunities for shortening the schedule. There are opportunities for conducting enabling work early and performing enabling work under less constricted schedules but no room for improvement of the overall schedule. We were looking to start Phase 2 early or run it concurrently with Phase 1 however we identified 2 main reasons why this cannot happen: 1. the design won't be complete and out to main bid until February 1, 2021 and 2. the start of Phase 2 is dependent upon completion of the new gymnasium, new kitchen and new mechanical/electrical rooms in Phase 1. We also looked at Phase 3 and Phase 4 for opportunities however ran into similar problems with subsequent phases being dependent on preceding phasing to keep the occupied part of the school operational.

As school plans are finalized/evolve the Project Team will continue to look for any opportunities that may be available for schedule improvement or simplification of phasing.

Sincerely,



Skanska USA Building, Inc.
James A. Dowd II
Senior Program Manager



Diane Nichols Tradd
Assistant City Manager/DPD Director

Craig Thomas
Deputy Director

MEMORANDUM

TO: Eileen M. Donoghue, City Manager *EMD*

FROM: Diane N. Tradd, Assistant City Manager/DPD Director

DATE: July 28, 2020

SUBJECT: MOTION OF 3/10/20 BY COUNCILOR MERCIER/ELLIOTT
REQUEST CITY MANAGER PROVIDE A REPORT REGARDING
CONSTRUCTION PLANS FOR LHS AND PROCEDURES IN WHICH TO
INFORM BUSINESSES AND RESIDENTS DOWNTOWN AS TO ANY TRAFFIC
MITIGATION, CONGESTION, PARKING ETC. DURING ALL PHASES OF
CONSTRUCTION AT THE LHS PROJECT

Suffolk Construction provided a detailed phased Traffic Management Plan with an accompanying narrative for the LHS construction project. See attached. The TMP includes an overview of each of the four phases, parking for construction staff, pedestrian paths, location of student access to LHS, ingress/egress points for construction vehicles during each phase, swept path analyses for a WB-50 truck (Interstate semi-trailer) and the planned route to the site from the Lowell Connector and the Cawley Stadium staging area. The narrative provides the duration of the phase, clarifies the intent of the TMP and how student drop-off and pick up will occur in each phase. The Transportation Engineer reviewed and approved the TMP plan, as submitted.

For each phase, once vehicles reach the LHS site, they will be staged and unloaded within the site, which will be surrounded by construction fencing. In addition, deliveries will not occur during arrival and dismissal (7:15-8:15am and 2:00-3:00pm). This will have the effect of minimizing the impact on local traffic. There will be short term lane closures and street occupancies throughout the duration of the project on Father Morissette Boulevard and Kirk Street. LPD details and traffic control measures will be used, as needed to direct vehicular and pedestrian traffic.

Notification for each phase will be multi-pronged:

- VMBs on site 2 weeks prior to a change in TMP construction phase
- Press release through the City Manager's office
- Updates to the LHS website (button on the City website)
- City Social media
- Civic Send/list serv emails from the Transportation Engineer

NV/ns

Attachment

cc: Kara Keefe-Mullin, Assistant City Manager
Natasha Vance, Transportation Engineer



Suffolk

LOWELL HIGH SCHOOL

Traffic Management Plan

Abstract

The Traffic Management Plan has been prepared with the goal to promote elements of public safety and accessibility around the Lowell High School Project.

Introduction

The Traffic Management Plan (TMP) is divided up for each phase of the Project (detailed below).

Temporary modifications to vehicle and pedestrian travel routes along Arcand Drive, Father Morissette Boulevard, French Street and Kirk Street will be necessary to support construction activities and maintain the safety of the surrounding Community. The following sections provide a general overview of each plan.

Phase	Approx. Time Period	Duration
1 - Gymnasium	Oct. 2020 – Mar. 2022	74 Weeks
2 - Freshman Academy	Apr. 2022 – Dec. 2023	84 Weeks
3 - 1980's and North 1922 Bld. Renovation	Dec. 2023 – Mar. 2025	68 Weeks
4 - South 1922 Building Renovation	Apr. 2025 – July 2026	66 Weeks

[Phase 1 – New Gymnasium \(October 2020 – March 2022\)](#)

Current vehicle and pedestrian traffic patterns will not be impacted. The sidewalk along Arcand Drive will be maintained and student drop-off along Father Morissette Boulevard will remain unchanged. Primary access to the construction site will be provided by two gates along Arcand Drive and a rear access gate will be installed along Dutton Street.

[Phase 2 – Freshman Academy \(April 2022 – December 2023\)](#)

Student drop-off will be relocated east of the construction site entrance and school access will be provided through the north and southeast entrance of the 1980's Building. The sidewalk along Father Morissette Boulevard will be closed and replaced with a 7' wide pedestrian pathway adjacent to its curbline. This temporary pathway will be protected by a precast concrete barrier which will reduce the eastbound traffic lane to 16'.

The midblock crossing connecting the George Ayotte Garage to the school will be closed and replaced with a temporary pedestrian crossing 100' northeast. The existing signal will be temporarily taken out of service and a police detail will present to direct pedestrian traffic.

Access to the construction site will be provided by two gates along Arcand Drive and Father Morissette Boulevard. The median at Father Morissette Boulevard will be modified to allow left turns out of the construction site.

[Phase 3 – 1980 West Building/1922 East Building \(December 2023 – March 2025\)](#)

Student drop-off will occur along Father Morissette Boulevard and access will be provided through the new Freshman Academy and southern end of the 1922 Building. Access to the northern end of the 1922 Building will be closed due to construction activities.

The sidewalk at French Street and Kirk Street will be partially closed and replaced with a 6' wide pedestrian pathway adjacent to its curblineline. This temporary pathway will be protected by a precast concrete barrier which will reduce the French Street and Kirk Street lanes to 11' and 15' respectively.

Access to the construction site will be provided by multiple gates along Father Morissette Boulevard, French Street and Kirk Street.

[Phase 4 – 1892/1922 East Building \(Apr. 2025 – July 2026\)](#)

Student drop-off will occur along Father Morissette Boulevard and access will be provided through the new Freshman Academy and northern end of the 1922 Building. Access to the southern end of the 1922 Building will be closed due to construction activities.

The southern half of the sidewalk at Kirk Street will be closed and replaced with a 6' wide pedestrian pathway adjacent to its curblineline. This temporary pathway will be protected by a precast concrete barrier which will reduce the Kirk Street lane to 15'.

Access to the construction site will be provided by multiple gates along Kirk Street.

Street Occupancy

Periodic and short-term street occupancies and lane closures will be limited to Father Morissette Boulevard and Kirk Street. This work will consist of utility connections, concrete pours, and special deliveries. A police detail will be present for each closure to direct traffic.

Prior to each closure, Suffolk will hold a pre-construction meeting with the Owners Project Manager (Skanska) to review the closure plan and address all comments and concerns prior to commencing work.

Truck Movement During Construction

Truck access to the site will be restricted during peak school arrival and dismissal periods. Trucks coming to and from the site are required to use major arterial roadways and not local streets. To prevent trucks from idling in nearby neighborhoods, Cawley Memorial Stadium will be used for trucks to temporarily park.

Perimeter Protection & Signage

Secure fencing and barricades will be used to separate construction areas from pedestrian traffic around the site. These measures will be designed to meet all Occupational Safety and Health Administration (OSHA) safety standards. Signs will be installed around the outside perimeter of the construction site to direct pedestrian and construction traffic. The main construction sign will be installed in a visible public spot and will provide contact information for all questions or concerns.

Emergency Vehicle Access

Emergency vehicle access into the construction site will be through the primary gates as mentioned prior. All other points of access will be maintained for secondary access as needed. Existing fire hydrants will be kept accessible to Lowell's Fire Department.

Construction Worker and Staff Parking

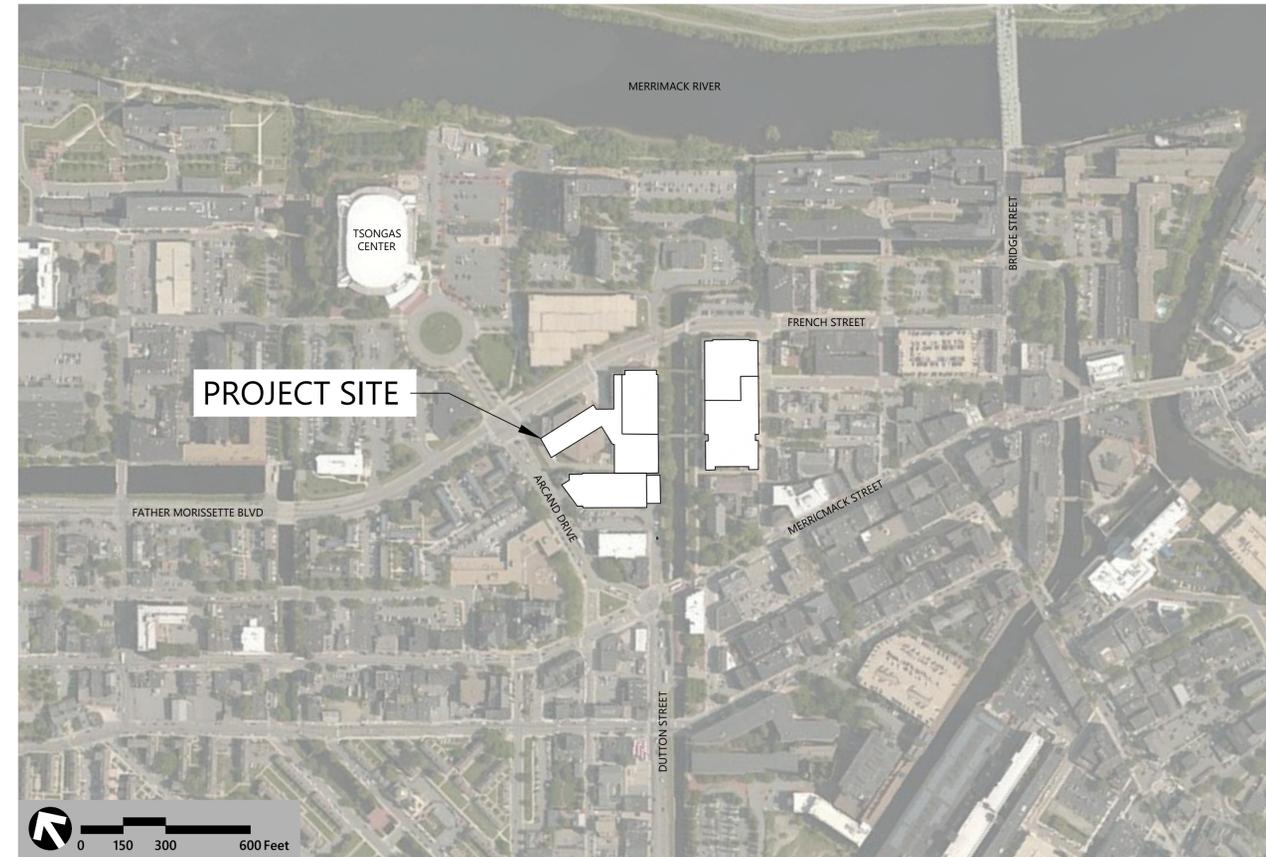
Subcontractors will not be permitted to park on-site or within the surrounding neighborhoods. Parking at the George Ayotte Parking Facility and at the Tsongas Arena Surface Lot (tentatively) will be available for Subcontractor parking.

Transportation Management Plan

Lowell High School

50 Father Morissette Boulevard
Lowell, Massachusetts

Issued for	Discussion and Approvals
Date Issued	July 22, 2020
Latest Issue	July 22, 2020



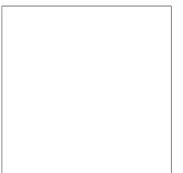
Suffolk

Sheet Index

No.	Drawing Title
TMP-1	Construction Phasing Overview
TMP-2	Construction Parking Sites
TMP-3	Phase 1 Overview
TMP-4	Phase 2 Overview
TMP-5	Phase 3 Overview
TMP-6	Phase 4 Overview
TMP-7	Phase 1 Truck Turns
TMP-8	Phase 2 Truck Turns
TMP-9	Phase 3 Truck Turns
TMP-10	Phase 4 Truck Turns
TMP-11	Truck Routes

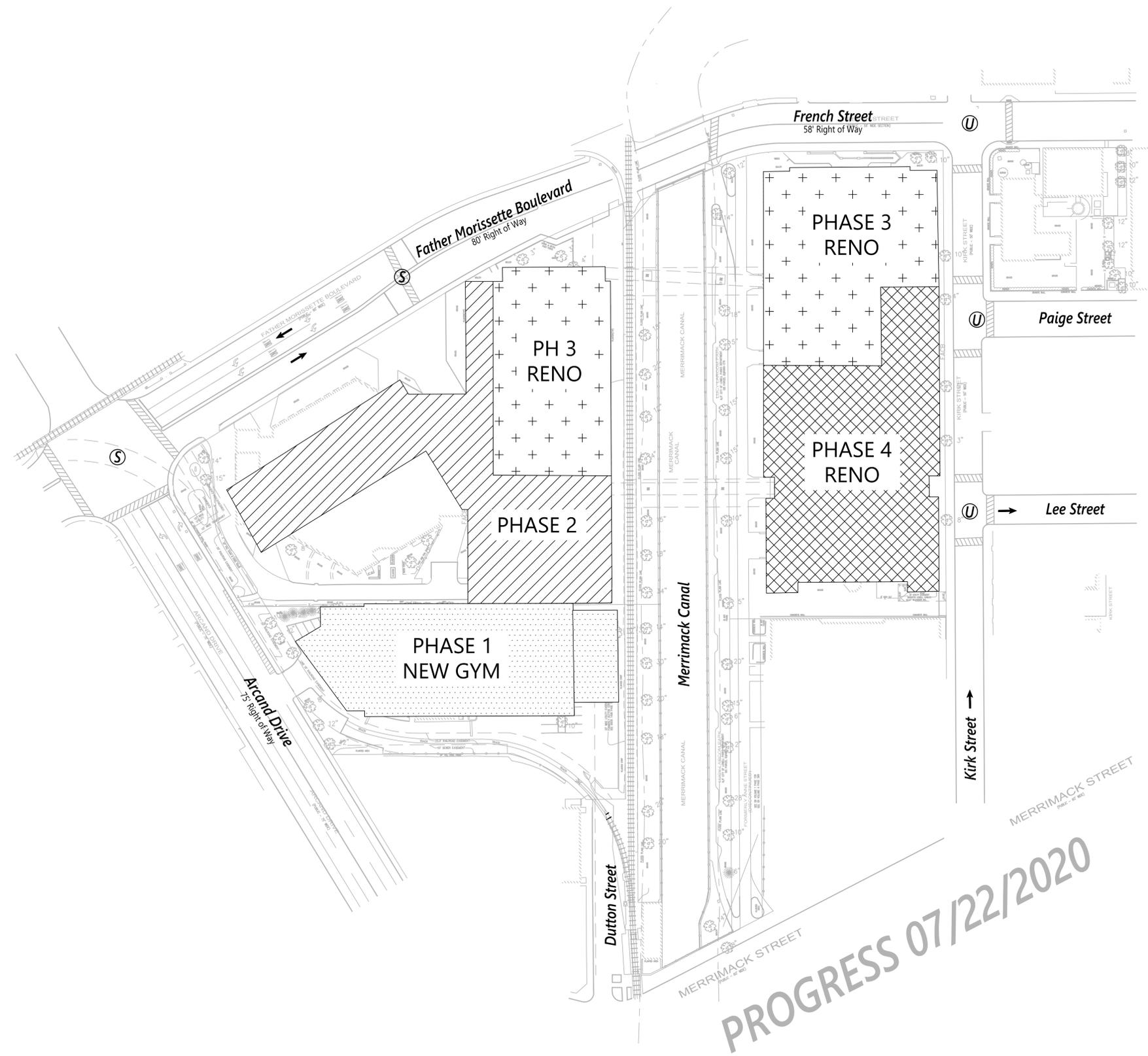
Project Schedule

Phase	Start	Finish	Duration
1 - Gym	October 13, 2020	March 18, 2022	74 Weeks
2 - Freshman Academy	April 18, 2022	November 29, 2023	84 Weeks
3 - Renovate East/West (North)	November 30, 2023	March 21, 2025	68 Weeks
4 - Renovate West (South)	April 21, 2025	July 24, 2026	66 Weeks
Total:	October 13, 2020	July 25, 2026	301 Weeks





99 High Street
Boston, MA 02110
617.728.7777



PROGRESS 07/22/2020



**Lowell High School
TMP**
50 Father Morissette Boulevard
Lowell, Massachusetts

No.	Revision	Date	Aspd.

Designed by _____ Checked by _____
Issued for _____ Date July 22, 2020

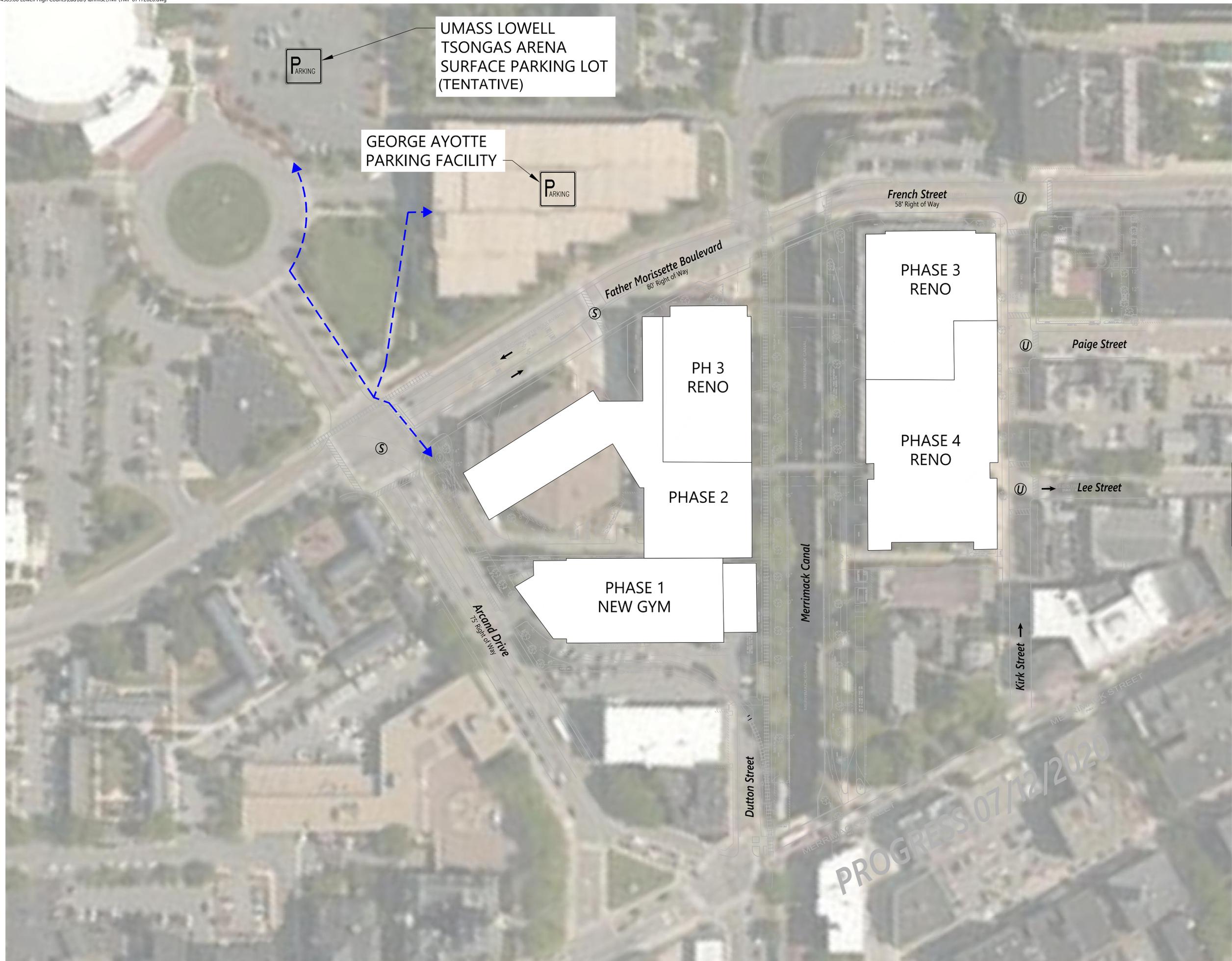
Discussion and Approvals Only
NOT FOR CONSTRUCTION
**Construction Phasing
Overview**

Drawing Number

TMP-1

Sheet 1 of 11

Project Number
14565.00



UMASS LOWELL
TSONGAS ARENA
SURFACE PARKING LOT
(TENTATIVE)

GEORGE AYOTTE
PARKING FACILITY

French Street
58' Right of Way

Father Morissette Boulevard
80' Right of Way

Paige Street

Lee Street

Kirk Street

Merrimack Canal

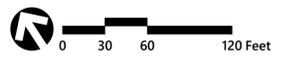
Arand Drive
73' Right of Way

Dutton Street

PROGRESS 07/12/2020

Parking Facility

Pedestrian Routing



Lowell High School TMP

50 Father Morissette Boulevard
Lowell, Massachusetts

No.	Revision	Date	App'd.

Designed by _____ Checked by _____
Issued for _____ Date July 22, 2020

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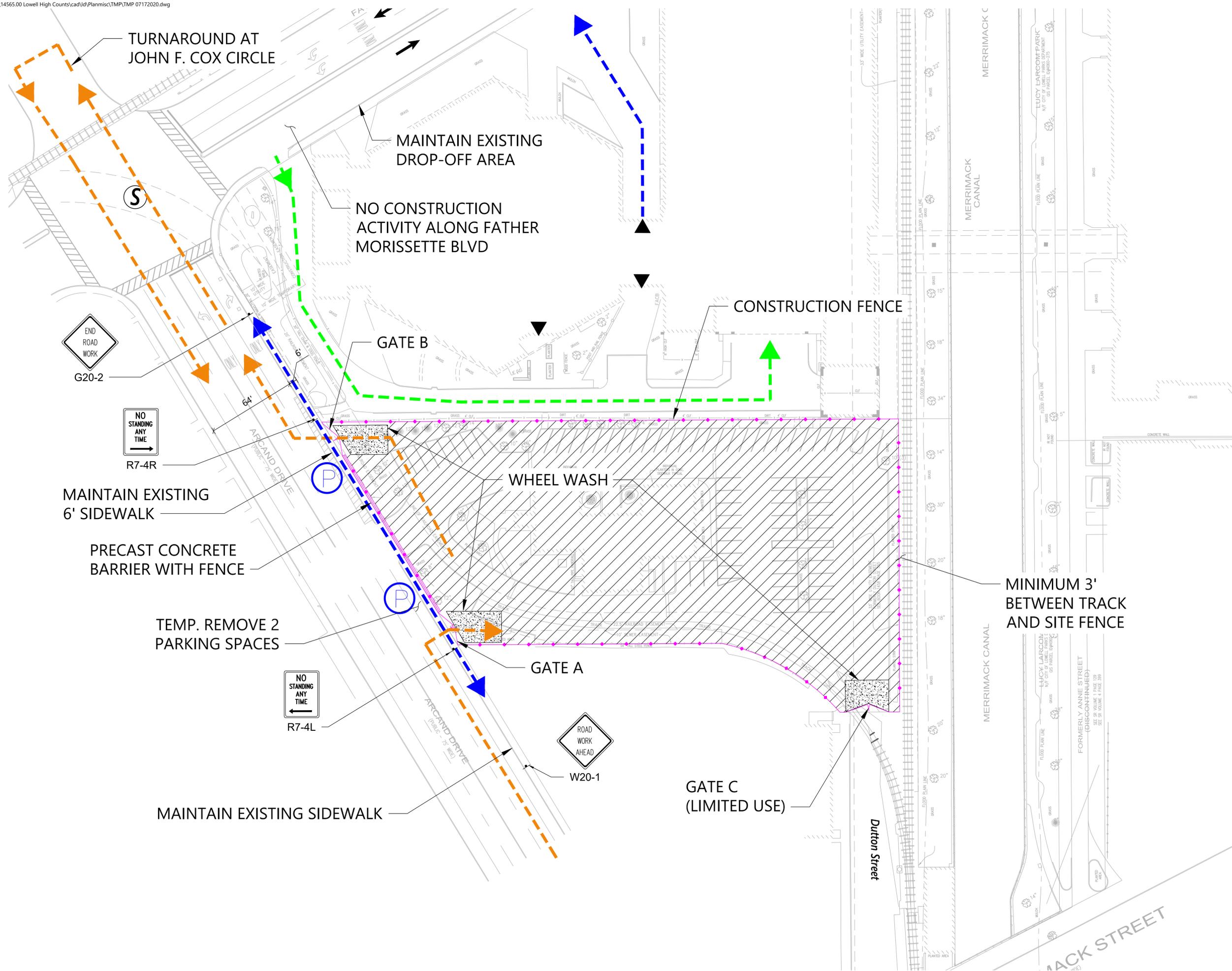
Construction Parking Sites

Drawing Number

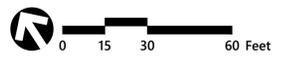
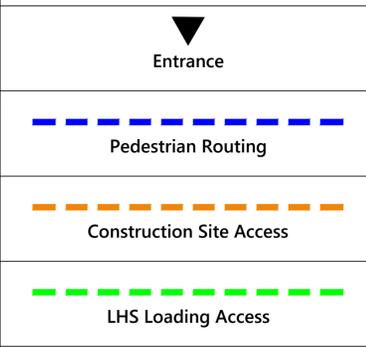
TMP-2

Sheet 2 of 11

Project Number
14565.00



- NOTES:
1. UTILITY WORK, DEMOLITION, FOUNDATION WORK AND NEW GYM BUILDING ERECTION WILL OCCUR DURING THIS PHASE. THE DURATION OF THIS PHASE IS EXPECTED TO BE 74 WEEKS (10/13/2020 - 3/18/2022).
 2. APPROXIMATELY 2 TRUCKS PER DAY WILL BE EXPECTED AT THE SITE DURING THIS PHASE.
 3. NO CONSTRUCTION DELIVERIES DURING MORNING AND EVENING SCHOOL PICK-UP/DROP-OFF HOURS (MONDAY THRU FRIDAY 7:15 AM TO 8:15 AM AND 2:15 PM TO 3:15 PM).
 4. EMERGENCY VEHICLE ACCESS WILL BE RETAINED DURING AND AFTER WORK HOURS.



**Lowell High School
TMP**
50 Father Morissette Boulevard
Lowell, Massachusetts

No.	Revision	Date	Aspd.

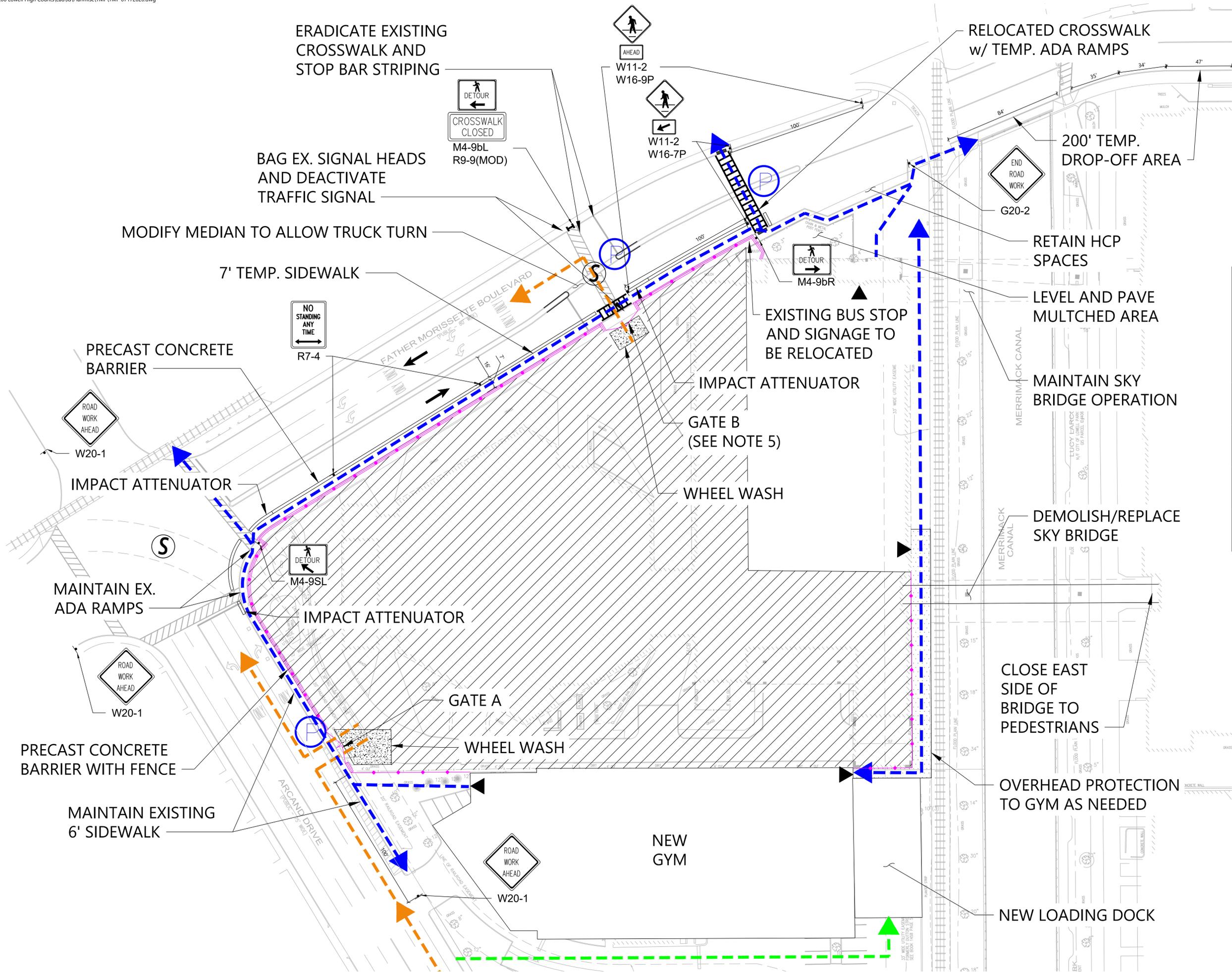
Designed by _____ Checked by _____
Issued for _____ Date _____

July 22, 2020
Discussion and Approvals Only
NOT FOR CONSTRUCTION
Drawing Title
Phase 1 Overview

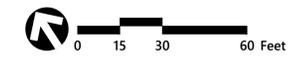
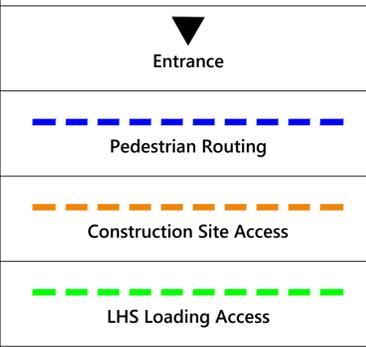
Sheet **TMP-3**

3 of 11

Project Number
14565.00



- NOTES:
- UTILITY WORK: LIBRARY, FIELD HOUSE, AND SOUTH SKY BRIDGE DEMOLITION; FOUNDATION WORK; AND BUILDING AND NEW SOUTH SKY BRIDGE ERECTION WILL OCCUR DURING THIS PHASE
 - THE DURATION OF THIS PHASE IS EXPECTED TO BE 84 WEEKS (4/18/2022 - 11/29/2023)
 - APPROXIMATELY 3 TRUCKS PER DAY WILL BE EXPECTED AT THE SITE DURING THIS PHASE
 - NO CONSTRUCTION DELIVERIES DURING MORNING AND EVENING SCHOOL PICK-UP/DROP-OFF HOURS (MONDAY THRU FRIDAY 7:15 AM TO 8:15 AM AND 2:15 PM TO 3:15 PM)
 - GATE B NOT ACTIVE DURING ARRIVAL AND DISMISSAL
 - EMERGENCY VEHICLE ACCESS WILL BE RETAINED DURING AND AFTER WORK HOURS



**Lowell High School
TMP**
50 Father Morissette Boulevard
Lowell, Massachusetts

No.	Revision	Date	Aspd.

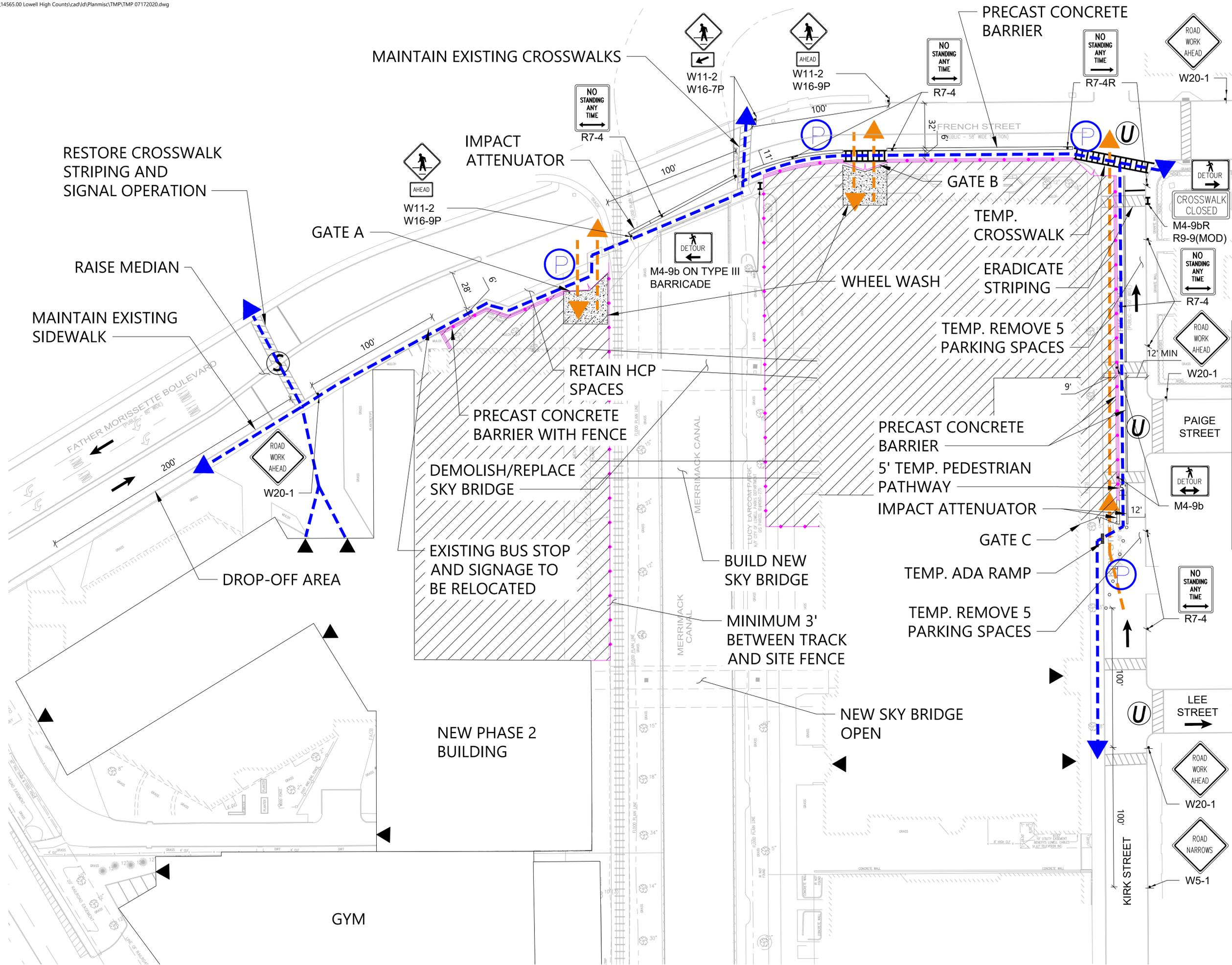
Designed by: _____ Checked by: _____
Issued for: _____ Date: July 22, 2020

Discussion and Approvals Only
NOT FOR CONSTRUCTION
Phase 2 Overview

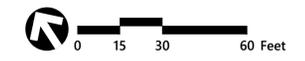
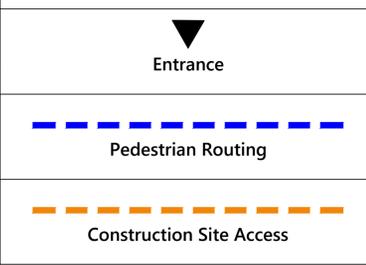
TMP-4



99 High Street
Boston, MA 02110
617.728.7777



- NOTES:
1. NORTH BRIDGE DEMOLITION, NEW NORTH SKY BRIDGE ERECTION, AND 1980 WEST BUILDING AND 1922 EAST BUILDING RENOVATIONS WILL OCCUR DURING THIS PHASE (11/30/2023 - 3/21/2025)
 2. THE DURATION OF THIS PHASE IS EXPECTED TO BE 68 WEEKS
 3. APPROXIMATELY 2 TRUCKS PER DAY WILL BE EXPECTED AT THE SITE DURING THIS PHASE
 4. NO CONSTRUCTION DELIVERIES DURING MORNING AND EVENING SCHOOL PICK-UP/DROP-OFF HOURS (MONDAY THRU FRIDAY 7:15 AM TO 8:15 AM AND 2:15 PM TO 3:15 PM)
 5. EMERGENCY VEHICLE ACCESS WILL BE RETAINED DURING AND AFTER WORK HOURS



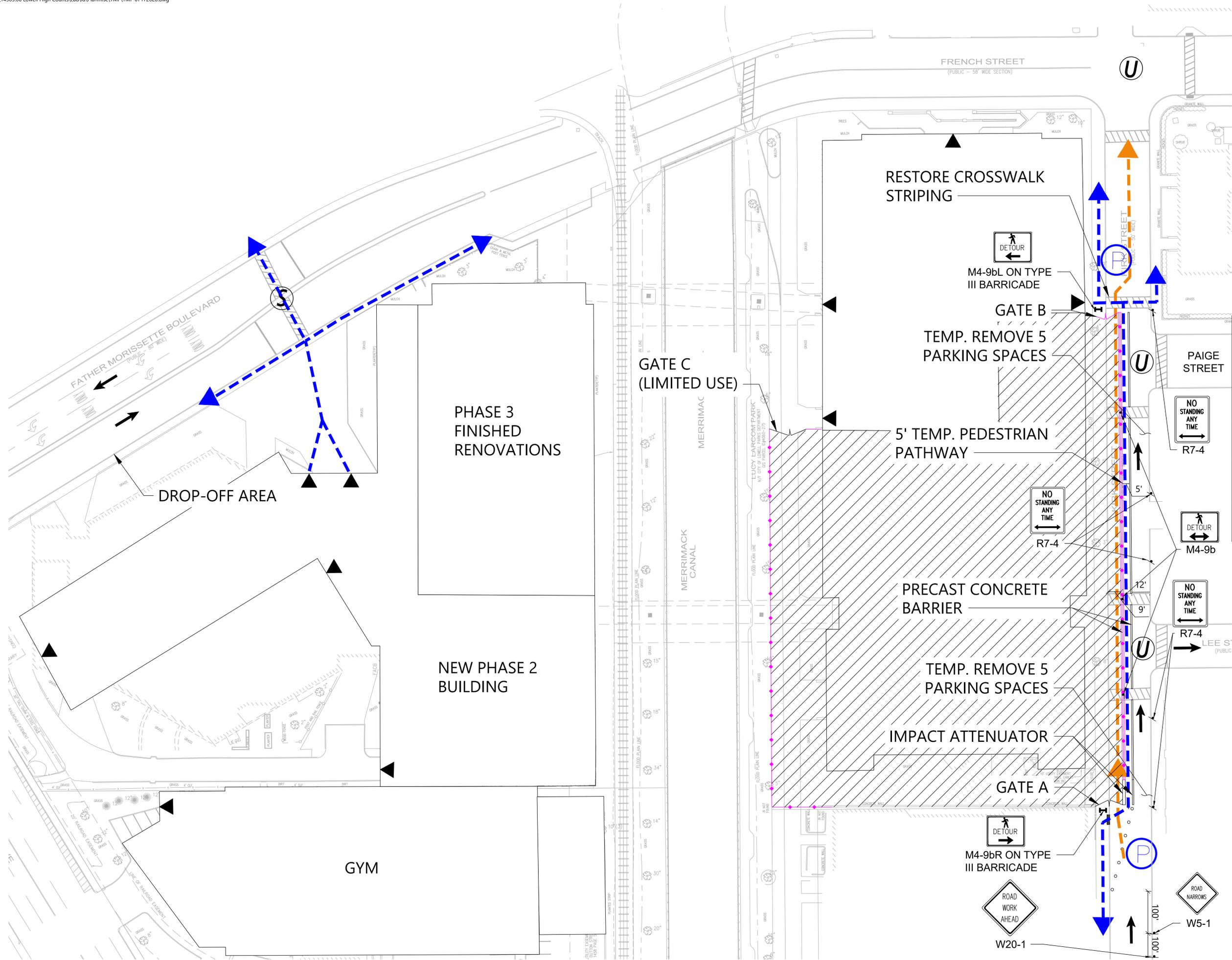
Lowell High School TMP
50 Father Morissette Boulevard
Lowell, Massachusetts

No.	Revision	Date	App'd.

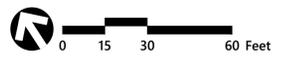
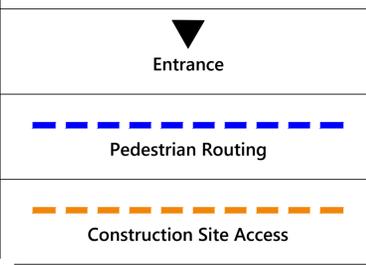
Designed by: _____ Checked by: _____
Issued for: _____ Date: July 22, 2020
Discussion and Approvals Only
NOT FOR CONSTRUCTION
Drawing Title: **Phase 3 Overview**

Drawing Number: _____
TMP-5
Sheet 5 of 11
Project Number: 14565.00

Saved Wednesday, July 22, 2020 3:05:16 PM RYANWHITE Plotted Wednesday, July 22, 2020 3:14:02 PM White, Ryan



- NOTES:
1. 1892/1922 EAST BUILDING RENOVATIONS WILL OCCUR DURING THIS PHASE
 2. THE DURATION OF THIS PHASE IS EXPECTED TO BE 66 WEEKS (4/21/2025 - 7/24/2026)
 3. APPROXIMATELY 1 TRUCK PER DAY WILL BE EXPECTED AT THE SITE DURING THIS PHASE
 4. NO CONSTRUCTION DELIVERIES DURING MORNING AND EVENING SCHOOL PICK-UP/DROP-OFF HOURS (MONDAY THRU FRIDAY 7:15 AM TO 8:15 AM AND 2:15 PM TO 3:15 PM)
 5. EMERGENCY VEHICLE ACCESS WILL BE RETAINED DURING AND AFTER WORK HOURS



**Lowell High School
TMP**
50 Father Morissette Boulevard
Lowell, Massachusetts

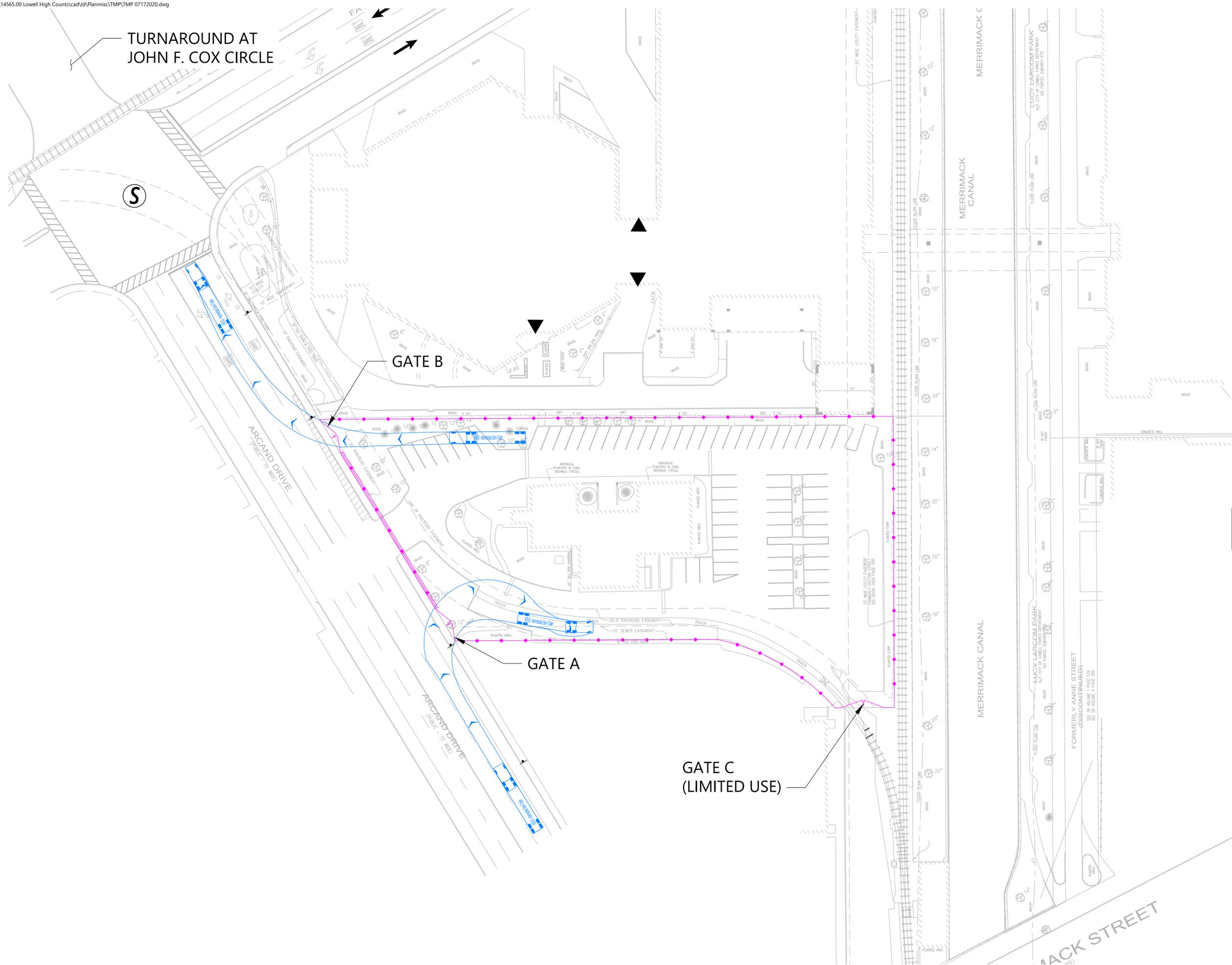
No.	Revision	Date	Aspd.

Designed by: _____ Checked by: _____
Issued for: _____ Date: July 22, 2020

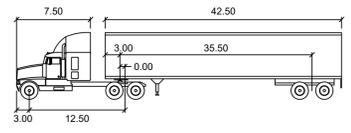
**Discussion and Approvals Only
NOT FOR CONSTRUCTION**

Drawing Title: **Phase 4 Overview**

TURNAROUND AT JOHN F. COX CIRCLE

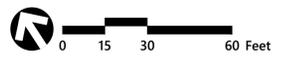


99 High Street
Boston, MA 02110
617.728.7777



WB-50		feet	
Tractor Width	: 8.00	Lock to Lock Time	: 6.0
Trailer Width	: 8.50	Steering Angle	: 17.7
Tractor Track	: 8.00	Articulating Angle	: 70.0
Trailer Track	: 8.50		

NOTE: NO CONSTRUCTION DELIVERIES DURING MORNING AND EVENING SCHOOL PICK-UP/DROP-OFF HOURS (MONDAY THRU FRIDAY 7:15 AM TO 8:15 AM AND 2:15 PM TO 3:15 PM)



**Lowell High School
TMP**
50 Father Morissette Boulevard
Lowell, Massachusetts

No.	Revision	Date	Aspct.

Designed by _____ Checked by _____
Issued for _____ Date July 22, 2020

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NOT FOR CONSTRUCTION

Drawing Title
Phase 1 Truck Turns

Drawing Number

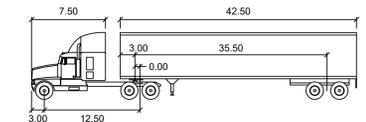
TMP-7

Sheet 7 of 11

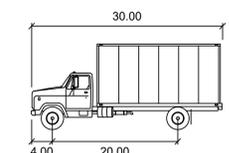
Project Number
14565.00



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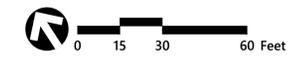


WB-50	feet		
Tractor Width	: 8.00	Lock to Lock Time	: 6.0
Trailer Width	: 8.50	Steering Angle	: 17.7
Tractor Track	: 8.00	Articulating Angle	: 70.0
Trailer Track	: 8.50		



SU-30	feet		
Width	: 8.00		
Track	: 8.00		
Lock to Lock Time	: 6.0		
Steering Angle	: 31.8		

NOTE: 1) NO CONSTRUCTION DELIVERIES DURING MORNING AND EVENING SCHOOL PICK-UP/DROP-OFF HOURS (MONDAY THRU FRIDAY 7:15 AM TO 8:15 AM AND 2:15 PM TO 3:15 PM)
2) GATE B NOT ACTIVE DURING ARRIVAL AND DISMISSAL



**Lowell High School
TMP**
50 Father Morissette Boulevard
Lowell, Massachusetts

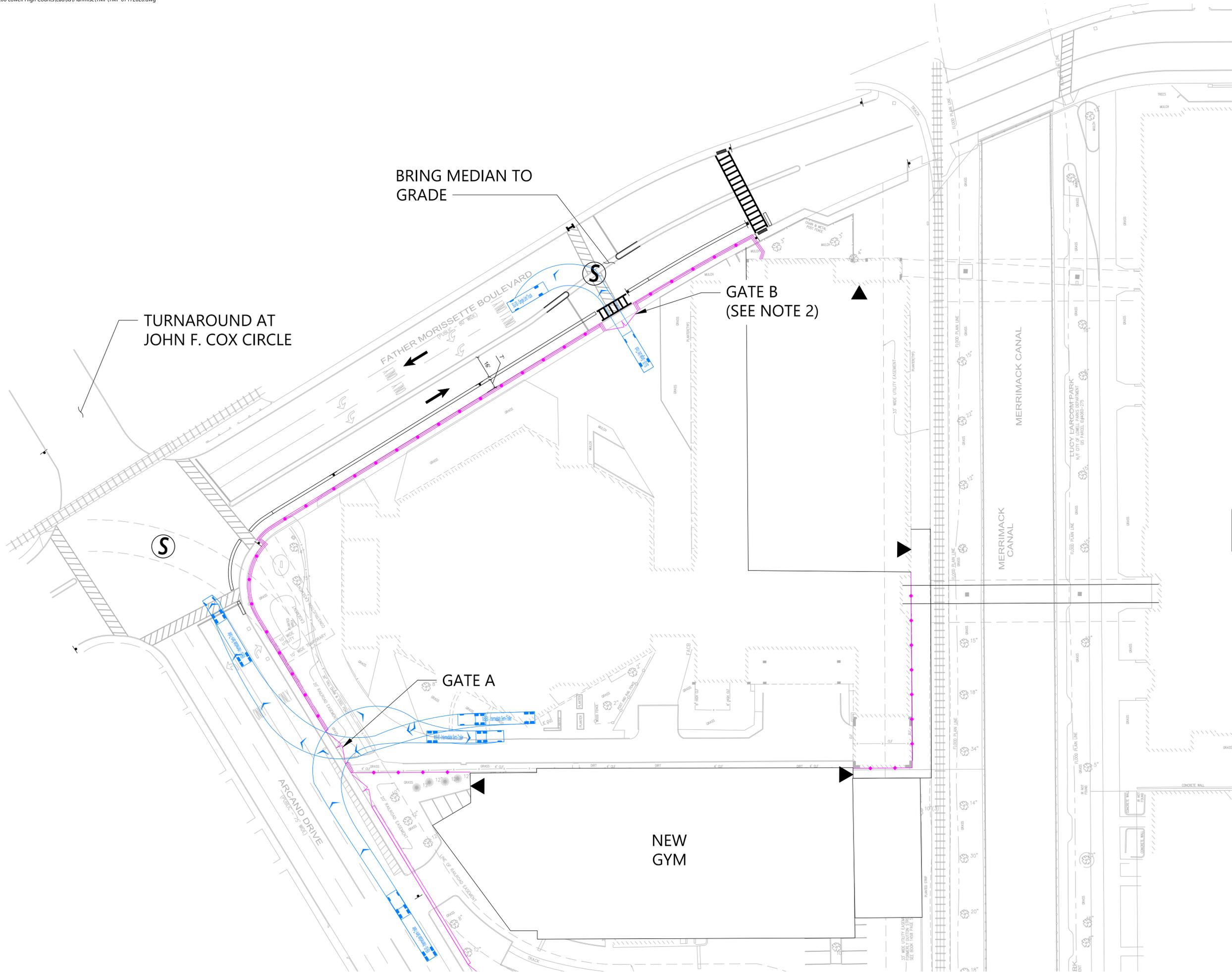
No.	Revision	Date	Aspct.

Designed by: _____ Checked by: _____
Issued for: _____ Date: July 22, 2020

**Discussion and Approvals Only
NOT FOR CONSTRUCTION**

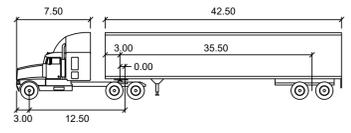
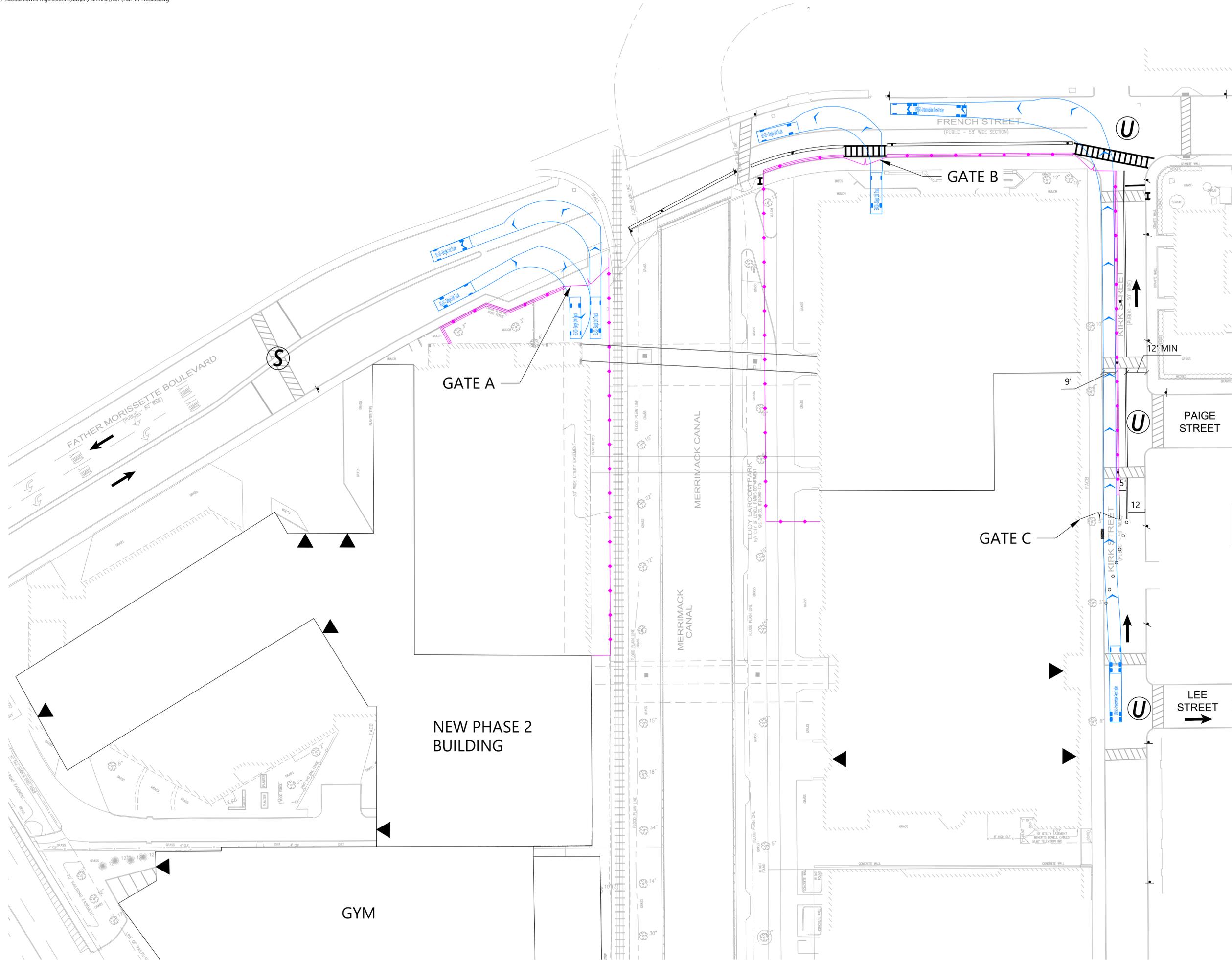
Drawing Title: **Phase 2 Truck Turns**

Drawing Number: **TMP-8**
Sheet: 8 of 11
Project Number: 14565.00

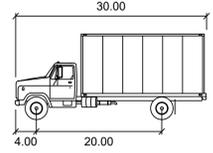




99 High Street
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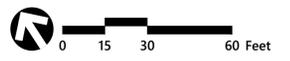


WB-50		feet	
Tractor Width	: 8.00	Lock to Lock Time	: 6.0
Tractor Track	: 8.50	Steering Angle	: 17.7
Trailer Track	: 8.50	Articulating Angle	: 70.0



SU-30		feet	
Width	: 8.00	Lock to Lock Time	: 6.0
Track	: 8.00	Steering Angle	: 31.8

NOTE: NO CONSTRUCTION DELIVERIES DURING MORNING AND EVENING SCHOOL PICK-UP/DROP-OFF HOURS (MONDAY THRU FRIDAY 7:15 AM TO 8:15 AM AND 2:15 PM TO 3:15 PM)



**Lowell High School
TMP**
50 Father Morissette Boulevard
Lowell, Massachusetts

No.	Revision	Date	Aspct.

Designed by _____ Checked by _____
Issued for _____ Date July 22, 2020

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Drawing Title
Phase 3 Truck Turns

Drawing Number

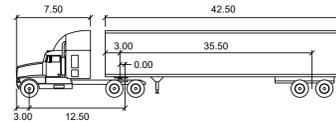
TMP-9

Sheet 9 of 11

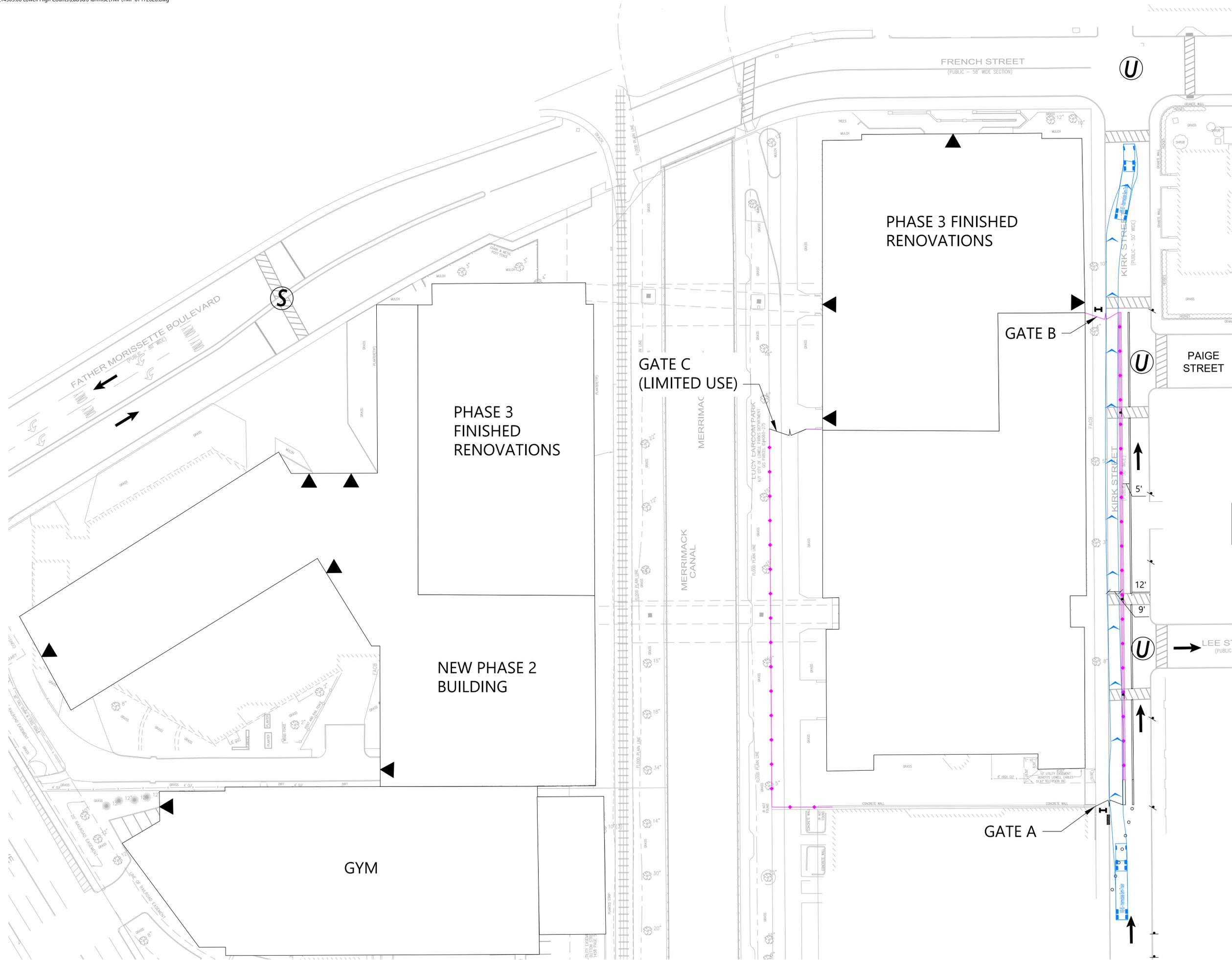
Project Number
14565.00



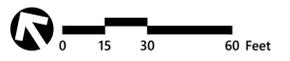
99 High Street
Boston, MA 02110
617.728.7777



WB-50	feet		
Tractor Width	: 8.00	Lock to Lock Time	: 6.0
Trailer Width	: 8.50	Steering Angle	: 17.7
Tractor Track	: 8.00	Articulating Angle	: 70.0
Trailer Track	: 8.50		



NOTE: NO CONSTRUCTION DELIVERIES DURING MORNING AND EVENING SCHOOL PICK-UP/DROP-OFF HOURS (MONDAY THRU FRIDAY 7:15 AM TO 8:15 AM AND 2:15 PM TO 3:15 PM)



**Lowell High School
TMP**
50 Father Morissette Boulevard
Lowell, Massachusetts

No.	Revision	Date	Aspct.

Designed by: _____ Checked by: _____
Issued for: _____ Date: July 22, 2020

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NOT FOR CONSTRUCTION

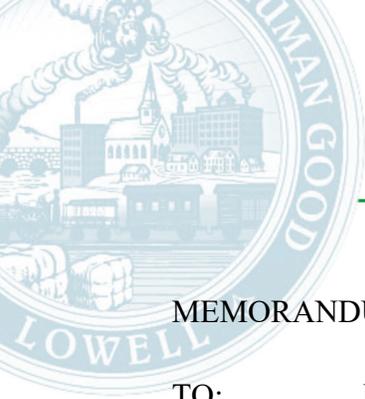
Drawing Title
Phase 4 Truck Turns

Drawing Number

TMP-10

Sheet 10 of 11

Project Number
14565.00



Diane N. Tradd
Assistant City Manager/Director

R. Eric Slagle
Director

David Fuller
Building Commissioner

MEMORANDUM

TO: Eileen M. Donoghue, City Manager *EMD*

FROM: Jared Alves, Senior Planner

DATE: July 28, 2020

RE: Motion Response – Shared Streets Grant Program

6/23/2020 – Councilor Elliott – Req. City Mgr. Have DPD Prepare Plan to Submit a Request to MassDOT for Funding Under the Shared Streets and Spaces Grant Program, for Projects Which Will Re-Purpose Parking to Better Support Curbside Pick-Up and Outdoor Dining.

An interdepartmental group of City Staff including representatives from Economic Development, Transportation, Engineering, Public Works, and Development Services met on Friday, June 12 to discuss the then newly announced MassDOT Shared Streets grant program. MassDOT solicited applications that can advance four goals: (1) create safe connections to essential destinations, (2) create safe, family-friendly neighborhood walking and biking opportunities that allow for social distancing, (3) create safe routes to school and other facilities used by children and youth, and (4) repurpose roadways or parking areas to support curbside retail and dining. **On July 10, MassDOT awarded nearly \$166,000 to Lowell—17 percent—of the total first round funding awarded under this program.**

As described in this memorandum, the interdepartmental team applied for three projects designed to advance the goals of Sustainable Lowell 2025, the Complete Streets Policy and Prioritization Plan, and the GoLowell Multimodal Transportation Plan. While we believe these projects will generate economic activity, the application submitted on June 23, 2020 did not focus exclusively on outdoor dining or curbside pickup. The interdepartmental team feels that the City has done an incredible job supporting small businesses during this unprecedented time and this grant opportunity allowed us to shift our focus to address other pedestrian safety needs throughout the City.

Starting on March 31, the Parking Department collaborated with the Economic Development Office to allow free 10-minute curbside parking in front of restaurants and retailers. This program is ongoing and interested businesses may contact parking@LowellMA.gov, call (978) 674-4014, or visit lowellma.gov/1413/Restaurant-Relief-Program to complete the one-page application.

On June 9, the City Council unanimously passed the ordinance titled Street Seats in the Public Space. Prior to and since passage, Development Services staff have coordinated with the Department of Public Works to review and approve applications for 28 eligible businesses to operate outdoor dining. Eligible businesses can continue to submit applications before the ordinance

sunsets on October 31, 2020. Call Development Services at (978) 674-4144 or download the application at lowellma.gov/1463/Temporary-Outdoor-Seating.

We have received an overwhelmingly positive response from members of our community and small business owners about the outdoor dining. The program has allowed restaurants to remain open and enabled customers to feel safe while supporting our local economy. The City waived all fees and streamlined its permitting, so now we have many new outdoor dining spaces throughout the City that have activated the public space and improved neighborhood quality of life. In addition, the City has already fielded multiple requests to make this program permanent.

Currently, no applications are pending for the temporary outdoor dining and the Department of Public Works has sufficient jersey barriers and related materials to enable future applicants to open outdoor seating in the City right-of-way. Importantly, the additional jersey barriers ordered to support this ordinance will be reimbursable under FEMA funding.

MassDOT began accepting applications for the Shared Streets grant program on June 22. Applications will be accepted on a rolling basis until the \$5 million allotted for the program is awarded, so the interdepartmental group worked quickly to brainstorm eligible projects and submit an application. Since the temporary curbside pickup and Street Seats programs have been so successful and we did not foresee needing any additional City resources to enable eligible businesses to expand into outdoor dining, we focused on projects that address the other three goals of the Shared Streets program.

MassDOT also limited applicants to a maximum of three projects and awarded bonus points for projects that could be launched within 30 days, those that could be made permanent, that are located in Environmental Justice Census Block Groups, and if they included dedicated bus lanes. The three projects selected by the interdepartmental working group are eligible for all but the bus lane extra credit points and target at least two of the four program goals. Each of these projects corresponds directly to the City's Complete Streets Policy and Prioritization Plan, the goals of Sustainable Lowell 2025, the GoLowell Multimodal Transportation Plan, and ongoing safety concerns for people walking and biking during the current period of high vehicular speeding. MassDOT agreed and selected our three proposed projects from among a competitive applicant pool:

1. **Upper Merrimack Street Cycle Track (budget: \$37,380):** construct an 1,800 linear foot, two-way cycle track on Merrimack Street from Cardinal O'Connell Way to Decatur Street. The City's Complete Streets Prioritization Plan identifies this corridor and early design work is complete. This project would use flex posts, paint, and signs to pilot the concept, which connects the University to downtown, students in the Acre to the high school, and customers to businesses on Upper Merrimack.
2. **VFW Highway Multi-Use Path (budget: \$89,880):** construct a 2,100 linear foot long multi-use path by repurposing the shoulder and one travel lane between the intersection with Varnum Ave and the Sampas Pavilion. Using jersey barriers, the project will create a safe space to recreate and access the esplanade in an area where a driver recently struck and killed two pedestrians.
3. **Pawtucket Street Multi-Use Path (budget: \$38,495):** construct a 2,000 linear foot and 8-10-ft. wide multi-use path from Fletcher Street to the Pawtucket Canal using flex posts and wheel stops. This project would pilot the proposed path identified in the City's Complete Streets Prioritization Plan and the UMass Lowell Transportation Master Plan. The corridor links to UMass Lowell, the Bartlett School, and the Francis Gate Park path.

Since receiving the Notice to Proceed from MassDOT, the Departments of Public Works and Planning and Development have started finalizing the design and are readying to procure and deploy the materials necessary for these three projects. The award terms dictate that the City must install the projects by October 9, 2020 and submit a report detailing lessons learned to MassDOT by December 31, 2020.

Attached: Lowell MassDOT Shared Streets Grant Application



Eileen M. Donoghue
City Manager

Diane Tradd
Assistant City Manager
Director of Planning and Development

June 23, 2020

Stephanie Pollack
Secretary and CEO
Massachusetts Department of Transportation
10 Park Plaza
Boston, MA 02116

RE: Shared Streets and Spaces Grant Program

Dear Secretary Pollack:

I am pleased to submit this application on behalf of the City of Lowell, which harnesses the flexibility of tactical urbanism to ensure our community returns from the COVID-19 pandemic with more equitable space to commute, recreate, and travel.

Our application includes three quick-build projects that target existing areas of high vehicle crashes and inadequate pedestrian and cyclist accommodation. Each site is within at least one designated Environmental Justice community. They are projects aligned with the goals of our Complete Streets Prioritization Plan, Complete Streets Policy, Sustainable Lowell 2025 master plan, and ongoing GoLowell multimodal master planning process.

With the resources provided by this grant program, we will acquire the temporary materials we need to pilot the interventions with the goal of making them permanent once implemented and iterated. These temporary materials will then become the components for replicating and repeating the interventions in other parts of our City.

I am confident that our Departments of Public Works and Planning and Development are ready to act quickly when awarded these grants. We stand ready to answer any questions that you and your team might have.

Sincerely,

Eileen M. Donoghue
City Manager

City of Lowell

MassDOT Shared Streets and Spaces Grant Program Application

Application Contact

Jared Alves
Senior Planner
Division of Development Services
Department of Planning and Development
978.674.1464
JAlves@LowellMA.gov

Project Goal:

Deploy temporary materials to pilot safe paths for walking and biking that connect to workplaces and recreational opportunities in Environmental Justice neighborhoods. Through these tactical urbanism pilots, the City will redress existing challenges, advance current plans, and iterate designs before implementing permanent infrastructure and redeploying the temporary materials to replicate the success in new projects elsewhere in the city.

Projects:

We propose three projects that will advance the goals of the Shared Streets and Spaces Grant Program. Each project may be pursued independently if funding is not available for all three:

1. Upper Merrimack Street Cycle Track
2. VFW Highway Multi-Use Path
3. Pawtucket Street Multi-Use Path

The subsequent pages outline each of these projects.

Upper Merrimack Street Cycle Track



See appendix for full size version

- GPS coordinates: 42.645962, -71.313724 to 42,649776, -71.323123
- Cost estimate: \$37,380
- Ownership: City of Lowell right-of-way (see attached street plans)
- Responsibility: City of Lowell Department of Public Works (DPW) and Department of Planning and Development (DPD)

Project Description:

Through this project, the City will construct a two-way cycle track on the northern edge of Merrimack Street from Cardinal O'Connell Way to Decatur Street. This over 1,800 linear feet of new cycle track will connect to the existing 830-ft. Decatur Way separated path to link the UMass Lowell University Crossing building to downtown Lowell and the mixed-used corridor in-between. The City has previously identified this corridor on the Complete Streets Prioritization Plan and has completed some initial design work for the cycle track.

This grant award will enable the city to more rapidly deploy infrastructure on the street, test the design, and generate support for future permanent infrastructure. We are requesting funds to

purchase flex posts, wheel stops/curbs, paint, and signs to delineate the new cycle track. This project will comply with all Americans with Disability Act (ADA) and Massachusetts Architectural Access Board (MAAB) requirements by preserving compliant crosswalks and ensuring access to Lowell Regional Transit Authority (LRTA) bus stops along the corridor.

Relationship to program goals:

- **Shared Streets and Spaces:** the two-way cycle track will provide a new, safe route for bicyclists and free up space on the sidewalk for pedestrians who currently share the space with cyclists who do not feel comfortable riding on the street.
- **Outdoor Dining and Commerce:** the cycle track will replace underused on-street parking on one side of Merrimack Street and will increase the number of potential customers who can readily stop to support the retail stores and restaurants on the corridor.
- **Safe Routes to School:** the cycle track will be safe option for the many Lowell High School students who commute from the Acre neighborhood to school to each morning and afternoon.

Extra credit considerations:

- **Quick launch/quick build:** After acquiring the materials, DPW is ready to deploy them within 30 days onto Merrimack Street.
- **Equity:** the corridor is within Environmental, Income, and English Isolation Environmental Justice-designated Census tracts
- **Pilots for Permanence:** this project is in the City’s Complete Streets Prioritization Plan. Deploying temporary materials will allow the City to test and refine the concept before ultimately making permanent infrastructure changes.

Timeline:

1. Finalize project design – 1 week
2. Purchase and receive materials – 1.5 weeks
3. Install materials – 2 weeks
4. Complete close-out tasks (e.g., install signs) – 1 week

Detailed Budget:

Material	Quantity	Cost per unit (\$)	Subtotal (\$)
Flex posts	150 +/-	\$40 each	\$6,000
Wheel stops or equivalent	150 +/-	\$200 each	\$30,000
Road Tape	1,800 Linear Ft. (LF)	\$0.70 per LF	\$1,260
Signs	4	\$30 per sign	\$120
Total			\$37,380

VFW Highway Multi-Use Path



See appendix for full size version

- GPS Coordinates: 42.642566, -71.341534 to 42,647248, -71.336996
- Cost estimate: \$89,880
- Ownership: City of Lowell right-of-way (see attached street plans)
- Responsibility: City of Lowell DPW and DPD

Project Description:

This project would construct a 2,100 linear foot long and 20-ft. wide multi-use path in the shoulder and one travel lane of this stretch of highway from the Sampas Pavilion to the intersection with Varnum Avenue. The path would provide a safe connection from many residential streets in the Pawtucketville neighborhood to Department of Conservation and Recreation-owned Lowell Heritage State Park, the Sampas Pavilion, and Rynne Beach. Further, the path would connect to the separated Merrimack riverfront trail to link the park to the Vandenberg Esplanade and the UMass Lowell Bellegarde Boathouse, about 4,500-ft.

On May 22, 2020 two pedestrians died on this stretch of highway when a speeding driver lost control and struck and killed them on the sidewalk. This project would avoid further such

tragedies by installing 240 jersey barriers and impact attenuators at the ends of the barriers along the roadway to defend pedestrians and cyclists from high-speed traffic. By removing the shoulder and a lane of travel, the project will also have the visual effect of narrowing the travel way, thereby discouraging and reducing speeding. This project will comply with all ADA and MAAB requirements by greatly increasing the space for pedestrians and cyclists and by preserving compliant curb ramps and crossings.

Relationship to program goals:

- **Shared Streets and Spaces:** this project will provide considerably more space for pedestrians and cyclists to recreate while appropriately social distancing as they head to the Lowell Heritage State Park. The project responds directly to the tragedy that occurred in May and ensures that nearby residents will have a safe place to enjoy the outdoors this summer.

Extra credit considerations:

- **Quick launch/quick build:** After acquiring the materials, DPW is ready to deploy them within 30 days onto VFW Highway.
- **Equity:** the corridor is within Minority Environmental Justice-designated Census tracts
- **Pilots for Permanence:** this project responds to a serious safety need along VFW Highway and the City intends for the intervention to be permanent. The pilot can inform future work, such as a grade-separated and protected multi-use path that extends along the entire roadway from Dracut to Tyngsborough.

Timeline:

1. Finalize project design – 1 week
2. Purchase and receive materials – 1.5 weeks
3. Install materials – 2 weeks
4. Complete close-out tasks (e.g., install signs) – 1 week

Detailed Budget:

Material	Quantity	Cost per unit	Subtotal
Jersey barriers	233	\$300 each	\$69,900
Impact attenuators	2	\$9,900 each	19,800
Signs	6	\$30 per sign	\$180
		Total	\$89,880

Pawtucket Street Multi-Use Path



See appendix for full size version

- GPS coordinates: 42.647135, -71.331506 to 42.649594 to -71.325577
- Cost estimate: \$38,495
- Ownership: City of Lowell right-of-way (see attached street plans)
- Responsibility: City of Lowell DPW and DPD

Project Description:

This project would construct an approximately 2,000 linear foot long multi-use path on Pawtucket Street in the Acre neighborhood from Fletcher Street to the Pawtucket Canal. This path is in the City’s Complete Streets Prioritization Plan, is a high priority project in the UMass Lowell Transportation Master Plan, and has been submitted for inclusion in NMCOG’s Transportation Improvement Program. By promoting bike and pedestrian mobility, this project will also advance a central goal of Sustainable Lowell 2025, the City’s master plan and of GoLowell, the City’s multimodal planning project. The existing right-of-way between the sidewalks is approximately 40-ft. wide, which leaves ample room for an 8-10-ft. multi-use path and two 11-ft. travel lanes.

Similar to the Upper Merrimack Street Cycle Track, the City would use the grant funding to purchase flex posts, wheel stops, signs, and paint to delineate the multi-use path. These temporary materials would enable the City to pilot and iterate the project before moving forward with reconstructing the street. The corridor would connect to the existing 1,500-ft. long Francis Gate path that follows the Pawtucket Canal and links Pawtucket Street to Broadway Street. The path also passes by the entrances to the Bartlett Community Partnership School and Koumantzelis Park. This project will comply with all ADA and MAAB requirements by greatly increasing the space for pedestrians and cyclists and by preserving compliant curb ramps and crossings.

Relationship to program goals:

- **Shared Streets and Spaces:** The multi-use path will provide additional space for social distancing and encourage more people to walk and bike on this corridor.
- **Safe Routes to School:** The path provides a safe corridor for students to reach the Bartlett School on foot or by bike.

Extra credit considerations:

- **Quick launch/quick build:** After acquiring the materials, DPW is ready to deploy them within 30 days onto Pawtucket Street.
- **Equity:** The project location is within Minority and Income Environmental Justice-designated Census tracts
- **Pilots for Permanence:** The City and UMass Lowell have prioritized this corridor for new pedestrian and cyclist infrastructure. The grant will fund a pilot that will inform the future reconstruction of the corridor.

Timeline:

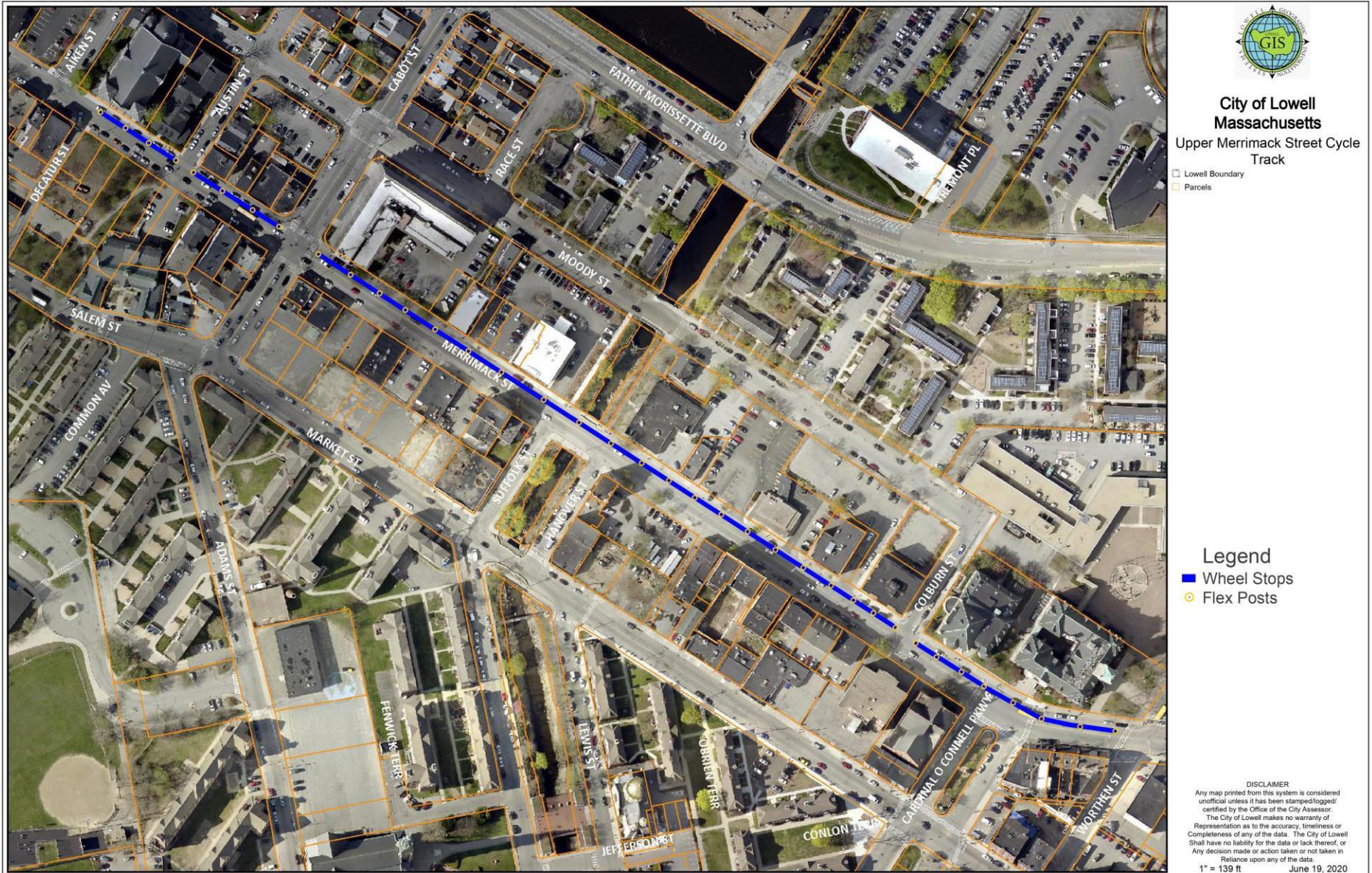
1. Finalize project design – 1 week
2. Purchase and receive materials – 1.5 weeks
3. Install materials – 2 weeks
4. Complete close-out tasks (e.g., install signs) – 1 week

Detailed Budget:

Material	Quantity	Cost per unit	Subtotal
Flex posts	154	\$40 each	\$6,160
Wheel stops or equivalent	154	\$200 each	\$30,800
Road Tape	1,850 LF	\$0.70 per LF	\$1,295
Signs	8	\$30 per sign	\$240
		Total	\$38,495

Appendix – Full Size Maps

Upper Merrimack Street Cycle Track



VFW Highway Multi-Use Path



**City of Lowell
Massachusetts**
VFW Highway Multi-Use Path

- Lowell Boundary
- Parcels

- Legend**
- Jersey Barriers
 - Impact Attenuators

DISCLAIMER
Any map printed from this system is considered unofficial unless it has been stamped/signed/certified by the Office of the City Assessor. The City of Lowell makes no warranty of Representation as to the accuracy, timeliness or Completeness of any of the data. The City of Lowell Shall have no liability for the data or lack thereof, or Any decision made or action taken or not taken in Reliance upon any of the data.
1" = 190 ft June 21, 2020

Pawtucket Street Multi-Use Path



**City of Lowell
Massachusetts**
UML Pawtucket Street Multi-
Use Path

- Lowell Boundary
- Parcels

Legend

- Wheel Stops
- Flex Posts

DISCLAIMER
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1" = 160 ft June 22, 2020

PLAN AND PROFILE

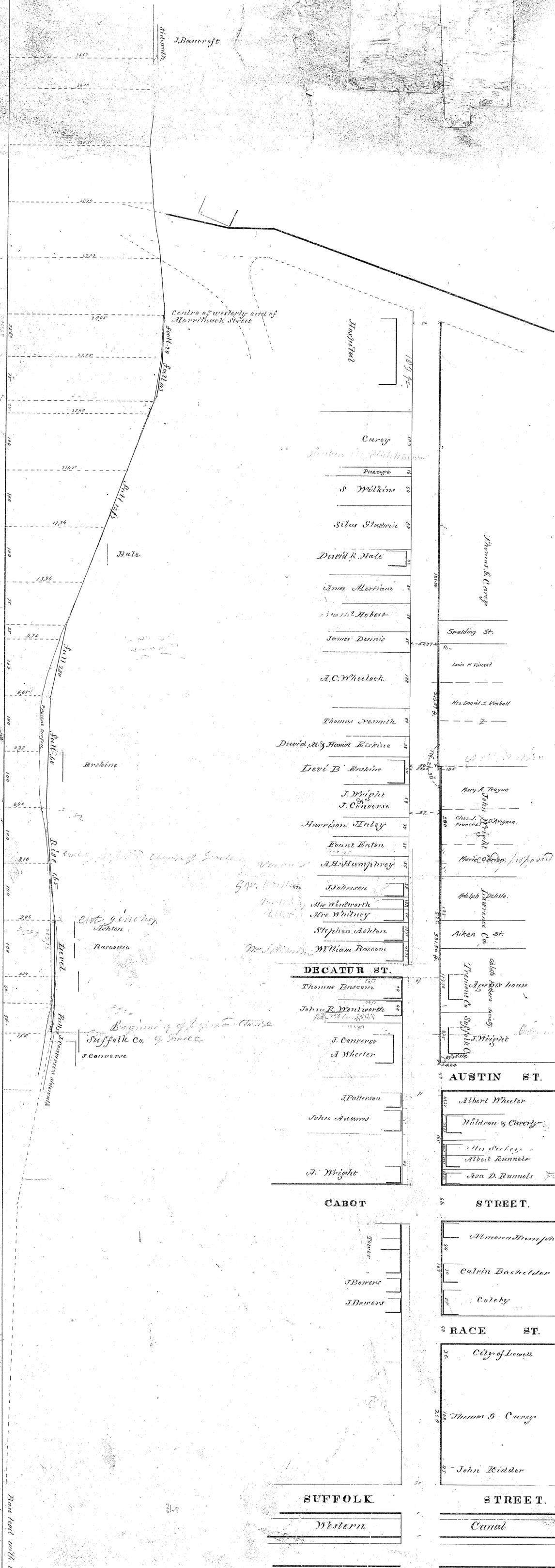
OF THE WESTERLY PART

MERRIMACK STREET.

Scale
 { Horizontal 80
 { Vertical 2 } feet in inch

C. Johnson Engineer.

Note - Lines and figures in red show northern line of Merrimack St. from Austin to Spalding St. as related by resolution of City Council. Passed Dec. 26, 1911.
 7-30-64 - 2647-1911
 7-30-64 - 647-1911



Section	Owner	Lot No.
NORTH OF SPALDING ST.	Hospital	100
	Curray	100
	Peaslee	100
	S. Wilkins	50
	Silas Gladwin	50
	David R. Hale	50
	Amos Merriam	50
	Saml. A. Robert	50
	James Dennis	50
	A.C. Wheelock	100
BETWEEN SPALDING ST. & AUSTIN ST.	Thomas Nesmith	50
	David M. & Janet E. Birkie	50
	Levi B. Birkie	50
	J. Wright & J. Converse	50
	Harrison Haley	50
	Frank Eaton	50
	A.H. Humphrey	50
	J. Johnson	50
	Mr. Wendworth	50
	Mrs. Whitney	50
BETWEEN AUSTIN ST. & CABOT STREET	Stephen Ashton	50
	William Bascom	50
	Thomas Bascom	50
	John R. Wendworth	50
BETWEEN CABOT STREET & RACE ST.	J. Converse	50
	A. Wheeler	50
	J. Patterson	50
BETWEEN RACE ST. & SUFFOLK STREET	John Adams	50
	J. Wright	50
	J. Bowers	50
SOUTH OF SUFFOLK STREET	J. Bowers	50
	Western	50

Spalding St.

Louis P. Vincent

Mrs. Daniel S. Kimball

Mary A. Teague

Chas. J. & Frances D. Aragon

Marie O'Brien

Alphonse Delisle

Aiken St.

Albert Wheeler

Waldron & Caverly

Mrs. Stebbins

Albert Rumelo

Ava D. Rumelo

City of Lowell

Thomas B. Carey

John Kidder

Base level with top of underlying city wall
 Elevation of base 39.100 above datum

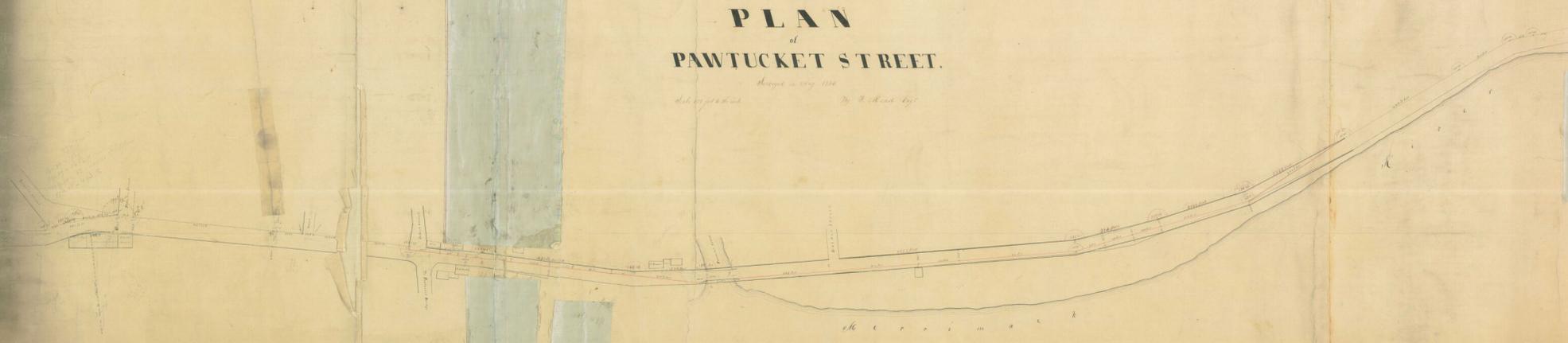
A Plan of Merrimack Street from Merrimack to
 Western Canal showing the names of abutments and of abutting
 lines, also of Suffolk Street from Merrimack to Gage Street
 with the laying out of said portions of Suffolk Street
 By Follen & Lowell Survey 18th 1834

Scale, subject to an inch.
 Scale of divisions from the inch.



PLAN
of
PAWTUCKET STREET.

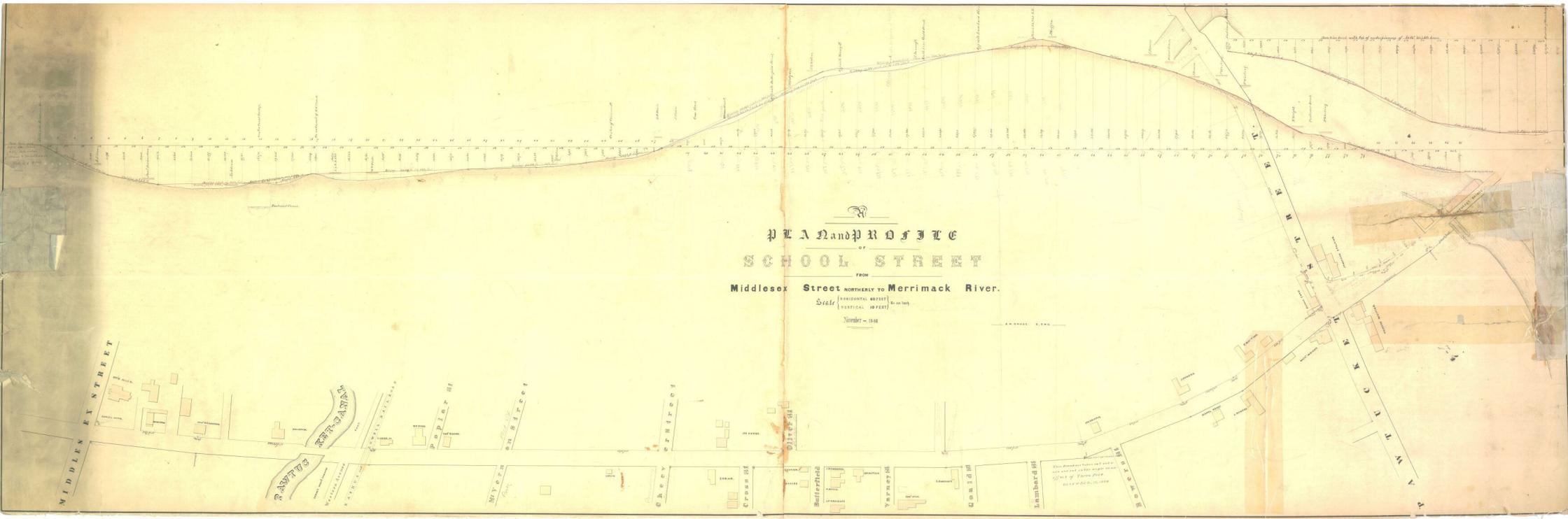
Designed in 1837 by
John C. Smith *By* *Richard L. Smith*



J. A. HAND & CO.
OF
SCHOOL STREET

FROM
Middlesex Street NORTHERLY TO Merrimack River.

Scale
HORIZONTAL 40 FEET
VERTICAL 10 FEET
November - 1858





Charles D. Baker, Governor
Karyn E. Polito, Lieutenant Governor
Stephanie Pollack, MassDOT Secretary & CEO



July, 10, 2020

Jared Alves
375 Merrimack Street, Room 51,
Lowell, MA 01852

Dear Mr. Alves:

Thank you for submitting a project application to the MassDOT Shared Streets and Spaces Program. Your project application has been reviewed, and we are pleased to notify you that the Lowell safe paths project has been approved for funding. We received many applications and had a competitive applicant pool from which to select, and your application stood out. The Lowell project will be funded at \$ 165,755.00 under Chapter 90 Contract Number/ MMARS # 50863.

The Shared Streets and Spaces Program is intended to support projects that promote public health, safe mobility, and renewed commerce by quickly providing new or repurposed space for socially-distanced walking, bicycling, dining, retail, and bus travel. Because of the urgency of this effort, the Lowell project will need to be fully implemented by Friday, October 9, 2020. A member of the Shared Streets and Spaces team will contact you via email shortly regarding next steps. Please note that any pavement markings or signage included in your project that are not compliant with the Manual on Uniform Traffic Control Devices should be used with caution, and only on a temporary basis. Please feel free to contact the Shared Streets Team to discuss this issue in more detail, if needed.

By December 31, 2020, a report detailing lessons learned from the project must be submitted to MassDOT. Grant recipients may also be invited to participate in a learning exchange with other municipalities to share experiences. MassDOT will work directly with you to determine the best evaluation process for your particular project.

We are excited to work with you and the full Lowell team as this project advances.

Sincerely,

Stephanie Pollack

Secretary and CEO



Christine Clancy, P.E.
DPW Commissioner

TO: Eileen Donoghue, City Manager *EMD*

FROM: Christine Clancy, P.E., DPW Commissioner

DATE: July 24, 2020

RE: C. Rourke – Request City Manager provide a report regarding what is being done to Address the issue of stagnant water in City’s schools and to conduct periodical testing to maintain fresh water

C. Conway- Request City Manager, with the anticipated opening of the 2020-21 School Year, direct the appropriate departments to check and verify that our school buildings and other city buildings meet city and state and code regulations for bathrooms

The maintenance of school buildings and planning for reopening of the 2020-21 School Year is a collaborative effort between the Department of Public Works (DPW), the Building Department, and the School Department. These departments meet on a regularly basis to discuss the maintenance needs throughout the school district and especially in preparation for an upcoming school year. This memorandum is a response to both Councilor Rourke’s and Councilor Conway’s motions since they relate to the reopening of schools for the 2020-21 School Year.

A recent topic of concern that surfaced in the media is the risk of airborne bacterial illnesses such as the Legionnaire’s disease that have the potential of developing in vacant and dormant buildings. As a result of the ongoing COVID-19 pandemic, the school buildings have been largely vacant of teachers and students; however, custodians have continued to work within the buildings each week. Custodians are required to flush all fixtures or pour water down drains and traps at least every two weeks. This measure is to prevent stagnant water from gathering within the fixtures, eliminating the threat of odors or waterborne bacteria. School drinking fountains will be bagged in anticipation of the 2020-21 School Year so they are not used by staff or students. Custodians will run the drinking fountains at least every two weeks to prevent stagnant water.

In the event that stagnant water is suspected, The City of Lowell DPW in coordination with the School Department can obtain water samples and have the water tested by a professional laboratory to confirm that harmful bacteria is not present in the stagnant water. This testing has yet to be completed this season since the staff has kept up with the preventative maintenance of these systems.



Christine Clancy, P.E.
DPW Commissioner

As part of the process for reopening each of the 28 schools, the School, DPW, and Building Departments evaluate each building to identify any repairs or maintenance needs that are required to be addressed prior to the upcoming school year. The Building Department is currently completing inspections of all 28 schools to confirm that the schools are in compliance with the local and state code as well as any COVID-19 specific reopening requirements. This motion specifically mentions bathrooms. Bathrooms are included in each building evaluation. These inspections are underway and will be completed the week of July 27, 2020. Reports will be generated for each building and the school department and DPW will address any required repairs prior to the reopening of the 2020-21 School Year. The Health Department will also be reviewing each of the bathrooms and kitchens to confirm adequate water temperatures at sinks.

As part of the accelerated repair program, the Bailey, Daley, Greenhalge, McAuliffe, Rogers and Sullivan schools are also receiving ADA upgrades as part of their MSBA grant. This construction work is ongoing.

Councilor Conway's motion also indicates that non-School buildings shall be evaluated by the appropriate departments. The current focus is on the schools; however, these evaluations will follow. Specifically, City Hall has capital funding available for bathrooms to be renovated and updated to local and state building codes, including ADA accessibility. The City is in the process of advancing the design on this project. Construction is anticipated to follow the design effort. The anticipated timeline for this construction work is Spring 2021.

Thank you

Cc: Dave Fuller, Building Commissioner
Jim Green, Deputy Commissioner of Lands & Buildings
Rick Underwood, Director of School Facilities



Diane Nichols Tradd
Assistant City Manager/DPD Director

Craig Thomas
Deputy Director

MEMORANDUM

TO: Eileen M. Donoghue, City Manager *EMD*

FROM: Diane N. Tradd, Assistant City Manager/DPD Director

DATE: July 28, 2020

SUBJECT: MOTION OF 6/9/20 BY COUNCILOR ELLIOTT
REQUEST CITY MANAGER HAVE TRANSPORTATION ENGINEER INITIATE A
SPEED BUMP PILOT PROJECT AND IDENTIFY SEVERAL DANGEROUS
ROADWAYS, TO ADDRESS SPEEDING AND DANGEROUS DRIVING

The Transportation staff has researched the use of speed bumps and speed humps on City streets. The difference between a speed hump and a speed bump is size. A speed hump is typically 12 feet in length (in the direction of travel), between 3 and 4 inches in height, and is intended for use on a public roadway. A speed bump is much shorter, between 1 and 2 feet in length (in the direction of travel). A speed bump can be as much as 6 inches in height. A speed bump is typically found in a parking lot or commercial driveway, but not on a public roadway.

Speed bumps are designed to reduce vehicle speeds to about 2-5 miles per hour. The goal is to slow vehicles down to a minimum or even to a halt. It's an aggressive approach to reduce speeding. If a parking lot or facility has issues with motorists ignoring STOP signs, placing a speed bump before the STOP sign can be a very effective solution to enforce a motorist to stop. Speed bumps are normally installed eight feet before a STOP bar.

Speed humps are designed to reduce vehicle speeds to about 10-15 miles per hour. If the intent is to slow vehicles down but still allow for continuous traffic, speed humps provide a "softer" approach to reducing vehicle speed than speed bumps.

At typical travel speeds along a residential street or in a small commercial business district, a speed hump produces sufficient discomfort to a motorist driving above the speed hump design speed to discourage speeding. It encourages the motorist to travel at a slow speed both upstream and downstream of as well as over the speed hump.

The following table describes the appropriate application for speed humps from FHWA. ITE, the Institute of Transportation Engineers' recommendations are also included. Speed bumps are not addressed by FHWA for use in traffic calming.

Appropriate Application – Speed Hump	
Type of Street	Appropriate for a residential local street or any street where the primary function is to provide access to abutting residential property. Appropriate for a street that provides access to a school, park, or community center. Also appropriate for neighborhood or residential collectors.
Intersection or Roadway Segment	Placed at a midblock location, and not near an intersection; as an example, Pennsylvania recommends a distance of 150 feet from an unsignalized intersection and 250 feet from a signalized intersection. Should not be placed on a sharp curve; ITE <i>Guidelines for the Design and Application of Speed Humps</i> recommends a minimum horizontal curve radius of 300 feet.
Roadway Cross-Section	Can be used on a single-lane one-way street or two-lane two-way street; should stretch across only one travel lane in each direction. Typically installed on a roadway with an urban cross-section (i.e., curb and gutter) Typically placed one foot from a curb for drainage or six inches from the edge of a non-curbed roadway. A speed hump can be applied on a cross-section both with and without sidewalks or bicycle facilities.
Speed Limit	Appropriate if posted speed limit is 30 mph or less (per ITE <i>Guidelines for the Design and Application of Speed Humps</i>); many jurisdictions adhere to ITE maximum (e.g., South Carolina, Pennsylvania); some use a 25 mph ceiling (e.g., Delaware). Generally not appropriate when the pre-implementation 85th percentile speed is 45 mph or more.
Vehicle Traffic Volume	Appropriate if daily traffic volume is relatively low; as examples, Pennsylvania sets a maximum daily volume of 3,500; South Carolina uses a maximum of 4,000; Pasadena, CA (41) uses a daily volume maximum of 4,000, with at least 1,000 vehicles in each direction. ITE <i>Guidelines for the Design and Application of Speed Humps</i> recommends consideration only if no more than five percent of the overall traffic flow consists of long-wheelbase vehicles.
Emergency Route	Generally not appropriate for a primary emergency vehicle route or a street that provides access to a hospital or emergency medical services; speed cushion and speed table are similar vertical measures that could be appropriate. An emergency vehicle can cross a properly designed speed hump but at a slow speed.
Transit Route	Generally not appropriate for a bus transit route but examples of speed humps on bus routes do exist; a speed table and speed cushion are similar vertical measures that could be appropriate.
Access Route	Not appropriate along the primary access to a commercial or industrial site.
Grade	Can be installed on, or beyond, a crest vertical curve only if there is adequate stopping sight distance or warning signs are provided ITE <i>Guidelines for the Design and Application of Speed Humps</i> recommends consideration only on a street with a grade of 8 percent or less; many jurisdictions adhere to that maximum (e.g. Pennsylvania, South Carolina) but others follow a lower value: Delaware – 6 percent; Minnesota and Pasadena, CA -5 percent.

Source: https://safety.fhwa.dot.gov/speedmgt/traffic_calm.cfm

The City of Lawrence, MA began installing temporary speed bumps in streets near schools and parks in 2019. The temporary rubber speed bumps are installed in the spring after plowing is no longer needed, and removed in the fall before the first snowfall. The cost of the speed bumps was \$37,000 in 2019, and they were installed by City workers. The \$37,000 cost might be reoccurring biannually as the lifespan of temporary speed bumps is short. Results of the program were not posted, but the temporary speed bumps were reinstalled in 2020.

Currently, the global pandemic is creating an unprecedented reduction in traffic in the United States. The lack of congestion invites speeding and has resulted in fatalities here in Lowell. Across the Commonwealth, despite traffic volumes being down, the number of crashes and fatalities has not decreased. Given the current conditions, it seems like an appropriate time to try a novel approach. The Transportation Engineer recommends creating a pilot program that mirrors Lawrence's approach to speeding and pedestrian safety. The pilot would purchase both temporary speed bumps and speed humps and deploy them across the City. Speed bumps will be placed adjacent to schools on low speed neighborhood streets. Note that commercially available temporary speed humps are 24" long in the direction of travel, rather than the recommended 12' length for permanent installations. Speed humps would be placed at the following locations:

- W. Meadow at Pawtucketville Elementary/Wang School
- Varnum Avenue at LGH
- Market Street near the Roy Garage
- Merrimack Street at City Hall
- Appleton Street and South Street intersection
- Boylston Street at Pyne School/Shedd Park
- Fletcher Street at North Common
- Salem Street
- University Avenue and Fourth
- Central Street and Richmond Street
- Branch Street and Middlesex intersection
- Andover Street and Douglas Road (at flasher)
- Middlesex and Aldea Streets
- Stevens and Parker Streets
- Moore Street and Meadowcroft
- Bridge Street at McPherson Park
- Chelmsford and Short Streets
- Woburn Street at Ducharme Park
- Aiken Avenue at Hovey Field

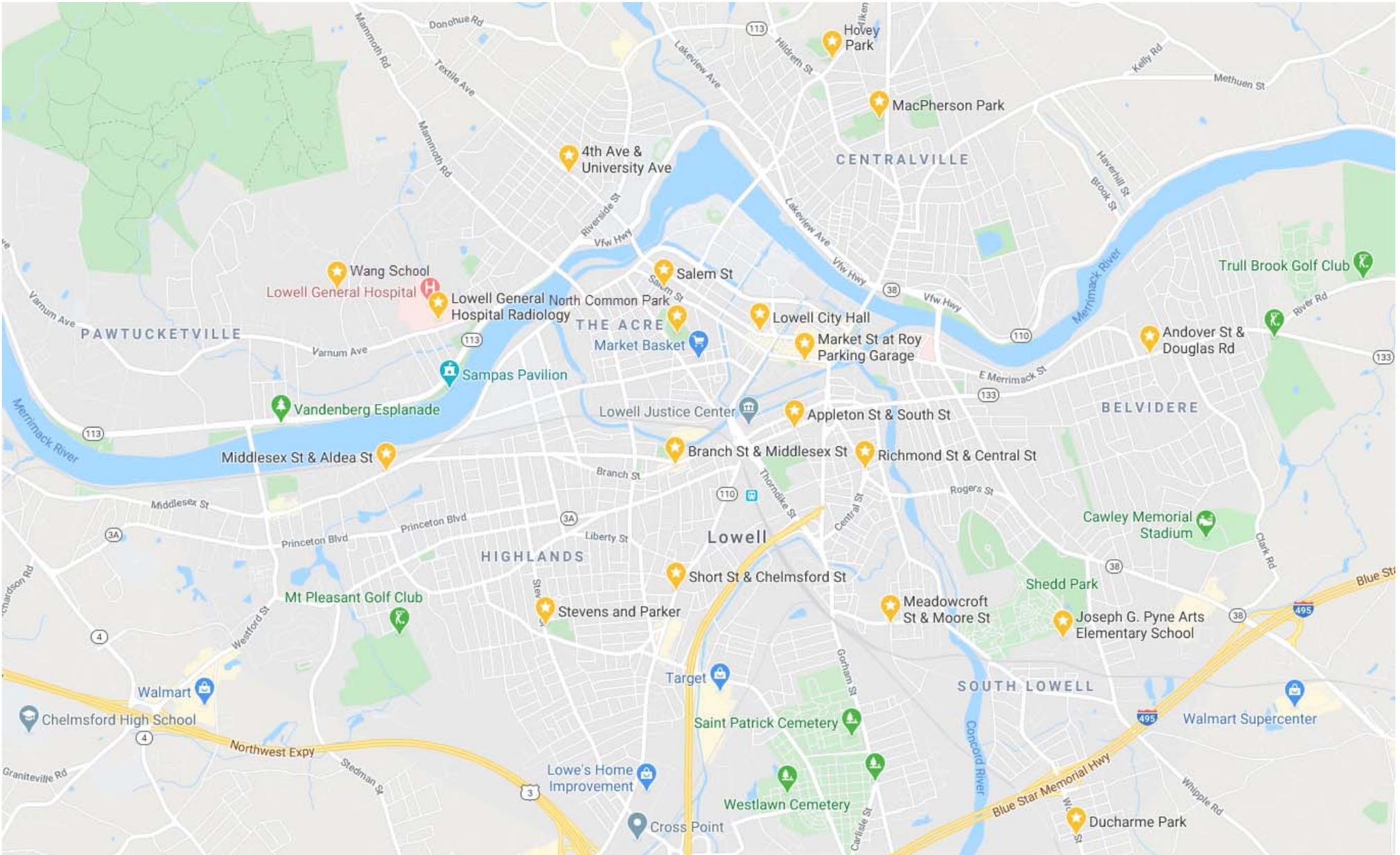
Ideally, we would perform a speed study on all the streets prior to implementing the speed bumps and speed humps. City staff does not have sufficient manpower to do that, so we will rely on resident feedback for the efficacy of the speed bump/hump pilot program. Estimated cost will be \$30,000. The speed bumps/humps will be installed once the City identifies funding, procures the materials through the competitive bidding process and DPW staff can be made available for installation.

NV/ns

Attachment

cc: Natasha Vance, Transportation Engineer
Christine Clancy, DPW Commissioner

Speed Hump Pilot Program Map



Legend

 Speed Hump Locations



Raymond Kelly Richardson
Superintendent

Deborah H. Friedl
Deputy Superintendent

Barry Golner
Deputy Superintendent

To: Eileen Donoghue *EMD*
City Manager

From: Barry Golner
Deputy Superintendent of Police

Date: July 21, 2020

Re: Council Motion Response

24 C. Rourke – Req. City Manager to update the status of the Lowell Junior Police Academy.

The Lowell Police Department will be hosting the summer Student Police Academy beginning Monday, August 3rd. This year, the classes will be cut down to two week sessions with (30) thirty persons maximum per session. All COVID-19 precautions will be put in place. The department is in the process of taking applications and finalizing plans for the camp.

The camp will be following the Massachusetts guidelines set for summer camp operation guidelines as well as those in the City of Lowell.



Conor M. Baldwin
Chief Financial Officer

Allison Chamber
Deputy CFO

MEMORANDUM

TO: Eileen M. Donoghue, City Manager *EMD*
FROM: Conor Baldwin, Chief Financial Officer *CB*
CC: Raymond “Kelly” Richardson, Superintendent of Police
DATE: July 21, 2020

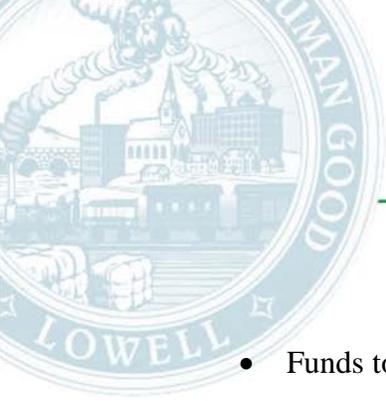
SUBJECT: MOTION RESPONSE: 7/14/2020 by C. Rourke - Req. City Mgr. Provide the Council with a Comprehensive Report Regarding Lowell Police Department’s Collaboration with Community Partners Including Lowell Public Schools, Non-Profit Organizations and Other City Departments through Funding and Active Participation.

The Lowell Police Department organizational structure includes a professional *Research and Development Division*, whose core mission is to coordinate, develop, and disseminate public safety grants and research for the Lowell Police Department. The division annually chronicles ongoing progress with grants and solicits funding for tools to further the LPD as a learning organization. The grant funds establish partnerships between the City of Lowell and these outside organizations, through the LPD, in order to strengthen the public safety of the community.

At times, the LPD grants division will also lend technical support to other city departments, such as the school department or health department, to aid in their solicitation of available grants. In 2019, for example, the LPD research staff wrote a grant for \$625,000 COPS grant to enhance security at various schools in the City of Lowell. These grant funds were then administered by the school department to hire a district-wide safety coordinator and procure video cameras and security software for the districts many school buildings.

Since 2007, the Lowell Police Department (LPD) has received over \$37.3 million dollars in state, federal, and private grants. In FY2019 alone, the Lowell Police Department received \$3,638,348 in Federal, State and Private grant funds, which included (but was not limited to):

- Municipal Staffing Grant for overtime funds to boost community policing efforts;
- Shannon Community Safety Initiative which focuses on gang prevention, intervention and suppression strategies (the majority of funding is subcontracted to social service agencies in Lowell);



Conor M. Baldwin
Chief Financial Officer

Allison Chamber
Deputy CFO

- Funds to purchase NARCAN for front line cruisers, cell block, and the LPD main desk;
- Funds from the Department of Justice, Bureau of Justice Assistance (“BJA”) for the Comprehensive Opioid Abuse Program;
- Funds from BJA for the Justice and Mental Health Implementation grant, which will enable the LPD to hire clinicians to correspond with officers to calls for service involving individuals in mental health distress.

Enclosed with this memorandum is a report from the LPD which further details the grant programs, activities, and sub recipients of grants secured though—and awarded to the Lowell Police Department. These sub recipients include community partners such as the Boys & Girls Club, Community Teamwork, Inc., UTEC, any many others. In addition to the annual grant activities of the LPD, the city’s budget also funds School Resource Officers and Crossing Guards who work directly in the schools, and also funds the “Sign Shop” personnel who paint fire lines & crosswalks in and around school facilities, for a combined total of \$1,806,922 annually¹.

Please let me know if there are any questions.

¹ Combined total as reported on the 2019 Audited Schedule 19 report.

LOWELL POLICE DEPARTMENT

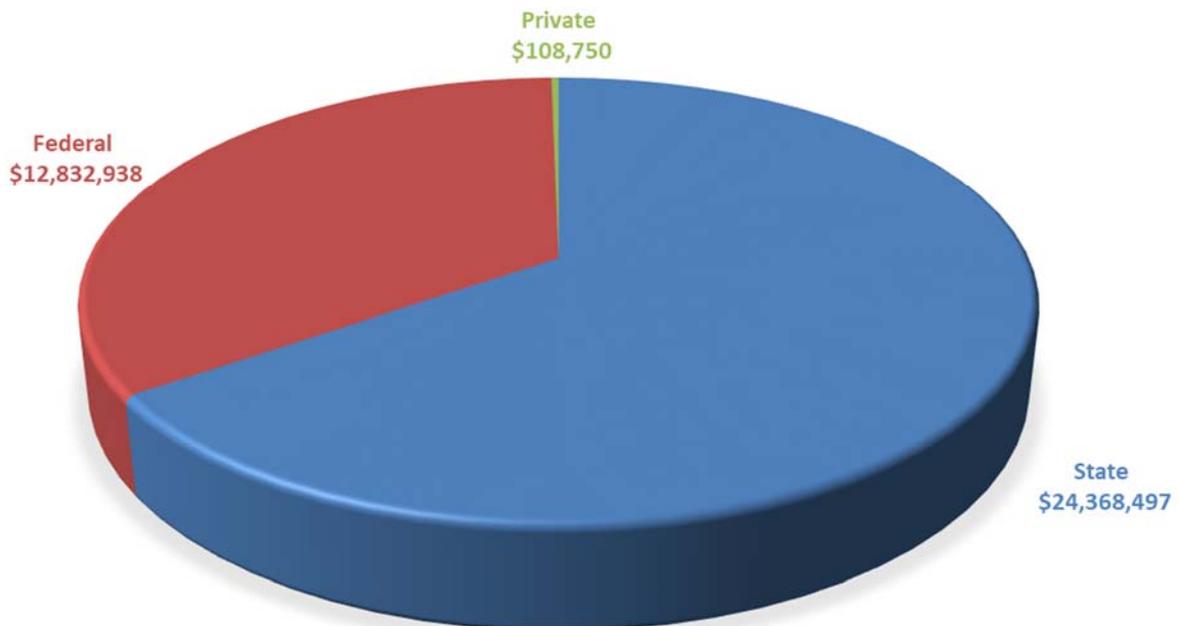


Grants Received Since 2007

The LPD has received a total of \$37,310,184 in federal, state and private funding since 2007. These funds have assisted the LPD in implementing our mission. The mission of the Lowell Police Department is to continue building and maintaining strong partnerships with the diverse communities of the city of Lowell. We strive to work with our community to reduce the incidence and fear of crime, and to ensure public safety. We will do this while working to improve the quality of life for the citizens of Lowell.

Funding has been used for a myriad of projects including but not limited to youth violence prevention and intervention, justice and mental health collaborations and substance use disorder prevention and intervention to name a few. The following pages illustrated some of the major programs and funding allocations.

LPD Grants Received 2007 - July 2020

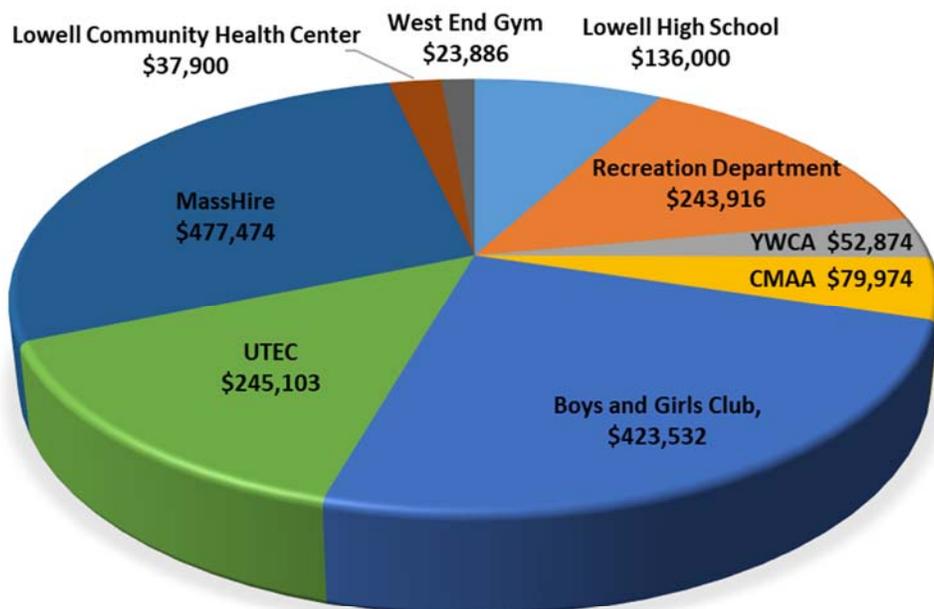


LOWELL POLICE DEPARTMENT



Shannon Community Safety Initiative

The Executive Office of Public Safety and Security has awarded the Lowell Police Department the Shannon Community Safety Initiative since 2007. Over the last 14 years, the LPD received \$7,994,511.29 in grant funding to implement a comprehensive anti-gang and youth violence strategy. In addition to using funds for proactive neighborhood patrols in hot spots, funding was subcontracted to a wide range of City entities and community partners, including Lowell Public Schools, the Parks and Recreation Department, MassHire of Lowell (formerly Career Center), UTEC, the Boys and Girls Club of Greater Lowell, Lowell Community Health Center, Cambodian Mutual Assistance Association, West End Gym, and the YWCA. These community organizations provide a myriad of prevention and intervention activities. Funding is also utilized for portions of two Crime Analysts and the Program Manager, the Summer Student Police Academy and Summer Movie and Gaming Events. Below is a breakdown of funding dispersed from 2016 - 2020.



**Partner Agencies
2016 - 2020**

**Lowell Police Department
2016 - 2020**



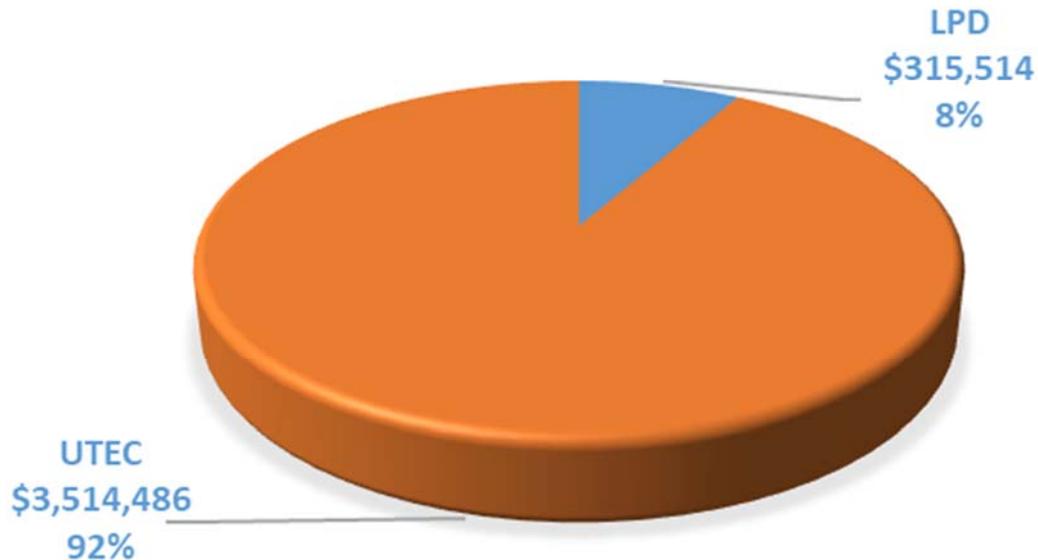
LOWELL POLICE DEPARTMENT



Safe & Successful Youth Initiative

The Executive Office of Health and Human Services has awarded the LPD \$6,765,442.88 since 2011 for the Safe and Successful Youth Initiative. This comprehensive program strives to intervene in the lives of proven-risk young men who have committed violent crimes and/or are involved in gangs. The funding is partially used for the grant program manager to manage it; however, the majority of the funding is passed through to UTEC. The goal of this program is to provide these individuals with wraparound services designed to prevent recidivism and thereby increasing overall community safety.

Safe and Successful Youth Initiative 2015 - 2020



LOWELL POLICE DEPARTMENT

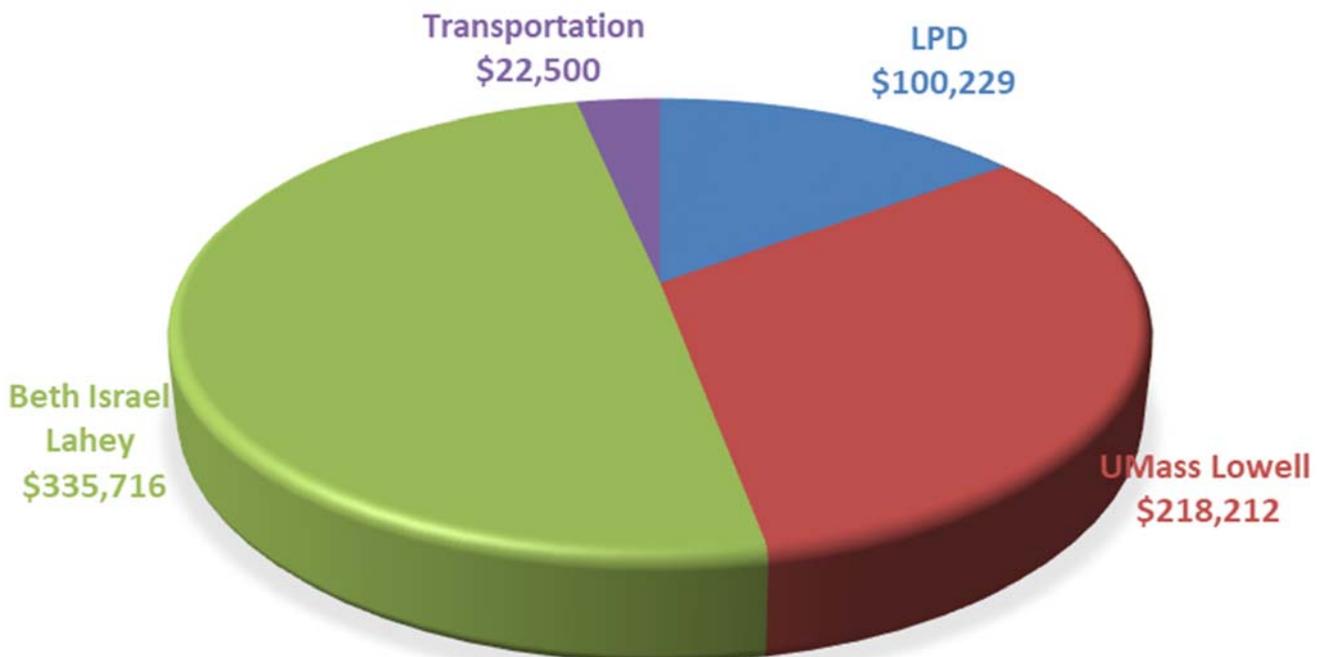


Justice and Mental Health

In October 2017, the LPD was awarded a Justice and Mental Health Collaboration Planning Grant from the Department of Justice, Bureau of Justice Assistance. This funding was used to develop a justice and mental health collaboration program for the department. A key component of this grant was the LPD research partner from UMass Lowell's Center for Community Research and Engagement. The LPD, along with UMass Lowell analyzed data and worked with community partners to develop a hybrid model of the collaboration. The LPD's decision was based off evidence-based programs that have been proven effective. Superintendent Richardson along with other command staff members decided that a hybrid of the co-responder model paired with additional training would be the best fit of the department.

The LPD was awarded the Justice and Mental Health Implementation grant in October 2019 in the amount of \$676,656. This funding is to implement the LPD Co-Responder Program. The program includes having mental health clinicians embedded in the police department to respond with LPD officers to mental health related calls. The LPD is partnering with Beth Israel Lahey Behavioral Health Services to hire clinicians. Additionally, the LPD has been working towards training at least 20% of sworn officers in Critical Incident Teams (CIT). CIT training is a full week, 40-hour course and the LPD currently has approximately 30 officers trained. The LPD is also working towards training 100% of sworn personnel in Mental Health First Aid training. For the past two years, cadets attending the Police Academy receive Mental Health First Aid training, which is a one-day, 8-hour course. The LPD is also partnering with UMass Lowell's Center for Community Research and Engagement department as the research partner.

This grant supports funding for clinicians, UMass Lowell researchers for evaluation and portions of LPD civilian staff and transportation costs for clients over a 3 year period.



LOWELL POLICE DEPARTMENT



Substance Use Disorder

Since October 2014, the LPD has received \$2,167,440 in funding from the Department of Justice, Bureau of Justice Assistance in addition to just over \$200,000 from the Massachusetts Department of Public Health to combat the opioid epidemic. The DPH funding was for both the Lowell Police and Fire Departments to purchase naloxone (Narcan) and related supplies. This includes three federal grants as detailed below.

Harold Rogers Prescription Drug Monitoring Program (\$576,000): With funding, the Health Department hired a Substance Abuse Coordinator; the LPD is funding portions of a crime analyst and research analyst as well as overtime for opiate related investigations. We also have funding for supplies and we subcontract to UML as the research partner.

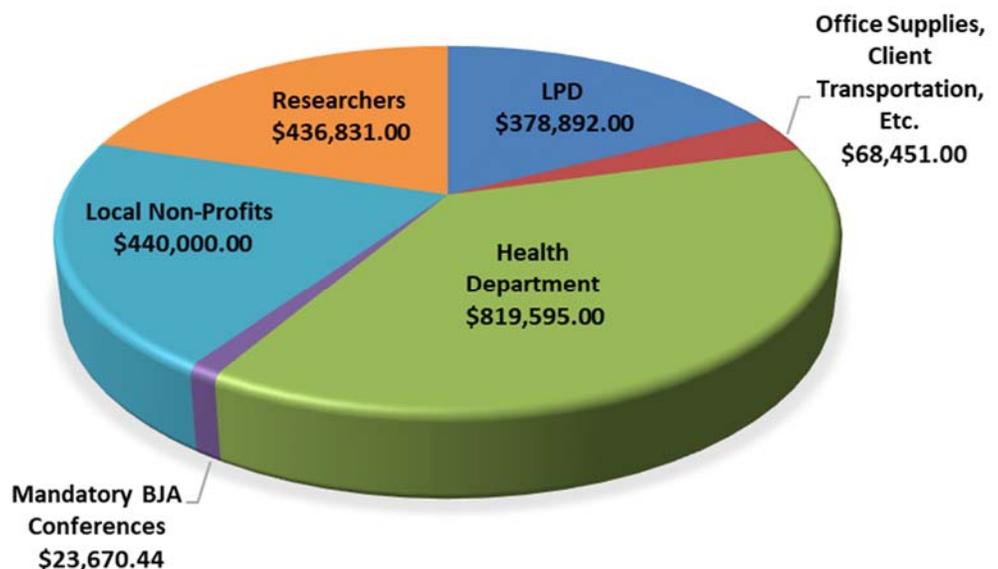
Smart Policing Initiative (\$700,000): This funding supports two initiatives in the City to help combat the opiate crisis in the city; these include the Community Opioid Outreach Program (CO-OP) and Project CARE (Child Assessment Response Evaluation). The grant funds two part time clinicians in the Lowell Health Department, supports portions of a crime analyst, research analyst and overtime for home visits.

Comprehensive Opioid Abuse Site-based Program grant award in the amount of \$900,000: This funding is to enhance and expand the CO-OP team by adding comprehensive components to the existing program. A Youth Services Coordinator will be added to focus on the needs of children affected by the opioid epidemic. The CO-OP team will also expand their service to the homeless community by serving as a liaison between agencies to improve communication and connect their various resources. Furthermore, the CO-OP team will be expanding their role in responding to the opioid epidemic by conducting pro-active outreach to any individuals with substance use disorder before an overdose. This funding will also help support portions of salaries of LPD civilians and the Lowell Health Department Substance Abuse Coordinator. Additionally, the Health Department will be able to add a Youth Services Coordinator to the CO-OP Team. The LPD will continue to partner with Lowell House, Inc. to fund an outreach specialist and a clinical recovery specialist as well as UMass Lowell to evaluate the project. The grant will also fund transportation costs of clients, supplies for homeless clients as well as a small amount to cover the cost of getting identification cards for clients.

Each grant listed above are funded over three years.

The chart includes the funding for the 3 federal grants.

Non-profits include Lowell House and Mental Health Association of Lowell



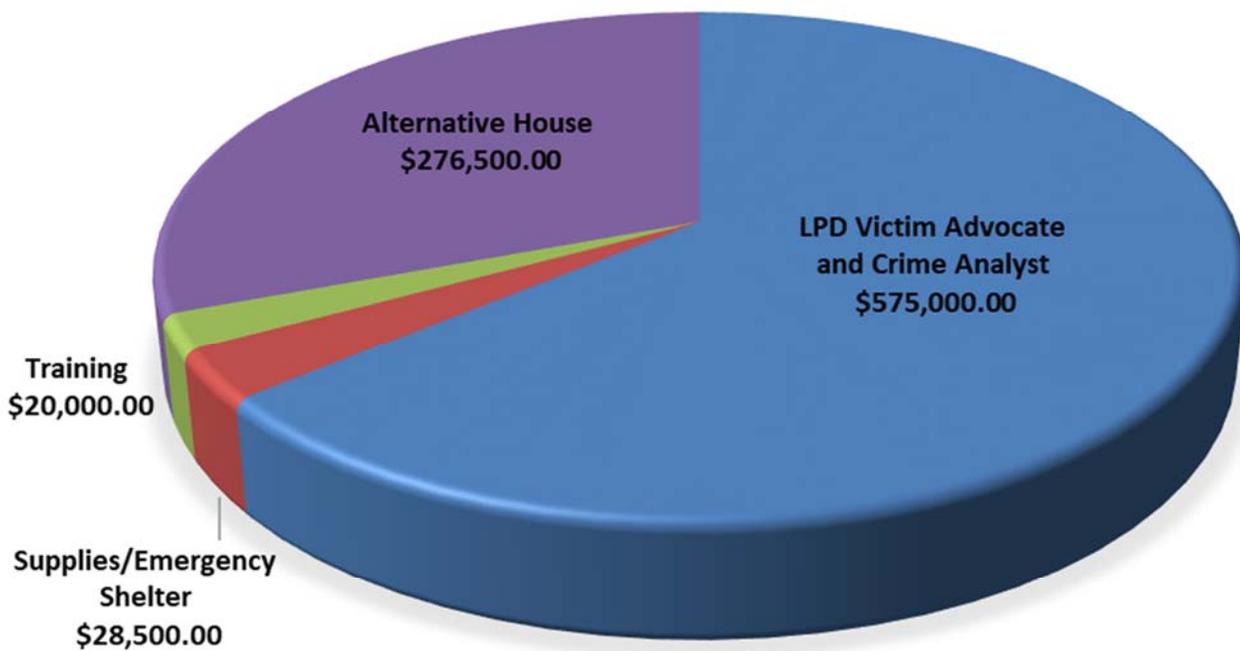
LOWELL POLICE DEPARTMENT



Domestic Violence

Since 2009, the LPD has received \$1,985,000 in funding from the Department of Justice, Office of Violence Against Women to assist victims of domestic violence. This funding pays for the LPD Victim Advocate and Crime Analyst and in addition, the LPD partners with Alternative House in the most recent grants.

The current funding illustrated below began in 2016 and ends in 2021.



LOWELL POLICE DEPARTMENT



Superior and Patrol Officer's Unions

The Lowell Police Superior and Patrol Officer's Unions have made significant contributions to the Lowell Public Schools, Boys and Girls Club of Greater Lowell and various local youth sports teams since their inception. Below is just a snapshot of the last several years of activity.

1. Donated thousands of dollars to the Lowell Boys & Girls Club for various activities in addition to sponsoring their golf tournament for many years.
2. Established a scholarship fund at Lowell High School. The last review of the fund showed over \$25,000 in funds for Lowell High Students pursuing a criminal justice related degree.
3. Supplied hundreds of prepackaged meals to Lowell Public School students/families in need. The families were identified by the school department. The unions purchased 200 meals from Hannaford and Hannaford donated an additional 100 meals.
4. Purchased approximately 150 summer reading books for the 5th grade students at the Bartlett School.
5. For three years the unions sponsored the Lowell Public Schools summer reading challenge. At a cost of over \$15,000, the unions provided three prizes each year. First prize was a field day which included pony rides, inflatables, reptile show, catered lunch, ice cream truck, and train rides. Second prize was a pizza party lunch for the entire school and third prize was a movie and popcorn for the entire school. This competition was for grades K-8.
6. Purchased various school supplies for many elementary and high school students, pens, pencils, folders, water bottles for sports teams.
7. Purchased thanksgiving meal baskets and supermarket gift certificates for families in need.
8. Assisted in funding the Lowell Student Police Academy.
9. Always donate and sponsor local youth sports teams and clubs.
10. Provided all the prizes for the Moody School summer reading raffle including bicycles and helmets. Purchased the flower boxes and flowers for the new Moody School Playground.
11. Purchased T-shirts for the LHS boys volleyball team (5 years in a row \$250 each year).
12. Funded the adaptive cycling event for special needs students at Lowell High School (4 years \$500 per year).
13. Purchased scores of sneakers for LHS students so they could participate in various track teams.
14. Purchased scores of bicycles for LHS students so they would have transportation to summer jobs and after school activities.
15. Paid for various bus trips for LHS students so they could attend field trips and other school activities.
16. Purchased prom tickets and Harvest Ball tickets and donated them to LHS so students who otherwise would not have been able to afford it could attend.
17. Paid for numerous tuxedo rentals for male students attending the Lowell High Prom.
18. Sponsored the annual toy drive at Christmas.
19. Assisted LHS Generation Citizen with their annual gun-buyback by donating funds to purchase incentive gift cards.
20. Funded the annual Creature Teacher Day at Murkland School.
21. Purchased Chrome Books for the Washington School Students.
22. Sponsored the Wang School Running Team.
23. Sponsored the LHS Football Team by annually purchasing ads in the programs.
24. Donated annually to the LHS Theater productions.
25. Paid for driving classes for some students who otherwise could not afford to take the classes.
26. Purchased boxes of socks, hats and gloves that were given to LHS students who did not have access to these items.



Conor Baldwin
Chief Financial Officer

Allison Chambers
Deputy CFO

MEMORANDUM

TO: Eileen M. Donoghue, City Manager *EMD*
FROM: Conor Baldwin, Chief Financial Officer *[Signature]*
DATE: July 23, 2020
SUBJECT: FY2021 Budget Update

On the Council agenda for the July 28th regular meeting is the public hearing and vote on the August appropriation order, or the second of the city's "one-twelfth" budgets for FY2021. The Administration is continuing to use this approach because it is the most fiscally sound manner to deal with the uncertain budget picture at the State level.

Governor Charlie Baker on Tuesday filed another one-month State spending bill to keep state government funded through August with an additional \$5.51 billion appropriation. However, it is becoming increasingly apparent that Beacon Hill may enter their summer recess without debate on a full—albeit overdue—budget for the Commonwealth. The Governor indicated Tuesday that in the "coming weeks" he and Democratic leaders in the House and Senate would be finalizing a full-year projection for local aid and Chapter 70 School funding from the state to provide "important clarity" for municipal leaders. The passage of a joint resolution by the House and Senate could allow the city to move forward with a full budget for September through June, but absent any assurances, an additional one-month appropriation for September may be necessary.

The Department of Revenue plans to unveil a preliminary update on June state tax revenues in July, but does not expect a full June revenue report until September due to the deferral of the personal income tax return deadline and payment due dates. While this may provide some clarity on declining state revenues, further action by the State is likely depended on the US Senate and the outcome of negotiations regarding an additional stimulus package and, specifically, whether it includes further relief to cities and towns.

Throughout the first three weeks of the city's fiscal year, the city has expended approximately \$4.45 million and collected \$7.79 million. As of the date of this memorandum, the city's cash position is about \$86.5 million, with an anticipated monthly distribution of aid coming from the state at the end of the month for Chapter 70, Unrestricted Aid, and other local aid accounts of another approximately \$13 million in July, for a total unrestricted cash balance of \$99.5 million. By way of comparison, the city's cash position as of 6/30/2019 in our main depository account was \$33.6 million. The current cash position is strong due to current tax commitment collections and deferred excise collections from FY2020. It is somewhat inflated, however, due to the deferral of the retirement assessment and GIC monthly premiums to January 1.



Conor Baldwin
Chief Financial Officer

Allison Chambers
Deputy CFO

The finance department continues to carefully monitor the budget as we progress through FY2021. The deferral of the retirement payment to January from July 1 has helped the city's cash flow, as has the deferral of the first 3 months for health insurance premium payments to the GIC. Other cost-savings opportunities are being pursued, such as energy program savings, debt refinancing, and means and methods to utilize the existing \$9.84 million CARES Act funding from the first federal stimulus package to offset unanticipated budget costs associated with COVID-19. A fall bond sale will aid in maintaining the city's cash flow and allow for the continuation of many critical infrastructure projects, while also taking advantage of still historically low interest rates for tax-exempt municipal bonds.

The continuing uncertainty at the state level suggests that additional deliberation is warranted at the local level either in a finance subcommittee or with the body as a whole, in order to devise contingency plans in the event that cuts are made to the local aid accounts by the state. Projections have ranged anywhere from a 2% to 10+% in reductions to the unrestricted aid account, which for Lowell would mean a loss of revenue between \$540,000 and \$2.7 million, based on a reduction to the FY2020 funding level. Additional revenue loss in local receipts tied to the economy, like excise taxes and other permit and fee revenue, could increase the number by as much as another \$1.2 million. Potential solutions to close the gap on the revenue-side should include a range of options from tapping into the city's \$20 million of unused levy capacity, to an appropriation from the city's \$12.3 million "rainy day" fund, or some combination depending on the severity of the cuts and how permanent the loss of funding may be. On the expense-side of the budget, aside from possible cost savings opportunities and temporary service reductions; negotiations are ongoing with the city's unions to absorb any reduction in revenue without any drastic reduction in the city's workforce.

The impact to the school department budget is of equal or greater concern, as is the city's ability to continue to exceed the net school spending requirement at the same pace as the past two fiscal years. The Chapter 70 increase included in the Governor's budget seems unlikely to survive in the current economic climate and a joint subcommittee between the City Council and School Committee is warranted to deliberate any potential impact to the education budget. While we remain optimistic that the additional education appropriations from the Student Opportunity Act remain in place for economically disadvantaged districts, like Lowell, a full public discussion on the potential fiscal scenarios would be timely. Please let me know if you have any questions.



City of Lowell - Law Department

375 Merrimack Street, 3rd Floor • Lowell MA 01852-5909
Tel: 978.674.4050 • Fax: 978.453.1510 • www.lowellma.gov

Christine P. O'Connor
City Solicitor

Kerry Regan Jenness
1st Assistant City Solicitor

Gary D. Gordon
John Richard Hucksam, Jr.
Adam LaGrassa
Stacie M. Moeser
Elliott J. Veloso
Assistant City Solicitors

July 28, 2020

City Manager Eileen M. Donoghue *EMD*
Mayor John Leahy
Members of the Lowell City Council

Re: City of Lowell Electoral Redistricting – Huot, et. al. v. City of Lowell, et. al.

Dear City Manager Donoghue, Mayor Leahy, and Members of the City Council,

Pursuant to the consent decree entered in the matter of *Huot et. al. v. City of Lowell, et. al.*, the City has retained an expert who, with input from the City, Plaintiffs, and other interested parties, will draw new electoral districts for Lowell's future local elections.

The City has retained **Nathaniel Persily**, the James B. McClatchy Professor of Law at Stanford Law School. Professor Persily is a preeminent expert in the field of districting and redistricting. He has served as a special master or court-appointed expert to craft congressional or legislative districting plans for Georgia, Maryland, Connecticut, New York, North Carolina, and Pennsylvania, as well as counsel to local governmental bodies in voting rights challenges. His curriculum vitae is attached to this announcement.

The City's districting plan will hold a public comment period, dates for which will be provided to the City Council and public at a later date. During this period, the City invites public commentary on the districting process from Lowell residents. All comments should be e-mailed to the City of Lowell through the web portal YourLowellYourVote.org. Residents unable to e-mail their comments can also mail a hard copy of the City of Lowell Law Department. Comments may include

- Sample maps. See <https://districtr.org/> to construct your own maps.
- Comments about what you believe should be key considerations in the creation of districts. (For example, neighborhoods, precinct boundaries, natural boundaries.)
- Additional information or data that you believe is important to the creation of districts. (Please do not submit publicly available census data.)

Please be aware that submitted comments, absent personal information, will be made publicly available.

City Manager Eileen M. Donoghue
Mayor John Leahy, and
Members of the City Council
July 18, 2020
Page 2

At the close of this public comment period, Professor Persily will draw boundaries for eight electoral districts in Lowell in consideration of all comments received above, the requirements of the consent decree, and other established principles of districting. Professor Persily will then make a public presentation of the districts drawn up either in person, remotely, or through a video recording. Members of the public will have an opportunity during this presentation to submit questions or comments.

After this presentation, Professor Persily will incorporate any final revisions that are appropriate in light of the presentation and release a final version of the eight electoral districts. These districts will be the districts used for Lowell's 2021 municipal elections, subject only to modifications made in light of 2020 federal census data, which is anticipated to be released in spring of 2021.

Very Truly Yours,

Christine P. O'Connor
City Solicitor

Cc: Kerry Regan Jenness, 1st Asst. City Solicitor
Adam LaGrassa, Asst. City Solicitor
Elliott J. Veloso, Asst. City Solicitor/Interim Dir. of Elections



Eileen Donoghue
City Manager

July 21, 2020

Ms. Soumita Acharya
181 Market Street, Apt. 9
Lowell, MA 01852

RE: Your resignation letter

Dear Ms. Acharya:

This letter acknowledges receipt of your email in which you resign from the Sustainability Council.

I am filing your resignation and this acceptance thereof with the City Clerk, as required by law, and also forwarding copies as a “communication” to the City Council.

The City of Lowell appreciates your service on the Sustainability Council, and on its behalf I extend thanks.

Very truly yours,

Eileen M. Donoghue
City Manager

EMD:boards

cc: City Clerk
City Council
City Auditor
Human Relation Manager
MIS
Sustainability Council

From: Soumita Acharya
Sent: Friday, July 17, 2020 7:01 PM
To: Hayes, Christopher
Subject: Resignation from the Lowell Sustainability Council

Hello Chris,

It has been a privilege to be a member of the Lowell Sustainability Council. Each colleague has been an articulate and passionate advocate for the environment, and for a more sustainable Lowell. I have learned much from my colleagues over the past two years, and from their commitment, I am inspired by environmental stewardship. It is therefore with some sadness that I offer my resignation from the Lowell Sustainability Council.

However, I will be still working with the council very closely, through creating video segments to create awareness through our Green Connection Series from LTC and will always be there to help with any Media and Outreach you ever need. I am very very fortunate to know you all and work with you.

Kindest Regards!



Soumita Acharya,

Pronouns: She/Her/Hers

Director of Community Programs, Lowell TeleMedia Center.

246 Market Street, Phone: 978.458.5400, Lowell Ma,01852, www.ltc.org,

More info:

[COVID-19 Lowell Updates](#)

[COVID-19 CDC Updates](#)

Working remotely while in Covid-19 protocols.

A community media and education center that empowers, connects, and informs all the residents, businesses, and organizations in the City. Lowell Comcast channels 8, 95, 99. Like us on [Facebook.com/LTCLowell](https://www.facebook.com/LTCLowell). Follow us on [Youtube.com/LTClowell](https://www.youtube.com/LTClowell). Watch us on [Roku: LTC Lowell](#).



Eileen Donoghue
City Manager

July 23, 2020

Mayor John J. Leahy
and
Members of the City Council

Re: Board of Appeals-Appointment Thereto

Dear Mr. Mayor and Members of the City Council:

In order to fill the vacancy of the alternate member on the Board of Appeals, pursuant to the authority specified under Mass. Gen. Laws, Chap. 40A, §12 and the Code of the City of Lowell Article II §9-3, it is with pleasure that I am appointing George Procope of 31 Fremont Street, Lowell, MA 01850 to fill the unexpired term expiring September 13, 2021.

Confirmation by the City Council is required for this appointment and is hereby requested.

I would be happy to answer any inquiry you may have concerning this appointment. I have attached his resume for your review.

Very truly yours,

Eileen M. Donoghue
City Manager

cc: City Clerk
City Auditor
Zoning Board of Appeals
Human Relations
MIS

e

GEORGE PROCOPE

**31 Fremont Street
Lowell, MA 01850**

EXPERIENCE:

SS&C TECHNOLOGIES INC.

Burlington, MA

BANKING RELATIONSHIP MANAGER

March 2002- Present

- Manage Banking and Brokerage relationships with a network of over 400 hundred global and domestic financial institutions
- Responsible for developing and implementing processes with Financial Institutions for Investment Managers for Portfolio management. Firms.
- Responsible for building new automated interfaces solutions with new financial institutions to secure investment transactions data.
- Created and developed an Authorization process to integrate with all financial institutions to release transactional data to SS&C Technologies for Investment/Portfolio managers for performance calculation and reconciliation. management
- Worked with Financial Institutions to comply to the General Data Protection Regulation (GDPR) as required by the European Union to protect client's data privacy.

PIONEER INVESTMENTS MANAGEMENT INC.

Medford, MA

INVESTMENT OPERATIONS SUPERVISOR

May 2001-March 2002

- Managing daily operations of a group of 88 mutual funds totaling \$19 Billion dollars under management and overseeing institutional custodian bank relations.
- Responsible for identifying business opportunities within the investments Operations unit and implementing strategic enhancements and procedures to achieve corporate goals.
- Responsible for the direct management of a team of eight associates and ensuring appropriate controls and procedures for all systems functions are maintained and updated.
- Implement training and development for associates to improve the efficiency and timely clearance of the daily trading activity.
- Responsible for reviewing associates performance management and assisting in self-assessment to attain individual and corporate goals.
- Responsible for liaising between domestic and international stock brokers on trading discrepancies with Pioneer's stock traders and portfolio managers to minimize exposure of Pioneer's assets.
- Oversee daily domestic and foreign cash balances and ensuring accurate and timely distribution of balances for portfolio managers, stock trades compliance department, auditing department and fund accounting department for valuation and investment

MELLON TRUST/BOSTON SAFE DEPOSIT & TRUST CO.

Everett, MA

GLOBAL CUSTODY TRADE SETTLEMENT SUPERVISOR/OFFICER

June 1999 - May 2001

- Oversee \$45 billion in assets involving in Global trade settlements in multiple markets within the Euroclear Depository System
- Responsible for the direct supervision of a team of three associates in Everett Ma. U.S.A. and indirect supervision of a team of six associates in London, England.
- Supervise daily operations and assure proper quality and control standards are maintained, increase levels of quality service monitoring and clearing all daily cash and security reconciliation items
- Implemented training and development procedures for the Boston and London teams for efficient management and quality assurances for the Euroclear trade settlement processing unit
- Participant in the implementation of overnight cash management at Euroclear. Increased revenue 10% for year 2000.
- Responsible for staffing, reviews and promotions

MELLON TRUST/BOSTON SAFE DEPOSIT & TRUST CO.

Medford, MA

GLOBAL CUSTODY TRADE SETTLEMENT ASSISTANT SUPERVISOR/REGIONAL CONTROLLER

May 1997- June 1999

- Oversee \$25 billion in assets in 35 different markets involved in global trading within the Euroclear Depository System, \$15 billion in assets in the Canadian market
- Serve as a client liaison to facilitate cross-border security and cash transactions with the Euroclear Depository System
- Investigate trade discrepancies in conjunction with sub-custodian banks. Document possible global liability and implement procedures to prevent reoccurrence
- Report to upper-level management and identify areas of enhancement in service relationship with sub-custodians
- Perform daily control functions to reduce institutional and client liability
- Supervise, train and review specialists responsible for the trade settlement in the Euroclear Depository, First Chicago Clearing Center, and the Canadian market

GLOBAL CUSTODY TRADE SETTLEMENT SPECIALIST

May 1994 – May 1997

- Specialized in Canadian, Brazilian, and Greek market practices and standards
- Ensure the timely and accurate settlement of currency and security transactions
- Investigate all failed currency and security transactions
- Investigate and resolve all daily cash variances
- Perform monthly reconciliation of security variances with subcustodian
- Follow up on all failed transactions with client Business Groups

INTERNATIONAL FINANCE AND INVESTMENTS

Reading, MA

INVESTMENT CONSULTANT

1991-1994

- Represent private bond trader
- Negotiate terms and conditions for delivery and payment for foreign government bonds and European bank bonds in the secondary market
- Influential in preparing delivery and payment schedules for bonds

COMMERCIAL LOAN BROKER

1987-1991

- Complete analysis of real estate and business loans
- Research cost breakdown, credit background and analyzed projected income
- Prepared clients personal and business financial statement for foreign and domestic financial institutions
- Responsible for all project evaluations, preparing packages and writing proposals for presentations
- Liaison between financial institutions and clients
- Negotiated terms and conditions for numerous financial packages
- Coordinated employee training programs to improve skills and performance
- Improved revenue 10% in 1988, 20% in 1989, and consummated \$7 million in sales in 1990

FIRST INVESTORS CORPORATION

Boston, MA

FINANCIAL PLANNER

1986-1987

- Represented First Investors in all aspects of financial planning
- Specialized in IRA's Keoghs, 401k's Income Funds
- Participated in recruitment and management program

ACHIEVEMENT AWARDS

2000: Mellon Financial Corporation Premier Achievement *for* outstanding contribution for the efficient management of Euroclear.

1998: YMCA Black Achiever Award *for* Outstanding professional accomplishments and commitment to community service.

State of Massachusetts House of Representatives *for* Outstanding commitment to the Trinidad and Tobago community.

Mellon Bank Corporation Premier Achievement *for* Canadian Imperial Bank & Commerce/ Mellon Bank joint venture.

1997: Mellon Bank Corporation Premier Achievement *for* outstanding performance in minimizing potential liabilities to Mellon Bank

Community Relations

2005 Centralville Neighborhood Action Group (CNAG) Executive Board member

REFERENCES AVAILABLE UPON REQUEST

COMMONWEALTH OF MASSACHUSETTS

CITY OF LOWELL

VOTE

IN CITY COUNCIL

ORDER,

To transfer funds for ride share assessments in the Department of Planning and Development.

ORDERED,

By the City Council of the City of Lowell, as follows:

That the amount of Forty Thousand and 00/100 (\$40,000.00) Dollars be transferred:

FROM: Special Revenue Fund #1707 as described in "Attachment A":

TO: Account # 01824170 588401 as described in "Attachment A":

ORDER RECOMMENDED AND INTRODUCED BY:



Eileen M. Donoghue
City Manager

Eileen M. Donoghue
City Manager

July 21, 2020

Mayor John J. Leahy
And
Members of the Lowell City Council

Dear Mayor Leahy and Members of the Lowell City Council,

I am hereby requesting that the City Council vote to transfer \$40,000 from the special revenue fund for ride share assessments into the DPD budget pursuant to a request by the Transportation Engineer, Natasha Vance. At the end of FY2020, the Council approved a transfer to move the funds out of the general fund and into the special revenue fund to preserve them for the next fiscal year (FY2021). This second part of a two-part process initiated in June.

Pursuant to statute, the Transportation Network Company (TNC) Division of the Department of Public Utilities must collect a \$0.20 per-ride assessment on all TNC rides originating in the Commonwealth. In 2017, there were approximately 64.8 million rideshare trips started in Massachusetts which resulted in a \$12.8 million assessment from TNCs. Half of this amount was distributed to MassDevelopment and the Commonwealth's Transportation Fund while the other half was distributed to Massachusetts cities and towns based on the amount of rides started in each community. These funds proposed for appropriation are from monies distributed to Lowell.

Enclosed with this letter is a memorandum from the DPD which explains the need for the transfer. Please do not hesitate to let me know if there are any questions.

Sincerely,



Eileen Donoghue
City Manager

Cc: Conor Baldwin, Chief Financial Officer
Natasha Vance, Transportation Engineer
Tina Masiello, City Auditor

Diane Nichols Tradd
Assistant City Manager/DPD Director

Craig Thomas
Deputy Director

MEMORANDUM

TO: Eileen M. Donoghue, City Manager
Conor Baldwin, CFO

FROM: Diane N. Tradd, Assistant City Manager/DPD Director

DATE: July 28, 2020

SUBJECT: Transfer of Funds for GoLowell Project to Comply with TNC Fund Regulations

In June 2020, prior to the end of the fiscal year, the City Council approved the transfer of \$24,921.87 from the GoLowell account back into MUNIS Account # 1707 RIDESHAR, to retain the funds for the Bike Master Plan (BMP) per the City's required reporting on the use of the funds. In FY21, the funds need to be transferred back to the GoLowell account to complete the BMP.

The City recently received the disbursement of the 2019 per-ride assessment funds. The amount of these funds was calculated based upon the number of Transportation Network Company (TNC) rides (e.g. Uber and Lyft) that originated within our municipal boundaries in 2019. A total of 835,423 rides generated \$83,542.30 in funding for the City. The funds can be used under the following conditions:

- St. 2016, c. 187, § 8(d) **requires** that communities that receive funds report to the Division how they have spent or how they plan to spend the funds, in accordance with the requirements of the law.
- St. 2016, c. 187, § 8(c) **requires** that the funds be used "to address the impact of transportation network services on municipal roads, bridges and other transportation infrastructure or any other public purpose substantially related to the operation of transportation network services in the city or town including, but not limited to, the complete streets program established in section 1 of chapter 90I of the General laws and other programs that support alternative modes of transportation..."
- The Division must post the projects and amounts reported to its website.

Currently, the TNC funds total \$145,225.57. DPD requests that the \$24,921.87 be transferred back to GoLowell account to complete the BMP. In addition, the GoLowell project management team would like to create a 5% contingency fund for the project, by transferring an additional \$15,000, bringing the total amount to be transferred to \$40,000. Although the design consultant has not requested a contract amendment, we anticipate that there will be additional project costs due to COVID-19 and would like to have contingency funds in place. If the funds are not needed for GoLowell, they will be transferred back to MUNIS Account # 1707 RIDESHAR to be used for other City projects.

NV/ns

Attachment

cc: Natasha Vance, Transportation Engineer

COMMONWEALTH OF MASSACHUSETTS

CITY OF LOWELL

In City Council

ORDER

Pursuant to Chapter 266 of the Code of Ordinances City of Lowell, Massachusetts, concerning Section 266-6 thereof entitled "Temporary Experimental Regulations", temporary traffic regulations are hereby implemented for a period up to sixty (60) days.

The City of Lowell desires to make temporary rules regulating traffic under actual conditions for a period of sixty (60) days; and

Chapter 266 of the Code of Ordinances City of Lowell, Massachusetts", Section 266-6 thereof entitled "Temporary Experimental Regulations" authorizes the City Council to make such temporary rules for a period up to sixty (60) days;

BE IT ORDERED, ADJUDGED AND DECREED by the City Council of the City of Lowell as follows:

Effective immediately for a period of up to sixty (60) days, the following temporary traffic regulations shall be implemented:

§266-43

Special Speed regulations (A) is hereby amended by **adding** the following

(24) Thorndike Street: Beginning at the intersection with Fletcher Street, Thence southerly 0.32 miles to the intersection with Gallagher Square.

§266-56

Parking prohibited on certain streets at all times is hereby amended by **adding** the following:

Name of Street	Side	Location
Burnham Road	Both	Beginning at northerly curblineline of River Road running north a distance of 98 feet.



Diane Nichols Tradd
Assistant City Manager/DPD Director

Craig Thomas
Deputy Director

MEMORANDUM

TO: Eileen M. Donoghue, City Manager

FROM: Diane N. Tradd, Assistant City Manager/DPD Director

SUBJECT: PROPOSED 60 DAY TRIAL TRAFFIC ORDERS

DATE: July 28, 2020

Attached is the 60-day trial traffic order for this week as follows:

- Special Speed Regulation – 25 mph on Thorndike Street, per Transportation Engineer, for the extent of the Lord Overpass project.
- Parking Prohibited on Certain Streets at All Times – Burnham Road, per resident request and LPD, to alleviate resident concerns of large groups of vehicles parking at the end of the street to access a path that leads to small beach area along the banks of the Merrimack River.

AH/nv

Attachment

cc: John Cooper, Sign and Meter Division
Natasha Vance, Transportation Engineer
Alan Heredia, Assistant Transportation Planner

COMMONWEALTH OF MASSACHUSETTS

CITY OF LOWELL

In City Council

RESOLUTION

Be it hereby resolved that the City of Lowell hereby rejects all forms of racism and;

The City of Lowell will strive to support health services free from all forms of prejudice and inequalities; and

The City of Lowell will work towards creating safe and healthy housing opportunities for members of our multi-cultural community; and

The City of Lowell will continue outreach by our public safety officials into our communities of color to listen and learn; and

The City of Lowell will endeavor to appoint members of our minority communities to positions in both City and School administration; and

The City of Lowell, will strive to direct funds from grants and other resources towards organizations owned and operated by minority community members

The City of Lowell shall establish a fund to raise money from community members and organizations to augment efforts to curb social injustice and assist minority communities; and

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LOWELL as follows:

That we, the members of the City Council of the City of Lowell wishes to be recorded that the City of Lowell is united in its efforts to end all forms of inequality in our community.

This Resolution adopted by vote of the City Council of Lowell on the ____ day of July, 2020.

Submitted by:

CITY COUNCIL - CITY OF LOWELL

Mayor John J. Leahy

Rodney M. Elliott

Sokhary Chau

Rita M. Mercier

David J. Conway

Vesna Nuon

John Drinkwater

Daniel P. Rourke

William Samaras

Resolution/inclsiveness

CITY OF LOWELL
PETITION

TO THE
CITY COUNCIL

Residents First Development Corp
(Catherine Murphy)
petition to request award
of land at River Edge
Gulian D. Steele

In City Council

July 28, 2020

Read and

Clerk

July 15, 2020

Michael Q. Geary, City Clerk
City of Lowell
375 Merrimack Street
Lowell, MA 01852

RE: Residents First Development Corp.
Rivers Edge (Reinvention of Julian D. Steele)

Dear Mr. Geary:

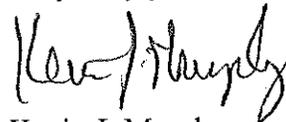
I am writing to you on behalf of and as attorney for Residents First Development Corp. ("Petitioner"). The Petitioner is interested in extending the existing SMF Zone to the 12.5 acre parcel shown as the attached Rezoning Plan which is currently a TTF Zone.

I am enclosing Proposed Rezoning Plan which identifies the parcel to be rezoned. I will provide the Law Department with the appropriate legal description to be included in the Ordinance at the appropriate time.

Finally, I am enclosing a check made payable to the City of Lowell in the amount of \$850.00 for said Re-Zoning Petition. Kindly present this letter to the Lowell City Council for further action.

Thank you.

Very truly yours,

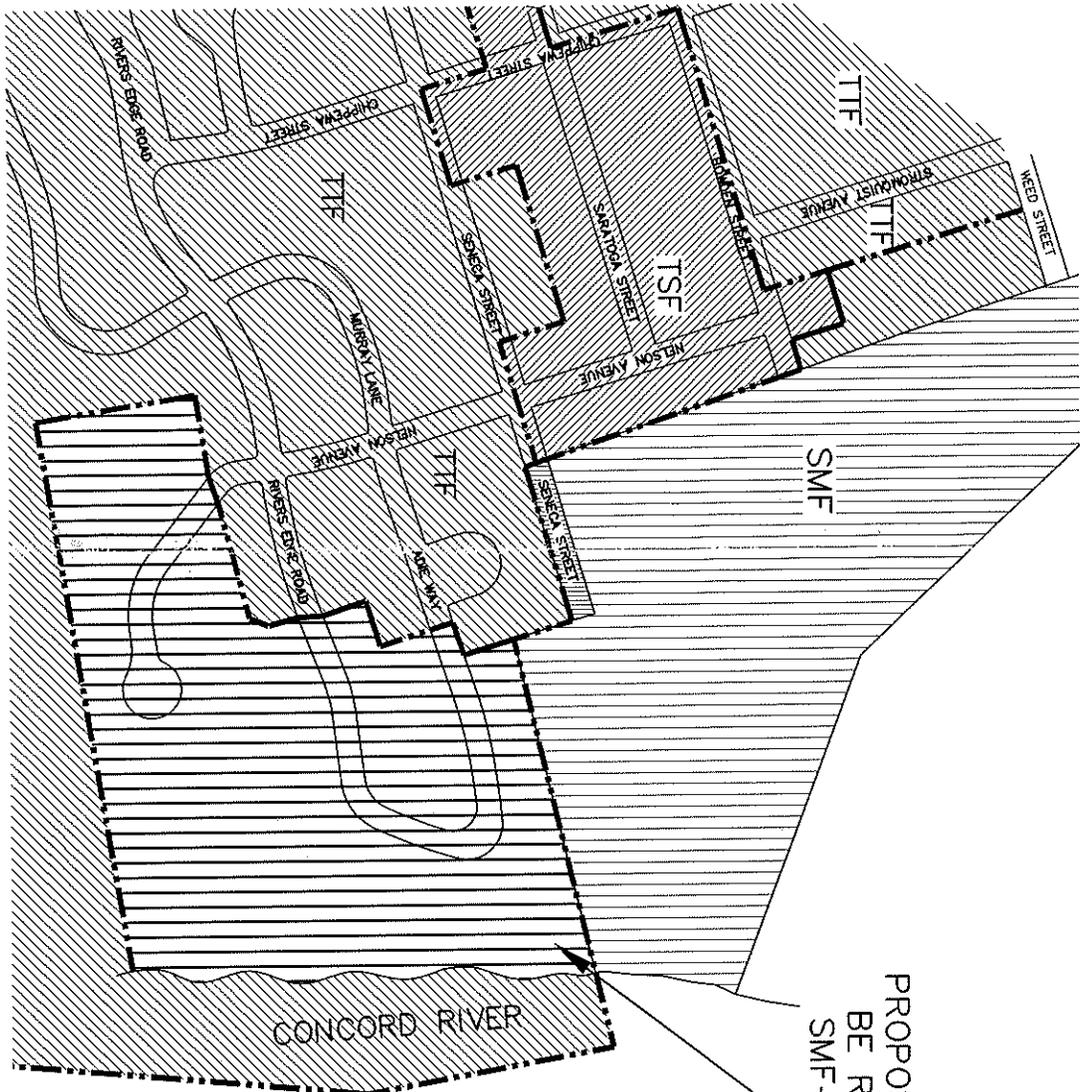


Kevin J. Murphy

KJM/kmm

Enclosure

Cc: Christine O'Connor, City Solicitor w/Enclosure



**PROPOSED AREA TO
BE REZONED TO
SMF-12.5 AC.±**

- NOTES:
1. DEED REFERENCE: RESIDENTS FIRST DEVELOPMENT CORP. BK. 16926, P. 249
 2. PLAN REFERENCES: P.B. 215, P. 60
P.B. 219, P. 79
P.B. 222, P. 38
P.B. 231, P. 104
P.B. 237, P. 16
 3. THE SUBJECT PREMISES IS GRAPHICALLY SITUATED IN THE TTF ZONING DISTRICT. THIS AREA IS PROPOSED TO REZONE TO SMF.

PROPOSED REZONING PLAN

IN LOWELL, MA
PREPARED FOR
O'BRIEN HOMES

JULY, 2020
200 0 200 400

WHITMAN & BINGHAM ASSOCIATES, LLC
REGISTERED PROFESSIONAL ENGINEERS & LAND SURVEYORS
510 MECHANIC STREET - LEOMINSTER, MASSACHUSETTS 01453
21 CENTRAL SQUARE, SUITE 2 - CHELMSFORD, MASSACHUSETTS 01824

CITY OF LOWELL

PETITION

CITY COUNCIL

Pole Location

National Hybrid

*224 Leinster Street (1150) Pole
on a maintenance of*

In City Council

July 28, 2020

Read and hearing ordered for 7PM on

August 11, 2020

**Read, Hearing Held,
Referred to Wire In-
spector, Development
Services**

City Clerk

Review of Utility Company Request for New Conduit/Pole Location

Applicant Information Project Address

Utility Gas Electric Telephone 40 Andrews St

(circle one) Other Lowell, MA 01852

Reason Upgrade system to provide additional

power for 2 Prince Ave.

Date Submitted July 17, 2020

Review done by JC

Sidewalk Material Concrete Asphalt Other

Note: material to be replaced in kind (Concrete in full panels)

Sidewalk Vaults present Y (N)

Work on Street under a Paving Moratorium Y (N)

Is this location within the Flood Plain? Y (N)

Are ADA requirements being met? (Y) N

Comments

Outcome of Review

Approved	Approved With Comments	Denied
<div style="border: 1px solid black; width: 100%; height: 100%; display: flex; align-items: center; justify-content: center;"></div>	<div style="border: 1px solid black; width: 100%; height: 100%;"></div>	<div style="border: 1px solid black; width: 100%; height: 100%;"></div>

Ting Chang, P.E.
City Engineer

nationalgrid

July 14, 2020

The City Council of Lowell, Massachusetts

To whom it may concern:

Enclosed please find a petition of NATIONAL GRID, covering NATIONAL GRID pole location(s)

If you have any questions regarding this permit, please contact:

John Castro 508-509-5752

Please notify National Grid's Lisa Ayres of the hearing date / time.

National Grid: Lisa Ayres; 1101 Turnpike Street; North Andover, MA 01845; # 978-725-1418

If this petition meets with your approval, please return an executed copy to:

National Grid Contact: Lisa Ayres; 1101 Turnpike Street; North Andover, MA 01845.

Very truly yours,

Dave Johnson/lla

Dave Johnson
Supervisor, Distribution Design

Enclosures

1101
TURNPIKE
STREET
NORTH
ANDOVER
MA
01845
978-725-1418

Questions contact -- John Castro 508-509-5752

PETITION FOR POLE AND WIRE LOCATIONS

North Andover, Massachusetts

To the City Council
Of Lowell, Massachusetts

Massachusetts Electric Company d/b/a NATIONAL GRID requests permission to locate poles, wires, and fixtures, including the necessary sustaining and protecting fixtures, along and across the following public way:

Andrews St. - National Grid to installed (1) SO pole on Andrews St. beginning at a point approximately 140 feet north of the centerline of the intersection of Andrews St. and Bourne St. and continuing approximately 0 feet in a west direction. Install new pole roughly 17 feet from existing pole # 5.

Location approximately as shown on plan attached.

Wherefore it prays that after due notice and hearing as provided by law, it be granted a location for and permission to erect and maintain poles and wires, together with such sustaining and protecting fixtures as it may find necessary, said poles to be erected substantially in accordance with the plan filed herewith marked -- Andrews St. - Lowell, Massachusetts.

28166996

Also, for permission to lay and maintain underground laterals, cables, and wires in the above or intersecting public ways for the purpose of making connections with such poles and buildings as each of said petitioners may desire for distributing purposes.

Your petitioner agrees to reserve space for one cross-arm at a suitable point on each of said poles for the fire, police, telephone, and telegraph signal wires belonging to the municipality and used by it exclusively for municipal purposes.

Massachusetts Electric Company d/b/a
NATIONAL GRID *Dave Johnson/lla*

BY _____
Engineering Department

July 14, 2020

Questions contact – John Castro 508-509-5752

ORDER FOR POLE AND WIRE LOCATIONS

In the City of Lowell, Massachusetts

Notice having been given and public hearing held, as provided by law,
IT IS HEREBY ORDERED:

that Massachusetts Electric Company d/b/a NATIONAL GRID and be and it is hereby granted a location for and permission to erect and maintain poles and wires to be placed thereon, together with such sustaining and protecting fixtures as said Company may deem necessary, in the public way or ways hereinafter referred to, as requested in petition of said Company dated the 14th day of July 2020.

All construction under this order shall be in accordance with the following conditions:

Poles shall be of sound timber, and reasonable straight, and shall be set substantially at the points indicated upon the plan marked – Andrews St. - Lowell Massachusetts.

28166996 Filed with this order:

There may be attached to said poles such wires, cables, and fixtures as needed in their business and all of said wires and cables shall be placed at a height of not less than twenty (20) feet from the ground.

The following are the public ways or part of ways along which the poles above referred to may be erected, and the number of poles which may be erected thereon under this order:

Andrews St. - National Grid to installed (1) SO pole on Andrews St. beginning at a point approximately 140 feet north of the centerline of the intersection of Andrews St. and Bourne St. and continuing approximately 0 feet in a west direction. Install new pole roughly 17 feet from existing pole # 5.

I hereby certify that the foregoing order was adopted at a meeting of the _____ of the City/Town of _____, Massachusetts held on the _____ day of _____ 20 _____.

Massachusetts
City/Town Clerk.
20 _____

Received and entered in the records of location orders of the City/Town of
Book _____ Page _____

Attest:
City/Town Clerk

I hereby certify that on _____ 20____, at _____ o'clock, M
at _____ a public hearing was held on the petition of

Massachusetts Electric Company d/b/a NATIONAL GRID for permission to erect the poles, wires,
and fixtures described in the order herewith recorded, and that we mailed at least seven days before
said hearing a written notice of the time and place of said hearing to each of the owners of real
estate (as determined by the last preceding assessment for taxation) along the ways or parts of
ways upon which the Company is permitted to erect
poles, wires, and fixtures under said order. And that thereupon said order was duly adopted.

City/Town Clerk.

.....
.....
.....
.....

Board or Council of Town or City, Massachusetts

CERTIFICATE

I hereby certify that the foregoing is a true copy of the location order and certificate of
hearing with notice adopted by the _____ of the City of
Massachusetts, on the _____ day of _____ 20____, and recorded with the
records of location orders of the said City, Book _____, Page _____. This certified copy
is made under the provisions of Chapter 166 of General Laws and any additions thereto or
amendments thereof.

Attest:
City/Town Clerk

Questions contact – John Castro 508-509-5752

ORDER FOR POLE AND WIRE LOCATIONS

In the City of Lowell, Massachusetts

Notice having been given and public hearing held, as provided by law,
IT IS HEREBY ORDERED:

that Massachusetts Electric Company d/b/a NATIONAL GRID and be and it is hereby granted a location for and permission to erect and maintain poles and wires to be placed thereon, together with such sustaining and protecting fixtures as said Company may deem necessary, in the public way or ways hereinafter referred to, as requested in petition of said Company dated the 14th day of July 2020.

All construction under this order shall be in accordance with the following conditions:

Poles shall be of sound timber, and reasonable straight, and shall be set substantially at the points indicated upon the plan marked – Andrews St. - Lowell Massachusetts.

28166996 Filed with this order:

There may be attached to said poles such wires, cables, and fixtures as needed in their business and all of said wires and cables shall be placed at a height of not less than twenty (20) feet from the ground.

The following are the public ways or part of ways along which the poles above referred to may be erected, and the number of poles which may be erected thereon under this order:

Andrews St. - National Grid to installed (1) SO pole on Andrews St. beginning at a point approximately 140 feet north of the centerline of the intersection of Andrews St. and Bourne St. and continuing approximately 0 feet in a west direction. Install new pole roughly 17 feet from existing pole # 5.

I hereby certify that the foregoing order was adopted at a meeting of the _____ of the City/Town of _____, Massachusetts held on the _____ day of _____ 20 _____.

Massachusetts City/Town Clerk. _____ 20 _____

Received and entered in the records of location orders of the City/Town of
Book Page

Attest:
City/Town Clerk

I hereby certify that on 20 , at o'clock, M
at a public hearing was held on the petition of

Massachusetts Electric Company d/b/a NATIONAL GRID for permission to erect the poles, wires,
and fixtures described in the order herewith recorded, and that we mailed at least seven days before
said hearing a written notice of the time and place of said hearing to each of the owners of real
estate (as determined by the last preceding assessment for taxation) along the ways or parts of
ways upon which the Company is permitted to erect
poles, wires, and fixtures under said order. And that thereupon said order was duly adopted.

City/Town Clerk.

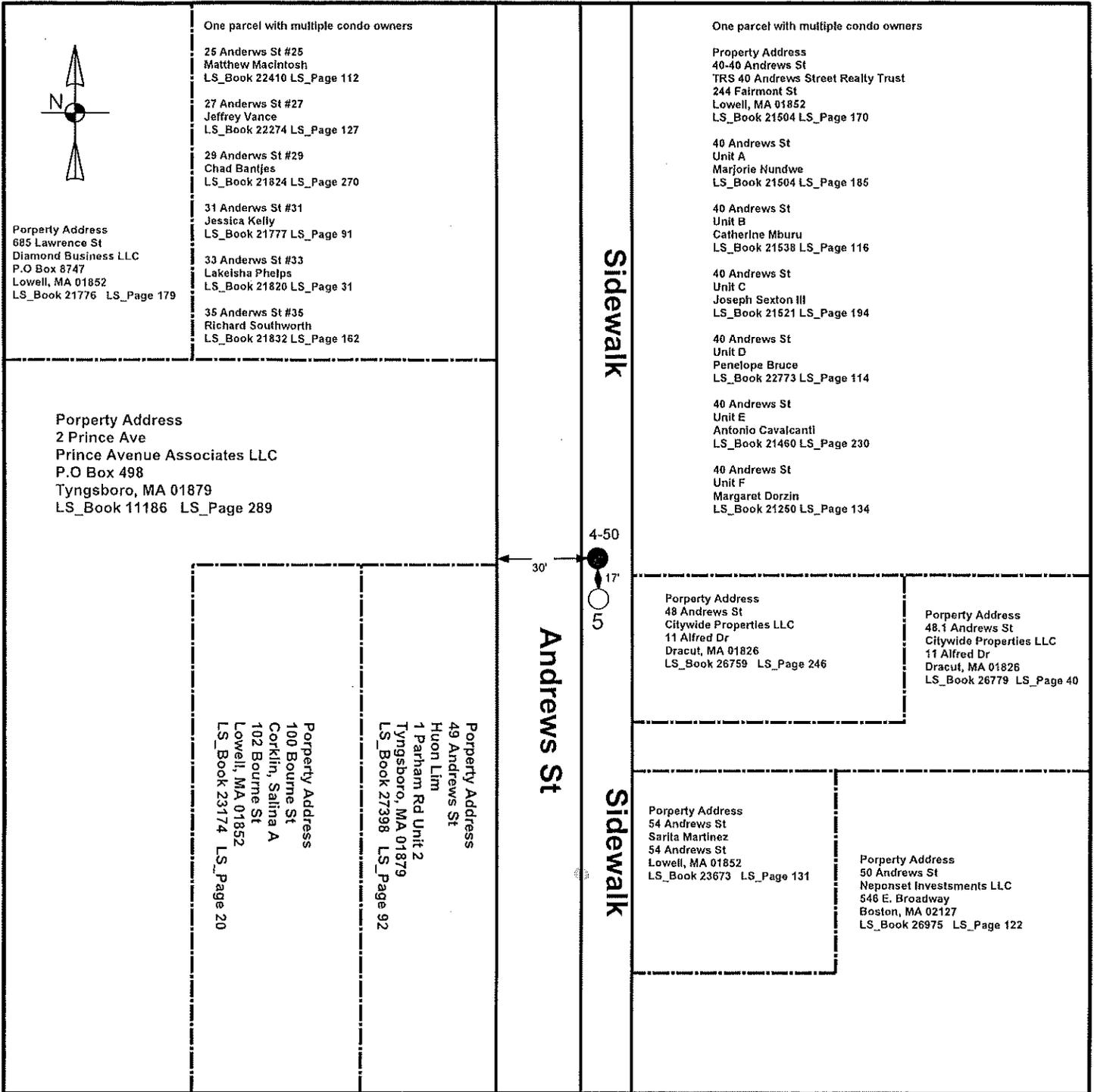
.....
.....
.....
.....

Board or Council of Town or City, Massachusetts

CERTIFICATE

I hereby certify that the foregoing is a true copy of the location order and certificate of
hearing with notice adopted by the of the City of
Massachusetts, on the day of 20 , and recorded with the
records of location orders of the said City, Book , Page . This certified copy
is made under the provisions of Chapter 166 of General Laws and any additions thereto or
amendments thereof.

Attest:
City/Town Clerk



POLE PETITION



<input checked="" type="radio"/> Proposed NGRID Pole Locations
<input type="radio"/> Existing NGRID Pole Locations
<input checked="" type="radio"/> Proposed J.O. Pole Locations
<input type="radio"/> Existing J.O. Pole Locations
<input checked="" type="radio"/> Existing Telephone Co. Pole Locations
<input type="radio"/> Existing NGRID Pole Location To Be Made J.O.
<input checked="" type="radio"/> Existing Pole Locations To Be Removed
DISTANCES ARE APPROXIMATE

Date: 06/03/2020
Plan Number: 28166996
To Accompany Petition Dated:
To The: City Of Lowell
For Proposed: new pole Pole: 4-50 Location: Andrew St
Date Of Original Grant:

Google Maps 51 Andrews St



Image capture: Nov 2019 © 2020 Google

Lowell, Massachusetts



Street View

CITY OF LOWELL

PETITION

CITY COUNCIL

Conduit Location

*of National Hybrid
to be installed at 1010 Concord St
between 1000 and 1020 St
to existing manhole
In City Council*

July 28, 2020

Read and hearing ordered for 7PM on

August 11, 2020

**Read, Hearing Held,
Referred to Wire In-
spector, Development
Services**

City Clerk

Review of Utility Company Request for New Conduit/Pole Location

Applicant Information

Utility Gas Electric Telephone _____

(circle one) Other _____

Reason Install (2) 6" PVC conduits from new pole 4-50 to existing manhole 3-3 on Markley Data Center Property

Project Address

Across from #40 Andrews St

Lowell, MA

Date Submitted 7/21/2020

Review done by Richard Biagini

Sidewalk Material

Note: material to be replaced in kind (Concrete in full panels)

Concrete Asphalt Other

Sidewalk Vaults present Y N

Work on Street under a Paving Moratorium Y N

Is this location within the Flood Plain? Y N

Are ADA requirements being met? Y N

Comments

Outcome of Review

Approved



Approved With
Comments

Denied

Ting Chang, P.E.
City Engineer



nationalgrid

July 14, 2020

The City Council of Lowell, Massachusetts

To Whom It May Concern:

Enclosed please find a petition of NATIONAL GRID covering the installation of underground facilities.

If you have any questions regarding this permit, please contact:

John Castro 508-509-5752

If this petition meets with your approval, please return an executed copy to:

National Grid: Lisa Ayres; 1101 Turnpike Street; North Andover, MA 01845; # 978-725-1418

Very truly yours,

Dave Johnson/lla

Dave Johnson
Supervisor, Distribution Design

Enclosures

RECEIVED
JUL 15 2020 PM 1:05

Questions contact – John Castro 508-509-5752

Petition of the Massachusetts Electric Company d/b/a NATIONAL GRID
OF NORTH ANDOVER, MASSACHUSETTS
For Electric Conduit Location:

To the City Council of Lowell, Massachusetts

Respectfully represents the Massachusetts Electric Company d/b/a NATIONAL GRID of North Andover, Massachusetts, that it desires to construct a line of underground electric conduits, including the necessary sustaining and protecting fixtures, under and across the public way or ways hereinafter named.

Wherefore it prays that after due notice and hearing as provided by law, it be granted permission to excavate the public highways and to run and maintain underground electric conduits, together with such sustaining and protecting fixtures as it may find necessary for the transmission of electricity, said underground conduits to be located substantially in accordance with the plan filed herewith marked – Andrews St. - Lowell, Massachusetts.

The following are the streets and highways referred to:

28166996 Andrews St. - National Grid Install 2-6" PVC conduits from new pole 4-50 Andrews St to existing manhole 3-3 on Markley Data Center property roughly 50 feet crossing through public way beginning at a point approximately 140 feet north of the centerline of the intersection of Andrews St. and Bourne St. and continuing approximately 75 feet in a west direction.

Location approximately as shown on plan attached.

Massachusetts Electric Company d/b/a
NATIONAL GRID *Dave Johnson/lla*
BY _____
Engineering Department

Dated: July 14, 2020

ORDERED:

Notice having been given and public hearing held, as provided by law, that the Massachusetts Electric Company d/b/a NATIONAL GRID be and it is hereby granted permission to excavate the public highways and to run and maintain underground electric conduits, together with such sustaining and protecting fixtures as said company may deem necessary, in the public way or ways hereinafter referred to, and to make the necessary house connections along said extensions, as requested in petition with said company dated the 14th day of July 2020.

Said underground electric conduits shall be located substantially in accordance with the plan filed herewith marked – Andrews St. - Lowell, Massachusetts.

The following are the public ways or part of ways along which the underground electric conduits above referred to may be laid:

28166996 Andrews St. - National Grid Install 2-6" PVC conduits from new pole 4-50 Andrews St to existing manhole 3-3 on Markley Data Center property roughly 50 feet crossing through public way beginning at a point approximately 140 feet north of the centerline of the intersection of Andrews St. and Bourne St. and continuing approximately 75 feet in a west direction.

I hereby certify that the foregoing order was adopted at a meeting of the
.....
....., held on the day of, 20

....., 20

Received and entered in the records of location orders of the City/Town of
Book Page

Attest:
.....

..... o'clock,M

at, a public hearing was held on the petition of Massachusetts Electric Company d/b/a NATIONAL GRID for permission to construct the underground electric conduits described in the order herewith recorded, and that I mailed at least seven days before said hearing a written notice of the time and place of said hearing to each of the owners of real estate (as determined by the last preceding assessment for taxation) along the ways or parts of ways upon which the Company is permitted to construct the underground electric conduits under said order. And that thereupon said order was duly adopted.

.....

.....

.....

ORDERED:

Notice having been given and public hearing held, as provided by law, that the Massachusetts Electric Company d/b/a NATIONAL GRID be and it is hereby granted permission to excavate the public highways and to run and maintain underground electric conduits, together with such sustaining and protecting fixtures as said company may deem necessary, in the public way or ways hereinafter referred to, and to make the necessary house connections along said extensions, as requested in petition with said company dated the 14th day of July 2020.

Said underground electric conduits shall be located substantially in accordance with the plan filed herewith marked – Andrews St. - Lowell, Massachusetts.

The following are the public ways or part of ways along which the underground electric conduits above referred to may be laid:

28166996 Andrews St. - National Grid Install 2-6" PVC conduits from new pole 4-50 Andrews St to existing manhole 3-3 on Markley Data Center property roughly 50 feet crossing through public way beginning at a point approximately 140 feet north of the centerline of the intersection of Andrews St. and Bourne St. and continuing approximately 75 feet in a west direction.

I hereby certify that the foregoing order was adopted at a meeting of the
.....
....., held on the day of, 20

....., 20

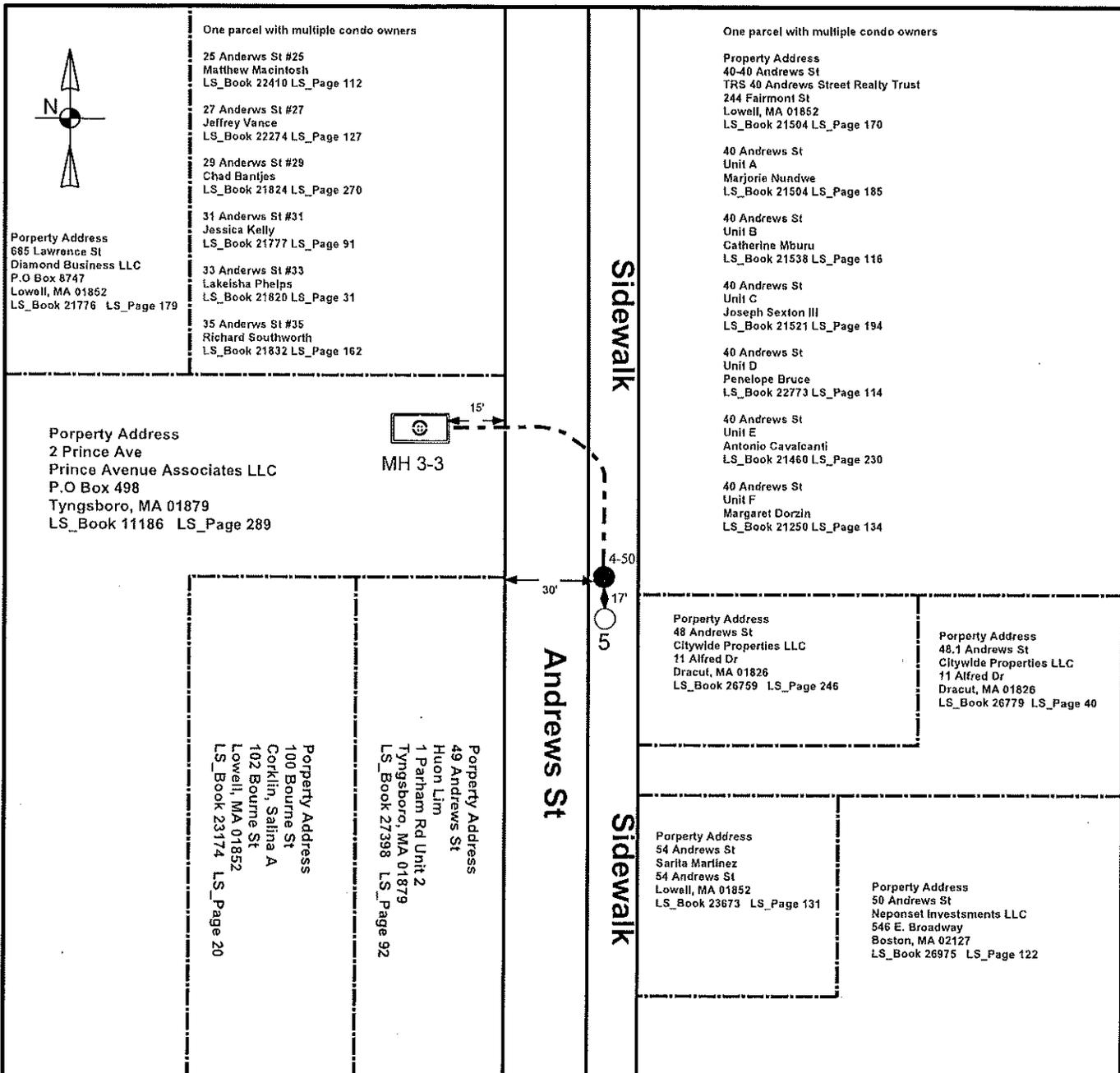
Received and entered in the records of location orders of the City/Town of
Book Page

Attest:
.....

..... o'clock,M

at, a public hearing was held on the petition of Massachusetts Electric Company d/b/a NATIONAL GRID for permission to construct the underground electric conduits described in the order herewith recorded, and that I mailed at least seven days before said hearing a written notice of the time and place of said hearing to each of the owners of real estate (as determined by the last preceding assessment for taxation) along the ways or parts of ways upon which the Company is permitted to construct the underground electric conduits under said order. And that thereupon said order was duly adopted.

.....
.....
.....



UNDERGROUND PETITION		nationalgrid
Urd Pole	3-Phase Pad	
Manhole	Xfmr Foundation	
Pull Box	Primary Ug Wire	Plan Number: 28166996
Hand Hole	Secondary Ug Wire	To Accompany Petition Dated:
	Street Light Wire	To The: City Of Lowell
Single Phase Pad	Service Arrow	For Proposed: conduit section Location: Andrews St
DISTANCES ARE APPROXIMATE		Date Of Original Grant:

