CITY OF LOWELL, MASSACHUSETTS

BOARD OF HEALTH

AGENDA: Board of Health JUNE 3, 2020 at 6:00 P.M. previously scheduled to be held in the Mayor's Reception Room, 375 Merrimack St. 2nd floor, Lowell,MA 01852.

May 28, 2020

Michael Geary, City Clerk 375 Merrimack Street Lowell, Massachusetts 01852

Dear Mr. Geary: In accordance with Chapter 303 of the Acts of 1975 you are hereby notified that a meeting of the Lowell Board of Health will be held on Wednesday, JUNE 3, 2020 @ 6:00 P.M. **As allowed by the Revised Open Meeting Law to meet the social distancing requirements contained in Governor Charles Baker's Executive Order Relative to the COVID-19 outbreak, this meeting will be conducted by conference call.**

AGENDA:

1. New Business

1.I. Conference Call Log-In Information

Documents:

INFORMATION FOR UBERCONFERENCE SIGN IN.PDF

1.II. For Acceptance: Minutes Of The May 6, 2020 Meeting Of The Board Of Health
Motion: To accept the minutes of the May 6, 2020 meeting of the Board of Health.

Documents:

BOH MINUTES - DRAFT 5.6.2020.PDF

1.III. For Review: Tobacco Control Monthly Report Submitted By Cesar Pungirum, Program Director

Documents:

TOBACCO REPORT_MAR-MAY2020.PDF

1.IV. For Review: Monthly Development Services Report Submitted By Senior Sanitary Code Inspector Shawn Machado

Sr. Sanitary Code Inspector Shawn Machado will verbally update the Board.

1.V. For Review: Application For 2020 Beach Permit For The Rynne Beach Submitted By Peter Faticanti, Program Director, Recreation Department

Motion: To approve/deny the 2020 Beach Permit application as submitted by Peter Faticanti, Program Director, Recreation Department.

Documents:

BEACH PERMIT APPLICAITON.PDF

1.VI. For Review: Trinity EMS, Inc. Reports Submitted By Jon Kelley

Documents:

TRINITY EMS LOWELL OVERDOSE REPORT APRIL 2020.PDF

1.VII. Communications: Central Massachusetts Mosquito Control Program

Communication dated 4.6.2020 regarding the availability of Water Management Projects assistance and the June 2020 Spraying Schedule.

Documents:

COMMUNICATION 4.6.2020 - CMMCP WETLANDS MANAGEMENT.PDF
CMMCP SPRAYING SCHEDULE.PDF

1.VIII. Discussion: Lowell Police Department Accreditation Request

1.IX. Discussion: Dr. Peter Connolly - Contract

Discussion regarding the renewal of Dr. Connolly's contract for FY'21 and any possible changes to contract.

Motion: To approve/deny the contract renewal of Dr. Peter Connolly MD

Documents:

CONNOLLY 7.1.19-6.30.20 SIGNED BY BOARD.PDF

2. Old Business

2.I. Update: Service Zone Plan

Update on the Status of the Service Zone Plan if available.

3. Director's Report

3.I. Departmental And Divisional Reports

Documents:

SUBSTANCE ABUSE DIVISION - 06-03-2020 BOH REPORT .PDF

THE NEXT MEETING OF THE LOWELL BOARD OF HEALTH WILL BE HELD ON AUGUST 7, 2020 AT 6:00 PM.
LOCATION TO BE DETERMINED.
PLEASE NOTE THERE IS NO BOARD MEETING SCHEDULED FOR JULY 2020.

INFORMATION FOR UBERCONFERENCE SIGN IN

Join the call: https://www.uberconference.com/kalexander6

Optional dial-in number: 978-287-5504

PIN: 85441

CITY OF LOWELL, MASSACHUSETTS

BOARD OF HEALTH

May 6, 2020

A meeting of the Lowell Board of Health was held on Wednesday, May 6, 2020 by conference call. Chairperson John Donovan called the meeting to order at 6:01 P.M.

Phone-In Participants:
John Donovan, Chairperson
Kathleen Cullen-Lutter, Board Member
Lisa Golden, Board Member
William Galvin, Board Member
Joanne Belanger, Director of HHS
Jo-Ann Keegan, Interim Director of HHS
Shawn Machado, Sr. Sanitary Code Inspector
Dr. Peter Connolly, Medical Consultant
Jon Kelley, Trinity EMS, Inc.
Kurt Brigham, Trinity EMS, Inc.
Casey Rainville, Lowell General Hospital Paramedics

The meeting of the City of Lowell Board of Health was called to order at 6:01 PM by Chairperson John Donovan.

05-06-2020

1. NEW BUSINESS

1.I. **Conference Call Log-In Information**

1.II. **Introduction**: Joanne Belanger, Health and Human Services Director
Interim Health Director Jo-Ann Keegan introduced Joanne Belanger to the Board. Ms. Belanger accepted the position of Health and Human Services Director and began employment on April 21, 2020.

1.III. **For Acceptance**: Minutes of the April 1, 2020 Board of Health Meeting
Motion: To approve the minutes of the April 1, 2020 Board of Health minutes made by Lisa Golden, seconded by Kathleen Cullen-Lutter. All in favor.

1.IV. **Development Services Reports** submitted by Senior Sanitary Code Inspector Shawn Machado
Senior Sanitary Code Inspector Shawn Machado made a verbal report to the Board. No inspections occurred in April due to the State mandated stay at home order. Mr. Machado updated the Board regarding China Star on Broadway St and the Green Forest Tea House on Willie St. Fines have not been paid at this time. The Health Inspectors have been reaching out to the food establishments regarding the Governor's Executive Order regarding the wearing of masks, and people have been calling his office about the order. Currently Mr. Machado is waiting to receive flyers from the City Manager's office regarding the Executive Order to pass out to the establishments.

1.V. **For Review**: Trinity EMS, Inc., Reports submitted by Jon Kelley
Mr. Jon Kelly reviewed the reports with the Board. Jo-Ann Keegan inquired why the reported overdoses were at the lowest point since 2014. Mr. Kelley commented that there is talk of the Fentanyl supplies being down. Quarter 1 totals were low and fell more after the Social Distancing regulations were started. Mr. Kelley inquired if the Board would like a COVID-19 data points report but the Board held off on starting one.

DRAFT

2. OLD BUSINESS

2.I. **Update**: COVID-19
The Board did not vote on the proposed mask regulations due the Governor's Order regarding wearing of masks in public that was scheduled to being on May 6, 2020 making a BOH regulation unnecessary. Board Member Kathleen Cullen-Lutter inquired as to what age masks would be required. Per the Governor's order, any person the age of 2 or greater must wear a mask unless they qualify for an exemption noted in the orders. The Board inquired about the shelter for the homeless COVID patients. Ms. Keegan informed the Board of the various programs being used, such as the State Isolation hotels for active cases, the use of the Stoklosa School for contacts. Ms. Belanger informed the Board that she is working with Mary Shannon Thomas and a plan for solving problems with this population is pending approval. Member Cullen-Lutter inquired further on the use of the isolation hotels and the Stoklosa School. Ms. Belanger went into further detail about the programs and noted that the Sheriff's Department was providing transportation to the locations. Ms. Keegan noted that the Department has reached out to Lowell General Hospital for assistance with testing residents of the Community Teamwork Inc. family shelters.

2.II. **Update**: Service Zone Plan
Ms. Keegan updated the Board on the status of the Service Zone plan. Currently the State is waiting on a copy of an updated contract for inclusion.

3. DIRECTOR'S REPORT

3.I. **Update**: Departmental and Divisional Reports
Ms. Belanger informed the Board that she has held a conference call with the Directors of the four additional departments in Health and Human Services regarding what their goals are towards the reopening of the City Departments.

4. **MOTION: TO ADJOURN**
Motion: To adjourn made at 6:41 PM by William Galvin, seconded by Lisa Golden. All in favor.

THE NEXT MEETING OF THE LOWELL BOARD OF HEALTH WILL BE HELD ON MAY 6, 2020 AT 6:00 PM BY CONFERENCE CALL.

DRAFT

Lowell Tobacco Control Report
March, April and May of 2020

Prepared by: Cesar Pungirum, M.M., J.D.
Program Director

Lowell

Inspections

Due to the measures put into place to help reduce the spreading of the coronavirus, most inspections conducted have been drive-by inspections to ensure Adult-Only Retail Tobacco Stores remained closed, as they are deemed nonessential businesses.

Some of these resulted in actual inspections conducted at Yaya Cigars and Vapes, 309 Chelmsford Street, as the establishment was found to be open on an intermittent basis. On May 12th, I had to return to the establishment with a police officer to compel the owner to close the store.

Pricing Surveys

No pricing surveys were conducted during this period and the Massachusetts Tobacco Cessation and Prevention Program (MTCP) has suspended the requirements until further notice.

Implementation of the new state law: An Act Modernizing Tobacco Control

As of June 1st, no establishment in Lowell will be allowed to sell any traditional flavored tobacco products, including menthol (cigarettes, cigars, chewing tobacco, pipe tobacco, etc). Regular establishments will be allowed to sell non-flavored e-products with a nicotine content of 35mg or less. Adult-Only Retail Tobacco Stores will have no restriction on the nicotine content of non-flavored e-products. All retailers have been reminded of that by a letter that was mailed out earlier this month.

No Menthol, Know Why Campaign

This is a new state campaign aiming to raise awareness in Black, Latin and LGBTQ+ communities about *why* this law matters for racial and health equity and provide information about the resources available to help people quit smoking.

Curbside Guidelines for Adult-Only Retail Tobacco Stores

Adult-Only Retail Tobacco Stores are now allowed to provide curbside service for tobacco products. In order to assist these retailers to implement procedures to prevent the spreading of the coronavirus, as well as, comply with existing local, state, and federal tobacco laws, I mailed them a set of recommended procedures. These procedures were adapted from the guidelines issued by the Cannabis Control Commission. *See attachment.*

Tobacco Control Grant Renewal and Supplemental Funding

We're currently in the process of renewing our tobacco control grant for FY 2021. In addition, we're receiving an extra $30,000 for FY2020 to support the implementation of the new tobacco law.

CURBSIDE GUIDELINES FOR ADULT-ONLY RETAIL TOBACCO STORES

1. "Curbside Operations" is defined as the transfer or dispensing of Tobacco Products by a current Tobacco Product Sales Permit holder who is an Adult-Only Retail Tobacco Store to a vehicle located in the parking area of the Adult-Only Retail Tobacco Store or to an individual at the entrance to the establishment. "Entrance" shall include an access control vestibule or air-lock entrance that is enclosed and physically separated from the retail or other functional areas of the establishment.

2. As of May 26, 2020, Adult-Only Retail Tobacco Stores may conduct pre-orders by phone or electronic means with a customer, who is at least 21 years of age, prior to the purchase and transfer of Tobacco Products curbside.

3. If an Adult-Only Retail Tobacco Store completes a pre-order by phone or electronic means, the retailer may transfer Tobacco Products at a curbside operation subject to the following conditions:

a. Curbside Operations shall occur outdoors and shall be located so as to minimize compromises to security, taking into consideration camera locations, foliage or other obstructions, proximity to the establishment's entrance and similar considerations;

b. All sales must occur at the Adult-Only Retail Tobacco Store. This requirement is satisfied if one of the following has occurred:

i. Sales occur in compliance with the state guidance, including the Reopening Requirements.

ii. Payment is made through one of the following means:

1. by an electronic Internet-based payment platform;
2. by phone in a call-ahead manner;
3. by a mobile payment point-of-sale (POS) system; or
4. by cash within the brick-and-mortar premises entrance. Such transactions would be strictly limited to allow for the pre-arranged cash payment of the Tobacco Product and should require exact change so as to minimize contact and expedite transactions to avoid lines.

c. Scheduled appointments and social-distancing practices consistent with state and federal guidance are encouraged.

d. Adult-Only Retail Tobacco Store agents shall identify the purchasing individuals and any accompanying individuals arriving curbside.

4. Agents shall verify the purchasing customer's age is 21 years of age or older by examining a government-issued photographic identification;

5. To the extent that curbside transfer involves a vehicle, all other individuals in the vehicle must be 21 years of age or older;

6. Adult-Only Retail Tobacco Store agents are not required to physically handle an identification card if verification can be performed by visual inspection or scanning device.

7. Adult-Only Retail Tobacco Stores newly conducting Curbside Operations shall have standard operating procedures that include the following:

a. Identify designated curbside sales area(s), traffic queuing plans, and signage to direct Customers;

b. Ensure traffic does not overflow onto public or private property unless permission has been obtained by the municipality and/or owner.

8. To the extent feasible, Adult-Only Retail Tobacco Stores shall minimize the impact of Curbside Operations on municipalities.

9. Curbside Operations shall not block traffic, sidewalks, or increase lines or crowds; and

10. Adult-Only Retail Tobacco Stores must remain in compliance with the terms of all local rules, regulations, ordinances, and by-laws, including any municipal public health order.

11. Tobacco Product Sales Permit holders shall comply with any applicable orders issued by state or local authorities, including all executive orders and guidance issued by the Governor pursuant to Chapter 639 of the Acts of 1950.

12. Adult-Only Retail Tobacco Stores shall monitor and comply with all state and local guidelines and bulletins, including those establishing social distancing measures.

13. Failure to comply with the above conditions may result in disciplinary action against the Adult-Only Retail Tobacco Stores and their agents up to and including suspension and/or revocation of licensure or registration and any additional civil and criminal penalties established under the Essential Services Order.

Application for Permit to Operate a Bathing Beach

Date of Application: May 21, 2020

City/Town: Lowell, MA

Beach Name: Rogers Beach

Beach Operator Name: City of Lowell Recreation Office

Operator Address and Phone Number: 375 Merrimack St Rm 7
Lowell, MA 01852 978-674-4175

Address/Location of Beach: 300 Pawtucket Blvd Lowell, MA 01854

Water Body: Fresh Water: Merrimack River

Dates of Operation of Beach: From July 1 11am to August 15 7pm

Sampling Frequency (if not weekly, please explain): Weekly

Are Field Data Forms completed in full for each sampling event? Yes

Has Board of Health received timely notification of any exceedances/closures? Yes

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For Board of Health Use Only

Does this beach meet the criteria set forth in 105 CMR 445.000? YES / NO (circle one)

APPROVED / DENIED (circle one) If Denied, Reason: _____

Board of Health Member/Agent: _____

Permit granted on _____ and expires on _____, pending submittal of a renewal application at least 30 days prior to expiration.

Permit Number: _____

Fee Collected: _____

TRINITY
EMERGENCY MEDICAL SERVICE

Overdose Report: **Apr-20** **Lowell, MA**

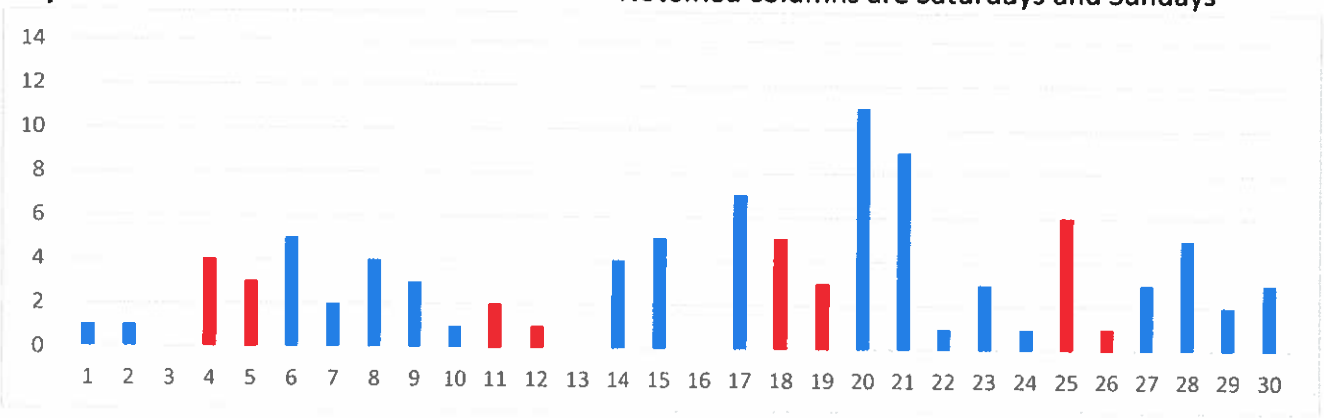
Overdoses: 96 or 3.2 per day

Day of the week:

Day	Mon	Tue	Wed	Thu	Fri	Sat	Sun	
Count	19	20	13	10	9	17	8	96
Average	4.8	5.0	2.6	2.0	2.3	4.3	2.0	

Day of the month:

Note:Red columns are Saturdays and Sundays



Hour of the day:

0	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23
3	4	5	0	0	2	1	2	2	3	5	1	5	9	3	4	4	8	4	6	8	5	6	6

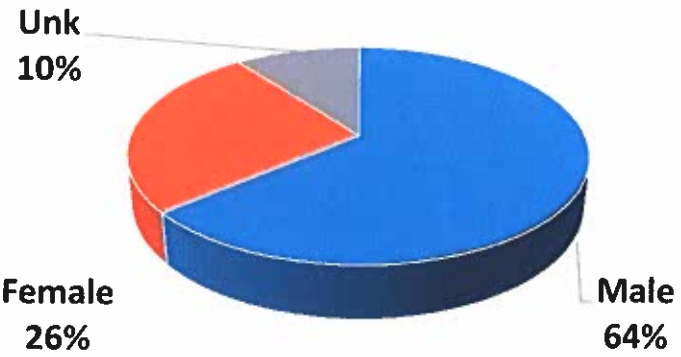
96

Section of the city:

Neighborhood	Count
Acre	17
Back Central	18
Belvidere	3
Centralville	7
Downtown	20
Highlands	3
Lower Belvidere	4
Lower Highlands	13
Pawtucketville	5
Sacred Heart	2
South Lowell	4
	96

Profile of patient

Sex	Count	Avg Age	Range
Female	25	37	20-67
Male	61	42	26-91



Age	#
12 and U	0
13-15	0
16-17	0
18-21	1
22	0
23	0
24	0
25	1
26	7
27	4
28	1
29	3
30	7
31	2
32	2
33	2
34	2
35	4
36	2
37	5
38	0
39	3
40	4
41	2
42	2
43	0
44	3
45	2
46	1
47	2
48	5
49	1
50	1
51-55	4
56-60	10
61-65	0
66-70	1
71 and up	2
Unk	10

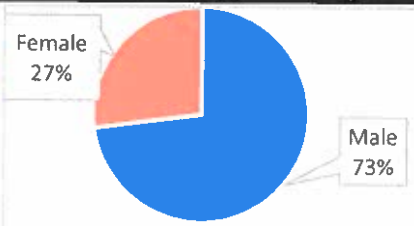
19-Apr	19-May	19-Jun	19-Jul	19-Aug	19-Sep	19-Oct	19-Nov	19-Dec	20-Jan	20-Feb	20-Mar	20-Apr
96	111	93	97	100	83	107	73	95	78	84	75	96
3.2	3.6	3.1	3.1	3.2	2.8	3.5	2.4	3.1	2.5	2.9	2.4	3.2

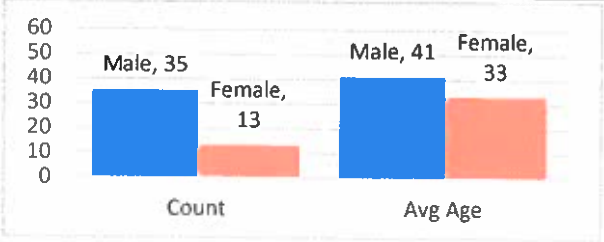
TRINITY EMERGENCY MEDICAL SERVICE

Categorized Opiate Report: Apr-20 Lowell, MA

Priority of patient

Priority 1	26
Priority 2	6
Priority 3	16

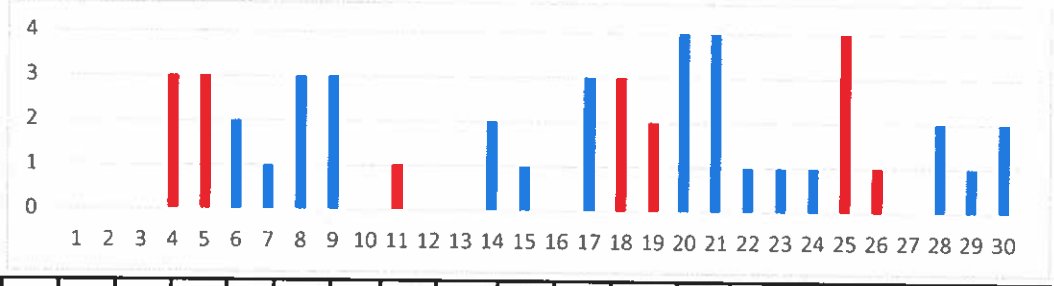




Age	
12 and U	0
13-15	0
16-17	0
18-21	0
22	0
23	0
24	0
25	1
26	5
27	4
28	2
29	1
30	2
31	2
32	2
33	1
34	1
35	1
36	1
37	1
38	0
39	2
40	3
41	1
42	1
43	0
44	1
45	1
46	1
47	1
48	3
49	1
50	1
51-55	2
56-60	6
61-65	0
66-70	0
Unk	0

Day of the week:	#	Avg
Mon	6	1.5
Tue	9	2.3
Wed	6	1.2
Thu	6	1.2
Fri	4	1.0
Sat	11	2.8
Sun	6	1.5

Day of the month: Red are weekends (below)



Hour of the day:	0	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23
	1	2	1	0	0	1	1	1	2	3	2	1	3	5	0	2	2	4	1	4	4	3	3	2

Location of patient	#
Private Residence	18
Public Location- Inside	1
Public Location- Outside	29
Residential Institutuion	0

Narcan used by:			
Lowell FD	4	Lowell PD	6
Trinity ALS	0	Trinity BLS	11
LGH ALS	2	Other	5
Park Ranger	0		

Narcan doses
2mg - 5
4mg - 15
6mg - 1
8mg - 5

Neighborhood

Acre - 8, Back Central - 10, Belvidere - 3, Centralville - 5, Downtown - 11, Lwr Highlands - 7, Pawtucketville - 1, Sacred Heart - 1, South Lowell - 2

Home town of pt

Bradford - 1, Butner - 1, Buxton - 1, Haverhill - 1, Lowell - 31, Lynn - 1, North Andover - 1, North Billerica - 3, Salem - 1, Tewksbury - 1, Wareham - 1, Unknown - 5

Last 12 months All ORI calls

19-Apr	19-May	19-Jun	19-Jul	19-Aug	19-Sep	19-Oct	19-Nov	19-Dec	20-Jan	20-Feb	20-Mar	20-Apr
47	46	44	46	35	46	52	36	37	32	31	28	48
1.6	1.5	1.5	1.5	1.1	1.5	1.7	1.2	1.2	1.0	1.1	0.9	1.6

Last 12 months Priority 1 only

19-Apr	19-May	19-Jun	19-Jul	19-Aug	19-Sep	19-Oct	19-Nov	19-Dec	20-Jan	20-Feb	20-Mar	20-Apr
28	25	30	26	26	27	34	23	27	21	17	19	26
0.9	0.8	1.0	0.8	0.8	0.9	1.1	0.8	0.9	0.7	0.6	0.6	0.9

ORI - daily average

	Q1	Q2	Q3	Q4	Yr avg
2012	0.5	0.8	0.7	0.6	0.7
2013	0.7	1.2	1.1	0.6	0.9
2014	0.8	1.4	1.6	1.4	1.3
2015	1.4	1.7	1.9	1.4	1.6
2016	1.7	1.6	2.0	2.3	1.9
2017	2.0	2.3	2.8	1.8	2.2
2018	2.1	2.0	2.6	2.2	2.2
2019	1.5	1.5	1.4	1.4	1.5
2020	1.0	1.6			

Priority 1 only- daily average

	Q1	Q2	Q3	Q4	Yr avg
2013	0.1	0.2	0.3	0.3	0.2
2013	0.3	0.4	0.5	0.2	0.3
2014	0.3	0.6	0.8	0.9	0.7
2015	0.8	0.7	0.9	0.8	0.8
2016	1.0	1.0	0.9	1.3	1.0
2017	1.2	1.4	1.6	1.0	1.3
2018	1.2	1.1	1.3	1.4	1.3
2019	0.7	0.9	0.9	0.9	0.9
2020	0.6	0.9			

The following data is from Trinity EMS electronic Patient Care Reports. This data is from calls in all 13 communities Trinity provides service for. Only data from April 2020 opioid related calls are included

Trinity EMS Inc provides EMS services for the following communities in MA: Boxford, Chelmsford, Dunstable, Groveland, Haverhill, Lowell, and Dracut. In NH: Atkinson, Danville, Hampstead, Newton, Plaistow, and Sandown.

Only opiate overdoses that Trinity EMS Inc responded to are included. If someone from one of the communities listed above overdosed in another community not listed, it will not be represented in this data set.

System wide, Trinity treated 64 patients with an opioid related issue in April 2020.

Row Labels	Count of Date
LOWELL	31
HAVERHILL	14
(blank)	7
NORTH BILLERICA	3
NORTH CHELMSFORD	1
TEWKSBURY	1
BUXTON	1
SALEM	1
WAREHAM	1
BUTNER	1
BRADFORD	1
LYNN	1
NORTH ANDOVER	1
Grand Total	**64**

The Commonwealth of Massachusetts
STATE RECLAMATION & MOSQUITO CONTROL BOARD
CENTRAL MASSACHUSETTS
MOSQUITO CONTROL PROJECT
111 Otis Street, Northborough, MA 01532-2114
Telephone (508) 393-3055 • Fax (508) 393-8492
www.cmmcp.org

COMMISSION CHAIRMAN
RICHARD J. DAY

EXECUTIVE DIRECTOR
TIMOTHY D. DESCHAMPS

April 6, 2020

City of Lowell
Board of Health
JoAnn Keegan, Interim Director
342 Pine St.
Lowell MA 01851

Dear Town Official,

The Central Massachusetts Mosquito Control Project conducts water management projects for our member communities from October through March. The wetlands project coordinator conducts site assessments, evaluates and prepares projects throughout the year. Water management projects include stream cleaning, ditch maintenance and in some instances pond maintenance. In addition, we assess problem beaver habitat sites for potential mitigation projects. Town officials as well as residents may request assessments.

We would like to provide more services to your town and need your help for potential leads. Please let me know if you have any potential projects and I would be happy to provide an assessment.

For more information you may check out our water management website at www.cmmcp.org/restoration2.htm. Please contact me via email or phone call at proctor@cmmcp.org or (508) 393-3055 ext. 102. Thank you.

Sincerely,

Katrina K. Proctor
Wetland Project Coordinator

Enclosures

PRINTED ON RECYCLED PAPER

BOH
6-3-20

LOWELL HEALTH DEPARTMENT
2020 MAY 18 AM 9:02

THE COMMONWEALTH OF MASSACHUSETTS
STATE RECLAMATION & MOSQUITO CONTROL BOARD

CENTRAL MASSACHUSETTS
MOSQUITO CONTROL PROJECT

111 Otis Street, Northborough, MA 01532 - 2414
Telephone (508) 393-3055 • Fax (508) 393-8492
www.cmmcp.org

COMMISSION CHAIRMAN
RICHARD DAY

EXECUTIVE DIRECTOR
TIMOTHY D. DESCHAMPS

May 15, 2020

City of Lowell
Health Department
Lowell, MA 01581

Central Massachusetts Mosquito Control Project personnel will be in your community to respond to residents' concerns about mosquitoes in their area on the following dates in June/July:

June 3, 10, 17, 24, July 1

All dates are subject to change due to weather conditions, mosquito populations, mosquito virus activity and/or special event spraying. This program will shut down when cool night time temperatures become predominant in the area. A detailed notice about our spray schedule is posted on the CMMCP phone system after 3:30 p.m. each day, and it is also listed on our website at https://www.cmmcp.org/pesticide-information.

Requests for service may be recorded by calling the CMMCP office at (508) 393-3055 between 7:00 AM - 3:30 PM, Monday through Friday, or logging on to https://www.cmmcp.org/. Results of these requests may initiate an application of mosquito insecticides to defined, site-specific areas of town. These applications will be performed by using truck-mounted equipment staying on paved surfaces.

Per 333CMR13.03(1)(a): "Wide Area Applications of pesticides and mosquito control applications of pesticides approved by the State Reclamation and Mosquito Control Board shall not be made to private property which has been designated for exclusion from such application by a person living on or legally in control of said property." For more information please check: https://www.cmmcp.org/pesticide-information/pages/pesticide-exclusion.

Please list this information in the local newspapers and on the local cable access channels if possible. Thank you for your assistance.

Sincerely,

Timothy D. Deschamps

Executive Director

cc: City/Town Clerk
Police Department

LOWELL HEALTH DEPARTMENT
2020 MAY 18 AM 9:02

THIS AGREEMENT made and entered into this Eleventh day of March, 2019, by and between PETER S. CONNOLLY, M.D., an individual having a usual place of business at 100 Pettey Lane, Westport, MA 02790, Bristol County, Commonwealth of Massachusetts, hereinafter called "CONSULTING PHYSICIAN", and the CITY OF LOWELL, a municipal corporation duly established by law and located in County of Middlesex and Commonwealth of Massachusetts acting by and through its Board of Health, hereinafter called "CITY", WITNESSETH: That

WHEREAS, the CITY is desirous of employing a part-time CONSULTING PHYSICIAN to provide medical consulting services to the Lowell Board of Health and the Health Department of the City of Lowell; and

WHEREAS, the CONSULTING PHYSICIAN has offered to provide such services to the CITY and the CITY has accepted the CONSULTING PHYSICIAN'S offer, subject to the conditions and agreements herein contained;

WHEREAS, the CONSULTING PHYSICIAN has stated that he is duly qualified to render such services to the CITY;

NOW, THEREFORE, IT IS AGREED by and between the parties hereto, as follows:

-1-

The CONSULTING PHYSICIAN agrees that he will provide such professional medical expertise, consultation and recommendations to the City Manager, Health Director, Public Health Nurse Manager, and Nurse Coordinator on matters relating to public health, communicable diseases, emergency preparedness, chronic disease prevention, and school health issues, including but not limited to meetings of the Board of Health; Consultant to Public and Private Schools MGL Ch. 71, Sec. 53, general consultation related to the health of the school population; or emergency response issues; provide prescriptions and standing orders as needed;

-2-

Payments under this Agreement shall not exceed SIX THOUSAND ($6,000.00) DOLLARS, during the period commencing July 1, 2019 and terminating June 30, 2020. This Agreement is expressly subject to and contingent upon an annual appropriation of funds by the City Council. It is further understood that such employment is to be considered part-time and not full-time. The CONSULTING PHYSICIAN shall be compensated at the rate of ONE HUNDRED ($100.00) DOLLARS per hour.

Payment shall be made on the twentieth day of the month for all services provided during the preceding month, provided bills containing detailed information are submitted to the Health and Human Services Department on or before the first day of the month in which payment is to be made and after approval of said bills by the Director of the Health and Human Services Department.

-4-

This CONTRACT is subject to all laws, federal, state, and local, which are applicable to this Contract, and it is presumed that the CONSULTING PHYSICIAN is cognizant thereof.

-5-

The CONSULTING PHYSICIAN agrees that his attention has been called to the provisions of the "Reserve System" Ordinance of the City of Lowell, which is now incorporated in "The Code of Ordinances City of Lowell, Massachusetts", passed by the City Council on December 23, 2008 and Amendments Thereto and that each purchase order, so-called, issued in accordance with Section 28-32 of said Code to cover the services rendered under this Agreement shall be made a part hereof by reference. It is further agreed that no obligation shall be considered to have been incurred under this Agreement unless and until a purchase order shall have been duly issued and approved.

And further, that the obligation incurred shall be limited to the amount set forth in the purchase order or purchase orders duly issued and approved.

-6-

The CONSULTING PHYSICIAN shall give his attention constantly to the faithful performance of the work and shall keep the same under his personal control and shall not assign nor sublet the work or any part thereof without the previous written consent of the City of Lowell and shall not, either legally or equitably, assign any of the monies payable under this Agreement or its claim thereto unless by and with the written consent of the City of Lowell.

It is further agreed by the CONSULTING PHYSICIAN that, in the event the CITY is sued in a court of law or equity, or demand is made upon the CITY for payment of any damages arising out of the CONSULTING PHYSICIAN'S performance or non-performance of this Contract, then the CONSULTING PHYSICIAN, without reservation, shall indemnify and hold harmless the CITY against any and all claims arising out of the CONSULTING PHYSICIAN'S performance or non-performance of this Agreement.

-8-

The undersigned certifies under penalties of perjury that this quote or proposal has been made and submitted in good faith and without collusion or fraud with any other person. As used in this certification, the word "person" shall mean any natural person, business, partnership, corporation, union, committee, club or other organization, entity, or group of individuals.

-9-

It is understood and agreed by the CITY and the CONSULTING PHYSICIAN that pursuant to the Code of the City of Lowell, Chapter 28, Article V, a Contract Performance Record Form must be completed on this contract by the Department Head or her designee, who is supervising this contract, and such Contract Performance Record Form must be submitted to the City Manager, City Auditor, and Purchasing Agent prior to release of final payment under this contract. If requested by the CONSULTING PHYSICIAN a copy of the Contract Performance Record Form shall be furnished to the CONSULTING PHYSICIAN.

-10-

It is further agreed that the City of Lowell may terminate this Agreement without cause, upon fourteen (14) days' written notice to the other party, sent by certified mail, to the usual place of business of the other party. The City may also terminate this Agreement at any time for cause.

-11-

The CONSULTING PHYSICIAN certifies that any and all taxes and municipal fees due and owing to the City of Lowell have been paid in full.

Consulting Physician shall possess and maintain a medical degree and a valid license to practice medicine within the Commonwealth of Massachusetts.

IN WITNESS WHEREOF, the said PETER S. CONNOLLY, M.D., and the said CITY OF LOWELL have hereto and to a duplicate and triplicate hereof caused their corporate seals to be affixed, if any, and these presents, together with said duplicate, and triplicate hereof, to be signed in their name and behalf by their duly authorized officers the day and year first above written.

APPROVED:

Eileen M. Donoghue
City Manager

Peter Connolly, MD
Peter S. Connolly, M.D.

030383683
Federal I.D. or Social Security No.

APPROVED AS TO FORM:

Christine P. O'Connor
City Solicitor

Date: March 11, 2019

CITY OF LOWELL

Julian Keegan

Rita Golden

MD

BOARD OF HEALTH

Bryan Perry
City Auditor

P. Michael Vaughn
Chief Procurement Officer

NON-COLLUSION CLAUSE

ENCLOSED IS THE STATEMENT THAT MUST BE SIGNED AND RETURNED WITH YOUR PROPOSAL/BID

The undersigned certifies under penalties of perjury that this proposal/bid has been made and submitted in good faith and without collusion or fraud with any other person. As used in this certification, the word "person" shall mean any natural person, business, partnership, corporation, union, committee, club or other organization, entity, or group of individuals.

Peter Conlon

Signature of individual submitting bid or proposal

Peter Conlon

Name of Business

I certify under the penalties of perjury that I, to my best knowledge and belief, have filed all tax returns and paid all state taxes required under law.

Signature of Individual or
Corporate Name (MANDATORY)

BY: Peter Connolly

030383683
Social Security or Federal ID#

Approval of contract or other agreement will not be granted unless this certification clause is signed by the applicant.

Your social security number will be furnished to the Massachusetts Department of Revenue to determine whether you have met tax filing or tax payment obligations. Providers who fail to correct their non-filing or delinquency will not have a contract or other agreement issued, renewed, or extended. This request is made under the Authority of Mass. G.L. c.62C s.49A.

THE CITY OF LOWELL IS REQUIRED TO REPORT ALL ACTIVITY BY MINORITY BUSINESS ENTERPRISES (M.B.E.'s) AND WOMAN BUSINESS ENTERPRISES (W.B.E.'s).

CONTRACTORS ARE ENCOURAGED TO EMPLOY M.B.E.'s AND W.B.E.'s WHENEVER POSSIBLE, AND ALSO REPORT THEIR PARTICIPATION TO THE CONTRACT SOURCE.

COMPANY NAME: Peter Cannolly

BY: Peter Cannolly

PLEASE INDICATE WHETHER OR NOT YOU ARE AN M.B.E. OR W.B.E. BY CHECKING ONE OF THE FOLLOWING:

_____ YES, I AM A CERTIFIED M.B.E. OR W.B.E.

X NO, I AM NOT AN M.B.E. OR W.B.E.

Board of Health Report – June 3rd, 2020

Substance Abuse and Prevention Division, Lowell Health Department

Substance Abuse Coordinator, Division Manager
Lainnie Emond, LMHC

Prescription Drug Monitoring Program (PDMP) Grant Initiatives:

- Lainnie continues to work with the Co-Chairs of the Mayor's Opioid Epidemic Crisis Task Force. She has engaged in no planning as the March and April meetings were canceled due to social distancing measures.
    - *Upcoming Meetings: May 18th from 5:30-6:30pm (virtual), Monday June 29th from 5:30-6:30pm (TBD).*
- Lainnie continues to lead Data Subcommittee of the Mayor's Opioid Task Force. Meetings are being held virtually. Agreed to hold off on creating a new "Opioid Trends in Lowell, MA" report until a topic is identified that would benefit the provider community.
- Lainnie continues to work the Lowell Police Department and UMass Lowell grant partners to document the progress of the grant for the final report, as the PDMP grant ends in September 2020.

Lowell CO-OP and Related Efforts:

- Lainnie continues to be involved in administrative planning for the Lowell CO-OP, including co-facilitating Lowell CO-OP Supervisors Meetings and working with team and grant partners to ensure effectiveness of the team. All meeting are being held virtually or via conference call at this time.

Additional Substance Abuse Coordinator Activities:

- Lainnie continues to be the point person for www.DrugFreeGreaterLowell.org (see MOAPC report).
- Lainnie has helped to create the template for an education project re: adult marijuana use and youth prevention through the Tewksbury Substance Abuse Prevention Collaborative coalition.
- Lainnie continues to manage daily activities of the Substance Abuse and Prevention Division. The Division is checking-in twice a week via a virtual platform to share updates and provide mutual support.
    - Lainnie, Maricia Verma (Lowell CO-OP Supervisor), Joe Aniello (Clinical Recovery Specialist), and Shannon Gray (Outreach Health Educator) have been working from home since March 23rd. Andres Gonzalez (Syringe Collection Program Coordinator) has continued to respond to incoming syringe pick-up requests and proactive pick-ups.

Massachusetts Opioid Abuse Prevention Collaborative (MOAPC)
*** Lainnie Emond is overseeing the MOAPC Coalition and grant efforts in the interim***

Strategy One (implement Life Skills Training across the cluster): *Life Skills Training is an evidenced based prevention curriculum supported by the Bureau of Substance Addiction Services.*

- No updates at this time.

Grant Strategy Two (coordination and promotion of education on harm reduction strategies):

- Several organizations within the MOAPC cluster offer Narcan training and Narcan kits while engaging in appropriate social distancing measures.
- Many towns in the Greater Lowell cluster continue to engage in post-overdose follow-up with precautions due to COVID-19.

Drug Free Greater Lowell Website

- www.DrugFreeGreaterLowell.org is being maintained via the MOAPC grant. The COVID-19 resource page related to mental health, substance abuse treatment and recovery, and youth prevention is being updated regularly.

2020 Website Analytics

	Jan	Feb	Mar*	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
Total page Views	645	497	--	470	--	--	--	--	--	--	--	--
Unique Page Views	496	362	--	329	--	--	--	--	--	--	--	--

**Analytics for March were unavailable at the time that this BOH report was submitted.*

Other Updates

- It was announced by BSAS on April13th that the MOAPC grant will be extended through June 31st, 2020. BSAS reported that they had to adjust their timeline to release the new prevention RFR due to COVID-19, and in doing so made the decision to extend the MOAPC and Substance Abuse and Prevention Collaboration (SAPC) grants.
- Due to the grant extension, the MOAPC Coalition Coordinator position job description will be posted.
- The MOAPC grant is paying for two MOAPC Coalition members to attend Adcare's virtual New England Institute of Addiction Studies summer program from June 1st – 4th.

Partnerships for Success (PFS)
Shannon Gray, Outreach Health Educator

Strategy One (social media and education dissemination to high school-aged youth re: sharing prescription medications):

PFS Social Media Campaign:

Shannon is making necessary updates to the social medial "meme" campaign and related-messaging. Shannon is working with the PFS grant's assigned Technical Assistance Liaison and BSAS Grant Coordinator to gather feedback. Updates will be sent to the contracted graphic designer for creation. Instead of running focus groups with youth to gather their feedback on the memes, we will be gathering youth feedback from an online survey about the possible memes instead of running focus groups to adjust for social distancing measures placed because of COVID-19. This feedback will hopefully be gathered and analyzed by mid-June.

Strategy Two (social media and education dissemination to parents/guardians and high school-aged youth re: proper disposal and storage):

"Help Keep Our Kids Safe" Campaign

The prescription medication educational flier for parents/guardians was printed and will be distributed to local programs who have access to parents/guardians; programs will then share with parents/guardians over the next couple of months. Shannon worked with PFS Coalition members to identify additional methods of flier distribution to reach parents/guardians of high-school aged youth. As social distancing measures set in place for COVID-19 have impacted direct contact for flier dissemination and education, PFS Coalition members have also been provided the educational flier electronically to share.

Monthly Meeting:

The Partnerships For Success Coalition meeting was held April 22nd from 1-2pm via Zoom. The next Coalition meeting is scheduled for May 27th and will be held virtually.

Outreach Health Educator Position:

Due to the impact of COVID-19, Shannon and other nonessential staff at the Lowell Health Department have been working from home since the last week of March. Shannon has created, and is continuing to update, a new timeline for PFS grant activities to adjust for recommendations set in place for COVID-19.

Lowell Community Opioid Outreach Program (CO-OP) – **Overview**
Maricia Verma, Lowell CO-OP Supervisor

Lowell CO-OP Data

--	Apr 2019	Apr 2020*	Total 2019	Total 2020
Total Encounters	47	17	667	151
Unique Encounters	29	5	378	83
Initial Interaction	9	1	100	22
OD Follow-Up	11	0	116	10
Section 35	1	0	20	3
Clinical Clients	4	4	40	15
Disseminate Narcan	6	0	141	13
SUD Treatment	12	1	158	27
Medical Treatment	5	1	33	6
Other Services	8	1	47	20
Misc. Outreach	--	0	1581	43

Due to restrictions placed on Lowell CO-OP staff because of Corona virus (COVID-19), data analysis has been restricted to electronic records only. When remote work requirements are lifted the data analysis of both electronic and paper records will be revised.

Outreach and Educational Events

- Due to COVID-19 concerns, outreach and educational events have been temporarily suspended.

Relationship Building

- Due to COVID-19 concerns, in-person relationship building has transitioned to phone and email conversations. Although no new relationship building was engaged during April and Maysdsd, Lowell CO-OP team members have maintained contact with local partners and collaterals working with the same population.

Additional

- 3/23/2020: In order to reduce the physical presence of employees in public buildings, the City of Lowell asked that non-essential workers begin working remotely. Lowell CO-OP Supervisor and Clinical Recovery Specialist were included in those who were asked to work remotely.
- 4/29/2020 The Lowell CO-OP Supervisor and Clinical Recovery Specialist (CRS) received cellphones to facilitate their remote work. Fliers were printed created and sent out to partners to advertise the new cell phone numbers, as well as advertise phone numbers for the main Lowell CO-OP cellphone and the phone number for the Lowell House Clinical Outreach Specialist on the Lowell CO-OP.
- Lowell House Outreach Specialist, member of the Lowell CO-OP, has been distributing Narcan to community partners on a bi-weekly basis via Lowell House's Overdose Education and Naloxone Distribution grant.

Lowell Community Opioid Outreach Program (CO-OP) – **Clinical Services**
Joseph Aniello, Clinical Recovery Specialist

Please note that "Clinical Staff" for the Lowell CO-OP are completed by Joseph Aniello, Maricia Verma (Lowell CO-OP Supervisor), and Gianna Sandelli (Outreach Specialist from Lowell House Addiction Treatment and Recover).

Lowell CO-OP Clinical Services Data – 2020

--	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Clinical Sessions	--	--	18	16	--	--	--	--	--	--	--	--	34
Clinical Clients	--	--	7	4	--	--	--	--	--	--	--	--	11
Initial Interaction	--	--	1	0	--	--	--	--	--	--	--	--	1
Medical Treatment	--	--	4	1	--	--	--	--	--	--	--	--	5
Transportation	--	--	2	0	--	--	--	--	--	--	--	--	2
Housing	--	--	5	0	--	--	--	--	--	--	--	--	5
Financial	--	--	5	2	--	--	--	--	--	--	--	--	7
DCF	--	--	4	4	--	--	--	--	--	--	--	--	8
Other	--	--	18	0	--	--	--	--	--	--	--	--	18

Definitions of Data Categories	
Clinical Sessions	Total number of clients that have engaged in clinical case management with Lowell CO-OP Clinical Staff. Includes duplicates of clients.
Clinical Clients	Total number of unduplicated clinical clients that were engaged by Clinical Staff.
Initial Interaction	Total number of clients that the Clinical Staff began clinical case management services during the month.
Transportation	Total number of instances where Clinical Staff case management for clinical clients with regard to transportation services.
Housing	Total number of instances where Clinical Staff performed case management with clinical clients in regard to housing services.
Financial	Total number of instances where Clinical Staff performed case management with clinical client in regard to financial services.
DCF	Total number of instances where Clinical Staff performed case management with clinical clients in regard to services related to the DCF.
Other	Total number of instances where Clinical Staff performed case management with clinical clients for any other service.
Case Management	The process of assessment, planning, facilitation, care coordination, and advocacy for clinical clients' ongoing psychosocial needs for the promotion of long term substance use recovery.

Additional

- Clinical Recovery Specialist, Lowell CO-OP Supervisor, and Outreach Specialist have continued to maintain contact with clients and collaterals on a remote basis while working from home during the COVID-19 pandemic.

Syringe Collection Program
Andres Gonzalez, Syringe Collection Program Coordinator

City Department and Community Partner Engagement:

- Salvation Army
- Portuguese American Cvc League
- Lowell Community Health Center
- Life Connection Center
- Healthy Streets
- UMass Lowell
- Trinity E.M.S.
- Middlesex County Superior Court
- Mass DOT
- Office of the City Manager
- Lowell CO-OP
- Department of Planning & Development
- Lowell Street Department
- Lowell Police Department
- Lowell Parks Department

Virtual Meetings Attended:

- 4/29/2020: Greater Lowell Opioid Task Force Meeting (Zoom)

Areas Proactively Swept for Discarded Syringes:

- Dutton Street Bridge
- Riverfront Park
- Le Lachur Park
- Lowell Locks
- Eastern Canal Park
- Hunts Falls Bridge
- George Street
- Favor Street
- Rogers Street Bridge
- South Common Park
- North Common Park
- Thorndike Overpass
- Eastern Canal Park
- Concord River
- Point Park
- Bridge Street Park
- River Bike Path
- Lincoln Street

Syringe Collection Activity 2019 and 2020

Total Number of…	April 2019	May 2019	April 2020	May 5th-14th 2020	Total 2019 (Apr-Dec)	Total 2020
Discarded pick-up requests*	8	6	14	3	188	82
Incoming calls for pick-up requests**	6	22	9	7	144	54
Syringes picked-up while responding to **all** discarded pick-up requests	49	240	124	49	2,214	1,230
Syringes picked up during Community Clean-up Events	0	20	**0**	0	443	0
Syringes proactively picked-up while in the community	493	967	882	541	8,615	4,049
Hours proactively picking-up discarded syringes	9	20	51	25.5	329	210.5

**Discarded syringe pick-up request from City Employees (ie. police, fire) and Trinity EMS.*
***Discarded syringe pick-up request from Lowell residents.*