



Lowell Public School Committee

Special Meeting Agenda

Date: August 26, 2020
Time: 6:30PM
Location: City Council Chamber, 375 Merrimack Street, 2nd Floor, Lowell, MA 01852

1. **SALUTE TO FLAG**

2. **ROLL CALL**

3. **SPECIAL ORDER OF BUSINESS**

- 3.1. Communication Remote Participation:
Members Of The Public May View The Meeting Via LTC
And Those Wishing To Speak Regarding A Specific
Agenda Item Shall Register To Speak In Advance Of The
Meeting By Sending Email To The Superintendent
Indicating The Agenda Item And A Phone Number To Call
So That You May Be Teleconferenced In To The Meeting.
Email Address Is Mpalazzo@Lowell.k12.Ma.us If
No Access To Email You May Contact At 978-674-4324.

4. **PERMISSION TO ENTER**

5. **REPORTS OF THE SUPERINTENDENT**

- 5.1. School Reopening Update

Documents:

[SCHOOL REOPENING UPDATE PRESENTATION 8-26-20 \(1\).PDF](#)

5.2. Facilities Update

Documents:

[FACILITIES.PDF](#)

6. **UNFINISHED BUSINESS**

6.1. Adoption Of Final 2020-2021 School Calendar Following Requested State Waiver Approval

Documents:

[1- CALENDAR OPTION FOR 170 SCHOOL DAYS- 2020-2021 SCHOOL CALENDAR.PDF](#)

7. **ADJOURNMENT**

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Lowell Public Schools

School Reopening Update:

Supporting Teachers and School-Based Staff for In-Person and Remote Learning

August 26, 2020



LOWELL

PUBLIC SCHOOLS

Timeline



- Step 1: By July 31, Districts must complete and submit a preliminary reopening plan to DESE



- Step 2: By August 14, Districts must finalize their comprehensive reopening plans, submit them to DESE and release them publicly.

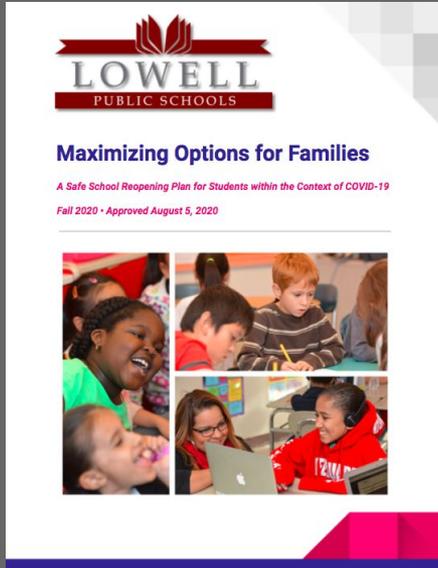


- Step 3: August 17th, Administrators return and participate in school readiness preparation for a safe school reopening



- **Step 4: August 31st, Teachers/School-based Staff return for the first day of extended professional development as part of the newly adopted school calendar**

- Step 5: Students return - September 17



Agenda: Preparing for a Safe Reopening

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- How will we support teachers and school-based staff to meet the needs of both in-person and remote learners?
 - How many seats will be available on Sept 17 at each school, at each grade level and within each program for in-person learning?
 - How are we supporting families in choosing between in-person and remote learning to start the school year?





Learning Management System (LMS) Update



FLORIDA VIRTUAL
SCHOOL



- Student Participation
- Student Assessments
- Parent Access as an Observer
- Course content
- Embed into Google Classroom
- Embed links to lessons and videos



Professional Development

Sample School-based Professional Development Schedule

8:00-9:00	Principal Directed COVID Safety and Protocols
9:00-10:00	Principal Directed Teaching and Learning
10:00-11:00	Remote Learning PD
11:00-noon	Team Planning
noon-2pm	Planning/Classroom set-up





Professional Development

-
- Team Building Activity
 - Operations/Procedures
 - (examples: PPE supplies, classroom set-up, building capacity, in-person protocols, etc...)
 - Student Expectations
 - (examples: student attendance, course participation rates, grading, etc...)





Professional Development

-
- Staff Expectations
 - (examples: schedule, student/teacher communications, parent/teacher communications, etc...)
 - Teaching and Learning
 - (examples: remote learning practices, PD on hardware, PD on software, review adjusted curriculum maps, flipped classrooms, etc...)
 - SEL and wrap around supports for students





In-Person and Remote Seats by School

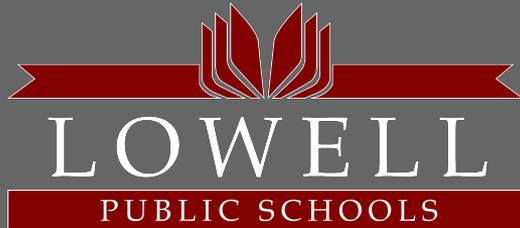
SCHOOL	In Person Seats	Remote Seats	Total Enrollment	SCHOOL	In Person Seats	Remote Seats	Total Enrollment
Adie	55		55	McAvinnue	145	369	514
Bailey	140	370	510	Moody	96	162	258
Bartlett	147	345	492	Morey	141	339	480
BRIDGE	11	15	26	Murkland	150	400	550
Butler	131	440	571	Pawtucketville	124	374	498
Cardinal	45	96	141	Pyne	152	341	493
Career Academy	40	42	82	Reilly	130	396	526
Daley	180	518	698	Robinson	176	523	699
Greenhalge	136	328	464	Shaughnessy	130	391	521
Laura Lee	26		26	STEM	199	674	873
Leblanc	23		23	Stoklosa	168	526	694
LHS	500	2613	3113	Sullivan	160	496	656
Lincoln	128	401	529	Wang	190	518	708
McAuliffe	144	365	509	Washington	96	101	197

In Person Seats	Remote Seats	Total Enrollment
3763	11143	14906



2020-21 Seat Assignment Process

-
- To date (8/25), 5,577 forms have been submitted
 - Of these forms, 4,458 in-person requests have been submitted
 - The open period for submitting in-person requests is August 19-August 27
 - Next Steps
 - The data is being examined for duplicate applications
 - The weights are being finalized for the lottery for in-person seats
 - Family outreach calls are being made by central office staff, school-building staff and school-building teams



Next Steps



- Step 1: By July 31, Districts must complete and submit a preliminary reopening plan to DESE



- Step 2: By August 14, Districts must finalize their comprehensive reopening plans, submit them to DESE and release them publicly.



- Step 3: August 17th, Administrators return and participate in school readiness preparation for a safe school reopening



- **Step 4: August 31st, Teachers/School-Based Staff return for the first day of extended professional development as part of the newly adopted school calendar**
- Step 5: Students return - September 17

Lowell Public Schools

Facilities Analysis

School Committee Presentation - August 26, 2020





Building Capacity for In-Person Learning

	Cardinal	Greenhalge	Laura Lee	Lincoln	Adie Day	McAuliffe	McAvinne	Moody	Morey	Murkland	Paw Memorial	Railly	Shaughnessy	Washington	Bartlett	Pine/Arts	Stem	Butler	Daley	Leblanc	Riverside/BRO/CE	Robinson	Stoklosa	Sullivan	Wang	Career Academy	Lowell High & FA		
FACILITY																													
Windows which open	102	111	168	55	141	n/a	136	140	148	117	150	185	416	106	124	337	237	265	120	238	81	24	140	55	410	444	66	1270	
Windows which do not open	62	9	1	2	33	n/a	70	0	0	0	52	0	0	14	0	19	8	15	0	10	0	0	0	0	0	0	0	250	
Classroom Fillers in Building	21	0	34	0	28	n/a	30	40	0	0	32	42	27	24	0	43	32	42	30	60	0	0	30	8	48	50	0	0	
Classroom Fillers remaining to be changed	0	0	34	0	4	n/a	0	0	0	0	0	0	0	0	0	0	0	0	0	36	0	0	0	0	0	0	0	0	
SAFETY EQUIPMENT																													
# of foggers needed for start of school (to be procured)	1	1	1	0	1	1	1	1	1	1	1	1	1	1	1	1	1	2	1	1	1	1	2	1	1	1	1	0	1
Foggers on hand now	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	5
# of handwashing stations needed for start of school	63	14	82	6	55	55	55	14	43	50	75	37	53	53	15	54	81	37	34	76	13	8	58	26	41	53	8	228	
# of hand sanitizing stations now	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
# of hand sanitizing stations (to be procured)	TBD	TBD	TBD	TBD	TBD	TBD	TBD	TBD	TBD	TBD	TBD	TBD	TBD	TBD	TBD	TBD	TBD	TBD	TBD	TBD	TBD	TBD	TBD	TBD	TBD	TBD	TBD	TBD	TBD
Air purifiers needed for start of school	24	9	30	6	31	14	34	44	16	32	29	39	30	26	26	34	42	55	28	26	11	8	47	46	43	43	11	202	
Air purifiers on hand now	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Dividers/barriers planned for front desk(to be procured)	18	18	18	5	18	5	18	18	18	18	18	18	18	18	18	18	18	18	18	18	18	5	18	18	18	18	5	66	
Dividers/barriers emplaced now	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

*Revised as of 8/24/20



Lowell Public Schools

Building Capacity for In-Person Learning

	Bayley	Cardinal	Greenhalpe	Laura Lee	Lincoln	Adie Day	McAuliffe	McAvinnue	Moody	Morey	Murkland	Paw. Memorial	Rafferty	Shaughnessy	Washington	Bartlett	Pyne/Arts	Stem	Bulfinch	Daley	Leblanc	Riverside BRIDGE	Robinson	Stoklosa	Sullivan	Wang	Career Academy	Lowell High & FA	
BUILDING SUPPLIES																													
Hand Sanitizer (Gallons) to be procured	52	19	65	13	67	30	74	95	35	69	63	94	65	56	56	74	91	119	61	56	24	17	102	100	93	93	24	302	
Hand Sanitizer (on hand)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Soap Dispensers in Place	59	11	52	6	27		31	49	10	36	45	20	32	39	11	40	66	15	28	57	9	8	35	21	32	31	8	136	
Soap Dispensers (to be procured)	4	3	10	0	28	0	24	6	4	7	5	55	5	14	4	14	15	22	6	19	4	0	23	5	9	22	0	184	
Betco Disinfectant Concentrate (yields 128 gallons/case)	128	128	128	128	128	128	128	128	128	128	128	128	128	128	128	128	128	128	128	128	128	128	128	128	128	128	128	128	256
Disinfectant Spray Bottles	8	8	8	8	8	8	8	8	8	8	8	8	8	8	8	8	8	8	8	8	8	8	8	8	8	8	8	8	
Waste Disposal Medium																													

*Revised as of 8/24/20



Lowell Public Schools

Building Capacity for In-Person Learning

	Lowell High & FA	Career Academy	Ware	Sullivan	Stoklossa	Robinson	Riverside	BRIDGE	Leblanc	Daley	Butler	Stem	Pyme/Arts	Bartlett	Washington	Straughnessy	Rutley	Paw Memorial	Murkland	Moroy	Moody	McAvinue	McAuliffe	Adele Day	Lincoln	Laura Lee	Greenhalge	Cardinal	Bailey					
SAFETY MESSAGING - (In Place)																																		
Social Distancing Signs (product-placement by 17AUG)	250	250	250	250	250	250	250	250	250	250	250	250	250	250	250	250	250	250	250	250	250	250	250	250	250	250	250	250	250	250	250	250		
Markings for Desk Spacing	00	00	00	00	00	00	00	00	00	00	00	00	00	00	00	00	00	00	00	00	00	00	00	00	00	00	00	00	00	00	00	00		
Bathroom Signage (product-placement on 17AUG)	00	00	00	00	00	00	00	00	00	00	00	00	00	00	00	00	00	00	00	00	00	00	00	00	00	00	00	00	00	00	00	00		
Elevator Signage (product-placement by 17AUG)	00	00	00	00	00	00	00	00	00	00	00	00	00	00	00	00	00	00	00	00	00	00	00	00	00	00	00	00	00	00	00	00	00	
Main Office Delivery Station and Protocol (In Place)	00	00	00	00	00	00	00	00	00	00	00	00	00	00	00	00	00	00	00	00	00	00	00	00	00	00	00	00	00	00	00	00	00	
Food Services/Ops - Vendor Delivery Station and Protocol (In Place)	00	00	00	00	00	00	00	00	00	00	00	00	00	00	00	00	00	00	00	00	00	00	00	00	00	00	00	00	00	00	00	00	00	00
PERSONAL PROTECTIVE EQUIPMENT (available)																																		
Face Masks	250	250	250	250	250	250	250	250	250	250	250	250	250	250	250	250	250	250	250	250	250	250	250	250	250	250	250	250	250	250	250	250	250	
Face Shields	20	20	20	20	20	20	20	20	20	20	20	20	20	20	20	20	20	20	20	20	20	20	20	20	20	20	20	20	20	20	20	20	20	20
Protective Gowns	50	50	50	50	50	50	50	50	50	50	50	50	50	50	50	50	50	50	50	50	50	50	50	50	50	50	50	50	50	50	50	50	50	50
Nitrile Disposable Gloves	2000	2000	2000	2000	2000	2000	2000	2000	2000	2000	2000	2000	2000	2000	2000	2000	2000	2000	2000	2000	2000	2000	2000	2000	2000	2000	2000	2000	2000	2000	2000	2000	2000	2000

*Revised as of 8/24/20



Building Capacity for In-Person Learning

MA DEPARTMENT PUBLIC HEALTH INFORMATION	
Lowell- August 5, 2020- Percent Positivity (Last 14 days)	1.13
Lowell- August 12, 2020- Percent Positivity (Last 14 days)	1.18
Lowell- August 19, 2020- Percent Positivity (Last 14 days)	1.34
Lowell- August 26, 2020- Percent Positivity (Last 14 days)	
Average Daily Incidence Rate per 100,000	
Lowell- August 12, 2020	2.24 code: green
Lowell- August 19, 2020	2.9 code: green
Lowell- August 26, 2020	

**Revised as of 8/24/20*



Lowell Public Schools

Building Capacity for In-Person Learning

	Ballou	Cardinal	Greenhalgh	Laura Lee	Lincoln	Adie Day	McAuliffe	McAuliffe	Moody	Morey	Murkland	Parr Memorial	Reilly	Shaughnessy	Washington	Barlett	Pyne/Arts	Stem	Butler	Daley	Leblanc	Riverside	BRIDGE	Robinson	Stoklosa	Sullivan	Wang	Career Academy	Lowell High & FA
Campus Seats Available Per Square Footage (Conventional)	267	58	284	24	340	x	300	375	165	312	303	387	297	285	231	362	362	531	272	370	105	56	483	384	377	380	77	2158	
Possible Additional campus seats available w/ UniConv	80	2	60	0	60	x	60	60	60	60	60	60	60	60	60	60	60	60	60	60	0	0	9	60	60	60	10	250	
2019/2020 Enrollment	491	119	496	26	504	55	505	489	237	507	498	504	494	486	254	486	519	645	566	690	30	46	685	670	682	710	62	3003	
Current seats available (all above considered- 8/10/2020)	120	30	120	20	120	x	120	120	60	140	125	125	125	125	100	140	150	200	150	150	25*	40	150	150	150	150	40	500	
Current seats available (all above considered- 8/17/2020)	140	45	120	20	120	x	120	120	100	140	125	140	125	125	120	140	150	200	150	150	40	40	160	160	150	180	40	500	
Current seats available (all above considered- 8/24/2020)	130	45	140	25	130	x	150	130	120	150	140	140	125	125	120	140	165	200	150	150	40	40	160	160	150	180	50	500	
GOAL- approximate campus seats for start of school	145		136		112		144	145	96	141	150	125	130	130	120	180	182	175	131	180			175	168	160	175		500	

*Revised as of 8/24/20



Building Capacity for In-Person Learning

Notes

- Bailey: do not use A117, A120, A125, A110, B105, A012, A009, Library, A106, Gym; windows don't open for 115, 112, 114, 002, 003, 010, 011. (confirmed 22AUG)
- Bartlett: do not use Room 4, review Gym (no windows but many doors to outside) (confirmed 22AUG)
- Butler: First Floor Rm 138, Art Room, Library, Gym, Auditorium, Second Floor, Rm 239, Rm 240, Rm 206, Rm 205
- Cardinal: potential to use almost all classrooms spaces if 22 windows (including hallways) become fully operational to allow for increased ventilation
- Daley: Do not use 309, 313, 311, 307;
- Lincoln: Do not use Gym, 207A, counselor's office, ETC room (updated 22AUG)



Building Capacity for In-Person Learning

Notes

- McAuliffe: Do not use Library, Gym, Art Room, Music Room; the rooms without working windows include 007, 008, 011, 107B, 108, 114, 200, 207, 208, the Cafeteria, and the Main Office.
- McAvinue: Do not use 105, 106, 108, 109, 116, 116A, 214A, 226, 306A, 306B, Gym, Cafeteria; following spaces need fixed windows - 007, 008, 011, 107B, 108, 114, 200, 207, 208 and the Main Office.
- Morey: Do not use 107, 1-9, 111, 112, 113, 114, Library, Gym, ESL/Computer Lab; hot water system will be replaced prior to start of school; need to monitor progress, but items have been ordered.
- Murkland: Do not use Gym and Cafeteria; Need "stops" in first floor windows - rooms 107, 108, 109, 110, and 111. 107 and 108 are most important for these fixes as classes in those rooms cannot easily be relocated. (updated 22AUG20)
- Pawtucketville: Do not use Art Room, Music Room



Building Capacity for In-Person Learning

Notes

- Pyne Arts: Do not use Room 2008, Gross motor room for CSA, 1015; offices in basement have no windows; Cafeteria, Room 1016, review Gym (has doors which open to outside)(updated 22AUG20).
- Reilly: Do not use Science Center and Computer Lab and OT/PT rooms; (review Gym - does it have window near ceiling) (updated 22AUG20)
- Robinson - Do not use gym, 117, 118, and 119;
- Shaughnessy: Do not use Library, Gym, B105, B121, A117, A115, 202, B132;
- Washington: Do not Use Basement Music Room



Policy Making Process on Building Closure or Repurposing

1. Review of building spaces;
2. Identify spacing issues, problems, concerns;
3. Review issues with building leads;
4. Review potential solutions and options;
5. *Review staff input and recommendations on potential options;*
6. *Collect public input on potential options;*
7. *Consolidation of staff input and public input;*
8. *Conduct cost/benefit analysis on possible solutions;*
9. Present to Cabinet for analysis and discussion;
10. Cabinet recommendation to Superintendent;
11. Superintendent recommendation to School Committee;
12. Provide 48 hour notice of agenda item for School Committee action;
13. School Committee publicly hears recommendation during public comment period;
14. School Committee public discussion of matter;
15. School Committee takes action or requests further information / action; and
16. Execute decision of School Committee.

Superintendent of Schools-Lowell Public Schools- Lowell, MA
2020-2021 School Year Calendar

Monday, August 31, 2020	Staff Return to School to Begin 10 days of Professional Development
Friday, September 4, 2020	No School Labor Day Recess
Monday, September 7, 2020 *	No School – Labor Day
Thursday, September 17, 2020	First Day of School – Grades 1-12
Monday, September 21, 2020	First Day of School – Pre-Kindergarten & Kindergarten
Wednesday, October 7, 2020	Wednesday - ½ Day Early Release for grades PreK-12
Monday, October 12, 2020 *	No School – Columbus Day
Tuesday, November 3, 2020	No School for Students -Election Day -Professional Day for Staff
Wednesday, November 11, 2020 *	No School - Veterans' Day Observed
Wednesday, November 25, 2020	Early Dismissal – Thanksgiving Recess
Thursday, November 26, 2020 *	No School - Thanksgiving Day
Friday, November 27, 2020 *	No School – Thanksgiving Recess
Monday, November 30, 2020	Schools Re-Open
Wednesday, December 9, 2020	Wednesday -½ Day Early Release for grades PreK-12
Wednesday, December 23, 2020	Holiday Vacation Begins at the Close of Day
Thursday, December 24, 2020 *	Christmas Eve
Friday, December 25, 2020 *	Christmas Day [Holiday Break: Thursday, December 24th – Friday, January 1, 2021]
Friday, January 1, 2021 *	New Year's Day
Monday, January 4, 2021	Schools Re-Open
Wednesday, January 13, 2021	Wednesday - ½ Day Early Release for grades PreK-12
Monday, January 18, 2021 *	No School – Martin Luther King, Jr. Day
Wednesday, February 10, 2021	Wednesday - ½ Day Early Release for grades PreK-12
Friday, February 12, 2021	Mid-Winter Vacation Begins at the Close of School
Monday, February 15, 2021 *	President's Day -[Mid-Winter Vacation: Monday, February 15 – Friday, February 19, 2021]
Monday, February 22, 2021	Monday - Schools Re-Open
Wednesday, March 10, 2021	Wednesday - ½ Day Early Release for grades PreK-12
Friday, April 2, 2021 *	No School – Good Friday
Friday, April 16, 2021	Spring Vacation Begins at the Close of School
Monday, April 19, 2021 *	Patriot's Day - [Spring Break: Monday, April 19th – Friday, April 23, 2021]
Monday, April 26, 2021	Schools Re-Open
Wednesday, May 12, 2021	Wednesday - ½ Day Early Release for grades PreK-12
Monday, May 31, 2021 *	No School – Memorial Day
June 2021 (TBD) Will be on the last day of School	TBD- ½ Day Early Release for grades PreK-12
Wednesday, June 16, 2021	170 th School Day
Wednesday, June 23, 2021	175 th School Day [Includes five (5) Snow Days]

Approved by the Lowell School Committee at their meeting of:
August 26, 2020

* Central Administration, Family Resource Center will be closed
in observance of a holiday

Number of School Days Per Month			
August	0	January	19
September	10	February	15
October	21	March	23
November	17	April	16
December	17	May	20
		June	12

