

COMMONWEALTH OF MASSACHUSETTS

CITY OF LOWELL

In City Council

ORDINANCE

An Ordinance Amending the "Code of Ordinances City of Lowell, Massachusetts," as amended, by amending Chapter 150-1 Schedule of Fees and Penalties.

It is recommended to update the fee schedule of the City of Lowell in some cases due to new regulations, etc.

NOW, THEREFORE; BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LOWELL, as follows:

"The Code for the City of Lowell," hereinafter called the "Code", adopted by the City Council on December 23, 2008, is hereby amended with respect to Chapter 150 entitled "Schedule of Fees and Penalties" as follows:

1. By deleting Chapter 150 in its entirety and substituting and inserting in its place a new Chapter 150-1 entitled "Fee Schedule" with a new numbering system, all as shown on the "City of Lowell Fee Schedule " attached marked "A" and incorporated by reference and made a part hereof.
2. All fees for permits, fees, charges, etc., as set forth in this Ordinance shall be effective upon passage hereof.
3. All fees for permits, fees, charges, etc., as set forth elsewhere in the Code of the City of Lowell, which are inconsistent with this ordinance, are hereby repealed and this Ordinance shall prevail.
4. All fees for permits, fees, charges, etc., as set forth in the Code of the City of Lowell, or otherwise established and not changed by this Ordinance, shall remain in effect.
5. All provisions of the Code of the City of Lowell, as amended, which are consistent with this Ordinance shall continue in effect but all provisions of said Code inconsistent herewith are repealed.

6. This Ordinance shall take effect upon its passage in accordance with the provisions of Chapter 43 of Massachusetts General Laws.

APPROVED AS TO FORM:

A handwritten signature in black ink, appearing to read "Christine P. O'Connor", with a stylized flourish at the end.

Christine P. O'Connor
City Solicitor

**City of Lowell
Fee Schedule**

	Department/ Reference		Unit/ Frequency	Fee
Office of the City Assessor				
1	Documents			
2		Abutters letter	Per parcel	\$30.00
3		Certification letter	Per letter	\$10.00
4		Commitment streets (may involve research)	Counter copy per page	\$0.05
5		Excise tax	Per copy	\$0.05
6		Property record card	Per sheet	\$0.05
7	Reports			
8		Customized reports	Per hour (after 4 hours)/ cost	\$25.00
9		Street listing	Per page	\$0.05
10		Sales reports, residential or commercial only	Per hour (after 4 hours)/ cost	\$25.00
11		Sales reports, residential and commercial both	Per hour (after 4 hours)/ cost	\$35.00
12	Research			
13		Research information	Per hour (after 4 hours)/ cost	\$20.00
Office of the City Clerk				
1	Vital Records (Birth, Death, Marriage)			
2		General		
3		Copy of manuscript or record pertaining to a birth, marriage or death	Per Page Attested	\$20.00
4		Examine records or papers relating to birth, marriage or death upon the application of any person	Actual expense thereof, but no less than	\$5.00
5	Birth			

6		Furnish certificate of birth	Per listing	\$15.00
7		Correct error in a record of birth	Per listing	\$50.00
8		Enter a delayed record of birth	Per listing	\$50.00
9		Amend record of birth of an illegitimate child subsequently legitimized	Per listing	\$50.00
10	Death			
11		Furnish a certificate of death	Per listing	\$15.00
12		Correct errors in a record of death	Per listing	\$50.00
13	Marriage			
14		Issue certificates of marriage	Per listing	\$15.00
15		Correct errors in a record of marriage	Per listing	\$50.00
16		Enter notice of intention of marriage and issue certificate	Per listing	\$40.00
17		Enter certificate of marriage filed by persons married out of the commonwealth	Per listing	\$50.00
18	Licenses, Permits and Registration			
19	Adult establishment license			
20		Ordinance violation	Per offense	Up to \$300.00
21		License registration		\$50.00
22	Animal license and permits			
23		Administrative and disposal fee upon the death of any domestic animal	Each	\$50.00
24		Attack or guard dog permit, per dog	Annual	\$10.00
25		Dog license - spayed/neutered dog	Annual	\$10.00
26		Dog license - unspayed/non-neutered dog	Annual	\$20.00
27		Dog license - duplicate dog license tag	Each	\$1.00
28		Dog license - transfer from another city, town or state	Each	\$1.00
29		Dog license - penalty for failure to register, per dog	Per month	\$5.00
30		Kennel license - 4 to 25 dogs		\$150.00
31	Canvassers and Solicitors			

32		Investigation of facts filing fee		\$20.00
33		Daily canvassing/ soliciting fee	Each filing	\$10.00
34		Weekly canvassing / soliciting fee		\$25.00
35		Monthly canvassing / soliciting fee		\$50.00
36		Yearly canvassing/ soliciting fee		\$100.00
37	Doing business as (DBA) certification			
38		File certificate of a person conducting business under any title other than his real name	4 years per listing	\$50.00
39		File statement of change of residence or of discontinuance, retirement or withdrawal from or of a change of location of above business	Per listing	\$30.00
40		Furnish certified copy of certificate of person conducting business under any title other than his real name or a statement by such person of his discontinuance, retirement or withdrawal from such business	Per listing	\$20.00
41	Keeping, storage, manufacture or sale of crude petroleum (propane gas and gasoline) or paint solvents			
42		Up to 5,000 gallons	Annual	\$150.00
43		5,000 + gallons	Annual	\$300.00
44	Keeping or storing of small arms ammunition			
45		500 to 1,000 rounds	Annual	\$40.00
46		1,000 + rounds	Annual	\$80.00
47	Profession registration			
48		Podiatry : record the name and address, the date and number of the certificate issued to a person registered for the practice or podiatry in the commonwealth	Per listing	\$50.00
49		Optometry: record certificate of registration granted to a person to engage in the practice of optometry or issue a copy	Per listing	\$50.00

50		Osteopath: record the name of the owner of a certificate of registration as a physician or osteopath in the commonwealth	Per listing	\$50.00
51	Vehicle plate registration			
52		Livery plate	Per year	\$40.00
53		Taxicab plate	Per year	\$40.00
54	Miscellaneous			
55		Garages (4+ car storage)	Annual	\$75.00
56	Services			
57	Receiving and filing documents			
58		File copy of written instrument or declaration of a trust by the trustees of an association or trust, or any amendment		\$25.00
59		Receive and file a complete inventory of all items to be included in a closing-out sale, etc.	First page	\$25.00
60		Receive and file a complete inventory of all items to be included in a closing-out sale, etc.	each additional page	\$2.50
61	Recording of documents			
62		An order granting locations of poles, piers, abutments or conduits, alterations or transfer thereof, and increase in the number of wires and cables or attachments under the provisions of MGL c. 166 § 22	Per Location	\$60.00
63		Additional streets for an order granting locations of poles, piers, abutments or conduits, alterations or transfer thereof, and increase in the number of wires and cables or attachments under the provisions of MGL c 166 § 22	Each	\$10.00
64		Power of attorney	Per listing	\$15.00
65		Any other documents	First page	\$15.00
66		Any other documents	Each additional page	\$2.50
67	Miscellaneous			

68		Advertising, etc., for public hearing		Actual cost
69		File and index assignment for the benefit of creditors	Per listing	\$20.00
Cemetery				
1		Burial Lots		
2		1 Grave		\$800.00
3		2 Graves		\$1,500.00
4		4 Graves		\$2,900.00
5		Welfare recipient		\$240.00
6		Infant		\$0.00
7		Openings/ Closings		
8		Graves		
9		Adult	Each	\$1,200.00
10		Infant	Each	\$0.00
11		Child (2-10 yrs.)	Each	\$200.00
12		Opening fee for in-cemetery reburial Child	Each	\$0.00
13		Saturday (additional fee)	Each	\$650.00
14		Disinterment (not available during winter months)	Each	\$2,750.00
15		Opening fee for in-cemetery reburial	Each	\$250.00
16		Cremation		
17		Resident, nonresident cremation opening	Each	\$450.00
18		Resident, nonresident cremation opening; welfare recipient	Each	\$150.00
19		Welfare recipient, opening only	Each	\$150.00
20		Miscellaneous		
21		Chapel Service	Per Service	\$100.00
22		Transfer/ deed copy administrative fee	Each	\$100.00
23		Sounding probe	Each	\$50.00

24		Veteran's marker	Each	\$0.00
25		Trimming, pruning of existing shrubs	Per job	\$25.00
26		Marking Foundations	Each	\$25.00
27		Shrub removal	Per job	\$75.00
Division of Planning and Development				
1		Economic Development Incentive Program		
2		Application for tax increment financing agreement		\$3,000.00
Department of Public Works				
1		Waste and Recycling		
2		Services		
3		Dumpster permit (on City streets/ sidewalks)	Per year	\$50.00
4		Removal of bulky waste		
5		Small	Per item	\$12.00
6		Medium/ Large	Per item	\$15.00
7		Small Metal	Per item	\$15.00
8		Medium Metal	Per item	\$17.00
9		Large Metal	Per item	\$20.00
10		Removal of CRT goods waste items (smaller than 26")	Per item	\$20.00
11		Removal of CRT goods waste items (larger than 26")	Per item	\$25.00
12		Removal of propane tank (200-lb capacity)	Per item	\$10.00
13		Removal of small electronics (e.g., VCR, DVD, laptops)	Per item	\$10.00
14		Removal of tire (auto)	Per item	\$10.00
15		Removal of white goods with Freon		
16		Small	Per item	\$20.00
17		Large	Per item	\$22.00
18		Removal of white goods without Freon		
19		Small	Per item	\$15.00
20		Large	Per item	\$17.00

21	Toter (request for an additional one)	Per item	\$275.00
22	Toter replacement (request for a replacement)	Per item	\$75.00
23	Waste disposal, household rate	Annual	\$125.00
24	Waste disposal, elderly single-family	Annual	\$32.00
25	Waste disposal, elderly 2-family with 1 discount	Annual	\$157.00
26	Waste disposal, elderly 2- family with 2 discounts	Annual	\$64.00
27	Barrels (55 gallons with liner)	Each	\$35.00
28	Hazardous Waste Day		
29	Automobile battery	Each	Resident \$5.00 Non-resident \$10.00
30	Helium tank	Each	Resident \$3.00 Non-resident \$5.00
31	Automotive fluids	Gallon	Resident \$2.00 Non-resident \$3.00
32	Oil filters	Each	Resident \$1.00 Non-resident \$2.00
33	Latex paint	Gallon	Resident \$2.00 Non-resident \$3.00
34	Oil/ solvent based coatings	Gallon	Resident \$2.00 Non-resident \$3.00
35	Household chemicals	Gallon/Pound	Resident \$2.00 Non-resident \$3.00
36	Lawn and garden chemicals	Gallon/Pound	Resident \$2.00 Non-resident

				\$3.00
37		Pool chemicals	Gallon/ Pound	Resident \$2.00 Non-resident \$3.00
38	Engineering - Streets and Sidewalks			
39		Road closing permits for non-construction activity	Per event	\$75.00
40		Sewer permits	Per unit	\$100.00
41		Street opening permits (excavation for any approved purpose)	Per location	\$95.00
42		Trench permits	Per location	\$55.00
43		Residential paving permit fee	Per location	\$150.00
44		Commercial paving permit fee	Per location	\$300.00
Election and Census Commission				
1		Documents		
2		Resident certificates	Each	\$5.00
Cultural Affairs and Special Events				
1	License , Permits and Registrations			
2		Street events permit	Each	\$25.00
3		Street closing permit for special events	Each	\$75.00
4	City Services			
5	Custodial			
6		Custodian - Supervisor	Current (regular rate/ OT rate)	Rate Contractual
7		Custodian	Current (regular rate/ OT rate)	Rate Contractual
8	Electrical			
9		Electrician	Current (regular rate/ OT rate)	Rate Contractual
10	Fire			
11		Fire Department personnel	TBD	Rate

			Contractual
12	Police		
13	Police officer - Sup. (non-liquor)	Detail fee	Rate Contractual
14	Police officer - Sup. (liquor)	Detail fee	Rate Contractual
15	Police officer - Pat. (non-liquor)	Detail fee	Rate Contractual
16	Police officer - Pat. (liquor)	Detail fee	Rate Contractual
17	Police Department Maintenance Supervisor	Current (regular rate/ OT rate)	Rate Contractual
18	Police Department Maintenance Laborer	Current (regular rate/ OT rate)	Rate Contractual
19	Public Works		
20	Laborer - Supervisor	Current (regular rate/ OT rate)	Rate Contractual
21	Laborer	Current (regular rate/ OT rate)	Rate Contractual
22	Development Services		
23	Health Inspector/Building Inspector/Board Enforcement Agent	Current (regular rate/overtime rate)	Rate contractual
24	City Equipment		
25	Barrels (55 gallons with liner)	Each	\$1.00
26	Crowd barriers - 10'	Per 10 - ft. section	\$2.00
27	Platforms		
28	5x8		\$435/\$640
29	10x16	Each	\$435/\$640
30	16x16	Each	\$600/\$885
31	20x32	Each	\$800/\$1,025
32	Snow fence with mounting poles	Per ft.	\$0.50
33	Wooden horses	Each	\$1.00

Fire Department			
1	Services		
2	Testing		
3	Fire alarm test, less than 5,000 sq. ft.	Each	\$50.00
4	Fire alarm test, more than 5,000 sq. ft.	Each	\$100.00
5	Sprinkler test, less than 5,000 sq. ft.	Each	\$50.00
6	Sprinkler test, more than 5,000 sq. ft.	Each	\$100.00
7	Apartment or building does not pass smoke detector inspection the first time or no show	Each fee	\$40.00
8	A charge shall be added in addition to the above inspection charge if apartment or building does not pass smoke detector inspection the first time or no show		
9	License, Permits, Registrations		
10	Alarm System		
11	Residential alarm permit registration/ renewal fee	Each	\$10.00
12	Residential alarm permit registration update fee	Each	\$0.00
13	Residential late payment penalty (per 30 days)	Each	\$10.00
14	Residential penalty for failure to register an alarm	Each	\$300.00
15	Residential service fee, first false alarm	Each	\$0.00
16	Residential service fee, second false alarm	Each	\$0.00
17	Residential service fee, third false alarm	Each	\$50.00
18	Residential service fee, fourth false alarm	Each	\$100.00
19	Residential service fee, fifth false alarm and above	Each	\$200.00
20	Residential penalty for alarms caused by on-site alarm company employees	Each	\$250.00
21	Residential penalty for late report of service/repair	Each	\$250.00
22	Residential Chief's appeal fee	Each	\$175.00
23	Residential Board of Alarm Commissioners appeal fee	Each	\$250.00
24	Residential penalty for failing to comply with enforcement official's alarm system orders	Each	\$300.00

25		Residential reconnection fee	Each	\$12.50
26		Commercial alarm permit registration/ renewal fee	Each	\$15.00
27		Commercial alarm permit registration update fee	Each	\$0.00
28		Commercial late payment penalty (per 30 days)	Each	\$25.00
29		Commercial penalty for failure to register an alarm	Each	\$300.00
30		Commercial service fee, first false alarm	Each	\$0.00
31		Commercial service fee, second false alarm	Each	\$0.00
32		Commercial service fee, third false alarm	Each	\$200.00
33		Commercial service fee, fourth false alarm	Each	\$250.00
34		Commercial service fee, fifth false alarm and above	Each	\$300.00
35		Commercial penalty for alarms caused by on-site alarm company employees	Each	\$300.00
36		Commercial penalty for late report of service/repair	Each	\$300.00
37		Commercial Chief's appeal fee	Each	\$300.00
38		Commercial Board of Alarm Commissioners appeal fee	Each	\$300.00
39		Commercial penalty for failing to comply with enforcement official's alarm system orders	Each	\$300.00
40		Commercial reconnection fee	Each	\$25.00
41	Detection Equipment			
42		Smoke detectors	Per building (Common areas)	\$50.00
43		Smoke detectors/ carbon monoxide inspection, single-family	Per building (Common areas)	\$50.00
44		Smoke detectors/ carbon monoxide inspection, condominium	Per building (Common areas)	\$50.00
45		Smoke detectors/ carbon monoxide inspection, 3-, 4-, 5-family	Per building (Common areas)	\$75.00
46		Smoke detectors/ carbon monoxide inspection, 6-family or more	Per unit over 6	\$50.00; \$500 max
47	General			
48		ABC storage tank installation	Per tank	\$50.00

49		ABC storage tank inspection	Annual	\$50.00
50		Annual test	Annual	\$50.00
51		Blasting	Annual	\$50.00
52		Decoration permits	Per unit	\$25.00
53		Entry fee into City of Lowell fire alarm system	1 time	\$300.00
54		Gunpowder	Annual	\$15.00
55		Fireworks and tents	Annual	\$40.00
56		Fumigating	Annual	\$40.00
57		Master box maintenance fee	Annual	\$300.00
58		Master box maintenance fee, per box	Annual	\$275.00
59		Oil burners	Annual	\$25.00
60		Oil truck	Annual	\$40.00
61		Propane gas	Annual	\$40.00
62		Storage A-B-C fluids	Annual	\$40.00
63		Tank Removal	Per tank	\$50.00
64		Welding and cutting	Annual	\$35.00
General Administrative Fees				
1		Document Printing/Copying Fees		
2		Black and white text		
3		Labels	Up to 200 labels	\$20.00
4		Postcard, 4"x 6"	Each	\$0.05
5		Postcard, 5"x 8"	Each	\$0.10
6		Paper, size A - 8.5" x 11"	Each	\$0.25
7		Paper, 8.5" x 14"	Each	\$0.50
8		Paper, size B - 11" x 17"	Each	\$1.00
9		Poster, size C - 17" x 22"	Each	\$2.00
10		Poster, size D - 22" x 34"	Each	\$4.00
11		Poster, size E - 28" x 40"	Each	\$6.00
12		Poster, size F - 36" x 44"	Each	\$8.00

13	Black and white text/ photo		
14	Postcard, 4"x 6"	Each	\$0.10
15	Postcard, 5"x 8"	Each	\$0.20
16	Paper, size A - 8.5" x 11"	Each	\$0.50
17	Paper, 8.5" x 14"	Each	\$1.00
18	Paper, size B - 11" x 17"	Each	\$2.00
19	Poster, size C - 17" x 22"	Each	\$4.00
20	Poster, size D - 22" x 34"	Each	\$8.00
21	Poster, size E - 28" x 40"	Each	\$16.00
22	Poster, size F - 36" x 44"	Each	\$32.00
23	Black and white map		
24	Postcard, 4"x 6"	Each	\$0.25
25	Postcard, 5"x 8"	Each	\$0.50
26	Paper, size A - 8.5" x 11"	Each	\$0.75
27	Paper, 8.5" x 14"	Each	\$1.50
28	Paper, size B - 11" x 17"	Each	\$3.00
29	Poster, size C - 17" x 22"	Each	\$6.00
30	Poster, size D - 22" x 34"	Each	\$12.00
31	Poster, size E - 28" x 40"	Each	\$24.00
32	Poster, size F - 36" x 44"	Each	\$48.00
33	Black and white photo		
34	Postcard, 4"x 6"	Each	\$0.50
35	Postcard, 5"x 8"	Each	\$0.75
36	Paper, size A - 8.5" x 11"	Each	\$1.00
37	Paper, 8.5" x 14"	Each	\$2.00
38	Paper, size B - 11" x 17"	Each	\$4.00
39	Poster, size C - 17" x 22"	Each	\$8.00
40	Poster, size D - 22" x 34"	Each	\$16.00
41	Poster, size E - 28" x 40"	Each	\$32.00
42	Poster, size F - 36" x 44"	Each	\$64.00

43	Color text		
44	Postcard, 4"x 6"	Each	\$0.10
45	Postcard, 5"x 8"	Each	\$0.20
46	Paper, size A - 8.5" x 11"	Each	\$0.50
47	Paper, 8.5" x 14"	Each	\$1.00
48	Paper, size B - 11" x 17"	Each	\$2.00
49	Poster, size C - 17" x 22"	Each	\$4.00
50	Poster, size D - 22" x 34"	Each	\$8.00
51	Poster, size E - 28" x 40"	Each	\$16.00
52	Poster, size F - 36" x 44"	Each	\$32.00
53	Color text/ photo		
54	Postcard, 4"x 6"	Each	\$0.25
55	Postcard, 5"x 8"	Each	\$0.50
56	Paper, size A - 8.5" x 11"	Each	\$1.00
57	Paper, 8.5" x 14"	Each	\$2.00
58	Paper, size B - 11" x 17"	Each	\$4.00
59	Poster, size C - 17" x 22"	Each	\$8.00
60	Poster, size D - 22" x 34"	Each	\$16.00
61	Poster, size E - 28" x 40"	Each	\$32.00
62	Poster, size F - 36" x 44"	Each	\$64.00
63	Color map		
64	Postcard, 4"x 6"	Each	\$0.50
65	Postcard, 5"x 8"	Each	\$1.00
66	Paper, size A - 8.5" x 11"	Each	\$1.50
67	Paper, 8.5" x 14"	Each	\$3.00
68	Paper, size B - 11" x 17"	Each	\$6.00
69	Poster, size C - 17" x 22"	Each	\$12.00
70	Poster, size D - 22" x 34"	Each	\$24.00
71	Poster, size E - 28" x 40"	Each	\$48.00
72	Poster, size F - 36" x 44"	Each	\$96.00

73	Color photo		
74	Postcard, 4"x 6"	Each	\$1.00
75	Postcard, 5"x 8"	Each	\$1.50
76	Paper, size A - 8.5" x 11"	Each	\$2.00
77	Paper, 8.5" x 14"	Each	\$4.00
78	Paper, size B - 11" x 17"	Each	\$8.00
79	Poster, size C - 17" x 22"	Each	\$16.00
80	Poster, size D - 22" x 34"	Each	\$32.00
81	Poster, size E - 28" x 40"	Each	\$72.00
82	Poster, size F - 36" x 44"	Each	\$144.00
83	General shipping and handling fees; unless otherwise listed, all shipping vial U.S.P.S		
84	Print based documents, labels	Up to first 200 labels	\$7.50
85	Print based documents, labels	Each additional 200 labels	\$2.50
86	Print based documents, paper	Up to first 4 sheets	\$3.00
87	Print based documents, paper	Each additional sheet	\$0.50
88	Print based documents, poster	Up to first 4 posters	\$7.50
89	Print based documents, poster	Each additional poster	\$2.50
90	CD/DVD based digital data	First CD/DVD	\$5.00
91	CD/DVD based digital data	Each additional CD/DVD	\$2.00
92	Other bound/ printed material	Priced by USPS	per USPS
93	Miscellaneous		
94	Constables		
95	Application fee		\$50.00
96	Service of civil process, per 3-year term of office		\$150.00
Health and Human Services Department			
1	Licenses, Permits and Registrations		
2	Body art license, establishment	Per year	\$250.00
3	Body art license, individual	Per year	\$250.00
4	Burial permit	Each	\$20.00
5	Funeral director's license	Per year	\$100.00

6		Tobacco Permit	Per Year	\$125.00
7		Tobacco Variances - Nursing Homes	Per Year	\$125.00
8		Tobacco Fines - First Offense	Per Occurrence	\$100.00
9		Second Offense		\$200.00
10		Third Offense		\$300.00
11	Fines and Penalties			
12		Any license, permit or registration re-inspection		\$50.00
13		Body art fines	Per occurrence	\$300.00
Division of Development Services				
1	General Penalties and Fees			
2		Any work started without a permit		3x permit amount
3		Scheduled Off-hours Inspection Fee	each	\$500.00
4		Off-hours Emergency Call	each	\$500.00
5		Dumpster permit (for construction projects on private property)	per year	\$0.00
6		Re-inspection fee		\$50.00
7		Renewal of any expired permit		Original permit amount
8	All Development Services fees are non-refundable			
9	Construction Permits, Penalties and Fines			
10	Default Construction Costs for Building Permits			
11		All Use Groups (except 1 - and 2- family)	Per Sq. ft.	\$100.00
12		1- and 2- family dwellings (including attached garage)	Per sq. ft.	\$50.00
13		Unattached garage, Deck, Screened/Glassed-in Porch, Shed	Per sq. ft.	\$15.00
14	Demolition			
15		\$1,000 or less	Per project	\$50.00

16		Plus \$10 per \$1,000 of fraction thereof over \$1,000	Per project	\$10.00
17	Elevators			
18		\$1,000 or less	Per project	\$50.00
19		Plus \$10 per \$1,000 of fraction thereof over \$1,000	Per project	\$10.00
20	Fireplaces/wood burning stoves		Each	\$60.00
21	Foundations			
22		1- and 2- family	New construction	\$150.00
23		All others (up to \$50,000 foundation cost)	New construction	\$500.00
24		All others (over \$50,000 foundation cost)	New construction	\$1,000.00
25	New buildings, additions, alterations, structures, etc.			
26		\$1,000 or less	Per project	\$50.00
27		Plus \$10 per \$1,000 of fraction thereof over \$1,000	Per project	\$10.00
28	Occupancy/Completion			\$75.00
29	Retaining walls			
30		\$1,000 or less	Per project	\$50.00
31		Plus \$10 per \$1,000 of fraction thereof over \$1,000	Per project	\$10.00
32	Siding			
33		\$1,000 or less	Per project	\$50.00
34		Plus \$10 per \$1,000 of fraction thereof over \$1,000	Per project	\$10.00
35	Signs		Per sq. ft.	\$5.00
36	Swimming pool, private, public and semipublic			

37		\$1,000 or less	Per project	\$50.00
38		Plus \$10 per \$1,000 of fraction thereof over \$1,000	Per project	\$10.00
39	Certificate of inspection (previously set by the state)			
40		Movie theaters	Annual	\$125.00
41		Restaurants, nightclubs	Annual	\$125.00
42		Lecture halls, churches, recreation centers terminals	Annual	\$125.00
43		Low-density recreation	5 years	\$125.00
44		Special amusement building	Annual	\$125.00
45		Education, day care	Annual	\$125.00
46		Group home	Annual	\$125.00
47		Institutional, incapacitated	2 years	\$125.00
48		Institutional, restrained	2 years	\$125.00
49		Adult, child day care with beds	Annual	\$125.00
50		Hotels, motels, boardinghouses	Annual	\$125.00
51		Detox facilities	2 years	\$125.00
52		Multifamily, 3 units	5 years	\$50.00
53		Multifamily, over 3 units	Per unit/ 5 years	Add \$5.00 per unit
54		Summer camp	Annual	\$125.00
55		Assisted care	Annual	\$125.00
56		Alcohol license	Annual	\$125.00
57		House museums	Annual	\$125.00
58		Fire escapes	5 years	\$125.00
59	Plumbing Permits, Penalties and Fines			
60	General			
61		Re-inspection	Each	\$50.00
62		Work without permit		3x initial fee
63	Residential/Commercial			

64		\$1,000 or less	Per project	\$50.00
65		Plus \$10 per \$1,000 of fraction thereof over \$1,000	Per project	\$10.00
66	Gas Permits, Penalties and Fines			
67	General			
68		Re-inspection	Each	\$50.00
69		Work without permit		3x initial fee
70	Residential/Commercial			
71		\$1,000 or less	Per project	\$50.00
72		Plus \$10 per \$1,000 of fraction thereof over \$1,000	Per project	\$10.00
73	Mechanical License, Permits and Fines (new to 8th Ed. Of Building Code)			
74	General			
75		Re-inspection	Each	\$50.00
76		Work without permit		3x initial fee
77	Residential			
78		\$1,000 or less	Per project	\$50.00
79		Plus \$10 per \$1,000 of fraction thereof over \$1,000	Per project	\$10.00
80	Commercial			
81		\$1,000 or less	Per project	\$50.00
82		Plus \$10 per \$1,000 of fraction thereof over \$1,000	Per project	\$10.00
83	Sealer of Weights and Measures Permits, Penalties and Fines			
84	Price verification			
85		1 to 3 automated devices	Annual	\$75.00
86		4 to 11 automated devices	Annual	\$150.00
87		12 or more automated devices	Annual	\$250.00
88		Fine for <98% accuracy rate, for any overcharges	Each fine	\$100.00
89	Liquid capacity			
90		Gas nozzles	Annual	\$35.00
91		Liquid measuring meter (except water meters), 1/2" or less	Annual	\$8.00
92		Liquid measuring meter (except water meters), 1" or more	Annual	\$12.00

93		Vehicle tank pump, including fuel oil trucks	Annual	\$45.00
94		Vehicle tank gravity	Annual	\$45.00
95		Vehicle tanks used in the sale of commodities by liquid measure	Each hundred gallons or fraction	\$5.00
96	Weighing capacity			
97		More than 10,000 lbs.	Annual	\$200.00
98		5,000 to 10,000 lbs.	Annual	\$100.00
99		1,000 to 5,000 lbs.	Annual	\$100.00
100		100 to 1,000 lbs.	Annual	\$75.00
101		10 to 100 lbs.	Annual	\$45.00
102		10 lbs. or less	Annual	\$35.00
103	Other			
104		Avoirdupois	Each	\$10.00
105		Taxi meters	Each	\$30.00
106		All other weights and measures	Each	\$2.00
107		Machine or other mechanical device used for determining linear or area measurement	Each	\$20.00
108		Use of special facilities or repairs, alterations and adjustments made to weighing or measuring devices	Per hour	25% fee
109	Miscellaneous Permits, Penalties and Fines			
110		Home occupancy permit	Each	\$25.00
111		Tent permit		
112		\$1,000 or less	Per project	\$50.00
113		Plus \$10 per \$1,000 of fraction thereof over \$1,000	Per project	\$10.00
114		Vacant and foreclosed properties		
115		Registration of vacant and foreclosed properties	First year, annual	\$1,000.00

116			Each subsequent renewal, cumulative	\$1,000.00
117		Failure to register	Per week	up to \$500.00
118		Cost/expenses incurred by the City	As applicable	At cost
119		Local property manager registration	Annual	\$100.00
120		Failure to identify a local individual or property management company for a vacant property.	Per occurrence	\$300.00
121		Legal use determination		\$250.00
122		Rejected application		\$50.00
123	Health Permits			
124		Carbonated beverage license	Per year	\$75.00
125		Disposal works permit	Per system	\$125.00
126		DNA research permit	Per year	\$100.00
127		Dumpster contractor license	Per year	\$150.00
128		Dumpster permit (on private property)	Per year	\$50.00
129		Food Truck/Pushcarts/Canteen Truck/Ice Cream Truck Permit	Per year	\$200.00
130		Ice cream manufacturer's license	Per year	\$50.00
131		Keeping pigeons permit, up to 75 pigeons	Per three years	\$50.00
132		Lead paint inspection and certificate	Per unit	\$50.00
133		Lead paint re-inspection and certificates (after de-leading)	Per unit	\$50.00
134		Lead paint inspection and certificate requested by Lowell Housing Authority	Per unit	\$50.00
135		Massage, business license	Per year	\$200.00
136		Massage, individual license	Per year	\$100.00
137		Night soil license	Per truck	\$200.00
138		Recreational day camps inspection/ license	Per year	\$50.00
139		Retail food permit, supermarket	Per year	\$300.00
140		Retail food permit for restaurant, bakery, catering business, private school	Per year	\$200.00
141		Retail food permit - youth sports stands	Per year	\$0.00

142		Roller-skating rink permit	Annual	\$100.00
143		Septic system permit	New	\$125.00
144		Swimming pool permit (public)	Annual	\$100.00
145		Tanning license	Per year	\$200.00
146		Temporary food permit for a festival, fair, carnival, or circus	Per day, per event, up to 7 days	\$100.00
147		Vacancy inspections and certificates of rental unit	Per unit	\$50.00
148	Fines and Penalties			
149		Any license, permit or registration re-inspection		\$50.00
150		Keeping pigeons violation	Per occurrence	\$300.00
151		Snow tickets	Per occurrence	\$100.00
152		Dumpster violation		
153		Dumpster fine	First violation	\$50.00
154		Dumpster fine	Each subsequent violation	\$150.00
155		Illegal Dumping pursuant to s.270-7	Each	\$500.00 - \$2,500.00
156	Electrical License, Permits and Fines			
157	Commercial, Industrial			
158		Up to \$1,000 in electrical construction cost	Per dwelling unit	\$50.00
159		Each additional \$1,000 or fraction thereof of electrical construction cost over \$1,000		\$10.00
160	Residential			
161		Up to \$1,000 in electrical construction cost	Per dwelling unit	\$50.00
162		Each additional \$1,000 or fraction thereof of electrical construction cost over \$1,000		\$10.00
163	Solar			
164		Up to \$1,000 in electrical construction cost	Per dwelling unit	\$50.00

165	Each additional \$1,000 or fraction thereof of electrical construction cost over \$1,000		\$10.00
166	Miscellaneous inspection or re-inspection	Each	\$50.00
167	Work without permit		3 time initial fee
168	Blanket Electrical Permit		\$400 per year plus \$80 per electrician employed by the permit holder
169	The maximum fee to be charged for a residential, commercial or industrial electrical permit shall be not more than 10% of the electrical construction cost and not less than \$100 for commercial or industrial projects and not less than \$50 for residential projects.		
170	Unregistered Vehicle Permit	Per Year	\$50.00
171	Zoning Board of Appeals		
172	Public hearing advertising	Paid by applicant	Actual cost
173	Fee for other requested agenda items		\$50.00
174	Residential Existing	Each	\$100.00
175	Residential New (1- and 2- Family)		
176	Special Permit	Each	\$100.00
177	Variance	Each	\$150.00
178	Residential New (3- Family and Above)		
179	Special Permit	Each	\$200.00
180	Variance	Each	\$250.00
181	Per Unit	Each	\$20.00
182	Commercial & Industrial		
183	Special Permit	Each	\$300.00
184	Variance	Each	\$350.00
185	Per 5,000 Sq. Ft. (not to exceed \$600)	Each	\$30.00

186		Special Permit		
187		Home Occupation	Each	\$100.00
188		Sign - Internal Illumination	Each	\$250.00
189		Offsite Parking	Each	\$100.00
190		Body Art or Massage Therapy	Each	\$100.00
191		Wireless Communication Facility - Co-location or Administrative Review	Each	\$1,000.00
192		Wireless Communication Facility - All Other Applications	Each	\$2,500.00
193	Planning Board			
194	Subdivisions			
195		Public hearing advertising	Paid by applicant	Actual cost
196		Preliminary subdivision application	Each application	\$500.00
197		Definitive subdivision application after preliminary	Each application	\$500.00
198		Definitive subdivision application after preliminary, in addition to application	Per lot	\$100.00
199		Definitive subdivision plan if no preliminary	Each application	\$1,000.00
200		Definitive subdivision plan if no preliminary, in addition to application	Per lot	\$100.00
201		Revised definitive plan application	Each application	\$500.00
202		Form "C" application subdivision plans not requiring approval endorsed by Planning Director	Each application	\$100.00
203		Form "C" application subdivision plans not requiring approval endorsed by Planning Director, in addition to application	Per lot	\$100.00
204		Form "C" application not requiring approval needing review at Planning Board meeting	Each application	\$100.00
205		Form "C" application not requiring approval needing review at Planning Board meeting, in addition to application	Per lot	\$100.00

206		Inspection fees for bond reduction/ release (payable to City Engineer's office) or for certificate of performance to release lots from conditional approval contracts	Per linear foot of road or per 5 lots	\$1 per foot or \$200 per 5 lots; \$200 minimum
207	Site plans			
208		Site plan application - Base Fee	Each	\$500.00
209		Plus \$75 per Bed/Dwelling Unit for Residential Uses (\$10,000 max)		\$75.00
210		Plus \$75 per 1000 sq. ft. for Non-Residential Uses (\$10,000 max)		\$75.00
211		Site plan revision application	Each	\$250.00
212		Site Plan fee - Drive-through	Each	\$1,000.00
213	Other agenda items			
214		Fee for other requested agenda items		\$50.00
215		Planned residential development application		\$500.00
216		Special permits before the Planning Board pursuant to the Zoning Ordinance		\$100.00
217		Repetitive petition application under MGL c. 40A, § 16		\$100.00
218	Historic Board			
219		Minor development	1/4 of 1% of total project cost	No less than \$25.00 with cap of \$1,000
220		Major development	1/2 of 1% of total project cost	No less than \$50.00 with cap of \$2,000
221		Nonprofit organizations	50% of above but never less than minimums noted above	
222		Signs		\$25.00
223	Wetland Program			
224		(BRPWW18) permit for wetlands		
225		Notice of intent and abbreviated notice of intent		
226		Permit application fee		

227	Category 1	Area for each	\$110.00
228	Category 2	Area for each	\$500.00
229	Category 3	Area for each	\$1,050.00
230	Category 4	Area for each	\$1,450.00
231	Category 5	Per linear foot	\$4.00
232	Category 6	Per linear foot	\$2.00
233		Maximum for single-family	\$200.00
234		Maximum for any other activity	\$2,000.00
235	(BRPWW19) permit for wetlands superseding determination of applicability permit application fee		\$100.00
236	(BRPWW20) permit for wetlands superseding order of conditions permit application fee, single-family homes with associated structures		\$100.00
237	Permit application fee, all other superseding order of conditions		\$200.00
238	(BRWW21) permit for wetlands superseding order of resource area delineation permit application fee		\$100.00
239	(BRPWW22) permits for wetlands request for variance permit application fee		\$8,000.00
240	(BRPWW23) permits for wetlands request for variance with a claim on unconstitutional taking of property permit application fee		\$200.00
241	Conservation Commission Local Fees		
242		Request for Determination or Notice of Intent Filing	
243		Group 1	\$50.00
244		Group 2	\$200.00

245		Group 3		\$300.00
246		Work without RDA/NOI, where Commission requires filing		3x filing fee
247		Fee for other requested agenda items		\$50.00
Pollard Memorial Library				
1		Late, Lost and Damaged Fees		
2		Audiocassettes	Per day	\$0.05
3		Audiocassettes	Max Per item	\$2.00
4		Magazines	Per day	\$0.05
5		Magazines	Max Per item	\$3.00
6		Museum passes	Per day	\$5.00
7		CD package	Damaged/lost	\$5.00
8		DVD and video package	Damaged/lost	\$5.00
9		Late book fee	Per day	\$0.05
10		Late book fee	Max Per item	\$2.00
11		Late DVD/ Videocassettes fee	Per day	\$1.00
12		Late DVD/ Videocassettes fee	Per item	\$5.00
13		Late CD fee	Per day	\$0.05
14		Late CD fee	Max Per item	\$3.00
15		Lost or damaged material	Replacement	Full Price
16		Miscellaneous		
17		Library closed - fee for security and maintenance	Per hour staffing, 4 -hr. min.	\$25.00
18		Lost library card	Replacement	\$1.00
19		Photocopy/ Print	Per page	\$0.15
20		Copies from microfilm	Per page	\$0.25
Law Department				
1		Reports		
2		Tax title listings	Per Property	\$25.00
3		Payment Plan Application	Per Application	\$25.00
License Commission (Statutory Responsibility of the License Commission are marked with *)				

1			
2			
3			
4			
5	Licenses, Permits and Registrations		
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			
16			
17			
18			
19	Food Service and Lodgings		
20			
21	Coffeehouse	Annual	\$75.00
22			
23			
24			
25			
26	Lodging House	Annual	\$50.00
27	Miscellaneous Fees		

28			
29			
30			
31			
32	Junkyard/ Pawnbroker Licenses		
33	Junkyard/ Junk Dealer	Annual	\$325.00
34	Junk Collector	Annual	\$75.00
35	Pawnbroker	Annual	\$100.00
36	Old Gold, Silver and Platinum	Annual	\$75.00
37	Secondhand Articles	Annual	\$35.00
38	Other Licenses		
39	Auctioneer	Annual	\$75.00
40	Auctioneer	Per Day	\$50.00
41			
42			
43			
44	Entertainment – Licensed Establishment (MGL c. 140, §183A)		
45	Live music and disc jockey	Annual	\$125.00
46	Jukebox	Annual	\$75.00
47	Recorded Music Played Below Conversation Level	Annual	\$75.00
48	Recorded Music Played At or Above Conversation Level	Annual	\$125.00
49	Special One Day Permit	Per Day	\$100.00
50	Entertainment – Billiards, Pool and Bowling (MGL c. 140, §177)		
51	Billiards and Pool	Per table, annual	\$100.00
52	Billiards and Pool – Liquor Establishment	Per table, annual	\$125.00
53	Bowling	Per table, annual	\$50.00
54	Entertainment – Automated Amusement Device (MGL c. 140, §177A)		
55	Alcoholic Beverages Licensed Establishment	Per machine, annual	\$100.00

56	No Alcoholic Beverages License Establishment	Per machine, annual	\$50.00
57	Carnival	Per machine, annual	\$10.00
58	Entertainment – Public Amusement (MGL c. 140, §181)		
59	Professional Seasonal Sports (i.e. Baseball, Hockey)	Annual	\$500.00
60	Movie Theater	Annual, Per Screen	\$500.00
61	Movie Theater – Capacity: 200 Persons or Less	Annual, Per Screen	\$100.00
62	Theater – Indoor/Outdoor	Annual	\$100.00
63	Arcade/Recreational Center	Annual	\$100.00
64	Dance Hall	Annual	\$100.00
65	Skating Rink	Annual	\$100.00
66	Golf Course/Driving Range	Annual	\$100.00
67	Sporting Event	Per event	\$100.00
68	Concert/Show/Recital	Per event	\$100.00
69	Exposition/Pageant/Seminar	Per event	\$100.00
70	Movie Screening	Per event	\$100.00
71	Fair	Per event	\$100.00
72	Circus	Per day	\$100.00
73	Carnival	Per ride/game	\$10.00
74	Entertainment – Sunday Entertainment Only (MGL c. 136, §4)		
75	Dance	Annual	\$100.00
76	Dance	Per Sunday	\$25.00
77	Concert/Show/Recital	Annual	\$100.00
78	Concert/Show/Recital	Per Sunday	\$25.00
79	Exposition/Pageant/Seminar	Annual	\$100.00
80	Exposition/Pageant/Seminar	Per Sunday	\$25.00
81	Fair	Annual	\$100.00
82	Fair	Per Sunday	\$25.00
83	Theater – Indoor/Outdoor	Annual	\$100.00

84		Theater – Indoor/Outdoor	Per Sunday	\$25.00
85		Flea Market (Fee for Entrance)	Annual	\$100.00
86		Flea Market (Fee for Entrance)	Per Sunday	\$25.00
87	Entertainment – Sunday Entertainment – Commissioner of Public Safety, Commonwealth of Massachusetts (MGL c. 136, §4)			
88		Regular Hours (1:00 PM to 12:00 PM)	Annual	\$100.00
89		Regular Hours (1:00 PM to 12:00 PM)	Per day	\$25.00
90		Special Hours (12:00 PM to 1:00 PM)	Annual	\$200.00
91		Special Hours (12:00 PM to 1:00 PM)	Per day	\$50.00
Management Information Systems				
1	Digital Data Files			
2	Assessor's maps/files			
3		PDF format of complete Assessor's maps	Each	\$300.00
4		Individual Assessor map scan in TIF format	Each	\$2.00
5	GIS data and shape files (in ESRI format, unless otherwise indicated)			
6		All City parcels		\$300.00
7		All City parcels basic files (including buildings and paved ways), with corresponding Assessor's data (.dbf)		\$500.00
8		GIS layers (e.g., road center lines) with corresponding Assessor's data (.dbf)	Per each additional	\$50.00
9		Conversion of data from ESRI shape file to other format	Each file	\$100.00
10		TIF format of the City's complete topographical map scans	Each	\$30.00
11		Individual topographical map scan in .TIF format	Each	\$20.00
12	Miscellaneous			
13		Quarterly real estate tax CD	Each	\$200.00
14		Quarterly delinquent tax CD	Each	\$150.00
Parks and Recreation				
1	Licenses, Permits and Registrations			

2	Baseball field - Alumni		
3	Resident adult	Per 4-hour block	\$150.00
4	Nonresident adult	Per 4-hour block	\$250.00
5	Resident youth	Per 4-hour block	\$0.00
6	Nonresident youth	Per 4-hour block	\$250.00
7	Cawley Stadium		
8	MIAA sports event	Per ticket/person	\$1.00
9	Resident adult	Per 4-hour block	\$200.00
10	Nonresident adult	Per 4-hour block	\$400.00
11	Resident youth	Per 4-hour block	\$0.00
12	Nonresident youth	Per 4-hour block	\$400.00
13	Lights		
14	Baseball light charge (Alumni)	Per 4-hour block	\$50.00
15	Stadium light charge (Cawley)	Per 4-hour block	\$100.00
16	Practice field light charge	Per 4-hour block	\$75.00
17	Park general use permit		
18	Resident adult	Per 2-hour block	\$25.00
19	Nonresident adult	Per 2-hour block	\$100.00
20	Resident youth	Per 2-hour block	\$0.00
21	Nonresident youth	Per 2-hour block	\$60.00
22	Practice fields		
23	Resident adult	Per 2-hour block	\$15.00
24	Nonresident adult	Per 2-hour block	\$20.00
25	Resident youth	Per 2-hour block	\$0.00
26	Nonresident youth	Per 2-hour block	\$15.00
27	Softball fields		
28	Resident adult	Per 2-hour block	\$100.00
29	Nonresident adult	Per 2-hour block	\$150.00
30	Resident youth	Per 2-hour block	\$0.00

31		Nonresident youth	Per 2-hour block	\$150.00
32	Services			
33		Late Fee	Per Permit	\$25.00
34	Fixed charges			
35		Lights - parks general		Rate Contractual
36	Special events			
37		Less than 1 hours		\$0.00
38		1 hour to 4-hour block		\$30.00
39		More than 4 hours		\$15.00
40		Custodian Fee (Lord Pavilion/ Cawley Stadium)	Per 4-hour block	\$120.00
41		Over Time Fee	Per hour	\$50.00
Police Department				
1	Licenses, Permits and Registrations			
2		Alarm Systems: Refer to Fire Department - License, Permits and Registrations - Alarm Systems		
3		FID card	Each	\$100.00
4		License to carry firearms	Each	\$100.00
5		License to carry , law enforcement	Each	\$25.00
6		License to possess machine gun	Each	\$100.00
7		License to sell firearms	Each	\$100.00
8		License to sell ammunition	Each	\$100.00
9		Taxi license	Each	\$100.00
10		Taxi license renewal	Each	\$50.00
11	Services			
12		Administrative fee for removal and towing, in addition to tow company fee	Each tow	\$20.00
13		Administrative fee for removal and towing storage, in addition to tow company fee	Per day, following first 12 hours	\$2.00
14		Fingerprint card	Each	\$5.00

15		Snow removal tow during or as result of "snow emergency"	Each	\$90.00
Office of the Treasurer and Collector of Taxes				
1		Documents		
2		Municipal liens		
3		Land less than 1 acre no structure		\$25.00
4		Single family		\$25.00
5		2-family		\$25.00
6		3- family		\$25.00
7		5- or more family		\$100.00
8		Commercial/ industrial/ public utility		\$150.00
9		Farm/forest and other land		\$50.00
10		Other		
11		Release fee duplicates		\$10.00
12		Tax payment information requests		\$2.00
13		Research		
14		Research (time and labor)	Minimum, per hour	\$10.00
15		Miscellaneous		
16		Bad Check fee		\$25.00
17		Tax files (email for fax service companies)		\$150.00
Regional Water Utility				
1		Services		
2		General		
3		Backflow device test charge	Per call	\$100.00
4		Charge for locating water service	Per call	\$50.00
5		Entry fee into City water supply	1-time charge	\$3,000.00
6		Filling water tank trucks	Per 1,000 gallons	\$15.00
7		For each individual unit within a new or existing residential commercial or industrial building that is supplied with portable water	1-time charge	\$1,000.00

8		For each fire sprinkler or hydrant installed	1-time charge	\$3,000.00
9		Special / final meter reading	Per call	\$50.00
10		Turn water on or off	Per meter	\$75.00
11	Repair and Supplies			
12	General			
13		Emergency service call	Per call	\$125.00
14		Frozen service, minimum service charge	Per call	\$125.00
15		Frozen service, minimum service charge in addition to service call charge	Per hour	\$25.00
16		Meter resting	Per meter	\$300.00
17	Repair public property/replacement of water service/installation of new service			
18		Repair hydrant (includes labor and materials)	Per unit	\$1,500.00
19		Repair water service, 3.4"	Per ft.	\$17.00
20		Repair water service, 1"	Per ft.	\$20.00
21		Replace sidewalk stop, 3/4"	Per ft.	\$99.35
22		Replace sidewalk stop 1"	Per ft.	\$149.36
23		Replace sidewalk box	Per ft.	\$26.25
24		Replacement of hydrant (includes labor and materials)	Per unit	\$3,500.00
25	Supplies			
26		Elbows 3/4"	Each	\$5.58
27		Elbows 1"	Each	\$8.62
28		Elbows 1" x 3/4"	Each	\$10.72
29		Elbows 1 1/2" x 3/4"	Each	\$20.73
30		Elbows 1 1/2"	Each	\$17.12
31		Elbows 2"	Each	\$27.86
32		Valves 3/4"	Each	\$43.20
33		Valves 1"	Each	\$54.42
34		Valves 1 1/2"	Each	\$116.52
35		Valves 2"	Each	\$138.90

36	Close nipples 3/4"	Each	\$2.58
37	Close nipples 1"	Each	\$3.82
38	Close nipples 1 1/2"	Each	\$7.48
39	Close nipples 2"	Each	\$11.40
40	Adapters (outside thread) 3/4"	Each	\$22.49
41	Adapters (outside thread) 1"	Each	\$26.64
42	Adapters (outside thread) 1 1/2"	Each	\$72.96
43	Meters 5/8" remote	Each	\$166.67
44	Meters 1" remote	Each	\$323.53
45	Meter Interface Unit (MIU)	Each	\$182.35
46	Couplings 3/4"	Each	\$4.52
47	Couplings 1"	Each	\$6.86
48	Couplings 1 1/2" x 1"	Each	\$18.42
49	Couplings 2" x 1"	Each	\$30.86
50	Copper pipe 3/4"	Each	\$3.13
51	Copper pipe 1"	Each	\$4.08
52	Copper pipe 1 1/2"	Each	\$6.80
53	Copper pipe 2"	Each	\$10.96
54	Tailpiece 3/4"	Each	\$14.61
55	Tailpiece 1"	Each	\$22.49
56	Coupling 3/4" three piece	Each	\$27.39
57	Coupling 1" three piece	Each	\$31.33
58	Adapter (inside thread) 3/4"	Each	\$23.65
59	Adapter (inside thread) 1"	Each	\$32.10
60	Adapter (inside thread) 1 1/2"	Each	\$93.33
61	Fire Services Water Fee		
62	Hydrant flow test	Per call	\$400.00
63	Hydrant on private property	Per year	\$175.00
64	2-in. line size, unmetered	Each	\$150.00
65	3-in. line size, unmetered	Each	\$178.00

66		4-in. line size, metered or unmetered	Each	\$200.00
67		6-in. line size, metered or unmetered	Each	\$280.00
68		8-in. line size, metered or unmetered	Each	\$500.00
69		10-in. line size, metered or unmetered	Each	\$800.00
70		Opening fire hydrant	Per day	\$100.00
71		Water maintenance charge	Per call	\$75.00
Regional Waste Water Utility				
1		Services		
2		Industry sampling		\$20.00 to \$140.00
3		Private catch basin cleaning	Per hour + per ton	\$400.00 per hour
4		Septage	Per gallon	\$0.07
5		Service call	Per call	\$75.00
6		Inter municipal agreements		Under review
Parking Department				
1		Reserved Dwelling Parking Spaces		
2		First year permit and sign	Each	\$10.00
3		Annual renewal (annual renewal fee is waived for residents age 70 and older who qualify for the statutory real estate tax exemption)	Annual	\$10.00



Kevin J. Murphy
City Manager
Michael McGovern
Assistant City Manager

November 3, 2016

Mayor Edward J. Kennedy, Jr.
and
Members of the City Council

Dear Mayor Kennedy and Members of the City Council:

Attached please find a memo from the Chief Financial Officer containing recommendations on updates to the City's schedule of fees. This represents the first major overhaul of the fee schedule in several years. I would recommend that this item be referred to the Finance Subcommittee where a full report and presentation can be given. We would also refer the item to the other relevant statutory bodies.

Sincerely,

Kevin J. Murphy
City Manager



Conor Baldwin
Chief Financial Officer

Rodney Conley
Deputy CFO

MEMORANDUM

TO: Kevin J. Murphy, City Manager

FROM: Conor Baldwin, Chief Financial Officer

CC: Rodney Conley, Deputy CFO

DATE: October 26, 2016

SUBJECT: MOTION 2016/533 by C. Leahy - Req. City Mgr. have Inspectional Services review permitting fees to ensure they are comparable to surrounding communities.

In conjunction with a motion filed by Councilor Leahy, the finance team has completed an assessment of the City's schedule of fees (Chapter 150 of the Code of Ordinances). Attached please find a revised fee schedule proposal based on input from the finance team, law department, and the relevant department heads. This represents the first comprehensive review of the fee structure in almost ten years.

To begin the process, we asked departments to reassess fees to ensure they are similar to comparable communities and reflect the actual cost of staff time and other resources provided. Departments were also tasked with examining fees for opportunities to streamline the process, moving more towards a cost-based model. Development Services adjusted several of its fees to make the issuance of permits more fair and efficient. Lastly, fines were examined for their impact as a deterrent to quality of life infractions such as illegal dumping.

Overall, the finance team projects a moderate increase in total revenue which will help to alleviate the growing delta between fee pricing and resource allocation since the last time the City overhauled the fee schedule. The most significant jump would be for registration of vacant and/or foreclosed properties, which will increase from \$100 per year to \$1,000, escalating an additional \$1,000 per year. The goal is to discourage banks and other lenders from having properties sit vacant and unused for long periods of time.

Some of the proposed changes will also require approval of a statutory authority other than the City Manager and/or City Council, such as the license commission. Pending Council approval, proposed changes will also be forwarded to those bodies.

Please contact me if you have any concerns regarding this matter.

**City of Lowell
Proposed Fee Schedule**

Department/ Reference		Unit/ Frequency	Current Fee	Proposed
Office of the City Assessor				
Documents				
	Abutters letter	Per parcel	\$25.00	\$30.00
	Certification letter	Per letter	\$5.00	\$10.00
	Commitment streets (may involve research)	Counter copy per page	\$1.00	\$0.05
	Excise tax	Per copy	\$0.50	\$0.05
	Property record card	Per sheet	\$1.00	\$0.05
Reports				
	Customized reports	Per hour (after 4 hours)/ cost	\$40.00	\$25.00
	Street listing	Per page	\$0.50	\$0.05
	Sales reports, residential or commercial only	Per hour (after 4 hours)/ cost	\$25.00	\$25.00
	Sales reports, residential and commercial both	Per hour (after 4 hours)/ cost	\$35.00	
Research				
	Research information	Per hour (after 4 hours)/ cost	\$20.00	
Office of the City Clerk				
Vital Records (Birth, Death, Marriage)				
General				
	Copy of manuscript or record pertaining to a birth, marriage or death	Per Page Attested	\$5.00	\$20.00
	Examine records or papers relating to birth, marriage or death upon the application of any person	Actual expense thereof, but no less than	\$5.00	
Birth				
	Furnish certificate of birth	Per listing	\$10.00	\$15.00
	Correct error in a record of birth	Per listing	\$40.00	\$50.00
	Enter a delayed record of birth	Per listing	\$20.00	\$50.00
	Amend record of birth of an illegitimate child subsequently legitimized	Per listing	\$40.00	\$50.00
Death				
	Furnish a certificate of death	Per listing	\$10.00	\$15.00
	Correct errors in a record of death	Per listing	\$40.00	\$50.00

Marriage				
	Issue certificates of marriage	Per listing	\$10.00	\$15.00
	Correct errors in a record of marriage	Per listing	\$40.00	\$50.00
	Enter notice of intention of marriage and issue certificate	Per listing	\$30.00	\$40.00
	Enter certificate of marriage filed by persons married out of the commonwealth	Per listing	\$50.00	
Licenses, Permits and Registration				
Adult establishment license				
	Ordinance violation	Per offense	Up to \$300.00	
	License registration		\$50.00	
Animal license and permits				
	Administrative and disposal fee upon the death of any domestic animal	Each	\$50.00	
	Attack or guard dog permit, per dog	Annual	\$10.00	
	Dog license - spayed/neutered dog	Annual	\$10.00	
	Dog license - unspayed/non-neutered dog	Annual	\$10.00	\$20.00
	Dog license - duplicate dog license tag	Each	\$1.00	
	Dog license - transfer from another city, town or state	Each	\$1.00	
	Dog license - penalty for failure to register, per dog	Per month	\$5.00	
	Kennel license - 4 to 25 dogs		\$40.00	\$150.00
Canvassers and Solicitors				
	Investigation of facts filing fee		\$10.00	\$20.00
	Daily canvassing/ soliciting fee	Each filing	\$5.00	\$10.00
	Weekly canvassing / soliciting fee		\$25.00	
	Monthly canvassing / soliciting fee		\$50.00	
	Yearly canvassing/ soliciting fee		\$100.00	
Doing business as (DBA) certification				
	File certificate of a person conducting business under any title other than his real name	4 years per listing	\$30.00	\$50.00
	File statement of change of residence or of discontinuance, retirement or withdrawal from or of a change of location of above business	Per listing	\$20.00	\$30.00
	Furnish certified copy of certificate of person conducting business under any title other than his real name or a statement by such person of his discontinuance, retirement or withdrawal from such business	Per listing	\$20.00	
Keeping, storage, manufacture or sale of crude petroleum (propane gas and gasoline) or paint solvents				
	Up to 5,000 gallons	Annual	\$150.00	
	5,000 + gallons	Annual	\$300.00	

Keeping or storing of small arms ammunition				
	500 to 1,000 rounds	Annual	\$40.00	
	1,000 + rounds	Annual	\$80.00	
Profession registration				
	Podiatry : record the name and address, the date and number of the certificate issued to a person registered for the practice or podiatry in the commonwealth	Per listing	\$50.00	
	Optometry: record certificate of registration granted to a person to engage in the practice of optometry or issue a copy	Per listing	\$50.00	
	Osteopath: record the name of the owner of a certificate of registration as a physician or osteopath in the commonwealth	Per listing	\$50.00	
Vehicle plate registration				
	Livery plate	Per year	\$40.00	
	Taxicab plate	Per year	\$40.00	
Miscellaneous				
	Garages (4+ car storage)	Annual	\$75.00	
Services				
Receiving and filing documents				
	File copy of written instrument or declaration of a trust by the trustees of an association or trust, or any amendment		\$25.00	
	Receive and file a complete inventory of all items to be included in a closing-out sale, etc.	First page	\$25.00	
	Receive and file a complete inventory of all items to be included in a closing-out sale, etc.	each additional page	\$2.50	
Recording of documents				
	An order granting locations of poles, piers, abutments or conduits, alterations or transfer thereof, and increase in the number of wires and cables or attachments under the provisions of MGL c. 166 § 22	Per Location	\$60.00	
	Additional streets for an order granting locations of poles, piers, abutments or conduits, alterations or transfer thereof, and increase in the number of wires and cables or attachments under the provisions of MGL c 166 § 22	Each	\$10.00	
	Power of attorney	Per listing	\$15.00	
	Any other documents	First page	\$15.00	
	Any other documents	Each additional page	\$2.50	

Miscellaneous				
	Advertising, etc., for public hearing		Actual cost	
	File and index assignment for the benefit of creditors	Per listing	\$20.00	
Cemetery				
Burial Lots				
1 Grave			Resident \$600; Nonresident \$900	\$800.00
2 Graves			Resident \$1,200;	\$1,500.00
4 Graves			Resident \$2,400;	\$2,900.00
Welfare recipient			Resident \$75; Nonresident \$90	\$240.00
Infant			\$0.00	
Openings/ Closings				
Graves				
	Adult	Each	\$1,100.00	\$1,200.00
	Infant	Each	\$0.00	\$0.00
	Child (2-10 yrs.)	Each		\$200.00
	Opening fee for in-cemetery reburial Child	Each		\$0.00
	Saturday (additional fee)	Each	\$600.00	\$650.00
	Disinterment (not available during winter months)	Each	\$2,750.00	
	Opening fee for in-cemetery reburial	Each		\$250.00
Cremation				
	Resident, nonresident cremation opening	Each	\$450.00	
	Resident, nonresident cremation opening; welfare recipient	Each	\$75.00	\$150.00
	Welfare recipient, opening only	Each	\$150.00	
Miscellaneous				
	Chapel Service	Per Service	\$100.00	
	Transfer/ deed copy administrative fee	Each	\$100.00	
	Sounding probe	Each	\$50.00	
	Veteran's marker	Each	\$0.00	
	Trimming, pruning of existing shrubs	Per job	\$25.00	
	Marking Foundations	Each		\$25.00
	Shrub removal	Per job	\$75.00	

Division of Planning and Development					
Economic Development Incentive Program					
Application for tax increment financing agreement			3% of the total projected annual exempted value	Minimum of \$150.00	\$3,000.00
Department of Public Works					
Waste and Recycling					
Services					
Dumpster permit (on City streets/ sidewalks)		Per year	\$50.00		
Removal of bulky waste					
	Small	Per item	\$10.00	\$12.00	
	Medium/ Large	Per item	\$10.00	\$15.00	
	Small Metal	Per item	\$10.00	\$15.00	
	Medium Metal	Per item	\$10.00	\$17.00	
	Large Metal	Per item	\$10.00	\$20.00	
Removal of CRT goods waste items (smaller than 26")		Per item	\$10.00	\$20.00	
Removal of CRT goods waste items (larger than 26")		Per item	\$20.00	\$25.00	
Removal of propane tank (200-lb capacity)		Per item	\$5.00	\$10.00	
Removal of small electronics (e.g., VCR, DVD, laptops)		Per item	\$5.00	\$10.00	
Removal of tire (auto)		Per item	\$5.00	\$10.00	
Removal of white goods with Freon					
	Small	Per item	\$12.00	\$20.00	
	Large	Per item	\$12.00	\$22.00	
Removal of white goods without Freon					
	Small	Per item	\$10.00	\$15.00	
	Large	Per item	\$10.00	\$17.00	
Toter (request for an additional one)		Per item	\$275.00		
Toter replacement (request for a replacement)		Per item	\$75.00		
Waste disposal, household rate		Annual	\$125.00		
Waste disposal, elderly single-family		Annual	\$32.00		
Waste disposal, elderly 2-family with 1 discount		Annual	\$157.00		
Waste disposal, elderly 2- family with 2 discounts		Annual	\$64.00		
Barrels (55 gallons with liner)		Each	\$1.00	\$35.00	

Hazardous Waste Day				
	Automobile battery	Each		Resident \$5.00 Non-resident \$10.00
	Helium tank	Each		Resident \$3.00 Non-resident \$5.00
	Automotive fluids	Gallon		Resident \$2.00 Non-resident \$3.00
	Oil filters	Each		Resident \$1.00 Non-resident \$2.00
	Latex paint	Gallon		Resident \$2.00 Non-resident \$3.00
	Oil/ solvent based coatings	Gallon		Resident \$2.00 Non-resident \$3.00
	Household chemicals	Gallon/Pound		Resident \$2.00 Non-resident \$3.00
	Lawn and garden chemicals	Gallon/Pound		Resident \$2.00 Non-resident \$3.00
	Pool chemicals	Gallon/ Pound		Resident \$2.00 Non-resident \$3.00

Engineering - Streets and Sidewalks				
	Road closing permits for non-construction activity	Per event	\$75.00	
	Sewer permits	Per unit	\$100.00	
	Street opening permits (excavation for any approved purpose)	Per location	\$75.00	\$95.00
	Trench permits	Per location	\$50.00	\$55.00
	Residential paving permit fee	Per location	\$100.00	\$150.00
	Commercial paving permit fee	Per location	\$250.00	\$300.00

Election and Census Commission				
Documents				
	Resident certificates	Each	\$3.00	\$5.00

Cultural Affairs and Special Events				
License , Permits and Registrations				
	Street events permit	Each	\$25.00	
	Street closing permit for special events	Each	\$25.00	\$75.00
City Services				
Custodial				
	Custodian - Supervisor	Current (regular rate/ OT	Rate Contractual	
	Custodian	Current (regular rate/ OT	Rate Contractual	
Electrical				
	Electrician	Current (regular rate/ OT	Rate Contractual	
Fire				
	Fire Department personnel	TBD	Rate Contractual	

Police				
	Police officer - Sup. (non-liquor)		Detail fee	Rate Contractual
	Police officer - Sup. (liquor)		Detail fee	Rate Contractual
	Police officer - Pat. (non-liquor)		Detail fee	Rate Contractual
	Police officer - Pat. (liquor)		Detail fee	Rate Contractual
	Police Department Maintenance Supervisor		Current (regular rate/ OT	Rate Contractual
	Police Department Maintenance Laborer		Current (regular rate/ OT	Rate Contractual
Public Works				
	Laborer - Supervisor		Current (regular rate/ OT	Rate Contractual
	Laborer		Current (regular rate/ OT	Rate Contractual
Development Services				
	Health Inspector/Building Inspector/Board Enforcement Agent		Current (regular rate/overtime rate)	Rate contractual
City Equipment				
	Barrels (55 gallons with liner)		Each	\$1.00
	Crowd barriers - 10'		Per 10 - ft. section	\$2.00
Platforms				
	5x8			\$435/\$640
	10x16		Each	\$435/\$640
	16x16		Each	\$600/\$885
	20x32		Each	\$800/\$1,025
	Snow fence with mounting poles		Per ft.	\$0.50
	Wooden horses		Each	\$1.00
Fire Department				
Services				
Testing				
	Fire alarm test, less than 5,000 sq. ft.		Each	\$50.00
	Fire alarm test, more than 5,000 sq. ft.		Each	\$100.00
	Sprinkler test, less than 5,000 sq. ft.		Each	\$50.00
	Sprinkler test, more than 5,000 sq. ft.		Each	\$100.00
	Apartment or building does not pass smoke detector inspection the first time or no show		Each fee	\$40.00
	A charge shall be added in addition to the above inspection charge if apartment or building does not pass smoke detector inspection the first time or no show			
License, Permits, Registrations				
Alarm System				
	Residential alarm permit registration/ renewal fee		Each	\$10.00
	Residential alarm permit registration update fee		Each	\$0.00
	Residential late payment penalty (per 30 days)		Each	\$10.00

Residential penalty for failure to register an alarm	Each	\$300.00	
Residential service fee, first false alarm	Each	\$0.00	
Residential service fee, second false alarm	Each	\$0.00	
Residential service fee, third false alarm	Each	\$50.00	
Residential service fee, fourth false alarm	Each	\$100.00	
Residential service fee, fifth false alarm and above	Each	\$200.00	
Residential penalty for alarms caused by on-site alarm company employees	Each	\$250.00	
Residential penalty for late report of service/repair	Each	\$250.00	
Residential Chief's appeal fee	Each	\$175.00	
Residential Board of Alarm Commissioners appeal fee	Each	\$250.00	
Residential penalty for failing to comply with enforcement official's alarm system orders	Each	\$300.00	
Residential reconnection fee	Each	\$12.50	
Commercial alarm permit registration/ renewal fee	Each	\$15.00	
Commercial alarm permit registration update fee	Each	\$0.00	
Commercial late payment penalty (per 30 days)	Each	\$25.00	
Commercial penalty for failure to register an alarm	Each	\$300.00	
Commercial service fee, first false alarm	Each	\$0.00	
Commercial service fee, second false alarm	Each	\$0.00	
Commercial service fee, third false alarm	Each	\$200.00	
Commercial service fee, fourth false alarm	Each	\$250.00	
Commercial service fee, fifth false alarm and above	Each	\$300.00	
Commercial penalty for alarms caused by on-site alarm company employees	Each	\$300.00	
Commercial penalty for late report of service/repair	Each	\$300.00	
Commercial Chief's appeal fee	Each	\$300.00	
Commercial Board of Alarm Commissioners appeal fee	Each	\$300.00	
Commercial penalty for failing to comply with enforcement official's alarm system orders	Each	\$300.00	
Commercial reconnection fee	Each	\$25.00	
Detection Equipment			
Smoke detectors	Per building (Common	\$50.00	
Smoke detectors/ carbon monoxide inspection, single-family	Per building (Common	\$50.00	
Smoke detectors/ carbon monoxide inspection, condominium	Per building (Common	\$50.00	

Smoke detectors/ carbon monoxide inspection, 3-, 4-, 5- family	Per building (Common	\$75.00
Smoke detectors/ carbon monoxide inspection, 6-family or more	Per unit over 6	\$50.00; \$500 max

General		
ABC storage tank installation	Per tank	\$50.00
ABC storage tank inspection	Annual	\$50.00
Annual test	Annual	\$50.00
Blasting	Annual	\$50.00
Decoration permits	Per unit	\$25.00
Entry fee into City of Lowell fire alarm system	1 time	\$300.00
Gunpowder	Annual	\$15.00
Fireworks and tents	Annual	\$40.00
Fumigating	Annual	\$40.00
Master box maintenance fee	Annual	\$300.00
Master box maintenance fee, per box	Annual	\$275.00
Oil burners	Annual	\$25.00
Oil truck	Annual	\$40.00
Propane gas	Annual	\$40.00
Storage A-B-C fluids	Annual	\$40.00
Tank Removal	Per tank	\$50.00
Welding and cutting	Annual	\$35.00

General Administrative Fees

Document Printing/Copying Fees		
Black and white text		
Labels	Up to 200 labels	\$20.00
Postcard, 4"x 6"	Each	\$0.05
Postcard, 5"x 8"	Each	\$0.10
Paper, size A - 8.5" x 11"	Each	\$0.25
Paper, 8.5" x 14"	Each	\$0.50
Paper, size B - 11" x 17"	Each	\$1.00
Poster, size C - 17" x 22"	Each	\$2.00
Poster, size D - 22" x 34"	Each	\$4.00
Poster, size E - 28" x 40"	Each	\$6.00
Poster, size F - 36" x 44"	Each	\$8.00
Black and white text/ photo		
Postcard, 4"x 6"	Each	\$0.10
Postcard, 5"x 8"	Each	\$0.20
Paper, size A - 8.5" x 11"	Each	\$0.50
Paper, 8.5" x 14"	Each	\$1.00
Paper, size B - 11" x 17"	Each	\$2.00
Poster, size C - 17" x 22"	Each	\$4.00

	Poster, size D - 22" x 34"	Each	\$8.00
	Poster, size E - 28" x 40"	Each	\$16.00
	Poster, size F - 36" x 44"	Each	\$32.00
Black and white map			
	Postcard, 4"x 6"	Each	\$0.25
	Postcard, 5"x 8"	Each	\$0.50
	Paper, size A - 8.5" x 11"	Each	\$0.75
	Paper, 8.5" x 14"	Each	\$1.50
	Paper, size B - 11" x 17"	Each	\$3.00
	Poster, size C - 17" x 22"	Each	\$6.00
	Poster, size D - 22" x 34"	Each	\$12.00
	Poster, size E - 28" x 40"	Each	\$24.00
	Poster, size F - 36" x 44"	Each	\$48.00
Black and white photo			
	Postcard, 4"x 6"	Each	\$0.50
	Postcard, 5"x 8"	Each	\$0.75
	Paper, size A - 8.5" x 11"	Each	\$1.00
	Paper, 8.5" x 14"	Each	\$2.00
	Paper, size B - 11" x 17"	Each	\$4.00
	Poster, size C - 17" x 22"	Each	\$8.00
	Poster, size D - 22" x 34"	Each	\$16.00
	Poster, size E - 28" x 40"	Each	\$32.00
	Poster, size F - 36" x 44"	Each	\$64.00
Color text			
	Postcard, 4"x 6"	Each	\$0.10
	Postcard, 5"x 8"	Each	\$0.20
	Paper, size A - 8.5" x 11"	Each	\$0.50
	Paper, 8.5" x 14"	Each	\$1.00
	Paper, size B - 11" x 17"	Each	\$2.00
	Poster, size C - 17" x 22"	Each	\$4.00
	Poster, size D - 22" x 34"	Each	\$8.00
	Poster, size E - 28" x 40"	Each	\$16.00
	Poster, size F - 36" x 44"	Each	\$32.00
Color text/ photo			
	Postcard, 4"x 6"	Each	\$0.25
	Postcard, 5"x 8"	Each	\$0.50
	Paper, size A - 8.5" x 11"	Each	\$1.00
	Paper, 8.5" x 14"	Each	\$2.00
	Paper, size B - 11" x 17"	Each	\$4.00

	Poster, size C - 17" x 22"	Each	\$8.00
	Poster, size D - 22" x 34"	Each	\$16.00
	Poster, size E - 28" x 40"	Each	\$32.00
	Poster, size F - 36" x 44"	Each	\$64.00
Color map			
	Postcard, 4"x 6"	Each	\$0.50
	Postcard, 5"x 8"	Each	\$1.00
	Paper, size A - 8.5" x 11"	Each	\$1.50
	Paper, 8.5" x 14"	Each	\$3.00
	Paper, size B - 11" x 17"	Each	\$6.00
	Poster, size C - 17" x 22"	Each	\$12.00
	Poster, size D - 22" x 34"	Each	\$24.00
	Poster, size E - 28" x 40"	Each	\$48.00
	Poster, size F - 36" x 44"	Each	\$96.00
Color photo			
	Postcard, 4"x 6"	Each	\$1.00
	Postcard, 5"x 8"	Each	\$1.50
	Paper, size A - 8.5" x 11"	Each	\$2.00
	Paper, 8.5" x 14"	Each	\$4.00
	Paper, size B - 11" x 17"	Each	\$8.00
	Poster, size C - 17" x 22"	Each	\$16.00
	Poster, size D - 22" x 34"	Each	\$32.00
	Poster, size E - 28" x 40"	Each	\$72.00
	Poster, size F - 36" x 44"	Each	\$144.00
General shipping and handling fees; unless otherwise listed, all shipping vial U.S.P.S			
	Print based documents, labels	Up to first 200 labels	\$7.50
	Print based documents, labels	Each additional 200 labels	\$2.50
	Print based documents, paper	Up to first 4 sheets	\$3.00
	Print based documents, paper	Each additional sheet	\$0.50
	Print based documents, poster	Up to first 4 posters	\$7.50
	Print based documents, poster	Each additional poster	\$2.50
	CD/DVD based digital data	First CD/DVD	\$5.00
	CD/DVD based digital data	Each additional CD/DVD	\$2.00
	Other bound/ printed material	Priced by USPS	per USPS
Miscellaneous			
Constables			
	Application fee		\$50.00
	Service of civil process, per 3-year term of office		\$150.00

Health and Human Services Department				
Licenses, Permits and Registrations				
	Body art license, establishment		Per year	\$250.00
	Body art license, individual		Per year	\$250.00
	Burial permit		Each	\$20.00
	Funeral director's license		Per year	\$100.00
	Tobacco Permit		Per Year	\$125.00
	Tobacco Variances - Nursing Homes		Per Year	\$125.00
	Tobacco Fines - First Offense		Per Occurrence	\$100.00
	Second Offense			\$200.00
	Third Offense			\$300.00
Fines and Penalties				
	Any license, permit or registration re-inspection			\$50.00
	Body art fines		Per occurrence	\$300.00
Division of Development Services				
General Penalties and Fees				
	Any work started without a permit			3x permit amount
	Scheduled Off-hours Inspection Fee		each	\$500.00
	Off-hours Emergency Call		each	\$500.00
	Dumpster permit (for construction projects on private property)		per year	\$0.00
	Re-inspection fee			\$50.00
	Renewal of any expired permit			Original permit amount
All Development Services fees are non-refundable				
Construction Permits, Penalties and Fines				
Default Construction Costs for Building Permits				
	All Use Groups (except 1 - and 2- family)		Per Sq. ft.	\$100.00
	1- and 2- family dwellings (including attached garage)		Per sq. ft.	\$50.00
	Unattached garage, Deck, Screened/Glassed-in Porch, Shed		Per sq. ft.	\$15.00
Demolition				
	\$1,000 or less		Per project	Change in Fee Structure \$50.00
	Plus \$10 per \$1,000 of fraction thereof over \$1,000		Per project	Change in Fee Structure \$10.00
Elevators				
	\$1,000 or less		Per project	Change in Fee Structure \$50.00
	Plus \$10 per \$1,000 of fraction thereof over \$1,000		Per project	Change in Fee Structure \$10.00
	Fireplaces/wood burning stoves		Each	\$60.00

Foundations				
	1- and 2- family	New construction	\$150.00	
	All others (up to \$50,000 foundation cost)	New construction	\$500.00	
	All others (over \$50,000 foundation cost)	New construction		\$1,000.00
New buildings, additions, alterations, structures, etc.				
	\$1,000 or less	Per project	Change in Fee Structure	\$50.00
	Plus \$10 per \$1,000 of fraction thereof over \$1,000	Per project	Change in Fee Structure	\$10.00
Occupancy/Completion			\$75.00	
Retaining walls				
	\$1,000 or less	Per project	Change in Fee Structure	\$50.00
	Plus \$10 per \$1,000 of fraction thereof over \$1,000	Per project	Change in Fee Structure	\$10.00
Siding				
	\$1,000 or less	Per project	Change in Fee Structure	\$50.00
	Plus \$10 per \$1,000 of fraction thereof over \$1,000	Per project	Change in Fee Structure	\$10.00
Signs		Per sq. ft.	\$5.00	
Swimming pool, private, public and semipublic				
	\$1,000 or less	Per project	Change in Fee Structure	\$50.00
	Plus \$10 per \$1,000 of fraction thereof over \$1,000	Per project	Change in Fee Structure	\$10.00
Certificate of inspection (previously set by the state)				
Movie theaters		Annual	\$100.00	\$125.00
Restaurants, nightclubs		Annual	\$100.00	\$125.00
Lecture halls, churches, recreation centers terminals		Annual	\$100.00	\$125.00
Low-density recreation		5 years	\$100.00	\$125.00
Special amusement building		Annual	\$100.00	\$125.00
Education, day care		Annual	\$100.00	\$125.00
Group home		Annual	\$100.00	\$125.00

Institutional, incapacitated		2 years	\$100.00	\$125.00
Institutional, restrained		2 years	\$100.00	\$125.00
Adult, child day care with beds		Annual	\$100.00	\$125.00
Hotels, motels, boardinghouses		Annual	\$100.00	\$125.00
Detox facilities		2 years	\$100.00	\$125.00
Multifamily, 3 units		5 years	\$50.00	
Multifamily, over 3 units		Per unit/ 5 years	Add \$5.00 per unit	
Summer camp		Annual	\$100.00	\$125.00
Assisted care		Annual	\$100.00	\$125.00
Alcohol license		Annual	\$100.00	\$125.00
House museums		Annual	\$50.00	\$125.00
Fire escapes		5 years	\$50.00	\$125.00
Plumbing Permits, Penalties and Fines				
General				
	Re-inspection	Each	\$50.00	
	Work without permit			3x initial fee
Residential/Commercial				
	\$1,000 or less	Per project	Change in Fee Structure	\$50.00
	Plus \$10 per \$1,000 of fraction thereof over \$1,000	Per project	Change in Fee Structure	\$10.00
Gas Permits, Penalties and Fines				
General				
	Re-inspection	Each	\$50.00	
	Work without permit			3x initial fee
Residential/Commercial				
	\$1,000 or less	Per project	Change in Fee Structure	\$50.00
	Plus \$10 per \$1,000 of fraction thereof over \$1,000	Per project	Change in Fee Structure	\$10.00
Mechanical License, Permits and Fines (new to 8th Ed. Of Building Code)				
General				
	Re-inspection	Each	\$50.00	
	Work without permit			3x initial fee
Residential				
	\$1,000 or less	Per project		\$50.00
	Plus \$10 per \$1,000 of fraction thereof over \$1,000	Per project		\$10.00
Commercial				
	\$1,000 or less	Per project		\$50.00
	Plus \$10 per \$1,000 of fraction thereof over \$1,000	Per project		\$10.00

Sealer of Weights and Measures Permits, Penalties and Fines				
Price verification				
	1 to 3 automated devices	Annual	\$75.00	
	4 to 11 automated devices	Annual	\$150.00	
	12 or more automated devices	Annual	\$250.00	
	Fine for <98% accuracy rate, for any overcharges	Each fine	\$100.00	
Liquid capacity				
	Gas nozzles	Annual	\$30.00	\$35.00
	Liquid measuring meter (except water meters), 1/2" or less	Annual	\$8.00	
	Liquid measuring meter (except water meters), 1" or more	Annual	\$12.00	
	Vehicle tank pump, including fuel oil trucks	Annual	\$45.00	
	Vehicle tank gravity	Annual	\$45.00	
	Vehicle tanks used in the sale of commodities by liquid measure	Each hundred gallons or fraction	\$5.00	
Weighing capacity				
	More than 10,000 lbs.	Annual	\$200.00	
	5,000 to 10,000 lbs.	Annual	\$100.00	
	1,000 to 5,000 lbs.	Annual	\$100.00	
	100 to 1,000 lbs.	Annual	\$75.00	
	10 to 100 lbs.	Annual	\$40.00	\$45.00
	10 lbs. or less	Annual	\$35.00	
Other				
	Avoirdupois	Each	\$10.00	
	Taxi meters	Each	\$30.00	
	All other weights and measures	Each	\$2.00	
	Machine or other mechanical device used for determining linear or area measurement	Each	\$20.00	
	Use of special facilities or repairs, alterations and adjustments made to weighing or measuring devices	Per hour	25% fee	

Miscellaneous Permits, Penalties and Fines				
	Home occupancy permit	Each		\$25.00
	Tent permit			
	\$1,000 or less	Per project	\$25.00	\$50.00
	Plus \$10 per \$1,000 of fraction thereof over \$1,000	Per project	\$25.00	\$10.00
	Vacant and foreclosed properties			
	Registration of vacant and foreclosed properties	First year, annual	\$100.00	\$1,000.00
		Each subsequent renewal,		\$1,000.00
	Failure to register	Per week	up to \$300.00	up to \$500.00
	Cost/expenses incurred by the City	As applicable	At cost	
	Local property manager registration	Annual	\$50.00	\$100.00
	Failure to identify a local individual or property management company for a vacant property.	Per occurrence	Up to \$300.00	\$300.00
	Legal use determination		\$100.00	\$250.00
	Rejected application		\$50.00	
Health Permits				
	Carbonated beverage license	Per year	\$75.00	
	Disposal works permit	Per system	\$125.00	
	DNA research permit	Per year	\$100.00	
	Dumpster contractor license	Per year	\$150.00	
	Dumpster permit (on private property)	Per year	\$50.00	
	Food Truck/Pushcarts/Canteen Truck/Ice Cream Truck Permit	Per year	\$125.00	\$200.00
	Ice cream manufacturer's license	Per year	\$50.00	
	Keeping pigeons permit, up to 75 pigeons	Per three years	\$50.00	
	Lead paint inspection and certificate	Per unit	\$50.00	
	Lead paint re-inspection and certificates (after de-leading)	Per unit	\$50.00	
	Lead paint inspection and certificate requested by Lowell Housing Authority	Per unit	\$20.00	\$50.00
	Massage, business license	Per year	\$200.00	
	Massage, individual license	Per year	\$100.00	
	Night soil license	Per truck	\$125.00	\$200.00
	Recreational day camps inspection/ license	Per year	\$50.00	
	Retail food permit, supermarket	Per year	\$200.00	\$300.00
	Retail food permit for restaurant, bakery, catering business, private school	Per year	\$100.00	\$200.00
	Retail food permit - youth sports stands	Per year	\$0.00	
	Roller-skating rink permit	Annual	\$100.00	
	Septic system permit	New	\$125.00	
	Swimming pool permit (public)	Annual	\$100.00	

	Tanning license	Per year	\$200.00	
	Temporary food permit for a festival, fair, carnival, or circus	Per day, per event, up to 7 days	\$100.00	
	Vacancy inspections and certificates of rental unit	Per unit	\$50.00	
Fines and Penalties				
	Any license, permit or registration re-inspection		\$50.00	
	Keeping pigeons violation	Per occurrence	\$300.00	
	Snow tickets	Per occurrence	\$100.00	
	Dumpster violation			
	Dumpster fine	First violation	\$50.00	
	Dumpster fine	Each subsequent violation	\$150.00	
	Illegal Dumping pursuant to s.270-7	Each		\$500.00 - \$2,500.00
Electrical License, Permits and Fines				
Commercial, Industrial				
	Up to \$1,000 in electrical construction cost	Per dwelling unit	Change in Fee Structure	\$50.00
	Each additional \$1,000 or fraction thereof of electrical construction cost over \$1,000		\$3.00	\$10.00
Residential				
	Up to \$1,000 in electrical construction cost	Per dwelling unit	Change in Fee Structure	\$50.00
	Each additional \$1,000 or fraction thereof of electrical construction cost over \$1,000		Change in Fee Structure	\$10.00
Solar				
	Up to \$1,000 in electrical construction cost	Per dwelling unit		\$50.00
	Each additional \$1,000 or fraction thereof of electrical construction cost over \$1,000			\$10.00
	Miscellaneous inspection or re-inspection	Each	\$50.00	
	Work without permit		3 time initial fee	
	Blanket Electrical Permit		\$400 per year plus \$80 per electrician employed by the permit holder	

The maximum fee to be charged for a residential, commercial or industrial electrical permit shall be not more than 10% of the electrical construction cost and not less than \$100 for commercial or industrial projects and not less than \$50 for residential projects.				
Unregistered Vehicle Permit		Per Year		\$50.00
Zoning Board of Appeals				
	Public hearing advertising	Paid by applicant	Actual cost	Actual cost
	Fee for other requested agenda items			\$50.00
	Residential Existing	Each	\$100.00	
	Residential New (1- and 2- Family)			
	Special Permit	Each	\$100.00	
	Variance	Each		\$150.00
	Residential New (3- Family and Above)			
	Special Permit	Each		\$200.00
	Variance	Each		\$250.00
	Per Unit	Each		\$20.00
	Commercial & Industrial			
	Special Permit	Each		\$300.00
	Variance	Each		\$350.00
	Per 5,000 Sq. Ft. (not to exceed \$600)	Each		\$30.00
	Special Permit			
	Home Occupation	Each		\$100.00
	Sign - Internal Illumination	Each		\$250.00
	Offsite Parking	Each		\$100.00
	Body Art or Massage Therapy	Each		\$100.00
	Wireless Communication Facility - Co-location or Administrative Review	Each		\$1,000.00
	Wireless Communication Facility - All Other Applications	Each		\$2,500.00
Planning Board				
Subdivisions				
	Public hearing advertising	Paid by applicant	Actual cost	
	Preliminary subdivision application	Each application	\$500.00	
	Definitive subdivision application after preliminary	Each application	\$500.00	
	Definitive subdivision application after preliminary, in addition to application	Per lot	\$100.00	
	Definitive subdivision plan if no preliminary	Each application	\$1,000.00	
	Definitive subdivision plan if no preliminary, in addition to application	Per lot	\$100.00	
	Revised definitive plan application	Each application	\$500.00	

	Form "C" application subdivision plans not requiring approval endorsed by Planning Director	Each application	\$100.00	
	Form "C" application subdivision plans not requiring approval endorsed by Planning Director, in addition to application	Per lot	\$100.00	
	Form "C" application not requiring approval needing review at Planning Board meeting	Each application	\$100.00	
	Form "C" application not requiring approval needing review at Planning Board meeting, in addition to application	Per lot	\$100.00	
	Inspection fees for bond reduction/ release (payable to City Engineer's office) or for certificate of performance to release lots from conditional approval contracts	Per linear foot of road or per 5 lots	\$1 per foot or \$200 per 5 lots; \$200 minimum	
Site plans				
	Site plan application - Base Fee	Each	\$500.00	
	Plus \$75 per Bed/Dwelling Unit for Residential Uses (\$10,000 max)			\$75.00
	Plus \$75 per 1000 sq. ft. for Non-Residential Uses (\$10,000 max)			\$75.00
	Site plan revision application	Each	\$250.00	
	Site Plan fee - Drive-through	Each		\$1,000.00
Other agenda items				
	Fee for other requested agenda items			\$50.00
	Planned residential development application		\$500.00	
	Special permits before the Planning Board pursuant to the Zoning Ordinance		\$100.00	
	Repetitive petition application under MGL c. 40A, § 16		\$100.00	
Historic Board				
	Minor development	1/4 of 1% of total project	No less than \$25.00 with	
	Major development	1/2 of 1% of total project	No less than \$50.00 with	
	Nonprofit organizations	50% of above but never		
	Signs		\$25.00	
Wetland Program				
	(BRPWW18) permit for wetlands			
	Notice of intent and abbreviated notice of intent			
	Permit application fee			
	Category 1	Area for each	\$110.00	
	Category 2	Area for each	\$500.00	
	Category 3	Area for each	\$1,050.00	
	Category 4	Area for each	\$1,450.00	
	Category 5	Per linear foot	\$4.00	

Category 6	Per linear foot	\$2.00	
	Maximum for single-family	\$200.00	
	Maximum for any other activity	\$2,000.00	
(BRPWW19) permit for wetlands superseding determination of applicability permit application fee		\$100.00	
(BRPWW20) permit for wetlands superseding order of conditions permit application fee, single-family homes with associated structures		\$100.00	
Permit application fee, all other superseding order of conditions		\$200.00	
(BRWW21) permit for wetlands superseding order of resource area delineation permit application fee		\$100.00	
(BRPWW22) permits for wetlands request for variance permit application fee		\$8,000.00	
(BRPWW23) permits for wetlands request for variance with a claim on unconstitutional taking of property permit application fee		\$200.00	
Conservation Commission Local Fees			
	Request for Determination or Notice of Intent Filing		
	Group 1		\$50.00
	Group 2		\$200.00
	Group 3		\$300.00
Work without RDA/NOI, where Commission requires filing			3x filing fee
Fee for other requested agenda items			\$50.00

Pollard Memorial Library

Late, Lost and Damaged Fees			
	Audiocassettes	Per day	\$0.05
	Audiocassettes	Max Per item	\$2.00
	Magazines	Per day	\$0.05
	Magazines	Max Per item	\$2.00
	Museum passes	Per day	\$5.00
	CD package	Damaged/lost	\$5.00
	DVD and video package	Damaged/lost	\$5.00
	Late book fee	Per day	\$0.05
	Late book fee	Max Per item	\$2.00
	Late DVD/ Videocassettes fee	Per day	\$1.00

	Late DVD/ Videocassettes fee	Per item	\$5.00	
	Late CD fee	Per day	\$0.05	
	Late CD fee	Max Per item	\$2.00	\$3.00
	Lost or damaged material	Replacement	Full Price	
Miscellaneous				
	Library closed - fee for security and maintenance	Per hour staffing, 4 -hr.	\$25.00	
	Lost library card	Replacement	\$1.00	
	Photocopy/ Print	Per page	0.25	\$0.15
	Copies from microfilm	Per page		\$0.25
Law Department				
	Reports			
	Tax title listings	Per Property	\$25.00	
	Payment Plan Application	Per Application		\$25.00
License Commission (Statutory Responsibility of the License Commission are marked with *)				
General *				
	Filing fee per application *	Each	\$75.00	
	Legal notice fee for publication in local newspaper *	Each	\$175.00	
	Duplicate license *	Each	\$75.00	
Licenses, Permits and Registrations				
Alcohol Licensing Fees - Pouring Licenses (MGL c. 138 §12) *				
	Restaurant - All Alcohol License *	Annual	\$2,750.00	
	Restaurant - Malt/ Wine License *	Annual	\$1,750.00	
	Club - All Alcohol License *	Annual	\$2,750.00	
	Hotel - All Alcohol License *	Annual	\$4,000.00	
	Tavern - All Alcohol License *	Annual	\$1,750.00	
Alcohol Licensing Fees - Special One Day (MGL c. 138 §14) *				
	All Alcohol License *	Per Event	\$125.00	
	Malt/ Wine License *	Per Event	\$75.00	
	Wine Only License - Certified Art Galleries and Museums (Lowell License Commission Rule 7.2) *	Per Event	\$10.00	\$25.00
Alcohol Licensing Fees - Package Store Licenses (MGL c. 138 §15) *				
	Package Store - All Alcohol License *	Annual	\$2,225.00	
	Package Store - Malt/ Wine License *	Annual	\$1,750.00	

Food Service and Lodgings				
	Common Victual (i.e. Food Service) *	Annual	\$75.00	
	Coffeehouse	Annual	\$75.00	
	Hawker and Peddler (Fruits, Vegetables, and Fish) *	Annual	\$62.00	
	Hawker and Peddler, Temporary Vendor, Full Season License *	Per Season	\$500.00	
	Hawker and Peddler, Temporary Vendor, Special Event License *	Per Day	\$50.00	
	Hawker and Peddler, Temporary Vendor, Duplicate ID Badge *	Each	\$10.00	
	Lodging House	Annual	\$50.00	
Miscellaneous Fees				
Secondhand motor vehicles (Ordinance) (Chapter 140 GLM Sec. 59) *				
	Used car agent - Class I *	Annual	\$200.00	
	Used car dealer - Class II *	Annual	\$200.00	
	Used car dealer - Class III *	Annual	\$200.00	
Junkyard/ Pawnbroker Licenses				
	Junkyard/ Junk Dealer	Annual	\$325.00	
	Junk Collector	Annual	\$25.00	\$75.00
	Pawnbroker	Annual	\$100.00	
	Old Gold, Silver and Platinum	Annual	\$75.00	
	Secondhand Articles	Annual	\$35.00	
Other Licenses				
	Auctioneer	Annual		\$75.00
	Auctioneer	Per Day	\$75.00	\$50.00
	Fortune Teller *	Annual	\$25.00	
	Flea Market *	Annual	\$100.00	
	Sidewalk Stand *	Per Day	\$5.00	
Entertainment – Licensed Establishment (MGL c. 140, §183A)				
	Live music and disc jockey	Annual	\$125.00	
	Jukebox	Annual	\$50.00	\$75.00
	Recorded Music Played Below Conversation Level	Annual		\$75.00
	Recorded Music Played At or Above Conversation Level	Annual		\$125.00
	Special One Day Permit	Per Day	\$100.00	
Entertainment – Billiards, Pool and Bowling (MGL c. 140, §177)				
	Billiards and Pool	Per table, annual	\$100.00	
	Billiards and Pool – Liquor Establishment	Per table, annual	\$125.00	
	Bowling	Per table, annual	\$50.00	
Entertainment – Automated Amusement Device (MGL c. 140, §177A)				
	Alcoholic Beverages Licensed Establishment	Per machine, annual	\$100.00	
	No Alcoholic Beverages License Establishment	Per machine, annual	\$50.00	

	Carnival	Per machine, annual	\$10.00	
Entertainment – Public Amusement (MGL c. 140, §181)				
	Professional Seasonal Sports (i.e. Baseball, Hockey)	Annual	\$100.00	\$500.00
	Movie Theater	Annual, Per Screen		\$500.00
	Movie Theater – Capacity: 200 Persons or Less	Annual, Per Screen		\$100.00
	Theater – Indoor/Outdoor	Annual	\$100.00	
	Arcade/Recreational Center	Annual	\$100.00	
	Dance Hall	Annual	\$100.00	
	Skating Rink	Annual	\$100.00	
	Golf Course/Driving Range	Annual	\$100.00	
	Sporting Event	Per event	\$100.00	
	Concert/Show/Recital	Per event	\$100.00	
	Exposition/Pageant/Seminar	Per event	\$100.00	
	Movie Screening	Per event	\$100.00	
	Fair	Per event	\$100.00	
	Circus	Per day	\$100.00	
	Carnival	Per ride/game	\$10.00	
Entertainment – Sunday Entertainment Only (MGL c. 136, §4)				
	Dance	Annual	\$250.00	\$100.00
	Dance	Per Sunday	\$25.00	
	Concert/Show/Recital	Annual		\$100.00
	Concert/Show/Recital	Per Sunday	\$20.00	\$25.00
	Exposition/Pageant/Seminar	Annual		\$100.00
	Exposition/Pageant/Seminar	Per Sunday	\$20.00	\$25.00
	Fair	Annual		\$100.00
	Fair	Per Sunday	\$20.00	\$25.00
	Theater – Indoor/Outdoor	Annual	\$100.00	
	Theater – Indoor/Outdoor	Per Sunday	\$20.00	\$25.00
	Flea Market (Fee for Entrance)	Annual	\$15.00	\$100.00
	Flea Market (Fee for Entrance)	Per Sunday	\$25.00	\$25.00

Entertainment – Sunday Entertainment – Commissioner of Public Safety, Commonwealth of Massachusetts (MGL c. 136, §4)				
	Regular Hours (1:00 PM to 12:00 PM)	Annual	\$100.00	
	Regular Hours (1:00 PM to 12:00 PM)	Per day	\$15.00	\$25.00
	Special Hours (12:00 PM to 1:00 PM)	Annual	\$200.00	
	Special Hours (12:00 PM to 1:00 PM)	Per day	\$25.00	\$50.00

Management Information Systems

Digital Data Files				
Assessor's maps/files				
	PDF format of complete Assessor's maps	Each	\$300.00	
	Individual Assessor map scan in TIF format	Each	\$2.00	
GIS data and shape files (in ESRI format, unless otherwise indicated)				
	All City parcels		\$300.00	
	All City parcels basic files (including buildings and paved ways), with corresponding Assessor's data (.dbf)		\$500.00	
	GIS layers (e.g., road center lines) with corresponding Assessor's data (.dbf)	Per each additional	\$50.00	
	Conversion of data from ESRI shape file to other format	Each file	\$100.00	
	TIF format of the City's complete topographical map scans	Each	\$30.00	
	Individual topographical map scan in .TIF format	Each	\$20.00	
Miscellaneous				
	Quarterly real estate tax CD	Each	\$200.00	
	Quarterly delinquent tax CD	Each	\$150.00	

Parks and Recreation

Licenses, Permits and Registrations				
Baseball field - Alumni				
	Resident adult	Per 4-hour block	\$100.00	\$150.00
	Nonresident adult	Per 4-hour block	\$150.00	\$250.00
	Resident youth	Per 4-hour block	\$0.00	
	Nonresident youth	Per 4-hour block	\$150.00	\$250.00
Cawley Stadium				
	MIAA sports event	Per ticket/person	\$0.50	\$1.00
	Resident adult	Per 4-hour block	\$150.00	\$200.00
	Nonresident adult	Per 4-hour block	\$300.00	\$400.00
	Resident youth	Per 4-hour block	\$0.00	
	Nonresident youth	Per 4-hour block	\$300.00	\$400.00

Lights				
	Baseball light charge (Alumni)	Per 4-hour block	\$0.00	\$50.00
	Stadium light charge (Cawley)	Per 4-hour block	\$0.00	\$100.00
	Practice field light charge	Per 4-hour block	\$0.00	\$75.00
Park general use permit				
	Resident adult	Per 2-hour block	\$25.00	
	Nonresident adult	Per 2-hour block	\$100.00	
	Resident youth	Per 2-hour block	\$0.00	
	Nonresident youth	Per 2-hour block	\$60.00	
Practice fields				
	Resident adult	Per 2-hour block	\$15.00	
	Nonresident adult	Per 2-hour block	\$20.00	
	Resident youth	Per 2-hour block	\$0.00	
	Nonresident youth	Per 2-hour block	\$15.00	
Softball fields				
	Resident adult	Per 2-hour block	\$100.00	
	Nonresident adult	Per 2-hour block	\$150.00	
	Resident youth	Per 2-hour block	\$0.00	
	Nonresident youth	Per 2-hour block	\$150.00	
Services				
	Late Fee	Per Permit		\$25.00
Fixed charges				
	Lights - parks general		\$0.00	Rate Contractual
Special events				
	Less than 1 hours		\$0.00	
	1 hour to 4-hour block		\$30.00	
	More than 4 hours		\$15.00	
	Custodian Fee (Lord Pavilion/ Cawley Stadium)	Per 4-hour block	\$100.00	\$120.00
	Over Time Fee	Per hour	\$25.00	\$50.00
Police Department				
Licenses, Permits and Registrations				
	Alarm Systems: Refer to Fire Department - License, Permits and			
	FID card	Each	\$100.00	
	License to carry firearms	Each	\$100.00	
	License to carry , law enforcement	Each	\$25.00	
	License to possess machine gun	Each	\$100.00	
	License to sell firearms	Each	\$100.00	
	License to sell ammunition	Each	\$100.00	

	Taxi license	Each	\$100.00	
	Taxi license renewal	Each	\$50.00	
Services				
	Administrative fee for removal and towing, in addition to tow company fee	Each tow	\$20.00	
	Administrative fee for removal and towing storage, in addition to tow	Per day, following first 12	\$2.00	
	Fingerprint card	Each	\$5.00	
	Snow removal tow during or as result of "snow emergency"	Each	\$90.00	
Office of the Treasurer and Collector of Taxes				
Documents				
Municipal liens				
	Land less than 1 acre no structure		\$25.00	
	Single family		\$25.00	
	2-family		\$25.00	
	3- family		\$25.00	
	5- or more family		\$100.00	
	Commercial/ industrial/ public utility		\$150.00	
	Farm/forest and other land		\$50.00	
Other				
	Release fee duplicates		\$10.00	
	Tax payment information requests		\$2.00	
Research				
	Research (time and labor)	Minimum, per hour	\$10.00	
Miscellaneous				
	Bad Check fee		\$25.00	
	Tax files (email for fax service companies)		\$150.00	
Regional Water Utility				
Services				
General				
	Backflow device test charge	Per call	\$100.00	
	Charge for locating water service	Per call	\$50.00	
	Entry fee into City water supply	1-time charge	\$3,000.00	
	Filling water tank trucks	Per 1,000 gallons	\$15.00	
	For each individual unit within a new or existing residential commercial	1-time charge	\$1,000.00	
	For each fire sprinkler or hydrant installed	1-time charge	\$3,000.00	
	Special / final meter reading	Per call	\$50.00	
	Turn water on or off	Per meter	\$50.00	\$75.00

Repair and Supplies				
General				
	Emergency service call	Per call	\$100.00	\$125.00
	Frozen service, minimum service charge	Per call	\$100.00	\$125.00
	Frozen service, minimum service charge in addition to service call charge	Per hour	\$25.00	
	Meter resting	Per meter	\$100.00	\$300.00
Repair public property/replacement of water service/installation of new service				
	Repair hydrant (includes labor and materials)	Per unit	\$1,500.00	
	Repair water service, 3.4"	Per ft.	\$17.00	
	Repair water service, 1"	Per ft.	\$20.00	
	Replace sidewalk stop, 3/4"	Per ft.	\$45.00	\$99.35
	Replace sidewalk stop 1"	Per ft.	\$60.00	\$149.36
	Replace sidewalk box	Per ft.	\$25.00	\$26.25
	Replacement of hydrant (includes labor and materials)	Per unit	\$3,000.00	\$3,500.00
Supplies				
	Elbows 3/4"	Each	\$6.00	\$5.58
	Elbows 1"	Each	\$9.54	\$8.62
	Elbows 1" x 3/4"	Each	\$12.15	\$10.72
	Elbows 1 1/2" x 3/4"	Each	\$21.84	\$20.73
	Elbows 1 1/2"	Each	\$18.24	\$17.12
	Elbows 2"	Each	\$29.64	\$27.86
	Valves 3/4"	Each	\$28.68	\$43.20
	Valves 1"	Each	\$34.50	\$54.42
	Valves 1 1/2"	Each	\$65.55	\$116.52
	Valves 2"	Each	\$79.14	\$138.90
	Close nipples 3/4"	Each	\$4.29	\$2.58
	Close nipples 1"	Each	\$7.62	\$3.82
	Close nipples 1 1/2"	Each	\$13.20	\$7.48
	Close nipples 2"	Each	\$418.69	\$11.40
	Adapters (outside thread) 3/4"	Each	\$13.05	\$22.49
	Adapters (outside thread) 1"	Each	\$19.38	\$26.64
	Adapters (outside thread) 1 1/2"	Each	\$41.16	\$72.96
	Meters 5/8" remote	Each	\$160.00	\$116.67

	Meters 1" remote	Each	\$280.00	\$323.53
	Meter Interface Unit (MIU)	Each		\$182.35
	Couplings 3/4"	Each	\$4.80	\$4.52
	Couplings 1"	Each	\$7.29	\$6.86
	Couplings 1 1/2" x 1"	Each	\$19.59	\$18.42
	Couplings 2" x 1"	Each	\$32.22	\$30.86
	Copper pipe 3/4"	Each	\$7.11	\$3.13
	Copper pipe 1"	Each	\$8.73	\$4.08
	Copper pipe 1 1/2"	Each	\$10.20	\$6.80
	Copper pipe 2"	Each	\$12.60	\$10.96
	Tailpiece 3/4"	Each		\$14.61
	Tailpiece 1"	Each		\$22.49
	Coupling 3/4" three piece	Each		\$27.39
	Coupling 1" three piece	Each		\$31.33
	Adapter (inside thread) 3/4"	Each		\$23.65
	Adapter (inside thread) 1"	Each		\$32.10
	Adapter (inside thread) 1 1/2"	Each		\$93.33
Fire Services Water Fee				
	Hydrant flow test	Per call	\$400.00	
	Hydrant on private property	Per year	\$175.00	
	2-in. line size, unmetered	Each	\$150.00	
	3-in. line size, unmetered	Each	\$178.00	
	4-in. line size, metered or unmetered	Each	\$200.00	
	6-in. line size, metered or unmetered	Each	\$280.00	
	8-in. line size, metered or unmetered	Each	\$500.00	
	10-in. line size, metered or unmetered	Each	\$800.00	
	Opening fire hydrant	Per day	\$75.00	\$100.00
	Water maintenance charge	Per call	\$75.00	
Regional Waste Water Utility				
	Services			
	Industry sampling		\$20.00 to \$140.00	
	Private catch basin cleaning	Per hour + per ton	\$400.00 per hour	
	Septage	Per gallon	\$0.07	
	Service call	Per call	\$75.00	
	Inter municipal agreements		Under review	
Parking Department				
	Reserved Dwelling Parking Spaces			
	First year permit and sign	Each	\$10.00	
	Annual renewal (annual renewal fee is waived for residents age 70 and	Annual	\$10.00	



Kevin J. Murphy
City Manager

January 11, 2017

Mayor Edward J. Kennedy
And
Members of the Lowell City Council

Dear Mayor Kennedy and Members of the Lowell City Council,

Attached please find an Ordinance to amend § 150-1 of the City Code of Ordinances entitled “Schedule of Fees and Penalties”. The fees requiring License Commission approval have been removed from the Ordinance and will be referred to that particular body based on the recommendation of the City Council. I have also attached the original informational item detailing the changes for reference.

Please do not hesitate to let me know if there are any questions.

Sincerely,

Kevin J. Murphy
City Manager

cc: Conor Baldwin, Chief Financial Officer