



**Abraham Lincoln Elementary School**  
**300 Chelmsford Street**  
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*Mrs. Coleman, Principal*  
*gcoleman@lowell.k12.ma.us*

Good Afternoon,

I received a request from Brenda King, on behalf of the UTL for her to attend the MA AFL-CIO Biennial Convention from September 25-27, 2019. I was advised to write a small statement to be added to the school committee agenda for approval. Please let me know if there is anything further I am to do. It is as follows:

Trip-Springfield, MA

Mrs. Coleman respectfully requests permission for Brenda King, President of the Paraprofessional Union, to attend the Massachusetts AFL-CIO Biennial Constitutional Convention which will be held in Springfield MA on Wednesday September 25 through Friday September 27th. Mrs. King was elected as a delegate to the convention and I have received written request from Paul Georges, UTL President for her to attend this convention. The union will incur all of the expenses for this trip and no substitute is needed.

If there is anything further that I can be of assistance with, please do not hesitate to contact my office.

Respectfully Submitted,

Mrs. Ginger Coleman, Principal  
Abraham Lincoln Elementary  
300 Chelmsford St.  
Lowell, MA 01851

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Mrs. Ginger Coleman, Principal