



Eileen M. Donoghue
City Manager

Kara Keefe Mullin
Assistant City Manager

MEMORANDUM

To: Mayor Samaras and members of the City Council

From: Eileen Donoghue, City Manager *EMD*

Date: October 10, 2019

Subject: Monument Committee Update

I write to provide an update on the formation of the Monument Committee. Per ordinance passed by the City Council on May 21, 2019, the Monument Committee will be charged with establishing policies governing the naming or dedication of public spaces. Their policy shall include, a standard application process, naming or dedication criteria, and design guidelines.

To ensure that the members of the Committee all bring varied expertise to the governance of monuments, the ordinance requires that the Committee be comprised of individuals representing particular disciplines. The appointed members of the Committee and the areas of discipline that they represent are as follows:

Craig Thomas, Urban Planning
Stephen Stowell, Historic Preservation
Richard Howe, Legal
Mark Van Der Hyde and Heather Forsyth, Design and Landscape
Jacquelynn Coles, Matthew Elkins and Eric Lamarche (Alternate), Veterans
Jairo Naaranjo and Ann Marie Page, Neighborhoods
Henri Marchard and Maxine Farkas, Arts Community

Each of these appointees shall serve for three years. Although approval of these appointments by the City Council is not required, I wish to note that two of the positions have been filled with members who do not reside in Lowell.

The Committee will work in conjunction with my office and receive administrative support from the law department. As its work gets underway, I will continue to keep the Council apprised of pertinent developments arising from the Monument Committee, including any naming and dedication criteria it may establish.