

COMMONWEALTH OF MASSACHUSETTS

CITY OF LOWELL

VOTE

IN CITY COUNCIL

**ORDER,**

To transfer funds to DPD S&W - OT to cover additional inspector OT for the Neighborhood Walks program.

**ORDERED,**

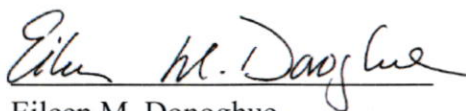
By the City Council of the City of Lowell, as follows:

That the amount of **Ten Thousand and 00/100 (\$10,000.00) Dollars** be transferred:

**FROM:** Vacant/Foreclosed Revolving Fund Account as described in "Attachment A":

**TO:** DPD S&W OT Account as described in "Attachment A":

**ORDER RECOMMENDED AND INTRODUCED BY:**



Eileen M. Donoghue  
City Manager

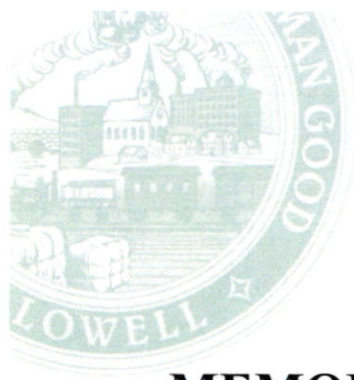
# Transfer Form - "Attachment A"

<b>Department:</b>	DPD			
<b>TRANSFER TO:</b>				
<b>Account #</b>			<b>Description</b>	<b>Amount</b>
<b>Org.</b>	<b>Object</b>	<b>Project</b>		
01824151	513000		DPD S&W - OT	\$ 10,000.00
			<b>TOTAL</b>	\$ 10,000.00
<b>TRANSFER FROM:</b>				
<b>Account #</b>			<b>Description</b>	<b>Amount</b>
<b>Org.</b>	<b>Object</b>	<b>Project</b>		
Fund # 1109			Vacant/Foreclosed Rev.	\$ 10,000.00
			<b>TOTAL</b>	\$ 10,000.00

**Reason for Transfer:**  
To fund additional inspector OT/ Neighborhood Walks

**Department Signature**  



**Chief Financial Officer**  

Conor Baldwin  
 Chief Financial Officer

## MEMORANDUM

TO: Eileen M. Donoghue, City Manager

FROM: Conor Baldwin, Chief Financial Officer 

CC: R. Eric Slagle, Director, Development Services

DATE: November 7, 2019

SUBJECT: Development Services Transfer – Inspectors

Eric Slagle, Director of the Division of Development Services in DPD, has forwarded to me a request to transfer funds from the Vacant/Foreclosed revolving fund for inspector’s overtime. The funding source to cover these expenses is outside of the tax levy. The transferred funds will be used to support overtime for the inspectors to conduct additional “neighborhood walks” throughout the rest of the fiscal year. This program has been a largely successful venture, but because the majority of the walks occur on Saturdays, in order to accommodate the neighborhood groups schedules, the inspectors who accompany the walks are paid on overtime.

The vacant/foreclosed fund is a revolving fund under Massachusetts General Law and the receipts are held over from year-to-year to support various activities in Development Services. The receipts deposited in the fund are from registration fees and violations associated with the city’s Vacant Foreclosed Property Ordinance. These expenses have no bearing on the FY2020 tax rate.

I have included a summary of the accounts below. Please do not hesitate to let me know if there are any questions.

Account Number	Account Name	Original Budget	Previous Transfers	YTD Revenue		YTD Expenditures		Balance Before		Balance After
				(Actual)	Current Budget	(Actual)	Encumbrances	Transfer	Transfer	Transfer
FROM: Fund #1107	Vacant Foreclosed Properties	\$ 512,231.00	\$ (319,155.00)	\$ 88,000.00	\$ 281,076.00	\$ 31,009.95	\$ -	\$ 250,066.05	\$ (10,000.00)	\$ 240,066.05
TO: 04914151-513000	Salary & Wages - OT	\$ 15,000.00	\$ -	\$ -	\$ 15,000.00	\$ 15,388.99	\$ -	\$ (388.99)	\$ 10,000.00	\$ 9,611.01