



**Diane Nichols Tradd**  
*Assistant City Manager/DPD Director*

**Craig Thomas**  
*Deputy Director*

MEMORANDUM

TO: Eileen M. Donoghue, City Manager *EMD*

FROM: Diane N. Tradd, Assistant City Manager/DPD Director

DATE: January 7, 2020

SUBJECT: PETITION OF 10/08/19 BY COTE'S MARKET REQUESTING TWO (2)  
15-MINUTE PARKING SPOTS AT 175 SALEM STREET

The Transportation Engineer conducted a field visit to the above mentioned location, as well as a review of the current traffic ordinances to determine if it is appropriate to designate two 15-minute parking spots at this location.

The business currently resides at the center of the Acre/Highlands residential parking area, which is designated on Salem Street between Hancock Avenue and Pawtucket Street. The Acre/Highlands residential parking area prohibits on-street parking for vehicles without a residential sticker from 7 AM to 10 PM, Monday through Friday.

Cote's Market has a loading zone that runs 78 feet along the front of the business on Salem Street, which limits the availability of on-street parking. Also, Cote's Market has a designated parking lot about 20 feet east of the business with 10 parking spaces, with a clear sign that dictates it is for Cote's Market patrons.

Given that the business has a parking lot adjacent to the premises, and a loading zone in front of the building, it is not appropriate to eliminate two parking spaces in the Acre/Highlands residential parking area and assign them as 15-minute spaces. Current City ordinances state that loading zones are in effect Monday – Friday from 8 AM to 6 PM. It may be appropriate to consider revising the loading zone ordinance such that the time frames for loading and unloading can be tailored to the adjacent businesses, thus opening up that section for parking the remainder of the time. The Transportation Engineer will evaluate whether that is a feasible solution.

If there are further questions, please contact either the Parking Department at 978-674-4014 or the City Transportation Engineer at 978-674-1417 or via email [nvance@lowellma.gov](mailto:nvance@lowellma.gov).

AH/ah

cc: Cote's Market  
Natasha Vance, Transportation Engineer  
Terry Ryan, Parking Director