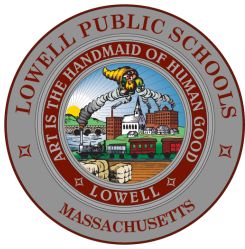


LOWELL PUBLIC SCHOOLS

Superintendent of Schools  
155 Merrimack Street  
Lowell, Massachusetts 08152

Phone: (978) 674-4324  
Fax: (978) 937-7609  
E-mail:  
superintendent@lowell.k12.ma.us



To: Dr. Joel Boyd, Superintendent of Schools  
From: Latifah Phillips, Chief Equity and Engagement Officer  
Date: January 4, 2021  
Re: Full-time McKinney-Vento Family Liaison Position

---

The Office of Equity and Community Empowerment is proposing converting two part-time Mc Kinney-Vento Family Liaison positions into one **full-time** McKinney-Vento Family Liaison position. Attached is the proposed job description.

Currently, the district serves 1,132 students who have been identified as experiencing homelessness under the criteria outlined in the McKinney-Vento Act. Part-time staff work 18 hours per week, and overall, the job of the McKinney-Vento staff is to eliminate barriers for our homeless students so that they may fully access all educational opportunities.

The office currently has three approved part-time positions – one of which is currently vacant. There are currently two options: 1) post the open part-time position and continue to operate with three part-time positions or 2) convert two-part time positions into one full-time position. I recommend converting two-part time positions into one full-time position which will ensure that schools and families have one continuous staff member throughout the entire school day and some extended hours as needed. The staff currently employed in the part-time positions are eligible to apply for the full-time position.

The salary for this posting follows the same salary scale used for the Bilingual Family Liaisons and will be funded in full by the McKinney-Vento grant. A full-time position is an allowable expenditure under the McKinney-Vento grant and common among districts that serve a sizeable homeless student population.