



To: Joel Boyd, Superintendent
From: Billie Jo Turner, Assistant Superintendent
RE: Response to Motion on Presenting Bad Bills to School Committee
Date: January 14, 2021

This is in response to the motion made by Connie Martin at the 1/6/20 meeting:
"Requesting that all bad bills must be first submitted to the School Committee for review and approval before being forwarded to the City for payment."

As bills were received by the Business Office, they were submitted to City Hall for payment and then returned to us if they were classified as a bad bill. A spreadsheet was maintained to track such bills and eventually submitted to the City CFO to seek approval from the City Council to pay. This motion will prompt us to change this process to now proceed as follows:

- Submit bills to City Hall for payment
- If and when bills are returned as bad bills, add them to list
- Bring such bills/list forward to School Committee for approval to submit to City Council for approval under MGL 44 S64
- After such approval is obtained, submit to City CFO to obtain approval from City Council
- Bills are paid

This motion will benefit the Business Office immensely to allow us the chance to share the nuances that Lowell Public School's face as they occur. The first presentation to the School Committee for the FY19/20 delayed bills will be on January 20, 2021 SC meeting.