



**LOWELL PUBLIC SCHOOLS**  
**Henry J. Mroz Administration Office**  
**155 Merrimack Street**  
**Lowell, Massachusetts 01852**

**Billie Jo Turner**  
**Chief Financial Officer**

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TO: Joel Boyd, Ed. D., Superintendent of Schools  
FROM: Billie Jo Turner, Chief Financial Officer  
DATE: January 28, 2021  
RE: Budget Transfer

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Motion to transfer the budget in the amount of \$47,733.70 per the attached sheet labeled "Budget Transfer Form".

The Business Office recently sent a memo to schools alerting them of the annual requisition deadline, March 12, 2021. As a result, some schools have requested budget adjustments to finalize purchases and planning for the remainder of the year.

The adjustments on the attached form are per Principal and/or Department Head request.

Budget Increase/Decrease Request Form

Requestor:          Jaclyn Kelleher- Roy

Date:          1/28/2021

Fund	Organizational ID	Object	DESE	Amount Requested	Source of Additional Funding***	DESE	Amount (transfers only)
0010	96010124	541000	2450	2,127.95	96041104	2200	(2,127.95)
0010	95441106	530002	2200	2,500.00	95410112	2300	(2,500.00)
0010	91920109	541000	2450	2,000.00	91941102	2200	(2,000.00)
0010	98341106	530002	2200	2,500.00	98337030	2350	(13,350.00)
0010	98310612	544400	2300	10,850.00	99030502	3520	(8,525.00)
0010	99031006	531099	3500	8,525.00	91210124	2450	(9,230.75)
0010	91210112	544400	2300	16,730.75	91241106	2200	(10,000.00)
0010	91237012	530002	2350	2,500.00			

47,733.70

(47,733.70)

\*\*\*Include Fund, Org, and Object if this is a budget transfer

Reason for budget adjustment:

Adjustments per request to expend the budget

Department Head Approval:

CFO Approval:

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