

Lowell Public Schools



REPORT ON STATUS OF OUTSTANDING MOTIONS

Report on Motions: February 17, 2021

ON-GOING REPORTS

Lowell High School Advisory: October 2 nd , December 18 th , March 18 th , May 20 th ,
Recognize Retirees: Every June
Annual Report on Textbook Purchases: Every August
Quarterly Enrollment Figures: October, January, April and July

OFFICE OF THE SUPERINTENDENT

LEAD	DATE OF MOTION	MOTION	DEPARTMENT ASSIGNED & EXPECTED COMPLETION DATE	STATUS
1. SUPT				



REPORT ON STATUS OF OUTSTANDING MOTIONS

OFFICE OF EDUCATIONAL EQUITY & COMMUNITY EMPOWERMENT – CHIEF EQUITY & ENGAGEMENT OFFICER

LEAD	DATE OF MOTION	MOTION	DEPARTMENT ASSIGNED & EXPECTED COMPLETION DATE	STATUS
1. CEOO	11/06/19	<p style="text-align: center;"><u>Support Citywide Family Council</u></p> <p>[by Jackie Doherty]: Request the Superintendent provide the committee with a plan to support the Citywide Family Council efforts to engage parents that includes regular access to school leadership, designated school contacts, assistance in promoting CFC events directly to families, school site councils, advisory councils, and parent-teacher organizations, as well as other suggestions to collaborate with CFC in support of family-school engagement.</p>	Office of Equity & Engagement	Collaborative plan being developed to include strengthening communication and providing leadership workshops/trainings for implementation this school year.
2. CEOO	02/19/20	<p style="text-align: center;"><u>Selection Process on SSC</u></p> <p>[by Andy Descoteaux]: Ask the Superintendent to review whether or not some schools had administrative interference in the selection process of their SSC's. It should involve parents only.</p>	Office of Equity & Engagement	In progress
3. CEOO	02/19/20	<p style="text-align: center;"><u>Citywide Family Council Annual Update</u></p> <p>[by Jackie Doherty]: <i>Per December 2018 motion</i>, request the Superintendent invite leaders from the Citywide Family Council to make their annual presentation updating the school committee on their work to engage families.</p>	Office of Equity and Engagement – Family Engagement Team	Extended invitation To Citywide Family Council Leadership Council anticipates In spring 2021



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4. CEEO	10/07/20	<p style="text-align: center;"><u>Adult Education</u></p> <p>[by Mayor John Leahy]: Request the Superintendent update the Committee on the Adult Education academic program as well as their physical plant.</p>	Office of Equity & Engagement	COMPLETED 01/20/21
5. CEEO	02/03/21	<p><u>COVID-19 Vaccination Distribution</u></p> <p>[by Jackie Doherty]: Direct the Superintendent to send a letter to Governor Baker on behalf of the Lowell School Committee requesting that school staff in urban and low-income districts be prioritized for COVID-19 vaccination distribution as a critical component to safely returning children to in-person learning. Copy the letter to the Lowell Statehouse Delegation, the City Council, City Manager, and Board of Health.</p>	Office of Equity & Engagement	Will be Presented 02/17/21
6. CEEO	02/03/21	<p style="text-align: center;"><u>Annual Retreat</u></p> <p>[by Hilary Clark]: Require school committee members participate once per term in a retreat for professional development purposes in collaboration with the superintendent. Topics may include:</p> <ul style="list-style-type: none"> • basic roles and responsibilities • protocols and norms • key public policy issues • parliamentary procedure • anti-racism, unconscious attitudes and implicit bias training 	Office of Equity & Engagement	In progress



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7. CEEO	02/03/21	<u>Meeting Agendas and Materials</u> [by Connie Martin]: For the Lowell School Committee to establish a 48 hour minimum for all meeting agendas and materials to be publicly posted for all School Committee, Subcommittee and Special Meetings, in accordance with Massachusetts Open Meeting Law and reflective of our commitment to transparency in government.	Office of Equity & Engagement	Will be Presented 02/17/21



REPORT ON STATUS OF OUTSTANDING MOTIONS

OFFICE OF TEACHING & LEARNING – CHIEF OF SCHOOLS

LEAD	DATE OF MOTION	MOTION	DEPARTMENT ASSIGNED & EXPECTED COMPLETION DATE	STATUS
1. CSO	12/09/20	<p style="text-align: center;"><u><i>Comprehensive Data-Driven Report on Remote Learning</i></u></p> <p>[by Jackie Doherty]: Request the Superintendent provide the committee with a comprehensive, data-driven report on Remote Learning throughout the district. The report should include: daily attendance rates for students and staff by grade level/school; class sizes by grade level/school—identifying those classes that were initially in-person vs always remote; the number of Florida Virtual student licenses accessed since Nov. 15 by grade and school, the number of classrooms being led by paraprofessionals by grade level/school. In addition, state law requires students receive daily time on learning of 5 to 5½ hours depending on grade level: What protocols are in place to ensure consistency in structured learning time and quality of instruction districtwide? How will the district re-align staffing support to mitigate the impact of significant differences in class sizes?</p>	CSO	<p>Initial Report presented on 01/20/21</p> <p>Follow-up Report in progress</p>
2. CSO	12/16/20	<p style="text-align: center;"><u><i>Prep Courses for Seniors</i></u></p> <p>[by Andy Descoteaux]: Ask the Superintendent to look into ways of streamlining high school electives in order to offer various pandemic related prep courses for seniors, who would otherwise have a need of remedial college courses, along with the cost.</p>	CSO	<p>Completed 01/20/21</p>
3. CSO	02/03/21	<p style="text-align: center;"><u><i>Data Visualization Tool & Dashboards</i></u></p> <p>[by Hilary Clark]: Request the superintendent explore the cost and benefits of a data visualization tool, where data from various source systems can be pulled into developed dashboards to provide useful information that can be rolled up, sliced, and filtered based on user access and need.</p>	CSO	<p>In progress</p>



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OFFICE OF TEACHING & LEARNING – CHIEF OF ACADEMICS

LEAD	DATE OF MOTION	MOTION	DEPARTMENT ASSIGNED & EXPECTED COMPLETION DATE	STATUS
1. CAO	02/19/20	<p style="text-align: center;"><u><i>Opioid Prevention Program</i></u> [by Mayor John Leahy]: Request that the Superintendent work with the Fire Department to establish an Opioid Prevention Program at Lowell High School</p>	Office of Teaching & Learning	LHS Taskforce will work with LFD to develop programming
2. CAO	10/21/20	<p style="text-align: center;"><u><i>Identifying Deficits & Missing Skills</i></u> [by Andy Descoteaux]: Ask the Superintendent to form an ad hoc committee with representation of a cross section of educators from LPS, including UTL, and higher education with the principal aim of identifying the deficits and methods to address any missing skills and knowledge resulting from the changes to the instructional day and learning environment since March 2020 and continuing into the 2020-2021 academic year. The goal should be; how can we minimize any learning loss that has occurred due to the COVID-19 pandemic and what can be done to narrow or eliminate those academic gaps for students.</p>	Office of Teaching & Learning	COMPLETED 01/20/21
3. CAO	12/09/20	<p style="text-align: center;"><u><i>Social Emotional Learning Resources</i></u> [by Bob Hoey]: Request that the Superintendent review the feasibility of setting up one or more locations for families of remote learners enrolled in Lowell Public Schools to safely access school district Social Emotional Learning (SEL) resources and services in-person.</p>	Office of Teaching & Learning	Will be Presented 02/17/21



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4. CAO	12/09/20	<p style="text-align: center;"><u>Data on SPED Programs</u></p> <p>[by Jackie Doherty]: Request the Superintendent provide the committee with a report on the in-person substantially separate special education programs. The report should include data on each program's daily attendance rates for staff and students, latest safety recommendations and planned or new safety protocols.</p>	Office of Teaching & Learning	Will be Presented 03/17/21
5. CAO	02/03/21	<p style="text-align: center;"><u>Virtual Listening Session with Students & SC</u></p> <p>[by Jackie Doherty]: Request the Superintendent work with school leadership and student advisory teams at LHS to organize a virtual listening session with students and the school committee to discuss remote learning concerns, options and plans going forward.</p>	Office of Teaching & Learning	Will be Presented on 03/17/21



REPORT ON STATUS OF OUTSTANDING MOTIONS

OFFICE OF FINANCE & OPERATIONS – CHIEF FINANCIAL OFFICER

LEAD	DATE OF MOTION	MOTION	DEPARTMENT ASSIGNED & EXPECTED COMPLETION DATE	STATUS
1. CFO	12/09/20	<p style="text-align: center;"><u><i>SEL Line Item for FY21-22</i></u> [by Bob Hoey]: Request that the Superintendent look into the feasibility of adding a separate line item for Social Emotional Learning (SEL) in the 2021-2022 Budget.</p>	CFO	COMPLETED 01.20.20
2. CFO	01/06/21	<p style="text-align: center;"><u><i>Review & Approval of Bad Bills</i></u> [by Connie Martin]: Requesting that all bad bills must be first submitted to the School Committee for review and approval before being forwarded to the City for payment.</p>	CFO	COMPLETED 01.20.20



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OFFICE OF OPERATIONS- CHIEF OPERATING OFFICER

LEAD	DATE OF MOTION	MOTION	DEPARTMENT ASSIGNED & EXPECTED COMPLETION DATE	STATUS
1. COO	10/21/20	<p style="text-align: center;"><u><i>Exit Interviews District-Wide</i></u></p> <p>[by Mike Dillon Jr.]: Request the Superintendent provide a report on how the administration plans to use and administer exit interviews district-wide moving forward.</p>	COO	Draft exist instrument prepared; planning processing ongoing; will report in April on new final product will be implemented
2. COO	10/07/20	<p style="text-align: center;"><u><i>Exit Interviews STEM</i></u></p> <p>[By Jackie Doherty]: Request the Superintendent provide a report on the number of staff and students who have left the STEM Academy since January 2020 including those families who are on the wait list to transfer out of the school. In addition to numbers, the report should include the reasons for those departures based on information collected from confidential exit interviews. No names used in the report— simply identify person by role: parent, teacher, para etc. The report should also include an update on replacement staffing both at the time of school opening and now, indicating whether all classes currently have licensed teachers in place and when that occurred.</p>	COO	Initial Report presented on 12/16/20 Follow-up Report in progress
3. COO	02/03/21	<p style="text-align: center;"><u><i>Immunizations for School-Based Staff</i></u></p> <p>[by Jackie Doherty]: Request the Superintendent work with the City Manager to determine if and how staff immunizations can be expedited or prioritized for school-based staff who are serving our most vulnerable students.</p>	COO	Ongoing, recent discussions w/Health Department, Sen. Kennedy & LGH have occurred



REPORT ON STATUS OF OUTSTANDING MOTIONS

CITY COUNCIL MOTIONS

LEAD	DATE OF MOTION	MOTION	DEPARTMENT ASSIGNED & EXPECTED COMPLETION DATE	STATUS
1. Mayor				