

Lowell Public Schools



REPORT ON STATUS OF OUTSTANDING MOTIONS

Report on Motions: May 19, 2021

ON-GOING REPORTS

Lowell High School Advisory: October 7 th , December 16 th , April 21 st , May 19 th ,
Recognize Retirees: Every June
Annual Report on Textbook Purchases: Every August
Quarterly Enrollment Figures: October, January, April and July

OFFICE OF THE SUPERINTENDENT

LEAD	DATE OF MOTION	MOTION	DEPARTMENT ASSIGNED & EXPECTED COMPLETION DATE	STATUS
1. SUPT				



REPORT ON STATUS OF OUTSTANDING MOTIONS

OFFICE OF EDUCATIONAL EQUITY & COMMUNITY EMPOWERMENT - CHIEF EQUITY & ENGAGEMENT OFFICER

LEAD	DATE OF MOTION	MOTION	DEPARTMENT ASSIGNED & EXPECTED COMPLETION DATE	STATUS
1. CEEO	11/06/19	<u>Support Citywide Family Council</u> [by Jackie Doherty]: Request the Superintendent provide the committee with a plan to support the Citywide Family Council efforts to engage parents that includes regular access to school leadership, designated school contacts, assistance in promoting CFC events directly to families, school site councils, advisory councils, and parent-teacher organizations, as well as other suggestions to collaborate with CFC in support of family-school engagement.	Office of Equity & Engagement	COMPLETED 04/21/21
2. CEEO	02/19/20	<u>Selection Process on SSC</u> [by Andy Descoteaux]: Ask the Superintendent to review whether or not some schools had administrative interference in the selection process of their SSC's. It should involve parents only.	Office of Equity & Engagement	COMPLETED 04/21/21
3. CEEO	02/19/20	<u>Citywide Family Council Annual Update</u> [by Jackie Doherty]: Per December 2018 motion, request the Superintendent invite leaders from the Citywide Family Council to make their annual presentation updating the school committee on their work to engage families.	Office of Equity and Engagement - Family Engagement Team	COMPLETED 04/21/21
4. CEEO	02/03/21	<u>Annual Retreat</u> [by Hilary Clark]: Require school committee members participate once per term in a retreat for professional development purposes in collaboration with the superintendent. Topics may	Office of Equity & Engagement	In progress



REPORT ON STATUS OF OUTSTANDING MOTIONS

LEAD	DATE OF MOTION	MOTION	DEPARTMENT ASSIGNED & EXPECTED COMPLETION DATE	STATUS
		include: <ul style="list-style-type: none"> • basic roles and responsibilities • protocols and norms • key public policy issues • parliamentary procedure • anti-racism, unconscious attitudes and implicit bias training 		

OFFICE OF TEACHING & LEARNING - CHIEF OF SCHOOLS

LEAD	DATE OF MOTION	MOTION	DEPARTMENT ASSIGNED & EXPECTED COMPLETION DATE	STATUS
1. CSO	12/09/20	<u>Comprehensive Data-Driven Report on Remote Learning</u> [by Jackie Doherty]: Request the Superintendent provide the committee with a comprehensive, data-driven report on Remote Learning throughout	CSO	COMPLETED 04/21/21



REPORT ON STATUS OF OUTSTANDING MOTIONS

LEAD	DATE OF MOTION	MOTION	DEPARTMENT ASSIGNED & EXPECTED COMPLETION DATE	STATUS
		<p>the district. The report should include: daily attendance rates for students and staff by grade level/school; class sizes by grade level/school—identifying those classes that were initially in-person vs always remote; the number of Florida Virtual student licenses accessed since Nov. 15 by grade and school, the number of classrooms being led by paraprofessionals by grade level/school. In addition, state law requires students receive daily time on learning of 5 to 5½ hours depending on grade level: What protocols are in place to ensure consistency in structured learning time and quality of instruction districtwide? How will the district re-align staffing support to mitigate the impact of significant differences in class sizes?</p>		
2. CSO	02/03/21	<p style="text-align: center;"><u>Data Visualization Tool & Dashboards</u></p> <p>[by Hilary Clark]: Request the superintendent explore the cost and benefits of a data visualization tool, where data from various source systems can be pulled into developed dashboards to provide useful information that can be rolled up, sliced, and filtered based on user access and need.</p>	CSO	COMPLETED 04/21/21
3. CSO	07/21/21	<p style="text-align: center;"><u>School's Improvement Plan and School Site Council Process</u></p> <p>[by Jackie Doherty]: Request the Superintendent provide to the Committee each school's Improvement Plan and School Site Council representative process for review and approval as required by law. The School Site Council reports should include the names, roles, and contact information of members, the terms of service, and the meeting dates for the current school year.</p>	CSO	COMPLETED 05/12/05



REPORT ON STATUS OF OUTSTANDING MOTIONS

OFFICE OF TEACHING & LEARNING - CHIEF OF ACADEMICS

LEAD	DATE OF MOTION	MOTION	DEPARTMENT ASSIGNED & EXPECTED COMPLETION DATE	STATUS
1. CAO	02/19/20	<u>Opioid Prevention Program</u> [by Mayor John Leahy]: Request that the Superintendent work with the Fire Department to establish an Opioid Prevention Program at Lowell High School	Office of Teaching & Learning	LHS Taskforce will work with LFD to develop programming
2. CAO	12/09/20	<u>Data on SPED Programs</u> [by Jackie Doherty]: Request the Superintendent provide the committee with a report on the in-person substantially separate special education programs. The report should include data on each program's daily attendance rates for staff and students, latest safety recommendations and planned or new safety protocols.	Office of Teaching & Learning	COMPLETED 04/21/21
3. CAO	02/03/21	<u>Virtual Listening Session with Students & SC</u> [by Jackie Doherty]: Request the Superintendent work with school leadership and student advisory teams at LHS to organize a virtual listening session with students and the school committee to discuss remote learning concerns, options and plans going forward.	Office of Teaching & Learning	COMPLETED 04/21/21
4. CAO	04/21/21	<u>LHS Graduation Date & Location</u> [by Andy Descoteaux]: What is the current status of the Lowell High School Graduation for location and dates? Will the JROTC Cadets, band and/or chorus be participating?	Office of Teaching & Learning	Ongoing
5. CAO	05/05/21	<u>District's Internet Ability</u> [by Andy Descoteaux]: With the significant upgrade in the district's internet ability, can Supt. Boyd look into the feasibility of e-books for our middle and high school students.	Office of Teaching & Learning	Ongoing

OFFICE OF FINANCE & OPERATIONS - CHIEF FINANCIAL OFFICER

LEAD	DATE OF MOTION	MOTION	DEPARTMENT ASSIGNED & EXPECTED COMPLETION DATE	STATUS
1. CFO				



REPORT ON STATUS OF OUTSTANDING MOTIONS



REPORT ON STATUS OF OUTSTANDING MOTIONS

OFFICE OF OPERATIONS- CHIEF OPERATING OFFICER

LEAD	DATE OF MOTION	MOTION	DEPARTMENT ASSIGNED & EXPECTED COMPLETION DATE	STATUS
1. COO	10/21/20	<p style="text-align: center;"><u>Exit Interviews District-Wide</u></p> <p>[by Mike Dillon Jr.]: Request the Superintendent provide a report on how the administration plans to use and administer exit interviews district-wide moving forward.</p>	COO	Draft exist instrument prepared; planning processing ongoing; will report in April on new final product will be implemented
2. COO	10/07/20	<p style="text-align: center;"><u>Exit Interviews STEM</u></p> <p>[By Jackie Doherty]: Request the Superintendent provide a report on the number of staff and students who have left the STEM Academy since January 2020 including those families who are on the wait list to transfer out of the school. In addition to numbers, the report should include the reasons for those departures based on information collected from confidential exit interviews. No names used in the report—simply identify person by role: parent, teacher, para etc. The report should also include an update on replacement staffing both at the time of school opening and now, indicating whether all classes currently have licensed teachers in place and when that occurred.</p>	COO	Initial Report presented on 12/16/20 Follow-up Report in progress
3. COO	02/03/21	<p style="text-align: center;"><u>Immunizations for School-Based Staff</u></p> <p>[by Jackie Doherty]: Request the Superintendent work with the City Manager to determine if and how staff immunizations can be expedited or prioritized for school-based staff who are serving our most vulnerable students.</p>	COO	Ongoing, recent discussions w/Health Department, Sen. Kennedy & LGH have occurred
4. COO	04/07/21	<p style="text-align: center;"><u>School Grounds Schedules</u></p> <p>[by Jackie Doherty]: Request the Superintendent work with School Principals to make sure that the ground keeping schedules are followed in a timely manner in order to maintain the cleanliness in all schools.</p>	COO	Ongoing



REPORT ON STATUS OF OUTSTANDING MOTIONS

LEAD	DATE OF MOTION	MOTION	DEPARTMENT ASSIGNED & EXPECTED COMPLETION DATE	STATUS
5. COO	04/21/21	<p style="text-align: center;"><u>LHS Project Update</u></p> <p>[by Andy Descoteaux]: Ask the Superintendent to ask the City Manager where the Lowell High School Project is in the Project time line. Are we on schedule, behind schedule or ahead of schedule?</p>	COO	Completed 05/05/21
6. COO	04/21/21	<p><u>Collaboration with the city's DPW, Police, and Parks</u></p> <p>[by Jackie Doherty]: Request the Superintendent or his designee collaborate with the city's DPW, Police, and Parks Departments to:</p> <ol style="list-style-type: none"> 1. Prioritize maintenance/safety of parks near our schools, 2. Collaborate and prioritize getting outdoor place structures for the Rogers Stem Academy, the Cardinal O'Connell Early Learning Center, and the Bartlett Community Partnership schools, and 3. Work together to assess the feasibility/availability of tents for schools to use during the extended summer program. 	COO	Referred to Facilities Subcommittee Completed 05/12/21
7. COO	05/05/21	<p style="text-align: center;"><u>Staff Appreciation</u></p> <p>[by Mayor John Leahy]: To have the Office of the Superintendent and the Lowell School Committee identify a date in early June as a Day of Appreciation for all LPS staff.</p>	COO	



REPORT ON STATUS OF OUTSTANDING MOTIONS

CITY COUNCIL MOTIONS

LEAD	DATE OF MOTION	MOTION	DEPARTMENT ASSIGNED & EXPECTED COMPLETION DATE	STATUS
1. Mayor				