



Kara Keefe-Mullin
Assistant City Manager/Acting DPD Director

R. Eric Slagle
Director of Development Services

David Fuller
Building Commissioner

TO: Eileen Donoghue, City Manager *EMD*
FROM: R. Eric Slagle, Director of Development Services
DATE: May 25, 2021
RE: Motion by C. Elliott - Req. City Mgr. Provide A Report Regarding The Ability To Put Construction Plans On Line For Residents To Review.

This memorandum is in response to the request from Councilor Elliott to put constructions plans online for residents to review.

Development Services has been working with the MIS Department on this very project as part of our online permitting. We are currently finalizing instructions and settings, and will be placing a link to Citizen Self-Service on the City's website, which will allow residents to review all scanned documents related to a particular property, not only plans, but also permit applications, citations and tickets, and other public records held in Development Services.

We hope to have this set up and ready within the next 60 days.

ES