



Eileen M. Donoghue
City Manager

September 20, 2021

Mayor John J. Leahy
And
Members of the Lowell City Council

RE: Acting Treasurer/ Collector Appointment

Dear Mayor Leahy and Members of the Lowell City Council,

Please be advised that in order to address temporary absences in staffing in the Office of the City Treasurer/ Collector, I am appointing Allison Chambers, Deputy Chief Financial Officer, as Acting Treasurer/ Collector, pursuant to and in accordance with Mass General Laws Chapter 41 § 61A, effective September 29, 2021 at 8:00 a.m. As you are aware, the Treasurer position will soon be vacant, as the prior incumbent has been recommended to be appointed by the City Council as the City Auditor. This temporary appointment will ensure that a smooth transition takes place without any interruption to the operations of the department or the efficient delivery of services to Lowell's businesses and residents. As Deputy CFO, Ms. Chambers currently oversees these functions, along with the CFO. Ms. Oakes will still be available to assist with the transition, as will Mr. Baldwin, who has served as Acting Treasurer/ Collector previously in 2018 and 2014 during temporary absences in the role.

The Human Relations Department has been instructed to immediately advertise the position of City Treasurer/ Collector and I hope to have a permanent replacement in place, expeditiously. The Collins Center at UMass Boston, who has been assisting with the Auditor search, has agreed to aid in the search for a permanent replacement as part of their current scope and at no additional cost to the City. The current Assistant Collector and Assistant Treasurer will both continue to supervise the respective day-to-day Collection and Treasury functions.

Please contact me with any questions you may have regarding this matter.

Sincerely,

Eileen Donoghue
City Manager

Cc: Conor Baldwin, Chief Financial Officer
Sheryl Wright, Interim City Auditor
Christine O'Connor, City Solicitor
Mary Callery, Human Relations Manager
Michael Geary, City Clerk