

COMMONWEALTH OF MASSACHUSETTS

CITY OF LOWELL

VOTE

IN CITY COUNCIL

ORDER,

To transfer certain revenues from the Parking Enterprise Fund to the Disability Commission Revolving Fund

ORDERED,

By the City Council of the City of Lowell, as follows:

That the amount of Twenty Thousand and 00/100 (\$20,000) Dollars be transferred:

FROM: Parking Enterprise I/O Account # 44500010-598002 as more fully described in "Attachment A"

TO: Transfer IN from Enterprise I/O Account # 1161000-497502 as more fully described in "Attachment A"

ORDER RECOMMENDED AND INTRODUCED BY:



Thomas A. Golden, Jr., City Manager

Transfer Form - "Attachment A"

Department:	Parking/ Disability			
TRANSFER TO:				
Account #			Description	Amount
Org.	Object	Project		
1161000	497502		Transfer IN from Enterprise I/O Disability Commission Fund	\$ 20,000.00
			TOTAL	\$ 20,000.00
TRANSFER FROM:				
Account #			Description	Amount
Org.	Object	Project		
44500010	598002		Parking Enterprise I/O Parking Fund	\$ 20,000.00
			TOTAL	\$ 20,000.00

Reason for Transfer:

To transfer funds from the parking enterprise into the disability commission revolving fund.



 Department Head




 Chief Financial Officer



Conor Baldwin
 Chief Financial Officer

MEMORANDUM

TO: Thomas A. Golden, Jr.

FROM: Conor Baldwin, Chief Financial Officer 

CC: Christine McCall, Assistant City Manager/ DPD Director
 Beth Brassel, Disability Commission Chair

DATE: June 22, 2022

SUBJECT: Transfer from Parking Enterprise to the Disability Commission Revolving Fund

Enclosed with this memorandum is a vote to transfer \$20,000 from the Parking Enterprise Fund to the Disability Commission revolving fund. This amount is budgeted in the Parking Enterprise each year, as the fines associated with tickets written for violations for parking in handicapped spaces are deposited into the Parking Fund.

Despite the significant downturn in receipts in FY2021 and in FY2022 due to the Pandemic, the City is continuing to demonstrate its commitment to providing a funding source for the Disability Commission via this transfer.

Below is a summary of the impacted accounts.

Account Number	Account Name	Original Budget	Previous Transfers	YTD		YTD		Encumbrances	Balance		Balance After
				Revenue (Actual)	Revised Budget	Expenditures (Actual)	Before Transfer		Transfer		
FROM: 44500010-598002	Parking - HP Fines	\$ 20,000	\$ -	\$ -	\$ 20,000	\$ -	\$ -	\$ -	\$ 20,000	\$ (20,000)	\$ -
TO: Fund #1161	D/C Revolving Fund	\$ 57,408	\$ -	\$ -	\$ 57,408	\$ 19,173	\$ -	\$ -	\$ 38,235	\$ 20,000	\$ 58,235



Thomas A. Golden, Jr.
City Manager

June 22, 2022

Mayor Sokhary Chau
And
Members of the Lowell City Council

Dear Mayor Chau and Members of the Lowell City Council,

I am hereby requesting that the City Council vote to transfer funds from the Parking Enterprise Fund to the Disability Commission Revolving Fund. The total amount of the transfer is \$20,000.

According to Chapter 266, Section 55 of the Code of Ordinances of the City of Lowell, a fine is assessed for anyone who illegally parks a vehicle in a handicapped parking zone or who parks a vehicle in such a manner as to obstruct any curb ramp designed for use by handicapped persons. The monies associated with these fines are deposited in the Parking Enterprise Fund throughout the course of the fiscal year. To support the disabled residents of Lowell, the City Council has established a special revolving fund for the disability commission, pursuant to the statute. The City Council further codified this commitment by establishing the account in a City Ordinance.

With the guidance of the disability commission, this fund has been used for a variety of improvements to make Lowell a more accessible community like the purchase of accessible playground equipment, closed captioning for public meetings, and an ADA transition plan for the city. The fund is limited to the receipt of funds from an appropriation transfer from and this vote represents the City's continued commitment to helping disabled residents of Lowell.

Sincerely,

Thomas A. Golden, Jr.
City Manager

CC: Conor Baldwin, Chief Financial Officer
Christine McCall, Assistant City Manager/ DPD Director/ Interim ADA Coordinator