




Mary Callery
Human Relations Director

MEMORANDUM

TO: Thomas A. Golden, Jr., City Manager 

FROM: Mary Callery, Human Relations Director

DATE: July 6, 2022

SUBJECT: MOTION RESPONSE: 01/18//2022 – Councilor V. Nuon– Req. City Mgr.
Update Council On Hiring Of Permanent Director of Elections

The Director of Elections/Municipal Hearing Officer (MHO) position was posted on June 2, 2022 through June 16, 2022. The position was posted on the City's Employment Opportunities webpage and local non-profits and community organizations were notified. In addition, the position was listed with Indeed.com, and Massachusetts Municipal Association (MMA).

Upon the position closing, applicants were reviewed and individuals were selected for interviews. Interviews were conducted by the Interviewing Committee which consisted of Human Relations Director Mary Callery, City Solicitor Christine O'Connor, First Assistant City Solicitor Kerry Jenness, and Office Manager/Litigation Manager Celine Gettings. A candidate was selected by the Interviewing Committee and a recommendation was submitted to the City Manager for approval.