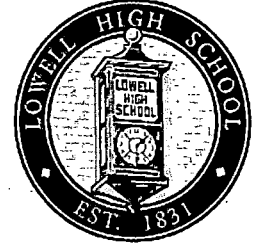


Lowell Public Schools

*Lowell High School
50 Fr. Morissette Blvd
Lowell, Massachusetts 01852-1050*



*Michael Fiato
Head of School*

*Tel. (978) 937-8900
Fax (978) 937-8902
Email: MFiato@lowell.k12.ma.us*

December 8, 2022

Dr. Joel Boyd, Superintendent
Lowell Public Schools
155 Merrimack Street
Lowell, MA 01852

RE: Air Force National Drill Competition

I am requesting permission for Paul Perez to travel with up to 48 students to the Air Force National Drill Competition in March of 2023. This is an invite-only competition and is the twelfth year participating. The competition is taking place on Saturday March 18th, 2023. The approximately 48 person team of students in grades 9-12 will depart Lowell High School at 8:00 am on Thursday March 16th, 2023 and will return on Monday, March 20th, 2023.

MA-771 has historically made a strong showing during the competition, having earned a first place overall in both Unarmed and Armed Divisions in years past, sweeping the Air Force Nationals. The competition focuses on many aspects of the AFJROTC curriculum, and supports learning objectives in teamwork, self-discipline and advanced drill and ceremonies. As part of the trip, students will tour the National Museum of the U.S. Air Force in Dayton, Ohio and will have an opportunity to view and tour Niagara Falls on the return trip- a once in a lifetime opportunity! The appropriate parental and school permission forms will be completed prior to the trip. CMSgt Donald Felch, MSgt Paul Perez, and Assistant Drill Coaches Brian Land and Mayara Correia (*LHS AFJROTC Alum*) will chaperone the trip. Substitutes will not be required for academic classes for three days. The trip will be funded using a combination of AFJROTC funds, student fund-raising, and student contributions. Total cost is approximately \$33,410. **The trip will be at no cost to the school.**

I would like to thank you in advance for your consideration and your continued support of the Lowell High School AFJROTC program.

Sincerely,

Mike Fiato
Head of School



Air Force Junior Reserve Officer Training Corps
Massachusetts 771st
Lowell High School
50 Father Morissette Boulevard
Lowell, Massachusetts 01852



1 December 2022

From: AFJROTC MA-771, Lowell High School

Subject: Lowell High School AFJROTC National Drill Team Competition

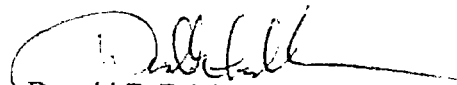
MEMORANDUM FOR HEAD OF SCHOOL/Mr. Michael Fiato

Dear Mr. Fiato,

I respectfully request your support and approval for the AFJROTC Drill Team to travel to the Air Force National Drill Competition in March 2023. This is an invitation-only competition and is our twelfth year of participation. The competition is scheduled for Saturday March 18, 2023 in Dayton, Ohio. The team, made up of approximately 48 student in grades 9-12 will depart Lowell High School at approximately 8:00 a.m. on Thursday, March 16th, 2023 and will return Monday, March 20, 2023.

MA-771 has historically made a strong showing during the competition, having earned a first place overall in both Unarmed and Armed Divisions in years past, sweeping the Air Force Nationals. The competition focuses on many aspects of the AFJROTC curriculum, and supports learning objectives in teamwork, self-discipline and advanced drill and ceremonies. As part of the trip, students will tour the National Museum of the U.S. Air Force in Dayton, Ohio and will have an opportunity to view and tour Niagara Falls on the return trip home – a once in a lifetime opportunity! The appropriate parental and school permission forms will be completed prior to the trip. CMSgt Donald Felch, MSgt Paul Perez, and Assistant Drill Coaches Brian Lang and Mayara Correia (LHS AFJROTC Alum) will chaperone the trip. Substitutes will not be required for academic classes for three days. The trip will be funded using a combination of AFJROTC funds, student fund-raising, and student contributions. Total cost is approximately \$33,410. The trip will be at no cost to the school.

I would like to thank you in advance for your consideration and your continued support of the Lowell High School AFJROTC program. If you have any questions, please call me at (978) 937-8946, or email at dfelch@lowell.k12.ma.us. I look forward to working with you in the future.


Donald E. Felch, CMSgt, USAF (Retired)
Senior Aerospace Science Instructor
MA-771, Lowell High School

LHS Field Trip Request Form
(Must be turned in 4 weeks in advance)

A trip is considered an official Lowell High School Field Trip when it is connected to any LHS class, student activity, club, sport or special program whether they occur on a school day or on a weekend.

Name of Staff Member making the request: Paul L. Perez Date of Request: 5 DEC 2022

Class or group attending: AFJROTC Drill Team Description of field trip and how it relates to the curriculum:

National Museum of the USAF - STEM curriculum within AFJROTC
Niagara Falls - New York State Park visit to Natural Wonder
Drill meet - classroom extension of drill program with National Competition

Date of Trip: 16 MAR '23 - 20 MAR '23 Time of Departure: 0800 Time of Return: 2000 in state out of state

No. of Students: 48 No. of Chaperones: 4 Type and number of vehicles: Charter Bus Approx. Mileage 1,900 mi

There should be at least one chaperone for every 20 students. Names and cell-phone numbers for chaperones:

Paul L. Perez (757) 771-0004 Donald E. Felch (540) 450-4518
Mayara Correia (978) 735-0045 Brian Lang (978) 905-0309

No. of substitutes requested Coverage is needed for Full Day (OR) Specific Periods (list)

Charges to Student (per person)	Charges to School Department (per person)	Covered by other Funding (specify grant or other source)
Transportation: <input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	\$13,750 (Zarkin Grant) AFJROTC Funding HFCU Grant
Entry Fees: <u>\$20</u>		<input checked="" type="checkbox"/>
Meals: <u>\$150</u>		<input checked="" type="checkbox"/>
Other: <u>\$230</u>		<input checked="" type="checkbox"/>

Please list any previous field trips you have taken this school year by date and description:
NOVEMBER 17, 2022 - USS Constitution (94 cadets)

You are required to meet the following conditions:

- Obtain parental and teacher permission
- Provide a list to Data Processing of students attending (48 hours prior to the field trip)
- Meet all requirements of the field trip site you are going to
- File a post-trip report to your department chair and the Head of School if requested
- Ensure that students have a post-field trip instructional follow-up if the field trip is classroom-based and academic in nature
- Arrange for students to be returned to LHS or home

Reviewed by Department Chair: [Signature] Date: 5 Dec 2022

Approved by Head of School: [Signature] Date: 12-6-22

Lowell High School Field Trip Notification Form



From: Lowell High School AFJROTC / MSGT Perez Date Issued: February 27, 2023

Permission Slip DUE NO LATER THAN March 3, 2023

Students Name: _____ Student ID#: _____

Field Trip Destination: AFJROTC National Drill Competition, Dayton, Ohio

Cadets will travel to Dayton, Ohio to compete in the Air Force Junior ROTC Drill Team National Competition. They will also visit the National Museum of the United States Air Force and Niagara Falls.

Field Trip Date: Thursday, March 16, 2023 through Monday, March 20, 2023

Departure Time: 8:00 AM

Return Time: Approximately 8:00 PM

Parent/Guardian Permission and Signature

A class trip has been arranged for your child to the destinations outlined above. Please sign below if you grant permission for your child to attend. Students will be supervised.

Parent Signature _____ Parent Name (print) _____

Parent's emergency phone _____

Teacher Permission and Initials

Please initial below to indicate if this student has permission to attend the field trip during your class. Please mark it as a field trip in your attendance records. If this student has excessive absences, or is in danger of failing, please indicate the reason for the denial.

Period 1 _____ Yes _____ No _____

Period 2 _____ Yes _____ No _____

Period 3 _____ Yes _____ No _____

Period 4 _____ Yes _____ No _____

Period 5 _____ Yes _____ No _____

Period 6 _____ Yes _____ No _____

Period 7 _____ Yes _____ No _____

AFJROTC Nationals, Dayton OHIO

Thursday March 16th 2023 through Monday March 20th 2023

Thur. March 16th	8 AM Depart LHS / Overnight in PA
Fri. March 17th	Arrive in OH/Practice
Sat. March 18th	All Day Competition
Sun. March 19th	Depart for Air Museum & NY
Mon. March 20th	Arrive in MA
** Take STUDENTS 3 days out of school**	

AFJROTC NATIONALS DAYTON, OH

INCOME 2023: (\$400 * 48 Cadets)

Student Portion	\$19,200
HFCU Donation	\$10,000
Demoulas Found.	
O&M Funds (Bus)	\$1,000
O&M Funds (Ins.)	
Mil Per Funds	\$3,520
Fundrasier Money	
Zarkin/Saab Grant	\$2,500
	\$36,220.00

EXPENSES 2023:

Transportation	12,500
Bus Driver Tip	
Rooms Dayton OH	7,000
Snack/Drinks	
Lunch Cost	
Dinner Cost	
Breakfast	
Lodging 1st Night	
Lodging 4th Night	
Polos (\$30*48)	
	33,410

NHSDTC DAYTONA, FL

INCOME 2022: (\$600 * 40 Cadets)

Student Portion	\$24,000
HFCU Donation	\$10,000
Demoulas Found.	
O&M Funds (Bus)	Only received 1,000
O&M Funds (Ins.)	\$1,500
Mil Per Funds	\$3,000
Fundrasier Money	
Zarkin/Saab Grant	
	\$38,500.00

EXPENSES 2022:

Transportation	13,200
Bus Driver Tip	
Rooms Daytona FL	14,829
Snack/Drinks	
Lunch Cost	
Dinner Cost	
Breakfast	
Lodging 1st Night	
Lodging 5th Night	
Polos (\$25*44)	
	47,009

NHSDTC DAYTONA, FL

INCOME 2019: (\$425*44 Cadets)

Student Portion	18,700.00
HFCU Donation	10,000
Demoulas Found.	
O&M Funds (Bus)	8,000
O&M Funds (Ins.)	1,500
Mil Per Funds	5,280
Fundrasier Money	4,000
Zarkin/Saab Grant	
	47,480.00

EXPENSES 2019:

Transportation	13,000
Bus Driver Tip	1,300
Rooms Daytona FL	13,950
Snack/Drinks	500
Lunch Cost	3,850
Dinner Cost	4,470.76
Breakfast	2,800
Lodging 1st Night	2,459
Lodging 5th Night	2,500
Polos (\$25*44)	1,100
	45,930

\$

Date/Time	Activity	Remarks
Thursday, March 16		
8:00 A.M.	Depart Lowell High School for the Hampton Inn, Some Road, Anytown, PA (XXX) XXX-XXXX	Pickup on Kirk Street next to High School
6:00 PM	Arrive at Hotel	
6:30 PM	Dinner	
8:00 PM	Commander time/Free time	
11:00 P.M.	LIGHTS OUT	
Friday, March 17		
8:00 AM	Depart hotel for Dayton, Ohio	
1:00 P.M.	Arrive at Hampton Inn & Suites Dayton Vandalia, 7043 Miller Ln, Dayton, OH	Hotel Check In and Room Assignment
2:00 P.M.	Drill Team Practice	Location TBD
6:30 P.M.	Dinner	
8:00 P.M	Return to Hotel	Prepare for Drill Meet
11:00 P.M	LIGHTS OUT	
Saturday, March 18		
07:00 A.M.	Depart for the Nutter Center Arena, 3640 Colonel Glenn Highway #430, Dayton, Ohio	The competition will last until approximately 7:00 PM
7:00 P.M	Return to Hotel	
8:00 P.M.	Depart Hotel for Dinner (Old Country Buffet)	
10:00 P.M.	Return to Hotel/ give out awards-tee shirts	
11:00 P.M.	LIGHTS OUT	
Sunday, March 19		
08:30 A.M.	Check out and Depart for US Air Force Museum	
09:00 A.M.	CIA Trip: Visit USAF Museum	
11:00 P.M.	Depart USAF Museum for Niagara Falls	Lunch enroute
5:00 P.M.	Arrive at Hampton Inn, 501 Rainbow Blvd, Niagara Falls, NY	Free Time/View and Tour Falls
6:00 P.M.	Depart for Dinner	
8:00 P.M.	Return to Hotel	Free Time
10:00 P.M.	LIGHTS OUT	
Monday, March 20		
08:00 A.M.	Depart for Lowell High School	
5:00 P.M.	Arrive at Lowell High School	Arrive on Kirk Street

Lowell Public Schools:
OVERNIGHT FIELD TRIP CHECKLIST

The School Committee recognizes that first-hand learning experiences provided by field trips are a most effective and worthwhile means of learning. It is the desire of the Committee to encourage field trips as an integral part of the program of the schools.

Specific guidelines and appropriate administrative procedures shall be developed to screen, approve and evaluate trips and to ensure that all reasonable steps are taken for the safety of the participants. These guidelines and appropriate administrative procedures shall ensure that all field trips have the approval of the Head of School and that all overnight trips have the prior approval of appropriate Administrative level.

Approval of the School Committee must be granted prior to money being collected, arrangements being made, or parental consent being issued for all overnight field trips.

The following guidelines are set to implement the planning of field trips as part of, and directly related to, classroom learning activities. All guidelines must be included in the request.

pu

The application for approval for an overnight field trip which requires students to miss a day or more of school must include written justification from the teacher proposing the trip.

pu

The application for approval for an overnight field trip which requires students to miss a day or more of school must include a written statement of the learning standards the trip will address.

pu

The application for approval for an overnight field trip must include an itemization of all costs associated with the trip and the funding source.

pu

All proposed field trips must have the approval of the school building administrator.

NIA

All day trips must be within budgetary allotments for such purpose and be approved by the superintendent. Any trip, for which there is no budget allotment, must have advance approval of the School Committee.

pu

Each student who goes on a field trip must have written parental permission.

pu

Enough supervision must be provided so that discipline on the trip is effective.

pu

All trips must be well planned, properly timed, and related to regular learning activities.

pu

All Chaperones/other adults MUST be coried. Please list chaperones that are attending:

Paul L. Perez / Donald E. Felch (AFJROTC Instructors)

Brian Lang / Mayara Correia (AFJROTC LHS Alum² Coaches)

Signature of Head of School: MJ

Date: 12-6-22

Signature of Central Administrator: _____

Date: _____