LOWELL PUBLIC SCHOOLS
Henry J. Mroz Administration Office
155 Merrimack Street
Lowell, Massachusetts 01852

Billie Jo Turner
Assistant Superintendent for Finance and Operations

Tel: (978) 674-4325
Fax: (978) 937-7620
E-Mail: bturner@lowell.k12.ma.us

To: Joel Boyd, Superintendent
From: Billie Jo Turner, Assistant Superintendent of Finance
Date: December 23, 2022
Re: Updated Response to motion on Overtime/Extra Service Pay for Current School Year

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This is in response to the motion made by Connie Martin on November 2, 2022: "Request a report from the Administration listing all overtime payments for the current school year beginning July 1, 2022 and including any supplemental payments of contracts awarded to current LPS salaried and non-salaried staff."

Per your request, the initial response was broken down into further detail for the 650 SERVICE code. Please see the attached memo from our Internal Auditor. Please note the details behind this project resulted in an extensive report that will be provided if such detail is requested.

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Amanda Dupont
Internal Auditor

Tel: (978) 674-2102
E-Mail: adupont@lowell.k12.ma.us

To: Billie Jo Turner, CFO

From: Amanda Dupont, Internal Auditor

Date: December 23, 2022

Re: *Breakdown of the 650 Services Pay Code*

Per your request, please find attached the full breakdown of all payments issued under the 650 pay code from July 1, 2022, to November 7, 2022.

I do apologize for the lateness of this report as it did take me a week and a half to complete. To verify the enclosed information I had to pull a detailed check history report for each employee listed to verify which account they were paid from in order to properly classify the earnings.

The report is broken into 10 separate earning types, which are;

1. Per diem per MOA (Grant Funded on ESSER)
    a. This year we required teachers, paras, and some principals to work more days than their contract requires, as a result of this each day was paid at the per diem rate.
2. Extra-Curricular Programming (Grant Funded)
    a. Include before and after-school programming
3. Professional Development paid from the school's local funds
4. Para Subbing Duty
    a. Per the para contract they can fill in for an absent teacher but are paid $80 for their services.
5. SPED Homebound Tutoring Services
6. Translation Services

7. Student Club Advisors that are not retirement eligible
8. LHS Athletics
9. Lead Teachers
10. Park & Rec
    a. This is funded by the City Parks & Rec Department but is processed through the School department payroll.

Sincerely,

Amanda Dupont
Internal Auditor

TOTAL PAID:	$ 2,060,213.10	REMAINING:	$	0.00
PER DIEM PER MOA	$ 1,304,050.92	63.2969%		
PARA SUBBING DUTY (PER CONTRACT)	$ 70,600.00	3.4268%		
EXTRA CURRICULAR PROGRAMMING (GRANT FUNDED)	$ 545,826.27	26.4937%		
LEAD TEACHER	$ 1,500.00	0.0728%		
LHS ATHLETICS	$ 1,840.00	0.0893%		
PARKS & REC	$ 455.00	0.0221%		
PROFESSIONAL DEVELOPMENT	$ 111,518.32	5.4130%		
SPED HOMEBOUND TUTORING	$ 15,756.99	0.7648%		
STUDENT CLUB ADVISOR (NONRETIREMENT)	$ 4,200.00	0.2039%		
TRANSLATION	$ 4,465.60	0.2168%		