



Fighting Fires, Saving Lives and Promoting Safety.

Phillip A. J. Charron
 Fire Chief

To City Manager Golden,

Out of State Travel Request – EMI

I respectfully request your permission to send one person to the National Emergency Training Center (NETC) in Emmitsburg, Maryland for Community Emergency Response Team (CERT) training. Emergency Management is a rapidly evolving field, and this training is critical for developing, managing and training a CERT Team. A CERT Team is an emergency management tool that the city will be able to utilize for supporting functions during an emergency incident. This has the potential to free up primary emergency responders for other more significant duties. This training will include two courses: CERT Program Manager (K0427) and CERT Train the Trainer (K0426), and is supported with the Emergency Preparedness Grant – Citizen Corps Program (EMPG-CCP) that the city received from the Massachusetts Emergency Management Agency (MEMA). All costs will be paid for through this grant and through the NETC reimbursement process. Please advise if you have any questions and thank you in advance for your consideration.

Training: National Emergency Training Center, Emergency Management Institute.
Location: Emmitsburg, Maryland
Travel Dates: January 29 through February 4, 2023

Airfare:	\$226.80	\$226.80
Housing:	On Campus	On Campus
Registration:	None	None
Mileage/Fuel/Toll/Parking:	Shuttle	Shuttle
Per Diem:	None	None
Meals:	\$286.31	\$286.31
TOTAL:	\$513.11	

Please let me know if you have any questions,

Respectfully,

Phillip A.J. Charron
 Lowell Fire Department, Commanding