



Brendan Flynn
ARPA Finance Manager

MEMORANDUM

TO: Thomas A. Golden, Jr., City Manager 

FROM: Brendan Flynn, ARPA Finance Manager

CC: Conor Baldwin, Chief Financial Officer

DATE: January 31, 2023

SUBJECT: **INFORMATIONAL** – ARPA Quarterly Report - Q4 2022

I am pleased to report that the ARPA team successfully completed and submitted the City of Lowell's quarterly ARPA report with the United States Treasury. This required compliance reporting represents a cumulative summary, providing the Treasury with Lowell's ARPA spending and obligations, from the inception of the program in March 2021, up through the end of the reporting period. This latest reporting period (Q4) ended on December 31st, 2022.

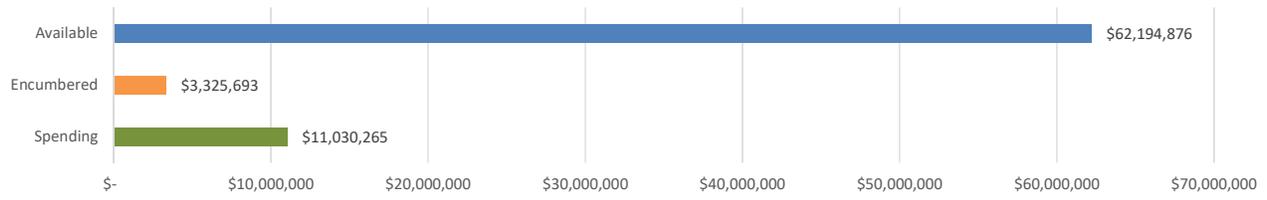
With the implementation of the ARPA dashboard solution still ongoing, I have attached two summaries that should provide some context around the City's ARPA spending activities in the recent Treasury report. The implementation team anticipates the ARPA dashboard being live sometime in March, and the data from the Q1 2023 Treasury report be available for public viewing at the end of April.

The first 2 pages of the attachment provide a list of ARPA funded projects that the City has committed to thus far. To date, these project commitments equal just over \$14.3 million in ARPA spending. Page three provides some additional information about where, within the City's ARPA spending plan, funds have been spent and where any current encumbrances exist. These two attachments are also available through the ARPA page on the City's website at <https://www.lowellma.gov/1711/ARPA-Reports-and-Resources>

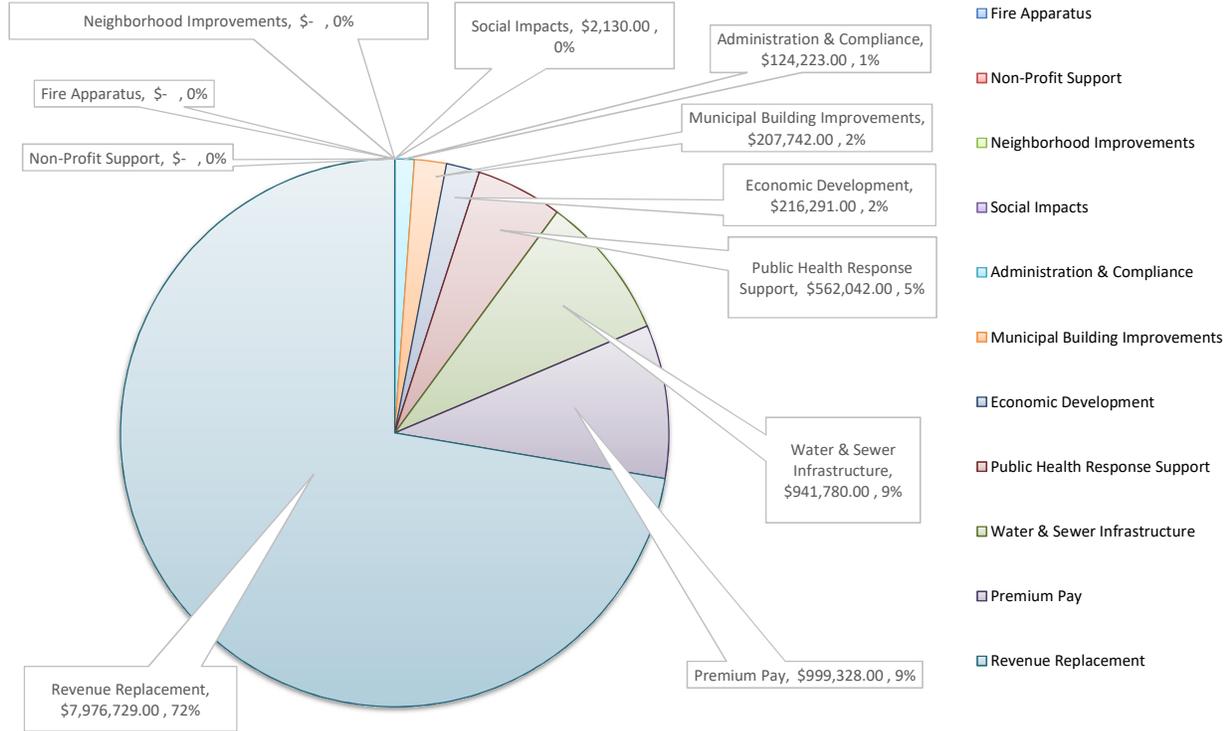
Name	Project Identification #	Project Expenditure Category	Sub Category	Total Obligations	Total Expenditures	Project Description	Q4 2022 Obligations	Q4 2022 Expenditures	Number of Subawards	Number of Expenditures	Completion Status
Antigen Test for Public Distribution	2022-PH-1200	1-Public Health	12-COVID-19 Testing	\$ 311,544.00	\$ 311,544.00	The City of Lowell purchased 30240 antigen testing kits for public distribution	\$ -	\$ -	1	2	Completed
Election Expenses	2021-PH-10702	1-Public Health	17-Other COVID-19 Public Health Expenses including Communications Enforcement IsolationQuarantine	\$ 52,299.00	\$ 52,299.00	Expenditures related to supporting the mail-in ballots and other COVID-19 mitigation efforts for the municipal election in the City of Lowell	\$ -	\$ -	0	3	Completed
Public Opinion Survey 2021	2021-AE-00701	7-Administrative	71-Administrative Expenses	\$ 10,939.00	\$ 10,939.00	The City of Lowell conducted a public opinion survey of Lowell residents to gauge how the City of Lowell should spend the ARPA funds and on which categories of eligible expenditures the City Manager should prioritize expenditures	\$ -	\$ -	0	1	Completed
Air Purifier Filter Replacement	2022-PH-10200	1-Public Health	114-Other Public Health Services	\$ 8,127.00	\$ 8,127.00	Replace all of the filters in the air purification equipment located within all City buildings	\$ -	\$ -	0	1	Completed
Public Listening Sessions 2022	2022-AE-70200	7-Administrative	71-Administrative Expenses	\$ 7,974.00	\$ 7,974.00	Public ListeningInput Session Expenses	\$ -	\$ -	0	1	Completed
Summer Arts Cultural Festivals 2022	2022-NE-20200-CASE	2-Negative Economic Impacts	235-Aid to Tourism Travel or Hospitality	\$ 114,626.00	\$ 114,626.00	Lowells Cultural Affairs Special Events office CASE is working with local vendors artists and performers to bring back many of the cultural festivals that are a critical part to Lowells economic recovery form the COIVD-19 pandemic	\$ -	\$ -	0	8	Completed
Sewer Video Inspection Vehicle	2023-WS-41500	5-Infrastructure	518-Water and Sewer Other	\$ 334,362.00	\$ 334,362.00	Purchase of CUES video inspection vehicle to proactively monitor existing sewer line conditions and identify areas of concern that require maintenance and/or before a service failure occurs	\$ -	\$ -	1	1	Completed
Water Treatment Chemical Storage Tank Purchase	2023-WS-42400	5-Infrastructure	510-Drinking water Treatment	\$ 19,780.00	\$ 19,780.00	Obtain an additional tank to store an proper amount of Sodium Hypo-Chlorite ensure that the City of Lowell has sufficient inventory to treat the citys water supply	\$ 19,780.00	\$ 19,780.00	0	1	Completed
Public Safety Premium Pay Round 1	2023-PP-50101	4-Premium Pay	41-Public Sector Employees	\$ 999,328.00	\$ 999,328.00	Program to pay all eligible Public Safety First Responder employees who continued to provide essential services in a public facing capacity during the State of Emergency in Massachusetts in effect between 3102020 - 6152021 as declared by Governor Charlie Baker	\$ 999,328.00	\$ 999,328.00	0	1	Completed
Enterprise Fund	2022-RR-80100	6-Revenue Replacement	61-Provision of Government Services	\$ 7,976,729.00	\$ 7,976,729.00	Revenue Replacement Funds were used to replace lost revenues in the following Enterprise Funds Parking Water and Wastewater	\$ 7,976,729.00	\$ 7,976,729.00	0	0	Completed
Fire Hydrant Replacement program	2023-WS-42310	5-Infrastructure	518-Water and Sewer Other	\$ 100,000.00	\$ 81,008.00	TBD- Fill in later	\$ -	\$ -	1	1	Completed 50 or more
Emergency Response Radio System Purchase	2023-PH-15110	1-Public Health	114-Other Public Health Services	\$ 69,837.00	\$ 69,782.00	Acquisition of new Tac 2 and APX-800 Emergency radio system	\$ 69,782.00	\$ 69,782.00	1	1	Completed 50 or more
Water Main Maintenance Upgrade Program	2023-WS-42200	5-Infrastructure	511-Drinking water Transmission distribution	\$ 205,456.00	\$ 176,923.00	Inspect and Maintain or Repair Water Main Lines throughout the City of Lowell	\$ 176,923.00	\$ 176,923.00	1	1	Completed 50 or more
Sewer Line Maintenance Upgrade Program	2023-WS-41200	5-Infrastructure	55-Clean Water Other sewer infrastructure	\$ 500,000.00	\$ 327,326.00	Service and Update sewer mains across the City of Lowell	\$ 327,326.00	\$ 327,326.00	1	1	Completed 50 or more
Smith Baker	2022-NE-20220430	2-Negative Economic Impacts	223-Strong Healthy Communities Demolition and Rehabilitation of Properties	\$ 47,400.00	\$ 47,400.00	This project is to rehabilitate and restore an historical building in Lowell which is within a QCT for re-use as a community center and arts hub within the Downtown of Lowell The facility is a former Church built in the 1800s The property is owned by the City of Lowell	\$ -	\$ -	0	1	Completed less than 50
Health Record Management Software Upgrade	2022-PH-41001	1-Public Health	114-Other Public Health Services	\$ 34,295.00	\$ 34,295.00	The project will provide School Nursing staff with a HIPPA compliant secure and cloud-based software solution for managing student health care records	\$ -	\$ -	0	1	Completed less than 50
LPD COVID-19 Sanitation Program	2022-PH-10100	1-Public Health	14-Prevention in Congregate Settings Nursing Homes PrisonsJails Dense Work Sites Schools Child care facilities etc	\$ 966.00	\$ 966.00	The City is paying Lowell Police Department LPD janitors overtime wages to clean and sanitizing holding cells and patrol vehicles after the occupancy of an individual was placed into custody and tested positive for COVID-19 or declared to be positive	\$ -	\$ -	0	1	Completed less than 50
LPD Emergency Staffing	2022-PH-10120	1-Public Health	12-COVID-19 Testing	\$ 2,535.00	\$ 2,535.00	Overtime wages for police officers that were called in for emergency duty to cover staffing shortages due to other officers that tested positive for COIVD-19 and were required to isolate at home and therefore unable to work	\$ -	\$ -	0	1	Completed less than 50
ARPA Team Computer HardwareSoftware	2022-AE-70300	7-Administrative	71-Administrative Expenses	\$ 1,057.00	\$ 1,057.00	Computer Equipment and Software required for the ARPA Administration Team	\$ -	\$ -	0	1	Completed less than 50
Downtown Revitalization	2022-NE-20100-DNTWN	2-Negative Economic Impacts	222-Strong Healthy Communities Neighborhood Features that Promote Health and Safety	\$ 38,618.00	\$ 38,618.00	Downtown Revitalization	\$ -	\$ -	0	4	Completed less than 50
Pollard Memorial Library Bookmobile	2023-NE-30100	3-Public Health-Negative Economic Impact Public Sector Capacity	34-Public Sector Capacity Effective Service Delivery	\$ 191,766.00	\$ -	Bookmobile services to expand the outreach capabilities of the library	\$ -	\$ -	1	0	Completed less than 50
COVID-19 PCR Testing Program	2022-PH-12001	1-Public Health	12-COVID-19 Testing	\$ 20,000.00	\$ -	Program to provide PCR testing for public facing City employees	\$ -	\$ -	0	1	Completed less than 50
VACON Vehicle Purchase	2023-WS-41501	5-Infrastructure	55-Clean Water Other sewer infrastructure	\$ 1,172,228.00	\$ -	Purchase of 2 VACON vehicles act in a proactive capacity to clear and maintain sewer lines to enable the efficient runoff of surface water	\$ -	\$ -	1	0	Completed less than 50

ARPA Public Transparency - Software Platform	2023-AE-70310	7-Administrative	71-Administrative Expenses	\$ 159,881.00	\$ -	Software product to be used in presenting ARPA use and spending data to the public in real-time	\$ -	\$ -	1	0	Completed less than 50
Police Department Frontline Service Vehicle Purchase	2023-PH-15100	1-Public Health	114-Other Public Health Services	\$ 248,714.00	\$ -	Acquisition of four new Frontline Service Vehicles for the Lowell Police Department	\$ -	\$ -	1	1	Completed less than 50
Translation Services Program	2023-NE-30500	3-Public Health-Negative Economic Impact Public Sector Capacity	34-Public Sector Capacity Effective Service Delivery	\$ 5,000.00	\$ 2,130.00	In-person language translation services in municipal buildings and translated materials for public consumption	\$ 375.00	\$ 375.00	0	1	Completed less than 50
Miscellaneous Supplies	2022-AE-70210	7-Administrative	71-Administrative Expenses	\$ 1,657.00	\$ 1,657.00	Miscellaneous office supplies or expenses incurred to support the ARPA Administrative Team	\$ 1,518.00	\$ 1,518.00	0	1	Completed less than 50
Sanitary Code Enforcement Officer	2022-PH-1400	1-Public Health	114-Other Public Health Services	\$ 42,494.00	\$ 42,494.00	The City of Lowell hired an additional Sanitary Code Enforcement Officer to mitigate rodent issues which arose as a direct result of business restaurant closure during the pandemic A significant uptick in rats was communicated to the City Council at several public meetings The current staffing levels in the Inspectional Services Division were insufficient to address this public health issue and additional staff was necessary	\$ 13,937.00	\$ 13,937.00	0	4	Completed less than 50
Water Meter Replacement Program	2023-WS-42320	5-Infrastructure	515-Drinking water Other water infrastructure	\$ 18,573.00	\$ 2,381.00	Install new water meters at homes and businesses throughout the City of Lowell	\$ 14,787.00	\$ 238.00	0	1	Completed less than 50
Rodent Mitigation Services Contract	2023-PH-14100	1-Public Health	114-Other Public Health Services	\$ 555,000.00	\$ 40,000.00	The City of Lowell hired an outside contractor to address rodent issues which arose as a direct result of business restaurant closure during the pandemic A significant uptick in rats was communicated to the City Council at several public meetings The current resources in the Inspectional Services Division were insufficient to address this public health issue and outside expertise was required	\$ 15,000.00	\$ 15,000.00	1	1	Completed less than 50
MIS Systems Administrator Salary	2023-NEPS-30100	3-Public Health-Negative Economic Impact Public Sector Capacity	32-Public Sector Workforce Rehiring Public Sector Staff	\$ 17,178.00	\$ 17,178.00	The MIS Team is utilizing the Rebuilding Public Sector Capacity component of ARPA to hire a systems administrator to manage the City of Lowell's computer network and server applications	\$ 17,178.00	\$ 17,178.00	0	1	Completed less than 50
ARPA Finance Manager Salary	2022-AE-70100	7-Administrative	71-Administrative Expenses	\$ 85,418.00	\$ 85,418.00	Salary costs for position created to manage and administer the ARPA program for the City of Lowell	\$ 24,410.00	\$ 24,410.00	0	4	Completed less than 50
Fall - Winter Arts Cultural Festivals 2022-2023	2023-NE-20210-CASE	2-Negative Economic Impacts	236-Aid to Other Impacted Industries	\$ 63,047.00	\$ 63,047.00	Lowell's Cultural Affairs Special Events office CASE is working with local vendors artists and performers to bring back many of the fall and winter festivals which continue to be a critical part to Lowell's economic recovery from the COVID-19 pandemic	\$ 63,047.00	\$ 63,047.00	0	1	Completed less than 50
Air Quality Ventilation Improvements Program	2023-PH-10300	1-Public Health	14-Prevention in Congregate Settings Nursing Homes Prisons,Jails Dense Work Sites Schools Child care facilities etc	\$ 250,000.00	\$ 160,342.00	Project to improve air quality and increased ventilation capacity within Lowell School facilities	\$ 160,342.00	\$ 160,342.00	1	1	Completed less than 50
Water Intake Pump Project	2023-WS-42100	5-Infrastructure	513-Drinking water Source	\$ 190,155.00	\$ -	Installation of two new raw water intake pumps	\$ -	\$ -	1	0	Completed less than 50
VacuumHydro Excavator Vehicle	2023-WS-42500	5-Infrastructure	55-Clean Water Other sewer infrastructure	\$ 498,975.00	\$ -	Purchase of hydro evacuation equipment will allow for required water sewer infrastructure upgrades and/or repairs to be conducted in a more safe productive efficient and nondestructive manner	\$ -	\$ -	1	0	Completed less than 50
				\$ 14,355,958.00	\$ 11,030,265.00						
				Total Obligations	Total Expenditures						
				\$ 14,355,958.00	\$ 11,030,265.00						

ARPA Spending as of 12/31/2022



ARPA Spending: \$11,030,265 - By Category



ARPA Funds Encumbered: \$3,325,693 - By Category

