



Fighting Fires, Saving Lives and Promoting Safety.

Phillip A. J. Charron
Fire Chief

MEMORANDUM

TO: Thomas A. Golden Jr., City Manager 

FROM: Phillip A. J. Charron, Chief of the Fire Department

DATE: February 1st, 2023

SUBJECT: MOTION OF 01/31/23 REQ. CITY MGR. HAVE LFD CHIEF PROVIDE AN UPDATE ON THE DEPARTMENT'S STATUS WITH PURCHASING FIRE FIGHTING VEHICLES.

MOTION OF 01/31/23 REQ. CITY MGR. UPDATE THE COUNCIL ON THE LFD EQUIPMENT ORDER FROM THE ARPA FUNDS.

The Lowell Fire Department has been working with two fire apparatus manufacturers over the last three months with the goal of purchasing new fire trucks with the allocated ARPA funding. The timeline for this process is as follows:

1. November 2022 –
 - A. Appointment of a Chief Officer to oversee procurement.
 - B. Formation of the Apparatus Committee.
 - C. Evaluation and Creation of vehicle standards requirements.
2. December 2022 –
 - A. Identify apparatus manufacturers.
 - B. Meetings to identify LFD vehicle requirements and needs.
 - C. Request for engineered drawings.
 - D. Apparatus Demonstrations.
3. January 2023 –
 - A. Finalizing the meeting of LFD requirements.
 - B. Review of engineered drawings.
4. February 2023 –
 - A. Pricing/vehicle proposals.
 - B. Evaluation of proposals and contract award.
 - C. Update presentation to the City Council.

We expect to have proposals from both manufacturers within two weeks, at which point we will review and make a decision on awarding a contract. Our intent is to encumber our ARPA funding by the end of February. Once this is completed, we will conduct a short presentation for the City Council to show our progress. The intent of the process is to purchase five to seven



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engines (pumpers) and two to three ladder trucks. This will revitalize the fleet and allow us to work toward eliminating fire company maintenance brownouts.